FINAL

LIBRARY BOARD OF TRUSTEES
REGULAR MEETING MINUTES
Kilton Library Community Room OR
Remote Via Virtual Platform
LebanonNH.gov/Live
March 26, 2024
7:00 PM

MEMBERS PRESENT: **Francis Oscadal (Chair), Kim Rheinlander, Ann Sharfstein, Emma Wunsch, Morgan Swan, Jeff Damren, Renee Dunn**

STAFF PRESENT: **Sean Fleming (Library Director), Amy Lappin (Deputy Director)**

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1. CALL TO ORDER – Chair Oscadal called the meeting to order at 7:00 PM

Chair Oscadal opened the meeting at 7:00PM.

2. Open to the Public

None at this time.

3. Approval of Minutes

A. Approve the February 27, 2024 minutes

Mr. Swan MOVED to accept the meeting minutes of February 27, 2024, as presented.
Seconded by Ms. Wunsch.
****Vote on the MOTION passed: (6-0-0).***

4. New Business

A. Approve the Treasurer's Report

The Board reviewed the financial report.

Mr. Swan MOVED to accept the financials, as presented.
Seconded by Ms. Sharfstein.
****Vote on the MOTION passed: (6-0-0).***

B. Officer Election

Renee Dunn entered the meeting.

There was a motion to nominate Fran Oscadal as Chair.
****Vote on the MOTION passed: (7-0-0).***

There was a motion to nominate Morgan Swan as Secretary.

***Vote on the MOTION passed: (7-0-0).**

There was a motion to nominate Renee Dunn as Treasurer.
***Vote on the MOTION passed: (7-0-0).**

5. Committee Reports

A. Library Foundation Update

Director Fleming stated that the Library received a $20,000 unsolicited gift.

6. Other Business

A. Library Director's Report

Director Fleming stated that Staff is examining placing some savings funds in an interest-bearing account. Ms. Dunn stated that she would look into this.

Director Fleming asked the Board allow Staff to update the Library Appendix to the City Handbook. The City passed a food policy regarding how money can be spent. The request is to allow Staff discretion to purchase food for events/meetings as they see fit.

Ms. Rheinlander MOVED to accept the language created by Staff regarding the Library's approach to this City policy.
Seconded by Mr. Swan.
***Vote on the MOTION passed: (7-0-0).**

B. Deputy Library Director's Report

Deputy Library Director Lappin stated that there are five new Library clerks that have been hired and have started training. She discussed a number of current and upcoming Staff leaves with the Board.

8. Future Agenda Items

None at this time.

9. ADJOURNMENT:

Ms. Sharfstein MOVED to adjourn the meeting.
Seconded by Mr. Swan.
***Vote on the MOTION passed: (7-0-0).**

The meeting was adjourned at 7:21 PM.

Respectfully submitted,
Kristan Patenaude
Recording Secretary