



**LEBANON CITY COUNCIL
MAY 15, 2024 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

- A. To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 171 358 597#). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The May 15, 2024 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions: None

6. Approval of Minutes

- A. MOTION TO approve the minutes as presented in the May 15, 2024 agenda packet.

7. Appointments

- A.
- Library Board of Trustees, Leonee Derr (Alternate Member)
 - Class VI Roads Advisory, Stephen Wood (Reappointment Citizen Representative)
 - Arts & Culture Commission, Stevens Blanchard (Ward 1 Citizen Representative)

8. Public Hearing Items

- A. Amendment to Mount Support Road Special Assessment District; Authorization to Impose Special Assessment to pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive, Lebanon – A public hearing for the purpose of receiving public input and taking action to amend the Mount Support Road Special Assessment District and to Authorize the Imposition of a Special Assessment to pay for the Construction Phase of

- Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive, Lebanon.
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- B. Complete Discontinuance of Romano Circle as a Class V Public Highway, West Lebanon – A public hearing for the purpose of receiving public input and taking action to discontinue completely, and in its entirety, Romano Circle as a Class V Public Highway, West Lebanon.
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- C. Supplemental Appropriation of \$100,000 for Mascoma Lake Watershed Protection Plan; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$100,000 for completion of a Mascoma Lake Watershed Protection Plan; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$100,000; and to designate the City Manager as the authorized representative of the City.
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- D. Supplemental Appropriation of \$568,000 for PFAS Leachate Study; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$568,000 for completion of a PFAS Leachate Study at the Lebanon Landfill; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$568,000; and to designate the City Manager as the authorized representative of the City.
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:
- E. Supplemental Appropriation of \$53,200 for Electric Street Sweepers and Charging Stations Capital Project – A public hearing for the purpose of receiving public input and taking action to appropriate \$53,200 to

supplement current funding for the Electric Street Sweepers and Charging Stations capital project to cover the City's portion of the funds required to accept funding from the NHDES Granite State Clean Fleets Grant Program.

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

- F. Ordinance #2024-06 to amend City Code Chapter 168, Vehicles and Traffic, to designate a portion of Church Street as a One-Way Street – A public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2024-06 to amend City Code Chapter 168, Vehicles and Traffic, §168-9, One-way streets, to designate the northerly 325 feet of Church Street in Lebanon as a one-way street with a northward direction of travel.

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

9. Old Business: None

10. New Business

- A. Review and Discussion of 2023 4th Quarter Budget Report
- B. Review and Discussion of 2024 1st Quarter Budget Report
- C. Release of Collected Public School Impact Fees (1st Quarter 2024)
- D. Review of Draft Development Agreement for Redevelopment of 20 Spencer Street Property; Authorization to Sell Property Pursuant to Terms of Agreements

11. City Manager Report

12. Council Representatives to Other Bodies Report

13. Future Agenda Items

14. Non-Public Session

15. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

Future Board/Committee/Commission Appointments
Board/Committee: Library Board of Trustees
Position: Alternate Member
Applicant: E. Hubbell
City Councilor: C. Below
Assigned Date: 05/06/2024

Lebanon City Council Agenda
May 15, 2024

Board/Committee: Pedestrian & Bicyclist Advisory Committee
Position: Alternate Member
Applicant: N. Booker
City Councilor: T. McNamara
Assigned Date: 04/23/2024

Proposed Future Agenda Items: Dates may be tentative, and this list is not considered all-inclusive.

June 5, 2024

Public Hearing Items:

- A. Supplemental Appropriation for \$1,100,000 for Replacement of Central Fire Station (Station #1) Capital Project – A public hearing for the purpose of receiving public input and taking action to appropriate \$1,100,000 to supplement current funding appropriations for the Lebanon Central Fire Station (Station #1) Replacement capital project.
- B. Provisional Dedication and Acceptance of Proposed Barden Hill Trail and Proposed “Connector” Segment between Atherton Road and Durkee Road, Both as Class A Trails Pursuant to NH RSA 231-A:5, and Discontinuance of a Section of Class VI Road #14 (Barden Hill Road); Discontinuance of a Section of Class VI Road #19 (Durkee Road); Discontinuance of a Section of Class VI Road #20 (Atherton Road); and Discontinuance of Class VI Road #21 (McCallister Road) – A public hearing for the purpose of receiving public input and taking action on a proposal from Patch Forest, LLC for the provisional dedication and acceptance of the proposed Barden Hill Trail and the proposed “Connector” segment between Atherton Road and Durkee Road, both as Class A Trails pursuant to NH RSA 231-A:5; and for the discontinuance of a section of Class VI Road #14 (Barden Hill Road); discontinuance of a section of Class VI Road #19 (Durkee Road); discontinuance of a section of Class VI Road #20 (Atherton Road); and discontinuance of Class VI Road #21 (McCallister Road).

New Business:

- A. Warrant for Civil Forfeiture Notice
- B. Discuss and Set Public Hearing for June 19, 2024: Amendments to City Code Chapter 136, Sewer Service
- C. Discuss and Set Public Hearing for June 19, 2024: Amendments to City Code Chapter 179, Vendors
- D. Presentation of First Reading & Set Public Hearing for July 3, 2024: Amendment to Ordinance #18, Salary Plan
- E. Review and Discussion of Updated Natural Resources Master Plan Chapter
- F. Presentation and Update of Barrows Street Development Project

June 19, 2024

- A. Presentation of Second Reading: Amendment to Ordinance #18, Salary Plan

**Agenda
Lebanon City Council
May 15, 2024**

6. Acceptance Of Minutes:

Minutes To Be Accepted

- April 23, 2024 (Work Session)
- April 25, 2024 (Work Session)
- May 1, 2024 (Regular Meeting)

MOVED, to approve the minutes as presented in the May 15, 2024 agenda packet.

DRAFT

**LEBANON CITY COUNCIL
WORK SESSION MINUTES
Tuesday, April 23, 2024 5:30 p.m.
Council Chambers**

Remote Via Microsoft Teams: LebanonNH.gov/Live

MEMBERS PRESENT: Mayor Tim McNamara, Assistant Mayor Clifton Below, Erling Heistad, Karen Liot Hill, George Sykes (late), Douglas Whittlesey, Devin Wilkie, and Karen Zook

MEMBERS ABSENT: Christian Simon

STAFF PRESENT: City Manager Shaun Mulholland, Deputy City Manager David Brooks, City Clerk Jaseya “Josie” Ewing, Director Cyber Services Perry Eaton, Human Services Director Lynne Goodwin, Deputy Library Director Amy Lappin, Finance Director Vicki Lee, Deputy Finance Director Alesia Williams, Chief Innovation Officer Melanie McDonough, Director of Planning & Development Nathan Reichert, Recreation, Arts & Parks Director Paul Coats

1. CALL TO ORDER: Mayor McNamara called the meeting to order at 5:30 p.m.

- City Manager Shaun Mulholland announced the meeting criteria for the public.

**2. ANNUAL WORK SESSION: PRESENTATION OF DRAFT STRATEGIC PLAN
OBJECTIVES**

HIGH PERFORMING GOVERNMENT: (NOTE: All detailed information regarding the Strategic Plans and Action Items can be found on [pages 2-14](#), Council agenda packet.)

City Manager Mulholland noted this is the second year the City is making updates and changes to the Strategic Plan. We had two sessions for input on strategic planning, one with the business community and one with the public. There were a number of suggestions made (i.e., having video blogs). Part of that is exposing different members of the staff, as well as elected officials to the public. We used part of the NH ICMA (International City Managers Association) model for budgeting.

At this session, the Council reviewed five (5) of the ten (10) functional areas of the City’s government and focused on things that have change and current status updates as listed below:

- High Performing Government
- Housing and Neighborhood
- Financial Stability and Efficiency
- Social Health & Justice
- Recreation, Arts, & Park

City Manager Mulholland noted that in the category of High Performance Government nothing has changed from the past except adding a new Strategic Objective 1.7 (below) and explained what Chief Innovation Officer Melanie McDonough has done for training staff and her involvement with regional/national associations involved with AI (Artificial Intelligence) initiatives, regulations, etc. to make government more effective.

City Manager Mulholland requested the Council to send any proposed language changes to him/city staff

and these could be added for the May 1, 2024 City Council meeting for the public's review.



High Performing Government

Strategic Objectives

- 1.1 Operate City government at a very high level of Transparency. To the extent possible government documents are available in digital formats through the City's website minimizing the need to make requests to staff.
- 1.2 Recruit, Develop, and Retain trained and qualified City staff.
- 1.3 Enhance process innovation using technology, data, and key performance objectives.
- 1.4 Advocate at the Regional, State, and Federal level.
- 1.5 Enhance the credibility of the City's government.
- 1.6 Enhance community engagement.
- 1.7 Implement and operationalize artificial intelligence (AI) technologies to align with our AI Policy (ADM-143).

Responsible Groups

City Departments

- City Clerk
- City Manager
- Cyber Services
- Human Resources
- Library
- Planning and Development

Boards and Committees

- City Council
- Diversity, Equity, and Inclusion (DEI) Commission

Partners

- Hypertherm

Vision Statement

The city government has to be responsive to the needs of its residents, businesses and partners. The delivery and/or the facilitation of the delivery of services is one of the cornerstones of effective local government. A responsive and effective city government does the following:

Transparency- the decision-making processes must be open and as accessible as possible to allow the public to participate. Government records need to be available, easily accessible, and in a timely manner.

Ethics- City officials and staff meet public expectations of very high ethical standards while representing the City. Ethical expectations directly relate to the credibility of the City and the view that people have of it. City officials comply with statutory and regulatory requirements.

Problem Solving- the expectation is that the City government is an organization that functions to identify and develop solutions to address problems and the needs of the community. Data-driven decision-making is operationalized when and where appropriate.

1 **Teamwork-** highly effective organizations are those that can bring together the players to achieve
2 the mission. Our team consists of elected officials,
3 appointed officials, staff, volunteers, service providers and our partners who work together to
4 drive and achieve success.

5
6 **Communication-** an effective City government utilizes multiple modes of communication to inform
7 residents, including emergency messaging, how-to information, education materials,
8 opportunities, and the organization's activities. This must be timely, accurate, accessible, and
9 sufficient to keep the public informed.

10 **Engaging-** the City takes proactive steps to engage the general public and key stakeholders in the
11 development of public policy.

12 **Efficiency-** the City utilizes management practices and process review procedures such as LEAN
13 to reduce wasted time and money while at the same time enhancing the quality of city services.
14 City officials and staff operate in a culture of continuous quality improvement.

15 **Technology-** the City utilizes technology to enhance the quality, accessibility, timeliness and
16 efficiency of City services.

17 **Innovation-** the City uses or develops innovative approaches to problem- solving and service
18 delivery.

19 Director of Planning & Development Nathan Reichert and Deputy City Manager David Brooks reviewed
20 the Strategic Objectives, the proposed Action Plans for each (as noted on [pages 4-14](#), Council
21 agenda packet), and described what has been done in the City to date to accomplish the action plans.

22
23 Deputy City Manager David Brooks noted that Chief Innovation Office Melanie McDonough has
24 updated the multi-step 911 process (Police Department, Public Works, Planning Department, GIS,
25 and the State 911 Department of Safety) by identifying the steps in the process and then automating
26 them.

27
28 Library Deputy Director Amy Lappin spoke about the Library's website noting it can now be
29 translated into various languages.

30 31 **Council/Staff Comments:**

32 The Council discussed various ways to get the public involved (public engagement) because attendance at
33 previous listen sessions has been low. Suggestions included speaking at the UVBA- Upper Valley Business
34 Association; the Chamber of Commerce, the Rotary; the Farmers' Market; taking advantage of events that
35 are already happening within the City; and building more interactive pathways.

36
37 In response to Assistant Mayor Below's question regarding the Citizens Academy, Deputy City Manager
38 David Brooks noted they had 16 new graduates and spoke about how they had similar concerns regarding
39 public engagement and how this could be enhanced within the City.

40
41 Chief Innovation Officer Melanie McDonough spoke about the Strategic Objective of 1.7 regarding AI
42 initiatives. She has been following the AI discussions coming down from the White House all the way to
43 bigger and smaller cities and what they are doing with technology. As she engaged with all the different
44 groups her take away is that (AI) is not going away and spoke about the products that are already using AI
45 (i.e., Microsoft, etc.). The directive she sees coming from the Federal Government side is: How do we
46 manage this? We can do this by identifying who our leaders are and making a plan.

1
2 Lebanon has developed an AI Policy and transparency plan to let people know what is being done within the
3 City to help the City become more efficient, more accessible, and provide more services. The City is trying
4 to be very transparent about what types of AI we are using, which will be part of the AI registry being
5 created. The City also has a Technology Review Committee to review all the software coming into the City,
6 which will be frequently reviewing the AI Policy. We have also done inhouse training courses, which are
7 very specific to local government, so everyone understands what/what not to do with AI. On the City's
8 intranet, a Resource Hub is being created where employees can go to get further training and addressed what
9 would be placed into this Resource Hub. The idea is for the City to use AI only when it makes sense and
10 what tools the City should use and gave examples. AI is just another phase in a shift in technology and there
11 are opportunities for the City to really do a lot of good.
12

13 In response to Mayor McNamara's question regarding the use of AI automation to better manage utilities,
14 the wastewater/water treatment plant, etc., Ms. McDonough noted there is already a lot of AI built into those
15 systems. She would say that in the tools they are already using AI is there and has been around for a long
16 time. What we are mostly talking about here is more of a generative AI that will allowing us to interact with
17 it at every staff level. Using ChatGPT on water and utilities will not be happening and spoke about her
18 reasons, noting this is one of the things the Technology Review Committee will be keeping track of.
19

20 **HOUSING AND NEIGHBORHOOD: (NOTE: All detailed information regarding the Strategic**
21 **Plans and Action Plans can be found on [pages 16-24](#), Council agenda packet.)**
22

23 Deputy City Manager David Brooks, Director of Planning & Development Nathan Reichert, and Human
24 Resources Director Lynne Goodwin came forth to review the Strategic Objectives and Action Plans for
25 this topic as listed on [pages 16-24](#), Council agenda packet and explained what was happening in the City
26 to achieve the Action Plans for this item.
27

Strategic Objectives

- 2.1 Facilitate the healthy continuum of development/redevelopment of housing.
- 2.2 Work cooperatively to address homelessness.
- 2.3 Revise Land Use Regulations to limit barriers to development/redevelopment while nurturing neighborhood character.
- 2.4 Develop a comprehensive citywide housing strategy.
- 2.5 Develop policies and a plan to move new residential construction toward being zero carbon ready, being mindful of how collaboration with other stakeholders, planning regulations, zoning, and building codes might best support and encourage sustainable and affordable development such as through creative infill and construction of high-performance energy efficient buildings that can be run on renewable or zero-carbon energy.

28
29 **2.6 Will be added to the Strategic Objectives.** The topic will be "Develop more housing on City
30 Owned properties" and will include the Action Plans.

Responsible Groups

City Departments

- City Manager
- Library
- Human Services
- Planning and Development

Boards and Committees

- Diversity, Equity, and Inclusion (DEI) Commission
- Downtown TIF
- Economic Development Committee (EDC)
- Heritage Commission
- Planning Board

Partners

- Housing Authority
- Tri-County CAP
- LISTEN
- Twin Pines Housing
- The Haven

Photo by John Merrill



Vision Statement

The City of Lebanon shall actively foster a diverse range of housing opportunities and choices for current and prospective residents, and will strive to promote the development of diverse, sustainable neighborhoods that reflect Lebanon's "small-town" character and distinctiveness.

The City of Lebanon shall encourage a range of housing options for all segments of the population. New housing development should contribute positively to existing neighborhoods and create safe and desirable new neighborhoods consistent with the other planning goals of the City as expressed in this Master Plan.

An inclusive community has a range of housing types to meet the needs of a diverse population. Those housing types include:

- Single Family
- Multi-Family (spanning duplexes to large apartment buildings)
- Elderly Housing
- Accessory Dwelling Units
- Manufactured Housing
- Temporary Housing - Homeless Shelters and Transitional Housing Units

The housing inventory of the City must include a mix to meet the affordability needs of its residents such that no more than 30% of combined household income is committed to housing. That mix of housing affordability includes:

- Market Rate Housing
- Workforce Housing
- Low Income Housing

[Chapter 7 of the City's Master Plan](#) is incorporated into this Strategic Plan.

Access to safe shelter is a basic necessity for all people, the absence of which can result in severe health, social, and economic harms to both individuals and communities. The City of Lebanon shall seek to support its residents who have been afflicted by homelessness by establishing and facilitating the means by which the people of the City can prevent or overcome homelessness. The goal of the City is to ensure all residents have access to permanent, secure housing, and temporary housing is for many people a necessary step towards permanent housing and therefore a component of this goal.

Council/City Staff Comments:

Deputy City Manager David Brooks specifically spoke about what the State is trying to do with the 79-E Program, noting it is not clear how to use the new legislative condition tools for the housing and revitalization zones that were created over the past couple of years

In Mayor McNamara's opinion, he thought the legislature is relying on the 79-E Program as a silver bullet noting the City should be more cautious.

Deputy City Manager David Brooks said Lebanon could make better use of the 79-E Program to make sure we are targeting the use of this tool for projects that need it or would happen without it as opposed to the way we have used it for the past 4-5 times that these requests have come before the Council.

City Manager Mulholland noted that on May 8, 2024, the existing Policy will be discussed in more depth. This is part of the larger policy that deals with the City's financial situation to streamline this process and ways in which this could be done and explained his reasoning.

FINANCIAL STABILITY AND EFFICIENCY: (NOTE: All detailed information regarding the Strategic Plans and Action Plans can be found on [pages 25-31](#), Council agenda packet.)

Deputy Finance Director Alesia Williams came forth to review the Strategic Objectives and Action Plans for this topic as listed on [pages 25-31](#), Council agenda packet and explained what was happening in the City to achieve the Action Plans for this item. More time will be spent on this topic at the May 8, 2024 Council meeting.

Strategic Objectives

- | |
|--|
| 3.1 Maintain a responsible debt management plan. |
| 3.2 Maintain a long term strategy to mitigate tax rate and user fee spikes. |
| 3.3 Advocate and seek funding at the State and Federal level to reduce the impact on property taxes and user fees. |
| 3.4 Maintain adequate cash reserves to ensure cash flow, the ability to respond to emergencies and the resources to take advantage of opportunities. |

Responsible Groups

City Departments

- City Manager
- Finance
- Library
- Planning & Development

Boards and Committees

City Council

Partners



Photo by Patricia McGovern

Photo by Patricia McGovern

Vision Statement

The City strives to diversify its revenue streams to reduce the reliance upon the property tax as the primary source of revenue for general government operations. User fees have a direct relationship to the services provided and are commensurate with the actual cost of the services provided. The use of Unassigned Fund Balances in the General Fund as well as the enterprise funds is a strategy to minimize tax and fee rate spikes.

The Unassigned Fund Balance in the General Fund is healthy when it:

- is within a range of 15% to 19% of the current General Fund expenditure budget;
- provides a cash reserve to address emergencies;
- provides sufficient cash flow between semi-annual tax billings.

Financial planning is based on a long-term strategy to mitigate tax rate and user fee spikes. When possible, planning for capital projects in the six-year Capital Improvements Plan allows a more even spread of debt service payments.

The City's debt load is maintained within the statutory requirements and the City Council's Debt Management policy for all funds.

The City utilizes federal, state, and private grant funding to offset the cost of capital and operating expenses. Additionally, the City advocates in partnership with other municipalities and the New Hampshire Municipal Association for more state funding to offset the impact to local property taxes. The City takes active steps to transition education funding from the statewide and local property tax to a more equitable cost share with other revenue sources.

SOCIAL HEALTH & JUSTICE: (NOTE: All detailed information regarding the Strategic Plans and Action Plans can be found on [pages 32-41](#), Council agenda packet.)

City Manager Mulholland reviewed the Strategic Objectives and Action Plans for this topic as listed on [pages 32-41](#), Council agenda packet and explained what was happening in the City to achieve the Action Plans for this item.

Strategic Objectives

- 9.1 Develop and implement a citywide Equity Plan.
- 9.2 Maintain the City's ADA Transition Plan.
- 9.3 Implement equity in all policies, codes, charter and in the delivery of City services.
- 9.4 Build a welcoming community to people of all cultures, races, skin color, national or ethnic origin, language, religions, gender identity or expression, sexual orientation, mental or physical ability, age, political opinion or activity, economic status, immigration status or housing status.
- 9.5 Develop the concept of Environmental Justice throughout the organization and the community.
- 9.6 Enhance connections and community well being.

Responsible Groups

Departments

- City Manager
- Human Resources
- Human Services
- Library
- Planning and Development

Boards and Committees

- City Council
- Conservation Commission
- Diversity, Equity, and Inclusion Commission
- Lebanon Energy Advisory Committee
- Planning Board
- Tree Advisory Board

Partners

- Dartmouth Health
- SAU88
- Sustainable Lebanon
- UV Business Alliance

Vision Statement

The City supports and upholds the federal and state constitutions.

The City resolves the following:

- Preserving the public trust and promoting community identity, civic pride, and quality of life for all residents, regardless of race, skin color, national or ethnic origin, age, sex, gender identity or expression, sexual orientation, mental or physical disability, religious or political opinion or activity, immigration status, socio-economic status, or housing status.
- The City takes a leading role in protecting civil liberties, promoting inclusiveness, and providing equal protection under the law to all persons in the City.
- A diverse population supports a resilient economy and fosters a high quality of life for its residents and visitors, in accordance with the City's Sustainability Principles.
- That while Free Speech is protected under the First Amendment; we can speak out against and discourage hate speech as contrary to our values.

(continued)



Photo by Shawn Donovan

Vision Statement (continued)

- The City demonstrates its commitment to protecting its residents and visitors against discrimination on the basis of race, skin color, national or ethnic origin, age, sex, gender identity or expression, sexual orientation, mental or physical disability, immigration status, religious or political opinion or activity, socio-economic status, or housing status.
- The City takes a stand against ideologies of violence, hatred, and intolerance. The City denounces and rejects all ideologies based on discrimination, hatred, and intolerance, including racism, xenophobia, transphobia and homophobia, and condemns activities that promote these ideologies regardless of the targeted group.
- The City is committed to fair and equal treatment of everyone in our community, including in housing, education, employment, and healthcare, and will strive to ensure all of our actions, policies, and operating procedures reflect this commitment.



Council/Staff Comments:

Councilor Liot Hill spoke about the DEI Commission's discussions for possibly creating a Housing Board Task Force and felt the DEI, Planning Board, Economic Development Commission (EDC) and maybe LEAC (Lebanon Energy Advisory Committee) should all be a part of this task force. The Council should expect a joint request within the next couple of weeks to create a Housing Board Task Force.

Councilor Wilkie, Chair of DEI, concurred with Councilor Liot Hill, noting that even though the DEI has multiple projects, housing is probably the one that emerges most frequently. He also noted that communication with our community comes up frequently, especially with the people who are less likely to come to a Council meeting and suggested interactions with other cultural communities such as at the Listen Center Community dinners, events like the Farmers' Market, the Opera House's Nexus Festival, etc.

RECREATION, ARTS & PARKS: (NOTE: All detailed information regarding the Strategic Plans and Action Plans can be found on [pages 42-58](#), Council agenda packet.)

Recreation, Arts & Parks Director Paul Coats and Deputy Lebanon Libraries Director Amy Lappin reviewed the Strategic Objectives and Action Plans for this topic as listed on [pages 42-58](#), Council agenda packet and explained what was happening in the City to achieve their goals and Action Plans under their purview.

Strategic Objectives

- 4.1 Provide a wide array of cultural and recreational opportunities for residents across age and demographics groups in the City and in partnership with other entities in the Upper Valley.
- 4.2 Maintain and expand recreation infrastructure in the City including parks, athletic facilities, trails, and greenways.
- 4.3 Enhance the vitality of Arts & Culture in the City in cooperation with the arts community in the Upper Valley. This includes energizing the arts economy as well as opportunities for public art.
- 4.4 Celebrate the City's rich history and enhance the public's awareness of its history through multiple modalities.
- 4.5 Celebrate the City's diverse cultural makeup and vitality by providing/supporting opportunities allow the public to experience the diverse cultures in the Upper Valley.

Responsible Groups

Departments

- | | |
|--|--|
| <ul style="list-style-type: none">• City Manager• Library | <ul style="list-style-type: none">• Planning and Development• Recreation, Arts, and Parks |
|--|--|

Boards and Committees

- | | |
|---|---|
| <ul style="list-style-type: none">• Arts and Culture• Conservation Commission• Diversity, Equity, and Inclusion Commission (DEI)• Downtown TIF | <ul style="list-style-type: none">• Economic Development Committee (EDC)• Heritage Commission• West Lebanon Revitalization Committee (WLRC) |
|---|---|

Partners

- | | |
|---|--|
| <ul style="list-style-type: none">• AVA Art Gallery• CCBA• Lebanon Historical Society• Lebanon Opera House | <ul style="list-style-type: none">• Lebanon Outing Club• Lebanon Youth Baseball• UV Hockey Association• UV Music Center |
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Vision Statement

Recreation

The City has a wide array of recreational opportunities available to its residents. Some programs are operated by the City while others are provided by not-for-profit entities and for-profit entities. A robust range of recreational opportunities has a positive impact on the physical and emotional health of our residents. The City's vision for Recreation is further outlined in Chapter 10: Recreation of the Master Plan.

Arts, Culture, and the Humanities

The City celebrates the arts, culture and the humanities in its various modalities. The City's recently created Arts and Culture Commission is the primary City body to advocate and advance the arts in the community. The City supports a vibrant partnership with a growing arts community to enhance opportunities for equitable participation and inclusion. The City continues to enhance opportunities for displays of art in public places to create a livelier living environment. The City's vision is further outlined in Chapter 12: Community Design and Civic Art of the Master Plan.

Parks

The City maintains parks in various parts of the City to enhance neighborhood environments and provide outdoor spaces for its residents to enjoy the outdoor world. Everything from athletic fields, the Storrs Hill Ski Area, the Mascoma River Greenway, the Northern Rail Trail and various nature trails and conservation areas provide a variety of opportunities to exercise and enjoy nature.

Libraries

Our vision is to be the hub of the community, a place where individuals of all ages and backgrounds can find the resources, technology, and support they need to achieve their goals and realize their full potential. We strive to create a dynamic and innovative library system that reflects the diverse needs and interests of our community and empowers everyone to lead fulfilling and meaningful lives.



Photo by Sarah Riley

Council/Staff Comments:

Recreation, Arts & Parks Director Coats specifically noted that volunteerism is down and it is a struggle to make things happen within the City without it and gave examples. We really need to be thinking about unique new ways of having volunteer appreciation events throughout the year so we can make a culture around volunteering a bit more attractive. He also spoke about the uptick in vandalism

1 throughout the City and the costs and staff time it takes to remedy this.

2
3 Deputy Library Director Lappin also noted the libraries are struggling to offer free access for their
4 programs and gave examples. They are constantly looking at some of the programming that others can
5 afford but some cannot and try to offer programs at no cost for those residents who cannot afford them.
6 She also highlighted building an Abenaki Heritage garden and an ADA compliant garden.
7

8 City Manager Mulholland suggested the Council send Staff and him any suggested strategic plan
9 language changes as soon as possible. He also noted the last five (5) functional areas will be discussed on
10 Thursday, April 25, 2024. There will be public comment on the Strategic Plan at the regular Council
11 meeting on May 1, 2024. On May 8, 2024, the Council will hopefully adopt the changes and renew the
12 Strategic Plan for the ensuing year. He emphasized the City is dealing with an unprecedented situation
13 in terms of tax rate increases and we need to have a cohesive policy on how we are going to deal with
14 this.
15

16 Councilor Liot Hill suggested that time be given at an upcoming meeting for the Council to share what
17 their 2-3 top priorities are for the coming year.
18

19 The meeting was adjourned at 7:49 PM
20

21 Respectfully submitted,
22 Dona E. Gibson
23 Recording Secretary
24

DRAFT

**LEBANON CITY COUNCIL
WORK SESSION MINUTES
Thursday, April 25, 2024 5:30 p.m.
Council Chambers**

Remote Via Microsoft Teams: LebanonNH.gov/Live

MEMBERS PRESENT: Mayor Tim McNamara, Assistant Mayor Clifton Below, Erling Heistad, Karen Liot Hill, Christian Simon, George Sykes, Douglas Whittlesey, Devin Wilkie

MEMBERS ABSENT: Karen Zook

STAFF PRESENT: City Manager Shaun Mulholland, Deputy City Manager David Brooks, Public Works Director Jay Cairelli, Cyber Services Director Perry Eaton, Lebanon Libraries Director Sean Fleming, Human Services Director Lynne Goodwin, GIS Coordinator Mark Goodwin, Public Works Assistant Director Christopher Kilmer, Finance Director Vicki Lee, Deputy Finance Director Alesia Williams, Fire Chief/Emergency Management Director Jim Wheatley, Assistant Fire Chief Jeff Libbey, Chief Innovation Officer Melanie McDonough, Energy & Facilities Manager Tad Montgomery, Chief of Police Phillip Roberts

1. CALL TO ORDER: Mayor McNamara called the meeting to order at 5:30 p.m.

- City Manager Shaun Mulholland announced the meeting criteria for the public.

**2. ANNUAL WORK SESSION (2): PRESENTATION OF DRAFT STRATEGIC PLAN
OBJECTIVES**

- **ECONOMIC VITALITY: (NOTE: Please refer to the detailed information regarding the Strategic Objectives and Action Plans which can be found on [pages 2-11](#), Council agenda packet.)**

Deputy City Manager David Brooks reviewed the Strategic Objectives and the Action Plans for Economic Vitality of the City and explained what was happening in the City to achieve these goals and Action Plans. There are no new objectives from last year and the Vision Statement is the same.

Strategic Objectives

- 8.1 Facilitate a Vibrant, Sustainable and Resilient Economy that supports a high quality of life.
- 8.2 Facilitate and develop partnerships to increase Early Childhood Education capacity and reduce cost.
- 8.3 Work cooperatively with UVBA, the Corporate Council and others to enhance the business climate in the region.
- 8.4 Coordinate regionally to enhance tourism opportunities in the Upper Valley.
- 8.5 Implement opportunities for redevelopment in the four core business districts of the City.

Responsible Groups

Departments

- City Manager
- Planning and Development

Boards and Committees

- Downtown TIF
- Economic Development Committee (EDC)
- Planning Board
- West Lebanon Revitalization Committee (WLRC)

Partners

- UV Business Alliance
- UV Public Health Network
- Vital Communities

Vision Statement

The City is the economic hub of the Upper Valley. Most of the jobs in the region are located here in the City. The City is the host of a diversified and resilient economy. Traditionally the impacts of worldwide and national economic downturns impact the region to a lesser extent. The predominance of the medical sector, with Dartmouth Health being the largest employer in the region and the largest employer in the State, results in considerable supplemental and complimentary economic activity. The area has over 120 high-tech businesses, many of which are medtech and biotech companies. Many of these companies have a direct relationship or lineage from Dartmouth College and Dartmouth Health.

The region has the highest average salaries in the State. The Upper Valley economy is vibrant and resilient when it has the following:

- A trained workforce adequate to meet the needs of all employers;
- An innovative, creative, and entrepreneurial culture that drives and develops new ideas;
- A diversified commercial/industrial sector that includes small, medium, and large businesses that pay a living wage;
- High quality housing to meet the needs of the workforce needed for the economy;
- High quality childcare and early childcare development to allow parents to work in the economy;
- High quality public education and postsecondary education to develop and maintain a skilled workforce; and
- Vibrant and diversified retail, food, and general service sectors that meet the supporting needs of the Upper Valley.

The City's Master Plan addresses the larger vision statement relative to [Economic Development](#) located in Chapter 6.



Council Comments:

Mayor McNamara noted he did not see specific language for the acquisition of the properties on Main Street or the issuance of the RFPs. Director Reichert explained some of the items that Planning was overseeing did not get updated in time to make it into the packet.

Councilor Liot Hill noted the DEI Commission would like to recommend another Strategic Objective (8.6) be added to include Housing, since that is a primary related issue. While we do have an entire section in Housing and Neighborhoods, adding this in parentheses (See Housing & Neighborhood Section of Strategic Plan) would let people know where to look in the Strategic Plan.

Councilor Whittlesey suggested adding to this: Innovative approaches to housing and explained his reasoning.

- **ENVIRONMENT & SUSTAINABILITY (NOTE: Please refer to the detailed information regarding the Strategic Objectives and Action Plans which can be found on [pages 12-26](#), Council agenda packet.)**

Jay Cairelli (Director Public Works), Tad Montgomery ((Energy & Facilities Manager), and Mark Goodwin (GIS Coordinator and staffs the Conservation Commission) reviewed the Strategic Objectives and Action Items for Environment & Sustainability and explained what was happening in the City to achieve the goals and Action Plans under their purview.

Strategic Objectives

Waste Management

- 5.1 Enhance the City's waste management practices with the end goal of reducing the City's waste to zero non-renewal material.
- 5.2 Manage solid waste and wastewater to ensure public health, the protection of wildlife, the protection of plant life, and minimize the impact on the environment.
- 5.3 Ensure the City's waste management infrastructure systems will meet the City's needs today and into the future.

Energy

- 5.4 Reduce the GHG emissions produced by City government's activities by transitioning to 100% renewable energy or zero-carbon sources by 2050.
- 5.5 Encourage and support communitywide initiatives to transition the community to 100% renewable energy or zero-carbon sources by 2050 in alignment with the Energy Chapter of the City's Master Plan.

Conservation and Natural Resources

- 5.6 Enhance, support and implement measures to sustain the City's public and private forests. Implement urban forest management programs to address urban heat zones and aesthetics.
- 5.7 Maintain and highlight the City's conservation resources.
- 5.8 Protect the water resources within the City.
- 5.9 Protect the wildlife, aquatic organisms and plants from the impacts of human activity and climate change.



Responsible Groups

Departments

- Planning and Development
- Public Works
- Recreation, Arts, and Parks

Boards and Committees

- Conservation Commission
- Lebanon Energy Advisory Committee
- Planning Board
- Tree Advisory Board

Partners

- Sustainable Lebanon

Vision Statement

The City is proactive in sustainable environmental stewardship. [Lebanon's Principles of Sustainability](#) focus on seven principles. Principle #3 is Environmental Responsibility and Energy Efficiency.

Principle #3 – Environmental Responsibility and Energy Efficiency

Does the action:

- Sustain and enhance a healthy natural environment: air, water, soil, and ecosystems?
- Promote and reinforce a network ("green infrastructure") of protected open space and natural areas?
- Improve energy efficiency and reduce the City's carbon footprint?
- Engage the Lebanon community to conserve energy and adopt more sustainable technologies for heating, cooling, lighting, transportation, and so forth?

The functions of the City government will achieve the objective of reducing its greenhouse gas emissions 80% below 1990 levels by 2050. The City supports the Paris Climate Accord and the implementation of the goals of the Paris Climate Agreement.

Waste Management

The goal is to achieve zero waste. The City manages a number of waste materials from the City itself and the Upper Valley as a region. The goal is to recycle the materials where possible or dispose of the materials in an environmentally safe fashion that does not impair public health. As technological solutions become available, the City implements them to achieve the ultimate goal of eliminating waste.

Energy

The City's Master Plan outlines the City's policies regarding Energy in [Chapter 13](#). The City implements a number of strategies to reduce the amount of energy used in the community with a shift from energy that produces greenhouse gas emissions. This includes a shift to the use of electric-powered vehicles and electric-powered building heating sources. The City shifts to energy produced by solar, landfill gas, and other renewable sources.

Conservation and Natural Resources

The City's Master Plan outlines the City's policies regarding Natural Resources in [Chapter 5](#). The City has considerable conservation and natural resource assets that it maintains and protects.

Sustainable Development

The City continues to take initiatives through collaboration with the community and its land use regulations, planning, zoning, codes, and other policies to encourage new development and redevelopment to be highly sustainable in terms of the health of our environment and economy and the livability and affordability of our neighborhoods and community.

At the request of City Manager Mulholland, Mark Goodwin and Tad Montgomery came forth to give the following presentation (not included in Council's agenda packet) regarding the City's Greenhouse Gas Report.

City of Lebanon Green House Gas Reduction Initiatives

Annual Update
Presented to the City
Council
April 25th, 2024



History of City of Lebanon Policy Commitments and Associated Targets

• 2017 – In Support of the Paris Climate Agreement



- City Council Policy Adoption
- NH Climate Action Plan: **80% reduction of GHG emissions by 2050**

**** Ongoing interest to revisit and recalibrate targets and goals**

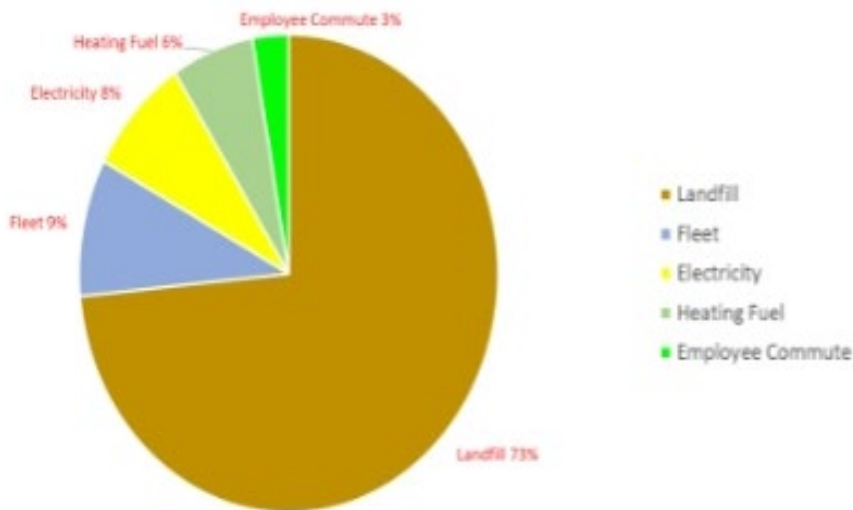
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEBANON, NEW HAMPSHIRE
IN SUPPORT OF THE PARIS CLIMATE AGREEMENT
WHEREAS, consensus exists among the world's leading climate scientists that global warming caused by emissions of greenhouse gases from human activities is among the most significant problems facing the world today; and
WHEREAS, documented impacts of global warming include but are not limited to increased occurrences of extreme weather events (e.g. droughts and floods), adverse impacts on ecosystems, demographic patterns and economic value chains; and
WHEREAS, the State of New Hampshire through its Climate Action Plan developed under the auspices of the Department of Environmental Services has called for a statewide **reduction of GHG emissions by 80% below 1990 levels by 2050**; and
WHEREAS, the City of Lebanon, New Hampshire, has adopted an Energy Chapter to its Master Plan as official City policy that calls for the City to be an innovative leader in energy efficiency and reliance on renewable energy, and **compliance with the goal of the New Hampshire Climate Action Plan to reduce GHG emissions by 80% below 1990 levels by 2050**;
WHEREAS, responding to climate change provides communities an opportunity to access first mover advantage in the range of products, services and know-how that transitioning to a climate-compatible future brings; and
WHEREAS, the Paris Agreement resulted in a commitment from almost every nation to take action and enact programs to limit global temperature increase to less than 2 degrees Celsius, with an expectation that this goal would be reduced to 1.5 degrees in the future;
NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF LEBANON:
Indicates its continuing commitment to reducing GHG emissions through its implementation of its Master Plan; and
Join other US cities and municipalities in the *Climate Mayors network* and otherwise in adopting and supporting the goals of the Paris Agreement; and
Commits to exploring the potential benefits and costs of adopting policies and programs that promote the long-term goal of GHG emissions reduction while maximizing economic and social co-benefits of such action; and
Stands ready to work with other communities and towns across the state, to provide the leadership and resources at the local level that will reduce greenhouse gas emissions, protect our most vulnerable residents from the impacts of climate change, and reap the benefits of the transition to a clean energy economy.

GHG Emissions

- Scope 1**
 - 1. Stationary Combustion of Fossil Fuels ☆
 - 2. Mobile Combustion of Fossil Fuels (Fleet) ☆
 - 3. Solid Waste Disposal ☆
 - 4. Wastewater Treatment ★**Scope 2**
 - 5. Building/Facility Electricity Consumption - Location-based ☆
 - 6. Building/Facility Electricity Consumption - Market-based (optional)★**Scope 3**
 - 7. Employee Commutes ☆
 - 8. Water Consumption in City Facilities
 - 9. Agriculture & Land Management
 - 10. Urban Forestry
 - 11. Waste Generation
 - + Other Additional Emission Sources (optional)

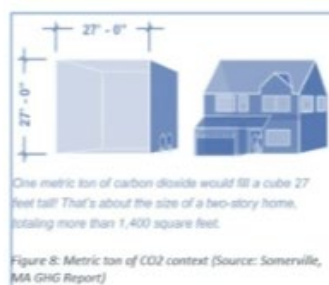
☆ Included in the Lebanon GHG inventory
★ Potential additions to the 2024yr data assessment

2023 Emissions by Source



2015 – 2023 Comparison Local Gov. Operations (LGO)

	2015yr	2018yr	2021yr	2022yr	2023yr	% change 2015-2023
Landfill	12,712	7,169	5,986	6,466	9,063	-28.7%
Fleet	1,067	1,169	1,117	1,087	1,146	7.4%
Heating Fuel	1,022	1,038	909	874	781	-23.6%
Electricity*	1,284	1,054	827	827	998	-22.3%
Employee Commute ^	420	429	344	344	344	-18.1%
Total MTCO2e	16,522	10,871	9,195	9,603	12,332	-28.7%



LGO Reduction Goal Status

	2015	2018	2021	2022	2023
Total MTCO2e	16,522	10,871	9,195	9,603	12,332

- The 80% reduction equates to CoL LGO emissions of 3,301 in 2050yr
- Requires a baseline reduction of 13,204 MTCO2
- **4,190** MTCO2 have been eliminated as of 2023yr; a **25%** reduction
- To hit the 80% target, an additional **9,014** MTCO2 need to be eliminated – **how to achieve that goal?**

Landfill Data & Notes

	2015	2018	2021	2022	2023
(MTCO ₂)	12,712	7,169	5,986	6,466	9,063

Biogenic Emissions

The combustion of landfill gas, a biomass-based fuel, produces CO₂. These emissions are not included in the inventory because according to the current protocol, they are considered biogenic. Unlike the carbon in fossil fuels, biogenic carbon was recently contained in living organic matter and is included the carbon cycle.

Fugitive CH₄ emissions released from solid waste = emissions not collected & the small percent collected but not destroyed

- 40% increase from the previous year – *Why?*

Looking over the 2022 and 2023 USEPA GHG reports, the main differences are:

- An increase in the LFG collection for 2023 (from around 310 scfm to around 380 scfm); and
- An increase in downtime for 2023 (from around 70 hours to around 220 hours).

The downtime counts against the collection efficiency. The EPA calculations assume any gas that would have been collected during the downtime goes to the atmosphere.

I do not think there is an upward trend. With less downtime during 2024 (assuming a relatively steady flow rate), I would expect the GHG emissions estimate to go down (e.g., to somewhere between the estimate for 2022 and 2023).

Fleet Data & Notes

	2015	2018	2021	2022	2023	% Change 2015-2023
MTCO ₂	1,067	1,169	1,117	1,087	1,146	7.04%

Fleet Fuel: Fuel purchased at Evans (Miracle Mile), Fuel deliveries (DPW wastewater, Airport, and Landfill), and Personal Vehicle Use Reimbursement

Misc. Notes:

- Top 10 gasoline consumers include 9 police cars, and the gas consumed by building inspectors as #1 ** noting 3 cars are combined as 1
- 3 DPW O&M vehicles averaging approximately 20k+ miles a year
- Delivered diesel to the Landfill largest diesel consumption by far (assumed heavy equipment use). Delivery to Airport approximately 1/3 of the landfill but by far 2nd biggest volume
- Ambulances and Fire Engine #9 the biggest single vehicle consumers of diesel. Then a bunch of O&M vehicles, a Wastewater, and a Water vehicle

Summary Points:

- Emissions – Increased Trend
- Current COL EV Use
 - Nissan Leaf – ~4,500/yr
 - Ford F150 Lightning: ~3,507/yr
- EV Fleet offers reduction opportunities!



Heating Data & Notes

MTCO2	2015	2018	2021	2022	2023	% Change 2015-2023
Heating Fuel	1,022	1,038	909	874	781	-14.48%

• Random Observations:

- Fuel Oil - consumption decreases continue to be the trend

- 29,000 gallons annually = no small amount of "dirty" fuel being consumed – transition to "clean" fuel sources. Opportunities?

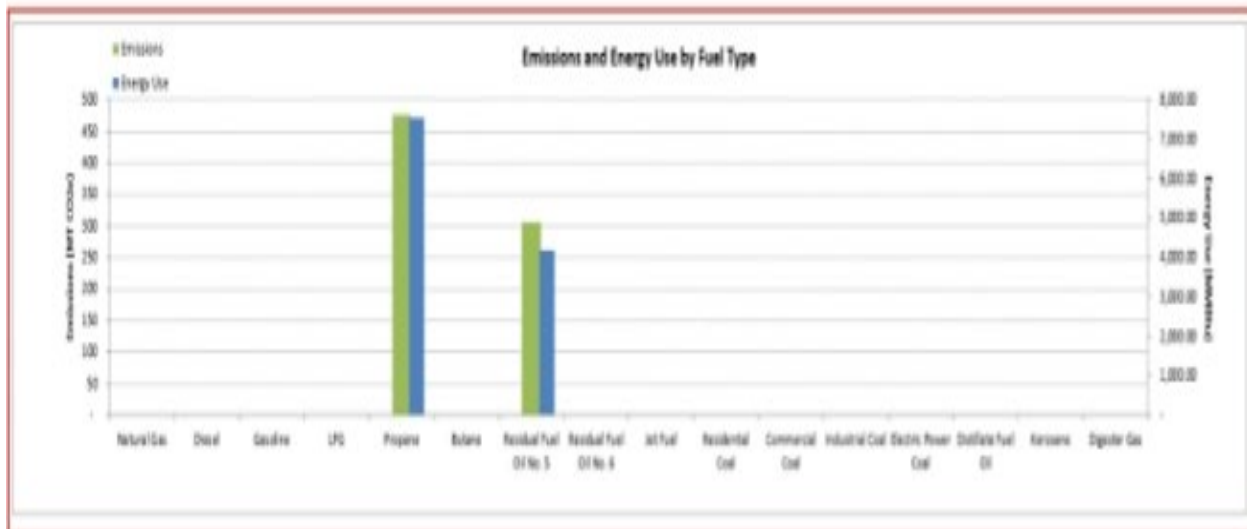
- Police and DPW Garage – notable decrease. Anomaly or Trend?

- Kilton- significant increase. Anomaly or Trend? *** electricity is down but propane consumption up - any correlation?*

Department	Total 2015 yr	Total 2018 yr	Total 2021 yr	Total 2022 yr	Total 2023 yr	5 yr Average	2023yr %change from 5yr Avg
Airport	121	129	125	143	123	128	-4.0%
Civic-General	313	309	140	133	131	205	-36.1%
Recreation	1	1	1	5	4	3	59.2%
DPW-O&M	142	154	153	142	105	139	-24.5%
DPW-SolidWaste	68	72	75	77	73	73	0.0%
DPW-Water	52	62	53	47	44	52	-14.7%
DPW-Wastewater	105	113	148	141	128	127	0.9%
Fire	98	109	114	100	102	105	-2.8%
Library	28	32	19	11	18	22	-17.0%
Police	95	58	80	76	53	72	-26.8%
Total Stationary Combustion Emissions	1,022	1,038	909	874	781	925	-9.5%

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Heating Notes – Propane & Heating Fuel Status



Fuel and Energy Use by Type		
Fuel Type	Fuel Used	Energy Use (MMBtu)
Natural Gas	0 mcf	-
Diesel	0 gal	-
Gasoline	0 gal	-
LPG	0 gal	-
Propane	62,660 gal	7,500.00
Butane	0 gal	-
Residual Fuel Oil No. 5	29,916 gal	4,300.11
Residual Fuel Oil No. 6	0 gal	-
Jet Fuel	0 gal	-
Residential Coal	0 tons	-
Commercial Coal	0 tons	-
Industrial Coal	0 tons	-
Electric Power Coal	0 tons	-
Distillate Fuel Oil	0 gal	-
Kerosene	0 gal	-
Signature Gas	0 mcf	-
Total Stationary Fuel Consumed		11,798.96

Heating Fuel converted to Propane or different fuel source?

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Heating Notes – Residual Fuel Oil Consumers

FACILITY	GALLONS
AIRPORT TERMINAL	5,712
14 NORTH MAIN ST	558
FIRE STATION 2	4,766
GAR BLDG	1,193
LANDFILL	5,807
LEBANON LIBRARY	531
WASTE WATER PLANT	11,350
Grand Total	29,916

3

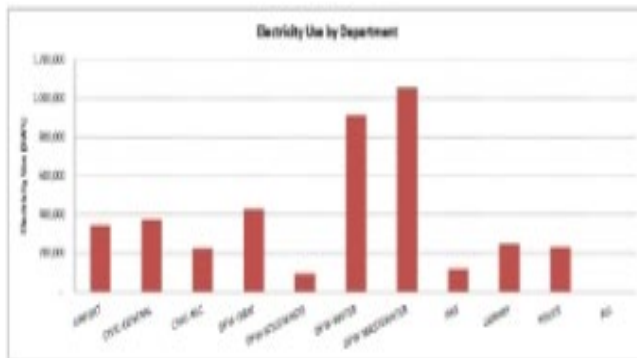
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Electricity Data & Notes

Department (kWh)	2015	2018	2021	2022	2023	% Chg 22yr-23yr
Airport	386,049	328,888	309,822	367,065	344,795	-6%
Civic - General	489,101	437,597	284,711	310,247	376,201	21%
Civic - Recreation	4,681	9,573	7,938	7,938	226,282	2751%
DPW - O&M	628,084	594,689	385,597	385,597	427,844	11%
DPW - Solid Waste	100,762	99,660	98,599	98,599	94,367	-4%
DPW - Water	1,276,063	1,041,618	894,863	897,238	914,612	2%
DPW - Wastewater	1,305,076	1,181,198	983,216	964,113	1,056,690	10%
Fire	132,230	132,172	125,945	123,998	120,329	-3%
Library	338,058	293,163	260,008	309,699	252,194	-19%
Police	301,969	306,399	339,731	272,119	233,679	-14%
Sum Total	4,962,073	4,424,957	3,690,430	3,736,613	4,049,016	8%

Misc. Data Notes

- 2023 Civic - Rec includes Storrs Hill and the Memorial Pool, prior years did not. With the omission of Storrs Hill and the Memorial Pool, there remains a notable increase (7,938 kWh 2022; 46,659 kWh 2023). Expanded facilities?

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Electricity Notes

- Kilton Library 26% decrease – why? Police 15% decrease – why? Airport Terminal Building 15% decrease – why?
- Wastewater 8% increase (of a large number) – why?
- O&M Streetlight consumption decreased – more LED conversion?
- Civic General increase likely attributable to acquisition of new buildings, e.g. Winter Shelter & West Lebanon
- City Hall 10% increase – why? Increased post Covid activity?
- Pump Stations – significant fluctuations in energy consumption from year to year
- Altaria Pump Station approximately double the consumption of Cyber Services building
- LED Streetlight Conversion fully completed for non-metered streetlights

4

1

Employee Commute Notes

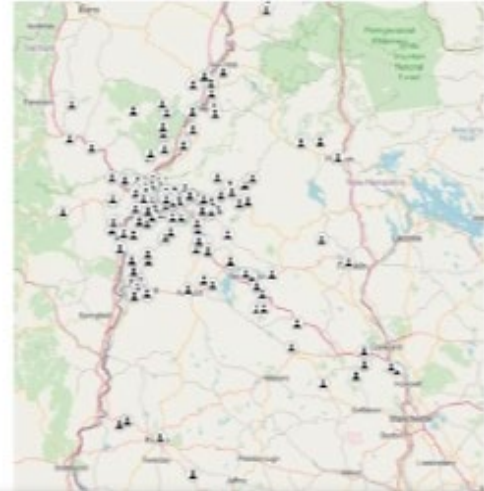
	2015	2018	2021*	2022*	2023	% Change 2018-2021
Employee Commute (MTCO ₂ e)	420	429	344	344	xxx	-22.09%

* 4 Day work week Model

- Model Variables

- 12.6 mile average commute
- Approximately 227 employees
- Workdays per year for 5 day work week = 240
- Workdays per year for 4 day work week = 192

20% Reduction in MTCO₂e emissions per employee associated with a change to a 4 day work week

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Greenhouse Gas Reductions

NEW CITY GHG
REDUCTION PROJECTS

	Metric Tons of CO ₂ e
GOVERNMENT OPERATIONS	
• 2023 – Lebanon Community Power – 1,440,000 kWh est. in 2023:	325
• 2024 – Additional GHG Reduction from Streetlight Conversion:	10
• 2025 – Annual GHG Reduction from LFGTE Electricity Production:	1,565
• 2025 – Phase 3 Solar – 1,200 kW:	247
• 2025 – Additional City EV Fleet Annual GHG Reduction – Street Sweepers:	10
OTHER COMMUNITY-WIDE GREENHOUSE GAS REDUCTION PROJECTS	
• Lebanon Community Power – 3% of Default Svc. users opt for 50% Renewable Energy:	231
• Lebanon Community Power – 95% of Default Svc. users opt for 34% Renewable Energy:	1,465
• Lebanon Community Power – 100% of Default Svc. users opt for 100% Renewable Energy:	11,809
Opt-Up Status in Lebanon as of 3/28/2024: Granite Plus: 0.3%, Clean 50: 1.0%, Clean 100: 3.5%	

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5

Greenhouse Gas Reductions

NEW CITY GHG REDUCTION PROJECTS

	Metric Tons of CO2e
GOVERNMENT OPERATIONS	
• 2023 – Lebanon Community Power – 1,440,000 kWh est. in 2023:	325
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Greenhouse Gas Reductions

LONG-TERM PLANNING

Potential City Buildings to Transition Off Fossil Fuels

	Metric Tons of CO2e
• Fire Station #1 – Conversion to Heat Pumps That Are Run on Renewable Electricity:	26
• Fire Station #2 – Conversion to Heat Pumps That Are Run on Renewable Electricity:	27
• DPW Garage – 100% Conversion to Heat Pumps That Are Run on Renewable Electricity:	61
• Landfill Maintenance Garage – Conversion to Heat Pumps Run on Renewable Electricity:	26
ESTIMATED MAXIMUM TOTAL:	140
Transition All Buildings Off Fossil Fuels – Total Possible Reduction:	907

Transition City Fleet Off Fossil Fuels

DEPT.	YEAR MADE	MAKE/MODEL	REPLACE WITH	YEAR TO BE REPLACED	FUEL USED PER YEAR - GAL.	GHG REDUCED - MTCO2e
DPW	2019	SKID STEER/LOADER - diesel	SKID STEER W/ATTACHMENTS	2028	3,380	34.5
DPW	2018	FORD F-150 EXTENDED CAB	F250 QUAD CAB WITH PLOW	2029	251	2.2
DPW	2013	FORD F250 PICKUP TRUCK	3/4 TON PICKUP W/PLOW	2023	716	6.4
DPW	2017	FORD F-150 CREW CAB	F250 4WD CREW CAB PICKUP W/ PLOW	2027	606	5.4
DPW	2014	FORD F-250	QUAD CAB F250 3/4 TON PICKUP W/PLOW	2025	572	5.1
DPW	2019	TOYOTA HIGHLANDER	FULL SIZE CAR	2029	1,000	8.9
DPW	2009	FORD TAURUS	PASSENGER	2024	129	1.1
DPW	2014	FORD FUSION	PASSENGER	2024?	93	0.8
AIR	2012	CHEVY SILVERADO 2500	SIMILAR MAKE/MODEL	2026	270	2.4
AIR	2009	CHEVY SILVERADO 3500	SIMILAR MAKE/MODEL	2029	270	2.4
AIR	2011	FORD F350	SIMILAR MAKE/MODEL	2032	270	2.4
AIR	2001	CASE 821 FRONT END LOADER - diesel	SIMILAR MAKE/MODEL	2027	1,143	11.3
AIR	2009	NEW HOLLAND TRACTOR - TV6070 - diesel	SIMILAR MAKE/MODEL	2030	1,182	12.1
REC	2011	FORD F250	ONE TON DUMP WITH PLOW	2025	200	1.8
REC	2011	FORD RANGER	F150 LIGHTNING OR EQUIVALENT	2026	600	5.3
FIRE	2015	FORD EXPLORER: FD CAR 2	EQUIVALENT EV	2025	561	5.0
FIRE	2016	FORD EXPLORER: FD CAR 3	EQUIVALENT EV	2026	219	1.9
FIRE	2017	FORD EXPLORER: FD MIH	EQUIVALENT EV	2027	317	2.8
PD	2016	RAM 1500: PD-21	EQUIVALENT EV	?	183	1.6
PD	2017	FORD EXPLORER POLICE INTERCEPTOR: PD-25	EQUIVALENT EV	2024/5	897	8.0
PD	2014	FORD TAURUS POLICE INTERCEPTOR: PD-26	EQUIVALENT EV	2026	254	2.3
PD	2016	FORD EXPLORER: PD-27	EQUIVALENT EV	2025	415	3.7
TOTAL POTENTIAL GHG OFFSET:						128

- **PUBLIC SAFETY (NOTE: Please refer to the detailed information regarding the Strategic Objectives and Action Plans for Public Safety, which can be found on [pages 27-40](#), Council agenda packet.)**

James Wheatley (Fire Chief & Emergency Management Director), Jeff Libbey (Assistant Fire Chief), Phillip Roberts (Police Chief), Alan Lowe (Police Captain), and Perry Eaton (Cyber Services Director), came forth to review the Strategic Objectives and Action Items for Public Safety and each explained what was happening in the City to achieve the goals and Action Plans under their purview.

Strategic Objectives

- 6.1 Enhance emergency management capability regarding planning for, preparing for, responding to, recovery from, and mitigation of disasters.
- 6.2 Enhance Code Enforcement efforts.
- 6.3 Maintain a proactive Traffic Safety program.
- 6.4 Maintain a proactive Crime Prevention and Response program.
- 6.5 Maintain an effective Fire Prevention effort and Fire Suppression capability.
- 6.6 Enhance multi-modal transportation safety through prevention, education, enforcement and infrastructure improvements.
- 6.7 Enhance the City government's cyber security posture to minimize impact on city services. Enhance the police department's ability to prevent, investigate and prosecute cybercrimes that impact businesses and residents.

Responsible Groups

Departments

- Cyber Services
- Fire and Police
- Planning and Development
- Recreation, Arts, and Parks

Boards and Committees

- Pedestrian and Bicyclist Advisory Committee
- Planning Board

Partners

- UV Public Health Network
- WCBH
- WISE

Photo by James Lemire



Vision Statement

Public safety perceptions, whether real or perceived, impact how people feel and interact in the community. Public safety is not just about injury and crime prevention; it is about building a strong, cohesive, vibrant, participatory City. Individuals and families enjoy sustained quality of life, participation in work, leisure, social, cultural, artistic, and educational activities, and preservation of income and assets. A safe community embraces a methodology and infrastructure where all community sectors collaborate to safeguard citizens' well-being and property. Our vision of the City involves the following aspects.

Emergency Management: The City has a robust emergency management capability that adequately:

- foresees and plans for natural and human-made disasters;
- prepares for these events and provides advanced warning and guidance to residents, businesses, and other partners. This also includes training for and having the necessary equipment, facilities, supplies, and partnerships available to respond to disasters;
- responds to disasters to effectively reduce the risk to life and property;
- facilitates disaster recovery so the community can return to normal as soon as possible. This includes psychological recovery from the impacts of disasters;
- mitigation steps are taken in advance of and during disasters to reduce the impacts of known disasters that are likely to impact the City.

Code Enforcement: The City has adequate life safety codes that reduce the risk of injury or death as well as the protection of property. The City effectively educates the public regarding these regulations. The City takes a proactive step to address violations.

Domestic and Sexual Violence: The City in partnership with other entities leads efforts to protect and assist victims of sexual, domestic and gender based violence.

Cyber Security: The City's cyber infrastructure and protected information are secure from hacking, damage, or destruction and other disruptions.



Vision Statement (continued)

Crime Prevention and Response: The City takes proactive steps to reduce the amount of, severity of, and impacts of crime. Residents and visitors in the City have a quality of life and are able to pursue and obtain the fullest benefits from their domestic, social, and economic lives without fear or hindrance from crime and disorder. The City is able to respond to criminal incidents proactively, quickly, and effectively. The City is able to respond to hate crimes proactively, quickly, and effectively in coordination with the NH Department of Justice.

Traffic Safety: The City has a multi-pronged approach to addressing safety on City streets, sidewalks, greenways, and rail trails. Proactive steps are taken to minimize motor vehicle accidents as well as accidents involving bicycles and other wheeled vehicles. A number of strategies are used to enhance pedestrian safety with the goal of zero pedestrian accidents.

Fire Prevention and Suppression: The City implements strategies to prevent death, injuries and damage to property from the impacts of fire. The fire department has adequate resources and strategies to respond to fires to save lives and minimize damage to property.



Photo by Paul McDonough

Council/Staff Comments:

Action Plan 6.2.3: Increase code enforcement efforts: City Manager Mulholland noted there will be a cultural change in how the City will be doing Code Enforcement within the City, noting a more proactive approach will be taken with these life/safety code situations to make sure we do not have a disastrous situation where people end up being killed because enforcement was not done. City Attorney Matt Decker has worked on a streamlined process to take Code Enforcement Action in the local District Court. A new Chief Code Enforcement Officer has been hired. The goal is to make sure that property owner's buildings are safe. For the few that refuse to do that, aggressive enforcement action will take place.

In response to Councilor Sykes' question about why people's pictures are published, Police Chief Roberts stated that everything the Police Department releases is public information and further explained.

In response to Councilor Liot Hill's question regarding the policy on how the use of drones would be used, Police Chief Roberts said the Lebanon Police Department has never used drones for surveillance purposes, which they avoid at all costs. The times they deployed them in the field were for missing persons, motor vehicle accidents, or a crime scene after the fact. City Manager Mulholland also noted they were used to determine data for a parking analysis.

– **TRANSPORTATION (NOTE: Please refer to the detailed information regarding the**

1 **Strategic Objectives and Action Plans for Transportation, which can be found on [pages 41-54](#),**
2 **Council agenda packet.)**

3
4 City Manager Mulholland, Carl Gross (Airport Director), and Jay Cairelli (Public Works Director) came
5 forth to review the Strategic Objectives and Action Items for Transportation and each explained what was
6 happening in the City to achieve the goals and Action Plans under their purview.
7

Strategic Objectives

Public Transit

- 7.1 Support the maintenance and expansion of public transportation availability and use in the Upper Valley.

Airport

- 7.2 Support efforts to maintain Essential Air Service
- 7.3 Support efforts to maintain general aviation.

Pedestrian and Bicycle Infrastructure

- 7.4 Maintain, enhance and expand the Mascoma Greenway, Northern Rail Trail and new connector segments to strengthen the multi-use recreational/transportation network.
- 7.5 Maintain, enhance, and expand the City's sidewalk network, connecting the segments to create a comprehensive network. Expand and maintain the links between interconnection points of transportation modes (sidewalks, trails, bus stops, etc.) to facilitate safe movement by users.

Roadway Infrastructure

- 7.6 Enhance the City's roadway infrastructure maintenance plan.
- 7.7 Enhance the City's roadway system to adequately manage present and projected traffic volumes.
- 7.8 Coordinate with NH DOT's efforts to enhance state transportation improvements in the City.



Responsible Groups

Departments

- Airport
- Planning and Dvelopment
- Public Works
- Recreation, Arts, and Parks

Boards and Committees

- Planning Board
- Pedestrian and Bicyclist Advisory Board
- Tree Advisory Board

Partners

- Advance Transit



Photo by Shawn Marchetti

Vision Statement

The City operates a multi-modal transportation system and partners with other entities to meet the transportation needs of the City within the context of the larger transportation network in the Upper Valley. The City's Master Plan further delineates the larger transportation goals located in [Chapter 9](#).

The City will continue to use innovative technologies and make infrastructure investments to ensure those systems are adequately maintained to ensure they function effectively and safely. The focus will be on the lifecycle maintenance of infrastructure and properly tracking the infrastructure through a fixed asset management system.

The City will continue with its Complete Streets strategy when reconstructing a street to include upgrading all of the assets within the street where appropriate.

- **PUBLIC HEALTH (NOTE: Please refer to the detailed information regarding the Strategic Objectives and Action Plans for Public Health, which can be found on [pages 55-64](#), Council agenda packet.)**

Alan Lowe (Police Captain), Jim Wheatley (Fire Chief), and City Manager Mulholland came forth to review the Strategic Objectives and Action Items for Public Health and each explained what was happening in the City to achieve the goals and Action Plans under their purview.

Strategic Objectives

- 10.1 Continue partnership with West Central Behavioral Health to enhance Mental Health Care and Response.
- 10.2 Provide effective Mobile Integrated Health Care.
- 10.3 Provide high quality Emergency Medical response capability.
- 10.4 Maintain the partnership with the Upper Valley Public Health Network to respond to public health emergencies.
- 10.5 Continue partnerships to provide Medical and Dental Care for those who cannot afford it.
- 10.6 Enhance community engagement.
- 10.7 Conduct a needs assessment and determine the feasibility for a more comprehensive Public Health Plan at the city or regional level.

Responsible Groups

Departments

- City Manager
- Fire
- Human Services
- Planning and Development
- Police
- Public Works

Boards and Committees

- Joint Loss Committee

Partners

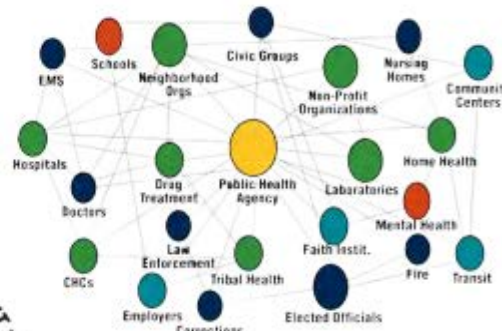
- Dartmouth Health
- Good Neighbor Health Clinic
- HIV HCV Resource Center
- Headrest
- UV Public Health Network
- Visiting Nurse NH and VT
- West Central Behavioral Health
- WISE

1

Vision Statement

The goal of public health is to preserve the physical and mental health of those who reside in the City and those who visit it. Eliminating or minimizing the risk of disease and injury, as well as responding to and providing care to those who need it, are primary objectives of municipal governments. The City works in partnership with an array of state and federal agencies along with not-for-profit entities to meet the objectives of the Ten Essential Public Health Services as determined by the NH Dept. of Health and Human Services:

- Monitor Health
- Diagnose and Investigate
- Inform, Educate, and Empower
- Mobilize Community Partnerships
- Develop Policies
- Enforce Laws
- Link to Services
- Assure Competent Workforce
- Evaluate



2

1
2 The meeting was adjourned at 8:11 PM.
3
4 Respectfully submitted,
5 Dona E. Gibson
6 Recording Secretary
7
8

DRAFT

LEBANON CITY COUNCIL
REGULAR SESSION MINUTES
Wednesday, May 1, 2024 7:00 p.m.
Council Chambers

Remote Via Microsoft Teams: LebanonNH.gov/Live

MEMBERS PRESENT: Assistant Mayor Clifton Below, Erling Heistad,
Karen Liot Hill, Christian Simon, George Sykes, Douglas Whittlesey,
Devin Wilkie, and Karen Zook

MEMBERS ABSENT: Mayor Tim McNamara

STAFF PRESENT: City Manager Shaun Mulholland, Deputy City Manager David Brooks,
City Clerk/Tax Collector Jaseya (Josie) Ewing, City Engineer Rod
Finley, Planning Administrative Assistant Crystal Taplin, Fire
Chief/Emergency Management Director Jim Wheatley, Assistant Fire
Chief Jeff Libbey

1
2 **1. CALL TO ORDER:** Assistant Mayor Below called the meeting to order at 7:00 p.m.

3
4 **2. PLEDGE OF ALLEGIANCE:** Councilor Heistad led the Council in the Pledge.

- 5 • City Manager Shaun Mulholland announced the meeting criteria for the public.

6
7 **3. PUBLIC FORUM:** Assistant Mayor Below made the Public Forum announcement.

8
9 **4. OPEN TO PUBLIC:**

- 10 • Mr. Ben Spero (Ward-1): He spoke about and read the UN's Adoption of Resolution #
11 181 from State Department's website and an editorial he came across, noting he will
12 return in two weeks to give another history lesson on foreign policy.

- 13
14 • Ms. Kidder (Ward-3): She spoke about handicapped parking in Lebanon and noticed
15 there were no extra parking spaces in the downtown area.

16
17 **5. RECOGNITIONS:**

- 18 • **Top Dog Contest Winners:** City Clerk Jaseya Ewing explained the history and criteria
19 for this contest, noting that Assistant Mayor Below would randomly draw the names of
20 three (3) dog owners who will then be contacted by her department and invited to the May
21 16th Farmer's Market where they will receive their gift baskets that have been generously
22 donated by local businesses. Dog winners in order picked are listed below:

- 23 1. Franklin Gould
24 2. Jennifer Ann Weber
25 3. Robert Kerin-Herrick
26

- 27 • **RESOLUTION HONORING LINDA COPP**

28 **WHEREAS,** Linda Copp has dedicated more than 30 years to the local dance community through
29 her leadership of the Lebanon Ballet School, established in 1984, and City Center Ballet, which
30 Linda co-founded in 1999; and

31 **WHEREAS,** City Center Ballet is dedicated to realizing the full potential of ballet dancers through

1 outstanding preparation in classical ballet and exceptional performance opportunities with
2 professional dancers, striving within the company and the community to foster awareness of, and
3 an appreciation for the passion, grace, and beauty of classical ballet, and City Center Ballet is
4 celebrating 25 years of training local dancers in the art of classical ballet and presenting
5 extraordinary performances to the Lebanon and Upper Valley Communities; and
6

7 **WHEREAS**, Lebanon Ballet School is committed to providing excellence in dance education and
8 to instilling a love of dance by teaching a challenging, engaging curriculum designed to inspire
9 and transform students, inside and out; and
10

11 **WHEREAS**, Linda is an advocate for lifelong learning, believing that dancers and teachers alike
12 never stop learning in the studio; she graduated from the Hartford Conservancy, CT and was a
13 former soloist with the Connecticut Valley Regional Ballet Company; and she has taught
14 throughout New England in Connecticut and Massachusetts since 1971 before finding her home
15 in the Upper Valley community; and

16 **WHEREAS**, the City of Lebanon is dedicated to enhancing the vitality of arts and culture in the City
17 in cooperation with the arts community in the Upper Valley, including energizing the arts
18 economy and supporting a vibrant partnership with arts organizations to enhance opportunities
19 for equitable participation and inclusion.
20

21 **NOW, THEREFORE BE IT RESOLVED**, that the Lebanon City Council, on behalf of the City of
22 Lebanon, extends its sincere appreciation to Linda Copp for her dedicated commitment to the
23 performing arts in the City of Lebanon and for her service to the community in creating and
24 fostering the valuable community institution of City Center Ballet.
25

26 **BE IT FURTHER RESOLVED**, that this Resolution be written in the minutes of the Lebanon City
27 Council meeting and a copy be presented to Linda Copp.
28

29 Dated this 1st day of May 2024.
30

31 _____
32 Clifton Below, Assistant Mayor
33 *on behalf of the Lebanon City Council*

34 Ms. Copp and her students were present and accepted a copy of this Resolution and accolades
35 from the Council and audience.
36

37 **6. ACCEPTANCE OF MINUTES:**

- 38 - April 17, 2024 (Site Visit)
- 39 - April 17, 2024 (Regular Meeting)
- 40

41 **Councilor Whittlesey MOVED** to approve the April 17, 2024 (Site Visit) and the April 17,
42 2024 (Regular Session) minutes as written and presented in the May 1, 2024 City Council
43 agenda packet.

44 **Seconded by Councilor Wilkie.**
45

46 ***The Vote on the Motion was approved by members present (7-0).** Councilor Sykes was not
47 present at the time this vote was taken. Mayor McNamara was absent.
48

1 **7. APPOINTMENTS:**

2 - Pedestrian & Bicyclist Advisory Committee, Ben Swanson (Alternate Member)

3 ***Assistant Mayor Below MOVED to NOMINATE Ben Swanson as an Alternate Member of***
4 ***the Pedestrian & Bicyclist Advisory Committee. Term: 05/24-05/27***

5 ****The Vote on the NOMINATION was approved (7-0).*** Councilor Sykes was not present at the
6 time this vote was taken. Mayor McNamara was absent.

7
8 **Councilor Sykes arrived at approximately 7:15 PM.**

9
10 **8. PUBLIC HEARING ITEMS:**

11 **A. Complete Discontinuance of Western, Partially-Built Portion of Barrows Street**
12 **between Parcels M/L 77-106 and 77-107, Lebanon** – A public hearing for the purpose
13 of receiving public input and taking action to discontinue completely, and in its entirety,
14 the western, partially-built portion of Barrows Street between Tax Parcels 77-106 and
15 77-107, Lebanon

16 Included in the agenda packet: [\(All supportive documents and information can be found on](#)
17 [pages 30-32, Council agenda packet\)](#)

18 1. Barrows Street Public Right-of-Way Discontinuance plan, dated March 25, 2024
19



20
21
22 Deputy City Manager David Brooks reviewed the background for this Public Hearing.

23
24 **BACKGROUND**

25 On February 7, 2024, the City Council acted, in accordance with City Council Policy, CC-102,
26 Real Property Transactions, to determine that several City-owned parcels, including two located
27 along Barrows Street (Tax Parcels 77-106 and 77-107), have redevelopment potential and are
28 suitable for redevelopment as part of designated Redevelopment Areas.

29 As part of considering redevelopment possibilities, the City Manager is recommending that the
30 Council discontinue the westerly, partially-built portion of Barrows Street that currently separates
31 the two City-owned parcels. Upon completion of the discontinuance process, the center line of

1 the former right-of-way will become the new boundary line between the City-owned parcels and
2 will allow them to be formally merged into a single contiguous property.

3
4 No other properties would be impacted by the proposed discontinuance of this portion of Barrows
5 Street.

6
7 **Assistant Mayor Below opened the Public Hearing and the following came forth to speak:**

- 8 • Ms. Rebecca Kidder (Ward-3) spoke about her reasons against the Barrows Street
9 Right-of-Way Discontinuance and questioned why other City residents (i.e., her kids who
10 have lived in the City all their lives) could not be included in this raffle. Assistant Mayor
11 Below noted this Public Hearing is part of the inclusion on this matter. In general, it is an
12 issue we have been talking about for a long time and further explained his reasons for
13 affordable housing in the City. Deputy City Manager Brooks noted there are a lot of
14 steps yet to be taken in the redevelopment of this site but tonight we are only talking
15 about the discontinuance of this road.
- 16 • Mr. Kirun Sankaran (Ward-3): He lives on Mt. Support Road and wanted to note that this
17 seems like a good idea to encourage more housing in the Upper Valley.
- 18 • Jeff Tomlinson (Lives on Hanover Street): As a former assistant principal at Hanover
19 Street School, he was concerned about child safety if this moved forward and further
20 explained his reasons.

21
22 **Hearing no further comments from the public, the Public Hearing was closed.**

23
24 **Council Comments:**

25 Councilor Heistad spoke about his reasons for moving forward with the proposal, noting he felt
26 we were going in the right direction.

27
28 Councilor Sykes said he has received numerous emails regarding the need for more housing in
29 the Upper Valley and talked about the pricing of housing in Lebanon and how it affects local
30 businesses and the accessibility of housing for lower income people.

31
32 **ACTION:**

33 ***Councilor Liot Hill MOVED, that the Lebanon City Council hereby discontinues***
34 ***completely, and in its entirety, the western, partially-built portion of Barrows Street,***
35 ***situated between City- owned tax parcels M/L 77-106 and M/L 77-107, as shown on the***
36 ***GIS Map with associated grid coordinate points (NAD 1983 NH State Plane), entitled***
37 ***“Barrows Street, Public Right- of-Way Discontinuance”, included in the May 1, 2024 City***
38 ***Council Agenda Packet.***

39 ***Seconded by Councilor Whittlesey***

40
41 Councilor Liot Hill spoke to her motion noting the housing crisis. She was proud the Council was
42 taking measures to try and improve the situation. Finding housing solutions is a responsible
43 thing that the Council is doing and further explained her reasoning.

44
45 Councilor Wilkie thought the proposal is not necessarily a jarring change in that it is already a
46 residential neighborhood with smaller homes. This proposal seems appropriate to the area, and
47 it fills a void we are missing in the current development market.

Councilor Simon noted that while he does want to see employees have a chance to be able to live in the community that they work in, he felt the lottery system should be opened to all residents of the City.

****The Vote on the Motion was approved (8-0)***

9. OLD BUSINESS: NONE

10. NEW BUSINESS:

A. Receive public input on Strategic Plan

Included in Agenda Packet: **(Please note that all supportive documents and information on the City's Strategic Plan can be found on pages 34-173, Council agenda packet)**

1. 2024-2027 Strategic Plan Draft Update

Assistant Mayor Below opened the discussion to the public. Hearing no input from the public, the public discussion was closed.

Council Comments: None

ACTION: None taken. For discussion purposes only.

B. Discussion and Adoption of Updated Hazard Mitigation Plan

Included in the agenda packet: **(All supportive documents and information can be found on pages 174-180, Council agenda packet)**

1. Excerpt of Hazard Mitigation Plan Update 2024, Chapter 7 (Adoption, Implementation, Monitoring).

Information available, but not included in this section:

[Hazard Mitigation Plan Update 2024, prepared by City of Lebanon Hazard Mitigation Committee and Hubbard Consulting, LLC.](#)

Lebanon Fire Chief Wheatley and Deputy Fire Chief Libbey reviewed the background information and explained the 5-year Hazard Mitigation Plan Update 2024.

BACKGROUND

The New Hampshire Bureau of Homeland Security & Emergency Management (NH HSEM) has a goal for all communities within the State of New Hampshire to establish local hazard mitigation plans as a means to reduce future losses from natural or human-made hazard events before they occur.

The Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) wrote the first Lebanon Hazard Mitigation Plan that was approved in 2011. The current edition of the Hazard Mitigation Plan was adopted in November 2016. The NH HSEM has again provided funding to the City of Lebanon to update its local Hazard Mitigation Plan.

The Federal Emergency Management Agency (FEMA) requires communities to have a plan updated and approved every five years to assist in determining eligibility for post-disaster federal

hazard mitigation grant funding. Also, having an updated Hazard Mitigation Plan is a factor in determining eligibility for other State and Federal grant programs.

Assistant Mayor Below opened the discussion to the public. Hearing no comments, the public discussion was closed.

ACTION:

Councilor Simon MOVED the following:

WHEREAS, the City of Lebanon, NH has historically experienced severe damage from natural hazards, and it continues to be vulnerable to the effects of flooding, thunderstorm, severe wind, winter storms, earthquakes, and dam failure, resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, public and committee meetings were held between April 2022 and September 2022 regarding the development and review of the Hazard Mitigation Plan Update 2024; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedures for the City of Lebanon, NH; and

WHEREAS, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the City of Lebanon, NH, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the City of Lebanon, NH eligible for funding to alleviate the impacts of future hazards.

NOW THEREFORE BE IT RESOLVED by the Lebanon City Council:

1. The Hazard Mitigation Plan Update 2024 is hereby adopted as an official plan of the City of Lebanon, NH.

2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them.

3. An annual report on the progress of the implementation elements of the Plan shall be presented to the City Council by April 1st of each year.

Seconded by Councilor Liot Hill.

****The Vote on the Motion was approved (8-0)***

Below is a copy of the Chapter 7 ***Lebanon Hazard Mitigation Plan 2024***

Chapter 7
ADOPTION, IMPLEMENTATION, MONITORING
Adoption

1 The Lebanon City Council, by majority vote officially adopted the *Lebanon Hazard*
2 *Mitigation Plan 2024 Update* on Wednesday, May 1, 2024. This plan identified
3 Mitigation Actions to be implemented as outlined in Chapter 6.

4 5 **Implementation**

6 There were 22 mitigation projects that were prioritized by the Committee. For each
7 project the Committee identified who, when and how they would be implemented.
8 Please refer to the “Action Plan” in Chapter 6 for a description of the timeframe and
9 persons or departments responsible for implementation of the Prioritized Projects.

10
11 It will be the future responsibility of the Emergency Management Director to ensure
12 implementation of these Prioritized Projects.

13 14 **Plan Updates**

15 The *Lebanon Hazard Mitigation Plan 2024 Update* must be reviewed, evaluated and
16 updated at least once every five years. The Emergency Management Director is
17 responsible for initiating this review and needs to consult with members of the Lebanon
18 Emergency Management Committee, in order to track progress and update the
19 Prioritized List in Chapter 6.

20 The Emergency Management Director will be responsible for updating the plan every
21 five years and incorporating the results of the City’s plan monitoring and evaluation
22 procedures. The next anticipated update of the plan is scheduled to begin in 2028. A
23 first meeting, initiated by the EMD, is anticipated in 2028. The plan update may begin
24 earlier following a significant natural hazard event within the City and region, such as a
25 federally declared disaster.

26 The public meetings of the planning team shall be publicized through legal notices in
27 local newspapers, posted fliers, and on the City and regional planning commission
28 websites. Written and email comments shall be directed to the EMD. The updated plan
29 will incorporate input from the public, other municipalities and government agencies. The
30 City Council is responsible for approving the plan submission to FEMA and for adoption
31 of the plan.

32
33 The update will likely follow a similar planning process and outline to the current planning
34 process, making deviations when needed, and will be expanded to better address existing
35 goals.

36 37 **Plan Evaluation**

38 The City’s Emergency Management Director will call meetings of all responsible City
39 parties to review plan progress annually on the anniversary of plan adoption and as
40 needed, based on occurrence of hazard events, and report outcomes to the Select
41 Board. The public will be notified of these meetings in advance through a posting of the
42 agenda at City Hall. Responsible parties identified for specific mitigation actions will be
43 asked to submit their reports in advance of the meeting. Meetings will entail the
44 following actions:

- Review previous hazard events to discuss and evaluate major issues, effectiveness of current mitigation, and possible mitigation for future events.
- Assess how the mitigation strategies of the plan can be integrated with other City plans and operational procedures, including the Zoning Bylaw and Emergency Management Plan.
- Review and evaluate progress toward implementation of the current mitigation plan based on reports from responsible parties.
- Amend current plan to improve mitigation practices.
- Meetings will involve evaluation and assessment of the plan, regarding its effectiveness at achieving the plan's goals, stated purpose, and priorities. The following questions will serve as the criteria that is used to evaluate and update the plan:

Plan Mission and Goal

- Is the Plan's stated goal and mission still accurate and up to date, reflecting any changes to local hazard mitigation activities?
- Are there any changes or improvements that can be made to the goal and mission?

Hazard Identification and Risk Assessment

- Have there been any new occurrences of hazard events since the plan was last reviewed? If so, these hazards should be incorporated into the Hazard Identification and Risk Assessment.
- Have any new occurrences of hazards varied from previous occurrences in terms of their extent or impact? If so, the stated impact, extent, probability of future occurrence, or overall assessment of risk and vulnerability should be edited to reflect these changes.
- Is there any new data available from local, state, or Federal sources about the impact of previous hazard events, or any new data for the probability of future occurrences? If so, this information should be incorporated into the plan?

Existing Mitigation Strategies

- Are the current strategies effectively mitigating the effect of any recent hazard events?
- Has there been any damage to property since the plan was last reviewed?
- How could the existing mitigation strategies be improved to reduce the impact from recent occurrences of hazards?

Proposed Mitigation Strategies

- What progress has been accomplished for each of the previously identified proposed mitigation strategies?
- How have any completed mitigation strategies reduced the City's vulnerability and impact from hazards that have occurred since the strategy was completed? If not and if they have been tested, what changes need to make them more effective?
- Should the criteria for prioritizing the proposed strategies be altered in any way?
- Should the priority given to individual mitigation strategies be changed, based on any recent changes to financial and staffing resources, or recent hazard events?

Review of the Plan and Integration with Other Planning Documents

- Is the current process for reviewing the Hazard Mitigation Plan effective? How could it be improved?
- Are there any City plans in the process of being updated that should have the content of this Hazard Mitigation Plan incorporated into them or integrated with other City planning tools and operational procedures, including the zoning bylaw, the Comprehensive Emergency Management Plan, and the Capital Improvement Plan?

Annual Hazard Mitigation Plan Update, Monitor & Evaluate Schedule and Public Involvement			
Meeting Schedule	Task	City of Lebanon Responsibilities	Public Involvement (neighboring communities)
Annually or as needed	Hold a public meeting to assess current status of funding for mitigation projects. Discuss any new projects/plans that should be obtained for your community.	Dept. heads and City Council to locate and apply for sources of funding and implement the proposed strategies and plans.	Residents, businesses, and neighboring / watershed communities.
Annually or as needed	Hold a public meeting to discuss the Hazard Mitigation Plan content and any updates needed for the plan	Department Heads or other agencies.	Residents, businesses, and neighboring / watershed communities.
Annually or as needed	Hold a public meeting to discuss and evaluate Training Programs and public outreach efforts. New public outreach methods discussed.	Department Heads or other agencies.	Residents, businesses, and neighboring / watershed communities.

The Hazard Mitigation Committee shall oversee the development, update, and implementation of the City's Hazard Mitigation Plan (HMP). The HMP must be maintained by the Committee to ensure the City remains eligible for federal mitigation grant fund opportunities. The Town intends to update its HMP with current information to ensure conformity with the latest standards and to receive new approvals.

The Plan update and development will be a public processes where multiple perspectives are valued and encouraged. The following positions should be considered for participation on the Committee.

Municipal Positions:

Emergency Management
Director Town Administrator

Fire Department
Police
Department
Public Works Department
Building Inspector
Planning Board
Water/Sewer
Library
School Board

Community Stakeholder Positions:

Safety and
Security. Food,
Water, Shelter
Health and Medical.
Energy
Communication
Transportation
Hazardous Material
Business
Community
Populations at Risk
Citizen Groups

State/Quasi-Governmental Positions:

NH Homeland Security and Emergency
Management NH Office of Strategic Initiatives
Regional Planning Commission
Public Health Network

CERTIFICATION OF ADOPTION for Council signatures was included in agenda packet.

C. Discussion & Set Public Hearing for May 15, 2024: Ordinance #2024-06 to amend
City Code Chapter 168, Vehicles and Traffic, to designate a portion of Church
Street as a One-Way Street

Included in the agenda packet: **(All supportive documents and information can be found on
pages 181-183, Council agenda packet)**

1. Proposed Ordinance #2024-06
2. Proposed One-Way Church Street aerial image, dated April 15, 2024



1 City Manager Mulholland reviewed the background and reasons for the amendment to Ordinance
2 2024-06.

3 4 **BACKGROUND**

5 The City Council has approved the replacement of the Central Fire Station located at 12 South
6 Park Street. The results of a recent geotechnical engineering study have indicated ground
7 improvements are necessary for the construction of the proposed station. Completion of these
8 ground improvements will require additional separation between the current fire station at 12
9 South Park Street and the Sunrise Buffet building located at 2 Mascoma Street. The separation
10 will require the new fire station building to encroach further into Church Street limiting the width
11 to approximately 15.79 feet at its narrowest point. Based on a collaborative meeting with the
12 design team, civil engineers, and the Lebanon Department of Public Works, it is recommended
13 that Church Street become a One-Way Street for the northerly 325 feet with a northward direction
14 of travel as reflected in the attached aerial image above.

15
16 Assistant Mayor Below opened the discussion to the public. Hearing no comments from the public,
17 the public discussion was closed.

18 19 **Council Comments:**

20 Councilor Liot Hill thought it was worth noting that a lot of people would like to see a grocery store
21 return to Downtown Lebanon. The former grocery store was accessed through Church Street
22 behind the Fire Station, and she further explained the accessibility situation for a grocery store. Her
23 concern was how the proposed change in the traffic pattern could impact the ability of a grocery
24 store to return to Downtown Lebanon.

25 26 **ACTION:**

27 ***Councilor Whittlesey MOVED, that the Lebanon City Council hereby schedules a public***
28 ***hearing for Wednesday, May 15, 2024, beginning at 7:00 p.m. in Council Chambers, City***
29 ***Hall, and Remote via the City's Virtual Platform, for the purpose of receiving public input***
30 ***and taking action on proposed Ordinance #2024-06 to amend City Code Chapter 168,***
31 ***Vehicles and Traffic, §168- 9, One-way streets, to designate the northerly 325 feet of Church***
32 ***Street in Lebanon as a one-way street with a northward direction of travel.***

33 ***Seconded by Councilor Simon.***

34
35 ****The Vote on the Motion was approved (8-0)***

- 36
37 **D. Discuss and Set Public Hearing for June 5, 2024: Supplemental Appropriation for**
38 **\$1,100,000 for Replacement of Central Fire Station Capital Project**

39
40 Included in the agenda packet: **(All supportive documents and information can be found on**
41 **pages 184-185, Council agenda packet)**

- 42 1. April 17, 2024 Memorandum from Fire Chief Jim Wheatley to the City Manager

43
44 City Manager Mulholland reviewed the background and reasons for the Supplemental Appropriation
45 as listed above.

46 47 **BACKGROUND**

48 The replacement of the Lebanon Central Fire Station (Station #1) was approved as part of the
49 2024 City of Lebanon Capital Budget. The engineering and design process for the new station
50 is underway. The results of recent geotechnical surveys in areas directly around the existing

1 building indicate that ground improvements are required to ensure the long-term stability and
2 durability of the new building. The ground improvements are estimated to cost \$1.1 million
3 dollars.

4
5 Please see the memorandum in Council agenda packet from Fire Chief Jim Wheatley for further
6 information about the request.

7
8 **ACTION:**

9 ***Councilor Wilkie MOVED, that the Lebanon City Council hereby schedules a public hearing***
10 ***for Wednesday, June 5, 2024, beginning at 7:00pm in Council Chambers, City Hall, and***
11 ***Remote via the City's Virtual Platform, for the purpose of receiving public input and taking***
12 ***action to appropriate \$1,100,000 to supplement current funding appropriations for the***
13 ***Lebanon Central Fire Station (Station #1) Replacement capital project, and to authorize the***
14 ***issuance of bonds/notes in accordance with the Municipal Finance Act (NH RSA 33).***
15 ***Seconded by Councilor Sykes.***

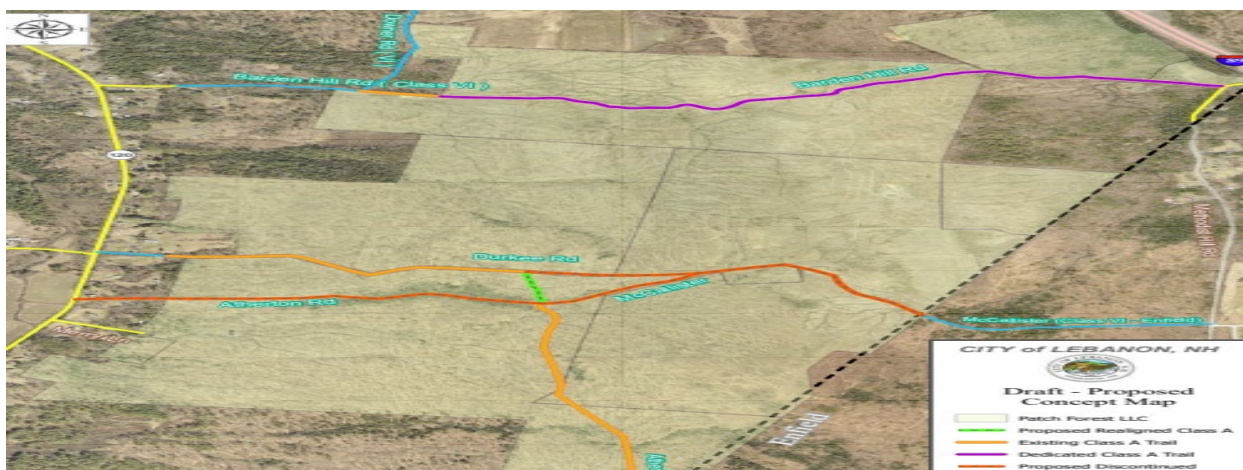
16
17 ****The Vote on the Motion was approved (8-0)***

18
19 **E. Presentation of Patch Forest, LLC Settlement proposal and Set Public Hearing for**
20 **June 5, 2024**

21
22 Included in the agenda packet: **(All supportive documents and information can be found on**
23 **pages 186-197, Council agenda packet)**

- 24 1. Patch Forest, LLC Settlement Proposal, Proposed Terms of Compromise,
25 received April 18, 2024.
26 2. Draft Class VI Road Map
27 3. GPS depiction of proposed Connector segment
28 4. Draft – Proposed Concept Map of Class VI Road and Class A Trails on Patch
29 Forest, LLC property, dated April 18, 2024
30 5. Proposed Parking Easement Plan

31
32 City Attorney Matt Decker and the Patch Family Attorney Wilder were present and reviewed the
33 background and provided an overview of the current settlement proposal from Patch Forest, LLC,
34 along with explanations of the new maps/pictures, which can be found on **pages 93-97 in the**
35 **Council agenda packet.**



1 **BACKGROUND**

2 Patch Forest, LLC has submitted a new proposal to discontinue certain sections of Class VI public
3 roads passing through the Patch Forest property in exchange for the dedication of Class A
4 municipal trails and a public parking area.

5
6 The proposed discontinuances are a section of Class VI Road #14 (Barden Hill Road); a section
7 of Class VI Road #19 (Durkee Road); a section of Class VI Road #20 (Atherton Road); and Class
8 VI Road #21 (McCallister Road).

9 In conjunction with the proposed discontinuances, Patch Forest proposes to:

- 10 1. Identify, create, and dedicate an alternate Barden Hill Trail for acceptance by the City as a
11 Class A Trail per NH RSA 231-A:5.
12 2. Grant an easement to the City for construction of a small public parking area off of Methodist
13 Hill Road, to facilitate public access to the new Barden Hill Trail at its easterly end.
14 3. Identify, create, and dedicate a “Connector” segment between the remaining sections of
15 Atherton Road and Durkee Road for acceptance by the City as a Class A Trail per NH RSA
16 231-A:5, in order to provide for a single, unbroken right-of-way from the southernmost point
17 of Atherton Road, at the Enfield town line, to the westernmost point of Durkee Road, at Route
18 120.

19
20 The settlement proposal in agenda packet stems from litigation between Patch Forest, LLC and
21 the City, which has been temporarily stayed to allow the parties to negotiate a potential resolution
22 concerning the Class VI roads on the Patch Forest property that would avoid costs of litigation to
23 both parties. The current proposal from Patch Forest, if approved by the Council, would end the
24 litigation.

25 The City Council was asked to schedule a public hearing for June 5, 2024, to consider the
26 provisional dedication and acceptance of the proposed Barden Hill Trail and the “Connector”
27 segment between Atherton and Durkee Roads as Class A Trails pursuant to NH RSA 231-A:5;
28 and to consider the discontinuance of a section of Class VI Road #14 (Barden Hill Road); a
29 section of Class VI Road #19 (Durkee Road); a section of Class VI Road #20 (Atherton Road);
30 and Class VI Road #21 (McCallister Road).

31 Attorney Wilder noted that the Wednesday, May 1, 2024 Valley News printed some misinformation
32 about snowmobiles saying: “Snowmobiles would be allowed only on the trail west of Route 120.”
33 That is certainly not the case and is not part of the proposal. He will reach out to the Valley News
34 and inform them about the error.

35
36 **ACTION:**

37 ***Councilor Liot Hill MOVED, that the Lebanon City Council hereby schedules a public hearing for***
38 ***Wednesday, June 5, 2024, beginning at 7:00pm in Council Chambers, City Hall, and Remote via the***
39 ***City’s Virtual Platform, for the purpose of receiving public input and taking action on a proposal***
40 ***from Patch Forest, LLC for the provisional dedication and acceptance of the proposed Barden Hill***
41 ***Trail and the proposed “Connector” segment between Atherton Road and Durkee Road, both as***
42 ***Class A Trails pursuant to NH RSA 231-A:5; and for the discontinuance of a section of Class VI***
43 ***Road #14 (Barden Hill Road); discontinuance of a section of Class VI Road #19 (Durkee Road);***
44 ***discontinuance of a section of Class VI Road #20 (Atherton Road); and discontinuance of Class VI***
45 ***Road #21 (McCallister Road).***

46 ***Seconded by Councilor Wilkie.***

47
48 ****The Vote on the Motion was approved (8-0).***

1
2 **F. Discuss Revised Membership Composition for Pedestrian & Bicyclist**
3 **Advisory Committee**
4

5 Included in the agenda packet: **(All supportive documents and information can be found on**
6 **page 198, Council agenda packet)**
7

8 Deputy City Manager Brooks reviewed the background behind this request.
9

10 **BACKGROUND**

11 The Lebanon Pedestrian & Bicyclist Advisory Committee (PBAC) was originally created in 1994
12 as a short-term committee. A new charge was established in October 2005 with the mission
13 to help make the City of Lebanon more safely walk-able and bike-able by facilitating,
14 enhancing, and encouraging safe pedestrian and bicyclist travel and connectivity in the
15 City of Lebanon.

16 The composition of the committee is currently established as follows: six citizen members, up to
17 six alternate citizen members, one Planning Board representative, one Council representative,
18 one alternate Council representative, and one representative from Friends of the Northern Rail
19 Trail.

20 At its meeting on April 2, 2024, PBAC requested that the City Council modify the membership
21 composition of the committee to change the position designated for a member of the Friends of
22 the Northern Rail Trail to a Regular Citizen Representative. The Friends of the Northern Rail
23 Trail are not as active in Lebanon as they once were. Many of the initial proposed projects in
24 Lebanon have been completed and the Friends of the Northern Rail Trail are focusing their
25 efforts outside of Lebanon. There is no longer a resident of Lebanon serving on the Friends of
26 the Northern Rail Trail board. Leaving this designation in place no longer serves the original
27 purpose envisioned at the time of creation of the PBAC.
28

29 **ACTION:**

30 ***Councilor Wilkie MOVED, that the Lebanon City Council hereby amends the membership***
31 ***composition of the Pedestrian & Bicyclist Advisory Committee to change the designated***
32 ***seat for the Friends of the Northern Rail Trail representative to a regular citizen***
33 ***representative seat. The committee membership will now be comprised of seven (7)***
34 ***regular citizen members, up to six (6) alternate citizen members, one Planning Board***
35 ***representative, one City Council representative, and one alternate City Council***
36 ***representative.***

37 ***Seconded by Councilor Heistad***
38

39 ****The Vote on the Motion was approved (8-0)***
40

41 **G. Request for Approval of "Greyhawk Way" as the Street Name for the roadway**
42 **serving a 204-unit residential development at 392 & 402 Mt. Support Road, Lebanon**
43

44 Included in the agenda packet: **(All supportive documents and information can be found on**
45 **pages 199-201, Council agenda packet)**

- 46 1. Marek 2, 392 & 402 Mt. Support Road, "Current Site Plan Overview" (Sheet
47 EX1.1), prepared by Engineering Ventures, PC, dated September 11, 2023.
48 2. NH RSA 231:133

Deputy City Manager Brooks reviewed the background for this request as listed above.

BACKGROUND

On October 9, 2023, the Planning Board approved a modification to a previously approved site plan for a 204-unit, multi-family residential development on land situated at 392 & 402 Mt. Support Road. The developer, SPNH Lebanon North, LLC, is currently seeking a building permit to start construction on the project.

Since the development will consist of up to four separate buildings and more than 200 units, the private roadway serving the complex must have its own street name to comply with E-911 addressing requirements. The developer has requested "Greyhawk Way" as the proposed street name for the complex, which has been confirmed as acceptable with the State for E-911 purposes.

In accordance with NH RSA 231:133, Street Names and Markers, the governing body has the responsibility of naming and renaming streets.

ACTION:

Councilor Liot Hill MOVED, that the Lebanon City Council hereby names the private drive within the Marek 2 multi-family residential development situated at 392 & 402 Mt. Support Road as "Greyhawk Way".

Seconded by Councilor Simon.

****The Vote on the Motion was approved (8-0)***

H. Presentation and Discussion of Proposed West Lebanon-to-Hanover Greenway Connection

Included in the agenda packet: **(All supportive documents and information can be found on pages 202-203, Council agenda packet)**

1. West Lebanon and Hanover Greenway (WaHG) handout (See page 203, agenda packet or for more detailed information, please visit their website at this link: <https://bit.ly/wahg>)

Sue Painter (Ward-1), Kevin Purcell (Ward-1), Colin Smith (Ward-3), and Jenny Chamberlin (Hanover) came forth to review the background of (WaHG) and their vision for a proposed West Lebanon-to-Hanover Greenway Connection. Each talked about their reasons for supporting this proposal.

West Lebanon and Hanover Greenway (WaHG)

THE VISION: A three mile path that brings the people of West Lebanon and Hanover together. The WaHG trail satisfies a critical need identified in multiple local and regional plans. This key active transportation connection would allow people in West Lebanon and Hanover to make many ordinary trips without the use of a vehicle.

The completion of this path will allow safe access between West Lebanon and Hanover and help 'close the loop' for walk and bike access creating a network with the MRG and Mt. Support shared use path.

WaHG Community Group Mission

1 WHAT WE ARE ABOUT: Connecting communities with non-car travel options, while improving
2 the safety of people walking and bicycling. Foster commuter and recreational travel, while
3 promoting healthy and active lifestyles.
4

5 HOW ARE WE GOING TO DO IT: Identify and construct an improved greenway from West
6 Lebanon to Hanover.
7

8 WHY: There are no existing safe options for non-motorized travel between the densely
9 populated areas along NH Route 10 of West Lebanon and Hanover.
10

11 **BACKGROUND**

12 In Fall 2023, a West Lebanon and Hanover Community Group was formed for the purpose of
13 promoting the development of a greenway connection between West Lebanon and Hanover. The
14 connection would allow people who live in West Lebanon or Hanover to make ordinary trips along
15 the Route 10 corridor without the use of a vehicle. The proposed greenway would tie into the
16 existing Mascoma River Greenway (MRG) and other potential trails and greenway networks.
17

18 The WaHG Community Group is working to further define its mission and scope and has asked
19 for an opportunity to present its vision to the Lebanon City Council prior to setting up meetings
20 with other communities and organizations in the Upper Valley.
21

22 Ms. Jenny Chamberlin (Hanover, Chair of Bike/Walk Committee) talked about the need to have a
23 feasibility study done, noting they hear about this need so much. If this link is opened, we will gain
24 participation and foster the needs of the community, and explained how this could be done.
25

26 **Council Comments:**

27 Assistant Mayor Below noted that back in the 1990's this was identified as one of the important links
28 in the City and a transportation enhancement proposal was made. The State rejected the proposal
29 at the time. A good place to start now would be to start looking at the feasibility for different options.
30

31 Councilor Simon officially invited WaHG to a West Lebanon Revitalization Advisory Committee
32 meeting to make a presentation.
33

34 Councilor Heistad noted the Conservation Commission has been actively doing trail work at the
35 Boston lot and spoke about the feasibility of getting around the ledge point.
36

37 In response to Councilor Liot Hill's question regarding what the cost of a feasibility study would be,
38 Mr. Smith said they didn't know yet.
39

40 The Council and WaHG continued their discussions regarding who else WaHG would be giving a
41 presentation to; the potential cost sharing for a feasibility study; potential grant funding options
42 (CMAC Grant); next steps that need to be taken; and, the importance of getting ready to apply for
43 the CMAC Grant ASAP since it will expire soon.
44

45 **ACTION:**

46 **Councilor Simon MOVED that the Lebanon City Council supports the project as presented to**
47 **us this evening and encourages the group to work with the City Manager's office on bringing**
48 **forward more information on the scope and scale and cost of the project, but that we**
49 **support it.**

50 **Seconded by Councilor Liot Hill.**
51

Councilor Sykes wanted to make sure, because this will be a regional resource, that there is language in the motion reflecting that fact and that we support a regional approach to solving it.

In speaking to his motion, Councilor Simon felt a vote of support for this would not only help the committee, but, as we heard from the City Manager, it would offer some assistance in starting the grant funding process as step one. He rescinded his previous motion and amended his motion to read as follows:

Council Simon MOVED, that the Lebanon City Council supports the WaHG trail project as a regional project for the betterment of the greater community and encourages the City Manager's office to work with the WaHG project group to develop a plan for the feasibility study funding to be brought back at a time as so appropriate for the Council. Seconded by Councilor Liot Hill.

***The Vote on the Motion was approved (8-0).**

I. Appointment of Alternate Representative to the Community Power Coalition of New Hampshire

Included in the agenda packet: **(All supportive documents and information can be found on pages 204-205, Council agenda packet)**

1. March 26, 2024 Letter of Resignation from Gregory Ames

BACKGROUND

On September 15, 2021, the City Council appointed Assistant Mayor Clifton Below to serve as the City's primary representative to the Community Power Coalition of New Hampshire (CPCNH) and appointed then-LEAC Vice Chair Gregory Ames to serve as the City's alternate representative. On March 26, 2024, Greg Ames submitted a formal resignation as the City's alternate member representative to the CPCNH, after having stepped down from LEAC last fall.

At its meeting on March 21, 2024, LEAC approved a motion to recommend that James Mashal be appointed as the new alternate representative to the CPCNH following Mr. Ames' resignation:

B. Alternate Board Member Seat on CPCNH

Ms. Boschert said she would reach out to former Chair Greg Ames and ask him to formally resign from the CPCHN so James Mashal from LEAC can be appointed.

A MOTION was made by Sherry Boschert that the LEAC recommends the appointment of James Mashal as an alternate representative to the CPCHN after Greg Ames resigns. The MOTION was seconded by Clifton Below.

Roll Call Vote:

Voting in Favor – Mr. Bromberg, Mr. Benzel, Ms. Boschert, Mr. Below, Mr. Chaffee

Voting Against – None

Mr. Mashal abstained from the vote.

***The MOTION was approved (5-0).**

ACTION:

Councilor Wilkie MOVED, that the Lebanon City Council hereby appoints LEAC member James Mashal to serve as the City's alternate representative to the Community Power Coalition of New Hampshire (CPCNH).

**BE IT FURTHER MOVED, that this appointment shall be effective until further action by the Council to rescind or replace with other appointees.
Seconded by Councilor Liot Hill.**

***The Vote on the Motion was approved (8-0).**

J. Discussion and Authorization for City Manager to Enter into a New Lease Agreement with Execusuite, LLC for Use of Playing Fields at 75 Bank Street, Lebanon

Included in the agenda packet: **(All supportive documents and information can be found on page 206, Council agenda packet)**

City Manager Mulholland reviewed the background and terms of entering into a New Lease Agreement with Execusuite, LLC for Use of the playing fields at 75 Bank Street, Lebanon.

BACKGROUND

On April 6, 2022, the City Council authorized the City Manager to enter into and execute a lease agreement with Execusuite, LLC, to permit the continued use of playing fields at 75 Bank Street, the location of the former Junior High School. The lease agreement was subsequently executed on April 8, 2022, with an initial two-year term ending on March 31, 2024. The current lease agreement provides for automatic renewal for additional two-year terms with lease rates to be renegotiated for such additional terms.

The City and Execusuite would like to extend the existing lease arrangement subject to the following terms:

- An additional two-year term, ending March 31, 2026.
- Automatic renewal for additional two-year terms, unless 90-day notice is provided by either party of their intent not to renew.
- Rent: First year - \$13,910.81; Second year - \$14,328.13. Rent to be renegotiated for any additional terms.

ACTION:

Councilor Sykes MOVED, that the Lebanon City Council hereby authorizes the City Manager to enter into and execute a lease agreement in the amount of \$28,239 with Execusuite, LLC to permit the continued use by the City of the playing fields at 75 Bank Street, Lebanon.

Seconded by Councilor Whittlesey.

***The Vote on the Motion was approved (8-0)**

11. CITY MANAGER REPORT:

City Manager Mulholland updated the Council on the following:

- Reviewed contents of upcoming Council meetings

Councilor Liot Hill wanted to go back to the one-way access to Church Street and spoke about her reasons why she was requesting that more information/plans from the developer be sent to her/Council verifying access on Church Street. She also noted that the approval of the Fire Station concept does not necessarily mean that we affirmatively decided to close off the public parking lot/roadway and wanted to know where in the process that would happen. Bringing a

grocery store back to Downtown Lebanon is something that has come up many times and she would like to make sure we have the needed Fire Station, but also to not close out the potential for a grocery store.

12. COUNCIL REPRESENTATIVES TO OTHER BODIES: NONE

13. FUTURE AGENDA ITEMS: NONE

14. NON-PUBLIC SESSION: NONE

15. ADJOURNMENT:

Councilor Wilkie MOVED for adjournment.

Seconded by Councilor Whittlesey.

****The Vote on the MOTION was unanimously approved (8-0)***

The meeting was adjourned at 8:51 PM.

Respectfully submitted,

Dona E. Gibson

Recording Secretary

Agenda
Lebanon City Council
May 15, 2024

7. Appointments:

Appointments

Board/Committee Appointments as presented by City Clerk/Tax Collector Jaseya Ewing

- Library Board of Trustees, Leonee Derr (Alternate Member)
- Class VI Roads Advisory, Stephen Wood (Reappointment Citizen Representative)
- Arts & Culture Commission, Stevens Blanchard (Ward 1 Citizen Representative)

Included in this Section:

1. Memo from City Clerk/Tax Collector Jaseya Ewing dated May 15, 2024.



Office of the City Clerk & Tax Collector
51 N. Park Street
Lebanon, NH 03766

MEMORANDUM

DATE: May 15, 2024
TO: The Honorable Mayor & City Council
FROM: Jaseya Ewing, City Clerk & Tax Collector
RE: **Appointments Proposed for Council Discussion/Action:**

If the Council wishes to proceed with action on the appointments below, a nomination should be made and voted on for each appointment.

Note: nominations do not need to be seconded.

Library Board of Trustees

- **Leonee Derr** – Appointment as an alternate member of the Library Board of Trustees for a one-year term.
Interviewed by: Devin Wilkie

Term: 05/24-05/25

Class VI Roads Advisory

- **Stephen Wood** – Re-appointment as a citizen representative for a two-year term.

Term: 05/24-05/26

Arts & Culture Commission

- **Stevens Blanchard** – Appointment as a Ward 1 citizen representative for a two-year term.
Interviewed by: Doug Whittlesey

Term: 05/24-05/26

From: [Kara Tracy](#)
To: [Kara Tracy](#)
Subject: FW: [EXTERNAL] Online Form Submission #9860 for Board Member Application
Date: Thursday, April 11, 2024 4:43:57 PM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Board Member Application

Application Process

After submitting this application, you will be contacted and interviewed by one of our City Councilors. Your application will then go before the full Council at one of their regular meetings for consideration of appointment. If you have questions, please contact the City Clerk's Office at 603-448-3054 or cityclerk@lebanonnh.gov.

Basic Requirements

- *Lebanon/West Lebanon resident (except for those boards whose membership makeup includes non-resident)*
- *Willingness to learn*
- *Commitment to attend meetings*
- *Treat people fairly*
- *Consider the best interest of the community as a whole when making decisions*
- *Must have attended one meeting of the board that you wish to apply to within the last six months to observe the process and function of the board.*

(Section Break)

First Name	Leonee
------------	--------

Last Name	Derr
-----------	------

Physical Address	
------------------	--

City	
------	--

State	
-------	--

Zip Code	03766
Is this your mailing address?	Yes
Home Phone Number	
Work Number	Field not completed.
Email Address	
How long have you resided in Lebanon?	one year
(Section Break)	
Is this an application for re-appointment?	This application is not for re-appointment.
For which board, committee, or commission are you applying?	Library Board of Trustees
Other Committee	Field not completed.
Why would you like to serve?	My interest in serving as an alternate and participating in the Library Board is to remain a part of a collective interested in an institution that has (and continues to have) a central role in a community's economic, social, and cultural well-being. And by proxy, impacting individual well-being. Public libraries have been on the frontline of early literacy support, early childhood development, being a 'third place' for marginalized and under-served community members (young people, the elderly, the houseless, newly arrived, etc), and so much more. Philosophically, what I bring are perspectives that expand from the following: *Libraries as 'third space' *Libraries for every body: diversity, equity, inclusion, belonging, and justice *stewarding collections and resources that deepen knowledge and understanding of the *world across a person's lifetime *offering programming, services, spaces, and materials that encourage curiosity – whether serendipitous discovery or intentional seeking

*public library work as community engagement and building, working with and on behalf of communities

State a few of what you feel your qualifications are or why you wish to be appointed to this board / committee.

I bring 20 years of experience in community engagement, development, and building, with 14 of those years in public libraries, and one year in academia at Dartmouth Libraries. My experience in libraries spans the gamut - branch/facility management; collection management (acquisition, cataloguing, etc); children's and youth services, advocacy, and leadership; programming and project management (implemented nearly 500 events in my time in public libraries); and policy and governance work among so much more.

I also bring marketing and communications expertise (my non-library-related work background/experience), which overlaps with my current role as Library Communications Manager at Dartmouth.

I have a master's in library and information science and a master's in English literature (both from Australia).

Certification

I hereby certify that I meet the basic requirements for applying to a Lebanon board / committee.

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Councilor Interview Report Form

Councilor Name: Devin R. Wilkie

Date of Interview: 26 April 2024

Applicant Name: Leonee Ariel Derr

Board(s) to Which Applied: Library Board of Trustees

☐ Regular Seat

☒ Alternate Seat

Has Applicant Attended Meeting of Board to Which Applying? ☒ Yes ☐ No

(If yes, indicate date of meeting.) Date: 4/23/2024

Recommend Appointment: ☒ Yes ☐ No

☐ Regular Seat ☒ Alternate Seat

General Comments: Leonee and I had an excellent conversation and I am happy to recommend her. She is very passionate about this work and will be an excellent addition to the board.

(PLEASE NOTE: THIS FORM WILL BE INCLUDED IN THE AGENDA MATERIALS WHEN APPLICANT IS SCHEDULED TO APPEAR BEFORE THE CITY COUNCIL.)

Standard Questions for All Applicants:

1) What do you believe is the purpose of this Board/Committee?

Support & oversee the library.

2) Are you familiar with the meeting dates and time commitments of this Board/Committee?
Would you be available for additional meetings, site visits, or other official events when necessary?

Yes, yes

3) Do you have any previous experience working with this type of Board/Committee, or in a related field, in this community or any other community?

Not on municipal boards, but professional experience in libraries both locally and in Australia.

4) Do you have any interest in attending educational presentations and seminars in order to further educate yourself relative to the work of this Board/Committee?

Yes – it is part of her work

5) Do you anticipate that you would have to recuse yourself from more than an occasional meeting due to a conflict of interest (perceived or real) relating to your past or present employment, organizational membership, real estate holdings, family ties, or other reasons?

No.

6) What do you think are the key challenges for this Board/Committee?

List of projects needing capital.

7) What do you think are the key opportunities for this Board/Committee?

Great folks already involved; Board helping staff to feel empowered in their work.

8) What would you like to see this Board/Committee accomplish in the next year?

Outputs: long list of capital projects, would hope to see progress there (but the team seems on point and astute, so this should be doable). Excited to learn in the alternate seat before jumping in as a full member.

From: [cityclerk](#)
To: [Kara Tracy](#); [Jaseya Ewing](#)
Subject: FW: [EXTERNAL] Online Form Submission #9900 for Board Member Application
Date: Thursday, April 25, 2024 8:09:03 AM

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, April 25, 2024 8:08 AM
To: cityclerk <cityclerk@lebanonnh.gov>; webmaster <webmaster@lebcity.com>
Subject: [EXTERNAL] Online Form Submission #9900 for Board Member Application

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Board Member Application

Application Process

After submitting this application, you will be contacted and interviewed by one of our City Councilors. Your application will then go before the full Council at one of their regular meetings for consideration of appointment. If you have questions, please contact the City Clerk's Office at 603-448-3054 or cityclerk@lebanonnh.gov.

Basic Requirements

- *Lebanon/West Lebanon resident (except for those boards whose membership makeup includes non-resident)*
- *Willingness to learn*
- *Commitment to attend meetings*
- *Treat people fairly*
- *Consider the best interest of the community as a whole when making decisions*
- *Must have attended one meeting of the board that you wish to apply to within the last six months to observe the process and function of the board.*

(Section Break)

First Name	Stephen
------------	---------

Last Name	Wood
-----------	------

Physical Address	[REDACTED]
City	[REDACTED]
State	[REDACTED]
Zip Code	[REDACTED]
Is this your mailing address?	[REDACTED]
Home Phone Number	[REDACTED]
Work Number	<i>Field not completed.</i>
Email Address	[REDACTED]
How long have you resided in Lebanon?	64 years
(Section Break)	
Is this an application for re-appointment?	This application is for re-appointment.
For which board, committee, or commission are you applying?	Class VI Roads Advisory Committee
Other Committee	<i>Field not completed.</i>
Why would you like to serve?	Want to finish the job.
State a few of what you feel your qualifications are or why you wish to be appointed to this board / committee.	I've been on it, and chaired it, for a long time.
Certification	I hereby certify that I meet the basic requirements for applying to a Lebanon board / committee.

Email not displaying correctly? [View it in your browser.](#)

From: [Kara Tracy](#)
To: [Kara Tracy](#)
Subject: FW: [EXTERNAL] Online Form Submission #9523 for Board Member Application
Date: Thursday, February 22, 2024 7:18:25 AM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Board Member Application

Application Process

After submitting this application, you will be contacted and interviewed by one of our City Councilors. Your application will then go before the full Council at one of their regular meetings for consideration of appointment. If you have questions, please contact the City Clerk's Office at 603-448-3054 or cityclerk@lebanonnh.gov.

Basic Requirements

- *Lebanon/West Lebanon resident (except for those boards whose membership makeup includes non-resident)*
- *Willingness to learn*
- *Commitment to attend meetings*
- *Treat people fairly*
- *Consider the best interest of the community as a whole when making decisions*
- *Must have attended one meeting of the board that you wish to apply to within the last six months to observe the process and function of the board.*

(Section Break)

First Name	Stevens
------------	---------

Last Name	Blanchard
-----------	-----------

Physical Address	
------------------	--

City	
------	--

State	
-------	--

Zip Code	
----------	--

Is this your mailing address?	
Home Phone Number	
Work Number	<i>Field not completed.</i>
Email Address	
How long have you resided in Lebanon?	12 years
(Section Break)	
Is this an application for re-appointment?	This application is not for re-appointment.
For which board, committee, or commission are you applying?	Arts and Culture Commission
Other Committee	<i>Field not completed.</i>
Why would you like to serve?	As a long time West Lebanon resident I would like to take a more active role in shaping residential experiences of the arts and local vibe.
State a few of what you feel your qualifications are or why you wish to be appointed to this board / committee.	Qualified? I don't know. I love music, radio, graphic design and community. I am a longtime radio programmer for The River 93.9 (I've been involved from the beginning) and the rest of Great Eastern Radio. We own Q106, 92.3, Kixx 100.5, Oldies, and many more stations in and outside of the upper valley. As a musician I perform regionally and nationally with The Connipion Fits and have been fronting the band for 20 years now. A big part of both of these jobs is interacting with the community and being a public figure. I think these skills would be an asset to the Arts and Culture commission for West Lebanon. As a world traveler. I love cities of all sizes everywhere in the world, but I'm especially fond of European small cities. Think of the Catalonia region of France and Spain. It would be a thrill to bring even a small percent of that experience to Lebanon. In short, I'm not sure what I'm getting into, but I'm willing to go for it! Cheers, Stevens

Certification

I hereby certify that I meet the basic requirements for applying to
a Lebanon board / committee.

Email not displaying correctly? [View it in your browser.](#)

Councilor Name: Doug Whittlesey
Date of Interview: 5/6/24
Applicant name: Stevens Blanchard
Board Applied: Arts & Culture Commission
Seat type: Regular
Recommendation: Appoint as Regular Member

General comments:

Stevens and I had a good conversation about his experience as an artist, the state of the arts in Lebanon, and ideas on how to encourage the arts in the City. Stevens is a long-time musician who has performed for over 38 years, as well as a radio programmer for Great Eastern Radio.

One of his goals through Arts & Culture would be to help develop more of an arts vibe to the city, especially through encouraging people to get out of their cars and walk our downtown. This would help stimulate both scheduled and impromptu art and music.

**Agenda
Lebanon City Council
May 15, 2024**

8. Public Hearing Items:

**8.A – Amendment to Mount Support Road Special Assessment District;
Authorization to Impose Special Assessment to Pay for
Construction Phase of Traffic and Transportation Improvements at
the Intersection of Mt. Support Road and Lahaye Drive, Lebanon**

A public hearing for the purpose of receiving public input and taking action to amend the Mount Support Road Special Assessment District and to authorize the imposition of a special assessment to pay for the construction phase of traffic and transportation improvements at the intersection of Mt. Support Road and Lahaye Drive, Lebanon.

The City Council scheduled this public hearing at its April 3, 2024 regular meeting. The public hearing was properly noticed in the *Valley News* on May 4, 2024 in accordance with City Code and State Law.

Background

On June 2, 2021, the City Council approved the creation of the Mount Support Road Special Assessment District (S.A.D.) to pay for the cost of design and permitting for traffic and transportation improvements in and near the intersection of Mt. Support Road and Lahaye Drive. The improvements were found to be necessary based on traffic impact studies prepared for several large development projects located near and along Mt. Support Road in the preceding year.

The basis of the special assessment for properties located within the S.A.D. was determined based on a review and analysis of the traffic impact studies and the projected trip generation for the Dartmouth Health Patient Tower Expansion project, the Dartmouth College-Michael's Student Living residential development, and the Saxon Partners-Marek residential development, as well as existing traffic counts and standard traffic projection data. In addition to the existing and approved projects in the Mt. Support Road corridor, the City was determined to be responsible for a portion of trips through the intersection that are not attributable to other developments within the district. The original calculated percentage of trips through the Mt. Support Road/Lahaye Drive intersection and the corresponding relative share of the anticipated project costs for the properties in the S.A.D. are summarized on the attached spreadsheet.

Subsequent to the creation of the S.A.D., in February 2022, another large development project (392-402 Mt. Support Road; n/f SPNH Lebanon North, LLC) was approved along Mt. Support Road within the district. In accordance with the Council's original S.A.D. resolution, the proportionate share of traffic through the Mt. Support Road/Lahaye Drive intersection was recalculated using the same methodology and incorporated the additional traffic projected to be generated from the newly-approved residential development. The updated calculated percentage of trips and corresponding relative share of anticipated project costs for the properties in the district are summarized on the attached spreadsheet.

At the time of its creation, the S.A.D. process was initiated and the district was established specifically to raise \$250,000 for the design and permitting phases of the intersection

improvements. Since the City did not borrow funds for the design and permitting phases, the special assessment levied against properties in the district only includes the payback of the principal amount in 10 payments over a 5-year period. To date, six of the 10 special assessments have been levied. Four more special assessments are anticipated (two in 2024 and two in 2025) to fully recoup the cost of the design and permitting work for the improvements.

In order to now raise funds for the construction phase of the intersection improvements, which are estimated to cost approximately \$4.35 million dollars, the Council must re-initiate the S.A.D. process and amend the previously established district to authorize that the expense of constructing the traffic and transportation improvements shall be paid for, in part, by a special assessment levied upon the properties in the district. The City of Lebanon will continue to be responsible for its share of the costs, currently calculated at 7.279%, resulting from trips through the intersection that are not attributable to other developments in the district along with future background growth.

For the construction phase, the City expects to issue bonds for the cost of the project. The Finance Department has estimated that the interest on the borrowed funds will be approximately \$1.8 million dollars over the 20-year repayment period for the bond. The special assessments levied against the properties within the district, along with the City's share, for the construction phase of improvements will account for both the principal amount and the estimated interest on the borrowed funds, and will be assessed in 40 payments over 20 years.

Action:

Should the Council decide to amend the Special Assessment District as proposed, the following three (3) resolutions are offered for consideration:

Resolutions:

1. Initiation of Special Assessment District Process.

FOR THE PURPOSE OF initiating the process to amend the previously established Special Assessment District under Chapter 147 of the City Code to propose that the expense of constructing traffic and transportation improvements in and near the intersection of Mt. Support Road and Lahaye Drive in the Mount Support Road Special Assessment District shall be paid, in part, by a special assessment levied upon the properties which shall receive such special benefit.

NOW THEREFORE BE IT RESOLVED, by the City of Lebanon, that on June 15, 2022, the Public Works Department presented plans, specifications, and estimated costs for the proposed public improvements, and on April 3, 2024, the City Manager presented a special assessment list containing all properties on which the special assessment is to be levied, and informed the City Council as to the completion of such actions, for the purpose of enabling the Council to schedule a public hearing on the proposal.

2. Amendment of Mount Support Road Special Assessment District.

FOR THE PURPOSE OF declaring that the expense of constructing traffic and transportation improvements in and near the intersection of Mt. Support Road and Lahaye Drive in the previously established Mount Support Road Special Assessment

District shall be paid, in part, by a special assessment levied upon the properties which shall receive such special benefit.

WHEREAS, plans, specifications and estimated costs of the proposed public improvements have been obtained or estimated and such documents and information have been made available for public inspection; and

WHEREAS, a public hearing upon the proposal was held on May 15, 2024, following proper notice to the public and to all owners of property to be part of the Special Assessment District.

NOW THEREFORE BE IT RESOLVED, that the previously established “Mount Support Road Special Assessment District” is herewith amended for the purpose of funding the construction of traffic and transportation improvements in and near the intersection of Mt. Support Road and Lahaye Drive, such District to be comprised of the following properties upon which a special assessment will be levied:

Map 10, Lot 8	Dartmouth Hitchcock Medical Center
Map 10, Lot 8, Plot 100.....	Dartmouth Hitchcock Medical Center
Map 10, Lot 8, Plot 300.....	Dartmouth Hitchcock Medical Center
Map 10, Lot 8, Plot 200.....	Mary Hitchcock Memorial Hospital
Map 10, Lot 8, Plot 70100.....	Mary Hitchcock Memorial Hospital
Map 10, Lot 21	Mary Hitchcock Memorial Hospital
Map 10, Lot 22	Mary Hitchcock Memorial Hospital
Map 10, Lot 23	Mary Hitchcock Memorial Hospital
Map 10, Lot 25	Mary Hitchcock Memorial Hospital
Map 24, Lot 6	Mary Hitchcock Memorial Hospital
Map 10, Lot 8, Plot 70200.....	Dartmouth College Trustees
Map 10, Lot 24, Plot 100.....	Dartmouth College Trustees
Map 10, Lot 24, Plot 200.....	Dartmouth College Trustees
Map 24, Lot 2	Dartmouth College Trustees
Map 24, Lot 3	Dartmouth College Trustees
Map 24, Lot 4	Dartmouth College Trustees
Map 24, Lot 8	Dartmouth College Trustees
Map 24, Lot 1	Marek Lebanon, LLC
Map 24, Lot 11	Audubon Timberwood, LLC
Map 10, Lot 6, Plot 200.....	David's House, Inc.
Map 10, Lot 6, Plot 100.....	Northern NE Tele Oper, LLC
Map 24, Lot 9 & 10 (merged).....	SPNH Lebanon North, LLC
Map 24, Lot 1, Plot 100.....	SPNH Mount Support, LLC
Map 24, Lot 7	Upper Valley Supportive Housing LP

BE IT FURTHER RESOLVED, that the basis for the assessment among the properties within the District shall be the proportionate share of traffic passing through the Mt. Support Road/Lahaye Drive intersection generated from each property within the District as determined by traffic studies, including the Traffic Impact and Access Study submitted for the Dartmouth Hitchcock Medical Center Expansion, prepared by VHB, dated November 2019; the Traffic Impact Assessment for the Dartmouth College/Michael's Student Living residential development, prepared by VHB, dated February 7, 2020; the Traffic Impact Assessment for Saxon Partners (The Marek at Lebanon, NH) residential development, prepared by VHB, dated February 28, 2020; the Traffic Impact Assessment for The Braverman Company, LLC (Proposed Apartment

Development, 402 Mt. Support Road), prepared by VHB, dated April 27, 2020; and the Traffic Impact Study for Ivy Commons (now known as Timberwood Commons), prepared by RSG, dated July 2007; as well as trip generation information published by the Institute of Transportation Engineers (ITE). The methodology and calculations for each property's proportionate share shall be consistent with the plan that was presented to the Lebanon City Council on May 5, 2021 by the Planning and Development Department, including the proportionate share attributable to the City of Lebanon.

BE IT FURTHER RESOLVED, that each time the Lebanon Planning Board grants final approval for new development of property within the Mount Support Road Special Assessment District, subsequent to the establishment of the District and prior to the actual expense of the proposed public improvements being fully repaid to the City, the proportionate share of traffic through the Mt. Support Road/Lahaye Drive intersection shall be recalculated using the same methodology consistent with the plan presented to the Lebanon City Council on May 5, 2021 and incorporating the projected traffic generated from such new development. The new proportionate share calculations shall be reflected in the next installment of special assessments levied upon each property in the District and shall apply to the remaining balance of appropriated funds.

3. Authorize the Imposition of a Special Assessment for the Proposed Public Improvements.

FOR THE PURPOSE OF financing the construction of traffic and transportation improvements in and near the intersection of Mt. Support Road and Lahaye Drive within the Mount Support Road Special Assessment District; and

FOR THE FURTHER PURPOSE of imposing a special assessment for the proposed public improvements.

NOW THEREFORE BE IT RESOLVED, that, whereas the Lebanon City Council has, by Resolutions #9 and #10 approved on December 14, 2022, appropriated funding for the construction of traffic and transportation improvements in and near the intersection of Mt. Support Road and Lahaye Drive within the Mount Support Road Special Assessment District and authorized the issuance of a bond issue or bond issues in an amount not to exceed \$4,350,000 (Four Million, Three Hundred Fifty Thousand Dollars), with \$4,033,360 of the total bond issue to be supported through a special assessment apportioned among the properties comprising the Mount Support Road Special Assessment District, and with the remaining \$316,640 of the total bond issue to be supported from the City's general fund based on the City's proportionate share.

BE IT FURTHER RESOLVED, that, whereas the City of Lebanon has authorized the issuance of a bond or bonds in an amount not to exceed \$4,350,000 (Four Million, Three Hundred Fifty Thousand Dollars), the estimated interest payments over the twenty (20) year period of the bond will be \$1,800,000, which shall be apportioned and paid for among the properties comprising the Mount Support Road Special Assessment District, including the proportionate share attributable to the City of Lebanon.

BE IT FURTHER RESOLVED that the City Manager, after completion of the construction of traffic and transportation improvements in and near the intersection of Mt. Support Road and Lahaye Drive, is authorized to apportion the total actual cost including, but not limited to, construction, construction engineering, debt service, and all other related costs, among the properties comprising the Mount Support Road Special Assessment

District, including the proportionate share attributable to the City of Lebanon, with said special assessment to be paid in forty (40) payments over a period not to exceed twenty (20) years. Such special assessments shall be levied contemporaneously with each property's semi-annual tax bill beginning with the June 2024 tax bill.

BE IT FURTHER RESOLVED, that Mount Support Road Special Assessment District property owners shall have the right to pay the balance due of the special assessment (principal) in full at any time, but such payment shall not be reduced in any way for a discount or adjustment and that the special assessment shall be collected by the Tax Collector in the same manner as real estate taxes pursuant to the provisions of RSA Chapter 80.

Included in this Section:

1. Property Owner spreadsheet for Mount Support Road Special Assessment District, including percentage of all trips and relative share of project costs, updated through March 20, 2024
2. Map of Mount Support Road Special Assessment District, updated through March 20, 2024
3. Plan entitled "Lahaye Drive at Mount Support Road Intersection Improvements, Key Plan", prepared by Weston & Sampson, dated September 2023, Project No. ENG21-1276.
4. Notice of Public Hearing as Published in the May 4, 2024 Editions of the *Valley News*

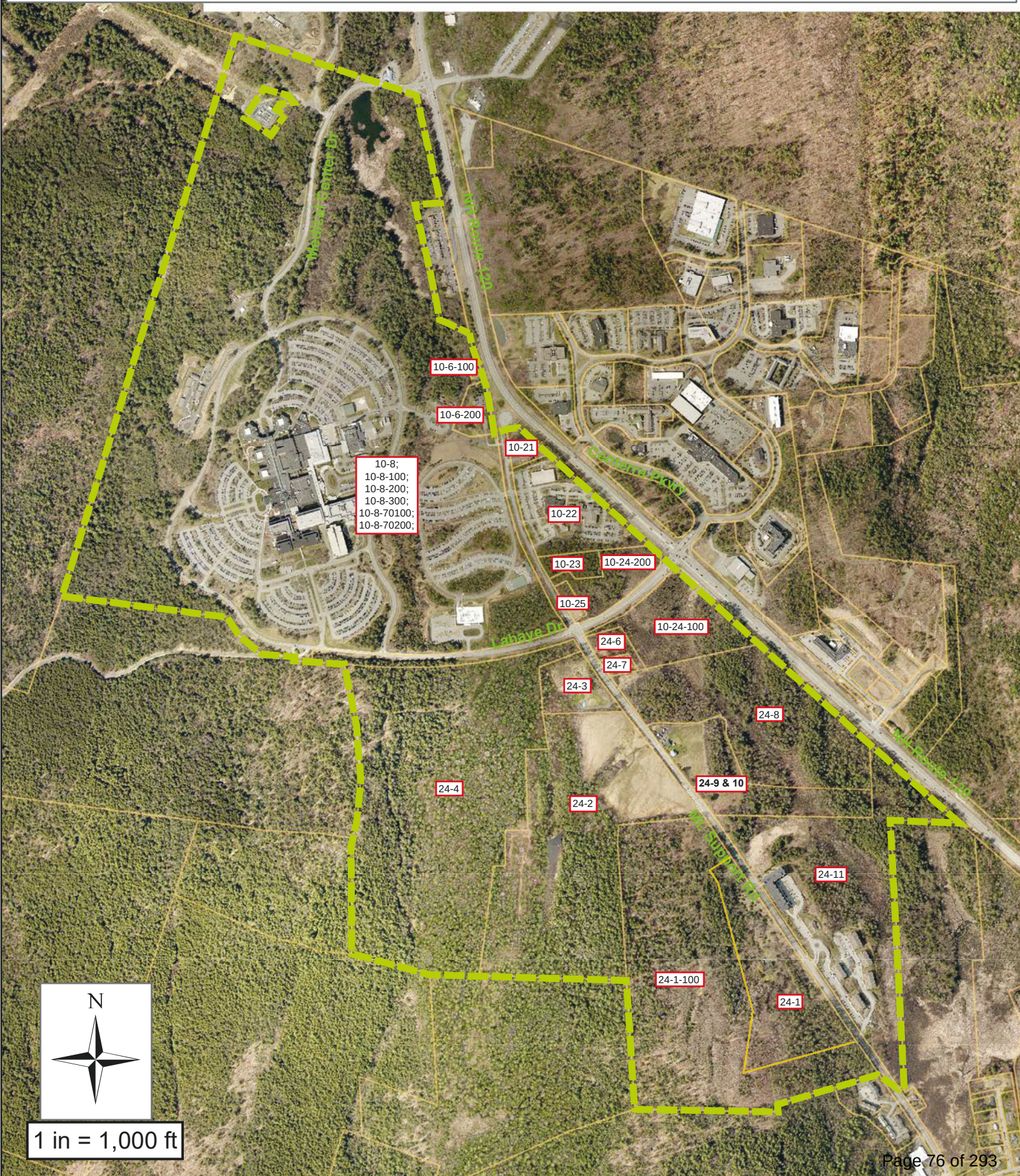
Information available but not included in this Section:

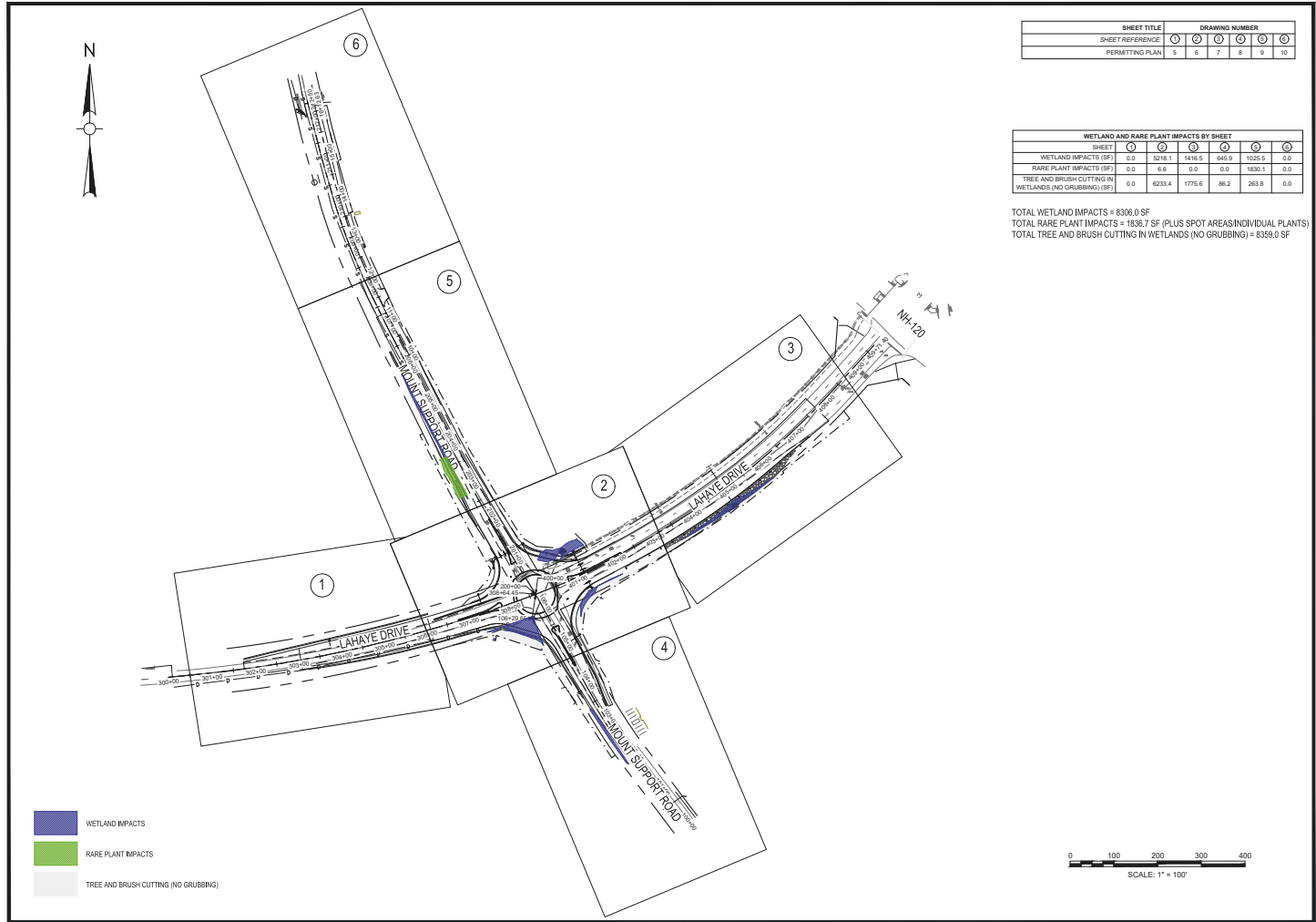
5. [City of Lebanon Charter, Section C419:57 - Special Assessments - Council Resolutions](#)
6. [NH RSA 52-A – Special Assessment Districts](#)

Tax Map / Lot	Owner Name	Existing Land Use	% All Trips (as of S.A.D. creation on 6/2/21)	% All Trips (w/ approval of 392-402 Mt. Support project)	% change (w/ approval of 392/402 Mt. Support project)	Remaining Funds for Design- Permitting as of 3/19/24 (\$100,000)	S.A.D. Assessment Amt For Remaining Period (2 year payback @ 2 bills/yr)	Funds for Construction Phase + Interest Costs (\$4,350,000 + \$1,800,000)	S.A.D. Assessment Amt. for Const. Phase Costs (20 years @ 2 bills/yr)
10-8-200	MARY HITCHCOCK MEM HOSPITAL	Medical Center/Hospital	83.593%	81.669%	-1.924%	\$81,669.00	\$20,417.25	\$5,022,643.50	\$125,566.09
10-8-100	DARTMOUTH HITCHCOCK MEDICAL CE	Medical Center/Undev. Land Area	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
10-8-300	DARTMOUTH HITCHCOCK MEDICAL CE	Medical Center/Dev.Land Area	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
10-8-70200	DARTMOUTH COLLEGE TRUSTEES	Medical Center/Geisel School	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
10-8	DARTMOUTH-HITCHCOCK MEDICAL CE	Medical Center/Food Court	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
10-8-70100	MARY HITCHCOCK MEM HOSPITAL	Medical Center/Childcare Ctr	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
10-22	MARY HITCHCOCK MEM HOSPITAL	Medical Center/Office	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
24-2	DARTMOUTH COLLEGE TRUSTEES	Multi-Family	3.803%	3.714%	-0.089%	\$3,714.00	\$928.50	\$228,411.00	\$5,710.28
24-1	MAREK LEBANON LLC	Multi-Family	3.002%	2.932%	-0.070%	\$2,932.00	\$733.00	\$180,318.00	\$4,507.95
24-11	AUDUBON TIMBERWOOD LLC	Multi-Family	1.486%	1.452%	-0.034%	\$1,452.00	\$363.00	\$89,298.00	\$2,232.45
24-9 & 10	SPNH LEBANON NORTH LLC	Multi-Family (approved)	0.046%	2.350%	2.304%	\$2,350.00	\$587.50	\$144,525.00	\$3,613.13
10-6-200	DAVIDS HOUSE INC	Hospice / Inn	0.482%	0.470%	-0.012%	\$470.00	\$117.50	\$28,905.00	\$722.63
24-7	UPPER VALLEY SUPPORTIVE	Multi-Family (4 units)	0.091%	0.089%	-0.002%	\$89.00	\$22.25	\$5,473.50	\$136.84
24-3	DARTMOUTH COLLEGE TRUSTEES	Single Family	0.046%	0.045%	-0.001%	\$45.00	\$11.25	\$2,767.50	\$69.19
10-6-100	NORTHERN NE TELE OPER LLC	Unstaffed Telephone Bldg	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
10-24-100	DARTMOUTH COLLEGE TRUSTEES	Vacant	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
10-24-200	DARTMOUTH COLLEGE TRUSTEES	Vacant	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
24-4	DARTMOUTH COLLEGE TRUSTEES	Vacant	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
24-8	DARTMOUTH COLLEGE TRUSTEES	Vacant	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
10-21	MARY HITCHCOCK MEM HOSPITAL	Vacant	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
10-23	MARY HITCHCOCK MEM HOSPITAL	Vacant	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
10-25	MARY HITCHCOCK MEM HOSPITAL	Vacant	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
24-6	MARY HITCHCOCK MEM HOSPITAL	Vacant	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
24-1-100	SPNH MOUNT SUPPORT, LLC	Vacant	0.0%	0.0%	0.000%	\$0.00	\$0.00	\$0.00	\$0.00
	CITY OF LEBANON SHARE	Background Growth / Other Dev'ts	7.452%	7.279%	-0.173%	\$7,279.00	\$1,819.75	\$447,658.50	\$11,191.46
			100.00%	100.00%	0.00%	\$100,000.00	\$25,000.00	\$6,150,000.00	\$153,750.00

Mount Support Road - Special Assessment District

Established: June 2, 2021





SHEET TITLE	DRAWING NUMBER									
SHEET REFERENCE	1	2	3	4	5	6	7	8	9	10
PERMITTING PLAN	5	6	7	8	9	10				

WETLAND AND RARE PLANT IMPACTS BY SHEET						
SHEET	1	2	3	4	5	6
WETLAND IMPACTS (SF)	0.0	5218.1	1418.5	645.9	1925.5	0.0
RARE PLANT IMPACTS (SF)	0.0	6.6	0.0	0.0	1830.1	0.0
TREE AND BRUSH CUTTING IN WETLANDS (NO GRUBBING) (SF)	0.0	6233.4	1775.6	86.2	263.8	0.0

TOTAL WETLAND IMPACTS = 8388.0 SF
 TOTAL RARE PLANT IMPACTS = 1836.7 SF (PLUS SPOT AREAS/INDIVIDUAL PLANTS)
 TOTAL TREE AND BRUSH CUTTING IN WETLANDS (NO GRUBBING) = 8358.0 SF

LAHAYE DRIVE AT MOUNT SUPPORT ROAD INTERSECTION IMPROVEMENTS

Weston & Sampson
 Weston & Sampson Engineers, Inc.
 130 Dow Street, Tower 4, Suite 200
 Manchester, NH 03101
 603.252.2000
 www.westonandsampson.com

Comments:

No.	Date	Description

Scale:

0 100 200 300 400

SCALE: 1" = 100'

Based For:

PERMITTING

Scale:	AS SHOWN
Date:	September 2023
Drawn By:	OGA
Reviewed By:	CMG
Approved By:	JMS
W&S Project No.:	ENG23-1278
W&S File No.:	

Drawing Title:

KEY PLAN

Sheet Number:

2



**LEBANON CITY COUNCIL
NOTICE OF PUBLIC HEARING
Wednesday, May 15, 2024 - 7:00pm
Council Chambers, City Hall or REMOTE VIA
VIRTUAL PLATFORM LebanonNH.gov/LIVE**

The Lebanon City Council will hold a public hearing on May 15, 2024, beginning at 7:00pm for the following:

A. Amendment to Mount Support Road Special Assessment District, and Authorization to Impose Special Assessment to Pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive – A public hearing for the purpose of receiving public input and taking action to amend the Mount Support Road Special Assessment District and to Authorize the Imposition of a Special Assessment to pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive.

B. Complete Discontinuance of Romano Circle as a Class V Public Highway, West Lebanon – A public hearing for the purpose of receiving public input and taking action to discontinue completely, and in its entirety, Romano Circle as a Class V Public Highway.

C. Supplemental Appropriation of \$100,000 for Mascoma Lake Watershed Protection Plan; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$100,000 for completion of a Mascoma Lake Watershed Protection Plan; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$100,000; and to designate the City Manager as the authorized representative of the City.

D. Supplemental Appropriation of \$568,000 for PFAS Leachate Study; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$568,000 for completion of a PFAS Leachate Study at the Lebanon Landfill; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$568,000; and to designate the City Manager as the authorized representative of the City.

E. Supplemental Appropriation of \$53,200 for Electric Street Sweepers and Charging Stations Capital Project – A public hearing for the purpose of receiving public input and taking action to appropriate \$53,200 to supplement current funding for the Electric Street Sweepers and Charging Stations capital project to cover the City's portion of the funds required to accept funding from the NHDES Granite State Clean Fleets Grant Program.

F. Ordinance #2024-06, Amend City Code Chapter 168, Vehicles and Traffic, to Designate a Portion of Church Street as a One-Way Street – A public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2024-06 to amend City Code Chapter 168, Vehicles and Traffic, §168-9, One-way streets, to designate the northerly 325 feet of Church Street in Lebanon as a one-way street with a northward direction of travel.

The May 15, 2024 City Council agenda packet and documents pertaining to the above-described public hearings will be available on the City's website beginning May 10, 2024: LebanonNH.gov/Agendas

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

NE-443503

The foregoing notice was published in the *Valley News*, a newspaper of general circulation in the City of Lebanon, in accordance with the Code of the City of Lebanon on Saturday, May 4, 2024.

Jaseya Ewing, City Clerk

Agenda
Lebanon City Council
May 15, 2024

8. Public Hearing Items:

**8.B – Complete Discontinuance of Romano Circle as a
Class V Public Highway, West Lebanon**

A public hearing for the purpose of receiving public input and taking action to discontinue completely, and in its entirety, Romano Circle in West Lebanon, as a Class V Public Highway.

The City Council scheduled this public hearing at its April 17, 2024 regular meeting. The public hearing was properly noticed in the *Valley News* on May 4, 2024 in accordance with City Code and State Law.

Background

Romano Circle is located west of South Main Street (Route 12A) in West Lebanon. The Lebanon Housing Authority (LHA) owns property that completely surrounds Romano Circle, and LHA has requested this discontinuance via letter and plans issued to the Department of Public Works. Refer to the attached request letter prepared by Sheenan Phinney, dated February 12, 2024. The letter documents details of the request, as well as details related to abutting properties, proposed street maintenance, proposed easements, and future operations.

The letter also references a pending proposal for a new office building. The addition of this office building is anticipated to result in the need for revised E911 address numbering for buildings located along Romano Circle. Accompanying the letter is a site plan titled “Conceptual Overview Plan” prepared by Granite Engineering, dated February 9, 2024. This plan consists of two sheets that show the current approximate Romano Circle right-of-way (ROW) as well as the location of the proposed new office building.

Should the City Council approve this request for discontinuance, easements for maintenance of water, sewer, and drainage facilities located along Romano Circle will need to be prepared, along with easement plans, for recording at the Grafton County Registry of Deeds. The purpose of the easement would be to allow the City to continue to access and maintain the utilities currently constructed within and along the Romano Circle ROW. If the discontinuance is approved, the public ROW along Romano Circle would be discontinued, and the surrounding property limits would be extended to the centerline of the ROW.

As proposed, access to Romano Circle by the Lebanon School District will remain in place should the City Council approve this request for discontinuance, provided that the Lebanon Housing Authority reasonably maintains the access, including prompt snow removal for bus access.

The Lebanon Housing Authority property (M/L 101-20) is the only parcel that would be impacted by the proposed discontinuance. The Department of Public Works supports this request.

Action:

If the Council decides to move forward, the following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby discontinues completely, and in its entirety, Romano Circle in West Lebanon, as a Class V Public Highway as shown on plans and information included in the May 15, 2024 City Council Agenda Packet.

BE IT FURTHER MOVED, that such discontinuance is conditional upon, and shall not take effect unless and until, the Lebanon Housing Authority conveys to the City full easement rights for continued access to and maintenance of existing municipal utilities, including water, sewer, and storm drainage systems, located within such street subject to approval by the Public Works Director and the City's attorney.

Included in this Section:

1. Romano Circle; Request for Discontinuance letter from Attorney Megan C. Carrier, Esq., dated February 12, 2024
2. Granite Engineering - Lebanon Housing Authority, Conceptual Overview Plan, dated February 9, 2024
3. Notice of Public Hearing as Published in the May 4, 2024 Editions of the *Valley News*

SHEEHAN PHINNEY

Boston • Concord • Manchester • Portsmouth • Upper Valley

Megan C. Carrier, Esq.
Direct Dial: 603-627-8103
mcarrier@sheehan.com

Reply to: Manchester Office
1000 Elm Street, 17th Floor
Manchester, NH 03101

February 12, 2024

VIA EMAIL (brian.vincent@lebanonnh.gov) AND REGULAR MAIL

Lebanon City Council
c/o Brian Vincent, PE – City Engineer
City Hall
51 N. Park Street
Lebanon, NH 03766

RE: Romano Circle; Request for Discontinuance

To the Lebanon City Council:

This office represents the Lebanon Housing Authority (“LHA”). LHA is the owner of 31 Romano Circle, West Lebanon (Tax Map 101, Lot 20) (the “Subject Property”). The Subject Property—and *only* the Subject Property—is served by a road identified as Romano Circle, which is on information and belief currently classified as a Class V road. Doc Place, which intersects with Romano Circle and similarly serves only the Subject Property, is a private road. By this letter, LHA respectfully requests that the City Council vote, pursuant to RSA 231:43, to formally discontinue Romano Circle. Attached hereto, for the Council’s reference, is a draft site plan depicting the Subject Property and Romano Circle.

As the Council may be aware, Romano Circle currently features two affordable housing projects owned by LHA. LHA makes its request that Romano Circle be formally discontinued in connection with its plans to construct a small office building on the Subject Property and to convert the existing office building into two additional units of affordable housing. Should the Council approve the discontinuance, LHA is prepared to take over maintenance and to continue managing snow removal on Romano Circle going forward. LHA is further prepared to grant the City easements in order to permit access to, maintenance of, and upgrades to existing City utilities and components of the City’s stormwater drainage system along Romano Circle. Finally, LHA will permit the school district to continue picking up and dropping off children at the currently existing school bus stop, and requests confirmation that the school district will continue with that practice.

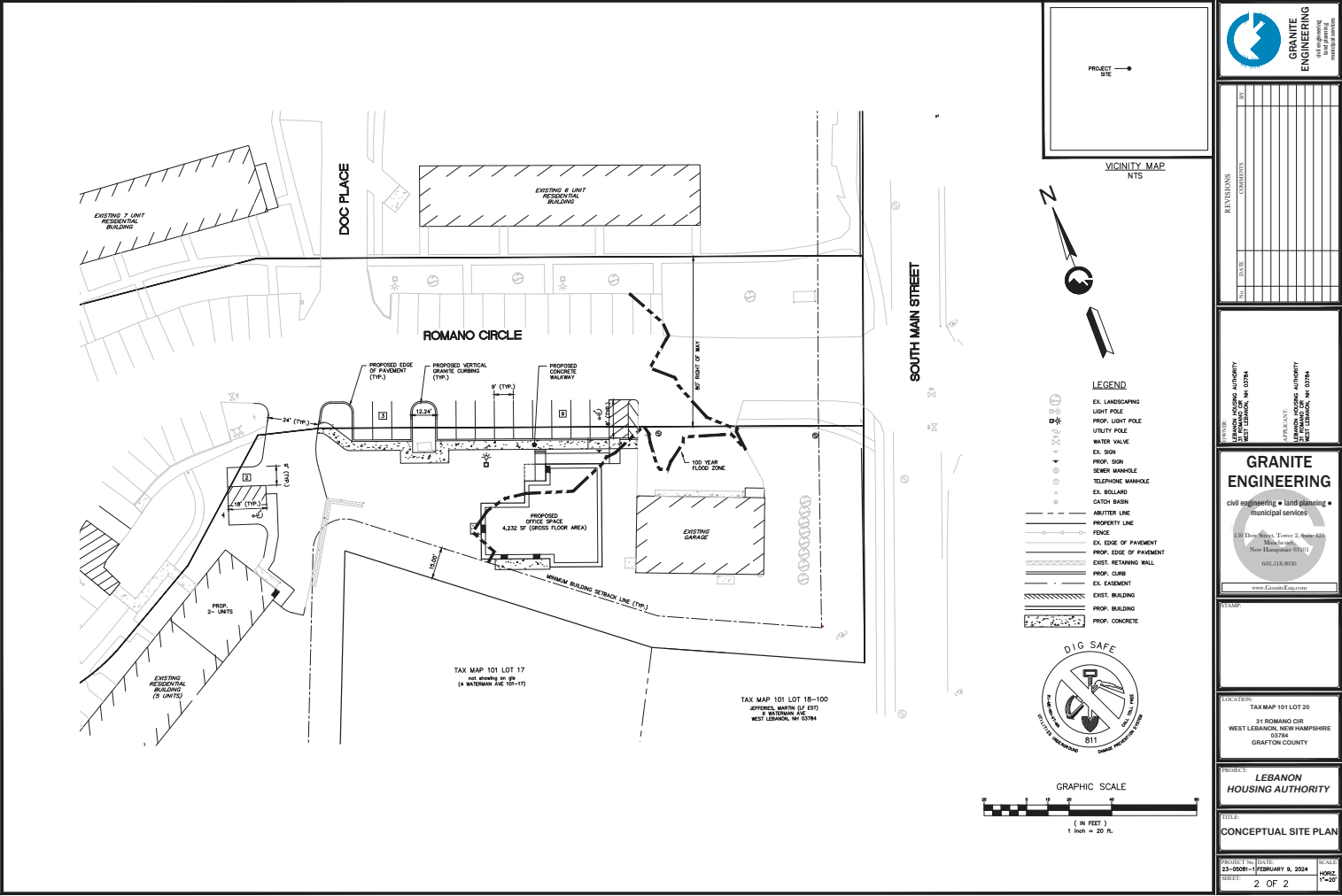
Lebanon City Council
c/o Brian Vincent, PE
February 12, 2024

The LHA respectfully requests that the Council schedule and notice a public hearing to discuss this request. Please feel free to contact me should the Council require any additional information in order to consider this request.

Sincerely,

/s/ Megan C. Carrier

Megan C. Carrier, Esq.



GRANITE ENGINEERING
civil engineering • land planning • municipal services
131 DOW STREET, TOWN 2, Suite 411
Manchester, New Hampshire 03101
(603) 233-8030
www.GraniteEngineering.com

REVISIONS

NO.	DATE	COMMENTS

APPLICANT
LEBANON HOUSING AUTHORITY
31 ROMANO CIR
WEST LEBANON, NH 03784

PROJECT
LEBANON HOUSING AUTHORITY

TITLE
CONCEPTUAL SITE PLAN

PROJECT NO. 13-0508
DATE FEBRUARY 8, 2024
SHEET 2 OF 2
SCALE 1"=20'



**LEBANON CITY COUNCIL
NOTICE OF PUBLIC HEARING
Wednesday, May 15, 2024 - 7:00pm
Council Chambers, City Hall or REMOTE VIA
VIRTUAL PLATFORM LebanonNH.gov/LIVE**

The Lebanon City Council will hold a public hearing on May 15, 2024, beginning at 7:00pm for the following:

A. Amendment to Mount Support Road Special Assessment District, and Authorization to Impose Special Assessment to Pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive – A public hearing for the purpose of receiving public input and taking action to amend the Mount Support Road Special Assessment District and to Authorize the Imposition of a Special Assessment to pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive.

B. Complete Discontinuance of Romano Circle as a Class V Public Highway, West Lebanon – A public hearing for the purpose of receiving public input and taking action to discontinue completely, and in its entirety, Romano Circle as a Class V Public Highway.

C. Supplemental Appropriation of \$100,000 for Mascoma Lake Watershed Protection Plan; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$100,000 for completion of a Mascoma Lake Watershed Protection Plan; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$100,000; and to designate the City Manager as the authorized representative of the City.

D. Supplemental Appropriation of \$568,000 for PFAS Leachate Study; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$568,000 for completion of a PFAS Leachate Study at the Lebanon Landfill; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$568,000; and to designate the City Manager as the authorized representative of the City.

E. Supplemental Appropriation of \$53,200 for Electric Street Sweepers and Charging Stations Capital Project – A public hearing for the purpose of receiving public input and taking action to appropriate \$53,200 to supplement current funding for the Electric Street Sweepers and Charging Stations capital project to cover the City's portion of the funds required to accept funding from the NHDES Granite State Clean Fleets Grant Program.

F. Ordinance #2024-06, Amend City Code Chapter 168, Vehicles and Traffic, to Designate a Portion of Church Street as a One-Way Street – A public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2024-06 to amend City Code Chapter 168, Vehicles and Traffic, §168-9, One-way streets, to designate the northerly 325 feet of Church Street in Lebanon as a one-way street with a northward direction of travel.

The May 15, 2024 City Council agenda packet and documents pertaining to the above-described public hearings will be available on the City's website beginning May 10, 2024: LebanonNH.gov/Agendas

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

NE-443503

The foregoing notice was published in the *Valley News*, a newspaper of general circulation in the City of Lebanon, in accordance with the Code of the City of Lebanon on Saturday, May 4, 2024.

Jaseya Ewing, City Clerk

Agenda

Lebanon City Council

May 15, 2024

8. Public Hearing Items:

8.C – Supplemental Appropriation of \$100,000 for Mascoma Lake Watershed Protection Plan; Authorization for City Manager to Apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$100,000; and Designation of the City Manager as Authorized Representative of the City

A public hearing for the purpose of receiving public input and taking action to appropriate \$100,000 for completion of a Mascoma Lake Watershed Protection Plan; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$100,000; and to designate the City Manager as the authorized representative of the City for the purpose of applying for such loan.

The City Council scheduled this public hearing at its April 17, 2024 regular meeting. The public hearing was properly noticed in the *Valley News* on May 4, 2024 and May 7, 2024 in accordance with City Code and State Law.

Background

This Clean Water State Revolving Fund (CWSRF) loan application is intended to develop a watershed-based management plan for the Mascoma Lake Watershed. This plan is needed to protect the lake from the harmful algae blooms that we have experienced at an increasing rate in recent years. In order to accept CWSRF loan funding, the watershed-based management plan must meet the United States Environmental Protection Agency's (USEPA) requirements for nine-element, watershed-based management plans:

Summary of the nine minimum elements:

1. Identify the causes and sources.
2. Estimate pollutant loading into the watershed and the expected load reductions.
3. Describe management measures that will achieve load reductions and targeted critical areas.
4. Estimate the amounts of technical and financial assistance and the relevant authorities needed to implement the plan.
5. Develop an information/education component.
6. Develop a project schedule.
7. Develop the interim, measurable milestones.
8. Identify indicators to measure progress and make adjustments.
9. Develop a monitoring component.

The Watershed Protection Plan will address external and internal phosphorus loading to Mascoma Lake and the sub-watersheds through development of a management plan that identifies the sources and the necessary steps to reduce loading from each of the sub-watersheds within Mascoma Lake Watershed.

In early April, NHDES issued an invitation for pre-applications for the 2024 CWSRF loan program and plans to continue offering the following incentives:

Planning, 100% up to \$100,000:

NH CWSRF plans to award 100% principal forgiveness, up to \$100,000, for wastewater and/or stormwater planning evaluations. Submit CWSRF Pre-applications to be considered for any available funding in this category.

The City proposes to apply for and receive a CWSRF loan with 100% principal forgiveness, up to \$100,000. As a result, the proposed Mascoma Lake Watershed Management Plan project will have no impact on the City's tax rate.

Pursuant to City Charter Section C419:43, Appropriations After Budget is Adopted, requests for appropriations that are not included in the annual budget require a two-thirds (2/3) majority vote of the Council after a public hearing.

Action:

If the Council decides to move forward, the following resolution is offered for consideration:

RESOLVED, by the City of Lebanon, that funds in the amount of \$100,000 (One Hundred Thousand Dollars) be appropriated for expenditure in the Capital Improvements Fund for a new Mascoma Lake Watershed Protection Plan.

WHEREAS, the City of Lebanon, after thorough consideration of the nature of water pollution problems, hereby determines that the completion of a certain planning study, generally described as a Mascoma Lake Watershed Protection Plan - \$100,000, is desirable and in the public interest and, to that end, it is desired to apply for assistance from the Clean Water State Revolving Fund for up to \$100,000; and

WHEREAS, the City of Lebanon, has examined and duly considered the provisions of RSA 486:14 and the New Hampshire Code of Administrative Rules Chapter Env-Wq 500, which relate to loans from the Clean Water State Revolving Fund, and deems it to be in the public interest to file a loan application and to authorize other actions in connection therewith.

NOW THEREFORE BE IT FURTHER RESOLVED, by the City of Lebanon City Council, that: 1) The City Manager is hereby authorized on behalf of the City to file an application for a loan to be made in accordance with New Hampshire Code of Administrative Rules Chapters Env-Wq 500; 2) That if such loan be made, the City agrees to repay the loan as stipulated in the loan agreement; 3) That the City Manager is hereby authorized to furnish such information and to take such other action as may be necessary to enable the City to qualify for the loan; 4) That the City Manager is hereby designated as the authorized representative of the City for the purpose of furnishing such information, data, and documents pertaining to the City for a loan as may be required, and otherwise to act as the authorized representative of the City in connection with this application; 5) That certified copies of this resolution be included as part of the application to be submitted for a loan; and 6) That if such loan be made, the City agrees to make provisions for pursuing implementation of the watershed-based management plan upon completion of the planning study.

This resolution shall be effective upon passage.

Included in this Section:

1. CWSRF Pre Application for the Mascoma Watershed Protection Plan (two parts and attachments)
2. Notice of Public Hearing as Published in the May 4, 2024 and May 7, 2024 Editions of the *Valley News*

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Clean Water State Revolving Fund (CWSRF) Pre-Application

version 2.1

(Submission #: HPV-13EG-GTXCK, version 1)

Details

Originally Started By Ed Morris

Submitted 6/1/2023 (0 days ago) by Rebecca Owens

Alternate Identifier City of Lebanon NH Mascoma Watershed Protection Plan

Submission ID HPV-13EG-GTXCK

Status In Review

Active Steps Form in Review

Form Input

Applicant Contact Information

Loan Applicant

City of Lebanon NH

Loan Applicant Mailing Address

51 N PARK ST
C/O Rebecca Owens
LEBANON, NH 03766

Contact Information

Primary Contact

Prefix

NONE PROVIDED

First Name	Middle Name	Last Name
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Rebecca	NONE PROVIDED	Owens
---------	---------------	-------

Title

NONE PROVIDED

Organization Name

NONE PROVIDED

Phone Type	Number	Extension
------------	--------	-----------

Business	603-442-6138	
----------	--------------	--

Email

Rebecca.Owens@lebanonnh.gov

Business Mailing Address

23 Main Street
Box 373
Enfield, NH 03748

Is the primary contact listed above the owner?

Yes

Would you like to provide a secondary contact for this pre-application?

Yes

Secondary Contact Information

Secondary Contact Information

Prefix

NONE PROVIDED

First Name

Ed

Middle Name

NONE PROVIDED

Last Name

Morris

Title

NONE PROVIDED

Organization Name

Town of Enfield NH

Phone Type

Business

Number

603-442-5405

Extension

Email

townmanager@enfield.nh.us

General Project Information

Project Name

Mascoma Watershed Protection Plan

Project Location

Lebanon, Enfield, Canaan, and Hanover New Hampshire

Is the pre-application for development of an Asset Management Program?

No

Please select your project category. Ranking criteria will be displayed based on your selection.

Stormwater

Please select the option below that describes your project.

a. The project only includes planning and evaluation components.

Please select from the list of stormwater project types those which best describe your proposed project.

NPS Control: Other Estuary Management Activities

General Stormwater Management

NPS Control: Agriculture (Animals)

NPS Control: Groundwater Protection

NPS Control: Hydromodification

NPS Control: Agriculture (Cropland)

NPS Control: Silviculture

Brief description of the proposed project and need:

The City of Lebanon will be working with the surrounding Towns of Enfield, Canaan, and Hanover along with other non-governmental organizations such as the Mascoma Lake Association to create a watershed management plan for the Mascoma River Watershed. This project will be hiring a consultant to facilitate and write a plan to protect the waters of the Mascoma Valley which serves as an important ecosystem, recreation assets, and drinking water for the City of Lebanon NH.

Project Description Attachment, Optional

NONE PROVIDED

Comment

NONE PROVIDED

Please provide the date (or future date) when the authority to borrow was, or is expected to be, obtained (i.e., date of town meeting/city council approval to borrow funds).

10/18/2023

Estimated Timeline and Cost Information Table

Funding Type	Start Date	Completion Date	Cost (\$)
Scope, *Report Phase Engineering	11/1/2023	12/31/2024	100,000
			Sum: 100,000

Are the cost estimates for the project supported by a document (e.g., facility plan, preliminary design, report, etc.) that is signed by an engineer?

No

If the cost estimate for this project is not supported by a document signed by an engineer, what is the rationale or source for the cost estimate?

Talked with DES and consultants to obtain a cost point.

Is the amount of money you wish to borrow less than the cost estimate above?

No

Ranking Criteria for Stormwater Planning and Infrastructure Projects

Category 1: Protection of Water Quality, Public Health & the Environment Project Ranking Criteria

- a. Water quality impairment.
- e. Source water/wellhead protection areas.
- f. Maintain water quality in unimpaired watersheds.
- d. Chronic flooding that causes a water quality problem.

1a. Waterbody Assessment Unit ID (AUID) and impaired water quality parameters.

Waterbody AUID	Impaired Parameter	How will the project address the impairment?
010801060105	Poor in Cyanobacteria and Likely Bad in Ecoli	This project will address best practices and innovative ways to control runoff and other ways to reduce non-source pollutants from entering Mascoma Lake and other tributary waterways and water bodies.

1d. Describe the water quality problem caused by flooding and how the project will address it.

Increased rainfall and flooding causes increased erosion and washes more silt, nutrients and pollutants into the water shed that ultimately ends up in Mascoma Lake. Planning ways to slow water flow and increase absorption during flood events will reduce erosion and sediment runoff that contributes to increased phosphorus and other nutrients and pollutants that harm water quality.

1e. Source water Wellhead Protection Areas

Waterbody Name	Description of how the project will improve protection of the water supply source.
Mascoma Lake	Mascoma Lake is the primary drinking water supply for the City of Lebanon NH. The watershed protection plan will identify areas of pollution and possible pollution, which can then undergo mitigation measures to help protect the watershed. Keeping all possible pollution sources out of the water will provide cleaner water and will require less chemical and mechanical treatment.

1f. How will surface water quality of unimpaired waters be improved by this project?

Mascoma Lake has had cyanobacteria blooms in the recent past along with increased levels of ecoli. By planning and implementing best practices and mitigation projects we can better manage runoff and reduce phosphorus and other pollutants from entering the waterways, which will help minimize cyanobacteria blooms and continue to improve water quality.

Category 2: Water Quality Plan

Management Plan Name	Title of Plan	Page Number	Plan Recommendation
a. NH Nonpoint Source Plan		28	NSP section recommends funding watershed protection plans to improve and maintain water quality

3. What Green Project Reserve Project Types do you have?

- b. Protection or restoration of natural hydrology, floodplains, and wetlands.
- c. Environmentally innovative infrastructure.

GPR Certification

GPR points will not be awarded if adequate information, including reasonable estimated costs for GPR-related items, is not included in the pre-application. It is expected that any GPR-related items claimed in this pre-application will be incorporated into

the design of the project.

I have read and understand the statement above.

Yes

3b. Protection or restoration of natural hydrology, floodplains and wetlands.

Eligible Projects	Costs (\$) for this GPR	% Project Costs
1.2-7 Establishment or restoration of permanent riparian buffers, floodplains, wetlands and other natural features, including vegetated buffers or soft bioengineered stream banks.	20,000	20
1.2-8 Projects that involve the management of wetlands to improve water quality and/or support green infrastructure efforts.	20,000	20
	Sum: 40,000	Sum: 40

3c. Environmentally innovative infrastructure.

Eligible Projects	Costs (\$) for this GPR	% Project Costs
4.1 Build resilient, sustainable infrastructure that promotes innovation.	10,000	10
	Sum: 10,000	Sum: 10

Category 4: Sustainability

d. Relative value to the public and environment.

b. Flooding/Resiliency.

c. Local capacity.

e. Smart Growth as defined in RSA 9-B:3.

4b. How will your project address resiliency issues and obtain capacity for a community or system to proactively prepare for and recover from hazardous events?

The project will identify best practices and new green innovative ways to control flood waters and filter sediment, nutrients and pollutants. It will also feature an education section to help the municipalities and residents understand how to best care for their land and infrastructure to minimize the impact to our waterways.

4c. Describe the local support network and the capacity to complete the proposed project.

By including four municipalities and multiple organizations buy in to complete and implement the watershed plan will great. The Mascoma Lake Association and Crystal Lake Association both have dedicated volunteers that have worked for many years to monitor and improve water quality. Having the partnership with four municipalities will also add professional staff and conservation minded volunteers to help monitor and implement the plan.

4d. Describe the availability (access), and extent of use of the waterbody. Consider uses including, but not limited to: drinking water supply; public recreational opportunities; aquatic and terrestrial habitat benefits; and potential for increased public use and improved habitat.

The Mascoma Watershed is full of diverse water resources from seeps, brooks, rivers, wetlands, prime wetlands, lakes and ponds that all serve an important purpose. Not only do they supply aquatic and terrestrial habitats, but they also play an important role for our residents and towns. The lakes and other waterways are a special part of our outdoor recreational resources that are such a large part of our physical and mental health here in the Upper Valley. In addition to recreation these resources provide economic support through tourism and are the reason many people live and visit our communities. Even after all this, the water resources of the Mascoma watershed directly provide drinking water to the City of Lebanon and through absorption replenishes aquifers that supplies drinking water to many others.

My project will control haphazard and unplanned development and the use of land which results over time, in the inflation of the amount of land used per unit of human development, and of the degree of dispersal between such land areas.

NONE PROVIDED

4e. Describe how your project will address water quality goals through Smart Growth.

This project is based around maintaining and improving water quality which is the sixth tenant in RSA 9-B:3. It will also plan for more absorption which will add tenant VII which is adding clean aquifer recharge areas and will allow for healthier more viable wildlife habitat. On another note, outdoor recreation is an economic driver of the area and clean safe water to recreate in is a driver in the growth of our area. This plan will add an education component to aid in smart development and practices for those that are building and living here.

Is there additional information specific to the stormwater ranking questions above you would like to provide?

NONE PROVIDED

Final Comments for NHDES

Did you find the electronic format helpful?
Yes

Please describe the ease of filling out this form.
Generally easy but with some confusing sections.

Do you have any suggested improvements for the form?
More built in guidance to what you are looking for in each section.

Status History

	User	Processing Status
5/30/2023 10:39:10 AM	Ed Morris	Draft
6/1/2023 8:55:19 AM	Ed Morris	Signing
6/1/2023 9:15:16 AM	Rebecca Owens	Submitting
6/1/2023 9:15:46 AM	Rebecca Owens	Submitted
6/1/2023 9:15:46 AM	Rebecca Owens	In Review

Processing Steps

Step Name	Assigned To/Completed By	Date Completed
Form in Review	Kathleen A Bourret	

Agreements and Signature(s)

Municipality

The information provided is true, complete, and not misleading to the best of the applicant's knowledge and belief. The applicant understands that any department determination that the applicant and the applicant's project qualify for funding from the CWSRF that is based on false, incomplete, or misleading information is subject to modification, up to and including reversal, through an adjudicative proceeding conducted in accordance with applicable provisions of Env-C 200; and The signer is subject to the penalties specified in New Hampshire law, currently RSA 641:3, for making unsworn false statements. If the applicant's authorized representative is or is acting on behalf of a listed engineer as defined in Env-C 502.10, the signature also shall constitute certification that the signer understands that the submittal of false, incomplete, or misleading information is grounds for debarring the listed engineer from the roster.

Signed By Rebecca Owens on 06/01/2023 at 9:15 AM

Mascoma Watershed Protection Plan Supporting Narrative

The City of Lebanon is applying for this loan opportunity, working in conjunction with the Town of Enfield for the purposes of writing a watershed management plan for the Mascoma Watershed. The plan for the money will be to hire a consultant who will hold multiple meetings and public sessions while working with the four municipalities of Lebanon, Enfield, Hanover, and Canaan along with private partners such as the Mascoma Lake Association Crystal Lake Association and others to create a plan to protect and improve the water quality of Mascoma Lake and its tributaries. This plan will help the State of New Hampshire and the Environmental Protection Agency meet their section 319 guidelines and the goals of identifying and addressing nonpoint source pollution as addressed in the NH 2020-2024 program plan. These goals and guidelines will be the basis for our watershed plan and will help keep the waters of New Hampshire clean and safe, not only for humans, but aquatic plants and animals as well.

According to the 2020-2022 Mascoma Lake Watershed Report Card, attached at the end of this narrative, the water quality of Mascoma Lake is rated “poor” for Cyanobacteria and rated “likely bad” for Phosphorus and Ecoli. The 2022 Volunteer Lake Assessment Program Report Data Summary (VLAP) attached below, also shows that Mascoma Lake has a history of elevated nutrient (phosphorus) concentrations and decreased water clarity, particularly after significant storm events. In recent years there have been more frequent Cyanobacteria blooms that curtail normal aquatic activities on the lake. Last June, a brief Cyanobacteria bloom occurred prompting a weeklong advisory to be issued. One of the main objectives of this project will be to identify the main sources of phosphate pollution and methods of treatment. The goal will be to reduce the phosphate concentration in the lake to a level that limits production of cyanobacteria blooms.

The 2022 VLAP Summary also notes that the conductivity concentration in the lake is "worsening." If this trend continues, it may cause a stratification of the lake that prevents the Spring and Fall turnover. Previous studies indicate that the main component is sodium chloride, probably from road salt. Mascoma Lake is surrounded by state and town roads that receive salt applications throughout the winter. This project will identify methods and procedures to reduce salt application. Maintaining a healthy lake turnover would also help to relocate algae from the oxygen rich surface of the lake to the anaerobic bottom of the lake where it will be eaten or decompose. This shows that creating a watershed management plan is essential at this time to keep the lake and watershed from entering the poor to severe state. The water of Mascoma Lake and surrounding bodies of water are not only used for recreation and provide the backbone of economic stability of the Towns, but these waters also all feed into Mascoma Lake which is the primary drinking water supply for the City of Lebanon. In addition to the surface water, the watershed also passes through the area and feeds many aquifers that are used for wells not only for private residential use but houses many municipal wells and source water protection areas.

To make matters worse, global warming continues to affect our weather patterns, making it essential that this plan identify ways to control stormwater runoff to contain the chronic flooding events that we are experiencing from the heavier than normal rain events that we have been experiencing. These events often push the limits of the Total Daily Maximum Load (TMDL) of the watershed. The TMDL is the maximum amount of a pollutant that a waterbody can accept and still meet the state's Water Quality

Standards. We expect this plan to identify innovative new ways that we can use rain gardens and other green infrastructure to catch stormwater and allow natural filtration of any pollutants lowering the TMDL produced during these events. These innovative catchment projects will help slow the flow of water, reducing the risk of flooding, and providing the opportunity for pollutants to settle out of the runoff, and will increase absorption reducing the overall runoff amounts. This can also be done by identifying projects to restore natural hydrology by protecting and restoring floodplains, riparian buffers and wetlands. Besides flooding, slowing water and increasing absorption will reduce storm water from entering the municipal stormwater systems, this plan will also aid with updates and planning for municipal stormwater asset management plans.

Our communities and partnering organizations look forward to the possibility of working together on this project, and this partnership will provide the capacity needed to make this a successful project. An example of the capacity of our organizations is evident in the long history of grass roots efforts, supported by the municipalities, that have improved and protected the water quality in Mascoma Lake and its tributary waters. You can see this in the work of the Mascoma Lake Association (MLA), a non-profit organization founded 100 years ago. The MLA supports a variety of ongoing projects related to water quality. Volunteer teams have conducted annual VLAP water sampling, testing, and reporting to the local community since 1991. A volunteer milfoil control team begun in 1998 with DES oversight has reduced the incidence of Eurasian milfoil from a high of 5,454 plants harvested in 2015 to just 35 plants in 2022. The MLA and Crystal Lake Association also participates in programs sponsored by NHLAKES: the Lake Host program to educate boaters about preventing transport of invasive aquatic weeds, and the LakeSmart initiative to educate property-owners on lake-friendly practices. Volunteers also work with the annual loon census and lead fishing tackle buy-back programs of the Loon Preservation Committee. Most recently, the MLA is partnering with the Town of Enfield on a plan to reduce shoreline invasive plants, and has a protocol for working with Enfield, Lebanon, and DES officials on reports of water quality concerns, including cyanobacteria blooms and suspected septic problems.

Assessment Unit ID: NHLAK801060105-04-01
 Assessment Unit Name: Mascoma Lake
 Town(s) Primary Town is Listed First: Enfield,
 Lebanon

Size: 1154.7760 ACRES
 Assessment Unit Category: 5-M
 Beach: N

2020/2022, 305(b)/303(d) - All
 Reviewed Parameters by Assessment
 Unit

Designated Use Description	Desig. Use Category	Parameter Name	Parameter Threatened (Y/N)	Last Sample	Last Exceed	Parameter Category	TMDL Priority
Aquatic Life Integrity	5-M	ALKALINITY, CARBONATE AS CaCO ₃	N	2019	2019	3-PNS	
		CHLORIDE	N	2019	N/A	3-PAS	
		CHLOROPHYLL-A	N	2019	NLV	2-M	LOW
		DISSOLVED OXYGEN SATURATION	N	2019	2011	5-M	LOW
		Non-Native Aquatic Plants	N			4C-M	
		OXYGEN, DISSOLVED	N	2019	2010	2-M	
		PH	N	2019	2019	5-M	LOW
		PHOSPHORUS (TOTAL)	N	2019	NLV	3-PNS	
		TURBIDITY	N	2019	2019	3-PAS	
Fish Consumption	4A-M	MERCURY - FISH CONSUMPTION ADVISORY	N			4A-M	
Potential Drinking Water Supply	2-G	ESCHERICHIA COLI	N	2008	2008	3-ND	
		SULFATES	N	2009	N/A	3-ND	
Primary Contact Recreation	5-M	CHLOROPHYLL-A	N	2019	N/A	2-G	
		Cyanobacteria hepatotoxic microcystins	N	2019	2014	5-M	LOW
		ESCHERICHIA COLI	N	2008	1999	3-ND	
Secondary Contact Recreation	3-ND	ESCHERICHIA COLI	N	2008	N/A	3-ND	

Good Meets water quality standards/thresholds by a relatively large margin.	Marginal Meets water quality standards/thresholds but only marginally.	Likely Good Limited data available. The data that is available suggests that the parameter is Potentially Attaining Standards (PAS)	No Current Data Insufficient information to make an assessment decision.	Likely Bad Limited data available The data that is available suggests that the parameter is Potentially Not Supporting (PNS) water quality standards.	Poor Not meeting water quality standards/thresholds. The impairment is marginal.	Severe Not meeting water quality standards/thresholds The impairment is more severe and causes poor water quality.
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Wildlife	3-ND						
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Good Meets water quality standards/thresholds by a relatively large margin.	Marginal Meets water quality standards/thresholds but only marginally.	Likely Good Limited data available. The data that is available suggests that the parameter is Potentially Attaining Standards (PAS)	No Current Data Insufficient information to make an assessment decision.	Likely Bad Limited data available The data that is available suggests that the parameter is Potentially Not Supporting (PNS) water quality standards.	Poor Not meeting water quality standards/thresholds. The impairment is marginal.	Severe Not meeting water quality standards/thresholds The impairment is more severe and causes poor water quality.
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Assessment Unit ID: NHLAK801060105-04-02

Assessment Unit Name: Mascoma Lake -
Shakoma Beach

Town(s) Primary Town is Listed First: Enfield

Size: 0.5330 ACRES

Assessment Unit Category: 5-M

Beach: Y

2020/2022, 305(b)/303(d) - All

**Reviewed Parameters by Assessment
Unit**

Designated Use Description	Desig. Use Category	Parameter Name	Parameter Threatened (Y/N)	Last Sample	Last Exceed	Parameter Category	TMDL Priority
Aquatic Life Integrity	3-ND	Chlorophyll-a	N	N/A	NLV	3-ND	
		Dissolved oxygen saturation	N	2007	2007	3-ND	LOW
		Oxygen, Dissolved	N	2007	2001	3-ND	
		pH	N	2007	2007	3-ND	
Fish Consumption	4A-M	MERCURY - FISH CONSUMPTION ADVISORY	N			4A-M	
Potential Drinking Water Supply	2-G	ESCHERICHIA COLI	N	2019	2019	3-PNS	
		FECAL COLIFORM	N	1991	1991	3-ND	
Primary Contact Recreation	5-M	Cyanobacteria hepatotoxic microcystins	N	2014	2014	5-M	LOW
		ESCHERICHIA COLI	N	2019	2017	2-M	
Secondary Contact Recreation	2-G	ESCHERICHIA COLI	N	2019	N/A	2-G	
Wildlife	3-ND						

Good Meets water quality standards/thresholds by a relatively large margin.	Marginal Meets water quality standards/thresholds but only marginally.	Likely Good Limited data available. The data that is available suggests that the parameter is Potentially Attaining Standards (PAS)	No Current Data Insufficient information to make an assessment decision.	Likely Bad Limited data available The data that is available suggests that the parameter is Potentially Not Supporting (PNS) water quality standards.	Poor Not meeting water quality standards/thresholds. The impairment is marginal.	Severe Not meeting water quality standards/thresholds The impairment is more severe and causes poor water quality.
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Assessment Unit ID: NHLAK801060105-04-03

Size: 1.28 ACRES

2020/2022, 305(b)/303(d) - All

Assessment Unit Name: Mascoma Lake - Crescent Beach

Assessment Unit Category: 3-PNS

Reviewed Parameters by Assessment Unit

Town(s) Primary Town is Listed First: Enfield

Beach: Y

Designated Use Description	Desig. Use Category	Parameter Name	Parameter Threatened (Y/N)	Last Sample	Last Exceed	Parameter Category	TMDL Priority
Aquatic Life Integrity	3-ND	Chlorophyll-a	N	N/A	NLV	3-ND	
		Dissolved oxygen saturation	N	2007	2007	3-ND	LOW
		Oxygen, Dissolved	N	2007	2001	3-ND	
		pH	N	2007	2007	3-ND	
Fish Consumption	4A-M	MERCURY - FISH CONSUMPTION ADVISORY	N			4A-M	
Potential Drinking Water Supply	2-G						
Primary Contact Recreation	3-PNS	Cyanobacteria hepatotoxic microcystins	N			3-PNS	
		Escherichia coli	N			3-ND	
Secondary Contact Recreation	3-ND	Escherichia coli	N			3-ND	
Wildlife	3-ND						

Good Meets water quality standards/thresholds by a relatively large margin.	Marginal Meets water quality standards/thresholds but only marginally.	Likely Good Limited data available. The data that is available suggests that the parameter is Potentially Attaining Standards (PAS)	No Current Data Insufficient information to make an assessment decision.	Likely Bad Limited data available The data that is available suggests that the parameter is Potentially Not Supporting (PNS) water quality standards.	Poor Not meeting water quality standards/thresholds. The impairment is marginal.	Severe Not meeting water quality standards/thresholds The impairment is more severe and causes poor water quality.
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Assessment Unit ID: NHLAK801060105-04-04

Size: 0.18 ACRES

2020/2022, 305(b)/303(d) - All

Assessment Unit Name: Mascoma Lake -

Assessment Unit Category: 5-M

Reviewed Parameters by Assessment

Dartmouth College Beach

Beach: Y

Unit

Town(s) Primary Town is Listed First: Enfield

Designated Use Description	Desig. Use Category	Parameter Name	Parameter Threatened (Y/N)	Last Sample	Last Exceed	Parameter Category	TMDL Priority
Aquatic Life Integrity	3-ND	Chlorophyll-a	N	N/A	NLV	3-ND	
		Dissolved oxygen saturation	N	2007	2007	3-ND	LOW
		Oxygen, Dissolved	N	2007	2001	3-ND	
		pH	N	2007	2007	3-ND	
Fish Consumption	4A-M	MERCURY - FISH CONSUMPTION ADVISORY	N			4A-M	
Potential Drinking Water Supply	2-G	ESCHERICHIA COLI	N	2018	2018	3-PNS	
Primary Contact Recreation	5-M	Cyanobacteria hepatotoxic microcystins	N	2014	2014	5-M	LOW
		ESCHERICHIA COLI	N	2018	2017	2-M	
Secondary Contact Recreation	2-G	ESCHERICHIA COLI	N	2018	N/A	2-G	
Wildlife	3-ND						

Good Meets water quality standards/thresholds by a relatively large margin.	Marginal Meets water quality standards/thresholds but only marginally.	Likely Good Limited data available. The data that is available suggests that the parameter is Potentially Attaining Standards (PAS)	No Current Data Insufficient information to make an assessment decision.	Likely Bad Limited data available The data that is available suggests that the parameter is Potentially Not Supporting (PNS) water quality standards.	Poor Not meeting water quality standards/thresholds. The impairment is marginal.	Severe Not meeting water quality standards/thresholds The impairment is more severe and causes poor water quality.
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Assessment Unit ID: NHLAK801060105-04-05
Assessment Unit Name: Mascoma Lake -
 Lakeview Condominium Association Beach
Town(s) Primary Town is Listed First: Enfield

Size: 0.7020 ACRES
Assessment Unit Category: 2-G
Beach: Y

**2020/2022, 305(b)/303(d) - All
 Reviewed Parameters by Assessment
 Unit**

Designated Use Description	Desig. Use Category	Parameter Name	Parameter Threatened (Y/N)	Last Sample	Last Exceed	Parameter Category	TMDL Priority
Aquatic Life Integrity	3-ND	CHLOROPHYLL-A	N	N/A	NLV	3-ND	
		Oxygen, Dissolved	N	N/A	NLV	3-ND	
		pH	N	N/A	NLV	3-ND	
Fish Consumption	4A-M	MERCURY - FISH CONSUMPTION ADVISORY	N			4A-M	
Potential Drinking Water Supply	2-G	ESCHERICHIA COLI	N	2018	2018	3-PNS	
Primary Contact Recreation	3-PNS	Cyanobacteria hepatotoxic microcystins	N			3-PNS	
		ESCHERICHIA COLI	N	2018	2018	3-PNS	
Secondary Contact Recreation	2-G	ESCHERICHIA COLI	N	2018	N/A	2-G	
Wildlife	3-ND						

Good Meets water quality standards/thresholds by a relatively large margin.	Marginal Meets water quality standards/thresholds but only marginally.	Likely Good Limited data available. The data that is available suggests that the parameter is Potentially Attaining Standards (PAS)	No Current Data Insufficient information to make an assessment decision.	Likely Bad Limited data available The data that is available suggests that the parameter is Potentially Not Supporting (PNS) water quality standards.	Poor Not meeting water quality standards/thresholds. The impairment is marginal.	Severe Not meeting water quality standards/thresholds The impairment is more severe and causes poor water quality.
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VOLUNTEER LAKE ASSESSMENT PROGRAM INDIVIDUAL LAKE REPORTS

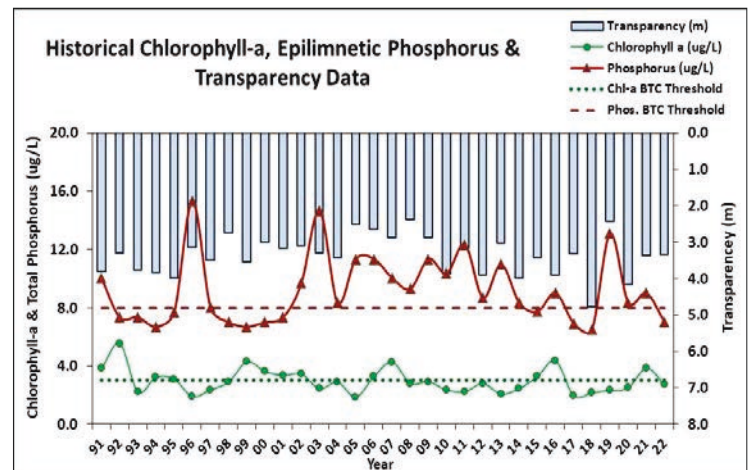
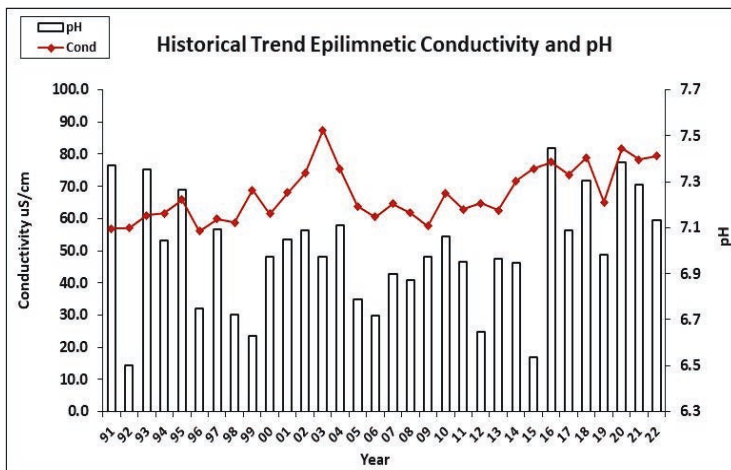
MASCOMA LAKE, ENFIELD

2022 DATA SUMMARY

RECOMMENDED ACTIONS: Great job sampling in 2022! Lake quality is generally representative of oligotrophic, or high quality, conditions. Lake nutrient levels and algal growth have generally remained within a lower range since 2016 which has helped to improve lake clarity. However, a brief [cyanobacteria](#) bloom occurred in June prompting an advisory to be issued. Be on alert for cyanobacteria blooms following spring runoff, particularly in years where ice out is earlier or during warmer winters with less snow pack/ice thickness on the lake. The lake has a history of elevated nutrient (phosphorus) levels and decreased water clarity, particularly following significant storm events. Several tributaries also experience elevated phosphorus and turbidity levels, particularly Browns and Shaker Brooks, following significant storm events. This highlights the importance of managing stormwater runoff within the watershed. Consider partnering with [Soak Up the Rain NH](#) to implement stormwater improvement projects along the shoreline. Encourage shorefront property owners to become certified [LakeSmart](#) through NH LAKES lake-friendly living program. Nice job adjusting deep spot sample depths based upon the temperature profile. Continue to adjust these as necessary moving forward. Continue collaboration with the Mascoma River Local Advisory Committee in developing a River Corridor Management Plan. Keep up the great work!

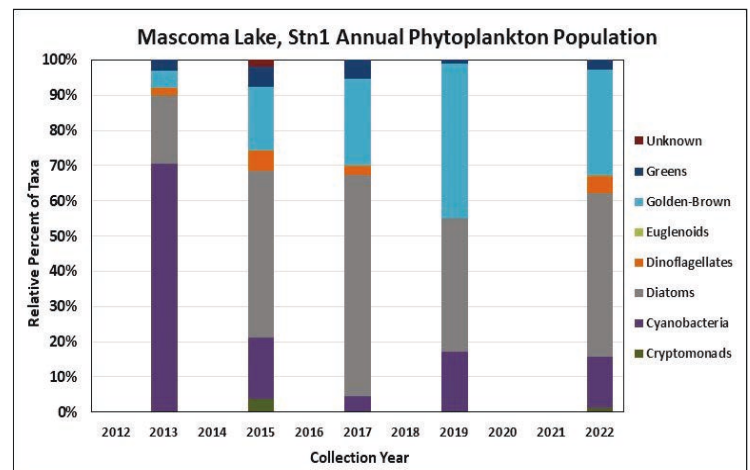
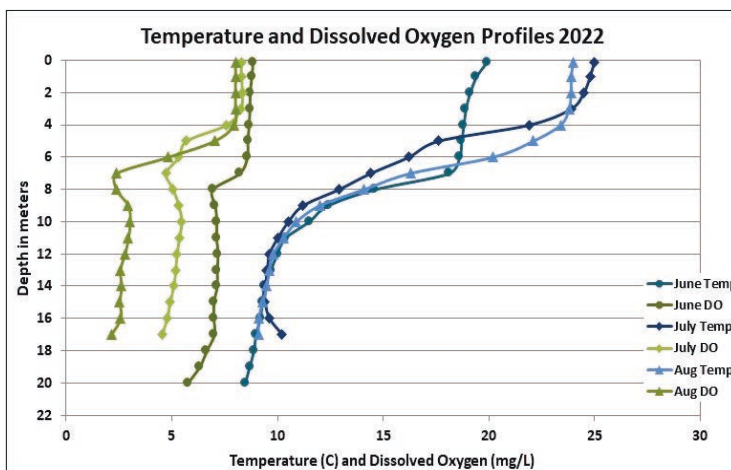
HISTORICAL WATER QUALITY TREND ANALYSIS

Parameter	Trend	Parameter	Trend
Conductivity	Worsening	Chlorophyll-a	Stable
pH (epilimnion)	Stable	Transparency	Stable
		Phosphorus (epilimnion)	Stable



DISSOLVED OXYGEN AND PHYTOPLANKTON

(Note: Information may not be collected annually)





VOLUNTEER LAKE ASSESSMENT PROGRAM INDIVIDUAL LAKE REPORTS

MASCOMA LAKE, ENFIELD

2022 DATA SUMMARY

OBSERVATIONS (Refer to Table 1 and Historical Deep Spot Data Graphics)

- ◆ **CHLOROPHYLL-A:** Chlorophyll level was within a low range in June, decreased in July, and increased slightly in August. Average chlorophyll level decreased from 2021 and was less than the state median and the threshold for oligotrophic lakes. Historical trend analysis indicates relatively stable chlorophyll levels since monitoring began.
- ◆ **CONDUCTIVITY/CHLORIDE:** Epilimnetic (upper water layer), Metalimnetic (middle water layer), Hypolimnetic (lower water layer), Outlet, Knox River Inlet, and Mascoma River Inlet conductivity and/or chloride levels remained greater than the state medians, yet less than a level of concern. However, historical trend analysis indicates significantly increasing (worsening) epilimnetic conductivity levels since monitoring began. Browns Bk. conductivity and chloride levels were elevated and chloride levels were much greater than the state median, yet less than the state chronic chloride standard. Shaker Bk. conductivity and chloride levels remained elevated and approached the state chronic chloride standard in June. LaSalette Bk. conductivity and chloride levels were very low.
- ◆ **COLOR:** Apparent color measured in the epilimnion indicates the water fluctuated within a moderately tea colored, or brown, range.
- ◆ **E. COLI:** Knox River Inlet and Mascoma River Inlet E. coli levels were much less than the state standard of 406 cts/100 mL in June.
- ◆ **TOTAL PHOSPHORUS:** Epilimnetic and Metalimnetic phosphorus levels were slightly elevated in June, decreased to a low level in July, and remained stable in August. Average epilimnetic phosphorus level decreased from 2021 and was less than the state median and the threshold for oligotrophic lakes. Historical trend analysis indicates relatively stable epilimnetic phosphorus levels since monitoring began. Hypolimnetic phosphorus level fluctuated within a low range for that station. Browns Brook phosphorus level was elevated in July and lab data noted high levels of sediment in the sample. Outlet, Knox River Inlet and LaSalette Brook phosphorus levels fluctuated with a low range. Mascoma River Inlet and Shaker Brook phosphorus levels fluctuated within a moderate and average range for those stations.
- ◆ **TRANSPARENCY:** Transparency measured with (VS) and without (NVS) the viewscope was average (good) in June, increased (improved) in July, and decreased (worsened) in August and lab data noted sediment/organic matter in the deep spot samples. Average NVS transparency remained stable with 2021 and was approximately equal to the state median. Historical trend analysis indicates relatively stable NVS transparency since monitoring began.
- ◆ **TURBIDITY:** Epilimnetic turbidity level was slightly elevated in July and Metalimnetic turbidity level was slightly elevated in August and lab data noted organic matter in the samples. Hypolimnetic turbidity levels were slightly elevated but within a low range for that station. Browns Brook turbidity level was elevated in July and high levels of sediment were noted in the sample. Outlet, Knox River Inlet, LaSalette Brook, and Shaker Brook turbidity levels fluctuated with a low to average range for those stations. Mascoma River Inlet turbidity level was slightly elevated on each sampling event but within an average range for that station.
- ◆ **pH:** Epilimnetic, Metalimnetic, Outlet, Knox River Inlet, LaSalette Brook, Mascoma River Inlet, and Shaker Brook pH levels were within the desirable range 6.5-8.0 units. Historical trend analysis indicates relatively stable epilimnetic pH levels since monitoring began. Hypolimnetic and Browns Brook pH levels were slightly acidic and less than desirable.

Station Name	Table 1. 2022 Average Water Quality Data for MASCOMA LAKE - ENFIELD										
	Alk. (mg/L)	Chlor-a (ug/L)	Chloride (mg/L)	Color (pcu)	Cond. (us/cm)	E. coli (mpn/100 mL)	Total P (ug/L)	Trans. (m)		Turb. (ntu)	pH
								NVS	VS		
Epilimnion	12.2	2.73	11	60	79.4		7	3.35	4.52	0.85	7.13
Metalimnion					73.2		9			0.95	6.50
Hypolimnion					69.7		12			1.30	6.38
Browns Brook			62		273.2		22			6.47	6.21
Dam Outlet					80.7		10			1.03	7.26
Knox River Inlet			26		151.6	105	10			0.94	7.23
LaSalette Brook			3		37.7		7			0.39	7.39
Mascoma River Inlet			14		105.2	51	15			2.82	7.16
Shaker Brook			180		818.3		16			0.36	7.10

NH Median Values

Median values generated from historic lake monitoring data.

Alkalinity: 4.5 mg/L **Chlorophyll-a:** 4.39 ug/L
Conductivity: 42.3 uS/cm **Chloride:** 5 mg/L
Total Phosphorus: 11 ug/L **Transparency:** 3.3 m
pH: 6.6

NH Water Quality Standards

Numeric criteria for specific parameters. Water quality violation if thresholds exceeded.

Chloride: > 230 mg/L (chronic) **Turbidity:** > 10 NTU above natural
E. coli: > 88 cts/100 mL (beach)
E. coli: > 406 cts/100 mL (surface waters)
pH: between 6.5-8.0 (unless naturally occurring)

Cyanobacteria Bloom History

Code ▼

Identifier: Mascoma.Enfield

NHDES

Updated: December 29, 2022

MASCOMA LAKE

ENFIELD, NH

Waterbody ID: NHLAK801060105-04-01

Cyanobacteria Bloom History Report

Cyanobacteria blooms are aesthetically displeasing in sight, odor and taste, as well as potentially toxic to pets, livestock, wildlife and humans.

Cyanobacteria are a potential public health danger because they may produce toxins, collectively referred to as "cyanotoxins," that can be consumed by organisms in the food chain and released into the water when cells die.

Cyanotoxins can cause both acute and chronic illnesses, as these toxins target the liver, kidney and central nervous system, and can irritate the skin. Acute effects, such as skin and mucous membrane irritations, can occur after short-term exposure with water containing cyanotoxins. Chronic effects, such as liver, kidney and central nervous system damage, can occur over a long period of time from ingesting water containing toxins. However, the amount and type of toxin produced varies over time and from lake to lake. A cyanobacterial bloom may produce very little to no toxin in one lake, and a later bloom in the same lake could produce a large toxin concentration. Click here to learn more about cyanobacteria

(<https://www.des.nh.gov/sites/g/files/ehbemt341/files/documents/2020-01/wmb-10.pdf>).

NHDES' Harmful Algal and Cyanobacterial Bloom Program (<https://www.des.nh.gov/water/healthy-swimming/harmful-algal-blooms>) coordinates monitoring, public communication and educational outreach efforts in regard to cyanobacterial blooms.

Click here to view current advisories
(https://www4.des.state.nh.us/WaterShed_BeachMaps/)

MASCOMA LAKE

ENFIELD, NH

Advisories are issued when cyanobacterial cell concentrations exceed 70,000 cells/mL or more than 50% of the sample is cyanobacteria

Date Advisory Issued	Dominant Taxa	Total Cell Count (cells/mL)	Number of Advisory Days
6/10/2009	<i>Anabaena</i>	>70,000 or >50%	7
8/12/2009	<i>Anabaena</i>	1,259,600	3
8/30/2013	<i>Microcystis</i>	1,300,000	4
6/3/2022	<i>Dolichospermum</i>	1,279,400	7

See a Bloom?

Call or Text the hotline at (603) 848-8094

or

Email HAB@des.nh.gov
(mailto:HAB@des.nh.gov)

Follow these steps:

Do not wade, swim, or drink the water

Keep pets and livestock out

Wash your hands if you've made contact

Notify NHDES

DEPARTMENT of ENVIRONMENTAL SERVICES
Water Division - Watershed Management Bureau

LAKE TROPHIC DATA

MORPHOMETRIC:

Lake: MASCOMA LAKE, STN 1	Lake Area (ha): 451.18
Town: ENFIELD	Maximum Depth (m): 20.1
County: GRAFTON	Mean Depth (m): 8.7
River Basin: CONNECTICUT	Volume (m³): 39458000
Latitude: 43°37'36" N	Relative depth: 0.9
Longitude: 72°08'40" W	Shore Configuration: 2.01
Elevation (ft): 751	Areal water load (m/yr): 40.1
Shore length (m): 15100	Flushing Rate (yr⁻¹): 4.6
% Watershed Ponded: 2.2	P retention coeff.: 0.39
Watershed Area (ha): 39627	Lake Type: natural w/dam

BIOLOGICAL:

		04-Mar-09	10-Jul-08
DOM. PHYTOPLANKTON (% TOTAL)	#1	COELOSPHAERIUM 45%	DINOBRYON 40%
	#2	TABELLARIA 20%	CERATIUM 20%
	#3	ASTERIONELLA 20%	ANABAENA 15%
CHLOROPHYLL-A (ug/L)			3.43
DOM. ZOOPLANKTON (% TOTAL)	#1	KERATELLA 31%	NAUPLIUS LARVA 31%
	#2	NAUPLIUS LARVA 15%	POLYARTHRA 17%
	#3	CYCLOPOID COPEPODS 15%	DAPHNIA 17%
ROTIFERS/LITER		7	50
MICROCRUSTACEA/LITER		5	86
ZOOPLANKTON ABUNDANCE (#/L)		13	150
VASCULAR PLANT ABUNDANCE			Scattered
SECCHI DISK TRANSPARENCY (m)			2.5
BOTTOM DISSOLVED OXYGEN (mg/L)		6.5	4
BACTERIA (E. coli, #/100ml)	#1		<10
	#2		<10
	#3		10

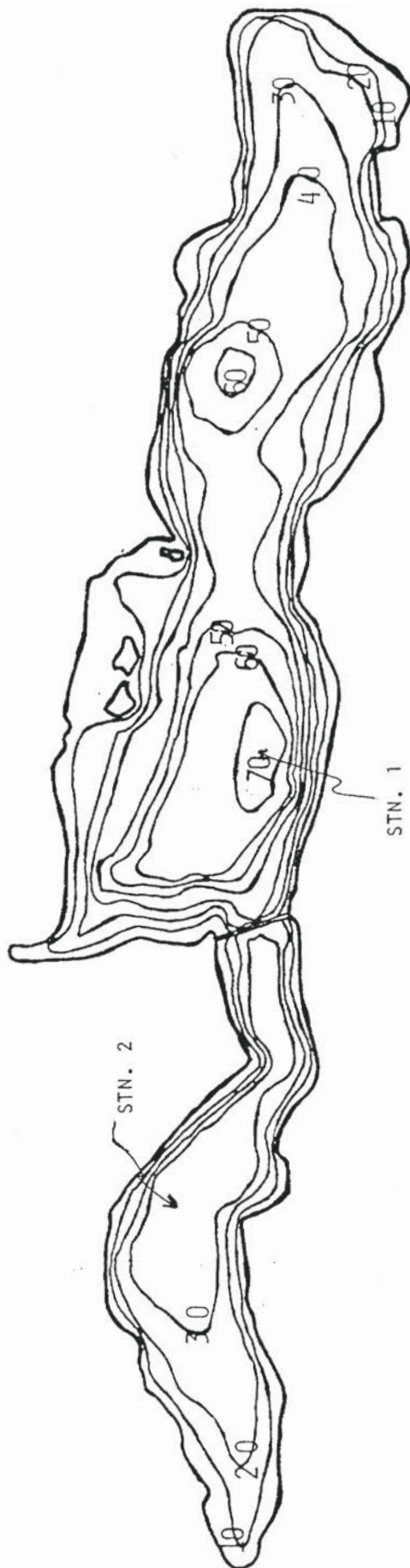
SUMMER THERMAL STRATIFICATION:

stratified

Depth of thermocline (m): 5
Hypolimnion volume (m³):
Anoxic Volume (m³): None

CHEMICAL:			Lake: MASCOMA LAKE, STN 1			
			Town: ENFIELD			
	04-Mar-09		10-Jul-08			
DEPTH (M)	7.0	14.0	2.0	8.0	17.0	
pH (units)	6.0	5.9	6.7	6.4	6.1	
A.N.C. (Alkalinity)	7.2	7.0	7.7	5.9	5.5	
NITRATE NITROGEN	0.09	0.10	< 0.05		0.15	
TOTAL KJELDHAL NITROGEN	0.33	0.34	< 0.25	0.36	< 0.25	
TOTAL PHOSPHORUS	0.011	0.015	0.011	0.010	0.017	
CONDUCTIVITY (umhos/cm)	60.3	59.6	63.0	58.7	55.5	
APPARENT COLOR (CPU)	34	34	40	35	41	
MAGNESIUM			0.73			
CALCIUM			4.6			
SODIUM			5.6			
POTASSIUM			0.68			
CHLORIDE	7	7	11		10	
SULFATE	4	4	4		4	
TN : TP	38	29	14		16	
CALCITE SATURATION INDEX						
All results in mg/L unless indicated otherwise						
<u>TROPHIC CLASSIFICATION: 2008</u>						
	D.O.	S.D.	PLANT	CHL	TOTAL	CLASS
	2	3	1	0	6	OLIGO
<u>COMMENTS:</u>						
1. Ski craft banned on week-ends.						
2. Previously surveyed in 1976, 1985 and 2000; rated mesotrophic in these three years but was oligotrophic in 2008. The cause for the classification change was increased summer bottom dissolved oxygen levels in 2008.						
3. Participant in VLAP since 1991. Data show a decreasing (worsening) trend for Secchi transparency but no trends for chlorophyll or phosphorus.						
4. Summer phytoplankton was greater than 20% cyanobacteria species. Cyanobacteria was dominant in the winter but was very sparse.						
5. Sodium, chloride and conductivity have increased somewhat over the 32 years of surveys but values are not excessive.						

LAKE MASCOMA ENFIELD



10 FT. ISOBATHS
0 1 KM

BATHYMETRIC CHART
U.S. CORPS. OF ENGINEERS - 1937

FIELD DATA SHEET

LAKE: MASCOMA LAKE,

TOWN: ENFIELD

DATE: 7/10/2008

WEATHER:

	DEPTH (M)	TEMP (°C)	DISSOLVED OXYGEN (mg/L)	PERCENT SATURATED
	0.0	25.2	8.6	104.9
	1.2	25.2	8.7	105.1
	2.0	23.5	8.6	101.5
	3.0	20.2	7.7	85.1
	4.0	18.7	7.2	77.1
	5.0	18.3	6.6	70.1
	6.0	15.3	6.2	61.7
	7.1	13.0	6.0	57.2
	8.0	11.8	6.2	57.1
	9.0	11.1	6.2	56.2
	10.0	10.2	6.3	55.9
	11.1	9.4	6.2	54.2
	12.1	9.0	6.2	53.3
	13.1	8.6	6.1	52.4
	14.0	8.2	6.1	51.6
	15.0	7.8	6.2	51.7
	16.1	7.6	6.0	50.3
	17.1	7.4	5.8	48.2
	18.1	7.3	5.4	44.8
	19.0	7.2	4.9	40.5
	20.0	7.0	4.0	33.0

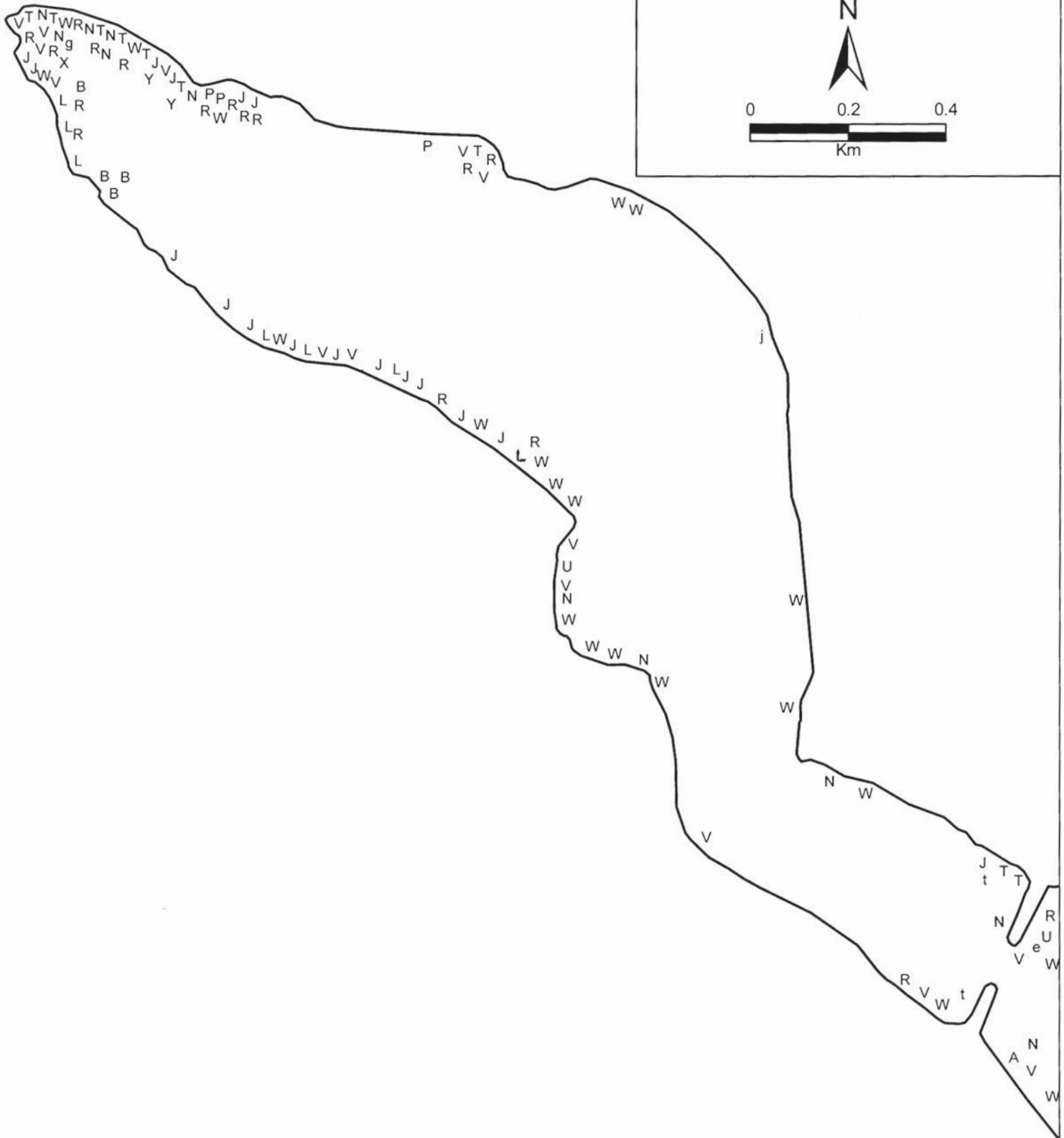
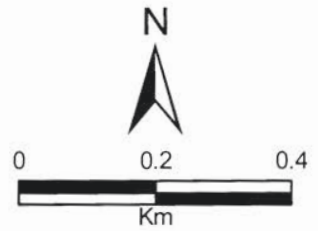
SECCHI DEPTH (m) : 2.5
BOTTOM DEPTH (m) : 21.0
TIME: 10:39

COMMENTS:

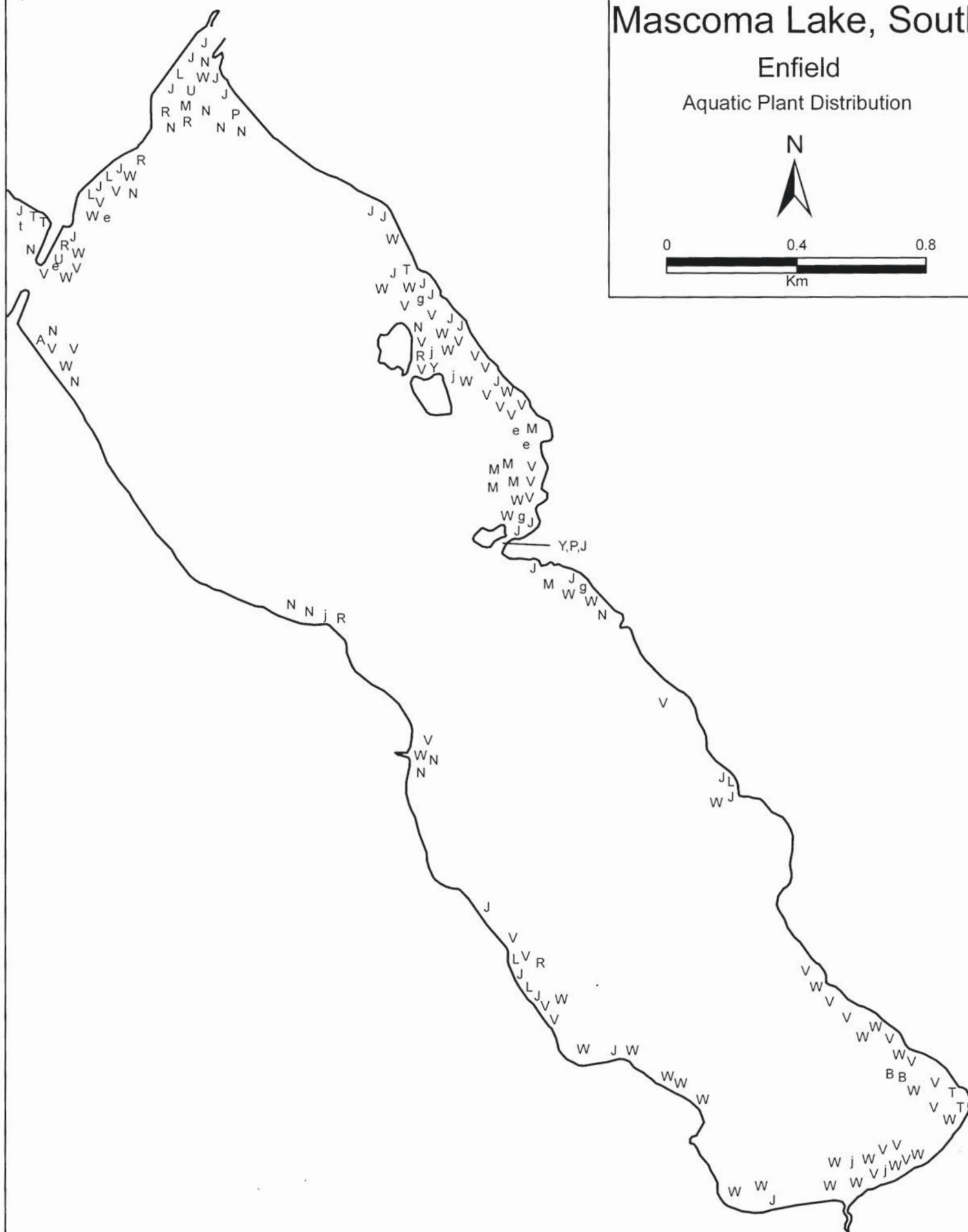
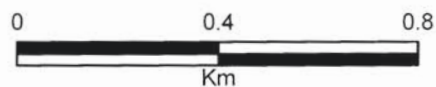
Mascoma Lake, North

Enfield

Aquatic Plant Distribution



Enfield



AQUATIC PLANT SURVEY

LAKE: MASCOMA LAKE,

TOWN: ENFIELD

DATE: 7/10/2008

KEY	PLANT NAME		ABUNDANCE
	GENERIC	COMMON	
M	Myriophyllum spicatum	Eurasian water milfoil	Scattered
U	Utricularia	Bladderwort	Scattered
R	Potamogeton robbinsii	Robbins pondweed	Common
N	Nymphaea	White water lily	Scattered
V	Vallisneria americana	Tape grass	Common
W	Potamogeton	Pondweed	Scattered
j	Najas	Bushy pondweed	Scattered
t	Potamogeton perfoliatus	Clasping-leaved pondweed	Scattered
P	Pontederia cordata	Pickernelweed	Scattered
L	Lythrum salicaria	Purple loosestrife	Sparse
J	Juncus	Rush	Scattered
Y	Nuphar	Yellow water lily	Scattered
g	Megalodonta Beckii	Water marigold	Scattered
e	Elodea	Waterweed	Scattered
T	Typha	Cattail	Scattered
A	Sagittaria	Arrowhead	Scattered
B	Brasenia schreberi	Water shield	Scattered

OVERALL ABUNDANCE : Scattered

GENERAL OBSERVATIONS :

1. Plant growth was scattered but locally common near the dam and in small, shallow inlet coves.
2. Non-native Eurasian milfoil was present but is kept under control by local divers.



**LEBANON CITY COUNCIL
NOTICE OF PUBLIC HEARING
Wednesday, May 15, 2024 - 7:00pm
Council Chambers, City Hall or REMOTE VIA
VIRTUAL PLATFORM LebanonNH.gov/LIVE**

The Lebanon City Council will hold a public hearing on May 15, 2024, beginning at 7:00pm for the following:

A. Amendment to Mount Support Road Special Assessment District, and Authorization to Impose Special Assessment to Pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive – A public hearing for the purpose of receiving public input and taking action to amend the Mount Support Road Special Assessment District and to Authorize the Imposition of a Special Assessment to pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive.

B. Complete Discontinuance of Romano Circle as a Class V Public Highway, West Lebanon – A public hearing for the purpose of receiving public input and taking action to discontinue completely, and in its entirety, Romano Circle as a Class V Public Highway.

C. Supplemental Appropriation of \$100,000 for Mascoma Lake Watershed Protection Plan; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$100,000 for completion of a Mascoma Lake Watershed Protection Plan; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$100,000; and to designate the City Manager as the authorized representative of the City.

D. Supplemental Appropriation of \$568,000 for PFAS Leachate Study; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$568,000 for completion of a PFAS Leachate Study at the Lebanon Landfill; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$568,000; and to designate the City Manager as the authorized representative of the City.

E. Supplemental Appropriation of \$53,200 for Electric Street Sweepers and Charging Stations Capital Project – A public hearing for the purpose of receiving public input and taking action to appropriate \$53,200 to supplement current funding for the Electric Street Sweepers and Charging Stations capital project to cover the City's portion of the funds required to accept funding from the NHDES Granite State Clean Fleets Grant Program.

F. Ordinance #2024-06, Amend City Code Chapter 168, Vehicles and Traffic, to Designate a Portion of Church Street as a One-Way Street – A public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2024-06 to amend City Code Chapter 168, Vehicles and Traffic, §168-9, One-way streets, to designate the northerly 325 feet of Church Street in Lebanon as a one-way street with a northward direction of travel.

The May 15, 2024 City Council agenda packet and documents pertaining to the above-described public hearings will be available on the City's website beginning May 10, 2024: LebanonNH.gov/Agendas

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

NE-443503

The foregoing notice was published in the *Valley News*, a newspaper of general circulation in the City of Lebanon, in accordance with the Code of the City of Lebanon on Saturday, May 4, 2024 and Tuesday, May 7, 2024.

Jaseya Ewing

Agenda

Lebanon City Council

May 15, 2024

8. Public Hearing Items:

8.D – Supplemental Appropriation of \$568,000 for PFAS Leachate Study at Lebanon Landfill; Authorization for City Manager to Apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$568,000; and Designation of the City Manager as Authorized Representative of the City

A public hearing for the purpose of receiving public input and taking action to appropriate \$568,000 for completion of a PFAS Leachate Study at the Lebanon Landfill; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$568,000; and to designate the City Manager as the authorized representative of the City for the purpose of applying for such loan.

The City Council scheduled this public hearing at its April 17, 2024 regular meeting. The public hearing was properly noticed in the *Valley News* on May 4, 2024 and May 7, 2024 in accordance with City Code and State Law.

Background

Following a study commissioned in 2022 by the City of Lebanon, it has been revealed that leachate from the landfill significantly contributes to PFAS loading within the City's wastewater treatment plant. Recognizing the importance of addressing this issue, DPW is committed to exploring viable methods aimed at mitigating PFAS concentrations in leachate and effectively managing resultant waste concentrate and is requesting funding to perform additional study.

The purpose of the proposed study is to provide the design basis for a treatment system that can effectively remove PFAS from the landfill leachate and wastewater to achieve the protection of the environment for the City. The objectives of the study are to:

- Better understand the PFAS mass balance and water chemistry to ensure the leachate treatment using the correct technology.
- Conduct a pilot study to obtain design parameter for full-scale system.
- Conduct benchmark/pilot studies to identify the alternatives and methods for waste concentrates generated from PFAS treatment.

In early April, NHDES issued an invitation for pre-applications for the 2024 CWSRF loan program, and plans to continue offering the following incentives:

Emerging Contaminants 100% Additional Subsidy/Principal Forgiveness:

NH CWSRF is applying for the 2024 Capitalization Grant to address emerging contaminants. Currently, NHDES intends to focus on PFAS and utilize these funds for loans with principal forgiveness for treatment of landfill leachate from municipally owned landfills that discharge to a municipal wastewater treatment plant. NHDES is also interested in projects that evaluate and demonstrate regional or state-wide solutions to reduce or eliminate PFAS in wastewater residuals.

The City proposes to apply for and receive a CWSRF loan with 100% principal forgiveness. As a result, the proposed PFAS Leachate Study at the Lebanon Landfill project will have no impact on the City's tax rate.

Pursuant to City Charter Section C419:43, Appropriations After Budget is Adopted, requests for appropriations that are not included in the annual budget require a two-thirds (2/3) majority vote of the Council after a public hearing.

Action:

If the Council decides to move forward, the following resolution is offered for consideration:

RESOLVED, by the City of Lebanon, that funds in the amount of \$568,000 (Five Hundred Sixty-Eight Thousand Dollars) be appropriated for expenditure in the Capital Improvements Fund for a new PFAS Leachate Study at the Lebanon Landfill.

WHEREAS, the City of Lebanon, after thorough consideration of the nature of water pollution problems, hereby determines that the completion of a certain planning study, generally described as a PFAS Leachate Study at the Lebanon Landfill - \$568,000, is desirable and in the public interest and, to that end, it is desired to apply for assistance from the Clean Water State Revolving Fund for up to \$568,000; and

WHEREAS, the City of Lebanon, has examined and duly considered the provisions of RSA 486:14 and the New Hampshire Code of Administrative Rules Chapter Env-Wq 500, which relate to loans from the Clean Water State Revolving Fund, and deems it to be in the public interest to file a loan application and to authorize other actions in connection therewith.

NOW THEREFORE BE IT FURTHER RESOLVED, by the City of Lebanon City Council, that: 1) The City Manager is hereby authorized on behalf of the City to file an application for a loan to be made in accordance with New Hampshire Code of Administrative Rules Chapters Env-Wq 500; 2) That if such loan be made, the City agrees to repay the loan as stipulated in the loan agreement; 3) That the City Manager is hereby authorized to furnish such information and to take such other action as may be necessary to enable the City to qualify for the loan; 4) That the City Manager is hereby designated as the authorized representative of the City for the purpose of furnishing such information, data, and documents pertaining to the City for a loan as may be required, and otherwise to act as the authorized representative of the City in connection with this application; 5) That certified copies of this resolution be included as part of the application to be submitted for a loan; and 6) That if such loan be made, the City agrees to make provisions for pursuing implementation of the PFAS Leachate Study upon completion of the planning study.

This resolution shall be effective upon passage.

Included in this Section:

1. Letter from Sanborn, Head & Associates, Inc., dated April 4, 2024, concerning PFAS Leachate Treatment Considerations for the Lebanon Regional Solid Waste Facility, Lebanon, NH
2. Notice of Public Hearing as Published in the May 4, 2024 and May 7, 2024 Editions of the *Valley News*

Ms. Erica Douglas
Solid Waste Manager
Department of Public Works
193 Dartmouth College Highway
Lebanon, NH 03766

April 4, 2024
File No. 3264.19

Re: PFAS Leachate Treatment Considerations
Lebanon Regional Solid Waste Facility
Lebanon, New Hampshire

Dear Erica:

Sanborn, Head & Associates, Inc. (Sanborn Head) is pleased to share the leachate treatment consideration for Per- and polyfluoroalkyl substances (PFAS) to the City of Lebanon (City). The letter provides the PFAS study scope and conceptual fee estimate.

BACKGROUND

The purpose of the proposed study is to provide the design basis for treatment system that can effectively remove PFAS from the landfill leachate and wastewater so to achieve the protection of environment for the City. The objectives of the study are to:

- Better understand the PFAS mass balance and water chemistry to ensure the leachate treatment using the correct technology;
- Conduct pilot study to obtain design parameter for full-scale system; and
- Conduct bench/pilot studies to identify the alternatives and methods for waste concentrates generated from PFAS treatment.

The scope is based on discussion among the City, NHDES, and Sanborn Head on April 1, 2024. Several tasks are described herein:

1 PREVIOUS STUDY EVALUATION AND ADDITIONAL INVESTIGATION SAMPLING

This task will provide a review of the previous PFAS study issued in 2022 and identify the potential data gap related to PFAS mass balance and geochemical character. The purpose of this task to provide the multiple lines of evidence to select the suitable technology for the PFAS treatment. Based on the evaluation, a PFAS and geochemical character investigation will be conducted.

The report in 2022 provides the mass balance estimate of PFAS of the City landfill leachate and wastewater treatment plant(WWTP). However, the majority PFAS mass of the influent of WWTP was not accounted. Therefore, the additional investigation will propose new method that can analyze more PFAS compounds and also consider the system resident time and vertical profiling. The investigation plan will be submitted before the field implementation. The investigation can consist of landfill leachate sampling and sewer system sampling:

- Landfill Leachate: PFAS and geochemical parameters will be collected for landfill leachate during high and low flow conditions. Leachates from cells of various ages will also be collected to analyzed PFAS and geochemical parameters. PFAS will be analyzed using 1633 and the precursor presence will be analyzed using the total oxidizer precursor (TOP) method analyzed by 1633. The combination of 1633 and TOP can expand the analytical list more than twice than previous methods in 2022 report but also include the list of geochemical parameters is based on the pre-treatment requirement and their impact on system operation (e.g., clogging, fouling, and scaling factors).
- Sewer System Sampling: PFAS and geochemical parameters will be collected at different locations during the high and low flow conditions:
 - The sampling locations include influent, effluent, and important treatment units. The time interval between the influent and effluent should be based on the resident time within the WWTP. The vertical profile of PFAS will also be proposed for anaerobic and aerobic digestion units. Foam in these units could contribute to significant mass of the total PFAS loading.
 - PFAS will be analyzed using 1633 and TOP assay. The list of geochemical parameters is based on the discharge permit issued by EPA in 2005 and factors that can influence the technology selection.

2 TECHNOLOGY EVALUATION AND PILOT STUDY WORKPLAN

Technology evaluation will be conducted to select for pilot study according to the various criteria. According to the 2022 report, foam fractionation can be the most cost-effective technology. Since 2022, other technologies and more foam fractionation vendors are available. During this scope, we can evaluate various foam fractionation vendors and evaluate the feasibility of alternative technologies if the leachate and wastewater characteristics indicates the potential for alternative technologies.

- PFAS and geochemical parameter results will be considered during the evaluation. Significant more knowledge has been gained during the past few years and will be applied for the evaluation.
- The criteria for technology selection and technology evaluation will be established based on effectiveness, cost, design, control, operation, maintenance, and environmental impact.
- Various vendors of different technologies and/or same technology will be screened according to this criteria.

Upon the technology and vendor selection, a pilot study workplan will be prepared for the City to review. The plan will summarize the vetting process of the PFAS technology. The pilot study plan will not only address PFAS but also mitigate all other parameters to meet the pre-treatment requirement. The testing conditions and sampling plan along with field screening and standard operation procedures for PFAS will be included in the workplan.

3 SOLID WASTE PERMITS

The New Hampshire Solid Waste Management Rules may require a permit modification in the event that the existing leachate collection infrastructure needs to be modified as part of the pilot study program.

4 PILOT STUDY

A pilot study will be conducted to understand the treatment efficiency, the waste concentration generation ratio, and the need for an enhancement to meet the treatment goal for all PFAS including the short-chain PFAS and PFAS precursors (that can be converted to the regulated PFAS). The pilot study will consist of two parts: (i) PFAS treatment efficiency; and (ii) PFAS treatment simulation and waste concentration generation

The pilot study will last about one week. During the test, variable conditions will be evaluated to identify the optimal PFAS removal efficiency:

- Concept Approval: PFAS treatment efficiency will be initially assessed under robust treatment conditions.
- Operation Optimization: The robust treatment conditions often entail longer treatment resident time, frequent change-out, and/or high energy consumption. Therefore, variable treatment conditions will be tested to assess the operating parameters that have the most impact on the treatment efficiency of the landfill leachate.
- System Simulation: Different combinations of operating parameters will be tested to assess the combination that can achieve the desired treatment efficiency and also result in lower operation cost. The desired operating parameters will be tested for a longer duration and various samples will be collected to confirm the treatment's repeatability and consistency. The waste concentrate from the foam fractionation will be collected for the second part of the study.

During the last step of the pilot study, the unit will be operated at the optimal conditions for a long duration to generate sufficient waste concentrate/spent media for waste concentrate tests described in the following tasks.

The air exhaust from the system will be tested and characterized. Samples will be collected to understand emissions at different operating conditions. Exhaust will be sampled for volatile chemicals known to be present in landfill leachate that could potentially off-gas from aeration. Including hydrogen sulfide, ammonia, volatile organic compounds, and some PFAS. PFAS emissions from the air effluent stream of the pilot study will be conducted using TO-13 method (as developed by TestAmerica). We expect that volatile PFAS such as fluorotelomer alcohols may be present in the effluent based on the common presence of these compounds in leachate samples (based on a national study). Sanborn Head will evaluate whether other air contaminants (such as ammonia) could act as interferences. Information gathered on emissions from the pilot study will be used to provide information for possible modifications of the landfill's air permit and the need for treatment (e.g., by activated carbon) of the air effluent stream of the full-scale treatment system.

5 WASTE CONCENTRATION STABILIZATION

The waste concentrate from PFAS treatment will be analyzed to explore disposal methods. The goal of this test is to assess if there is a suitable stabilization mixture that can reduce or eliminate PFAS from being released from the stabilized material when disposed at the landfill. The reagents will include, but not be limited to, the following:

- Ash;

- Type I & II cement;
- Granulated blast-furnace slag;
- Granular activated carbon; and
- Organoclay.

Various combinations of the above reagents will be mixed with the waste concentrate to form monolithic blocks, which will be cured for a few days. During the curing time, the strength of the monolithic blocks will be measured. Six mixtures with the best initial screen (strength and curing rate) results will be selected for Leaching Environmental Assessment Framework 1315 test. The test can last up to 65 days and requires up to 7 rounds of leachate sampling. This method is best at predicting long-term leaching potential through the measurement of the diffusion coefficient (rate) and diffusion pattern. To simulate the landfill condition, the soaking water will be synthesized to simulate high TDS and high sulfate levels observed at the landfill leachate. Characteristic Leaching Procedure (TCLP) test will be conducted for the same six mixtures. TCLP test results are required for off-site disposal and hazardous waste characterization. The potential effects of the material in the landfill due to its characteristics (e.g., high pH) will be considered.

6. WASTE CONCENTRATION DESTRUCTION

The waste concentrate from PFAS treatment will be evaluated for destruction technologies. The goal of this test is to assess whether PFAS can be completely eliminated from the environment and potential reduce the long-term risk. The results of study can be used to selected the technology that can be either installed on-site or established a local center to handle all the PFAS waste concentrates. The technologies and vendor will be selected according to:

- Compatible with high salt content and high organic content;
- Compatible with PFAS bulk treatment technology; and
- The potential for full commercialization, meaning that site demonstration and/or commercial units were completed.

Up to three vendors will be selected for the destruction test. The waste concentrate will be delivered to the facilities for testing. Sanborn Head will observe the test and also collected water- and air-phase samples. PFAS along with related geochemical parameters will be analyzed using similar methods as what was described in the earlier tasks.

7. PILOT STUDY REPORT

After the pilot study, Sanborn Head will prepare a report to record the pilot study activities, results, evaluation, conclusions, and recommendations. The report can be uploaded to NHDES database and will be available to all municipalities and publics

SCHEDULE AND FEE

This letter should not be considered as a proposal, rather it provides considerations for the study and also the conceptual fee estimates. The related conceptual cost and schedule is listed below:

Task #	Name	Estimated Fee	Duration
Task 1	Evaluation and Additional Investigation	\$85,000	2 months
Task 2	Evaluation and Pilot Study Workplan	\$40,000	2 months
Task 3	Solids Waste Permits	\$25,000	1 month
Task 4	Pilot Study	\$180,000	1 month
Task 5	Waste Concentrate Stabilization	\$46,000	4 months
Task 6	Waste Concentrate Destruction	\$145,000	2 months
Task 7	Pilot Study Report	\$47,000	1 month
	TOTAL	\$568,000	

Tasks 2 and 3 can occur concurrently as well as Tasks 5 and 6. Therefore the total project duration can be approximately 1 year.

CLOSING

Thank you for the opportunity to of continued service to the City. We look forward to working with you on this project. Please contact Eddie Galvin at (603) 415-6132 or egalvin@sanbornhead.com should you require additional information or wish to discuss the contents of this letter.

Very truly yours,
SANBORN, HEAD & ASSOCIATES, INC.



Edward A. Galvin, PE
Senior Project Manager



Lingke Zeng
Project Director



Eric S. Steinhauser, PE, CPESC, CPSWQ
Senior Vice President

LZ/EAG/ESS:lz

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May 7, 2024



**LEBANON CITY COUNCIL
NOTICE OF PUBLIC HEARING
Wednesday, May 15, 2024 - 7:00pm
Council Chambers, City Hall or REMOTE VIA
VIRTUAL PLATFORM LebanonNH.gov/LIVE**

The Lebanon City Council will hold a public hearing on May 15, 2024, beginning at 7:00pm for the following:

A. Amendment to Mount Support Road Special Assessment District, and Authorization to Impose Special Assessment to Pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive – A public hearing for the purpose of receiving public input and taking action to amend the Mount Support Road Special Assessment District and to Authorize the Imposition of a Special Assessment to pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive.

B. Complete Discontinuance of Romano Circle as a Class V Public Highway, West Lebanon – A public hearing for the purpose of receiving public input and taking action to discontinue completely, and in its entirety, Romano Circle as a Class V Public Highway.

C. Supplemental Appropriation of \$100,000 for Mascoma Lake Watershed Protection Plan; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$100,000 for completion of a Mascoma Lake Watershed Protection Plan; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$100,000; and to designate the City Manager as the authorized representative of the City.

D. Supplemental Appropriation of \$568,000 for PFAS Leachate Study; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$568,000 for completion of a PFAS Leachate Study at the Lebanon Landfill; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$568,000; and to designate the City Manager as the authorized representative of the City.

E. Supplemental Appropriation of \$53,200 for Electric Street Sweepers and Charging Stations Capital Project – A public hearing for the purpose of receiving public input and taking action to appropriate \$53,200 to supplement current funding for the Electric Street Sweepers and Charging Stations capital project to cover the City's portion of the funds required to accept funding from the NHDES Granite State Clean Fleets Grant Program.

F. Ordinance #2024-06, Amend City Code Chapter 168, Vehicles and Traffic, to Designate a Portion of Church Street as a One-Way Street – A public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2024-06 to amend City Code Chapter 168, Vehicles and Traffic, §168-9, One-way streets, to designate the northerly 325 feet of Church Street in Lebanon as a one-way street with a northward direction of travel.

The May 15, 2024 City Council agenda packet and documents pertaining to the above-described public hearings will be available on the City's website beginning May 10, 2024: LebanonNH.gov/Agendas

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

NE-443603

The foregoing notice was published in the *Valley News*, a newspaper of general circulation in the City of Lebanon, in accordance with the Code of the City of Lebanon on Saturday, May 4, 2024 and Tuesday, May 7, 2024.

Jaseya Ewing

**Agenda
Lebanon City Council
May 15, 2024**

8. Public Hearing Items:

**8.E – Supplemental Appropriation of \$53,200 for Electric Street
Sweepers and Charging Stations Capital Project**

A public hearing for the purpose of receiving public input and taking action to appropriate \$53,200 to supplement current funding for the Electric Street Sweepers and Charging Stations capital project to cover the City's portion of the funds required to accept funding from the NHDES Granite State Clean Fleets Grant Program.

The City Council scheduled this public hearing at its April 17, 2024 regular meeting. The public hearing was properly noticed in the *Valley News* on May 4, 2024 and May 7, 2024 in accordance with City Code and State Law.

Background

In October 2023, City staff applied for [Granite State Clean Fleets](#) (GSCF) funding from the NH Department of Environmental Services (NHDES) to: 1) replace two existing street sweeper units in the City's fleet; 2) install one Level 2 electric vehicle (EV) charging station at the DPW garage; 3) install one Level 3 "fast" EV charging station at the Lebanon landfill; and 4) integrate the Level 3 charging station with an off-grid renewable power source, namely the ongoing landfill gas-to-energy project.

The original project budget was developed based on the Request for Proposals (RFP). Since that time, the City's share of the project cost has increased in the last five months, aside from typical cost inflation considerations, necessitating a request for an additional appropriation from Lebanon City Council. The increase was caused by two factors:

1. NHDES's grant agreement identified requirements that were not in the original RFP, including for EV charger up-time and similar performance metrics, and a 5-year warranty. City staff sought revised vendor quotes to meet these requirements and the associated costs are now greater than the original budget. These are both eligible costs.
2. NHDES notified the City that the original budget's categorized engineering design costs were eligible, but they are now ineligible.

It is proposed that the additional funds would be raised from property taxes.

Pursuant to City Charter Section C419:43, Appropriations After Budget is Adopted, requests for appropriations that are not included in the annual budget require a two-thirds (2/3) majority vote of the Council after a public hearing.

Action:

If the Council decides to move forward, the following resolution is offered for consideration:

RESOLVED, by the City of Lebanon, that funds in the amount of \$53,200 (Fifty-Three Thousand Two Hundred Dollars) be raised and appropriated for expenditure in the Capital Improvements Fund to supplement current funding for the Electric Street Sweepers and Charging Stations Capital Project to cover the City's portion of the funds required to accept funding from the NHDES Granite State Clean Fleets Grant Program.

This resolution shall be effective upon passage.

Included in this section:

1. Granite State Clean Fleet – EVSE and Sweeper Costs – Revised budget spreadsheet as of April 5, 2024
2. Notice of Public Hearing as Published in the May 4, 2024 and May 7, 2024 Editions of the *Valley News*

Granite State Clean Fleet Grant - EVSE and Sweeper Costs									
Level 3		ORIGINAL PROPOSAL				CURRENT BUDGET			
		Total Cost	Applied (15%)	City % of match	City Cost	Total Cost	Factor Applied (15%)	City % of match	City Cost
	EVSE								
	EVSE - One Port	\$30,754.00	\$35,367.10	5%	\$1,768.36	\$30,754.00	\$35,367.10	5%	\$1,768.36
	Shipping/freight charges - EVSE	\$7,500.00	\$8,625.00	5%	\$431.25	\$7,500.00	\$8,625.00	5%	\$431.25
	Additional Port	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	5%	\$0.00
	Power Cabinet	\$40,731.00	\$46,840.65	5%	\$2,342.03	\$40,731.00	\$46,840.65	5%	\$2,342.03
	Power Modules	\$47,699.00	\$54,853.85	5%	\$2,742.69	\$47,699.00	\$54,853.85	5%	\$2,742.69
	Installation - Labor	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
	EVSE Total:	\$126,684.00	\$145,686.60		\$7,284.33	\$126,684.00	\$145,686.60		\$7,284.33
	Upgrades to consumer-side electric supply								
	Engineering & Design Work	\$47,000.00	\$54,050.00	5%	\$2,702.50	\$44,500.00	\$51,175.00	100%	\$51,175.00
	Electric Upgrades Total:	\$47,000.00	\$54,050.00		\$2,702.50	\$44,500.00	\$51,175.00		\$51,175.00
	Site Work								
	Electrical Equipment	\$116,000.00	\$133,400.00	5%	\$6,670.00	\$128,000.00	\$147,200.00	5%	\$7,360.00
	Construction Direct Payments - Contractors	\$139,000.00	\$159,850.00	5%	\$7,992.50	\$151,000.00	\$173,650.00	5%	\$8,682.50
	Construction Indirects	\$30,000.00	\$34,500.00	5%	\$1,725.00	\$32,500.00	\$37,375.00	5%	\$1,868.75
	Commissioning Support	\$6,000.00	\$6,900.00	5%	\$345.00	\$7,500.00	\$8,625.00	5%	\$431.25
	Site Paving	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
	Site Work Total:	\$291,000.00	\$334,650.00		\$16,732.50	\$319,000.00	\$366,850.00		\$18,342.50
	Upgrades to utility-side electric supply								
	LU Make-Ready Fees for Main Service Entrance, >480V	\$250,000.00	\$287,500.00	5%	\$14,375.00	\$250,000.00	\$287,500.00	5%	\$14,375.00
	Utility Total:	\$250,000.00	\$287,500.00		\$14,375.00	\$250,000.00	\$287,500.00		\$14,375.00
	Other								
	Planning and permit fees	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00
	Commissioning	\$1,500.00	\$1,725.00	5%	\$86.25	\$1,500.00	\$1,725.00	5%	\$86.25
	System Activation	\$672.00	\$772.80	5%	\$38.64	\$672.00	\$772.80	5%	\$38.64
	Signage	\$1,000.00	\$1,150.00	100%	\$1,150.00	\$1,000.00	\$1,150.00	100%	\$1,150.00
	O&M	\$3,119.87	\$3,587.85	100%	\$3,587.85	\$3,119.87	\$3,587.85	100%	\$3,587.85
	Network Costs	\$2,285.00	\$2,627.75	100%	\$2,627.75	\$11,425.00	\$13,138.75	100%	\$13,138.75
	Extended Warranty (5 years required for grant)	\$4,740.00	\$5,451.00	100%	\$5,451.00	\$23,700.00	\$27,255.00	5%	\$1,362.75
	Other Total:	\$13,316.87	\$15,314.40		\$12,941.49	\$41,416.87	\$47,629.40		\$19,364.24
	EVSE L3 TOTAL:	\$728,000.87	\$837,201.00		\$54,035.82	\$781,600.87	\$898,841.00		\$110,541.07
Level 2	EVSE								
	EVSE - one port	\$2,902.00	\$3,337.30	5%	\$166.87	\$2,902.00	\$3,337.30	5%	\$166.87
	EVSE Shipping	\$100.00	\$115.00	5%	\$5.75	\$100.00	\$115.00	5%	\$5.75
	Additional Port	\$2,902.00	\$3,337.30	100%	\$3,337.30	\$0.00	\$0.00	5%	\$0.00
	Installation - Labor	\$2,000.00	\$2,300.00	5%	\$115.00	\$2,000.00	\$2,300.00	5%	\$115.00
	LU Make-Ready Fees for Main Service Entrance, >208V	\$50,000.00	\$57,500.00	5%	\$2,875.00	\$50,000.00	\$57,500.00	5%	\$2,875.00
	Site Work/Secondary Col. Constr. Work	\$0.00	\$0.00	5%	\$0.00	\$0.00	\$0.00	5%	\$0.00
	Electric Equipment	\$1,000.00	\$1,150.00	5%	\$57.50	\$1,000.00	\$1,150.00	5%	\$57.50
	O&M	\$0.00	\$0.00	100%	\$0.00	\$0.00	\$0.00	100%	\$0.00
	Network Costs	\$2,285.00	\$2,627.75	100%	\$2,627.75	\$2,285.00	\$2,627.75	100%	\$2,627.75
	Warranty	\$0.00	\$0.00	100%	\$0.00	\$450.00	\$517.50	5%	\$25.88
	EVSE L2 TOTAL:	\$61,189.00	\$70,367.35		\$9,185.17	\$58,737.00	\$67,547.55		\$5,873.74
	EVSE TOTAL:	\$789,189.87	NA -already applied above		\$63,220.99	\$840,337.87	NA -already applied above		\$116,414.81
	STREET SWEEPERS x 2:	\$1,784,930.00	\$2,052,669.50	5%	\$102,633.48	\$1,784,930.00	\$2,052,669.50	5%	\$102,633.48
	PROJECT GRAND TOTAL	\$2,574,119.87	\$2,960,237.85		\$165,854.46	\$2,625,267.87	\$3,019,058.05		\$219,048.29
	Total Eligible Costs (F55 must match Module 4 J11)	\$2,557,788.00	\$2,941,456.20		\$147,072.81	\$2,562,938.00	\$2,947,378.70		\$147,368.94
	Grant Award - 95% of Eligible Costs (F56 must match match Module 4 J13)	\$2,429,898.60	\$2,794,383.39			\$2,434,791.10	\$2,800,009.77		
	Ineligible Costs	\$16,331.87	\$18,781.65		\$18,781.65	\$62,329.87	\$71,679.35		\$71,679.35
Proposed changes impact:									
change in eligible costs from original proposal									
95% of eligible costs (approx. grant amount; DES plans to make this a clean \$2.8mil)									
change in total project cost (mostly due to lower sweeper costs and higher network and warranty costs)									
change in City 5% share of total project cost plus 100% share of ineligible costs									
Total cost to City (5% share of total project plus 100% share of ineligible costs). This is grant award amt cell K56 minus project cost K53 = Amt City needs to finance. Council appropriated \$163k									
									\$5,922.50
									\$2,800,009.77
									\$58,820.20
									\$53,193.83
									\$219,048.29

May 7, 2024



**LEBANON CITY COUNCIL
NOTICE OF PUBLIC HEARING
Wednesday, May 15, 2024 - 7:00pm
Council Chambers, City Hall or REMOTE VIA
VIRTUAL PLATFORM LebanonNH.gov/LIVE**

The Lebanon City Council will hold a public hearing on May 15, 2024, beginning at 7:00pm for the following:

A. Amendment to Mount Support Road Special Assessment District, and Authorization to Impose Special Assessment to Pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive – A public hearing for the purpose of receiving public input and taking action to amend the Mount Support Road Special Assessment District and to Authorize the Imposition of a Special Assessment to pay for the Construction Phase of Traffic and Transportation Improvements at the Intersection of Mt. Support Road and Lahaye Drive.

B. Complete Discontinuance of Romano Circle as a Class V Public Highway, West Lebanon – A public hearing for the purpose of receiving public input and taking action to discontinue completely, and in its entirety, Romano Circle as a Class V Public Highway.

C. Supplemental Appropriation of \$100,000 for Mascoma Lake Watershed Protection Plan; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$100,000 for completion of a Mascoma Lake Watershed Protection Plan; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$100,000; and to designate the City Manager as the authorized representative of the City.

D. Supplemental Appropriation of \$568,000 for PFAS Leachate Study; Authorization for City Manager to apply for Clean Water State Revolving Fund Loan; Designation of City Manager as Authorized Representative of the City – A public hearing for the purpose of receiving public input and taking action to appropriate \$568,000 for completion of a PFAS Leachate Study at the Lebanon Landfill; to authorize the City Manager to apply for a New Hampshire Clean Water State Revolving Fund Loan up to \$568,000; and to designate the City Manager as the authorized representative of the City.

E. Supplemental Appropriation of \$53,200 for Electric Street Sweepers and Charging Stations Capital Project – A public hearing for the purpose of receiving public input and taking action to appropriate \$53,200 to supplement current funding for the Electric Street Sweepers and Charging Stations capital project to cover the City's portion of the funds required to accept funding from the NHDES Granite State Clean Fleets Grant Program.

F. Ordinance #2024-06, Amend City Code Chapter 168, Vehicles and Traffic, to Designate a Portion of Church Street as a One-Way Street – A public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2024-06 to amend City Code Chapter 168, Vehicles and Traffic, §168-9, One-way streets, to designate the northerly 325 feet of Church Street in Lebanon as a one-way street with a northward direction of travel.

The May 15, 2024 City Council agenda packet and documents pertaining to the above-described public hearings will be available on the City's website beginning May 10, 2024: LebanonNH.gov/Agendas

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

NE-443503

The foregoing notice was published in the *Valley News*, a newspaper of general circulation in the City of Lebanon, in accordance with the Code of the City of Lebanon on Saturday, May 4, 2024 and Tuesday, May 7, 2024.

Jaseya Ewing

Agenda

Lebanon City Council

May 15, 2024

8. Public Hearing Items:

8.F – Ordinance #2024-06 to amend City Code Chapter 168, Vehicles and Traffic, to Designate a Portion of Church Street in Lebanon as a One-Way Street

A public hearing for the purpose of receiving public input and taking action on proposed Ordinance #2024-06 to amend City Code Chapter 168, Vehicles and Traffic, §168-9, One-way streets, to designate the northerly 325 feet of Church Street in Lebanon as a one-way street with a northward direction of travel.

The City Council scheduled this public hearing at its May 1, 2024 regular meeting. The public hearing was properly noticed in the *Valley News* on May 4, 2024 in accordance with City Code and State Law.

Background

The City Council has approved the replacement of the Central Fire Station located at 12 South Park Street. The results of a recent geotechnical engineering study have indicated ground improvements are necessary for the construction of the proposed station. Completion of these ground improvements will require additional separation between the current fire station at 12 South Park Street and the Sunrise Buffet building located at 2 Mascoma Street. The separation will require the new fire station building to encroach further into Church Street limiting the roadway width to approximately 18.82 feet at its narrowest point. Based on a collaborative meeting with the design team, civil engineers, and the Lebanon Department of Public Works, it is recommended that Church Street become a one-way street for the northerly 325 feet with a northward direction of travel as reflected in the attached aerial image.

Action:

If the Council decides to move forward, the following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby adopts Ordinance #2024-06 to amend City Code Chapter 168, Vehicles and Traffic, §168-9, One-way streets, to designate the northerly 325 feet of Church Street in Lebanon as a one-way street with a northward direction of travel, as presented in the May 15, 2024 City Council agenda packet.

Included in this Section:

1. Proposed Ordinance #2024-06
2. Proposed One-Way Church Street aerial image, dated April 15, 2024
3. "Layout and Materials Plan" for Lebanon Fire Station (Sheet C2.00), prepared by VHB, dated April 3, 2024
4. Notice of Public Hearing as published in the May 4, 2024 Edition of the *Valley News*

CITY OF LEBANON
ORDINANCE #2024-06

AN ORDINANCE TO AMEND the Code of the City of Lebanon, Chapter 168, Vehicles and Traffic, Section 168-9, One-way streets, in order to designate the northerly 325 feet of Church Street, Lebanon as a one-way street with a northward direction of travel.

BE IT ORDAINED, by the City Council of the City of Lebanon, as follows:

Section 1:

The Code of the City of Lebanon is hereby amended to revise Chapter 168, "Vehicles and Traffic", §168-9, One-way streets, for the purpose of adding language referring to Church Street, as follows:

§ 168-9. One-way streets.

Except in compliance with law or the directions of a police officer or official traffic control device, no person shall drive a vehicle on the following streets except in the direction indicated:

Name of Street	Direction of Travel	Limits
<u>Church Street</u>	<u>North</u>	<u>Beginning 325 feet south of the intersection of Church Street and South Park Street</u>

Section 2: Severability.

The provisions of this ordinance are declared to be severable, and if any section, subsection, sentence, clause or part thereof is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses or parts of this ordinance.

Section 3: Effective Date.

The Ordinance shall become effective upon passage.

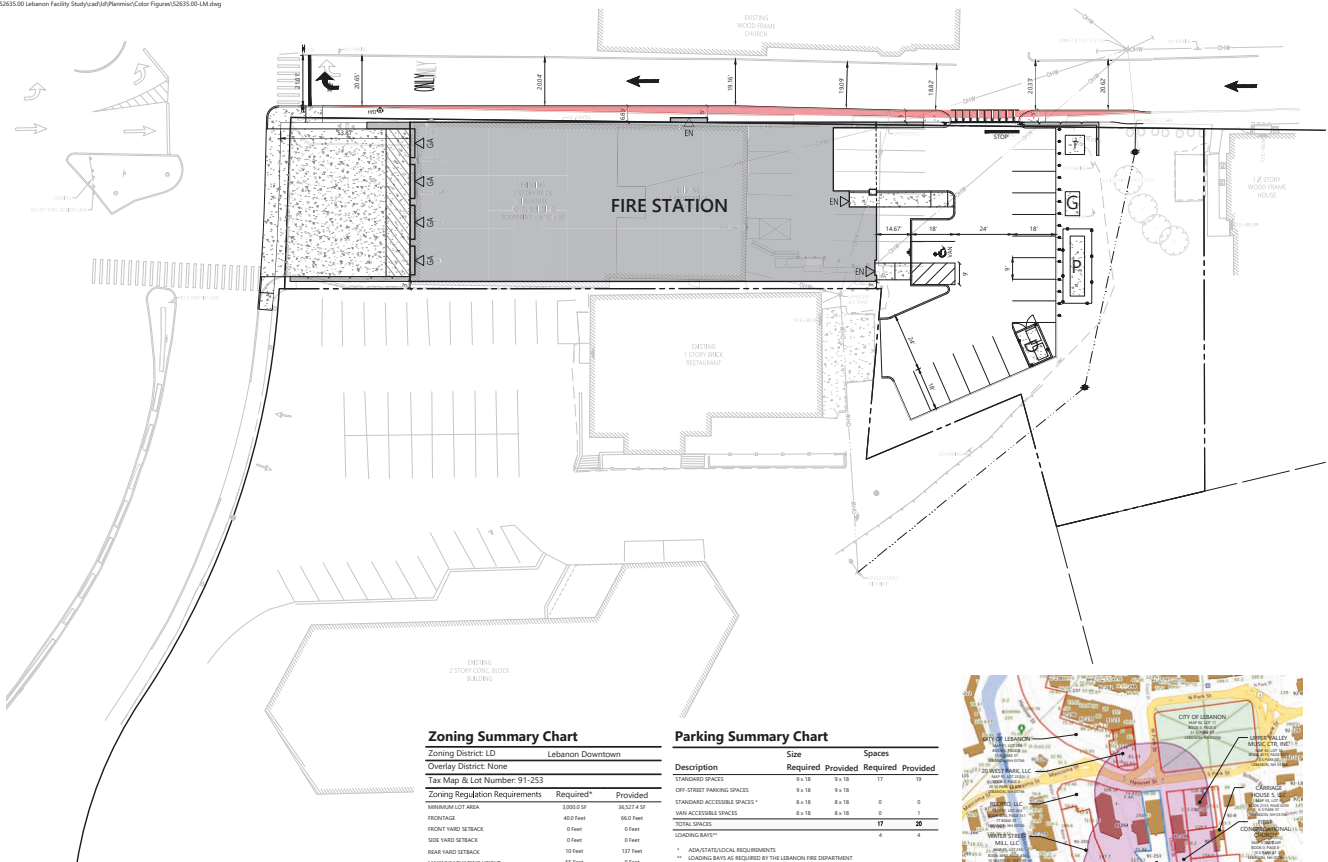
Proposed One-Way Church Street

**MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT**

City of Lebanon, NH makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 03/23/2024
Data updated 11/18/2018

Print map scale is approximate.
Critical layout or measurement
activities should not be done using
this resource.



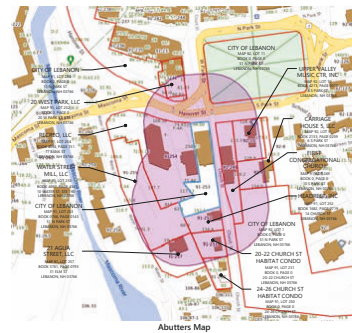
Zoning Summary Chart

Zoning District: LD		Lebanon Downtown
Overlay District: None		
Tax Map & Lot Number: 91-253		
Zoning Regulation Requirements	Required*	Provided
MINIMUM LOT AREA	3,000.0 SF	36,527.4 SF
FRONTAGE	40.0 Feet	66.0 Feet
FRONT YARD SETBACK	0 Feet	0 Feet
SIDE YARD SETBACK	0 Feet	0 Feet
REAR YARD SETBACK	10 Feet	127 Feet
MAXIMUM BUILDING HEIGHT	35 Feet	0 Feet
MAXIMUM BUILDING COVERAGE	N/A	33.6 %
BUILDING COVERAGE	N/A	12,063.1 SF
GROSS FLOOR AREA	N/A	64.5 SF
IMPERVIOUS COVERAGE	N/A	71.2 %
USE	N/A	FIRE STATION

*Zoning regulation requirements as specified in the City of Lebanon, New Hampshire Zoning Ordinance last amended February 1, 2024 for Zone D1 - Lebanon Downtown

Parking Summary Chart

Description	Size Required	Spaces Provided	Required	Provided
STANDARD SPACES	9' x 18'	9' x 18'	17	17
OFF-STREET PARKING SPACES	9' x 18'	9' x 18'	0	0
STANDARD ACCESSIBLE SPACES*	8' x 18'	8' x 18'	0	0
VAN ACCESSIBLE SPACES	8' x 18'	8' x 18'	0	0
TOTAL SPACES			17	17
LOADING BAYS**			4	4
ADAPTIVE LOGICAL REQUIREMENTS				
LOADING BAYS AS REQUIRED BY THE LEBANON FIRE DEPARTMENT				
Parking Requirements:				
OTHER COMMERCIAL	12,000 SQ	1 SPACE	1	0
TOTAL PARKING REQUIRED			1	0
Parking Requirements:				
OFFICE	0 SF	1 SPACES	1	0
RETAIL	0 SF	0 SPACES	0	0
RESTAURANT	0 SEATS	1 SPACES	1	0
0 EMP	0 SPACES	0 SPACES	0	0
TOTAL PARKING REQUIRED			1	0



Sign Summary

M.U.T.C.D. Number	Specification	Width	Height	Desc.
RS-1		30"	30"	
RS-1		30"	30"	
RS-1		30"	30"	
RS-11		30"	24"	AUTHORIZED VEHICLES ONLY
RS-6		12"	18"	NO PARKING
RS-3P		12"	6"	NO PARKING



Lebanon Fire Station

12 South Park Street
Lebanon, New Hampshire 03766

Rev.	Revised	Date	By	App'd
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Permitting April 3, 2024

Not Approved for Construction

Layout and Materials Plan

C2.00

2 8

Project Number
52635.00



**LEBANON CITY COUNCIL
NOTICE OF PUBLIC HEARING
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NE-443503

The foregoing notice was published in the *Valley News*, a newspaper of general circulation in the City of Lebanon, in accordance with the Code of the City of Lebanon on Saturday, May 4, 2024.

Jaseya Ewing, City Clerk

**Agenda
Lebanon City Council
May 15, 2024**

10. New Business:

10.A – Review and Discussion of 2023 4th Quarter Budget Reports

Background

The attached budget reports present in summary form year-to-date expenditures and revenues activity for the fourth quarter of 2023.

Please see attached memo from Finance Director Vicki Lee for more information. Ms. Lee or Deputy Director Alesia Williams will be available during the meeting to answer any questions the Council may have.

Action

No action is required. This item is for informational purposes only.

Included In This Section:

1. May 15, 2024 Memo and 4th Quarter 2023 Revenue and Expenditure Reports from Finance



CITY OF LEBANON

FINANCE DEPARTMENT

51 North Park Street
Lebanon, NH 03766

Phone: (603) 448-0682
email: Finance@LebanonNH.gov

To: Mayor and City Council

From: Finance

Date: May 15, 2024

Re: 4th Quarter Financial Report (December 31, 2023, not finalized)

The following report highlights key points for the City's General Fund operating budget, Solid Waste Disposal Fund, Water Treatment and Distribution Fund, Sewage Collection and Disposal Fund and Municipal Airport Fund. Please don't hesitate to contact us if you have any questions.

GENERAL FUND

Expenditures

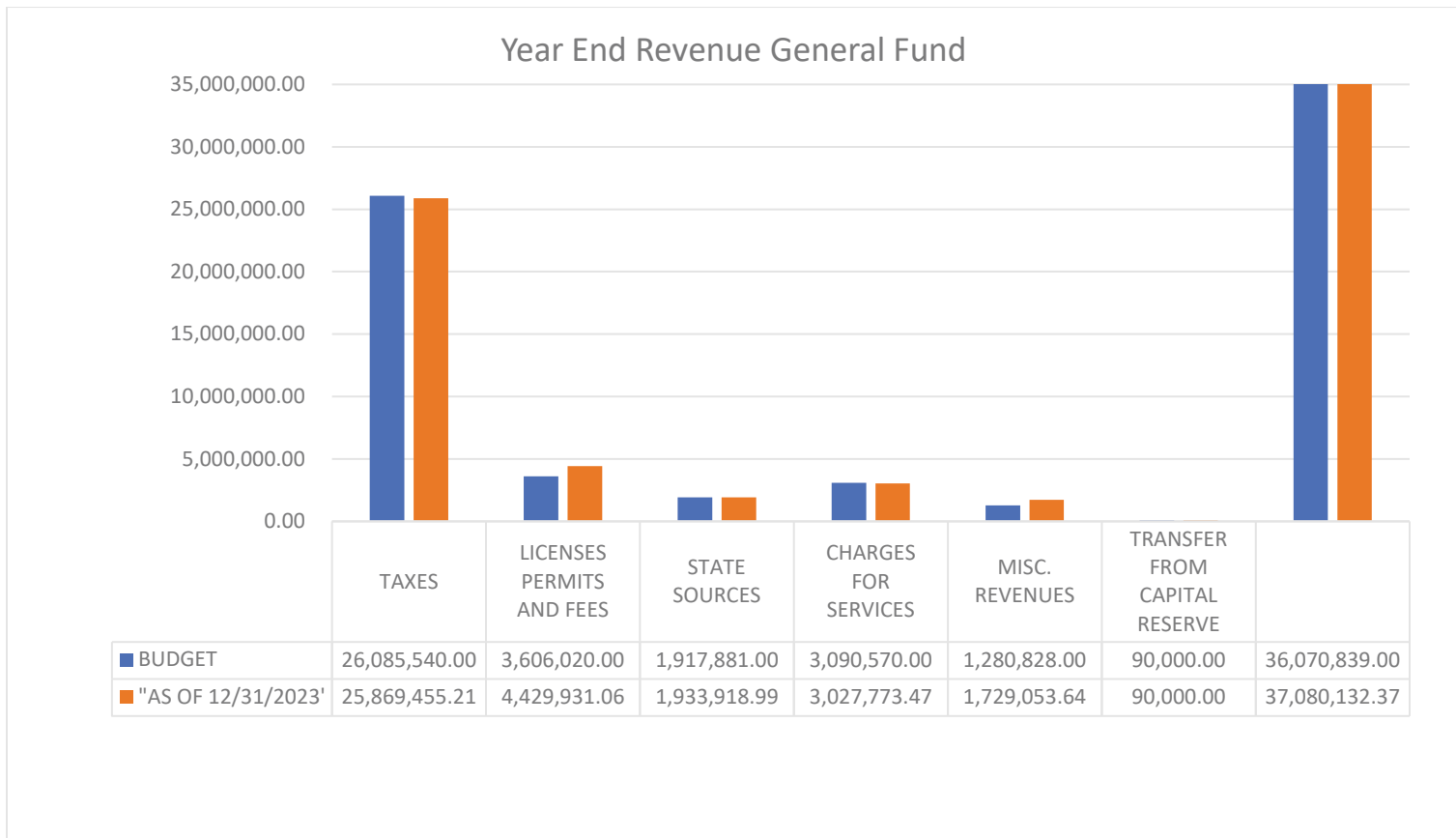
The following chart summarizes appropriations, expenditures and amounts encumbered as of December 31st by department. For FY 2023, not finalized, 97.1% of appropriations have been expended or encumbered during the year.

QUARTERLY REPORT FOR CITY OF LEBANON						
AS OF DECEMBER 31, 2023						
GENERAL FUND		2023 BUDGET	AS OF 12/31/2023	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
	CITY CLERK	\$ 791,990	\$ 699,457	\$ -	\$ 92,533	88.3%
	CITY MANAGER	\$ 1,429,480	\$ 1,344,425	\$ 10,925	\$ 74,130	94.8%
	CYBER SERVICES	\$ 1,904,070	\$ 1,728,721	\$ 124,551	\$ 50,798	97.3%
	FINANCE	\$ 5,615,180	\$ 5,044,246	\$ 107,986	\$ 462,948	91.8%
	FIRE	\$ 4,906,550	\$ 4,781,148	\$ 211	\$ 125,192	97.4%
	HUMAN RESOURCES	\$ 434,400	\$ 411,605	\$ -	\$ 22,795	94.8%
	HUMAN SERVICES	\$ 670,730	\$ 682,563	\$ -	\$ (11,833)	101.8%
	LIBRARY	\$ 1,514,740	\$ 1,489,966	\$ -	\$ 24,774	98.4%
	PLANNING	\$ 1,272,330	\$ 1,169,379	\$ 53,800	\$ 49,151	96.1%
	POLICE	\$ 7,302,660	\$ 6,484,636	\$ 63,558	\$ 754,466	89.7%
	PUBLIC WORKS	\$ 5,415,420	\$ 5,303,532	\$ 693,661	\$ (581,773)	110.7%
	RECREATION ARTS & PARKS	\$ 1,303,040	\$ 1,228,710	\$ 58,905	\$ 15,425	98.8%
	DEBT SERVICE	\$ 4,803,350	\$ 4,748,579	\$ -	\$ 54,771	98.9%
	INTERFUND TRANSFER	\$ 1,096,900	\$ 1,123,761	\$ -	\$ (26,861)	102.4%
	TOTALS	\$ 38,460,840	\$ 36,240,728	\$ 1,113,597	\$ 1,106,515	97.1%

Revenues

The following chart summarizes amounts budgeted and collected year-to-date by general revenue category. Revenues collected through December 31, 2023, not finalized, total 102.8% of the amount budgeted for FY 2023. Highlights for the year include:

- Motor vehicle registrations are on target at 105.07% collected.
- Building permits are trending well above the quarterly benchmark at 213.68% collected.
- Ambulance Service revenue is collected just above the quarterly benchmark at 112.47%.
- Meals and Rooms revenue \$1,417,505 (\$100K more than 2022)
- APD Pilot is new for 2023.
- Investment income was high for 2023 compared to prior years.



Other Funds –

- Solid Waste Disposal Fund is responsible for the operation and maintenance of the landfill, recycling facilities and hazardous waste processing.

QUARTERLY REPORT FOR CITY OF LEBANON					
AS OF DECEMBER 31, 2023					
SOLID WASTE FUND	2023 BUDGET	AS OF 12/31/2023	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
REVENUE	\$ 4,311,230	\$ 4,549,092	\$ -	\$ (237,862)	105.5%
EXPENDITURES	\$ 4,916,230	\$ 4,693,942	\$ 118,299	\$ 103,989	97.9%

- Water Treatment and Distribution Fund is responsible for the provision and distribution of clean and safe drinking water, the planning, maintenance and replacement of water treatment facilities, pump stations, water tanks, and the water distribution system.

QUARTERLY REPORT FOR CITY OF LEBANON					
AS OF DECEMBER 31, 2023					
WATER TREATMENT AND DISTRIBUTION FUND	2023 BUDGET	AS OF 12/31/2023	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
REVENUE	\$ 4,689,410	\$ 1,332,931	\$ -	\$ 3,356,479	28.4%
EXPENDITURES	\$ 4,436,960	\$ 4,071,397	\$ 119,217	\$ 246,346	94.4%

- Sewage Collection and Disposal Fund is responsible for the safe and hygienic collection and treatment of wastewater, and the planning, maintenance and replacement of the wastewater collection system, pump stations and wastewater treatment plant.

QUARTERLY REPORT FOR CITY OF LEBANON					
AS OF DECEMBER 31, 2023					
SEWAGE COLLECTION AND DISPOSAL FUND	2023 BUDGET	AS OF 12/31/2023	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
REVENUE	\$ 7,862,020	\$ 8,338,257	\$ -	\$ (476,237)	106.1%
EXPENDITURES	\$ 7,862,020	\$ 7,429,260	\$ 452,365	\$ (19,605)	100.2%

- Municipal Airport Fund is responsible for the operation and maintenance of the Lebanon Municipal Airport.

QUARTERLY REPORT FOR CITY OF LEBANON					
AS OF DECEMBER 31, 2023					
MUNICIPAL AIRPORT FUND	2023 BUDGET	AS OF 12/31/2023	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
REVENUE	\$ 1,810,620	\$ 1,905,747	\$ -	\$ (95,127)	105.3%
EXPENDITURES	\$ 2,035,470	\$ 1,875,605	\$ 14,920	\$ 144,945	92.9%

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	Available Balance 12/31/2023	% Bdgt Used
1100-3110-0010-9000-0000	PROPERTY TAXES REVENUE	24,047,951.00	24,509,056.00	(461,105.00)	101.92
1100-3110-0010-9001-0000	PROPERTY TAXES OVERLAY	0.00	(995,310.82)	995,310.82	100.00
Total TAXES		24,047,951.00	23,513,745.18	534,205.82	97.78
1100-3185-0010-9030-0000	YIELD TAXES	5,000.00	4,274.65	725.35	85.49
Total TAXES		5,000.00	4,274.65	725.35	85.49
PAYMENT IN LIEU OF TAXES					
1100-3186-0010-9040-0000	LEBANON HOUSING AUTHORITY	38,948.00	31,272.60	7,675.40	80.29
1100-3186-0010-9040-0010	MASCOMA HYDRO	2,988.00	11,470.02	(8,482.02)	383.87
1100-3186-0010-9040-0020	RIVERMILL HYDRO	1,377.00	1,376.50	0.50	99.96
1100-3186-0010-9040-0030	DHMC	1,879,317.00	1,879,317.00	0.00	100.00
1100-3186-0010-9040-0040	PARKHURST	10,000.00	10,000.00	0.00	100.00
1100-3186-0010-9040-0050	SKYHIGH LLC SOLAR	4,959.00	4,959.21	(0.21)	100.00
1100-3186-0010-9040-0060	APD	0.00	299,000.00	(299,000.00)	100.00
Total PAYMENT IN LIEU OF TAXES		1,937,589.00	2,237,395.33	(299,806.33)	115.47
EXCAVATION TAX					
1100-3187-0010-9050-0000	EXCAVATION TAX	5,000.00	6,707.34	(1,707.34)	134.15
Total EXCAVATION TAX		5,000.00	6,707.34	(1,707.34)	134.15
INT & PEN ON DELINQUENT TAXES					
1100-3190-0010-9070-0000	LATE TAX PAYMENTS	90,000.00	107,332.71	(17,332.71)	119.26
Total INT & PEN ON DELINQUENT TAXES		90,000.00	107,332.71	(17,332.71)	119.26
MOTOR VEHICLE PERMIT FEES					
1100-3220-0010-9090-0000	MOTOR VEHICLE REGISTRATIONS	2,700,000.00	2,836,921.82	(136,921.82)	105.07
Total MOTOR VEHICLE PERMIT FEES		2,700,000.00	2,836,921.82	(136,921.82)	105.07
BUILDING PERMIT					
1100-3230-0010-9100-0000	BUILDING PERMITS	600,000.00	1,282,060.38	(682,060.38)	213.68

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	Available Balance 12/31/2023	% Bdgt Used
Total BUILDING PERMIT		600,000.00	1,282,060.38	(682,060.38)	213.68
OTHER LICENSES PERMITS & FEES					
1100-3290-0010-9110-0000	PERMITS	0.00	943.00	(943.00)	100.00
1100-3290-0010-9110-0001	DOG LICENSES	13,500.00	13,307.50	192.50	98.57
1100-3290-0010-9110-0002	BOAT REGISTRATIONS	1,800.00	2,252.76	(452.76)	125.15
1100-3290-0010-9110-0003	MISCELLANEOUS CITY CLERK	40,000.00	29,652.10	10,347.90	74.13
1100-3290-0010-9110-0004	MOTOR VEHICLE TRANSACTION FEES	60,000.00	59,926.00	74.00	99.88
1100-3290-0010-9110-0005	TRANS MANAGEMENT FUND ADMIN FEE	6,800.00	6,860.50	(60.50)	100.89
1100-3290-0010-9110-0006	LANDFILL PERMIT APPLICATION ADMIN FEE	500.00	1,370.00	(870.00)	274.00
1100-3290-0010-9110-0008	ROADWAY DEGRADATION FEE	12,000.00	23,880.00	(11,880.00)	199.00
1100-3290-0010-9110-0009	PISTOL PERMITS	400.00	170.00	230.00	42.50
1100-3290-0010-9110-0010	ANNUAL ALARM FEES-POLICE	85,000.00	83,791.00	1,209.00	98.58
1100-3290-0010-9110-0011	ANNUAL ALARM FEES-FIRE	85,000.00	84,166.00	834.00	99.02
1100-3290-0010-9110-0019	DRIVEWAY PERMITS	500.00	1,350.00	(850.00)	270.00
1100-3290-0010-9110-0020	FLOODPLAIN PERMITS	250.00	2,750.00	(2,500.00)	1,100.00
1100-3290-0010-9110-0021	STORMWATER PERMITS	250.00	500.00	(250.00)	200.00
1100-3290-0010-9110-0022	POLE & CONDUIT LICENSE	20.00	30.00	(10.00)	150.00
Total OTHER LICENSES PERMITS & FEES		306,020.00	310,948.86	(4,928.86)	101.61
MEALS & ROOMS TAX DISTRIBUTION					
1100-3352-0010-9310-0010	MEALS & ROOMS TAX	1,417,505.00	1,417,505.02	(0.02)	100.00
Total MEALS & ROOMS TAX DISTRIBUTION		1,417,505.00	1,417,505.02	(0.02)	100.00
HIGHWAY BLOCK GRANT					
1100-3353-0010-9320-0010	HIGHWAY BLOCK	331,586.00	331,545.15	40.85	99.99
Total HIGHWAY BLOCK GRANT		331,586.00	331,545.15	40.85	99.99
WATER POLLUTION GRANTS					
1100-3354-0010-9330-0030	#C-844 CSO WSTWTR/SAG	13,900.00	13,904.00	(4.00)	100.03
1100-3354-0010-9330-0050	#C-903 CSO DANA&CRAFT AVE/SAG	16,340.00	16,335.00	5.00	99.97

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	Available Balance 12/31/2023	% Bdgt Used
1100-3354-0010-9330-0060	#C-924 CSO11-PHASE 1/SAG	14,040.00	14,034.00	6.00	99.96
Total WATER POLLUTION GRANTS		44,280.00	44,273.00	7.00	99.98
OTHER STATE GRANTS & REIMBURSEMENTS					
1100-3359-0010-9370-0010	RAILROAD TAX	3,030.00	3,030.17	(0.17)	100.01
1100-3359-0010-9370-0020	DRUG TASK FORCE OFFICER NHDOJ	60,000.00	62,878.77	(2,878.77)	104.80
Total OTHER STATE GRANTS & REIMBURSEMENTS		63,030.00	65,908.94	(2,878.94)	104.57
INTERGOVERNMENTAL REVENUES					
1100-3379-0010-9380-0010	LEBANON SCHOOL DIST RESOURCE OFFICER	60,000.00	73,703.18	(13,703.18)	122.84
1100-3379-0010-9380-0020	SCHOOL DISTRICT CROSSING GUARDS	1,480.00	983.72	496.28	66.47
Total INTERGOVERNMENTAL REVENUES		61,480.00	74,686.90	(13,206.90)	121.48
INCOME FROM DEPARTMENTS					
1100-3401-0010-9390-0020	PLANNING FEES	25,000.00	14,373.75	10,626.25	57.50
1100-3401-0010-9390-0030	ZONING FEES	7,500.00	3,366.41	4,133.59	44.89
1100-3401-0010-9390-0060	CEMETERY INCOME/LOTS	40,000.00	47,035.00	(7,035.00)	117.59
1100-3401-0010-9390-0100	POLICE RECORDS	5,000.00	4,693.00	307.00	93.86
1100-3401-0010-9390-0140	AMBULANCE SERVICES: PLAINFIELD	28,000.00	28,000.00	0.00	100.00
1100-3401-0010-9390-0150	AMBULANCE SERVICES: ENFIELD	87,250.00	88,995.00	(1,745.00)	102.00
1100-3401-0010-9390-0160	AMBULANCE SERVICES	1,000,000.00	1,124,701.95	(124,701.95)	112.47
1100-3401-0010-9390-0170	AMBULANCE INTERCEPTS	12,000.00	9,750.00	2,250.00	81.25
1100-3401-0010-9390-0180	AMBULANCE SERVICES: GRANTHAM	67,680.00	69,560.00	(1,880.00)	102.78
1100-3401-0010-9390-0190	FIRE RECORDS	150.00	315.00	(165.00)	210.00
1100-3401-0010-9390-0200	FIRE CODE ENFORCEMENT	12,000.00	28,255.00	(16,255.00)	235.46
1100-3401-0010-9390-0210	FIRE: MISC REVENUE	2,000.00	6,391.29	(4,391.29)	319.56
1100-3401-0010-9390-0220	EXCAVATION PERMITS	3,000.00	3,200.00	(200.00)	106.67
1100-3401-0010-9390-0230	ENGINEERING SITE PLAN REVIEWS	5,000.00	3,840.00	1,160.00	76.80
1100-3401-0010-9390-0250	MAINTENANCE BILLABLES	2,000.00	820.46	1,179.54	41.02
1100-3401-0010-9390-0260	RECREATION PROGRAMS	48,000.00	56,461.86	(8,461.86)	117.63
1100-3401-0010-9390-0270	RECREATION DAY CAMP	87,000.00	97,268.65	(10,268.65)	111.80
1100-3401-0010-9390-0280	RECREATION POOL	27,500.00	31,421.80	(3,921.80)	114.26
1100-3401-0010-9390-0290	RECREATION SKI PROGRAM	1,200.00	645.28	554.72	53.77
1100-3401-0010-9390-0310	MISCELLANEOUS RECREATION	1,200.00	1,030.50	169.50	85.88

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	Available Balance 12/31/2023	% Bdgt Used
1100-3401-0010-9390-0320	FARMERS' MARKET	10,000.00	11,438.52	(1,438.52)	114.39
1100-3401-0010-9390-0340	DHMC MIH PROGRAM	222,880.00	0.00	222,880.00	0.00
Total INCOME FROM DEPARTMENTS		1,694,360.00	1,631,563.47	62,796.53	96.29
OTHER CHARGES					
1100-3409-0010-9450-0010	COMPUTER SERVICES	118,160.00	118,160.00	0.00	100.00
1100-3409-0010-9450-0020	ADMINISTRATIVE OVERHEAD	1,278,050.00	1,278,050.00	0.00	100.00
Total OTHER CHARGES		1,396,210.00	1,396,210.00	0.00	100.00
SPECIAL ASSESSMENTS					
1100-3500-0010-9500-0000	MT SUPPORT RD SPECIAL ASSESSMENT	46,280.00	46,360.50	(80.50)	100.17
Total SPECIAL ASSESSMENTS		46,280.00	46,360.50	(80.50)	100.17
SALE OF MUNICIPAL PROPERTY					
1100-3501-0010-9510-0010	SALE OF CITY OWNED PROPERTY	0.00	27,460.00	(31,460.00)	100.00
Total SALE OF MUNICIPAL PROPERTY		0.00	27,460.00	(31,460.00)	100.00
INTEREST ON INVESTMENTS					
1100-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	60,000.00	522,800.55	(462,800.55)	871.33
Total INTEREST ON INVESTMENTS		60,000.00	522,800.55	(462,800.55)	871.33
RENTS OF PROPERTY					
1100-3503-0010-9530-0010	MASCOMA HYDRO	15,000.00	15,000.00	0.00	100.00
1100-3503-0010-9530-0020	NH DEPT CORRECTIONS	1,670.00	1,665.00	5.00	99.70
1100-3503-0010-9530-0100	226 MASCOMA STREET	1,500.00	2,420.00	(920.00)	161.33
1100-3503-0010-9530-0130	LEBANON OPERA HOUSE	0.00	535.63	(535.63)	100.00
Total RENTS OF PROPERTY		18,170.00	19,620.63	(1,450.63)	107.98
FINES & FORFEITS					
1100-3504-0010-9540-0010	CITY CODE/ORDINANCE VIOLATIONS-POLICE	6,000.00	2,175.19	3,824.81	36.25
1100-3504-0010-9540-0020	PARKING TICKETS	8,000.00	5,530.00	2,470.00	69.13
1100-3504-0010-9540-0030	FALSE ALARM FINES	16,000.00	7,900.00	8,100.00	49.38
Total FINES & FORFEITS		30,000.00	15,605.19	14,394.81	52.02

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	Available Balance 12/31/2023	% Bdgt Used
OTHER MISC REVENUE					
1100-3509-0010-9570-0010	CABLE TV FRANCHISE FEE	150,000.00	145,478.49	4,521.51	96.99
1100-3509-0010-9570-0020	MISCELLANEOUS REVENUE	82,308.00	57,030.77	25,277.23	69.29
1100-3509-0010-9570-0025	MISCELLANEOUS COPY CHARGES	30.00	276.55	(246.55)	921.83
1100-3509-0010-9570-0040	LANDFILL FUND HOST COMMUNITY FEE	550,000.00	550,000.00	0.00	100.00
1100-3509-0010-9570-0050	TRNS FROM SEWER FUND	3,340.00	3,340.00	0.00	100.00
1100-3509-0010-9570-0060	MV TRANSPORTATION IMPROVEMENT FUND	61,100.00	61,483.50	(383.50)	100.63
1100-3509-0010-9570-0290	DOWNTOWN TIFD FUND	279,600.00	279,597.46	2.54	100.00
Total OTHER MISC REVENUE		1,126,378.00	1,097,206.77	29,171.23	97.41
TRANSFERS FROM CAPITAL RESERVE-RAP					
1100-3915-4520-9570-0300	TRANSFER FROM CAPITAL RESERVE	90,000.00	90,000.00	0.00	100.00
Total TRANSFERS FROM CAPITAL RESERVE-RAP		90,000.00	90,000.00	0.00	100.00
TOTAL GENERAL FUND REVENUES		36,070,839.00	37,080,132.39	(1,013,293.39)	102.80
SOLID WASTE FUND					
OTHER LICENSES PERMITS & FEES					
2108-3290-0010-9110-0007	PERMIT APPLICATION FEE	2,000.00	5,521.50	(3,521.50)	276.08
Total OTHER LICENSES PERMITS & FEES		2,000.00	5,521.50	(3,521.50)	276.08
WATER POLLUTION GRANTS					
2108-3354-0010-9330-0070	C&D CLOSURE GRANT #L-136/145	11,230.00	0.00	11,230.00	0.00
Total WATER POLLUTION GRANTS		11,230.00	0.00	11,230.00	0.00
SOLID WASTE CHARGES FOR SERVICES					
2108-3404-0010-9420-0000	TIPPING FEES/LANDFILL SALES	3,590,000.00	3,874,806.64	(284,806.64)	107.93
2108-3404-0010-9420-0010	RECYCLABLE SALES	175,000.00	96,078.90	78,921.10	54.90
2108-3404-0010-9420-0020	C&D	0.00	4,736.70	(4,736.70)	100.00
2108-3404-0010-9420-0030	MSW	0.00	239.00	(239.00)	100.00
2108-3404-0010-9420-0035	ELECTRONICS	0.00	444.24	(444.24)	100.00
2108-3404-0010-9420-0040	FREON	0.00	381.00	(381.00)	100.00

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	Available Balance 12/31/2023	% Bdgt Used
2108-3404-0010-9420-0045	FLUORESCENT BULBS/LAMPS	0.00	0.30	(0.30)	100.00
2108-3404-0010-9420-0050	MATTRESSES	0.00	40.00	(40.00)	100.00
2108-3404-0010-9420-0055	TIRES	0.00	440.00	(440.00)	100.00
2108-3404-0010-9420-0060	BULKY/FURNITURE	0.00	905.00	(905.00)	100.00
Total SOLID WASTE CHARGES FOR SERVICES		3,765,000.00	3,978,071.78	(213,071.78)	105.66
SALE OF MUNICIPAL PROPERTY					
2108-3501-0010-9510-0020	SALE OF CITY OWNED PROPERTY	0.00	100.00	(100.00)	100.00
Total SALE OF MUNICIPAL PROPERTY		0.00	100.00	(100.00)	100.00
INTEREST ON INVESTMENTS					
2108-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	15,000.00	61,445.78	(46,445.78)	409.64
Total INTEREST ON INVESTMENTS		15,000.00	61,445.78	(46,445.78)	409.64
RENTS OF PROPERTY					
2108-3503-0010-9530-0050	FORE-U GOLF CENTER	15,000.00	22,391.82	(7,391.82)	149.28
Total RENTS OF PROPERTY		15,000.00	22,391.82	(7,391.82)	149.28
OTHER MISC REVENUE					
2108-3509-0010-9570-0020	MISCELLANEOUS REVENUE	5,000.00	1,088.00	3,912.00	21.76
2108-3509-0010-9570-0030	COUPON SALES-ORANGE TICKETS (CITY HALL)	75,000.00	77,325.00	(2,325.00)	103.10
2108-3509-0010-9570-0035	COUPON SALES-OUTSIDE SALES	413,000.00	385,500.00	27,500.00	93.34
2108-3509-0010-9570-0038	LANDFILL BAG SALES	10,000.00	17,648.50	(7,648.50)	176.49
Total OTHER MISC REVENUE		503,000.00	481,561.50	21,438.50	95.74
TOTAL SOLID WASTE FUND		4,311,230.00	4,549,092.38	(237,862.38)	105.52
WATER FUND					
OTHER LICENSES PERMITS & FEES					
2110-3290-0010-9110-0013	WATER DEVELOPMENT FEE	76,330.00	32,723.75	43,606.25	42.87
2110-3290-0010-9110-0014	WATER APP FEE	2,500.00	5,395.00	(2,895.00)	215.80
Total OTHER LICENSES PERMITS & FEES		78,830.00	38,118.75	40,711.25	48.36

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	Available Balance 12/31/2023	% Bdgt Used
WATER POLLUTION GRANTS					
2110-3354-0010-9330-0030	#C-844 CSO WSTWTR/SAG	10,430.00	10,428.00	2.00	99.98
2110-3354-0010-9330-0050	#C-903 CSO DANA&CRAFT AVE/SAG	12,250.00	12,250.00	0.00	100.00
2110-3354-0010-9330-0060	#C-924 CSO 11-PHASE1 SAG	10,530.00	10,526.00	4.00	99.96
Total WATER POLLUTION GRANTS		33,210.00	33,204.00	6.00	99.98
WATER SUPPLY SYSTEM					
2110-3402-0010-9400-0000	WATER USER CHARGES	3,605,960.00	3,919,731.14	(313,771.14)	108.70
2110-3402-0010-9400-0010	SPRINKLER CHARGES	203,000.00	203,317.89	(317.89)	100.16
2110-3402-0010-9400-0020	HYDRANT CHARGES	94,000.00	94,004.00	(4.00)	100.00
2110-3402-0010-9400-0030	BACKFLOW CHARGES	85,630.00	75,174.00	10,456.00	87.79
2110-3402-0010-9400-0040	WATER SERVICE FEES	11,000.00	8,560.00	2,440.00	77.82
Total WATER SUPPLY SYSTEM		3,999,590.00	4,300,787.03	(301,197.03)	107.53
INTEREST ON INVESTMENTS					
2110-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	10,000.00	116,211.18	(106,211.18)	1,162.11
Total INTEREST ON INVESTMENTS		10,000.00	116,211.18	(106,211.18)	1,162.11
OTHER MISC REVENUE					
2110-3509-0010-9570-0020	MISCELLANEOUS REVENUE	9,000.00	7,181.98	1,818.02	79.80
2110-3509-0010-9570-0195	WATER BILL INTEREST	5,000.00	6,131.65	(1,131.65)	122.63
Total OTHER MISC REVENUE		14,000.00	13,313.63	686.37	95.10
TRANSFERS FROM GENERAL FUND					
2110-3911-1100-9600-0000	HYDRANTS	276,500.00	276,500.00	0.00	100.00
Total TRANSFERS FROM GENERAL FUND		276,500.00	276,500.00	0.00	100.00
TRANSFERS FROM PROPRIETARY FUNDS-WASTEW					
2110-3914-2115-9100-0013	RADIO READ CONVERSION	22,320.00	22,320.00	0.00	100.00
2110-3914-2115-9100-0014	USE OF BOND PROCEEDS CSO	2,510.00	2,510.00	0.00	100.00
Total TRANSFERS FROM PROPRIETARY FUNDS-WASTEW		24,830.00	24,830.00	0.00	100.00
TOTAL WATER FUND REVENUES		4,436,960.00	4,802,964.59	(366,004.59)	108.25

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	Available Balance 12/31/2023	% Bdgt Used
SEWER FUND					
OTHER LICENSES PERMITS & FEES					
2115-3290-0010-9110-0015	SEWER APPLICATION FEE	42,600.00	5,300.00	37,300.00	12.44
2115-3290-0010-9110-0016	SEWER DEVELOPMENT FEE	370,170.00	(26,131.56)	396,301.56	(7.06)
Total OTHER LICENSES PERMITS & FEES		412,770.00	(20,831.56)	433,601.56	5.05
WATER POLLUTION GRANTS					
2115-3354-0010-9330-0030	#C-844 CSO WSTWTR/SAG	10,430.00	10,428.00	2.00	99.98
2115-3354-0010-9330-0040	#C-769 WWTP UPGRADE	22,750.00	22,759.00	(9.00)	100.04
2115-3354-0010-9330-0050	#C-903 CSO DANA&CRAFT AVE/SAG	12,250.00	12,250.00	0.00	100.00
2115-3354-0010-9330-0060	#C-924 CSO 11-PHASE1 SAG	10,530.00	10,526.00	4.00	99.96
2115-3354-0010-9330-0090	#C-874 WSTWR/SAG	171,070.00	171,063.00	7.00	100.00
2115-3354-0010-9330-0100	#C-899 WSTWTR/SAG	28,320.00	0.00	28,320.00	0.00
2115-3354-0010-9330-0110	#C-928 ETNA RD/NH120/SAG	110,140.00	110,142.00	(2.00)	100.00
Total WATER POLLUTION GRANTS		365,490.00	337,168.00	28,322.00	92.25
SEWER USER CHARGES					
2115-3403-0010-9410-0000	SEWER USER CHARGES	6,227,730.00	6,723,528.71	(495,798.71)	107.96
2115-3403-0010-9410-0010	ENFIELD CONNECTOR	553,520.00	633,923.89	(80,403.89)	114.53
2115-3403-0010-9410-0020	SEPTAGE	177,300.00	386,292.35	(208,992.35)	217.87
2115-3403-0010-9410-0030	LEACHATE	99,210.00	112,551.26	(13,341.26)	113.45
Total SEWER USER CHARGES		7,057,760.00	7,856,296.21	(798,536.21)	111.31
INTEREST ON INVESTMENTS					
2115-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	10,000.00	149,714.43	(139,714.43)	1,497.14
Total INTEREST ON INVESTMENTS		10,000.00	149,714.43	(139,714.43)	1,497.14
OTHER MISC REVENUE					
2115-3509-0010-9570-0020	MISCELLANEOUS REVENUE	10,000.00	5,990.38	4,009.62	59.90
2115-3509-0010-9570-0130	SEWER BILL INTEREST	6,000.00	9,919.71	(3,919.71)	165.33
Total OTHER MISC REVENUE		16,000.00	15,910.09	89.91	99.44
TOTAL SEWER FUND REVENUES		7,862,020.00	8,338,257.17	(476,237.17)	106.06

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	Available Balance 12/31/2023	% Bdgt Used
AIRPORT FUND					
OTHER FEDERAL GRANTS & REIMB					
2120-3319-0010-9140-0050	AIP69 ARPA	680,000.00	680,000.00	0.00	100.00
Total OTHER FEDERAL GRANTS & REIMB		680,000.00	680,000.00	0.00	100.00
OTHER STATE GRANTS & REIMBURSEMENTS					
2120-3359-0010-9370-0030	NHAC AID	7,150.00	7,633.95	(483.95)	106.77
Total OTHER STATE GRANTS & REIMBURSEMENTS		7,150.00	7,633.95	(483.95)	106.77
AIRPORT FEES					
2120-3406-0010-9440-0010	AIR CARRIER LANDING FEES	198,850.00	197,977.00	873.00	99.56
2120-3406-0010-9440-0020	GENERAL AVIATION LANDING FEES	216,000.00	239,195.25	(23,195.25)	110.74
2120-3406-0010-9440-0030	RENT-A-CAR FEES	150,000.00	185,372.49	(35,372.49)	123.58
Total AIRPORT FEES		564,850.00	622,544.74	(57,694.74)	110.21
OTHER CHARGES					
2120-3409-0010-9450-0030	AIR CARRIER FUEL FLOWAGE	6,000.00	8,992.48	(2,992.48)	149.87
2120-3409-0010-9450-0040	GEN AVIATION FUEL FLOWAGE	65,320.00	57,164.80	8,155.20	87.52
Total OTHER CHARGES		71,320.00	66,157.28	5,162.72	92.76
INTEREST ON INVESTMENTS					
2120-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	1,800.00	17,581.82	(15,781.82)	976.77
Total INTEREST ON INVESTMENTS		1,800.00	17,581.82	(15,781.82)	976.77
RENTS OF PROPERTY					
2120-3503-0010-9530-0060	TERMINAL BUILDING RENT	116,230.00	127,798.44	(11,568.44)	109.95
2120-3503-0010-9530-0070	LAND RENT	177,480.00	182,604.70	(5,124.70)	102.89
2120-3503-0010-9530-0080	LAND RENT: POLICE FACILITY	44,830.00	45,990.00	(1,160.00)	102.59
2120-3503-0010-9530-0090	PARKING LOT RENTAL	5,380.00	26,034.93	(20,654.93)	483.92
2120-3503-0010-9530-0110	HANGAR RENTALS	141,580.00	121,571.32	20,008.68	85.87
Total RENTS OF PROPERTY		485,500.00	503,999.39	(18,499.39)	103.81

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	Available Balance 12/31/2023	% Bdgt Used
OTHER MISC REVENUE					
2120-3509-0010-9570-0020	MISCELLANEOUS REVENUE	0.00	7,829.66	(7,829.66)	100.00
Total OTHER MISC REVENUE		0.00	7,829.66	(7,829.66)	100.00
TOTAL AIRPORT FUND REVENUES		1,810,620.00	1,905,746.84	(95,126.84)	105.25

YTD REVENUE/EXPENSE FOR CITY OF LEBANON
Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
GENERAL FUND						
Expenditures						
1100-4130-0040-5000-0000	OTHER PURCHASED SERVICES	0.00	3,726.92	0.00	(3,726.92)	100.00
Total CITY COUNCIL		0.00	3,726.92	0.00	(3,726.92)	100.00
CITY MANAGER						
1100-4130-0050-1100-0000	FULL TIME WAGES	364,650.00	360,636.33	0.00	4,013.67	98.90
1100-4130-0050-1125-0000	PART TIME WAGES 25-29	68,560.00	72,146.76	0.00	(3,586.76)	105.23
1100-4130-0050-1200-0000	TEMPORARY PT WAGES	0.00	8,227.46	0.00	(8,227.46)	100.00
1100-4130-0050-1300-0000	OVERTIME WAGES	2,000.00	138.38	0.00	1,861.62	6.92
1100-4130-0050-2150-0000	LIFE & DISABILITY INSURANCE	4,650.00	4,092.00	0.00	558.00	88.00
1100-4130-0050-2200-0000	FICA & MEDICARE TAXES	33,300.00	33,662.00	0.00	(362.00)	101.09
1100-4130-0050-2301-0000	RETIREMENT: MUNICIPAL	30,130.00	29,584.99	0.00	545.01	98.19
1100-4130-0050-2310-0000	RETIREMENT: ICMA	20,450.00	20,182.04	0.00	267.96	98.69
1100-4130-0050-2450-0000	TRAINING/LICENSES/DUES	28,850.00	22,953.00	0.00	5,897.00	79.56
1100-4130-0050-2600-0000	WORKERS' COMPENSATION	750.00	801.62	0.00	(51.62)	106.88
1100-4130-0050-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	0.00	947.28	0.00	(947.28)	100.00
1100-4130-0050-5000-0000	OTHER PURCHASED SERVICES	10,000.00	7,443.49	0.00	2,556.51	74.43
1100-4130-0050-5300-0000	COMMUNICATIONS	2,000.00	1,790.85	0.00	209.15	89.54
1100-4130-0050-5400-0000	ADVERTISING	3,500.00	0.00	0.00	3,500.00	0.00
1100-4130-0050-5500-0000	OUTSIDE DUPLICATION	9,500.00	9,000.00	0.00	500.00	94.74
1100-4130-0050-5800-0000	TRAVEL	4,000.00	3,372.79	0.00	627.21	84.32
1100-4130-0050-5875-0000	MILEAGE	1,000.00	1,612.54	0.00	(612.54)	161.25
1100-4130-0050-6000-0000	OFFICE SUPPLIES	3,000.00	2,592.39	0.00	407.61	86.41
1100-4130-0050-6400-0000	REFERENCE PUBLICATIONS	500.00	325.00	0.00	175.00	65.00
Total CITY MANAGER		586,840.00	579,508.92	0.00	7,331.08	98.75
PUBLIC COMMUNICATIONS						
1100-4130-0070-1100-0000	FULL TIME WAGES	102,720.00	103,741.01	0.00	(1,021.01)	100.99
1100-4130-0070-2150-0000	LIFE & DISABILITY INSURANCE	1,310.00	1,262.28	0.00	47.72	96.36
1100-4130-0070-2200-0000	FICA & MEDICARE TAXES	7,860.00	7,178.46	0.00	681.54	91.33
1100-4130-0070-2301-0000	RETIREMENT: MUNICIPAL	14,170.00	14,168.92	0.00	1.08	99.99
1100-4130-0070-2450-0000	TRAINING/LICENSES/DUES	2,000.00	2,395.00	0.00	(395.00)	119.75

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4130-0070-2600-0000	WORKERS' COMPENSATION	180.00	185.07	0.00	(5.07)	102.82
1100-4130-0070-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	80,700.00	77,548.00	0.00	3,152.00	96.09
1100-4130-0070-5800-0000	TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
1100-4130-0070-6000-0000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
Total PUBLIC COMMUNICATIONS		210,440.00	206,478.74	0.00	3,961.26	98.12
CITY MANAGER OTHER						
1100-4130-0080-5000-0000	OTHER PURCHASED SERVICES	65,000.00	40,064.81	10,924.98	14,010.21	78.45
Total CITY MANAGER OTHER		65,000.00	40,064.81	10,924.98	14,010.21	78.45
CITY CLERK						
1100-4140-0000-1100-0000	FULL TIME WAGES	430,580.00	426,708.10	0.00	3,871.90	99.10
1100-4140-0000-1200-0000	TEMPORARY PT WAGES	46,000.00	32,462.39	0.00	13,537.61	70.57
1100-4140-0000-1300-0000	OVERTIME WAGES	10,000.00	13,215.92	0.00	(3,215.92)	132.16
1100-4140-0000-2150-0000	LIFE & DISABILITY INSURANCE	5,500.00	5,132.72	0.00	367.28	93.32
1100-4140-0000-2200-0000	FICA & MEDICARE TAXES	37,230.00	35,031.22	0.00	2,198.78	94.09
1100-4140-0000-2301-0000	RETIREMENT: MUNICIPAL	60,560.00	58,250.86	0.00	2,309.14	96.19
1100-4140-0000-2450-0000	TRAINING/LICENSES/DUES	8,780.00	6,173.50	0.00	2,606.50	70.31
1100-4140-0000-2600-0000	WORKERS' COMPENSATION	840.00	842.57	0.00	(2.57)	100.31
1100-4140-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	51,500.00	43,514.80	0.00	7,985.20	84.49
1100-4140-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	1,000.00	1,520.00	0.00	(520.00)	152.00
1100-4140-0000-5000-0000	OTHER PURCHASED SERVICES	67,350.00	8,198.21	0.00	59,151.79	12.17
1100-4140-0000-5400-0000	ADVERTISING	9,000.00	5,223.16	0.00	3,776.84	58.04
1100-4140-0000-5800-0000	TRAVEL	13,120.00	4,464.52	0.00	8,655.48	34.03
1100-4140-0000-5875-0000	MILEAGE	1,190.00	1,634.11	0.00	(444.11)	137.32
1100-4140-0000-6000-0000	OFFICE SUPPLIES	10,000.00	10,307.89	0.00	(307.89)	103.08
1100-4140-0000-6100-0000	GENERAL SUPPLIES	900.00	1,397.33	0.00	(497.33)	155.26
1100-4140-0000-6400-0000	REFERENCE PUBLICATIONS	700.00	489.95	0.00	210.05	69.99
1100-4140-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	0.00	1,498.47	0.00	(1,498.47)	100.00
Total CITY CLERK		754,250.00	656,065.72	0.00	98,184.28	86.98
ELECTIONS						
1100-4140-0030-1200-0000	TEMPORARY PT WAGES	6,000.00	3,841.95	0.00	2,158.05	64.03
1100-4140-0030-2200-0000	FICA & MEDICARE TAXES	30.00	40.52	0.00	(10.52)	135.07
1100-4140-0030-2600-0000	WORKERS' COMPENSATION	10.00	14.57	0.00	(4.57)	145.70

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4140-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	1,750.00	1,300.00	0.00	450.00	74.29
1100-4140-0030-5000-0000	OTHER PURCHASED SERVICES	27,250.00	34,523.61	0.00	(7,273.61)	126.69
1100-4140-0030-5400-0000	ADVERTISING	850.00	300.28	0.00	549.72	35.33
1100-4140-0030-5500-0000	OUTSIDE DUPLICATION	1,200.00	1,936.00	0.00	(736.00)	161.33
1100-4140-0030-6000-0000	OFFICE SUPPLIES	350.00	1,434.82	0.00	(1,084.82)	409.95
1100-4140-0030-6100-0000	GENERAL SUPPLIES	300.00	0.00	0.00	300.00	0.00
Total ELECTIONS		37,740.00	43,391.75	0.00	(5,651.75)	114.98
FINANCIAL ADMINISTRATION						
1100-4150-0010-1100-0000	FULL TIME WAGES	486,510.00	491,755.12	0.00	(5,245.12)	101.08
1100-4150-0010-1120-0000	PART TIME WAGES 20-24	33,670.00	28,490.99	0.00	5,179.01	84.62
1100-4150-0010-1300-0000	OVERTIME WAGES	15,000.00	10,232.40	0.00	4,767.60	68.22
1100-4150-0010-2150-0000	LIFE & DISABILITY INSURANCE	5,840.00	5,764.54	0.00	75.46	98.71
1100-4150-0010-2200-0000	FICA & MEDICARE TAXES	40,950.00	38,578.13	0.00	2,371.87	94.21
1100-4150-0010-2301-0000	RETIREMENT: MUNICIPAL	63,430.00	67,965.46	0.00	(4,535.46)	107.15
1100-4150-0010-2450-0000	TRAINING/LICENSES/DUES	12,350.00	4,209.50	0.00	8,140.50	34.09
1100-4150-0010-2600-0000	WORKERS' COMPENSATION	920.00	949.13	0.00	(29.13)	103.17
1100-4150-0010-3020-0000	CONSULTANTS	5,800.00	800.00	0.00	5,000.00	13.79
1100-4150-0010-3100-0000	OFFICIAL/ADMINISTRATIVE	5,000.00	910.00	0.00	4,090.00	18.20
1100-4150-0010-3400-0000	TECHNICAL/ENGINEERING SERVICES	67,000.00	17,023.91	0.00	49,976.09	30.97
1100-4150-0010-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	58,140.00	100,260.44	10,000.00	(52,120.44)	189.65
1100-4150-0010-5000-0000	OTHER PURCHASED SERVICES	20,000.00	3,522.30	0.00	16,477.70	17.61
1100-4150-0010-5335-0000	INFORMATION ACCESS	2,100.00	1,256.07	0.00	843.93	59.81
1100-4150-0010-5800-0000	TRAVEL	4,510.00	2,766.83	0.00	1,743.17	61.35
1100-4150-0010-5875-0000	MILEAGE	2,000.00	1,408.25	0.00	591.75	70.41
1100-4150-0010-6000-0000	OFFICE SUPPLIES	5,000.00	4,125.07	0.00	874.93	82.50
1100-4150-0010-6400-0000	REFERENCE PUBLICATIONS	430.00	143.40	0.00	286.60	33.35
1100-4150-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	4,000.00	3,555.87	0.00	444.13	88.90
1100-4150-0010-7600-0000	SOFTWARE	0.00	7,116.00	0.00	(7,116.00)	100.00
Total FINANCIAL ADMINISTRATION		832,650.00	790,833.41	10,000.00	31,816.59	96.17
UTILITIES COLLECTION						
1100-4150-0020-1100-0000	FULL TIME WAGES	75,370.00	77,123.64	0.00	(1,753.64)	102.33
1100-4150-0020-1300-0000	OVERTIME WAGES	5,000.00	2,037.70	0.00	2,962.30	40.75
1100-4150-0020-2150-0000	LIFE & DISABILITY INSURANCE	970.00	952.52	0.00	17.48	98.20

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4150-0020-2200-0000	FICA & MEDICARE TAXES	6,150.00	5,697.74	0.00	452.26	92.65
1100-4150-0020-2301-0000	RETIREMENT: MUNICIPAL	11,100.00	10,915.55	0.00	184.45	98.34
1100-4150-0020-2450-0000	TRAINING/LICENSES/DUES	2,500.00	0.00	0.00	2,500.00	0.00
1100-4150-0020-2600-0000	WORKERS' COMPENSATION	150.00	141.18	0.00	8.82	94.12
1100-4150-0020-5875-0000	MILEAGE	120.00	0.00	0.00	120.00	0.00
1100-4150-0020-6000-0000	OFFICE SUPPLIES	4,000.00	3,526.62	0.00	473.38	88.17
1100-4150-0020-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	2,000.00	(699.96)	0.00	2,699.96	1.50
Total UTILITIES COLLECTION		107,360.00	99,694.99	0.00	7,665.01	92.91
AUDITING						
1100-4150-0050-3010-0000	AUDIT SERVICES	80,000.00	58,143.75	0.00	21,856.25	72.68
Total AUDITING		80,000.00	58,143.75	0.00	21,856.25	72.68
CYBER SERVICES						
1100-4150-0080-1100-0000	FULL TIME WAGES	500,500.00	500,190.72	0.00	309.28	99.94
1100-4150-0080-1300-0000	OVERTIME WAGES	7,000.00	4,624.48	0.00	2,375.52	66.06
1100-4150-0080-2150-0000	LIFE & DISABILITY INSURANCE	6,390.00	6,196.80	0.00	193.20	96.98
1100-4150-0080-2200-0000	FICA & MEDICARE TAXES	38,900.00	37,423.76	0.00	1,476.24	96.21
1100-4150-0080-2301-0000	RETIREMENT: MUNICIPAL	70,010.00	69,624.67	0.00	385.33	99.45
1100-4150-0080-2450-0000	TRAINING/LICENSES/DUES	25,700.00	7,907.00	0.00	17,793.00	30.77
1100-4150-0080-2600-0000	WORKERS' COMPENSATION	870.00	905.99	0.00	(35.99)	104.14
1100-4150-0080-3400-0000	TECHNICAL/ENGINEERING SERVICES	50,000.00	34,136.14	0.00	15,863.86	85.65
1100-4150-0080-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	293,050.00	353,886.54	0.00	(60,836.54)	119.51
1100-4150-0080-3420-0000	CYBERSECURITY	382,050.00	357,380.78	30,000.00	(5,330.78)	101.38
1100-4150-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	93,660.00	59,908.17	0.00	33,751.83	63.96
1100-4150-0080-4410-0000	RENTAL:LAND/BUILDINGS	33,560.00	32,908.78	0.00	651.22	98.06
1100-4150-0080-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	60,770.00	25,320.00	0.00	35,450.00	41.67
1100-4150-0080-5000-0000	OTHER PURCHASED SERVICES	5,000.00	1,433.64	0.00	3,566.36	28.67
1100-4150-0080-5300-0000	COMMUNICATIONS	7,200.00	8,289.26	0.00	(1,089.26)	115.13
1100-4150-0080-5335-0000	INFORMATION ACCESS	76,960.00	52,346.19	0.00	24,613.81	68.02
1100-4150-0080-5400-0000	ADVERTISING	600.00	0.00	0.00	600.00	0.00
1100-4150-0080-5800-0000	TRAVEL	6,000.00	2,279.83	0.00	3,720.17	38.00
1100-4150-0080-5875-0000	MILEAGE	4,000.00	95.81	0.00	3,904.19	2.40
1100-4150-0080-6000-0000	OFFICE SUPPLIES	3,000.00	924.44	0.00	2,075.56	30.81
1100-4150-0080-6220-0000	ELECTRICITY	4,800.00	2,108.64	0.00	2,691.36	43.93

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4150-0080-6230-0000	BOTTLED GAS	5,500.00	1,079.20	0.00	4,420.80	19.62
1100-4150-0080-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	88,600.00	55,752.74	94,550.73	(61,703.47)	169.64
1100-4150-0080-7500-0010	TECHNOLOGY HARDWARE	0.00	221.49	0.00	(221.49)	100.00
1100-4150-0080-7510-0000	MACHINERY/EQUIPMENT	90,000.00	89,471.08	0.00	528.92	99.69
1100-4150-0080-7600-0000	SOFTWARE	0.00	388.00	0.00	(388.00)	100.00
Total CYBER SERVICES		1,854,120.00	1,704,804.15	124,550.73	24,765.12	98.66
ASSESSING						
1100-4152-0000-1100-0000	FULL TIME WAGES	72,340.00	72,315.57	0.00	24.43	99.97
1100-4152-0000-1300-0000	OVERTIME WAGES	5,000.00	796.28	0.00	4,203.72	15.93
1100-4152-0000-2150-0000	LIFE & DISABILITY INSURANCE	930.00	882.16	0.00	47.84	94.86
1100-4152-0000-2200-0000	FICA & MEDICARE TAXES	5,920.00	5,503.71	0.00	416.29	92.97
1100-4152-0000-2301-0000	RETIREMENT: MUNICIPAL	10,680.00	10,083.27	0.00	596.73	94.41
1100-4152-0000-2450-0000	TRAINING/LICENSES/DUES	1,030.00	975.00	0.00	55.00	94.66
1100-4152-0000-2600-0000	WORKERS' COMPENSATION	140.00	131.18	0.00	8.82	93.70
1100-4152-0000-3020-0000	CONSULTANTS	4,000.00	3,964.11	0.00	35.89	99.10
1100-4152-0000-3100-0000	OFFICIAL/ADMINISTRATIVE SERVICES	210,160.00	105,513.54	97,986.46	6,660.00	97.68
1100-4152-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	22,540.00	14,905.00	0.00	7,635.00	66.13
1100-4152-0000-5000-0000	OTHER PURCHASED SERVICES	500.00	10,517.88	0.00	(10,017.88)	168.24
1100-4152-0000-5400-0000	ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
1100-4152-0000-5800-0000	TRAVEL	2,500.00	0.00	0.00	2,500.00	0.00
1100-4152-0000-5875-0000	MILEAGE	500.00	0.00	0.00	500.00	0.00
1100-4152-0000-6000-0000	OFFICE SUPPLIES	1,000.00	575.85	0.00	424.15	57.59
1100-4152-0000-6400-0000	REFERENCE PUBLICATIONS	6,810.00	385.95	0.00	6,424.05	5.67
1100-4152-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	0.00	852.19	0.00	(852.19)	100.00
Total ASSESSING		345,050.00	227,401.69	97,986.46	19,661.85	72.99
LEGAL SERVICES						
1100-4153-0000-3000-0000	LEGAL SERVICES	200,000.00	16,839.00	0.00	183,161.00	8.42
1100-4153-0000-3000-0001	ASSESSING	0.00	25,742.89	0.00	(25,742.89)	100.00
1100-4153-0000-3000-0002	CITY MANAGER	0.00	41,415.40	0.00	(41,415.40)	100.00
1100-4153-0000-3000-0003	CITY CLERK	0.00	4,850.04	0.00	(4,850.04)	100.00
1100-4153-0000-3000-0004	CODE ENFORCEMENT	0.00	16,553.62	0.00	(16,553.62)	100.00
1100-4153-0000-3000-0005	PUBLIC WORKS	0.00	49,229.84	0.00	(49,229.84)	100.00
1100-4153-0000-3000-0006	FINANCE	0.00	348.92	0.00	(348.92)	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4153-0000-3000-0007	FIRE	0.00	1,455.48	0.00	(1,455.48)	100.00
1100-4153-0000-3000-0008	PLANNING & ZONING	0.00	44,445.62	0.00	(44,445.62)	100.00
1100-4153-0000-3000-0009	LIBRARY	0.00	2,870.55	0.00	(2,870.55)	100.00
1100-4153-0000-3000-0011	RECREATION	0.00	1,674.40	0.00	(1,674.40)	100.00
1100-4153-0000-3000-0012	POLICE	0.00	14,894.30	0.00	(14,894.30)	100.00
1100-4153-0000-3000-0013	HUMAN SERVICES	0.00	47.89	0.00	(47.89)	100.00
1100-4153-0000-3000-0014	PERSONNEL	100,000.00	27,077.46	0.00	72,922.54	27.08
Total LEGAL SERVICES		300,000.00	247,445.41	0.00	52,554.59	82.48
GROUP INSURANCE						
1100-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	3,270,300.00	2,741,284.27	0.00	529,015.73	83.82
1100-4155-0020-2200-0000	FICA & MEDICARE TAXES	5,000.00	4,003.34	0.00	996.66	80.07
1100-4155-0020-2500-0000	UNEMPLOYMENT COMPENSATION	7,200.00	6,274.00	0.00	926.00	87.14
Total GROUP INSURANCE		3,282,500.00	2,751,561.61	0.00	530,938.39	83.83
EMPLOYEE BENEFITS NOT ALLOCATED						
1100-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	620,000.00	557,500.00	0.00	62,500.00	89.92
1100-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	36,000.00	100,203.80	0.00	(64,203.80)	278.34
Total EMPLOYEE BENEFITS NOT ALLOCATED		656,000.00	657,703.80	0.00	(1,703.80)	100.26
SICK LEAVE PAYOUT						
1100-4155-0040-2200-0000	FICA & MEDICARE TAXES	3,000.00	3,686.05	0.00	(686.05)	122.87
1100-4155-0040-2301-0000	RETIREMENT: MUNICIPAL	5,000.00	911.71	0.00	4,088.29	18.23
1100-4155-0040-2302-0000	RETIREMENT:POLICE	0.00	4,525.65	0.00	(4,525.65)	100.00
1100-4155-0040-2303-0000	RETIREMENT:FIRE	0.00	13,440.84	0.00	(13,440.84)	100.00
1100-4155-0040-2600-0000	WORKERS' COMPENSATION	0.00	3,254.09	0.00	(3,254.09)	100.00
1100-4155-0040-2900-0000	SICK PAYOUT	0.00	100,243.58	0.00	(100,243.58)	100.00
Total SICK LEAVE PAYOUT		8,000.00	126,061.92	0.00	(118,061.92)	1,575.77
HUMAN RESOURCES						
1100-4156-0000-1100-0000	FULL TIME WAGES	266,670.00	267,883.47	0.00	(1,213.47)	100.46
1100-4156-0000-1120-0000	PART TIME WAGES 20-24	0.00	247.70	0.00	(247.70)	100.00
1100-4156-0000-1125-0000	PART TIME WAGES 25-29	72,080.00	58,551.74	0.00	13,528.26	81.23
1100-4156-0000-1200-0000	TEMPORARY PT WAGES	0.00	(247.70)	0.00	247.70	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4156-0000-1300-0000	OVERTIME WAGES	1,000.00	277.87	0.00	722.13	27.79
1100-4156-0000-2150-0000	LIFE & DISABILITY INSURANCE	2,630.00	3,242.79	0.00	(612.79)	123.30
1100-4156-0000-2200-0000	FICA & MEDICARE TAXES	26,010.00	24,737.62	0.00	1,272.38	95.11
1100-4156-0000-2301-0000	RETIREMENT: MUNICIPAL	36,860.00	37,404.90	0.00	(544.90)	101.48
1100-4156-0000-2450-0000	TRAINING/LICENSES/DUES	4,700.00	1,087.00	0.00	3,613.00	23.13
1100-4156-0000-2600-0000	WORKERS' COMPENSATION	600.00	616.68	0.00	(16.68)	102.78
1100-4156-0000-2920-0000	WELLNESS PROGRAM	4,000.00	4,046.29	0.00	(46.29)	101.16
1100-4156-0000-3100-0000	OFFICIAL/ADMINISTRATIVE	750.00	57.75	0.00	692.25	7.70
1100-4156-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	9,500.00	10,541.75	0.00	(1,041.75)	110.97
1100-4156-0000-5000-0000	OTHER PURCHASED SERVICES	3,000.00	878.66	0.00	2,121.34	29.29
1100-4156-0000-5400-0000	ADVERTISING	2,000.00	1,029.75	0.00	970.25	51.49
1100-4156-0000-5800-0000	TRAVEL	2,000.00	0.00	0.00	2,000.00	0.00
1100-4156-0000-5875-0000	MILEAGE	1,100.00	250.56	0.00	849.44	22.78
1100-4156-0000-6000-0000	OFFICE SUPPLIES	1,500.00	1,246.16	0.00	253.84	94.40
Total HUMAN RESOURCES		434,400.00	411,852.99	0.00	22,547.01	94.85
PLANNING & ZONING						
1100-4191-0010-1100-0000	FULL TIME WAGES	426,390.00	396,087.68	0.00	30,302.32	92.89
1100-4191-0010-1300-0000	OVERTIME WAGES	1,000.00	202.79	0.00	797.21	20.28
1100-4191-0010-2150-0000	LIFE & DISABILITY INSURANCE	4,440.00	4,581.90	0.00	(141.90)	103.20
1100-4191-0010-2200-0000	FICA & MEDICARE TAXES	32,720.00	28,987.09	0.00	3,732.91	88.59
1100-4191-0010-2301-0000	RETIREMENT: MUNICIPAL	58,830.00	54,624.28	0.00	4,205.72	92.85
1100-4191-0010-2450-0000	TRAINING/LICENSES/DUES	8,160.00	7,534.38	0.00	625.62	92.33
1100-4191-0010-2600-0000	WORKERS' COMPENSATION	750.00	713.08	0.00	36.92	95.08
1100-4191-0010-2910-0000	UNIFORMS/CLOTHING	200.00	200.00	0.00	0.00	100.00
1100-4191-0010-3020-0000	CONSULTANTS	55,000.00	6,657.40	53,800.00	(5,457.40)	109.92
1100-4191-0010-5000-0000	OTHER PURCHASED SERVICES	2,000.00	4,888.83	0.00	(2,888.83)	134.97
1100-4191-0010-5335-0000	INFORMATION ACCESS	2,000.00	1,247.28	0.00	752.72	62.36
1100-4191-0010-5400-0000	ADVERTISING	6,000.00	5,594.39	0.00	405.61	93.24
1100-4191-0010-5800-0000	TRAVEL	1,000.00	344.47	0.00	655.53	34.45
1100-4191-0010-5875-0000	MILEAGE	1,000.00	590.81	0.00	409.19	59.08
1100-4191-0010-6000-0000	OFFICE SUPPLIES	2,000.00	3,069.95	0.00	(1,069.95)	153.50
1100-4191-0010-6400-0000	REFERENCE PUBLICATIONS	1,900.00	164.99	0.00	1,735.01	8.68
1100-4191-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	3,000.00	377.77	0.00	2,622.23	12.59
Total PLANNING & ZONING		606,390.00	515,867.09	53,800.00	36,722.91	93.94

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
PLANNING & ZONING GIS						
1100-4191-0020-1100-0000	FULL TIME WAGES	100,810.00	100,743.24	0.00	66.76	99.93
1100-4191-0020-2150-0000	LIFE & DISABILITY INSURANCE	1,020.00	1,010.12	0.00	9.88	99.03
1100-4191-0020-2200-0000	FICA & MEDICARE TAXES	7,730.00	7,431.17	0.00	298.83	96.13
1100-4191-0020-2301-0000	RETIREMENT: MUNICIPAL	13,910.00	13,895.56	0.00	14.44	99.90
1100-4191-0020-2450-0000	TRAINING/LICENSES/DUES	1,780.00	1,893.00	0.00	(113.00)	106.35
1100-4191-0020-2600-0000	WORKERS' COMPENSATION	180.00	181.32	0.00	(1.32)	100.73
1100-4191-0020-2910-0000	UNIFORMS/CLOTHING	200.00	200.00	0.00	0.00	100.00
1100-4191-0020-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	15,000.00	11,750.00	0.00	3,250.00	78.33
1100-4191-0020-6400-0000	REFERENCE PUBLICATIONS	0.00	78.81	0.00	(78.81)	100.00
Total PLANNING & ZONING GIS		140,630.00	137,183.22	0.00	3,446.78	97.55
FACILITY & ENERGY						
1100-4194-0000-1100-0000	FULL TIME WAGES	147,370.00	147,284.31	0.00	85.69	99.94
1100-4194-0000-1300-0000	OVERTIME WAGES	5,600.00	3,009.80	0.00	2,590.20	53.75
1100-4194-0000-2150-0000	LIFE & DISABILITY INSURANCE	1,640.00	1,616.60	0.00	23.40	98.57
1100-4194-0000-2200-0000	FICA & MEDICARE TAXES	11,720.00	10,540.09	0.00	1,179.91	89.93
1100-4194-0000-2301-0000	RETIREMENT: MUNICIPAL	21,100.00	19,960.65	0.00	1,139.35	94.60
1100-4194-0000-2450-0000	TRAINING/LICENSES/DUES	2,800.00	2,353.65	0.00	446.35	84.06
1100-4194-0000-2600-0000	WORKERS' COMPENSATION	2,380.00	2,210.78	0.00	169.22	92.89
1100-4194-0000-2910-0000	UNIFORMS/CLOTHING	200.00	200.00	0.00	0.00	100.00
1100-4194-0000-5300-0000	COMMUNICATIONS	980.00	492.80	0.00	487.20	50.29
1100-4194-0000-5400-0000	ADVERTISING	100.00	0.00	0.00	100.00	0.00
1100-4194-0000-5800-0000	TRAVEL	500.00	0.00	0.00	500.00	0.00
1100-4194-0000-5875-0000	MILEAGE	100.00	0.00	0.00	100.00	0.00
1100-4194-0000-6000-0000	OFFICE SUPPLIES	500.00	334.14	0.00	165.86	66.83
1100-4194-0000-6400-0000	REFERENCE PUBLICATIONS	300.00	0.00	0.00	300.00	0.00
1100-4194-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	500.00	649.99	0.00	(149.99)	130.00
Total FACILITY & ENERGY		195,790.00	188,652.81	0.00	7,137.19	96.35
CITY HALL						
1100-4194-0010-4110-0000	WATER	4,200.00	2,400.89	0.00	1,799.11	57.16
1100-4194-0010-4120-0000	SEWER	5,400.00	3,495.33	0.00	1,904.67	64.73
1100-4194-0010-4230-0000	CUSTODIAL SERVICES	7,200.00	2,272.05	0.00	4,927.95	31.56

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4194-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	91,750.00	102,295.07	20,769.00	(31,314.07)	134.13
1100-4194-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	1,970.00	1,677.99	0.00	292.01	85.18
1100-4194-0010-5000-0000	OTHER PURCHASED SERVICES	5,000.00	4,670.00	0.00	330.00	93.40
1100-4194-0010-6100-0000	GENERAL SUPPLIES	15,000.00	20,495.73	0.00	(5,495.73)	136.64
1100-4194-0010-6220-0000	ELECTRICITY	93,440.00	65,019.46	0.00	28,420.54	69.58
1100-4194-0010-6230-0000	BOTTLED GAS	40,820.00	31,341.72	0.00	9,478.28	76.78
1100-4194-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,000.00	857.83	0.00	142.17	85.78
Total CITY HALL		265,780.00	234,526.07	20,769.00	10,484.93	96.06
SOLDIERS MEMORIAL BUILDING						
1100-4194-0020-4110-0000	WATER	710.00	430.01	0.00	279.99	60.56
1100-4194-0020-4120-0000	SEWER	490.00	136.77	0.00	353.23	27.91
1100-4194-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	14,600.00	7,017.75	4,535.00	3,047.25	90.14
1100-4194-0020-6100-0000	GENERAL SUPPLIES	1,100.00	234.92	0.00	865.08	21.36
1100-4194-0020-6220-0000	ELECTRICITY	2,180.00	2,328.29	0.00	(148.29)	106.80
1100-4194-0020-6240-0000	FUEL OIL	5,390.00	3,841.61	0.00	1,548.39	71.27
Total SOLDIERS MEMORIAL BUILDING		24,470.00	13,989.35	4,535.00	5,945.65	74.30
DANA HOUSE						
1100-4194-0030-4110-0000	WATER	240.00	0.00	0.00	240.00	0.00
1100-4194-0030-4120-0000	SEWER	450.00	0.00	0.00	450.00	0.00
1100-4194-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	5,000.00	5,150.00	0.00	(150.00)	103.00
1100-4194-0030-5000-0000	OTHER PURCHASED SERVICES	500.00	0.00	0.00	500.00	0.00
1100-4194-0030-5300-0000	COMMUNICATIONS	880.00	656.66	0.00	223.34	74.62
1100-4194-0030-6100-0000	GENERAL SUPPLIES	500.00	32.56	0.00	467.44	6.51
1100-4194-0030-6220-0000	ELECTRICITY	1,280.00	1,569.80	0.00	(289.80)	122.64
Total DANA HOUSE		8,850.00	7,409.02	0.00	1,440.98	83.72
160 MECHANIC STREET						
1100-4194-0050-4110-0000	WATER	0.00	7.43	0.00	(7.43)	100.00
1100-4194-0050-4120-0000	SEWER	0.00	11.04	0.00	(11.04)	100.00
1100-4194-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	0.00	980.00	0.00	(980.00)	100.00
1100-4194-0050-5000-0000	OTHER PURCHASED SERVICES	0.00	5,227.50	181,399.00	(186,626.50)	100.00
1100-4194-0050-6100-0000	GENERAL SUPPLIES	0.00	1,119.48	0.00	(1,119.48)	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4194-0050-6220-0000	ELECTRICITY	0.00	324.16	0.00	(324.16)	100.00
Total 160 MECHANIC STREET		0.00	7,669.61	181,399.00	(189,068.61)	100.00
CEMETERIES						
1100-4195-0000-2450-0000	TRAINING/LICENSES/DUES	170.00	0.00	0.00	170.00	0.00
1100-4195-0000-4110-0000	WATER	440.00	333.88	0.00	106.12	75.88
1100-4195-0000-4140-0000	LANDFILL: TIPPING FEES	100.00	0.00	0.00	100.00	0.00
1100-4195-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	92,060.00	39,199.69	32,343.00	20,517.31	78.69
1100-4195-0000-5335-0000	INFORMATION ACCESS	0.00	1,199.67	0.00	(1,199.67)	100.00
1100-4195-0000-6100-0000	GENERAL SUPPLIES	7,000.00	12,840.37	0.00	(5,840.37)	183.43
1100-4195-0000-6220-0000	ELECTRICITY	580.00	(8,172.03)	0.00	8,752.03	(1,408.97)
1100-4195-0000-6230-0000	BOTTLED GAS	3,190.00	1,537.45	0.00	1,652.55	48.20
1100-4195-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	2,500.00	11,400.06	0.00	(8,900.06)	456.00
1100-4195-0000-7600-0000	SOFTWARE	1,480.00	2,130.00	0.00	(650.00)	143.92
Total CEMETERIES		107,520.00	60,469.09	32,343.00	14,707.91	57.88
CEMETERY PROJECTS						
1100-4195-0010-3400-0000	TECHNICAL/ENGINEERING SERVICES	0.00	56,531.65	22,923.35	(79,455.00)	100.00
1100-4195-0010-5000-0000	OTHER PURCHASED SERVICES	0.00	8,872.25	0.00	(8,872.25)	100.00
1100-4195-0010-6100-0000	GENERAL SUPPLIES	0.00	16,279.10	0.00	(16,279.10)	100.00
Total CEMETERY PROJECTS		0.00	81,683.00	22,923.35	(104,606.35)	100.00
INSURANCE NOT ALLOCATED ELSEWHERE						
1100-4196-0000-5200-0000	PROPERTY/LIABILITY	230,000.00	233,318.60	0.00	(3,318.60)	101.44
Total INSURANCE NOT ALLOCATED ELSEWHERE		230,000.00	233,318.60	0.00	(3,318.60)	101.44
REGIONAL ASSOCIATION						
1100-4197-0000-3300-0000	OTHER PROFESSIONAL SERVICES/DUES	27,050.00	26,257.15	0.00	792.85	97.07
Total REGIONAL ASSOCIATION		27,050.00	26,257.15	0.00	792.85	97.07
REGIONAL ASSOCIATION- ADVANCE TRANSIT						
1100-4197-0010-5910-0000	ADVANCE TRANSIT	267,200.00	267,200.00	0.00	0.00	100.00
Total REGIONAL ASSOCIATION- ADVANCE TRANS		267,200.00	267,200.00	0.00	0.00	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
ANCILLIARY POSTAGE						
1100-4199-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	800.00	1,317.00	0.00	(517.00)	164.63
1100-4199-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	600.00	504.00	0.00	96.00	84.00
1100-4199-0000-5500-0000	PRINT/MAIL SERVICE	18,000.00	21,531.76	0.00	(3,531.76)	119.62
1100-4199-0000-5600-0000	POSTAGE	23,000.00	(102.96)	0.00	23,102.96	(0.45)
1100-4199-0000-5600-0010	OUTSIDE POSTAGE	29,000.00	25,049.52	0.00	3,950.48	86.38
1100-4199-0000-6000-0000	OFFICE SUPPLIES	1,500.00	398.37	0.00	1,101.63	26.56
Total ANCILLIARY POSTAGE		72,900.00	48,697.69	0.00	24,202.31	66.80
ANCILLIARY COPIERS						
1100-4199-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	17,450.00	8,117.58	0.00	9,332.42	46.52
1100-4199-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	22,000.00	10,444.23	0.00	11,555.77	47.47
1100-4199-0010-6000-0000	OFFICE SUPPLIES	2,000.00	1,739.87	0.00	260.13	86.99
Total ANCILLIARY COPIERS		41,450.00	20,301.68	0.00	21,148.32	48.98
ANCILLIARY COMMUNICATION						
1100-4199-0020-5300-0000	COMMUNICATIONS	8,500.00	3,615.40	0.00	4,884.60	42.53
Total ANCILLIARY COMMUNICATION		8,500.00	3,615.40	0.00	4,884.60	42.53
ANCILLIARY OTHER						
1100-4199-0030-5010-0000	SHREDDING	720.00	868.60	0.00	(148.60)	120.64
Total ANCILLIARY OTHER		720.00	868.60	0.00	(148.60)	120.64
POLICE ADMINISTRATION						
1100-4210-0010-1100-0000	FULL TIME WAGES	428,440.00	423,882.07	0.00	4,557.93	98.94
1100-4210-0010-1300-0000	OVERTIME WAGES	250.00	1,278.13	0.00	(1,028.13)	511.25
1100-4210-0010-2150-0000	LIFE & DISABILITY INSURANCE	4,780.00	5,016.88	0.00	(236.88)	104.96
1100-4210-0010-2200-0000	FICA & MEDICARE TAXES	16,820.00	15,864.10	0.00	955.90	94.32
1100-4210-0010-2301-0000	RETIREMENT: MUNICIPAL	23,560.00	21,265.63	0.00	2,294.37	90.26
1100-4210-0010-2302-0000	RETIREMENT: POLICE	101,070.00	83,982.62	0.00	17,087.38	83.09
1100-4210-0010-2450-0000	TRAINING/LICENSES/DUES	24,500.00	11,494.72	0.00	13,005.28	46.92
1100-4210-0010-2600-0000	WORKERS' COMPENSATION	4,670.00	5,045.30	0.00	(375.30)	108.04
1100-4210-0010-2910-0000	UNIFORMS/CLOTHING	3,600.00	1,527.74	0.00	2,072.26	42.44
1100-4210-0010-2911-0000	UNIFORM CLEANING	1,800.00	893.00	0.00	907.00	49.61
1100-4210-0010-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	10,000.00	16,767.91	0.00	(6,767.91)	167.68

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4210-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	3,500.00	182.43	0.00	3,317.57	5.21
1100-4210-0010-4410-0000	RENTAL:LAND/BUILDINGS	44,390.00	45,990.00	0.00	(1,600.00)	103.60
1100-4210-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	22,500.00	8,746.32	0.00	13,753.68	81.00
1100-4210-0010-5000-0000	OTHER PURCHASED SERVICES	20,000.00	40,101.40	12,200.00	(32,301.40)	261.51
1100-4210-0010-5400-0000	ADVERTISING	1,500.00	450.00	0.00	1,050.00	30.00
1100-4210-0010-5800-0000	TRAVEL	2,500.00	6,337.09	0.00	(3,837.09)	253.48
1100-4210-0010-6260-0000	GASOLINE	8,250.00	6,389.86	0.00	1,860.14	77.45
1100-4210-0010-6400-0000	REFERENCE PUBLICATIONS	1,000.00	815.61	0.00	184.39	81.56
Total POLICE ADMINISTRATION		723,130.00	696,030.81	12,200.00	14,899.19	96.49
POLICE DETECTIVES						
1100-4210-0020-1100-0000	FULL TIME WAGES	449,100.00	427,766.05	0.00	21,333.95	95.25
1100-4210-0020-1300-0000	OVERTIME WAGES	30,000.00	18,631.49	0.00	11,368.51	62.10
1100-4210-0020-2150-0000	LIFE & DISABILITY INSURANCE	4,540.00	4,140.80	0.00	399.20	91.21
1100-4210-0020-2200-0000	FICA & MEDICARE TAXES	6,950.00	6,404.93	0.00	545.07	92.16
1100-4210-0020-2302-0000	RETIREMENT:POLICE	155,790.00	147,160.38	0.00	8,629.62	94.46
1100-4210-0020-2600-0000	WORKERS' COMPENSATION	8,500.00	8,245.48	0.00	254.52	97.01
1100-4210-0020-2910-0000	UNIFORMS/CLOTHING	3,000.00	2,823.82	0.00	176.18	94.13
1100-4210-0020-2911-0000	UNIFORM CLEANING	2,500.00	78.00	0.00	2,422.00	3.12
1100-4210-0020-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	1,400.00	0.00	0.00	1,400.00	0.00
1100-4210-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	2,000.00	1,332.07	0.00	667.93	66.60
1100-4210-0020-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	15,460.00	11,497.99	0.00	3,962.01	74.37
1100-4210-0020-5000-0000	OTHER PURCHASED SERVICES	14,900.00	3,420.01	0.00	11,479.99	22.95
1100-4210-0020-6100-0000	GENERAL SUPPLIES	8,500.00	1,479.06	0.00	7,020.94	17.40
1100-4210-0020-6260-0000	GASOLINE	9,000.00	8,136.44	0.00	863.56	90.40
1100-4210-0020-7520-0000	VEHICLES	0.00	13,074.00	0.00	(13,074.00)	100.00
Total POLICE DETECTIVES		711,640.00	654,190.52	0.00	57,449.48	91.93
POLICE PATROL						
1100-4210-0030-1100-0000	FULL TIME WAGES	2,204,130.00	1,869,275.17	0.00	334,854.83	84.81
1100-4210-0030-1200-0010	PART TIME WAGES CROSSING GUARD	20,580.00	16,565.47	0.00	4,014.53	80.49
1100-4210-0030-1200-0020	PART TIME WAGES SPECIAL POLICE	25,000.00	39,234.07	0.00	(14,234.07)	156.94
1100-4210-0030-1200-0030	PART TIME WAGES PARKING CONTROL	10,000.00	4,392.63	0.00	5,607.37	43.93
1100-4210-0030-1300-0000	OVERTIME WAGES	205,000.00	238,898.34	0.00	(33,898.34)	116.54
1100-4210-0030-1301-0000	WAGE REIMBURSEMENTS	0.00	(3,073.26)	0.00	3,073.26	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4210-0030-2150-0000	LIFE & DISABILITY INSURANCE	22,240.00	17,385.85	0.00	4,854.15	78.17
1100-4210-0030-2200-0000	FICA & MEDICARE TAXES	39,290.00	34,178.36	0.00	5,111.64	86.99
1100-4210-0030-2302-0000	RETIREMENT:POLICE	784,200.00	672,815.31	0.00	111,384.69	85.80
1100-4210-0030-2600-0000	WORKERS' COMPENSATION	42,340.00	38,471.15	0.00	3,868.85	90.86
1100-4210-0030-2910-0000	UNIFORMS/CLOTHING	30,000.00	26,578.52	0.00	3,421.48	88.60
1100-4210-0030-2911-0000	UNIFORM CLEANING	4,500.00	3,199.50	0.00	1,300.50	71.10
1100-4210-0030-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	3,500.00	2,454.37	0.00	1,045.63	70.12
1100-4210-0030-3030-0000	RECRUITMENT TESTING	4,500.00	6,218.00	0.00	(1,718.00)	138.18
1100-4210-0030-3040-0000	VETENARIAN SERVICES	4,000.00	5,429.95	0.00	(1,429.95)	135.75
1100-4210-0030-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	2,500.00	34,637.68	0.00	(32,137.68)	1,385.51
1100-4210-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	22,000.00	10,532.44	0.00	11,467.56	47.87
1100-4210-0030-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	148,000.00	141,080.97	0.00	6,919.03	95.79
1100-4210-0030-4420-0010	VEHICLES-LEASED	0.00	325.00	0.00	(325.00)	100.00
1100-4210-0030-5000-0000	OTHER PURCHASED SERVICES	4,500.00	7,476.56	0.00	(2,976.56)	166.15
1100-4210-0030-5030-0000	ANIMAL SHELTER	5,000.00	5,000.00	0.00	0.00	100.00
1100-4210-0030-5400-0000	ADVERTISING	3,500.00	86.63	0.00	3,413.37	2.48
1100-4210-0030-6100-0000	GENERAL SUPPLIES	154,000.00	137,653.86	28,720.00	(12,373.86)	107.59
1100-4210-0030-6101-0000	TAC SUPPLIES/EQUIPMENT	15,000.00	8,867.27	8,683.60	(2,550.87)	109.96
1100-4210-0030-6102-0000	K9 SUPPLIES	4,000.00	4,165.04	0.00	(165.04)	104.13
1100-4210-0030-6260-0000	GASOLINE	101,510.00	59,852.43	0.00	41,657.57	58.96
1100-4210-0030-6400-0000	REFERENCE PUBLICATIONS	3,000.00	645.96	0.00	2,354.04	21.53
1100-4210-0030-7520-0000	VEHICLES	0.00	6,126.00	0.00	(6,126.00)	100.00
Total POLICE PATROL		3,862,290.00	3,388,473.27	37,403.60	436,413.13	87.85
POLICE TRAINING						
1100-4210-0040-1100-0000	FULL TIME WAGES	220,760.00	155,950.51	0.00	64,809.49	70.64
1100-4210-0040-1200-0000	TEMPORARY PT WAGES	12,000.00	7,268.15	0.00	4,731.85	60.57
1100-4210-0040-1300-0000	OVERTIME WAGES	60,000.00	34,647.97	0.00	25,352.03	57.75
1100-4210-0040-2150-0000	LIFE & DISABILITY INSURANCE	2,230.00	1,407.74	0.00	822.26	63.13
1100-4210-0040-2200-0000	FICA & MEDICARE TAXES	5,020.00	3,211.35	0.00	1,808.65	63.97
1100-4210-0040-2301-0000	RETIREMENT: MUNICIPAL	0.00	58.73	0.00	(58.73)	100.00
1100-4210-0040-2302-0000	RETIREMENT:POLICE	91,450.00	62,523.48	0.00	28,926.52	68.37
1100-4210-0040-2450-0000	TRAINING/LICENSES/DUES	40,000.00	28,154.38	0.00	11,845.62	70.39
1100-4210-0040-2600-0000	WORKERS' COMPENSATION	4,940.00	3,419.85	0.00	1,520.15	69.23
1100-4210-0040-2910-0000	UNIFORMS/CLOTHING	1,100.00	1,100.00	0.00	0.00	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4210-0040-5000-0000	OTHER PURCHASED SERVICES	3,000.00	1,084.12	0.00	1,915.88	36.14
1100-4210-0040-5800-0000	TRAVEL	12,000.00	11,717.54	0.00	282.46	97.65
Total POLICE TRAINING		452,500.00	310,543.82	0.00	141,956.18	68.63
POLICE RECORDS						
1100-4210-0050-1100-0000	FULL TIME WAGES	144,590.00	144,579.85	0.00	10.15	99.99
1100-4210-0050-1300-0000	OVERTIME WAGES	7,000.00	7,060.50	0.00	(60.50)	100.86
1100-4210-0050-2150-0000	LIFE & DISABILITY INSURANCE	1,850.00	1,817.28	0.00	32.72	98.23
1100-4210-0050-2200-0000	FICA & MEDICARE TAXES	11,600.00	11,413.40	0.00	186.60	98.39
1100-4210-0050-2301-0000	RETIREMENT: MUNICIPAL	20,910.00	20,902.29	0.00	7.71	99.96
1100-4210-0050-2600-0000	WORKERS' COMPENSATION	260.00	268.79	0.00	(8.79)	103.38
1100-4210-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	2,100.00	1,624.22	0.00	475.78	77.34
1100-4210-0050-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	3,800.00	3,486.06	0.00	313.94	91.74
1100-4210-0050-5600-0000	POSTAGE	1,000.00	1,050.70	0.00	(50.70)	105.07
1100-4210-0050-6000-0000	OFFICE SUPPLIES	10,000.00	14,260.48	0.00	(4,260.48)	142.60
Total POLICE RECORDS		203,110.00	206,463.57	0.00	(3,353.57)	101.65
POLICE CYBERCRIME						
1100-4210-0060-1300-0000	OVERTIME WAGES	5,000.00	4,785.05	0.00	214.95	95.70
1100-4210-0060-2200-0000	FICA & MEDICARE TAXES	80.00	68.29	0.00	11.71	85.36
1100-4210-0060-2302-0000	RETIREMENT:POLICE	1,630.00	1,613.04	0.00	16.96	98.96
1100-4210-0060-2600-0000	WORKERS' COMPENSATION	10.00	58.66	0.00	(48.66)	586.60
1100-4210-0060-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	57,000.00	69,225.04	0.00	(12,225.04)	121.45
1100-4210-0060-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,000.00	387.82	0.00	612.18	38.78
Total POLICE CYBERCRIME		64,720.00	76,137.90	0.00	(11,417.90)	117.64
POLICE FACILITY						
1100-4210-0070-1100-0000	FULL TIME WAGES	53,210.00	53,209.61	0.00	0.39	100.00
1100-4210-0070-1300-0000	OVERTIME WAGES	1,500.00	57.26	0.00	1,442.74	3.82
1100-4210-0070-2150-0000	LIFE & DISABILITY INSURANCE	680.00	671.96	0.00	8.04	98.82
1100-4210-0070-2200-0000	FICA & MEDICARE TAXES	4,200.00	3,759.58	0.00	440.42	89.51
1100-4210-0070-2301-0000	RETIREMENT: MUNICIPAL	7,550.00	7,347.66	0.00	202.34	97.32
1100-4210-0070-2600-0000	WORKERS' COMPENSATION	990.00	979.75	0.00	10.25	98.96
1100-4210-0070-2910-0000	UNIFORMS/CLOTHING	500.00	0.00	0.00	500.00	0.00
1100-4210-0070-4110-0000	WATER	1,800.00	1,867.18	0.00	(67.18)	103.73

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4210-0070-4225-0000	LAWN CARE/SNOW PLOWING	16,320.00	17,918.00	0.00	(1,598.00)	109.79
1100-4210-0070-4300-0000	REPAIR/MAINTENANCE SERVICES	37,000.00	61,271.73	13,954.10	(38,225.83)	201.87
1100-4210-0070-5800-0000	TRAVEL	150.00	0.00	0.00	150.00	0.00
1100-4210-0070-6100-0000	GENERAL SUPPLIES	9,000.00	8,490.85	0.00	509.15	94.34
1100-4210-0070-6220-0000	ELECTRICITY	94,890.00	51,733.04	0.00	43,156.96	54.52
1100-4210-0070-6230-0000	BOTTLED GAS	27,000.00	15,570.36	0.00	11,429.64	57.67
1100-4210-0070-6240-0000	FUEL OIL	2,000.00	0.00	0.00	2,000.00	0.00
1100-4210-0070-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	0.00	440.45	0.00	(440.45)	100.00
Total POLICE FACILITY		256,790.00	223,317.43	13,954.10	19,518.47	86.99
POLICE COMMUNICATIONS						
1100-4212-0000-1100-0000	FULL TIME WAGES	602,700.00	562,570.72	0.00	40,129.28	93.34
1100-4212-0000-1200-0000	TEMPORARY PT WAGES	16,000.00	12,249.30	0.00	3,750.70	76.56
1100-4212-0000-1300-0000	OVERTIME WAGES	85,000.00	87,582.68	0.00	(2,582.68)	103.04
1100-4212-0000-2150-0000	LIFE & DISABILITY INSURANCE	7,410.00	6,650.30	0.00	759.70	89.75
1100-4212-0000-2200-0000	FICA & MEDICARE TAXES	53,860.00	50,101.32	0.00	3,758.68	93.02
1100-4212-0000-2301-0000	RETIREMENT: MUNICIPAL	94,860.00	90,050.00	0.00	4,810.00	94.93
1100-4212-0000-2450-0000	TRAINING/LICENSES/DUES	5,250.00	3,034.50	0.00	2,215.50	57.80
1100-4212-0000-2600-0000	WORKERS' COMPENSATION	1,200.00	1,159.80	0.00	40.20	96.65
1100-4212-0000-2910-0000	UNIFORMS/CLOTHING	1,800.00	727.39	0.00	1,072.61	40.41
1100-4212-0000-3030-0000	RECRUITMENT TESTING	1,500.00	2,439.00	0.00	(939.00)	162.60
1100-4212-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	40,000.00	38,420.21	0.00	1,579.79	96.05
1100-4212-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	40,000.00	27,452.66	0.00	12,547.34	68.63
1100-4212-0000-4410-0000	RENTAL:LAND/BUILDINGS	6,800.00	7,044.32	0.00	(244.32)	103.59
1100-4212-0000-5000-0000	OTHER PURCHASED SERVICES	3,000.00	217.90	0.00	2,782.10	7.26
1100-4212-0000-5300-0000	COMMUNICATIONS	11,000.00	17,262.20	0.00	(6,262.20)	156.93
1100-4212-0000-5335-0000	INFORMATION ACCESS	49,000.00	55,008.47	0.00	(6,008.47)	112.26
1100-4212-0000-5400-0000	ADVERTISING	0.00	189.00	0.00	(189.00)	100.00
1100-4212-0000-5600-0000	POSTAGE	100.00	0.00	0.00	100.00	0.00
1100-4212-0000-5800-0000	TRAVEL	1,500.00	1,915.24	0.00	(415.24)	127.68
1100-4212-0000-5875-0000	MILEAGE	0.00	711.33	0.00	(711.33)	100.00
1100-4212-0000-6000-0000	OFFICE SUPPLIES	2,500.00	2,010.82	0.00	489.18	80.43
1100-4212-0000-6100-0000	GENERAL SUPPLIES	4,500.00	457.04	0.00	4,042.96	10.16
1100-4212-0000-6230-0000	BOTTLED GAS	500.00	40.43	0.00	459.57	8.09
1100-4212-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	0.00	7,598.15	0.00	(7,598.15)	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
Total POLICE COMMUNICATIONS		1,028,480.00	974,892.78	0.00	53,587.22	94.79
FIRE ADMIN						
1100-4220-0010-1100-0000	FULL TIME WAGES	471,220.00	462,716.55	0.00	8,503.45	98.20
1100-4220-0010-1300-0000	OVERTIME WAGES	1,000.00	403.54	0.00	596.46	40.35
1100-4220-0010-2150-0000	LIFE & DISABILITY INSURANCE	6,010.00	5,887.80	0.00	122.20	97.97
1100-4220-0010-2200-0000	FICA & MEDICARE TAXES	11,270.00	10,447.27	0.00	822.73	92.70
1100-4220-0010-2301-0000	RETIREMENT: MUNICIPAL	9,880.00	9,870.88	0.00	9.12	99.91
1100-4220-0010-2303-0000	RETIREMENT:FIRE	127,670.00	123,966.46	0.00	3,703.54	97.10
1100-4220-0010-2450-0000	TRAINING/LICENSES/DUES	3,800.00	3,911.00	0.00	(111.00)	102.92
1100-4220-0010-2600-0000	WORKERS' COMPENSATION	25,740.00	23,739.70	0.00	2,000.30	92.23
1100-4220-0010-3300-0000	OTHER PROFESSIONAL SERVICES/DUES	0.00	33,834.20	210.80	(34,045.00)	100.00
1100-4220-0010-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	25,000.00	18,501.10	0.00	6,498.90	74.00
1100-4220-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	11,200.00	10,514.90	0.00	685.10	93.88
1100-4220-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	1,860.00	1,715.28	0.00	144.72	92.22
1100-4220-0010-5000-0000	OTHER PURCHASED SERVICES	6,000.00	3,636.15	0.00	2,363.85	60.60
1100-4220-0010-5300-0000	COMMUNICATIONS	11,600.00	10,189.97	0.00	1,410.03	87.84
1100-4220-0010-5335-0000	INFORMATION ACCESS	14,400.00	14,111.34	0.00	288.66	98.00
1100-4220-0010-6000-0000	OFFICE SUPPLIES	2,000.00	1,094.89	0.00	905.11	54.74
1100-4220-0010-6100-0000	GENERAL SUPPLIES	3,500.00	3,198.15	0.00	301.85	91.38
1100-4220-0010-6400-0000	REFERENCE PUBLICATIONS	350.00	1,962.50	0.00	(1,612.50)	560.71
Total FIRE ADMIN		732,500.00	739,701.68	210.80	(7,412.48)	100.98
FIRE OPERATIONS						
1100-4220-0020-1100-0000	FULL TIME WAGES	1,855,820.00	1,814,717.59	0.00	41,102.41	97.79
1100-4220-0020-1200-0000	TEMPORARY PT WAGES	10,000.00	3,196.16	0.00	6,803.84	31.96
1100-4220-0020-1300-0000	OVERTIME WAGES	450,000.00	466,211.33	0.00	(16,211.33)	103.60
1100-4220-0020-2150-0000	LIFE & DISABILITY INSURANCE	24,470.00	22,421.31	0.00	2,048.69	91.63
1100-4220-0020-2200-0000	FICA & MEDICARE TAXES	34,640.00	31,822.37	0.00	2,817.63	91.87
1100-4220-0020-2303-0000	RETIREMENT:FIRE	741,860.00	721,318.04	0.00	20,541.96	97.23
1100-4220-0020-2450-0000	TRAINING/LICENSES/DUES	1,200.00	3,168.95	0.00	(1,968.95)	264.08
1100-4220-0020-2600-0000	WORKERS' COMPENSATION	150,370.00	139,743.30	0.00	10,626.70	92.93
1100-4220-0020-2910-0000	UNIFORMS/CLOTHING	22,000.00	23,140.55	0.00	(1,140.55)	105.18
1100-4220-0020-2911-0000	UNIFORM CLEANING	16,000.00	10,294.58	0.00	5,705.42	64.34
1100-4220-0020-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	20,950.00	18,751.11	0.00	2,198.89	89.50

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4220-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	9,800.00	12,885.03	0.00	(3,085.03)	131.48
1100-4220-0020-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	300.00	0.00	0.00	300.00	0.00
1100-4220-0020-5000-0000	OTHER PURCHASED SERVICES	50,500.00	55,115.91	0.00	(4,615.91)	109.14
1100-4220-0020-5400-0000	ADVERTISING	500.00	0.00	0.00	500.00	0.00
1100-4220-0020-6100-0000	GENERAL SUPPLIES	52,000.00	60,326.45	0.00	(8,326.45)	116.01
1100-4220-0020-6260-0000	GASOLINE	10,650.00	8,057.12	0.00	2,592.88	75.65
1100-4220-0020-6265-0000	DIESEL FUEL	44,270.00	35,911.46	0.00	8,358.54	81.12
Total FIRE OPERATIONS		3,495,330.00	3,427,081.26	0.00	68,248.74	98.05
FIRE PREVENTION						
1100-4220-0030-6100-0000	GENERAL SUPPLIES	8,100.00	84.87	0.00	8,015.13	1.05
Total FIRE PREVENTION		8,100.00	84.87	0.00	8,015.13	1.05
FIRE TRAINING						
1100-4220-0040-1300-0000	OVERTIME WAGES	59,670.00	59,701.27	0.00	(31.27)	100.05
1100-4220-0040-2200-0000	FICA & MEDICARE TAXES	870.00	836.37	0.00	33.63	96.13
1100-4220-0040-2303-0000	RETIREMENT:FIRE	18,900.00	19,330.82	0.00	(430.82)	102.28
1100-4220-0040-2450-0000	TRAINING/LICENSES/DUES	42,950.00	32,297.41	0.00	10,652.59	75.20
1100-4220-0040-2600-0000	WORKERS' COMPENSATION	3,830.00	2,589.14	0.00	1,240.86	67.60
1100-4220-0040-5800-0000	TRAVEL	3,000.00	6,952.54	0.00	(3,952.54)	231.75
1100-4220-0040-5875-0000	MILEAGE	250.00	0.00	0.00	250.00	0.00
Total FIRE TRAINING		129,470.00	121,707.55	0.00	7,762.45	94.00
FIRE ALARM & COMMUNICATIONS						
1100-4220-0050-1100-0000	FULL TIME WAGES	74,630.00	74,600.12	0.00	29.88	99.96
1100-4220-0050-1300-0000	OVERTIME WAGES	3,500.00	527.38	0.00	2,972.62	15.07
1100-4220-0050-2150-0000	LIFE & DISABILITY INSURANCE	760.00	976.68	0.00	(216.68)	128.51
1100-4220-0050-2200-0000	FICA & MEDICARE TAXES	1,140.00	1,032.23	0.00	107.77	90.55
1100-4220-0050-2303-0000	RETIREMENT:FIRE	24,750.00	23,796.58	0.00	953.42	96.15
1100-4220-0050-2600-0000	WORKERS' COMPENSATION	2,180.00	2,011.11	0.00	168.89	92.25
1100-4220-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	6,400.00	7,764.88	0.00	(1,364.88)	115.34
1100-4220-0050-6100-0000	GENERAL SUPPLIES	11,100.00	6,668.93	0.00	4,431.07	68.12
Total FIRE ALARM & COMMUNICATIONS		124,460.00	117,377.91	0.00	7,082.09	94.54
FIRE REPAIR SERVICES						

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4220-0060-4300-0000	REPAIR/MAINTENANCE SERVICES	22,000.00	25,458.46	0.00	(3,458.46)	115.72
1100-4220-0060-6100-0000	GENERAL SUPPLIES	16,000.00	10,950.06	0.00	5,049.94	68.44
1100-4220-0060-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,500.00	201.43	0.00	1,298.57	13.43
Total FIRE REPAIR SERVICES		39,500.00	36,609.95	0.00	2,890.05	92.68
FIRE MEDICAL SERVICES						
1100-4220-0070-3050-0000	MEDICAL SERVICES	23,000.00	1,468.00	0.00	21,532.00	6.38
Total FIRE MEDICAL SERVICES		23,000.00	1,468.00	0.00	21,532.00	6.38
FIRE FACILITY MAINTENANCE						
1100-4220-0080-4110-0000	WATER	4,500.00	3,220.12	0.00	1,279.88	71.56
1100-4220-0080-4120-0000	SEWER	4,500.00	4,465.17	0.00	34.83	99.23
1100-4220-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	42,580.00	42,717.13	0.00	(137.13)	100.31
1100-4220-0080-6100-0000	GENERAL SUPPLIES	15,000.00	11,264.23	0.00	3,735.77	75.09
1100-4220-0080-6220-0000	ELECTRICITY	38,420.00	33,698.50	0.00	4,721.50	87.71
1100-4220-0080-6230-0000	BOTTLED GAS	19,270.00	15,783.77	0.00	3,486.23	81.91
1100-4220-0080-6240-0000	FUEL OIL	20,160.00	15,266.25	0.00	4,893.75	75.73
Total FIRE FACILITY MAINTENANCE		144,430.00	126,415.17	0.00	18,014.83	87.62
FIRE MOBILE INTEGRATED HEALTHCARE						
1100-4220-0090-1100-0000	FULL TIME WAGES	76,820.00	76,785.31	0.00	34.69	99.95
1100-4220-0090-2150-0000	LIFE & DISABILITY INSURANCE	780.00	1,014.24	0.00	(234.24)	130.03
1100-4220-0090-2200-0000	FICA & MEDICARE TAXES	1,120.00	1,057.07	0.00	62.93	94.38
1100-4220-0090-2303-0000	RETIREMENT:FIRE	24,330.00	24,311.45	0.00	18.55	99.92
1100-4220-0090-2450-0000	TRAINING/LICENSES/DUES	4,000.00	595.00	0.00	3,405.00	14.88
1100-4220-0090-2600-0000	WORKERS' COMPENSATION	5,000.00	5,044.76	0.00	(44.76)	100.90
1100-4220-0090-5800-0000	TRAVEL	0.00	673.85	0.00	(673.85)	100.00
1100-4220-0090-6100-0000	GENERAL SUPPLIES	5,000.00	5,664.87	0.00	(664.87)	107.39
Total FIRE MOBILE INTEGRATED HEALTHCARE		117,050.00	115,146.55	0.00	1,903.45	98.43
FIRE COMMUNITY NURSE						
1100-4220-0100-1120-0000	PART TIME WAGES 20-24	79,730.00	80,059.80	0.00	(329.80)	100.41
1100-4220-0100-2200-0000	FICA & MEDICARE TAXES	6,100.00	6,124.56	0.00	(24.56)	100.40
1100-4220-0100-2450-0000	TRAINING/LICENSES/DUES	0.00	2,690.00	0.00	(2,690.00)	100.00
1100-4220-0100-2600-0000	WORKERS' COMPENSATION	3,180.00	3,178.34	0.00	1.66	99.95

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4220-0100-5300-0000	COMMUNICATIONS	1,200.00	727.88	0.00	472.12	60.66
1100-4220-0100-5800-0000	TRAVEL	0.00	1,631.32	0.00	(1,631.32)	100.00
1100-4220-0100-5875-0000	MILEAGE	1,500.00	746.73	0.00	753.27	49.78
1100-4220-0100-6100-0000	GENERAL SUPPLIES	1,000.00	396.00	0.00	604.00	39.60
Total FIRE COMMUNITY NURSE		92,710.00	95,554.63	0.00	(2,844.63)	103.07
BUILDING INSPECTION						
1100-4240-0000-1100-0000	FULL TIME WAGES	373,570.00	370,720.03	0.00	2,849.97	99.24
1100-4240-0000-1300-0000	OVERTIME WAGES	2,000.00	239.54	0.00	1,760.46	11.98
1100-4240-0000-2150-0000	LIFE & DISABILITY INSURANCE	4,150.00	3,953.68	0.00	196.32	95.27
1100-4240-0000-2200-0000	FICA & MEDICARE TAXES	28,860.00	27,379.85	0.00	1,480.15	94.87
1100-4240-0000-2301-0000	RETIREMENT: MUNICIPAL	51,890.00	51,532.81	0.00	357.19	99.31
1100-4240-0000-2600-0000	WORKERS' COMPENSATION	9,590.00	9,545.68	0.00	44.32	99.54
1100-4240-0000-2910-0000	UNIFORMS/CLOTHING	1,650.00	1,650.00	0.00	0.00	100.00
1100-4240-0000-3400-0000	TECHNICAL/ENGINEERING SERVICES	6,750.00	6,032.66	0.00	717.34	89.37
1100-4240-0000-5800-0000	TRAVEL	500.00	0.00	0.00	500.00	0.00
1100-4240-0000-5875-0000	MILEAGE	7,190.00	8,995.73	0.00	(1,805.73)	125.11
Total BUILDING INSPECTION		486,150.00	480,049.98	0.00	6,100.02	98.75
PUBLIC WORKS ADMINISTRATION						
1100-4311-0000-1100-0000	FULL TIME WAGES	486,370.00	465,117.30	0.00	21,252.70	95.63
1100-4311-0000-1100-0000-2301	FULL TIME WAGES	0.00	555.04	0.00	(555.04)	100.00
1100-4311-0000-1125-0000	PART TIME WAGES 25-29	29,590.00	25,182.28	0.00	4,407.72	85.10
1100-4311-0000-1300-0000	OVERTIME WAGES	300.00	842.62	0.00	(542.62)	280.87
1100-4311-0000-2150-0000	LIFE & DISABILITY INSURANCE	4,910.00	5,222.95	0.00	(312.95)	106.37
1100-4311-0000-2200-0000	FICA & MEDICARE TAXES	39,520.00	36,928.72	0.00	2,591.28	93.44
1100-4311-0000-2200-0000-2301	FICA & MEDICARE TAXES	0.00	40.42	0.00	(40.42)	100.00
1100-4311-0000-2301-0000	RETIREMENT: MUNICIPAL	67,130.00	62,853.87	0.00	4,276.13	93.63
1100-4311-0000-2301-0000-2301	RETIREMENT: MUNICIPAL	0.00	75.10	0.00	(75.10)	100.00
1100-4311-0000-2450-0000	TRAINING/LICENSES/DUES	4,200.00	9,206.06	0.00	(5,006.06)	219.19
1100-4311-0000-2600-0000	WORKERS' COMPENSATION	4,790.00	2,472.47	0.00	2,317.53	51.62
1100-4311-0000-2600-0000-2301	WORKERS' COMPENSATION	0.00	1.00	0.00	(1.00)	100.00
1100-4311-0000-2910-0000	UNIFORMS/CLOTHING	200.00	0.00	0.00	200.00	0.00
1100-4311-0000-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	400.00	643.48	0.00	(243.48)	160.87
1100-4311-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	5,050.00	59,264.69	0.00	(54,214.69)	377.31

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4311-0000-4110-0000	WATER	820.00	722.39	0.00	97.61	88.10
1100-4311-0000-4120-0000	SEWER	540.00	623.37	0.00	(83.37)	115.44
1100-4311-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	16,440.00	19,483.27	13,950.00	(16,993.27)	203.37
1100-4311-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	7,370.00	7,523.16	0.00	(153.16)	102.08
1100-4311-0000-5000-0000	OTHER PURCHASED SERVICES	12,350.00	23,760.68	630.00	(12,040.68)	197.50
1100-4311-0000-5300-0000	COMMUNICATIONS	2,280.00	1,389.46	0.00	890.54	60.94
1100-4311-0000-5335-0000	INFORMATION ACCESS	640.00	415.76	0.00	224.24	64.96
1100-4311-0000-5400-0000	ADVERTISING	1,000.00	1,071.75	0.00	(71.75)	107.18
1100-4311-0000-5800-0000	TRAVEL	750.00	5,270.65	0.00	(4,520.65)	702.75
1100-4311-0000-5875-0000	MILEAGE	300.00	162.60	0.00	137.40	54.20
1100-4311-0000-6000-0000	OFFICE SUPPLIES	3,500.00	2,922.58	0.00	577.42	83.50
1100-4311-0000-6100-0000	GENERAL SUPPLIES	2,970.00	4,440.05	0.00	(1,470.05)	149.50
1100-4311-0000-6220-0000	ELECTRICITY	9,430.00	7,591.36	0.00	1,838.64	80.50
1100-4311-0000-6230-0000	BOTTLED GAS	5,380.00	4,175.89	0.00	1,204.11	77.62
1100-4311-0000-6260-0000	GASOLINE	0.00	16.00	0.00	(16.00)	100.00
1100-4311-0000-6400-0000	REFERENCE PUBLICATIONS	300.00	351.00	0.00	(51.00)	117.00
1100-4311-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	100.00	1,294.92	0.00	(1,194.92)	1,294.92
Total PUBLIC WORKS ADMINISTRATION		706,630.00	749,620.89	14,580.00	(57,570.89)	108.15
PUBLIC WORKS ENGINEERING						
1100-4311-0010-1100-0000	FULL TIME WAGES	299,300.00	217,392.53	0.00	81,907.47	72.63
1100-4311-0010-1100-0000-2301	FULL TIME WAGES	0.00	868.89	0.00	(868.89)	100.00
1100-4311-0010-1300-0000	OVERTIME WAGES	3,000.00	0.00	0.00	3,000.00	0.00
1100-4311-0010-2150-0000	LIFE & DISABILITY INSURANCE	3,020.00	2,139.60	0.00	880.40	70.85
1100-4311-0010-2200-0000	FICA & MEDICARE TAXES	23,260.00	15,966.40	0.00	7,293.60	68.64
1100-4311-0010-2200-0000-2301	FICA & MEDICARE TAXES	0.00	61.97	0.00	(61.97)	100.00
1100-4311-0010-2301-0000	RETIREMENT: MUNICIPAL	41,710.00	29,536.28	0.00	12,173.72	70.81
1100-4311-0010-2301-0000-2301	RETIREMENT: MUNICIPAL	0.00	117.56	0.00	(117.56)	100.00
1100-4311-0010-2450-0000	TRAINING/LICENSES/DUES	7,700.00	453.60	0.00	7,246.40	5.89
1100-4311-0010-2600-0000	WORKERS' COMPENSATION	1,530.00	1,077.86	0.00	452.14	70.45
1100-4311-0010-2600-0000-2301	WORKERS' COMPENSATION	0.00	4.34	0.00	(4.34)	100.00
1100-4311-0010-2910-0000	UNIFORMS/CLOTHING	1,650.00	1,100.00	0.00	550.00	66.67
1100-4311-0010-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	500.00	0.00	0.00	500.00	0.00
1100-4311-0010-5000-0000	OTHER PURCHASED SERVICES	7,500.00	10,775.45	0.00	(3,275.45)	143.67
1100-4311-0010-5300-0000	COMMUNICATIONS	2,040.00	985.60	0.00	1,054.40	48.31

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4311-0010-5335-0000	INFORMATION ACCESS	640.00	415.76	0.00	224.24	64.96
1100-4311-0010-5800-0000	TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
1100-4311-0010-5875-0000	MILEAGE	300.00	0.00	0.00	300.00	0.00
1100-4311-0010-6400-0000	REFERENCE PUBLICATIONS	5,000.00	169.00	0.00	4,831.00	3.38
1100-4311-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	0.00	1,055.60	0.00	(1,055.60)	100.00
Total PUBLIC WORKS ENGINEERING		398,150.00	282,120.44	0.00	116,029.56	70.86
PUBLIC WORKS OPERATIONS & MAINTENANCE						
1100-4312-0000-1100-0000	FULL TIME WAGES	1,127,960.00	1,060,300.11	0.00	67,659.89	94.00
1100-4312-0000-1100-0000-2301	FULL TIME WAGES	0.00	10,597.30	0.00	(10,597.30)	100.00
1100-4312-0000-1200-0000	TEMPORARY PT WAGES	183,300.00	44,869.13	0.00	138,430.87	24.48
1100-4312-0000-1300-0000	OVERTIME WAGES	140,000.00	188,416.93	0.00	(48,416.93)	134.58
1100-4312-0000-1300-0000-2301	OVERTIME WAGES	0.00	15,176.13	0.00	(15,176.13)	100.00
1100-4312-0000-2150-0000	LIFE & DISABILITY INSURANCE	10,800.00	10,671.13	0.00	128.87	98.81
1100-4312-0000-2200-0000	FICA & MEDICARE TAXES	115,390.00	96,320.57	0.00	19,069.43	83.47
1100-4312-0000-2200-0000-2301	FICA & MEDICARE TAXES	0.00	1,906.05	0.00	(1,906.05)	100.00
1100-4312-0000-2301-0000	RETIREMENT: MUNICIPAL	168,700.00	167,964.88	0.00	735.12	99.56
1100-4312-0000-2301-0000-2301	RETIREMENT: MUNICIPAL	0.00	3,487.15	0.00	(3,487.15)	100.00
1100-4312-0000-2450-0000	TRAINING/LICENSES/DUES	6,100.00	4,767.12	0.00	1,332.88	78.15
1100-4312-0000-2600-0000	WORKERS' COMPENSATION	52,580.00	41,663.93	0.00	10,916.07	79.24
1100-4312-0000-2600-0000-2301	WORKERS' COMPENSATION	0.00	630.82	0.00	(630.82)	100.00
1100-4312-0000-2910-0000	UNIFORMS/CLOTHING	12,830.00	9,799.60	0.00	3,030.40	76.38
1100-4312-0000-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	2,000.00	4,036.32	0.00	(2,036.32)	201.82
1100-4312-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	0.00	3,276.20	0.00	(3,276.20)	100.00
1100-4312-0000-4110-0000	WATER	1,300.00	1,939.59	0.00	(639.59)	149.20
1100-4312-0000-4120-0000	SEWER	1,500.00	2,808.26	0.00	(1,308.26)	187.22
1100-4312-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	20,600.00	55,879.04	4,988.00	(40,267.04)	166.73
1100-4312-0000-4300-0000-2301	REPAIR/MAINTENANCE SERVICES	0.00	85,855.92	0.00	(85,855.92)	100.00
1100-4312-0000-4410-0000	RENTAL:LAND/BUILDINGS	2,300.00	3,553.23	0.00	(1,253.23)	154.49
1100-4312-0000-5000-0000	OTHER PURCHASED SERVICES	2,000.00	6,565.92	13,216.45	(17,782.37)	989.12
1100-4312-0000-5300-0000	COMMUNICATIONS	0.00	1,313.32	0.00	(1,313.32)	100.00
1100-4312-0000-5335-0000	INFORMATION ACCESS	4,700.00	7,081.05	0.00	(2,381.05)	150.66
1100-4312-0000-5400-0000	ADVERTISING	1,500.00	1,029.73	0.00	470.27	68.65
1100-4312-0000-5800-0000	TRAVEL	500.00	0.00	0.00	500.00	0.00
1100-4312-0000-6000-0000	OFFICE SUPPLIES	750.00	3,897.89	0.00	(3,147.89)	519.72

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4312-0000-6100-0000	GENERAL SUPPLIES	5,000.00	5,470.47	0.00	(470.47)	109.41
1100-4312-0000-6100-0000-2301	GENERAL SUPPLIES	0.00	46,817.68	0.00	(46,817.68)	100.00
1100-4312-0000-6220-0000	ELECTRICITY	32,710.00	31,941.10	0.00	768.90	97.65
1100-4312-0000-6230-0000	BOTTLED GAS	39,550.00	25,677.74	0.00	13,872.26	64.92
1100-4312-0000-6260-0000	GASOLINE	17,200.00	18,800.47	0.00	(1,600.47)	109.31
1100-4312-0000-6265-0000	DIESEL FUEL	116,500.00	79,735.12	0.00	36,764.88	68.44
1100-4312-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	4,000.00	2,914.97	0.00	1,085.03	84.31
1100-4312-0000-7510-0000	MACHINERY/EQUIPMENT	83,000.00	80,635.21	0.00	2,364.79	97.15
Total PUBLIC WORKS OPERATIONS & MAINTENAN		2,152,770.00	2,125,800.08	18,204.45	8,765.47	99.59
PUBLIC WAYS						
1100-4312-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	16,300.00	6,994.62	10,750.00	(1,444.62)	108.86
1100-4312-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	9,000.00	14,120.00	0.00	(5,120.00)	156.89
1100-4312-0010-6100-0000	GENERAL SUPPLIES	40,000.00	42,659.25	0.00	(2,659.25)	106.65
1100-4312-0010-6230-0000	BOTTLED GAS	300.00	8.38	0.00	291.62	2.79
1100-4312-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	6,500.00	4,146.48	0.00	2,353.52	63.79
Total PUBLIC WAYS		72,100.00	67,928.73	10,750.00	(6,578.73)	94.21
SIDEWALK/BIKE PATH MAINTENANCE						
1100-4312-0020-5000-0000	OTHER PURCHASED SERVICES	14,000.00	0.00	139,920.00	(125,920.00)	999.43
1100-4312-0020-6100-0000	GENERAL SUPPLIES	40,000.00	260.88	0.00	39,739.12	0.65
Total SIDEWALK/BIKE PATH MAINTENANCE		54,000.00	260.88	139,920.00	(86,180.88)	0.48
WINTER OPERATIONS						
1100-4312-0030-4220-0000	CONTRACTED SNOW REMOVAL	119,700.00	100,137.09	0.00	19,562.91	83.66
1100-4312-0030-6100-0000	GENERAL SUPPLIES	209,400.00	205,162.42	0.00	4,237.58	97.98
Total WINTER OPERATIONS		329,100.00	305,299.51	0.00	23,800.49	92.77
TRAFFIC SAFETY						
1100-4312-0040-4300-0000	REPAIR/MAINTENANCE SERVICES	55,000.00	34,901.16	0.00	20,098.84	63.46
1100-4312-0040-6100-0000	GENERAL SUPPLIES	50,000.00	22,759.57	9,462.80	17,777.63	64.44
Total TRAFFIC SAFETY		105,000.00	57,660.73	9,462.80	37,876.47	63.93
STORM DRAINAGE						
1100-4312-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	2,500.00	74,848.86	31,500.00	(103,848.86)	4,253.95

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4312-0050-6100-0000	GENERAL SUPPLIES	12,000.00	36,343.37	0.00	(24,343.37)	302.86
Total STORM DRAINAGE		14,500.00	111,192.23	31,500.00	(128,192.23)	766.84
PAVEMENT						
1100-4312-0060-4300-0000	REPAIR/MAINTENANCE SERVICES	520,000.00	532,766.48	207,274.28	(220,040.76)	142.32
1100-4312-0060-6100-0000	GENERAL SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
Total PAVEMENT		525,000.00	532,766.48	207,274.28	(215,040.76)	140.96
FLEET MAINTENANCE						
1100-4312-0070-2450-0000	TRAINING/LICENSES/DUES	4,000.00	13,889.13	0.00	(9,889.13)	347.23
1100-4312-0070-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	2,200.00	604.78	0.00	1,595.22	27.49
1100-4312-0070-4300-0000	REPAIR/MAINTENANCE SERVICES	7,000.00	9,618.88	0.00	(2,618.88)	137.41
1100-4312-0070-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	400.00	1,562.69	0.00	(1,162.69)	390.67
1100-4312-0070-5800-0000	TRAVEL	0.00	1,924.42	0.00	(1,924.42)	100.00
1100-4312-0070-6100-0000	GENERAL SUPPLIES	224,000.00	268,968.09	0.00	(44,968.09)	120.08
1100-4312-0070-6400-0000	REFERENCE PUBLICATIONS	1,800.00	442.84	0.00	1,357.16	24.60
1100-4312-0070-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	22,000.00	20,944.06	0.00	1,055.94	95.20
1100-4312-0070-7520-0000	VEHICLES	17,450.00	18,101.47	0.00	(651.47)	103.73
1100-4312-0070-7600-0000	SOFTWARE	3,200.00	5,078.69	0.00	(1,878.69)	158.71
Total FLEET MAINTENANCE		282,050.00	341,135.05	0.00	(59,085.05)	120.95
BRIDGES						
1100-4313-0000-6100-0000	GENERAL SUPPLIES	3,500.00	0.00	0.00	3,500.00	0.00
Total BRIDGES		3,500.00	0.00	0.00	3,500.00	0.00
STREET LIGHTING						
1100-4316-0000-5300-0000	COMMUNICATIONS	1,120.00	567.90	0.00	552.10	50.71
1100-4316-0000-6220-0000	ELECTRICITY	108,120.00	86,080.86	0.00	22,039.14	79.62
Total STREET LIGHTING		109,240.00	86,648.76	0.00	22,591.24	79.32
HUMAN SERVICES						
1100-4441-0000-1100-0000	FULL TIME WAGES	93,030.00	93,122.91	0.00	(92.91)	100.10
1100-4441-0000-1125-0000	PART TIME WAGES 25-29	42,780.00	43,222.80	0.00	(442.80)	101.04
1100-4441-0000-2150-0000	LIFE & DISABILITY INSURANCE	1,740.00	1,180.32	0.00	559.68	67.83
1100-4441-0000-2200-0000	FICA & MEDICARE TAXES	10,390.00	10,220.85	0.00	169.15	98.37

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4441-0000-2301-0000	RETIREMENT: MUNICIPAL	12,840.00	12,830.67	0.00	9.33	99.93
1100-4441-0000-2450-0000	TRAINING/LICENSES/DUES	1,350.00	576.00	0.00	774.00	42.67
1100-4441-0000-2600-0000	WORKERS' COMPENSATION	240.00	245.44	0.00	(5.44)	102.27
1100-4441-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	1,100.00	1,057.56	0.00	42.44	96.14
1100-4441-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	1,090.00	617.27	0.00	472.73	56.63
1100-4441-0000-4410-0000	RENTAL:LAND/BUILDINGS	15,700.00	15,908.31	0.00	(208.31)	101.33
1100-4441-0000-5000-0000	OTHER PURCHASED SERVICES	200.00	2,918.78	0.00	(2,718.78)	1,459.39
1100-4441-0000-5300-0000	COMMUNICATIONS	900.00	870.99	0.00	29.01	96.78
1100-4441-0000-5335-0000	INFORMATION ACCESS	1,200.00	1,102.80	0.00	97.20	91.90
1100-4441-0000-5800-0000	TRAVEL	500.00	0.00	0.00	500.00	0.00
1100-4441-0000-5875-0000	MILEAGE	500.00	759.81	0.00	(259.81)	151.96
1100-4441-0000-6000-0000	OFFICE SUPPLIES	1,650.00	998.98	0.00	651.02	60.54
1100-4441-0000-6400-0000	REFERENCE PUBLICATIONS	350.00	351.00	0.00	(1.00)	100.29
Total HUMAN SERVICES		185,560.00	185,984.49	0.00	(424.49)	100.23
HS DIRECT ASSISTANCE						
1100-4442-0000-5900-0000	DIRECT ASSISTANCE: OTHER	9,500.00	4,135.00	0.00	5,365.00	43.53
1100-4442-0000-5901-0010	DIRECT ASSISTANCE:FOOD	2,000.00	0.00	0.00	2,000.00	0.00
1100-4442-0000-5902-0010	DIRECT ASSISTANCE:RENT	165,000.00	191,159.23	0.00	(26,159.23)	115.85
1100-4442-0000-5903-0010	DIRECT ASSISTANCE:FUEL	5,000.00	0.00	0.00	5,000.00	0.00
1100-4442-0000-5904-0010	DIRECT ASSISTANCE:MEDICAL	1,000.00	0.00	0.00	1,000.00	0.00
1100-4442-0000-5905-0010	DIRECT ASSISTANCE:UTILITIES	3,000.00	1,650.39	0.00	1,349.61	55.01
Total HS DIRECT ASSISTANCE		185,500.00	196,944.62	0.00	(11,444.62)	106.17
HS VENDOR PAYMENTS						
1100-4445-0000-5901-0000	SENIOR CITIZENS CENTER	63,750.00	63,750.00	0.00	0.00	100.00
1100-4445-0000-5902-0000	VISITING NURSES ALLIANCE-VT/NH	59,390.00	59,390.00	0.00	0.00	100.00
1100-4445-0000-5903-0000	HEADREST INC	50,000.00	50,000.00	0.00	0.00	100.00
1100-4445-0000-5904-0000	LISTEN INC	25,000.00	25,000.00	0.00	0.00	100.00
1100-4445-0000-5906-0000	WISE	15,000.00	15,000.00	0.00	0.00	100.00
1100-4445-0000-5907-0000	HIV/HCV RESOURCE CENTER	5,000.00	5,000.00	0.00	0.00	100.00
1100-4445-0000-5908-0000	WEST CENTRAL BEHAVIORAL HEALTH	18,000.00	18,000.00	0.00	0.00	100.00
1100-4445-0000-5909-0000	TRI COUNTY CAP INC	28,600.00	28,564.00	0.00	36.00	99.87
1100-4445-0000-5911-0000	GOOD NEIGHBOR HEALTH CLINIC	11,040.00	11,040.00	0.00	0.00	100.00
1100-4445-0000-5912-0000	UPPER VALLEY HAVEN, INC.	5,000.00	5,000.00	0.00	0.00	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4445-0000-5913-0000	TWIN PINES HOUSING TRUST	10,890.00	10,890.00	0.00	0.00	100.00
1100-4445-0000-5917-0000	VALLEY COURT DIVISION COURT DIVERSION PR	8,000.00	8,000.00	0.00	0.00	100.00
Total HS VENDOR PAYMENTS		299,670.00	299,634.00	0.00	36.00	99.99
RECREATION ARTS & PARKS						
1100-4520-0000-1100-0000	FULL TIME WAGES	383,930.00	384,225.02	0.00	(295.02)	100.08
1100-4520-0000-2150-0000	LIFE & DISABILITY INSURANCE	4,900.00	4,080.64	0.00	819.36	83.28
1100-4520-0000-2200-0000	FICA & MEDICARE TAXES	29,420.00	28,260.96	0.00	1,159.04	96.06
1100-4520-0000-2301-0000	RETIREMENT: MUNICIPAL	52,960.00	52,994.39	0.00	(34.39)	100.06
1100-4520-0000-2450-0000	TRAINING/LICENSES/DUES	1,770.00	1,440.00	0.00	330.00	81.36
1100-4520-0000-2600-0000	WORKERS' COMPENSATION	6,860.00	6,674.60	0.00	185.40	97.30
1100-4520-0000-2910-0000	UNIFORMS/CLOTHING	600.00	600.00	0.00	0.00	100.00
1100-4520-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	5,520.00	5,890.65	0.00	(370.65)	106.71
1100-4520-0000-5000-0000	OTHER PURCHASED SERVICES	9,050.00	10,712.16	0.00	(1,662.16)	118.37
1100-4520-0000-5300-0000	COMMUNICATIONS	510.00	492.80	0.00	17.20	96.63
1100-4520-0000-5400-0000	ADVERTISING	1,100.00	0.00	0.00	1,100.00	0.00
1100-4520-0000-5500-0000	OUTSIDE DUPLICATION	400.00	492.00	0.00	(92.00)	123.00
1100-4520-0000-5800-0000	TRAVEL	1,800.00	1.00	0.00	1,799.00	0.06
1100-4520-0000-5875-0000	MILEAGE	200.00	0.00	0.00	200.00	0.00
1100-4520-0000-6000-0000	OFFICE SUPPLIES	350.00	240.51	0.00	109.49	68.72
Total RECREATION ARTS & PARKS		499,370.00	496,104.73	0.00	3,265.27	99.35
RAP PROGRAMS						
1100-4520-0010-1200-0000	TEMPORARY PT WAGES	15,460.00	9,312.69	0.00	6,147.31	60.24
1100-4520-0010-1300-0000	OVERTIME WAGES	400.00	444.38	0.00	(44.38)	111.10
1100-4520-0010-2200-0000	FICA & MEDICARE TAXES	1,190.00	744.02	0.00	445.98	62.52
1100-4520-0010-2450-0000	TRAINING/LICENSES/DUES	950.00	1,009.75	0.00	(59.75)	106.29
1100-4520-0010-2600-0000	WORKERS' COMPENSATION	390.00	224.60	0.00	165.40	57.59
1100-4520-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	1,700.00	945.92	0.00	754.08	55.64
1100-4520-0010-4410-0000	RENTAL:LAND/BUILDINGS	42,510.00	43,355.64	0.00	(845.64)	101.99
1100-4520-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	150.00	0.00	0.00	150.00	0.00
1100-4520-0010-5000-0000	OTHER PURCHASED SERVICES	36,740.00	38,868.32	0.00	(2,128.32)	105.79
1100-4520-0010-6100-0000	GENERAL SUPPLIES	7,350.00	9,383.43	0.00	(2,033.43)	127.67
1100-4520-0010-6100-0030	PLAYGROUND/SPORTS SUPPLIES	9,150.00	9,018.25	0.00	131.75	98.56
1100-4520-0010-6260-0000	GASOLINE	1,030.00	1,336.43	0.00	(306.43)	129.75

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4520-0010-6265-0000	DIESEL FUEL	0.00	212.84	0.00	(212.84)	100.00
Total RAP PROGRAMS		117,020.00	114,856.27	0.00	2,163.73	98.15
DAY CAMP						
1100-4520-0020-1200-0000	TEMPORARY PT WAGES	74,380.00	67,702.77	0.00	6,677.23	91.02
1100-4520-0020-1300-0000	OVERTIME WAGES	5,000.00	1,574.18	0.00	3,425.82	31.48
1100-4520-0020-2200-0000	FICA & MEDICARE TAXES	6,080.00	5,302.12	0.00	777.88	87.21
1100-4520-0020-2450-0000	TRAINING/LICENSES/DUES	0.00	4,603.05	0.00	(4,603.05)	100.00
1100-4520-0020-2600-0000	WORKERS' COMPENSATION	1,980.00	1,657.01	0.00	322.99	83.69
1100-4520-0020-5000-0000	OTHER PURCHASED SERVICES	3,500.00	3,387.00	0.00	113.00	96.77
1100-4520-0020-5000-0020	REC CAMP: FIELD TRIPS	5,000.00	8,764.96	0.00	(3,764.96)	175.30
1100-4520-0020-5000-0030	REC CAMP: TRANSPORTATION	17,000.00	8,053.09	0.00	8,946.91	47.37
1100-4520-0020-5300-0000	COMMUNICATIONS	120.00	173.49	0.00	(53.49)	144.58
1100-4520-0020-5800-0000	TRAVEL	0.00	21.00	0.00	(21.00)	100.00
1100-4520-0020-5875-0000	MILEAGE	100.00	0.00	0.00	100.00	0.00
1100-4520-0020-6100-0000	GENERAL SUPPLIES	4,800.00	5,714.20	0.00	(914.20)	119.05
Total DAY CAMP		117,960.00	106,952.87	0.00	11,007.13	90.67
POOL						
1100-4520-0030-1200-0000	TEMPORARY PT WAGES	81,830.00	83,630.58	0.00	(1,800.58)	102.20
1100-4520-0030-1300-0000	OVERTIME WAGES	5,000.00	1,008.16	0.00	3,991.84	20.16
1100-4520-0030-2200-0000	FICA & MEDICARE TAXES	6,650.00	6,474.87	0.00	175.13	97.37
1100-4520-0030-2450-0000	TRAINING/LICENSES/DUES	1,730.00	1,602.49	0.00	127.51	92.63
1100-4520-0030-2600-0000	WORKERS' COMPENSATION	1,730.00	1,614.59	0.00	115.41	93.33
1100-4520-0030-2910-0000	UNIFORMS/CLOTHING	1,000.00	1,064.66	0.00	(64.66)	106.47
1100-4520-0030-4110-0000	WATER	3,000.00	3,573.03	0.00	(573.03)	119.10
1100-4520-0030-4120-0000	SEWER	4,500.00	6,563.13	0.00	(2,063.13)	145.85
1100-4520-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	23,350.00	8,077.79	36,505.00	(21,232.79)	190.93
1100-4520-0030-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	200.00	0.00	0.00	200.00	0.00
1100-4520-0030-5300-0000	COMMUNICATIONS	650.00	656.78	0.00	(6.78)	101.04
1100-4520-0030-6100-0000	GENERAL SUPPLIES	9,550.00	8,958.74	0.00	591.26	93.81
1100-4520-0030-6220-0000	ELECTRICITY	13,130.00	12,686.98	0.00	443.02	96.63
1100-4520-0030-6230-0000	BOTTLED GAS	1,440.00	1,356.86	0.00	83.14	94.23
1100-4520-0030-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	3,100.00	3,587.64	0.00	(487.64)	115.73
Total POOL		156,860.00	140,856.30	36,505.00	(20,501.30)	89.80

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
FARMERS MARKET						
1100-4520-0040-1200-0000	TEMPORARY PT WAGES	9,860.00	6,815.99	0.00	3,044.01	69.13
1100-4520-0040-2200-0000	FICA & MEDICARE TAXES	760.00	521.42	0.00	238.58	68.61
1100-4520-0040-2600-0000	WORKERS' COMPENSATION	250.00	164.27	0.00	85.73	65.71
1100-4520-0040-3210-0000	INSTRUCTIONAL PROGRAMS	7,500.00	0.00	0.00	7,500.00	0.00
1100-4520-0040-5000-0000	OTHER PURCHASED SERVICES	1,530.00	2,018.78	0.00	(488.78)	131.95
1100-4520-0040-5400-0000	ADVERTISING	50.00	0.00	0.00	50.00	0.00
1100-4520-0040-6100-0000	GENERAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
Total FARMERS MARKET		20,050.00	9,520.46	0.00	10,529.54	47.48
RAP PUBLIC PARKS						
1100-4520-0200-1100-0000	FULL TIME WAGES	68,640.00	68,615.16	0.00	24.84	99.96
1100-4520-0200-1200-0000	TEMPORARY PT WAGES	26,580.00	16,595.32	0.00	9,984.68	62.44
1100-4520-0200-1300-0000	OVERTIME WAGES	1,000.00	1,124.76	0.00	(124.76)	112.48
1100-4520-0200-2150-0000	LIFE & DISABILITY INSURANCE	700.00	688.82	0.00	11.18	98.40
1100-4520-0200-2200-0000	FICA & MEDICARE TAXES	9,460.00	6,420.86	0.00	3,039.14	67.87
1100-4520-0200-2301-0000	RETIREMENT: MUNICIPAL	9,610.00	9,620.05	0.00	(10.05)	100.10
1100-4520-0200-2450-0000	TRAINING/LICENSES/DUES	320.00	436.66	0.00	(116.66)	136.46
1100-4520-0200-2600-0000	WORKERS' COMPENSATION	3,140.00	2,071.65	0.00	1,068.35	65.98
1100-4520-0200-2910-0000	UNIFORMS/CLOTHING	1,000.00	965.49	0.00	34.51	96.55
1100-4520-0200-4110-0000	WATER	600.00	691.71	0.00	(91.71)	115.29
1100-4520-0200-4120-0000	SEWER	1,000.00	768.53	0.00	231.47	76.85
1100-4520-0200-4140-0000	LANDFILL: TIPPING FEES	1,400.00	2,062.96	0.00	(662.96)	147.35
1100-4520-0200-4300-0000	REPAIR/MAINTENANCE SERVICES	71,360.00	41,824.89	22,400.00	7,135.11	90.00
1100-4520-0200-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	200.00	0.00	0.00	200.00	0.00
1100-4520-0200-5000-0000	OTHER PURCHASED SERVICES	8,250.00	7,977.44	0.00	272.56	96.70
1100-4520-0200-5335-0000	INFORMATION ACCESS	4,800.00	2,971.18	0.00	1,828.82	61.90
1100-4520-0200-6100-0000	GENERAL SUPPLIES	16,700.00	29,148.91	0.00	(12,448.91)	174.54
1100-4520-0200-6220-0000	ELECTRICITY	4,200.00	1,246.75	0.00	2,953.25	29.68
1100-4520-0200-6230-0000	BOTTLED GAS	500.00	1,044.34	0.00	(544.34)	208.87
1100-4520-0200-6260-0000	GASOLINE	3,890.00	2,296.66	0.00	1,593.34	59.04
1100-4520-0200-6265-0000	DIESEL FUEL	700.00	1,182.24	0.00	(482.24)	168.89
1100-4520-0200-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	92,500.00	98,090.33	0.00	(5,590.33)	106.04
Total RAP PUBLIC PARKS		326,550.00	295,844.71	22,400.00	8,305.29	90.60

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
DPW PUBLIC PARKS						
1100-4520-0250-4140-0000	LANDFILL: TIPPING FEES	1,250.00	13.00	0.00	1,237.00	1.04
1100-4520-0250-4300-0000	REPAIR/MAINTENANCE SERVICES	2,000.00	714.11	0.00	1,285.89	93.18
1100-4520-0250-6100-0000	GENERAL SUPPLIES	33,000.00	21,612.99	0.00	11,387.01	65.49
1100-4520-0250-6220-0000	ELECTRICITY	3,220.00	751.93	0.00	2,468.07	23.35
1100-4520-0250-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,500.00	2,526.93	0.00	(1,026.93)	168.46
1100-4520-0250-7510-0000	MACHINERY/EQUIPMENT	20,000.00	27,476.19	0.00	(7,476.19)	137.38
Total DPW PUBLIC PARKS		60,970.00	53,095.15	0.00	7,874.85	89.88
LIBRARY						
1100-4550-0000-1100-0000	FULL TIME WAGES	745,110.00	749,228.29	0.00	(4,118.29)	100.55
1100-4550-0000-1115-0000	PART TIME WAGES 0-19	0.00	1,723.60	0.00	(1,723.60)	100.00
1100-4550-0000-1120-0000	PART TIME WAGES 20-24	53,590.00	14,184.03	0.00	39,405.97	26.47
1100-4550-0000-1125-0000	PART TIME WAGES 25-29	119,500.00	131,563.18	0.00	(12,063.18)	110.09
1100-4550-0000-1200-0000	TEMPORARY PT WAGES	84,020.00	90,425.59	0.00	(6,405.59)	107.62
1100-4550-0000-1300-0000	OVERTIME WAGES	1,000.00	269.28	0.00	730.72	26.93
1100-4550-0000-2150-0000	LIFE & DISABILITY INSURANCE	9,370.00	8,539.72	0.00	830.28	91.14
1100-4550-0000-2200-0000	FICA & MEDICARE TAXES	76,690.00	73,511.60	0.00	3,178.40	95.86
1100-4550-0000-2301-0000	RETIREMENT: MUNICIPAL	102,780.00	102,128.94	0.00	651.06	99.37
1100-4550-0000-2450-0000	TRAINING/LICENSES/DUES	9,600.00	6,921.72	0.00	2,678.28	72.10
1100-4550-0000-2600-0000	WORKERS' COMPENSATION	3,540.00	3,518.76	0.00	21.24	99.40
1100-4550-0000-3000-0000	LEGAL SERVICES	2,000.00	454.48	0.00	1,545.52	22.72
1100-4550-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	11,030.00	13,343.67	0.00	(2,313.67)	120.98
1100-4550-0000-4110-0000	WATER	2,000.00	2,118.48	0.00	(118.48)	105.92
1100-4550-0000-4120-0000	SEWER	1,500.00	1,966.66	0.00	(466.66)	131.11
1100-4550-0000-4225-0000	LAWN CARE/SNOW PLOWING	20,500.00	21,359.00	0.00	(859.00)	104.19
1100-4550-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	25,500.00	54,709.04	0.00	(29,209.04)	198.79
1100-4550-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	3,200.00	3,289.23	0.00	(89.23)	102.79
1100-4550-0000-5000-0000	OTHER PURCHASED SERVICES	15,900.00	17,798.93	0.00	(1,898.93)	111.94
1100-4550-0000-5300-0000	COMMUNICATIONS	2,470.00	2,570.17	0.00	(100.17)	104.06
1100-4550-0000-5335-0000	INFORMATION ACCESS	6,900.00	6,013.45	0.00	886.55	87.15
1100-4550-0000-5400-0000	ADVERTISING	1,000.00	319.40	0.00	680.60	31.94
1100-4550-0000-5800-0000	TRAVEL	17,150.00	4,878.07	0.00	12,271.93	28.44
1100-4550-0000-5875-0000	MILEAGE	1,250.00	1,231.47	0.00	18.53	98.52

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4550-0000-6000-0000	OFFICE SUPPLIES	2,500.00	2,201.68	0.00	298.32	88.07
1100-4550-0000-6100-0000	GENERAL SUPPLIES	20,000.00	26,194.51	0.00	(6,194.51)	130.97
1100-4550-0000-6220-0000	ELECTRICITY	87,910.00	74,153.77	0.00	13,756.23	84.35
1100-4550-0000-6230-0000	BOTTLED GAS	1,230.00	3,869.24	0.00	(2,639.24)	314.57
1100-4550-0000-6240-0000	FUEL OIL	2,500.00	1,738.52	0.00	761.48	69.54
1100-4550-0000-6400-0010	BOOKS/PERIODICALS/AUDIO/VISUAL SUPPLIES	50,000.00	49,156.44	0.00	843.56	98.31
1100-4550-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	35,000.00	20,585.40	0.00	14,414.60	58.82
Total LIBRARY		1,514,740.00	1,489,966.32	0.00	24,773.68	98.37
PATRIOTIC PURPOSES						
1100-4583-0000-5000-0000	OTHER PURCHASED SERVICES	12,000.00	13,000.00	0.00	(1,000.00)	108.33
Total PATRIOTIC PURPOSES		12,000.00	13,000.00	0.00	(1,000.00)	108.33
ARTS & CULTURE						
1100-4589-0010-5000-0000	OTHER PURCHASED SERVICES	8,000.00	6,345.15	0.00	1,654.85	79.31
Total ARTS & CULTURE		8,000.00	6,345.15	0.00	1,654.85	79.31
RAP OUTSIDE FUNDING SUPPORT						
1100-4589-1000-5000-0040	LEBANON OUTING CLUB	40,000.00	40,000.00	0.00	0.00	100.00
1100-4589-1000-5000-0050	GREATER LEBANON YOUTH HOCKEY ASSOCIATION	3,730.00	3,730.00	0.00	0.00	100.00
1100-4589-1000-5000-0060	LEBANON YOUTH BASEBALL	1,500.00	1,500.00	0.00	0.00	100.00
Total RAP OUTSIDE FUNDING SUPPORT		45,230.00	45,230.00	0.00	0.00	100.00
CONSERVATION						
1100-4611-0000-1200-0000	TEMPORARY PT WAGES	5,000.00	2,842.65	0.00	2,157.35	56.85
1100-4611-0000-2200-0000	FICA & MEDICARE TAXES	390.00	217.46	0.00	172.54	55.76
1100-4611-0000-2450-0000	TRAINING/LICENSES/DUES	1,200.00	50.00	0.00	1,150.00	4.17
1100-4611-0000-2600-0000	WORKERS' COMPENSATION	130.00	68.53	0.00	61.47	52.72
1100-4611-0000-5000-0000	OTHER PURCHASED SERVICES	3,150.00	5,943.72	0.00	(2,793.72)	188.69
1100-4611-0000-5875-0000	MILEAGE	260.00	0.00	0.00	260.00	0.00
1100-4611-0000-6100-0000	GENERAL SUPPLIES	980.00	459.61	0.00	520.39	46.90
1100-4611-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,000.00	440.38	0.00	559.62	44.04
Total CONSERVATION		12,110.00	10,022.35	0.00	2,087.65	82.76
PRINCIPAL-LONG TERM BONDS/NOTES						

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4711-0000-9819-0000	NHMBB03C	55,660.00	55,660.00	0.00	0.00	100.00
1100-4711-0000-9820-0000	NHMBB04B	172,150.00	172,143.00	0.00	7.00	100.00
1100-4711-0000-9821-0000	NHMBB05B	225,000.00	225,000.00	0.00	0.00	100.00
1100-4711-0000-9822-0000	NHMBB06A	220,000.00	220,000.00	0.00	0.00	100.00
1100-4711-0000-9823-0000	NHMBB07B	298,600.00	298,600.00	0.00	0.00	100.00
1100-4711-0000-9824-0000	NHMBB08A	69,530.00	69,525.05	0.00	4.95	99.99
1100-4711-0000-9825-0000	NHMBB09C	121,000.00	121,000.00	0.00	0.00	100.00
1100-4711-0000-9826-0000	NHMBB10B	197,370.00	197,370.00	0.00	0.00	100.00
1100-4711-0000-9827-0000	NHMBB11B	170,000.00	170,000.00	0.00	0.00	100.00
1100-4711-0000-9828-0000	NHMBB12B	20,360.00	20,360.00	0.00	0.00	100.00
1100-4711-0000-9829-0001	NHMBB14A	65,000.00	65,000.00	0.00	0.00	100.00
1100-4711-0000-9830-0000	NHMBB16B	90,000.00	90,000.00	0.00	0.00	100.00
1100-4711-0000-9831-0000	NHMBB17B	115,000.00	115,000.00	0.00	0.00	100.00
1100-4711-0000-9832-0000	NHMBB18B	164,000.00	164,000.00	0.00	0.00	100.00
1100-4711-0000-9833-0000	NHMBB20B	408,810.00	408,804.24	0.00	5.76	100.00
1100-4711-0000-9834-0000	NHMBB20A	375,000.00	375,000.00	0.00	0.00	100.00
1100-4711-0000-9835-0000	NHMBB21C	67,000.00	67,000.00	0.00	0.00	100.00
1100-4711-0000-9836-0000	NHMBB22C	96,720.00	96,711.63	0.00	8.37	99.99
Total PRINCIPAL-LONG TERM BONDS/NOTES		2,931,200.00	2,931,173.92	0.00	26.08	100.00
PRINCIPAL-STATE REVOLVING FUND NOTES						
1100-4711-0010-9801-0010	CS-333092-05 CSO	74,040.00	74,035.36	0.00	4.64	99.99
1100-4711-0010-9802-0010	CS-333092-07 CSO	55,750.00	55,747.07	0.00	2.93	99.99
1100-4711-0010-9803-0010	CS-333092-08 CSO	56,000.00	56,000.00	0.00	0.00	100.00
1100-4711-0010-9804-0010	CS-330092-10 CSO	32,780.00	32,772.73	0.00	7.27	99.98
1100-4711-0010-9805-0010	1321010-02 CSO	35,600.00	35,596.86	0.00	3.14	99.99
1100-4711-0010-9806-0010	CS-330092-11 CSO	202,040.00	202,036.08	0.00	3.92	100.00
1100-4711-0010-9807-0010	CS-330092-12 CSO	62,210.00	62,206.47	0.00	3.53	99.99
1100-4711-0010-9808-0010	DWGT-17	2,800.00	2,791.33	0.00	8.67	99.69
1100-4711-0010-9809-0010	CS-330092-14 CSO	31,560.00	31,552.00	0.00	8.00	99.97
1100-4711-0010-9811-0010	SRF MIRACLE MILE ROADWAY	45,000.00	0.00	0.00	45,000.00	0.00
Total PRINCIPAL-STATE REVOLVING FUND NOTES		597,780.00	552,737.90	0.00	45,042.10	92.47
INTEREST-LONG TERM BONDS/NOTES						
1100-4721-0000-9819-0000	NHMBB03C	1,740.00	1,735.40	0.00	4.60	99.74

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
1100-4721-0000-9820-0000	NHMBB04B	12,810.00	12,803.30	0.00	6.70	99.95
1100-4721-0000-9821-0000	NHMBB05B	19,820.00	19,812.50	0.00	7.50	99.96
1100-4721-0000-9822-0000	NHMBB06A	19,420.00	19,415.00	0.00	5.00	99.97
1100-4721-0000-9823-0000	NHMBB07B	27,920.00	27,917.50	0.00	2.50	99.99
1100-4721-0000-9824-0000	NHMBB08A	13,090.00	13,087.93	0.00	2.07	99.98
1100-4721-0000-9825-0000	NHMBB09C	31,340.00	31,335.92	0.00	4.08	99.99
1100-4721-0000-9826-0000	NHMBB10B	63,890.00	63,888.12	0.00	1.88	100.00
1100-4721-0000-9827-0000	NHMBB11B	61,200.00	54,073.36	0.00	7,126.64	88.36
1100-4721-0000-9828-0000	NHMBB12B	7,270.00	4,679.41	0.00	2,590.59	64.37
1100-4721-0000-9829-0001	NHMBB14A	6,630.00	6,630.00	0.00	0.00	100.00
1100-4721-0000-9830-0000	NHMBB16B	42,670.00	42,664.50	0.00	5.50	99.99
1100-4721-0000-9831-0000	NHMBB17B	55,780.00	55,780.00	0.00	0.00	100.00
1100-4721-0000-9832-0000	NHMBB18B	95,540.00	95,534.00	0.00	6.00	99.99
1100-4721-0000-9833-0000	NHMBB20B	237,730.00	237,730.65	0.00	(0.65)	100.00
1100-4721-0000-9834-0000	NHMBB20A	236,800.00	236,797.52	0.00	2.48	100.00
1100-4721-0000-9835-0000	NHMBB21C	47,540.00	47,535.00	0.00	5.00	99.99
1100-4721-0000-9836-0000	NHMBB22C	102,010.00	102,007.95	0.00	2.05	100.00
Total INTEREST-LONG TERM BONDS/NOTES		1,083,200.00	1,073,428.06	0.00	9,771.94	99.10
INTEREST-STATE REVOLVING FUND NOTES						
1100-4721-0010-9801-0010	CS-333092-05 CSO	27,630.00	27,624.07	0.00	5.93	99.98
1100-4721-0010-9802-0010	CS-333092-07 CSO	15,610.00	15,609.17	0.00	0.83	99.99
1100-4721-0010-9803-0010	CS-333092-08 CSO	15,680.00	15,680.00	0.00	0.00	100.00
1100-4721-0010-9804-0010	CS-333092-10 CSO	13,300.00	13,292.62	0.00	7.38	99.94
1100-4721-0010-9805-0010	1321010-02 CSO	10,310.00	10,311.70	0.00	(1.70)	100.02
1100-4721-0010-9806-0010	CS-330092-11 CSO	72,740.00	72,733.27	0.00	6.73	99.99
1100-4721-0010-9807-0010	CS-330092-12 CSO	22,400.00	22,394.33	0.00	5.67	99.97
1100-4721-0010-9808-0010	DWGT-17	1,510.00	1,504.45	0.00	5.55	99.63
1100-4721-0010-9809-0010	CS-333092-14 CSO	11,990.00	11,989.76	0.00	0.24	100.00
Total INTEREST-STATE REVOLVING FUND NOTES		191,170.00	191,139.37	0.00	30.63	99.98
TRANSFERS TO SPECIAL REVENUE FUNDS						
1100-4912-0000-9100-0002	LEBANON OPEN SPACE TRUST	0.00	2,087.65	0.00	(2,087.65)	100.00
1100-4912-0000-9100-0003	HERITAGE FUND	400.00	400.00	0.00	0.00	100.00
1100-4912-0000-9100-0005	EMERGENCY MANAGEMENT FUND-EQUIPMENT	25,000.00	25,000.00	0.00	0.00	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON
Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
Total TRANSFERS TO SPECIAL REVENUE FUNDS		25,400.00	27,487.65	0.00	(2,087.65)	108.22
TRANSFERS TO PROPRIETARY FUNDS-WATER						
1100-4914-0050-9100-0001	FIRE PROTECTION: HYDRANTS	276,500.00	276,500.00	0.00	0.00	100.00
Total TRANSFERS TO PROPRIETARY FUNDS-WATE		276,500.00	276,500.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL RESERVE FUNDS						
1100-4915-0000-9600-0001	FIRE EQUIPMENT	325,000.00	325,000.00	0.00	0.00	100.00
1100-4915-0000-9600-0002	DPW VEHICLES/EQUIPMENT	450,000.00	450,000.00	0.00	0.00	100.00
1100-4915-0000-9600-0003	RECREATION EQUIPMENT/VEHICLES	20,000.00	20,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL RESERVE FUNDS		795,000.00	795,000.00	0.00	0.00	100.00
TRANSFERS TO NON-EXPENDABLE TRUST FUNDS						
1100-4918-0000-9106-0000	LIBRARY BOARD OF TRUSTEES	0.00	24,773.68	0.00	(24,773.68)	100.00
Total TRANSFERS TO NON-EXPENDABLE TRUST FI		0.00	24,773.68	0.00	(24,773.68)	100.00
TOTAL GENERAL FUND		38,460,840.00	36,240,728.39	1,113,596.55	1,106,515.06	97.12
SOLID WASTE FUND						
GROUP INSURANCE						
2108-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	174,500.00	139,798.87	0.00	34,701.13	80.11
2108-4155-0020-2200-0000	FICA & MEDICARE TAXES	0.00	68.88	0.00	(68.88)	100.00
Total GROUP INSURANCE		174,500.00	139,867.75	0.00	34,632.25	80.15
EMPLOYEE BENEFITS NOT ALLOCATED						
2108-4155-0030-2200-0000	FICA & MEDICARE TAXES	0.00	513.94	0.00	(513.94)	100.00
2108-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	40,000.00	30,718.06	0.00	9,281.94	76.80
2108-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	5,000.00	10,402.44	0.00	(5,402.44)	208.05
Total EMPLOYEE BENEFITS NOT ALLOCATED		45,000.00	41,634.44	0.00	3,365.56	92.52
SOLID WASTE ADMINISTRATION						
2108-4321-0000-1100-0000	FULL TIME WAGES	106,280.00	91,412.35	0.00	14,867.65	86.01
2108-4321-0000-2150-0000	LIFE & DISABILITY INSURANCE	1,080.00	1,059.00	0.00	21.00	98.06
2108-4321-0000-2200-0000	FICA & MEDICARE TAXES	8,180.00	6,462.83	0.00	1,717.17	79.01
2108-4321-0000-2301-0000	RETIREMENT: MUNICIPAL	14,670.00	12,609.47	0.00	2,060.53	85.95

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
2108-4321-0000-2450-0000	TRAINING/LICENSES/DUES	1,770.00	5,407.00	0.00	(3,637.00)	305.48
2108-4321-0000-2600-0000	WORKERS' COMPENSATION	190.00	304.67	0.00	(114.67)	160.35
2108-4321-0000-2910-0000	UNIFORMS/CLOTHING	550.00	550.00	0.00	0.00	100.00
2108-4321-0000-3000-0000	LEGAL SERVICES	5,000.00	3,034.10	0.00	1,965.90	60.68
2108-4321-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	450.00	0.00	0.00	450.00	0.00
2108-4321-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	10,000.00	7,000.00	0.00	3,000.00	70.00
2108-4321-0000-5000-0000	OTHER PURCHASED SERVICES	187,000.00	174,461.20	0.00	12,538.80	93.77
2108-4321-0000-5200-0000	PROPERTY/LIABILITY	10,510.00	10,661.68	0.00	(151.68)	101.44
2108-4321-0000-5300-0000	COMMUNICATIONS	2,270.00	2,299.13	0.00	(29.13)	101.28
2108-4321-0000-5335-0000	INFORMATION ACCESS	1,220.00	2,910.32	0.00	(1,690.32)	238.55
2108-4321-0000-5400-0000	ADVERTISING	7,000.00	4,698.70	0.00	2,301.30	67.12
2108-4321-0000-6000-0000	OFFICE SUPPLIES	2,500.00	6,376.96	0.00	(3,876.96)	255.08
2108-4321-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	18,900.00	14,496.12	47,425.50	(43,021.62)	228.15
Total SOLID WASTE ADMINISTRATION		377,570.00	343,743.53	47,425.50	(13,599.03)	91.68
LANDFILL OPERATIONS						
2108-4324-0010-1100-0000	FULL TIME WAGES	343,620.00	315,553.48	0.00	28,066.52	91.83
2108-4324-0010-1200-0000	TEMPORARY PT WAGES	44,660.00	13,377.29	0.00	31,282.71	29.95
2108-4324-0010-1300-0000	OVERTIME WAGES	60,000.00	120,686.12	0.00	(60,686.12)	201.14
2108-4324-0010-2150-0000	LIFE & DISABILITY INSURANCE	3,420.00	3,208.03	0.00	211.97	93.80
2108-4324-0010-2200-0000	FICA & MEDICARE TAXES	35,790.00	33,630.88	0.00	2,159.12	93.97
2108-4324-0010-2301-0000	RETIREMENT: MUNICIPAL	58,700.00	60,147.05	0.00	(1,447.05)	102.47
2108-4324-0010-2450-0000	TRAINING/LICENSES/DUES	8,000.00	8,782.32	0.00	(782.32)	109.78
2108-4324-0010-2450-0010	CERTIFICATIONS	2,060.00	2,919.00	0.00	(859.00)	141.70
2108-4324-0010-2600-0000	WORKERS' COMPENSATION	12,240.00	8,558.81	0.00	3,681.19	69.92
2108-4324-0010-2910-0000	UNIFORMS/CLOTHING	4,470.00	3,662.00	0.00	808.00	81.92
2108-4324-0010-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	3,000.00	2,544.73	0.00	455.27	84.82
2108-4324-0010-3400-0000	TECHNICAL/ENGINEERING SERVICES	134,000.00	114,974.52	2,686.30	16,339.18	89.02
2108-4324-0010-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	6,000.00	17,559.35	1,248.40	(12,807.75)	313.46
2108-4324-0010-4110-0000	WATER	1,840.00	1,842.24	0.00	(2.24)	100.12
2108-4324-0010-4120-0000	SEWER	92,600.00	109,300.48	0.00	(16,700.48)	118.04
2108-4324-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	160,500.00	137,400.07	16,569.55	6,530.38	95.93
2108-4324-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	127,000.00	139,942.38	0.00	(12,942.38)	110.19
2108-4324-0010-5000-0000	OTHER PURCHASED SERVICES	72,300.00	63,293.60	28,350.00	(19,343.60)	126.75
2108-4324-0010-5800-0000	TRAVEL	200.00	0.00	0.00	200.00	0.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
2108-4324-0010-5875-0000	MILEAGE	0.00	1,472.05	0.00	(1,472.05)	100.00
2108-4324-0010-6100-0000	GENERAL SUPPLIES	167,000.00	152,997.46	0.00	14,002.54	91.71
2108-4324-0010-6220-0000	ELECTRICITY	20,450.00	21,895.84	0.00	(1,445.84)	107.07
2108-4324-0010-6230-0000	BOTTLED GAS	400.00	0.00	0.00	400.00	0.00
2108-4324-0010-6240-0000	FUEL OIL	23,200.00	18,629.61	0.00	4,570.39	80.30
2108-4324-0010-6260-0000	GASOLINE	2,500.00	976.41	0.00	1,523.59	39.06
2108-4324-0010-6265-0000	DIESEL FUEL	149,120.00	96,005.31	0.00	53,114.69	64.38
2108-4324-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	3,500.00	7,276.67	0.00	(3,776.67)	207.90
2108-4324-0010-7510-0000	MACHINERY/EQUIPMENT	20,000.00	0.00	22,019.00	(2,019.00)	110.10
Total LANDFILL OPERATIONS		1,556,570.00	1,456,635.70	70,873.25	29,061.05	98.13
RECYCLING						
2108-4324-0030-1100-0000	FULL TIME WAGES	108,070.00	88,417.23	0.00	19,652.77	81.81
2108-4324-0030-1300-0000	OVERTIME WAGES	16,500.00	22,292.59	0.00	(5,792.59)	135.11
2108-4324-0030-2150-0000	LIFE & DISABILITY INSURANCE	1,100.00	896.90	0.00	203.10	81.54
2108-4324-0030-2200-0000	FICA & MEDICARE TAXES	9,650.00	8,118.26	0.00	1,531.74	84.13
2108-4324-0030-2301-0000	RETIREMENT: MUNICIPAL	17,230.00	15,310.59	0.00	1,919.41	88.86
2108-4324-0030-2450-0000	TRAINING/LICENSES/DUES	1,000.00	1,404.48	0.00	(404.48)	140.45
2108-4324-0030-2600-0000	WORKERS' COMPENSATION	3,290.00	2,673.08	0.00	616.92	81.25
2108-4324-0030-2910-0000	UNIFORMS/CLOTHING	1,490.00	745.00	0.00	745.00	50.00
2108-4324-0030-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	700.00	367.34	0.00	332.66	52.48
2108-4324-0030-4110-0000	WATER	1,600.00	1,162.88	0.00	437.12	72.68
2108-4324-0030-4120-0000	SEWER	650.00	279.73	0.00	370.27	43.04
2108-4324-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	15,000.00	8,884.06	0.00	6,115.94	76.64
2108-4324-0030-5000-0000	OTHER PURCHASED SERVICES	37,500.00	21,335.58	0.00	16,164.42	56.89
2108-4324-0030-5000-0115	TIRES	0.00	5,214.60	0.00	(5,214.60)	100.00
2108-4324-0030-5300-0000	COMMUNICATIONS	5,000.00	0.00	0.00	5,000.00	0.00
2108-4324-0030-5800-0000	TRAVEL	100.00	0.00	0.00	100.00	0.00
2108-4324-0030-5875-0000	MILEAGE	200.00	0.00	0.00	200.00	0.00
2108-4324-0030-6100-0000	GENERAL SUPPLIES	10,000.00	10,611.06	0.00	(611.06)	106.11
2108-4324-0030-6220-0000	ELECTRICITY	9,940.00	(1,027.56)	0.00	10,967.56	(10.34)
2108-4324-0030-6230-0000	BOTTLED GAS	7,200.00	4,129.28	0.00	3,070.72	57.35
2108-4324-0030-6265-0000	DIESEL FUEL	9,320.00	3,949.59	0.00	5,370.41	42.38
2108-4324-0030-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	500.00	0.00	0.00	500.00	0.00
Total RECYCLING		256,040.00	194,764.69	0.00	61,275.31	77.07

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
HAZARDOUS WASTE						
2108-4325-0020-5000-0000	OTHER PURCHASED SERVICES	40,500.00	35,875.10	0.00	4,624.90	88.58
2108-4325-0020-5000-0135	ELECTRONICS	0.00	1,119.29	0.00	(1,119.29)	100.00
2108-4325-0020-5000-0140	FREON	0.00	4,607.67	0.00	(4,607.67)	100.00
2108-4325-0020-5000-0145	FLUORESCENT BULBS/LAMPS	0.00	77.83	0.00	(77.83)	100.00
2108-4325-0020-5000-0165	PRESSURIZED VESSELS	0.00	463.00	0.00	(463.00)	100.00
Total HAZARDOUS WASTE		40,500.00	42,142.89	0.00	(1,642.89)	104.06
PRINCIPAL-LONG TERM BONDS/NOTES						
2108-4711-0000-9828-0000	NHMBB12B	295,000.00	295,000.00	0.00	0.00	100.00
Total PRINCIPAL-LONG TERM BONDS/NOTES		295,000.00	295,000.00	0.00	0.00	100.00
INTEREST-LONG TERM BONDS/NOTES						
2108-4721-0000-9828-0000	NHMBB12B	1,600.00	1,600.00	0.00	0.00	100.00
Total INTEREST-LONG TERM BONDS/NOTES		1,600.00	1,600.00	0.00	0.00	100.00
TRANSFERS TO GENERAL FUND						
2108-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	350,210.00	350,210.00	0.00	0.00	100.00
2108-4911-0000-9100-0015	HOST COMMUNITY FEE	550,000.00	550,000.00	0.00	0.00	100.00
2108-4911-0000-9100-0017	COMPUTER SERVICES	29,540.00	29,540.00	0.00	0.00	100.00
Total TRANSFERS TO GENERAL FUND		929,750.00	929,750.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL PROJECT FUNDS						
2108-4913-0000-9300-0031	LANDFILL PHASE 3-4 DESIGN & PERMITTING	500,000.00	500,000.00	0.00	0.00	100.00
2108-4913-0000-9300-0032	LANDFILL GAS & COLLECTION	144,700.00	144,700.00	0.00	0.00	100.00
2108-4913-0000-9300-0043	LANDFILL EQUIPMENT	255,000.00	255,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL PROJECT FUNDS		899,700.00	899,700.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL RESERVE FUNDS						
2108-4915-0000-9600-0015	CLOSEOUT/LTMM SECURED LANDFILL CAPITAL R	295,000.00	304,103.00	0.00	(9,103.00)	103.09
2108-4915-0000-9600-0016	LTMM UNSECURED LANDFILL CAPITAL RESERVE	40,000.00	40,000.00	0.00	0.00	100.00
2108-4915-0000-9600-0017	TRNS CR: ACCRUED BENEFITS LIABILITY	5,000.00	5,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL RESERVE FUNDS		340,000.00	349,103.00	0.00	(9,103.00)	102.68

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
TOTAL SOLID WASTE FUND		4,916,230.00	4,693,942.00	118,298.75	103,989.25	97.88%
WATER FUND						
GROUP INSURANCE						
2110-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	181,000.00	132,488.28	0.00	48,511.72	73.20
2110-4155-0020-2200-0000	FICA & MEDICARE TAXES	450.00	248.79	0.00	201.21	55.29
Total GROUP INSURANCE		181,450.00	132,737.07	0.00	48,712.93	73.15
EMPLOYEE BENEFITS NOT ALLOCATED						
2110-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	37,750.00	31,000.00	0.00	6,750.00	82.12
2110-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	2,500.00	1,730.90	0.00	769.10	69.24
Total EMPLOYEE BENEFITS NOT ALLOCATED		40,250.00	32,730.90	0.00	7,519.10	81.32
SICK LEAVE PAYOUT						
2110-4155-0040-2200-0000	FICA & MEDICARE TAXES	0.00	292.21	0.00	(292.21)	100.00
2110-4155-0040-2600-0000	WORKERS' COMPENSATION	0.00	61.84	0.00	(61.84)	100.00
2110-4155-0040-2900-0000	SICK PAYOUT	0.00	3,865.20	0.00	(3,865.20)	100.00
Total SICK LEAVE PAYOUT		0.00	4,219.25	0.00	(4,219.25)	100.00
WATER INSTALLATION MAINTENANCE						
2110-4312-0075-2450-0000	TRAINING/LICENSES/DUES	700.00	747.44	0.00	(47.44)	106.78
2110-4312-0075-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	500.00	253.53	0.00	246.47	50.71
2110-4312-0075-4300-0000	REPAIR/MAINTENANCE SERVICES	500.00	20.39	0.00	479.61	4.08
2110-4312-0075-5000-0000	OTHER PURCHASED SERVICES	65,400.00	22,829.28	43,932.00	(1,361.28)	101.29
2110-4312-0075-5800-0000	TRAVEL	100.00	0.00	0.00	100.00	0.00
2110-4312-0075-6100-0000	GENERAL SUPPLIES	15,000.00	11,829.13	0.00	3,170.87	78.86
2110-4312-0075-6260-0000	GASOLINE	2,000.00	1,995.10	0.00	4.90	99.76
2110-4312-0075-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,000.00	85.71	0.00	914.29	8.57
Total WATER INSTALLATION MAINTENANCE		85,200.00	37,760.58	43,932.00	3,507.42	62.07
WATER LINE INSTALLATION MAINTENANCE						
2110-4312-0080-2450-0000	TRAINING/LICENSES/DUES	3,000.00	1,619.50	0.00	1,380.50	53.98
2110-4312-0080-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	1,000.00	255.51	0.00	744.49	25.55
2110-4312-0080-4140-0000	LANDFILL: TIPPING FEES	200.00	50.00	0.00	150.00	25.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
2110-4312-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	22,000.00	20,950.00	0.00	1,050.00	95.23
2110-4312-0080-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	500.00	0.00	0.00	500.00	0.00
2110-4312-0080-5000-0000	OTHER PURCHASED SERVICES	1,000.00	1,371.79	0.00	(371.79)	137.18
2110-4312-0080-5300-0000	COMMUNICATIONS	1,400.00	1,186.60	0.00	213.40	84.76
2110-4312-0080-5335-0000	INFORMATION ACCESS	730.00	1,109.07	0.00	(379.07)	151.93
2110-4312-0080-5400-0000	ADVERTISING	500.00	0.00	0.00	500.00	0.00
2110-4312-0080-5800-0000	TRAVEL	200.00	0.00	0.00	200.00	0.00
2110-4312-0080-6100-0000	GENERAL SUPPLIES	45,000.00	38,286.67	38,361.56	(31,648.23)	133.95
2110-4312-0080-6220-0000	ELECTRICITY	300.00	180.63	0.00	119.37	60.21
2110-4312-0080-6240-0000	FUEL OIL	2,280.00	0.00	0.00	2,280.00	0.00
2110-4312-0080-6260-0000	GASOLINE	8,200.00	1,502.66	0.00	6,697.34	18.33
2110-4312-0080-6265-0000	DIESEL FUEL	4,660.00	5,437.53	0.00	(777.53)	116.69
2110-4312-0080-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	3,500.00	2,777.48	0.00	722.52	79.36
Total WATER LINE INSTALLATION MAINTENANCE		94,470.00	74,727.44	38,361.56	(18,619.00)	86.16
WATER DISTRIBUTION AND TREATMENT						
2110-4335-0000-1100-0000	FULL TIME WAGES	591,190.00	532,975.17	0.00	58,214.83	90.15
2110-4335-0000-1100-0000-2301	FULL TIME WAGES	0.00	86.92	0.00	(86.92)	100.00
2110-4335-0000-1200-0000	TEMPORARY PT WAGES	0.00	66,403.48	0.00	(66,403.48)	100.00
2110-4335-0000-1300-0000	OVERTIME WAGES	53,570.00	51,679.97	0.00	1,890.03	96.47
2110-4335-0000-2150-0000	LIFE & DISABILITY INSURANCE	5,810.00	5,340.28	0.00	469.72	91.92
2110-4335-0000-2200-0000	FICA & MEDICARE TAXES	49,770.00	48,595.01	0.00	1,174.99	97.64
2110-4335-0000-2200-0000-2301	FICA & MEDICARE TAXES	0.00	6.40	0.00	(6.40)	100.00
2110-4335-0000-2301-0000	RETIREMENT: MUNICIPAL	84,710.00	77,433.29	0.00	7,276.71	91.41
2110-4335-0000-2301-0000-2301	RETIREMENT: MUNICIPAL	0.00	11.76	0.00	(11.76)	100.00
2110-4335-0000-2450-0000	TRAINING/LICENSES/DUES	7,870.00	2,956.07	0.00	4,913.93	37.56
2110-4335-0000-2600-0000	WORKERS' COMPENSATION	10,740.00	11,614.45	0.00	(874.45)	108.14
2110-4335-0000-2600-0000-2301	WORKERS' COMPENSATION	0.00	3.45	0.00	(3.45)	100.00
2110-4335-0000-2910-0000	UNIFORMS/CLOTHING	5,770.00	5,019.00	0.00	751.00	86.98
2110-4335-0000-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	3,000.00	1,533.45	0.00	1,466.55	51.12
2110-4335-0000-3000-0000	LEGAL SERVICES	3,000.00	454.48	0.00	2,545.52	15.15
2110-4335-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	7,700.00	3,526.20	9,298.50	(5,124.70)	166.55
2110-4335-0000-4120-0000	SEWER	6,260.00	5,532.74	0.00	727.26	88.38
2110-4335-0000-4140-0000	LANDFILL: TIPPING FEES	500.00	179.70	0.00	320.30	35.94
2110-4335-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	86,940.00	82,997.88	1,106.90	2,835.22	96.96

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
2110-4335-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	500.00	0.00	0.00	500.00	0.00
2110-4335-0000-5000-0000	OTHER PURCHASED SERVICES	55,220.00	16,228.46	0.00	38,991.54	29.39
2110-4335-0000-5200-0000	PROPERTY/LIABILITY	21,220.00	21,526.18	0.00	(306.18)	101.44
2110-4335-0000-5300-0000	COMMUNICATIONS	4,090.00	2,114.16	0.00	1,975.84	51.69
2110-4335-0000-5335-0000	INFORMATION ACCESS	16,900.00	17,662.38	0.00	(762.38)	104.51
2110-4335-0000-5400-0000	ADVERTISING	1,000.00	229.60	0.00	770.40	22.96
2110-4335-0000-5800-0000	TRAVEL	200.00	0.00	0.00	200.00	0.00
2110-4335-0000-6000-0000	OFFICE SUPPLIES	1,000.00	1,172.74	0.00	(172.74)	117.27
2110-4335-0000-6100-0000	GENERAL SUPPLIES	30,000.00	40,960.91	665.68	(11,626.59)	119.71
2110-4335-0000-6100-0010	LAB SUPPLIES/CHEMICALS	303,160.00	267,462.22	17,452.78	18,245.00	94.45
2110-4335-0000-6220-0000	ELECTRICITY	236,970.00	156,031.77	0.00	80,938.23	65.84
2110-4335-0000-6230-0000	BOTTLED GAS	19,260.00	12,394.46	0.00	6,865.54	64.35
2110-4335-0000-6260-0000	GASOLINE	4,100.00	3,435.17	0.00	664.83	83.78
2110-4335-0000-6265-0000	DIESEL FUEL	1,860.00	44.97	0.00	1,815.03	2.42
2110-4335-0000-6400-0000	REFERENCE PUBLICATIONS	500.00	638.02	0.00	(138.02)	127.60
2110-4335-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	10,500.00	7,379.41	0.00	3,120.59	70.28
2110-4335-0000-7510-0000	MACHINERY/EQUIPMENT	0.00	0.00	0.00	0.00	100.00
Total WATER DISTRIBUTION AND TREATMENT		1,623,310.00	1,443,630.15	28,523.86	151,155.99	90.69
STORAGE TANKS/BOOSTER STATIONS						
2110-4335-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	60,000.00	15,578.44	8,400.00	36,021.56	39.96
2110-4335-0010-6100-0000	GENERAL SUPPLIES	10,000.00	7,939.42	0.00	2,060.58	79.39
2110-4335-0010-6220-0000	ELECTRICITY	65,930.00	53,190.81	0.00	12,739.19	80.68
2110-4335-0010-6230-0000	BOTTLED GAS	910.00	912.87	0.00	(2.87)	100.32
2110-4335-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	0.00	480.98	0.00	(480.98)	100.00
Total STORAGE TANKS/BOOSTER STATIONS		136,840.00	78,102.52	8,400.00	50,337.48	57.08
PRINCIPAL-LONG TERM BONDS/NOTES						
2110-4711-0000-9821-0000	NHMBB05B	30,000.00	30,000.00	0.00	0.00	100.00
2110-4711-0000-9822-0000	NHMBB06A	30,000.00	30,000.00	0.00	0.00	100.00
2110-4711-0000-9823-0000	NHMBB07B	77,370.00	77,361.05	0.00	8.95	99.99
2110-4711-0000-9824-0000	NHMBB08A	39,000.00	39,000.00	0.00	0.00	100.00
2110-4711-0000-9825-0000	NHMBB09C	34,500.00	34,500.00	0.00	0.00	100.00
2110-4711-0000-9826-0000	NHMBB10B	49,110.00	49,110.00	0.00	0.00	100.00
2110-4711-0000-9827-0000	NHMBB11B	135,000.00	135,000.00	0.00	0.00	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
2110-4711-0000-9828-0000	NHMBB12B	10,500.00	10,500.00	0.00	0.00	100.00
2110-4711-0000-9832-0000	NHMBB18B	40,500.00	40,500.00	0.00	0.00	100.00
2110-4711-0000-9833-0000	NHMBB20B	103,210.00	103,120.97	0.00	89.03	99.91
2110-4711-0000-9835-0000	NHMBB21C	39,000.00	39,000.00	0.00	0.00	100.00
2110-4711-0000-9836-0000	NHMBB22C	21,600.00	21,600.00	0.00	0.00	100.00
Total PRINCIPAL-LONG TERM BONDS/NOTES		609,790.00	609,692.02	0.00	97.98	99.98
PRINCIPAL-STATE REVOLVING FUND NOTES						
2110-4711-0010-9801-0010	CS-333092-05 CSO	55,530.00	55,526.52	0.00	3.48	99.99
2110-4711-0010-9802-0010	CS-333092-07 CSO	41,820.00	41,810.30	0.00	9.70	99.98
2110-4711-0010-9802-0020	1321010 ARRA WATER METER CONVERSION	34,620.00	34,613.00	0.00	7.00	99.98
2110-4711-0010-9803-0010	CS-333092-08 CSO	42,000.00	42,000.00	0.00	0.00	100.00
2110-4711-0010-9804-0010	CS-333092-10 CSO	24,580.00	24,579.54	0.00	0.46	100.00
2110-4711-0010-9805-0010	1321010-02 CSO	26,700.00	26,697.65	0.00	2.35	99.99
2110-4711-0010-9805-0015	1321010-01 WATER MAIN	9,270.00	9,266.00	0.00	4.00	99.96
2110-4711-0010-9806-0010	CS-330092-11 CSO	151,530.00	151,527.06	0.00	2.94	100.00
2110-4711-0010-9807-0010	CS-330092-12 CSO	46,660.00	46,654.85	0.00	5.15	99.99
2110-4711-0010-9808-0010	DWGT-17	2,100.00	2,093.50	0.00	6.50	99.69
2110-4711-0010-9809-0010	CS-330092-14 CSO	23,670.00	23,664.00	0.00	6.00	99.97
2110-4711-0010-9810-0020	DWGT-23	100,150.00	100,147.63	0.00	2.37	100.00
Total PRINCIPAL-STATE REVOLVING FUND NOTES		558,630.00	558,580.05	0.00	49.95	99.99
INTEREST-LONG TERM BONDS/NOTES						
2110-4721-0000-9821-0000	NHMBB05B	3,980.00	3,975.00	0.00	5.00	99.87
2110-4721-0000-9822-0000	NHMBB06A	5,650.00	5,647.50	0.00	2.50	99.96
2110-4721-0000-9823-0000	NHMBB07B	18,380.00	18,373.25	0.00	6.75	99.96
2110-4721-0000-9824-0000	NHMBB08A	7,400.00	7,398.18	0.00	1.82	99.98
2110-4721-0000-9825-0000	NHMBB09C	8,840.00	8,834.42	0.00	5.58	99.94
2110-4721-0000-9826-0000	NHMBB10B	16,130.00	16,128.06	0.00	1.94	99.99
2110-4721-0000-9827-0000	NHMBB11B	48,600.00	42,071.14	0.00	6,528.86	86.57
2110-4721-0000-9828-0000	NHMBB12B	3,750.00	2,543.42	0.00	1,206.58	67.82
2110-4721-0000-9832-0000	NHMBB18B	27,030.00	27,023.63	0.00	6.37	99.98
2110-4721-0000-9833-0000	NHMBB20B	66,840.00	66,842.39	0.00	(2.39)	100.00
2110-4721-0000-9835-0000	NHMBB21C	29,480.00	29,475.00	0.00	5.00	99.98
2110-4721-0000-9836-0000	NHMBB22C	22,810.00	22,802.71	0.00	7.29	99.97

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
Total INTEREST-LONG TERM BONDS/NOTES		258,890.00	251,114.70	0.00	7,775.30	97.00
INTEREST-STATE REVOLVING FUND NOTES						
2110-4721-0010-9801-0010	CS-333092-05 CSO	20,720.00	20,718.06	0.00	1.94	99.99
2110-4721-0010-9802-0010	CS-333092-07 CSO	11,710.00	11,706.89	0.00	3.11	99.97
2110-4721-0010-9802-0020	1321010 ARRA WATER METER CONVERSION	10,020.00	10,015.29	0.00	4.71	99.95
2110-4721-0010-9803-0010	CS-333092-08 CSO	11,760.00	11,760.00	0.00	0.00	100.00
2110-4721-0010-9804-0010	CS-330092-10 CSO	9,970.00	9,969.46	0.00	0.54	99.99
2110-4721-0010-9805-0010	1321010-02 CSO	7,730.00	7,733.78	0.00	(3.78)	100.05
2110-4721-0010-9805-0015	1321010-01 WATER MAIN	2,920.00	2,917.79	0.00	2.21	99.92
2110-4721-0010-9806-0010	CS-330092-11 CSO	54,550.00	54,549.60	0.00	0.40	100.00
2110-4721-0010-9807-0010	CS-330092-12 CSO	16,800.00	16,795.75	0.00	4.25	99.97
2110-4721-0010-9808-0010	DWGT-17	1,130.00	1,128.34	0.00	1.66	99.85
2110-4721-0010-9809-0010	CS-330092-14 CSO	9,000.00	8,992.32	0.00	7.68	99.91
2110-4721-0010-9810-0020	DWGT-23	88,610.00	88,605.57	0.00	4.43	100.00
Total INTEREST-STATE REVOLVING FUND NOTES		244,920.00	244,892.85	0.00	27.15	99.99
TRANSFERS TO GENERAL FUND						
2110-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	318,670.00	318,670.00	0.00	0.00	100.00
2110-4911-0000-9100-0017	COMPUTER SERVICES	29,540.00	29,540.00	0.00	0.00	100.00
Total TRANSFERS TO GENERAL FUND		348,210.00	348,210.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL RESERVE FUNDS						
2110-4915-0000-9600-0018	ACCRUED BENEFITS LIABILITY	5,000.00	5,000.00	0.00	0.00	100.00
2110-4915-0000-9600-0019	WATER IMPROVEMENTS	250,000.00	250,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL RESERVE FUNDS		255,000.00	255,000.00	0.00	0.00	100.00
TOTAL WATER FUND		4,436,960.00	4,071,397.53	119,217.42	246,345.05	94.4%
SEWER FUND						
GROUP INSURANCE						
2115-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	215,300.00	140,918.44	0.00	74,381.56	65.45
2115-4155-0020-2200-0000	FICA & MEDICARE TAXES	460.00	534.66	0.00	(74.66)	116.23

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
Total GROUP INSURANCE		215,760.00	141,453.10	0.00	74,306.90	65.56
EMPLOYEE BENEFITS NOT ALLOCATED						
2115-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	42,250.00	31,000.00	0.00	11,250.00	73.37
2115-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	2,500.00	5,000.00	0.00	(2,500.00)	200.00
Total EMPLOYEE BENEFITS NOT ALLOCATED		44,750.00	36,000.00	0.00	8,750.00	80.45
SICK LEAVE PAYOUT						
2115-4155-0040-2200-0000	FICA & MEDICARE TAXES	0.00	1,280.38	0.00	(1,280.38)	100.00
2115-4155-0040-2301-0000	RETIREMENT: MUNICIPAL	0.00	2,273.95	0.00	(2,273.95)	100.00
2115-4155-0040-2600-0000	WORKERS' COMPENSATION	0.00	292.44	0.00	(292.44)	100.00
2115-4155-0040-2900-0000	SICK PAYOUT	0.00	16,806.71	0.00	(16,806.71)	100.00
Total SICK LEAVE PAYOUT		0.00	20,653.48	0.00	(20,653.48)	100.00
WWT COLLECTION SYSTEM OPERATIONS & MAINT						
2115-4312-0090-2450-0000	TRAINING/LICENSES/DUES	3,000.00	710.00	0.00	2,290.00	23.67
2115-4312-0090-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	2,500.00	365.56	0.00	2,134.44	14.62
2115-4312-0090-4140-0000	LANDFILL: TIPPING FEES	400.00	0.00	0.00	400.00	0.00
2115-4312-0090-4300-0000	REPAIR/MAINTENANCE SERVICES	192,820.00	132,827.66	321,812.57	(261,820.23)	235.78
2115-4312-0090-5000-0000	OTHER PURCHASED SERVICES	1,000.00	728.47	0.00	271.53	72.85
2115-4312-0090-5300-0000	COMMUNICATIONS	1,800.00	1,186.60	0.00	613.40	65.92
2115-4312-0090-5335-0000	INFORMATION ACCESS	1,560.00	693.37	0.00	866.63	44.45
2115-4312-0090-5400-0000	ADVERTISING	300.00	0.00	0.00	300.00	0.00
2115-4312-0090-5800-0000	TRAVEL	200.00	0.00	0.00	200.00	0.00
2115-4312-0090-6100-0000	GENERAL SUPPLIES	14,000.00	19,728.71	7,552.00	(13,280.71)	149.46
2115-4312-0090-6220-0000	ELECTRICITY	250.00	160.55	0.00	89.45	64.22
2115-4312-0090-6240-0000	FUEL OIL	2,280.00	0.00	0.00	2,280.00	0.00
2115-4312-0090-6260-0000	GASOLINE	4,100.00	452.78	0.00	3,647.22	11.04
2115-4312-0090-6265-0000	DIESEL FUEL	9,320.00	7,214.94	0.00	2,105.06	77.41
2115-4312-0090-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	9,000.00	3,547.19	0.00	5,452.81	39.41
Total WWT COLLECTION SYSTEM OPERATIONS &		242,530.00	167,615.83	329,364.57	(254,450.40)	204.92
SEWAGE COLLECTION AND DISPOSAL						
2115-4326-0000-2450-0000	TRAINING/LICENSES/DUES	2,120.00	930.73	0.00	1,189.27	43.90
2115-4326-0000-3000-0000	LEGAL SERVICES	4,690.00	0.00	0.00	4,690.00	0.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
2115-4326-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	2,120.00	1,805.52	0.00	314.48	85.17
2115-4326-0000-5000-0000	OTHER PURCHASED SERVICES	35,650.00	332.50	0.00	35,317.50	0.93
2115-4326-0000-5200-0000	PROPERTY/LIABILITY	18,040.00	18,300.31	0.00	(260.31)	101.44
2115-4326-0000-5300-0000	COMMUNICATIONS	1,920.00	1,969.98	0.00	(49.98)	102.60
2115-4326-0000-5335-0000	INFORMATION ACCESS	1,320.00	2,278.92	0.00	(958.92)	172.65
2115-4326-0000-5400-0000	ADVERTISING	200.00	0.00	0.00	200.00	0.00
2115-4326-0000-6000-0000	OFFICE SUPPLIES	750.00	126.99	0.00	623.01	16.93
2115-4326-0000-6400-0000	REFERENCE PUBLICATIONS	400.00	442.84	0.00	(42.84)	110.71
Total SEWAGE COLLECTION AND DISPOSAL		67,210.00	26,187.79	0.00	41,022.21	38.96
WWT NON PLANT OPERATIONS						
2115-4326-0010-4110-0000	WATER	2,100.00	2,309.36	0.00	(209.36)	109.97
2115-4326-0010-4130-0000	HANOVER SEWER CHARGE	950,000.00	969,490.18	0.00	(19,490.18)	102.05
2115-4326-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	45,000.00	41,330.92	0.00	3,669.08	93.92
2115-4326-0010-5300-0000	COMMUNICATIONS	3,490.00	4,301.17	0.00	(811.17)	123.24
2115-4326-0010-6100-0000	GENERAL SUPPLIES	11,000.00	926.17	0.00	10,073.83	8.42
2115-4326-0010-6220-0000	ELECTRICITY	18,990.00	19,674.03	0.00	(684.03)	103.60
2115-4326-0010-6230-0000	BOTTLED GAS	250.00	199.66	0.00	50.34	79.86
2115-4326-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	15,450.00	9,706.90	0.00	5,743.10	62.83
2115-4326-0010-7510-0000	MACHINERY/EQUIPMENT	0.00	0.00	0.00	0.00	100.00
TOTAL SEWER FUND		1,046,280.00	1,047,938.39	0.00	(1,658.39)	100.16
SEWAGE TREATMENT OPERATIONS						
2115-4326-0020-1100-0000	FULL TIME WAGES	824,000.00	712,029.17	0.00	111,970.83	86.41
2115-4326-0020-1100-0000-2301	FULL TIME WAGES	0.00	86.92	0.00	(86.92)	100.00
2115-4326-0020-1200-0000	TEMPORARY PT WAGES	0.00	8,810.00	0.00	(8,810.00)	100.00
2115-4326-0020-1300-0000	OVERTIME WAGES	57,000.00	54,166.06	0.00	2,833.94	95.03
2115-4326-0020-2150-0000	LIFE & DISABILITY INSURANCE	8,160.00	9,667.77	0.00	(1,507.77)	118.48
2115-4326-0020-2200-0000	FICA & MEDICARE TAXES	72,300.00	59,121.93	0.00	13,178.07	81.77
2115-4326-0020-2200-0000-2301	FICA & MEDICARE TAXES	0.00	6.42	0.00	(6.42)	100.00
2115-4326-0020-2301-0000	RETIREMENT: MUNICIPAL	115,300.00	103,955.38	0.00	11,344.62	90.16
2115-4326-0020-2301-0000-2301	RETIREMENT: MUNICIPAL	0.00	11.76	0.00	(11.76)	100.00
2115-4326-0020-2450-0000	TRAINING/LICENSES/DUES	5,000.00	2,058.00	0.00	2,942.00	41.16
2115-4326-0020-2600-0000	WORKERS' COMPENSATION	16,050.00	15,638.57	0.00	411.43	97.44
2115-4326-0020-2600-0000-2301	WORKERS' COMPENSATION	0.00	3.45	0.00	(3.45)	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
2115-4326-0020-2910-0000	UNIFORMS/CLOTHING	7,260.00	5,570.00	0.00	1,690.00	76.72
2115-4326-0020-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	3,000.00	1,871.36	0.00	1,128.64	62.38
2115-4326-0020-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	11,350.00	3,526.20	9,298.50	(1,474.70)	112.99
2115-4326-0020-4110-0000	WATER	36,000.00	48,677.70	0.00	(12,677.70)	135.22
2115-4326-0020-4140-0000	LANDFILL: TIPPING FEES	213,140.00	246,094.65	0.00	(32,954.65)	115.46
2115-4326-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	162,710.00	97,353.38	30,860.00	34,496.62	82.45
2115-4326-0020-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	1,000.00	0.00	0.00	1,000.00	0.00
2115-4326-0020-5000-0000	OTHER PURCHASED SERVICES	72,590.00	26,790.71	7,426.52	38,372.77	47.14
2115-4326-0020-5300-0000	COMMUNICATIONS	1,670.00	663.84	0.00	1,006.16	39.75
2115-4326-0020-5800-0000	TRAVEL	500.00	0.00	0.00	500.00	0.00
2115-4326-0020-6100-0000	GENERAL SUPPLIES	61,200.00	42,821.72	0.00	18,378.28	76.14
2115-4326-0020-6100-0010	LAB SUPPLIES/CHEMICALS	235,080.00	204,958.74	21,439.28	8,681.98	96.69
2115-4326-0020-6220-0000	ELECTRICITY	275,850.00	214,613.31	0.00	61,236.69	77.80
2115-4326-0020-6230-0000	BOTTLED GAS	4,070.00	3,387.47	0.00	682.53	83.23
2115-4326-0020-6240-0000	FUEL OIL	42,090.00	36,819.03	0.00	5,270.97	87.48
2115-4326-0020-6260-0000	GASOLINE	4,100.00	1,961.27	0.00	2,138.73	47.84
2115-4326-0020-6265-0000	DIESEL FUEL	4,660.00	1,025.67	0.00	3,634.33	22.01
2115-4326-0020-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	42,300.00	39,944.99	0.00	2,355.01	96.77
2115-4326-0020-7510-0000	MACHINERY/EQUIPMENT	0.00	85,500.00	53,976.00	(139,476.00)	100.00
Total SEWAGE TREATMENT OPERATIONS		2,276,380.00	2,027,135.47	123,000.30	126,244.23	89.55
PRINCIPAL-LONG TERM BONDS/NOTES						
2115-4711-0000-9819-0000	NHMBB03C	19,340.00	19,340.00	0.00	0.00	100.00
2115-4711-0000-9820-0000	NHMBB04B	27,860.00	27,857.00	0.00	3.00	99.99
2115-4711-0000-9821-0000	NHMBB05B	30,000.00	30,000.00	0.00	0.00	100.00
2115-4711-0000-9822-0000	NHMBB06A	30,000.00	30,000.00	0.00	0.00	100.00
2115-4711-0000-9823-0000	NHMBB07B	37,460.00	37,460.00	0.00	0.00	100.00
2115-4711-0000-9824-0000	NHMBB08A	66,480.00	66,474.95	0.00	5.05	99.99
2115-4711-0000-9825-0000	NHMBB09C	34,500.00	34,500.00	0.00	0.00	100.00
2115-4711-0000-9826-0000	NHMBB10B	108,520.00	108,520.00	0.00	0.00	100.00
2115-4711-0000-9827-0000	NHMBB11B	100,000.00	100,000.00	0.00	0.00	100.00
2115-4711-0000-9828-0000	NHMBB12B	24,140.00	24,140.00	0.00	0.00	100.00
2115-4711-0000-9829-0000	NHMBB13C	110,000.00	110,000.00	0.00	0.00	100.00
2115-4711-0000-9832-0000	NHMBB18B	40,500.00	40,500.00	0.00	0.00	100.00
2115-4711-0000-9833-0000	NHMBB20B	47,650.00	47,649.79	0.00	0.21	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
2115-4711-0000-9835-0000	NHMBB21C	84,000.00	84,000.00	0.00	0.00	100.00
2115-4711-0000-9836-0000	NHMBB22C	21,600.00	21,600.00	0.00	0.00	100.00
Total PRINCIPAL-LONG TERM BONDS/NOTES		782,050.00	782,041.74	0.00	8.26	100.00
PRINCIPAL-STATE REVOLVING FUND NOTES						
2115-4711-0010-9801-0010	CS-333092-05 CSO	55,530.00	55,526.52	0.00	3.48	99.99
2115-4711-0010-9801-0020	WWTF CS-330092-03	78,830.00	78,820.81	0.00	9.19	99.99
2115-4711-0010-9802-0010	CS-333092-07 CSO	41,820.00	41,810.30	0.00	9.70	99.98
2115-4711-0010-9803-0010	CS-333092-08 CSO	42,000.00	42,000.00	0.00	0.00	100.00
2115-4711-0010-9803-0020	CS-333092-04 WWTF PHASE II	577,080.00	577,078.19	0.00	1.81	100.00
2115-4711-0010-9804-0010	CS-330092-10 CSO	24,580.00	24,579.54	0.00	0.46	100.00
2115-4711-0010-9805-0010	1321010-02 CSO	26,700.00	26,697.64	0.00	2.36	99.99
2115-4711-0010-9806-0010	CS-330092-11 CSO	183,280.00	183,277.05	0.00	2.95	100.00
2115-4711-0010-9806-0020	CS-333092-06 CSO	76,560.00	76,550.71	0.00	9.29	99.99
2115-4711-0010-9807-0010	CS-330092-12 CSO	46,660.00	46,654.85	0.00	5.15	99.99
2115-4711-0010-9807-0020	CS-333092-09 CSO	233,610.00	233,604.49	0.00	5.51	100.00
2115-4711-0010-9808-0010	DWGT-17	2,100.00	2,093.50	0.00	6.50	99.69
2115-4711-0010-9809-0010	CS-330092-14 CSO	23,670.00	23,664.00	0.00	6.00	99.97
Total PRINCIPAL-STATE REVOLVING FUND NOTES		1,412,420.00	1,412,357.60	0.00	62.40	100.00
INTEREST-LONG TERM BONDS/NOTES						
2115-4721-0000-9819-0000	NHMBB03C	780.00	773.60	0.00	6.40	99.18
2115-4721-0000-9820-0000	NHMBB04B	2,790.00	2,785.70	0.00	4.30	99.85
2115-4721-0000-9821-0000	NHMBB05B	3,980.00	3,975.00	0.00	5.00	99.87
2115-4721-0000-9822-0000	NHMBB06A	5,650.00	5,647.50	0.00	2.50	99.96
2115-4721-0000-9823-0000	NHMBB07B	8,900.00	8,896.75	0.00	3.25	99.96
2115-4721-0000-9824-0000	NHMBB08A	12,550.00	12,545.39	0.00	4.61	99.96
2115-4721-0000-9825-0000	NHMBB09C	8,840.00	8,834.42	0.00	5.58	99.94
2115-4721-0000-9826-0000	NHMBB10B	35,630.00	35,623.82	0.00	6.18	99.98
2115-4721-0000-9827-0000	NHMBB11B	36,000.00	32,114.50	0.00	3,885.50	89.21
2115-4721-0000-9828-0000	NHMBB12B	8,620.00	5,847.43	0.00	2,772.57	67.84
2115-4721-0000-9829-0000	NHMBB13C	58,510.00	58,510.00	0.00	0.00	100.00
2115-4721-0000-9832-0000	NHMBB18B	27,030.00	27,023.63	0.00	6.37	99.98
2115-4721-0000-9833-0000	NHMBB20B	30,370.00	30,370.30	0.00	(0.30)	100.00
2115-4721-0000-9835-0000	NHMBB21C	60,350.00	60,345.00	0.00	5.00	99.99

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
2115-4721-0000-9836-0000	NHMBB22C	22,810.00	22,802.71	0.00	7.29	99.97
Total INTEREST-LONG TERM BONDS/NOTES		322,810.00	316,095.75	0.00	6,714.25	97.92
INTEREST-STATE REVOLVING FUND NOTES						
2115-4721-0010-9801-0010	CS-333092-05 CSO	20,720.00	20,718.06	0.00	1.94	99.99
2115-4721-0010-9801-0020	CS-330092-03 WWTF	15,860.00	15,852.44	0.00	7.56	99.95
2115-4721-0010-9802-0010	CS-333092-07 CSO	11,710.00	11,706.89	0.00	3.11	99.97
2115-4721-0010-9803-0010	CS-333092-08 CSO	11,760.00	11,760.00	0.00	0.00	100.00
2115-4721-0010-9803-0020	CS-333092-04 WWTF PHASE II	161,590.00	161,581.89	0.00	8.11	99.99
2115-4721-0010-9804-0010	CS-330092-10 CSO	9,970.00	9,969.46	0.00	0.54	99.99
2115-4721-0010-9805-0010	1321010-02 CSO	7,740.00	7,733.77	0.00	6.23	99.92
2115-4721-0010-9806-0010	CS-330092-11 CSO	65,980.00	65,979.60	0.00	0.40	100.00
2115-4721-0010-9806-0020	CS-333092-06 CSO	21,440.00	21,434.20	0.00	5.80	99.97
2115-4721-0010-9807-0010	CS-330092-12 CSO	16,800.00	16,795.74	0.00	4.26	99.97
2115-4721-0010-9807-0020	CS-333092-09 CSO	84,940.00	84,938.60	0.00	1.40	100.00
2115-4721-0010-9808-0010	DWGT-17	1,130.00	1,128.34	0.00	1.66	99.85
2115-4721-0010-9809-0010	CS-330092-14 CSO	9,000.00	8,992.32	0.00	7.68	99.91
Total INTEREST-STATE REVOLVING FUND NOTES		438,640.00	438,591.31	0.00	48.69	99.99
TRANSFERS TO GENERAL FUND						
2115-4911-0000-9100-0008	USE OF BOND PROCEEDS CSO	3,340.00	3,340.00	0.00	0.00	100.00
2115-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	550,480.00	550,480.00	0.00	0.00	100.00
2115-4911-0000-9100-0017	COMPUTER SERVICES	29,540.00	29,540.00	0.00	0.00	100.00
Total TRANSFERS TO GENERAL FUND		583,360.00	583,360.00	0.00	0.00	100.00
TRANSFERS TO PROPRIETARY FUNDS-WATER						
2115-4914-0050-9100-0007	RADIO READ CONVERSION	2,510.00	2,510.00	0.00	0.00	100.00
2115-4914-0050-9100-0008	USE OF BOND PROCEEDS CSO	22,320.00	22,320.00	0.00	0.00	100.00
Total TRANSFERS TO PROPRIETARY FUNDS-WATE		24,830.00	24,830.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL RESERVE FUNDS						
2115-4915-0000-9600-0020	ACCRUED BENEFITS LIABILITY	5,000.00	5,000.00	0.00	0.00	100.00
2115-4915-0000-9600-0021	SEWER EQUIPMENT	400,000.00	400,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL RESERVE FUNDS		405,000.00	405,000.00	0.00	0.00	100.00

YTD REVENUE/EXPENSE FOR CITY OF LEBANON
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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
TOTAL SEWER FUND		7,862,020.00	7,429,260.46	452,364.87	(19,605.33)	100.25%
AIRPORT FUND						
GROUP INSURANCE						
2120-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	79,420.00	91,573.62	0.00	(12,153.62)	115.30
Total GROUP INSURANCE		79,420.00	91,573.62	0.00	(12,153.62)	115.30
EMPLOYEE BENEFITS NOT ALLOCATED						
2120-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	13,500.00	13,500.00	0.00	0.00	100.00
Total EMPLOYEE BENEFITS NOT ALLOCATED		13,500.00	13,500.00	0.00	0.00	100.00
AIRPORT ADMINISTRATION						
2120-4301-0000-1100-0000	FULL TIME WAGES	182,450.00	192,161.61	0.00	(9,711.61)	105.32
2120-4301-0000-1300-0000	OVERTIME WAGES	2,500.00	922.64	0.00	1,577.36	36.91
2120-4301-0000-2150-0000	LIFE & DISABILITY INSURANCE	2,330.00	2,307.88	0.00	22.12	99.05
2120-4301-0000-2200-0000	FICA & MEDICARE TAXES	14,150.00	13,882.14	0.00	267.86	98.11
2120-4301-0000-2301-0000	RETIREMENT: MUNICIPAL	25,520.00	26,632.35	0.00	(1,112.35)	104.36
2120-4301-0000-2450-0000	TRAINING/LICENSES/DUES	11,020.00	6,781.75	0.00	4,238.25	61.54
2120-4301-0000-2600-0000	WORKERS' COMPENSATION	320.00	347.11	0.00	(27.11)	108.47
2120-4301-0000-3000-0000	LEGAL SERVICES	25,000.00	4,191.20	0.00	20,808.80	16.76
2120-4301-0000-4230-0000	CUSTODIAL SERVICES	38,330.00	39,080.00	0.00	(750.00)	101.96
2120-4301-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	1,000.00	14,885.19	0.00	(13,885.19)	1,488.52
2120-4301-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	1,000.00	1,667.55	0.00	(667.55)	166.76
2120-4301-0000-5000-0000	OTHER PURCHASED SERVICES	75,000.00	9,340.33	13,435.00	52,224.67	30.37
2120-4301-0000-5200-0000	PROPERTY/LIABILITY	27,350.00	33,040.23	0.00	(5,690.23)	120.81
2120-4301-0000-5300-0000	COMMUNICATIONS	3,170.00	2,242.64	0.00	927.36	70.75
2120-4301-0000-5335-0000	INFORMATION ACCESS	5,530.00	5,672.81	0.00	(142.81)	102.58
2120-4301-0000-5400-0000	ADVERTISING	15,000.00	10,965.00	0.00	4,035.00	73.10
2120-4301-0000-5800-0000	TRAVEL	5,000.00	2,560.78	0.00	2,439.22	51.22
2120-4301-0000-5875-0000	MILEAGE	250.00	516.27	0.00	(266.27)	206.51
2120-4301-0000-6000-0000	OFFICE SUPPLIES	1,000.00	378.67	0.00	621.33	37.87
2120-4301-0000-6100-0000	GENERAL SUPPLIES	200.00	9,267.73	0.00	(9,067.73)	4,633.87
2120-4301-0000-6400-0000	REFERENCE PUBLICATIONS	200.00	325.00	0.00	(125.00)	162.50
Total AIRPORT ADMINISTRATION		436,320.00	377,168.88	13,435.00	45,716.12	86.44

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
AIRPORT OPERATIONS						
2120-4302-0000-1100-0000	FULL TIME WAGES	146,370.00	135,401.94	0.00	10,968.06	92.51
2120-4302-0000-1125-0000	PART TIME WAGES 25-29	72,200.00	74,244.84	0.00	(2,044.84)	102.83
2120-4302-0000-1200-0000	TEMPORARY PT WAGES	28,080.00	0.00	0.00	28,080.00	0.00
2120-4302-0000-1300-0000	OVERTIME WAGES	30,000.00	31,912.64	0.00	(1,912.64)	106.38
2120-4302-0000-2150-0000	LIFE & DISABILITY INSURANCE	1,400.00	1,373.52	0.00	26.48	98.11
2120-4302-0000-2200-0000	FICA & MEDICARE TAXES	21,310.00	18,450.04	0.00	2,859.96	86.58
2120-4302-0000-2301-0000	RETIREMENT: MUNICIPAL	23,300.00	22,457.26	0.00	842.74	96.38
2120-4302-0000-2600-0000	WORKERS' COMPENSATION	8,480.00	7,872.02	0.00	607.98	92.83
2120-4302-0000-2910-0000	UNIFORMS/CLOTHING	2,500.00	1,875.38	0.00	624.62	75.02
2120-4302-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	25,260.00	5,710.00	0.00	19,550.00	22.60
2120-4302-0000-4110-0000	WATER	8,100.00	5,618.80	0.00	2,481.20	69.37
2120-4302-0000-4120-0000	SEWER	6,970.00	5,177.56	0.00	1,792.44	74.28
2120-4302-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	80,000.00	99,709.02	0.00	(19,709.02)	124.34
2120-4302-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	5,000.00	50.00	0.00	4,950.00	1.00
2120-4302-0000-6100-0000	GENERAL SUPPLIES	80,000.00	88,610.24	1,485.00	(10,095.24)	109.90
2120-4302-0000-6220-0010	ELECTRICITY:TERMINAL	106,750.00	62,049.28	0.00	44,700.72	58.13
2120-4302-0000-6220-0020	ELECTRICITY:AIRFIELD	26,600.00	30,819.00	0.00	(4,219.00)	115.86
2120-4302-0000-6230-0000	BOTTLED GAS	19,000.00	21,680.66	0.00	(2,680.66)	114.11
2120-4302-0000-6240-0000	FUEL OIL	27,880.00	18,245.69	0.00	9,634.31	65.44
2120-4302-0000-6260-0000	GASOLINE	4,500.00	1,605.83	0.00	2,894.17	35.69
2120-4302-0000-6265-0000	DIESEL FUEL	48,460.00	25,275.72	0.00	23,184.28	52.16
2120-4302-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	5,000.00	5,297.00	0.00	(297.00)	105.94
2120-4302-0000-7510-0000	MACHINERY/EQUIPMENT	0.00	2,615.17	0.00	(2,615.17)	100.00
Total AIRPORT OPERATIONS		777,160.00	666,051.61	1,485.00	109,623.39	86.11
AIRPORT UNALLOCATED						
2120-4302-9999-5000-0000	OTHER PURCHASED SERVICES	0.00	20.00	0.00	(20.00)	100.00
Total AIRPORT UNALLOCATED		0.00	20.00	0.00	(20.00)	100.00
AIRPORT AIRCRAFT RESCUE & FIREFIGHTING						
2120-4309-0000-6100-0000	GENERAL SUPPLIES	2,500.00	140.63	0.00	2,359.37	5.63
Total AIRPORT AIRCRAFT RESCUE & FIREFIGHTING		2,500.00	140.63	0.00	2,359.37	5.63
PRINCIPAL-LONG TERM BONDS/NOTES						

YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 12/31/2023

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 12/31/2023	% Bdgt Used
2120-4711-0000-9822-0000	NHMBB06A	45,000.00	45,000.00	0.00	0.00	100.00
2120-4711-0000-9823-0000	NHMBB07B	21,580.00	21,578.95	0.00	1.05	100.00
2120-4711-0000-9836-0000	NHMBB22C	66,290.00	66,288.37	0.00	1.63	100.00
Total PRINCIPAL-LONG TERM BONDS/NOTES		132,870.00	132,867.32	0.00	2.68	100.00
INTEREST-LONG TERM BONDS/NOTES						
2120-4721-0000-9822-0000	NHMBB06A	8,000.00	7,996.26	0.00	3.74	99.95
2120-4721-0000-9823-0000	NHMBB07B	6,080.00	6,075.00	0.00	5.00	99.92
2120-4721-0000-9836-0000	NHMBB22C	69,990.00	69,981.48	0.00	8.52	99.99
Total INTEREST-LONG TERM BONDS/NOTES		84,070.00	84,052.74	0.00	17.26	99.98
TRANSFERS TO GENERAL FUND						
2120-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	58,090.00	58,690.00	0.00	(600.00)	101.03
2120-4911-0000-9100-0017	COMPUTER SERVICES	29,540.00	29,540.00	0.00	0.00	100.00
Total TRANSFERS TO GENERAL FUND		87,630.00	88,230.00	0.00	(600.00)	100.68
TRANSFERS TO CAPITAL PROJECT FUNDS						
2120-4913-0000-9300-0040	RUNWAYSAFETY PROJECT 18/36	352,000.00	352,000.00	0.00	0.00	100.00
2120-4913-0000-9300-0044	AIP72 NORTH AIR CARRIER APRON	55,000.00	55,000.00	0.00	0.00	100.00
2120-4913-0000-9300-0045	LOCALIZER RELOCATION CONSTRUC OVERSIGHT	10,000.00	10,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL PROJECT FUNDS		417,000.00	417,000.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL RESERVE FUNDS						
2120-4915-0000-9600-0023	ACCRUED BENEFITS LIABILITY	5,000.00	5,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL RESERVE FUNDS		5,000.00	5,000.00	0.00	0.00	100.00
TOTAL AIRPORT FUND		2,035,470.00	1,875,604.80	14,920.00	144,945.20	92.88

**Agenda
Lebanon City Council
May 15, 2024**

10. New Business:

10.B – Review and Discussion of 2024 1st Quarter Budget Reports

Background

The attached budget reports present in summary form year-to-date expenditures and revenues activity for the first quarter of 2024.

Please see attached memo from Finance Director Vicki Lee for more information. Ms. Lee or Deputy Director Alesia Williams will be available during the meeting to answer any questions the Council may have.

Action

No action is required. This item is for informational purposes only.

Included In This Section:

1. May 15, 2024 Memo and 1st Quarter 2024 Revenue and Expenditure Reports from Finance



CITY OF LEBANON

FINANCE DEPARTMENT

51 North Park Street
Lebanon, NH 03766

Phone: (603) 448-0682
email: Finance@LebanonNH.gov

To: Mayor and City Council

From: Finance

Date: May 15, 2024

Re: 1st Quarter Financial Report (March 31, 2024)

The following report highlights key points for the City's General Fund operating budget, Solid Waste Disposal Fund, Water Treatment and Distribution Fund, Sewage Collection and Disposal Fund and Municipal Airport Fund. Please don't hesitate to contact us if you have any questions.

GENERAL FUND

Expenditures

The following chart summarizes appropriations, expenditures and amounts encumbered as of March 31st (25% of the fiscal year) by department. For FY 2024 26.4% of appropriations have been expended or encumbered (obligated for future expenditure) during the quarter.

Not all operating costs are absorbed equally over the course of each year. For example, most debt service payments are due in the 3rd or 4th quarter, and support for local non-profit organizations is typically disbursed in the first month of the fiscal year.

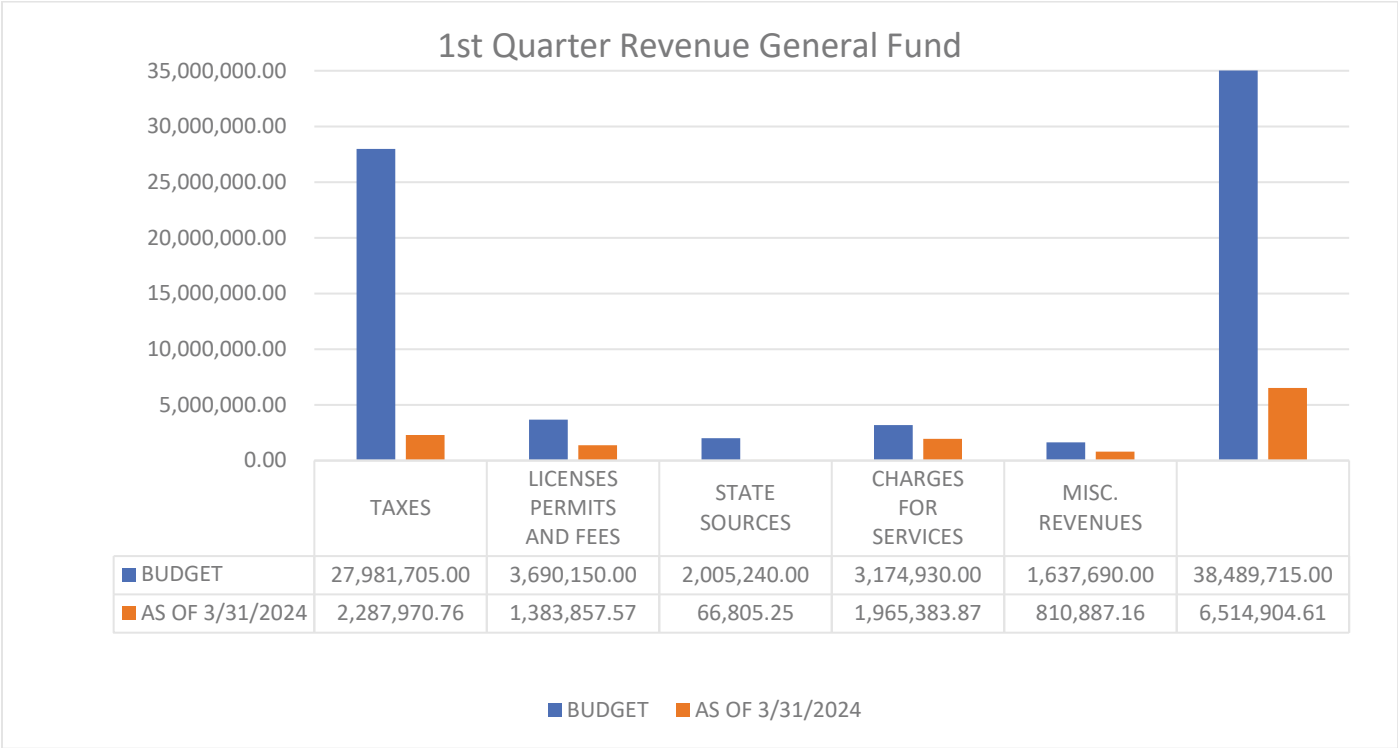
The 26.4% expended and encumbered to date is lower than the past two fiscal years, which had percentages of 31.3% (2023) and 28.9% (2022), respectively, this is due to encumbrances.

QUARTERLY REPORT FOR CITY OF LEBANON						
AS OF MARCH 31, 2024						
GENERAL FUND		2024 BUDGET	AS OF 3/31/2024	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
	CITY CLERK	\$ 915,310	\$ 215,865	\$ -	\$ 699,445	23.6%
	CITY MANAGER	\$ 1,443,230	\$ 321,593	\$ 10,178	\$ 1,111,459	23.0%
	CYBER SERVICES	\$ 2,201,310	\$ 421,864	\$ 77,731	\$ 1,701,715	22.7%
	FINANCE	\$ 6,015,600	\$ 1,634,234	\$ -	\$ 4,381,366	27.2%
	FIRE	\$ 5,278,300	\$ 1,256,751	\$ 62,502	\$ 3,959,047	25.0%
	HUMAN RESOURCES	\$ 501,330	\$ 94,360	\$ -	\$ 406,970	18.8%
	HUMAN SERVICES	\$ 1,008,400	\$ 431,901	\$ -	\$ 576,499	42.8%
	LIBRARY	\$ 1,669,740	\$ 430,012	\$ 32,522	\$ 1,207,206	27.7%
	PLANNING	\$ 1,395,180	\$ 337,165	\$ 10,000	\$ 1,048,015	24.9%
	POLICE	\$ 7,398,430	\$ 1,579,028	\$ 45,751	\$ 5,773,651	22.0%
	PUBLIC WORKS	\$ 6,396,520	\$ 1,284,804	\$ 139,053	\$ 4,972,663	22.3%
	RECREATION ARTS & PARKS	\$ 1,281,850	\$ 249,868	\$ 17,500	\$ 1,014,482	20.9%
	DEBT SERVICE	\$ 4,568,970	\$ 1,377,956	\$ -	\$ 3,191,014	30.2%
	INTERFUND TRANSFER	\$ 915,080	\$ 897,080	\$ -	\$ 18,000	98.0%
	TOTALS	\$ 40,989,250	\$ 10,532,481	\$ 395,237	\$ 30,061,532	26.7%

Revenues

The following chart summarizes amounts budgeted and collected year-to-date by general revenue category. Revenues collected through March 31, 2024, total 16.93% of the amount budgeted for FY 2024, which compares to 16.7% (2023) and 14.6% (2022) in the previous two fiscal years. Highlights for the quarter include:

- Motor vehicle registrations are on target at 24.7% collected.
- Building permits are trending well above the quarterly benchmark at 82.9% collected.
- Ambulance Service revenue is collected just above the quarterly benchmark at 27.5%.
- Tax bills will be going out in June.



Other Funds –

- Solid Waste Disposal Fund is responsible for the operation and maintenance of the landfill, recycling facilities and hazardous waste processing.

QUARTERLY REPORT FOR CITY OF LEBANON						
AS OF MARCH 31, 2024						
SOLID WASTE FUND		2024 BUDGET	AS OF 3/31/2024	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
	REVENUE	\$ 5,380,950	\$ 1,264,414	\$ -	\$ 4,116,536	23.5%
	EXPENDITURES	\$ 5,380,950	\$ 1,162,164	\$ 61,569	\$ 4,157,217	22.7%

- Water Treatment and Distribution Fund is responsible for the provision and distribution of clean and safe drinking water, the planning, maintenance and replacement of water treatment facilities, pump stations, water tanks, and the water distribution system.

QUARTERLY REPORT FOR CITY OF LEBANON						
AS OF MARCH 31, 2024						
WATER TREATMENT AND DISTRIBUTION FUND		2024 BUDGET	AS OF 3/31/2024	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
	REVENUE	\$ 4,689,410	\$ 1,332,931	\$ -	\$ 3,356,479	28.4%
	EXPENDITURES	\$ 4,689,410	\$ 1,978,330	\$ 381,247	\$ 2,407,661	50.3%

- Sewage Collection and Disposal Fund is responsible for the safe and hygienic collection and treatment of wastewater, and the planning, maintenance and replacement of the wastewater collection system, pump stations and wastewater treatment plant.

QUARTERLY REPORT FOR CITY OF LEBANON						
AS OF MARCH 31, 2024						
SEWER COLLECTION AND DISPOSAL FUND		2024 BUDGET	AS OF 3/31/2024	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
	REVENUE	\$ 8,183,400	\$ 1,839,389	\$ -	\$ 6,344,011	22.5%
	EXPENDITURES	\$ 8,483,400	\$ 3,530,322	\$ 174,501	\$ 4,778,577	43.7%

- Municipal Airport Fund is responsible for the operation and maintenance of the Lebanon Municipal Airport.

QUARTERLY REPORT FOR CITY OF LEBANON						
AS OF MARCH 31, 2024						
MUNICIPAL AIRPORT FUND		2024 BUDGET	AS OF 3/31/2024	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
	REVENUE	\$ 1,513,630	\$ 323,833	\$ -	\$ 1,189,797	21.4%
	EXPENDITURES	\$ 1,883,710	\$ 722,896	\$ 29,133	\$ 1,131,681	39.9%

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	Available Balance 03/31/2024	% Bdgt Used
GENERAL FUND REVENUES					
1100-3110-0010-9000-0000	PROPERTY TAXES REVENUE	25,602,750.00	0.00	25,602,750.00	0.00
1100-3110-0010-9001-0000	PROPERTY TAXES OVERLAY	0.00	(81,064.55)	81,064.55	100.00
Total TAXES		25,602,750.00	(81,064.55)	25,683,814.55	0.32
1100-3185-0010-9030-0000	YIELD TAXES	5,000.00	0.00	5,000.00	0.00
Total TAXES		5,000.00	0.00	5,000.00	0.00
PAYMENT IN LIEU OF TAXES					
1100-3186-0010-9040-0000	LEBANON HOUSING AUTHORITY	40,000.00	0.00	40,000.00	0.00
1100-3186-0010-9040-0010	MASCOMA HYDRO	3,000.00	7,411.00	(4,411.00)	247.03
1100-3186-0010-9040-0020	RIVERMILL HYDRO	1,380.00	0.00	1,380.00	0.00
1100-3186-0010-9040-0030	DHMC	1,913,200.00	2,031,437.00	(118,237.00)	106.18
1100-3186-0010-9040-0040	PARKHURST	10,000.00	0.00	10,000.00	0.00
1100-3186-0010-9040-0050	SKYHIGH LLC SOLAR	4,900.00	5,152.11	(252.11)	105.15
1100-3186-0010-9040-0060	APD	306,475.00	306,475.00	0.00	100.00
Total PAYMENT IN LIEU OF TAXES		2,278,955.00	2,350,475.11	(71,520.11)	103.14
EXCAVATION TAX					
1100-3187-0010-9050-0000	EXCAVATION TAX	5,000.00	0.00	5,000.00	0.00
Total EXCAVATION TAX		5,000.00	0.00	5,000.00	0.00
INT & PEN ON DELINQUENT TAXES					
1100-3190-0010-9070-0000	LATE TAX PAYMENTS	90,000.00	18,560.20	71,439.80	20.62
Total INT & PEN ON DELINQUENT TAXES		90,000.00	18,560.20	71,439.80	20.62
MOTOR VEHICLE PERMIT FEES					
1100-3220-0010-9090-0000	MOTOR VEHICLE REGISTRATIONS	2,800,000.00	692,105.74	2,107,894.26	24.72
Total MOTOR VEHICLE PERMIT FEES		2,800,000.00	692,105.74	2,107,894.26	24.72
BUILDING PERMIT					
1100-3230-0010-9100-0000	BUILDING PERMITS	600,000.00	497,717.75	102,282.25	82.95
Total BUILDING PERMIT		600,000.00	497,717.75	102,282.25	82.95

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	Available Balance 03/31/2024	% Bdgt Used
OTHER LICENSES PERMITS & FEES					
1100-3290-0010-9110-0000	PERMITS	500.00	475.00	25.00	95.00
1100-3290-0010-9110-0001	DOG LICENSES	11,500.00	1,685.50	9,814.50	14.66
1100-3290-0010-9110-0002	BOAT REGISTRATIONS	1,800.00	525.08	1,274.92	29.17
1100-3290-0010-9110-0003	MISCELLANEOUS CITY CLERK	32,000.00	7,891.00	24,109.00	24.66
1100-3290-0010-9110-0004	MOTOR VEHICLE TRANSACTION FEES	60,000.00	13,568.50	46,431.50	22.61
1100-3290-0010-9110-0005	TRANS MANAGEMENT FUND ADMIN FEE	6,900.00	1,571.00	5,329.00	22.77
1100-3290-0010-9110-0006	LANDFILL PERMIT APPLICATION ADMIN FEE	0.00	5.00	(5.00)	100.00
1100-3290-0010-9110-0008	ROADWAY DEGRADATION FEE	6,000.00	0.00	6,000.00	0.00
1100-3290-0010-9110-0009	PISTOL PERMITS	200.00	20.00	180.00	10.00
1100-3290-0010-9110-0010	ANNUAL ALARM FEES-POLICE	85,000.00	83,979.00	1,021.00	98.80
1100-3290-0010-9110-0011	ANNUAL ALARM FEES-FIRE	85,000.00	83,979.00	1,021.00	98.80
1100-3290-0010-9110-0019	DRIVEWAY PERMITS	500.00	75.00	425.00	15.00
1100-3290-0010-9110-0020	FLOODPLAIN PERMITS	500.00	250.00	250.00	50.00
1100-3290-0010-9110-0021	STORMWATER PERMITS	250.00	0.00	250.00	0.00
1100-3290-0010-9110-0022	POLE & CONDUIT LICENSE	0.00	10.00	(10.00)	100.00
Total OTHER LICENSES PERMITS & FEES		290,150.00	194,034.08	96,115.92	66.87
MEALS & ROOMS TAX DISTRIBUTION					
1100-3352-0010-9310-0010	MEALS & ROOMS TAX	1,417,500.00	0.00	1,417,500.00	0.00
Total MEALS & ROOMS TAX DISTRIBUTION		1,417,500.00	0.00	1,417,500.00	0.00
HIGHWAY BLOCK GRANT					
1100-3353-0010-9320-0010	HIGHWAY BLOCK	331,600.00	66,805.25	264,794.75	20.15
Total HIGHWAY BLOCK GRANT		331,600.00	66,805.25	264,794.75	20.15
WATER POLLUTION GRANTS					
1100-3354-0010-9330-0030	#C-844 CSO WSTWTR/SAG	13,620.00	0.00	13,620.00	0.00
1100-3354-0010-9330-0050	#C-903 CSO DANA&CRAFT AVE/SAG	16,110.00	0.00	16,110.00	0.00
1100-3354-0010-9330-0060	#C-924 CSO11-PHASE 1/SAG	13,770.00	0.00	13,770.00	0.00
Total WATER POLLUTION GRANTS		43,500.00	0.00	43,500.00	0.00
OTHER STATE GRANTS & REIMBURSEMENTS					
1100-3359-0010-9370-0010	RAILROAD TAX	3,000.00	0.00	3,000.00	0.00
1100-3359-0010-9370-0020	DRUG TASK FORCE OFFICER NHDOJ	60,000.00	0.00	60,000.00	0.00

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	Available Balance 03/31/2024	% Bdgt Used
Total OTHER STATE GRANTS & REIMBURSEMENTS		63,000.00	0.00	63,000.00	0.00
INTERGOVERNMENTAL REVENUES					
1100-3379-0010-9380-0010	LEBANON SCHOOL DIST RESOURCE OFFICER	73,700.00	0.00	73,700.00	0.00
1100-3379-0010-9380-0020	SCHOOL DISTRICT CROSSING GUARDS	1,480.00	0.00	1,480.00	0.00
1100-3379-0010-9380-0050	COMMUNITY NURSE: ENFIELD	29,790.00	0.00	29,790.00	0.00
1100-3379-0010-9380-0060	COMMUNITY NURSE: GRANTHAM	44,670.00	0.00	44,670.00	0.00
Total INTERGOVERNMENTAL REVENUES		149,640.00	0.00	149,640.00	0.00
INCOME FROM DEPARTMENTS					
1100-3401-0010-9390-0020	PLANNING FEES	25,000.00	1,891.00	23,109.00	7.56
1100-3401-0010-9390-0030	ZONING FEES	7,500.00	2,532.24	4,967.76	33.76
1100-3401-0010-9390-0060	CEMETERY INCOME/LOTS	25,000.00	3,875.00	21,125.00	15.50
1100-3401-0010-9390-0100	POLICE RECORDS	5,000.00	990.00	4,010.00	19.80
1100-3401-0010-9390-0140	AMBULANCE SERVICES: PLAINFIELD	28,000.00	28,000.00	0.00	100.00
1100-3401-0010-9390-0150	AMBULANCE SERVICES: ENFIELD	91,000.00	93,532.00	(2,532.00)	102.78
1100-3401-0010-9390-0160	AMBULANCE SERVICES	1,100,000.00	302,681.86	797,318.14	27.52
1100-3401-0010-9390-0170	AMBULANCE INTERCEPTS	8,000.00	1,950.00	6,050.00	24.38
1100-3401-0010-9390-0180	AMBULANCE SERVICES: GRANTHAM	65,000.00	60,536.00	4,464.00	93.13
1100-3401-0010-9390-0190	FIRE RECORDS	150.00	90.00	60.00	60.00
1100-3401-0010-9390-0200	FIRE CODE ENFORCEMENT	18,000.00	4,710.00	13,290.00	26.17
1100-3401-0010-9390-0210	FIRE: MISC REVENUE	2,000.00	925.00	1,075.00	46.25
1100-3401-0010-9390-0220	EXCAVATION PERMITS	1,000.00	400.00	600.00	40.00
1100-3401-0010-9390-0230	ENGINEERING SITE PLAN REVIEWS	5,000.00	915.00	4,085.00	18.30
1100-3401-0010-9390-0250	MAINTENANCE BILLABLES	2,000.00	508.26	1,491.74	25.41
1100-3401-0010-9390-0260	RECREATION PROGRAMS	58,000.00	15,925.50	42,074.50	27.46
1100-3401-0010-9390-0270	RECREATION DAY CAMP	96,000.00	67,575.01	28,424.99	70.39
1100-3401-0010-9390-0280	RECREATION POOL	31,000.00	3,363.00	27,637.00	10.85
1100-3401-0010-9390-0290	RECREATION SKI PROGRAM	1,000.00	70.00	930.00	7.00
1100-3401-0010-9390-0310	MISCELLANEOUS RECREATION	700.00	2,007.00	(1,307.00)	286.71
1100-3401-0010-9390-0320	FARMERS' MARKET	12,000.00	4,297.00	7,703.00	35.81
1100-3401-0010-9390-0340	DHMC MIH PROGRAM	149,970.00	0.00	149,970.00	0.00
1100-3401-0010-9390-0350	COMMUNITY NURSE: DARTMOUTH MIH	75,000.00	0.00	75,000.00	0.00
Total INCOME FROM DEPARTMENTS		1,806,320.00	596,773.87	1,209,546.13	33.04

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	Available Balance 03/31/2024	% Bdgt Used
OTHER CHARGES					
1100-3409-0010-9450-0010	COMPUTER SERVICES	121,720.00	121,720.00	0.00	100.00
1100-3409-0010-9450-0020	ADMINISTRATIVE OVERHEAD	1,246,890.00	1,246,890.00	0.00	100.00
Total OTHER CHARGES		1,368,610.00	1,368,610.00	0.00	100.00
SPECIAL ASSESSMENTS					
1100-3500-0010-9500-0000	MT SUPPORT RD SPECIAL ASSESSMENT	46,280.00	0.00	46,280.00	0.00
Total SPECIAL ASSESSMENTS		46,280.00	0.00	46,280.00	0.00
SALE OF MUNICIPAL PROPERTY					
1100-3501-0010-9510-0010	SALE OF CITY OWNED PROPERTY	0.00	1,307.00	(1,307.00)	132.68
Total SALE OF MUNICIPAL PROPERTY		0.00	1,307.00	(1,307.00)	32.68
INTEREST ON INVESTMENTS					
1100-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	500,000.00	336,658.61	163,341.39	67.33
Total INTEREST ON INVESTMENTS		500,000.00	336,658.61	163,341.39	67.33
RENTS OF PROPERTY					
1100-3503-0010-9530-0010	MASCOMA HYDRO	15,000.00	15,000.00	0.00	100.00
1100-3503-0010-9530-0020	NH DEPT CORRECTIONS	1,500.00	693.75	806.25	46.25
1100-3503-0010-9530-0100	226 MASCOMA STREET	0.00	2,400.00	(2,400.00)	100.00
1100-3503-0010-9530-0130	LEBANON OPERA HOUSE	1,000.00	0.00	1,000.00	0.00
Total RENTS OF PROPERTY		17,500.00	18,093.75	(593.75)	103.39
FINES & FORFEITS					
1100-3504-0010-9540-0010	CITY CODE/ORDINANCE VIOLATIONS-POLICE	1,600.00	0.00	1,600.00	0.00
1100-3504-0010-9540-0020	PARKING TICKETS	5,000.00	1,895.00	3,105.00	37.90
1100-3504-0010-9540-0030	FALSE ALARM FINES	12,000.00	5,500.00	6,500.00	45.83
Total FINES & FORFEITS		18,600.00	7,395.00	11,205.00	39.76
OTHER MISC REVENUE					
1100-3509-0010-9570-0010	CABLE TV FRANCHISE FEE	150,000.00	0.00	150,000.00	0.00
1100-3509-0010-9570-0020	MISCELLANEOUS REVENUE	20,000.00	7,421.60	12,578.40	37.11
1100-3509-0010-9570-0040	LANDFILL FUND HOST COMMUNITY FEE	550,000.00	151,320.20	398,679.80	27.51
1100-3509-0010-9570-0050	TRNS FROM SEWER FUND	3,230.00	3,230.00	0.00	100.00

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	Available Balance 03/31/2024	% Bdgt Used
1100-3509-0010-9570-0060	MV TRANSPORTATION IMPROVEMENT FUND	61,000.00	14,481.00	46,519.00	23.74
1100-3509-0010-9570-0290	DOWNTOWN TIFD FUND	270,980.00	270,980.00	0.00	100.00
Total OTHER MISC REVENUE		1,055,210.00	447,432.80	607,777.20	42.40
TOTAL GENERAL FUND REVENUES		38,489,615.00	6,514,904.61	31,974,710.39	16.93
SOLID WASTE REVENUE					
OTHER LICENSES PERMITS & FEES					
2108-3290-0010-9110-0007	PERMIT APPLICATION FEE	27,500.00	8,611.20	18,888.80	31.31
Total OTHER LICENSES PERMITS & FEES		27,500.00	8,611.20	18,888.80	31.31
SOLID WASTE CHARGES FOR SERVICES					
2108-3404-0010-9420-0000	TIPPING FEES/LANDFILL SALES	0.00	(196.50)	196.50	100.00
2108-3404-0010-9420-0010	RECYCLABLE SALES	0.00	2,034.76	(2,034.76)	100.00
2108-3404-0010-9420-0020	C&D	349,430.00	78,590.75	270,839.25	22.49
2108-3404-0010-9420-0030	MSW	3,764,540.00	856,280.42	2,908,259.58	22.75
2108-3404-0010-9420-0035	ELECTRONICS	3,000.00	4,130.96	(1,130.96)	137.70
2108-3404-0010-9420-0040	FREON	15,000.00	2,713.00	12,287.00	18.09
2108-3404-0010-9420-0045	FLUORESCENT BULBS/LAMPS	500.00	197.20	302.80	39.44
2108-3404-0010-9420-0050	MATTRESSES	15,000.00	3,609.00	11,391.00	24.06
2108-3404-0010-9420-0055	TIRES	5,000.00	2,036.00	2,964.00	40.72
2108-3404-0010-9420-0060	BULKY/FURNITURE	36,000.00	26,382.18	9,617.82	73.28
2108-3404-0010-9420-0065	FOOD WASTE	50,000.00	15,612.50	34,387.50	31.23
2108-3404-0010-9420-0070	BRUSH	6,000.00	2,420.85	3,579.15	40.35
2108-3404-0010-9420-0075	ASPHALT, BRICK, CONCRETE	5,180.00	1,324.50	3,855.50	25.57
2108-3404-0010-9420-0080	OIL	500.00	0.00	500.00	0.00
2108-3404-0010-9420-0085	PRESSURIZED VESSELS	300.00	0.00	300.00	0.00
2108-3404-0010-9420-0090	SLUDGE	479,000.00	127,432.20	351,567.80	26.60
Total SOLID WASTE CHARGES FOR SERVICES		4,729,450.00	1,122,567.82	3,606,882.18	23.74
INTEREST ON INVESTMENTS					
2108-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	50,000.00	0.00	50,000.00	0.00
Total INTEREST ON INVESTMENTS		50,000.00	0.00	50,000.00	0.00

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	Available Balance 03/31/2024	% Bdgt Used
RENTS OF PROPERTY					
2108-3503-0010-9530-0050	FORE-U GOLF CENTER	20,000.00	0.00	20,000.00	0.00
Total RENTS OF PROPERTY		20,000.00	0.00	20,000.00	0.00
OTHER MISC REVENUE					
2108-3509-0010-9420-0095	BATTERIES	1,800.00	512.99	1,287.01	28.50
2108-3509-0010-9570-0020	MISCELLANEOUS REVENUE	20,600.00	5,935.57	14,664.43	28.81
2108-3509-0010-9570-0035	COUPON SALES-OUTSIDE SALES	106,500.00	8,000.00	98,500.00	7.51
2108-3509-0010-9570-0038	LANDFILL BAG SALES	260,000.00	43,587.00	216,413.00	16.76
2108-3509-0010-9570-0325	COVER MATERIALS	100,000.00	61,239.85	38,760.15	61.24
2108-3509-0010-9570-0330	GLASS	1,000.00	517.30	482.70	51.73
2108-3509-0010-9570-0335	METAL	24,000.00	4,023.80	19,976.20	16.77
2108-3509-0010-9570-0340	CARDBOARD	17,000.00	0.00	17,000.00	0.00
2108-3509-0010-9570-0345	PAPER	2,500.00	0.00	2,500.00	0.00
2108-3509-0010-9570-0350	ALUMINUM CANS	20,000.00	9,201.92	10,798.08	46.01
2108-3509-0010-9570-0355	STEEL CANS	100.00	0.00	100.00	0.00
2108-3509-0010-9570-0360	PLASTIC	500.00	0.00	500.00	0.00
Total OTHER MISC REVENUE		554,000.00	133,018.43	420,981.57	24.01
TOTAL SOLID WASTE REVENUE		5,380,950.00	1,264,197.45	4,116,752.55	23.49
WATER FUND REVENUE					
OTHER LICENSES PERMITS & FEES					
2110-3290-0010-9110-0013	WATER DEVELOPMENT FEE	37,500.00	13,255.14	24,244.86	35.35
2110-3290-0010-9110-0014	WATER APP FEE	2,800.00	8,237.00	(5,437.00)	294.18
Total OTHER LICENSES PERMITS & FEES		40,300.00	21,492.14	18,807.86	53.33
OTHER FEDERAL GRANTS & REIMB					
2110-3319-2110-9140-0060	WATER LSL-09 GRANT	0.00	41,188.10	(41,188.10)	100.00
Total OTHER FEDERAL GRANTS & REIMB		0.00	41,188.10	(41,188.10)	100.00
WATER POLLUTION GRANTS					
2110-3354-0010-9330-0030	#C-844 CSO WSTWTR/SAG	10,220.00	0.00	10,220.00	0.00

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	Available Balance 03/31/2024	% Bdgt Used
2110-3354-0010-9330-0050	#C-903 CSO DANA&CRAFT AVE/SAG	12,100.00	0.00	12,100.00	0.00
2110-3354-0010-9330-0060	#C-924 CSO 11-PHASE1 SAG	10,330.00	0.00	10,330.00	0.00
Total WATER POLLUTION GRANTS		32,650.00	0.00	32,650.00	0.00
WATER SUPPLY SYSTEM					
2110-3402-0010-9400-0000	WATER USER CHARGES	3,865,590.00	859,873.67	3,005,716.33	22.24
2110-3402-0010-9400-0010	SPRINKLER CHARGES	203,000.00	51,637.00	151,363.00	25.44
2110-3402-0010-9400-0020	HYDRANT CHARGES	94,000.00	23,320.95	70,679.05	24.81
2110-3402-0010-9400-0030	BACKFLOW CHARGES	85,630.00	21,038.00	64,592.00	24.57
2110-3402-0010-9400-0040	WATER SERVICE FEES	7,000.00	2,420.00	4,580.00	34.57
Total WATER SUPPLY SYSTEM		4,255,220.00	958,289.62	3,296,930.38	22.52
INTEREST ON INVESTMENTS					
2110-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	50,000.00	0.00	50,000.00	0.00
Total INTEREST ON INVESTMENTS		50,000.00	0.00	50,000.00	0.00
OTHER MISC REVENUE					
2110-3509-0010-9570-0020	MISCELLANEOUS REVENUE	5,000.00	788.99	4,211.01	15.78
2110-3509-0010-9570-0195	WATER BILL INTEREST	5,000.00	1,632.03	3,367.97	32.64
Total OTHER MISC REVENUE		10,000.00	2,421.02	7,578.98	24.21
TRANSFERS FROM GENERAL FUND					
2110-3911-1100-9600-0000	HYDRANTS	276,500.00	284,800.00	(8,300.00)	103.00
Total TRANSFERS FROM GENERAL FUND		276,500.00	284,800.00	(8,300.00)	103.00
TRANSFERS FROM PROPRIETARY FUNDS-WASTEWA					
2110-3914-2115-9100-0013	RADIO READ CONVERSION	22,320.00	22,320.00	0.00	100.00
2110-3914-2115-9100-0014	USE OF BOND PROCEEDS CSO	2,420.00	2,420.00	0.00	100.00
Total TRANSFERS FROM PROPRIETARY FUNDS-WASTEWA		24,740.00	24,740.00	0.00	100.00
TOTAL WATER FUND REVENUE		4,689,410.00	1,332,930.88	3,356,479.12	28.42

SEWER FUND

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	Available Balance 03/31/2024	% Bdgt Used
OTHER LICENSES PERMITS & FEES					
2115-3290-0010-9110-0015	SEWER APPLICATION FEE	12,500.00	1,250.00	11,250.00	10.00
2115-3290-0010-9110-0016	SEWER DEVELOPMENT FEE	75,150.00	58,724.36	16,425.64	78.14
Total OTHER LICENSES PERMITS & FEES		87,650.00	59,974.36	27,675.64	68.42
WATER POLLUTION GRANTS					
2115-3354-0010-9330-0030	#C-844 CSO WSTWTR/SAG	10,220.00	0.00	10,220.00	0.00
2115-3354-0010-9330-0040	#C-769 WWTP UPGRADE	22,100.00	0.00	22,100.00	0.00
2115-3354-0010-9330-0050	#C-903 CSO DANA&CRAFT AVE/SAG	12,100.00	0.00	12,100.00	0.00
2115-3354-0010-9330-0060	#C-924 CSO 11-PHASE1 SAG	10,330.00	0.00	10,330.00	0.00
2115-3354-0010-9330-0090	#C-874 WSTWTR/SAG	168,450.00	0.00	168,450.00	0.00
2115-3354-0010-9330-0100	#C-899 WSTWTR/SAG	28,290.00	28,291.00	(1.00)	100.00
2115-3354-0010-9330-0110	#C-928 ETNA RD/NH120/SAG	109,580.00	0.00	109,580.00	0.00
Total WATER POLLUTION GRANTS		361,070.00	28,291.00	332,779.00	7.84
SEWER USER CHARGES					
2115-3403-0010-9410-0000	SEWER USER CHARGES	6,550,020.00	1,526,851.31	5,023,168.69	23.31
2115-3403-0010-9410-0010	ENFIELD CONNECTOR	582,480.00	157,551.24	424,928.76	27.05
2115-3403-0010-9410-0020	SEPTAGE	430,180.00	64,298.95	365,881.05	14.95
2115-3403-0010-9410-0030	LEACHATE	100,000.00	0.00	100,000.00	0.00
Total SEWER USER CHARGES		7,662,680.00	1,748,701.50	5,913,978.50	22.82
INTEREST ON INVESTMENTS					
2115-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	60,000.00	16.17	59,983.83	0.03
Total INTEREST ON INVESTMENTS		60,000.00	16.17	59,983.83	0.03
OTHER MISC REVENUE					
2115-3509-0010-9570-0020	MISCELLANEOUS REVENUE	5,000.00	0.00	5,000.00	0.00
2115-3509-0010-9570-0130	SEWER BILL INTEREST	7,000.00	2,406.22	4,593.78	34.37
Total OTHER MISC REVENUE		12,000.00	2,406.22	9,593.78	20.05
TOTAL SEWER FUND REVENUE		8,183,400.00	1,839,389.25	6,344,010.75	22.48

AIRPORT FUND REVENUE

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON

Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	Available Balance 03/31/2024	% Bdgt Used
OTHER FEDERAL GRANTS & REIMB					
2120-3319-0010-9140-0050	AIP69 ARPA	355,620.00	0.00	355,620.00	0.00
Total OTHER FEDERAL GRANTS & REIMB		355,620.00	0.00	355,620.00	0.00
OTHER STATE GRANTS & REIMBURSEMENTS					
2120-3359-0010-9370-0030	NHAC AID	7,000.00	9,539.43	(2,539.43)	136.28
Total OTHER STATE GRANTS & REIMBURSEMENTS		7,000.00	9,539.43	(2,539.43)	136.28
AIRPORT FEES					
2120-3406-0010-9440-0010	AIR CARRIER LANDING FEES	196,410.00	31,622.00	164,788.00	16.10
2120-3406-0010-9440-0020	GENERAL AVIATION LANDING FEES	220,000.00	46,076.25	173,923.75	20.94
2120-3406-0010-9440-0030	RENT-A-CAR FEES	132,000.00	19,926.65	112,073.35	15.10
Total AIRPORT FEES		548,410.00	97,624.90	450,785.10	17.80
OTHER CHARGES					
2120-3409-0010-9450-0030	AIR CARRIER FUEL FLOWAGE	6,000.00	1,955.36	4,044.64	32.59
2120-3409-0010-9450-0040	GEN AVIATION FUEL FLOWAGE	60,000.00	6,470.40	53,529.60	10.78
Total OTHER CHARGES		66,000.00	8,425.76	57,574.24	12.77
INTEREST ON INVESTMENTS					
2120-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	7,500.00	0.00	7,500.00	0.00
Total INTEREST ON INVESTMENTS		7,500.00	0.00	7,500.00	0.00
RENTS OF PROPERTY					
2120-3503-0010-9530-0060	TERMINAL BUILDING RENT	143,340.00	43,252.80	100,087.20	30.17
2120-3503-0010-9530-0070	LAND RENT	184,220.00	61,408.96	122,811.04	33.33
2120-3503-0010-9530-0080	LAND RENT: POLICE FACILITY	47,740.00	47,740.00	0.00	100.00
2120-3503-0010-9530-0090	PARKING LOT RENTAL	5,630.00	7,084.20	(1,454.20)	125.83
2120-3503-0010-9530-0110	HANGAR RENTALS	146,970.00	48,428.90	98,541.10	32.95
Total RENTS OF PROPERTY		527,900.00	207,914.86	319,985.14	39.39
OTHER MISC REVENUE					
2120-3509-0010-9570-0020	MISCELLANEOUS REVENUE	1,200.00	328.02	871.98	27.34
Total OTHER MISC REVENUE		1,200.00	328.02	871.98	27.34

CY - MTD AND YTD REVENUE/EXPENSE FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	Available Balance 03/31/2024	% Bdgt Used
TOTAL AIRPORT FUND REVENUE		1,513,630.00	323,832.97	1,189,797.03	21.39

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
GENERAL FUND						
1100-4130-0050-1100-0000	FULL TIME WAGES	390,620.00	96,490.53	0.00	294,129.47	24.70
1100-4130-0050-1125-0000	PART TIME WAGES 25-29	94,770.00	18,803.06	0.00	75,966.94	19.84
1100-4130-0050-1300-0000	OVERTIME WAGES	2,000.00	0.00	0.00	2,000.00	0.00
1100-4130-0050-2150-0000	LIFE & DISABILITY INSURANCE	5,000.00	737.56	0.00	4,262.44	14.75
1100-4130-0050-2200-0000	FICA & MEDICARE TAXES	37,290.00	8,388.03	0.00	28,901.97	22.49
1100-4130-0050-2301-0000	RETIREMENT: MUNICIPAL	32,340.00	7,809.67	0.00	24,530.33	24.15
1100-4130-0050-2310-0000	RETIREMENT: ICMA	20,790.00	5,245.50	0.00	15,544.50	25.23
1100-4130-0050-2450-0000	TRAINING/LICENSES/DUES	29,990.00	5,475.00	0.00	24,515.00	18.26
1100-4130-0050-2600-0000	WORKERS' COMPENSATION	1,080.00	253.64	0.00	826.36	23.49
1100-4130-0050-5000-0000	OTHER PURCHASED SERVICES	10,000.00	507.28	0.00	9,492.72	5.07
1100-4130-0050-5300-0000	COMMUNICATIONS	2,000.00	265.62	0.00	1,734.38	13.28
1100-4130-0050-5400-0000	ADVERTISING	3,500.00	0.00	0.00	3,500.00	0.00
1100-4130-0050-5500-0000	OUTSIDE DUPLICATION	11,600.00	1,000.00	0.00	10,600.00	8.62
1100-4130-0050-5800-0000	TRAVEL	4,000.00	600.97	0.00	3,399.03	15.02
1100-4130-0050-5875-0000	MILEAGE	1,500.00	0.00	0.00	1,500.00	0.00
1100-4130-0050-6000-0000	OFFICE SUPPLIES	3,000.00	294.07	0.00	2,705.93	9.80
1100-4130-0050-6400-0000	REFERENCE PUBLICATIONS	500.00	351.00	0.00	149.00	70.20
Total CITY MANAGER		649,980.00	146,221.93	0.00	503,758.07	22.50
PUBLIC COMMUNICATIONS						
1100-4130-0070-1100-0000	FULL TIME WAGES	108,130.00	26,539.14	0.00	81,590.86	24.54
1100-4130-0070-2150-0000	LIFE & DISABILITY INSURANCE	1,380.00	213.40	0.00	1,166.60	15.46
1100-4130-0070-2200-0000	FICA & MEDICARE TAXES	8,270.00	1,854.18	0.00	6,415.82	22.42
1100-4130-0070-2301-0000	RETIREMENT: MUNICIPAL	14,630.00	3,590.78	0.00	11,039.22	24.54
1100-4130-0070-2450-0000	TRAINING/LICENSES/DUES	2,000.00	269.10	0.00	1,730.90	13.46
1100-4130-0070-2600-0000	WORKERS' COMPENSATION	240.00	58.37	0.00	181.63	24.32
1100-4130-0070-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	0.00	215.89	0.00	(215.89)	100.00
1100-4130-0070-5800-0000	TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
1100-4130-0070-6000-0000	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0.00
Total PUBLIC COMMUNICATIONS		136,150.00	32,740.86	0.00	103,409.14	24.05
CITY MANAGER OTHER						
1100-4130-0080-5000-0000	OTHER PURCHASED SERVICES	65,000.00	0.00	10,178.00	54,822.00	15.66
Total CITY MANAGER OTHER		65,000.00	0.00	10,178.00	54,822.00	15.66
CITY CLERK						
1100-4140-0000-1100-0000	FULL TIME WAGES	455,200.00	111,947.09	0.00	343,252.91	24.59
1100-4140-0000-1200-0000	TEMPORARY PT WAGES	43,190.00	7,313.37	0.00	35,876.63	16.93
1100-4140-0000-1300-0000	OVERTIME WAGES	13,000.00	6,503.33	0.00	6,496.67	50.03
1100-4140-0000-2150-0000	LIFE & DISABILITY INSURANCE	5,820.00	859.88	0.00	4,960.12	14.77

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4140-0000-2200-0000	FICA & MEDICARE TAXES	39,130.00	9,309.15	0.00	29,820.85	23.79
1100-4140-0000-2301-0000	RETIREMENT: MUNICIPAL	63,350.00	15,458.39	0.00	47,891.61	24.40
1100-4140-0000-2450-0000	TRAINING/LICENSES/DUES	7,790.00	820.00	0.00	6,970.00	10.53
1100-4140-0000-2600-0000	WORKERS' COMPENSATION	1,140.00	272.06	0.00	867.94	23.86
1100-4140-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	68,140.00	27,146.95	0.00	40,993.05	39.84
1100-4140-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	1,400.00	25.00	0.00	1,375.00	1.79
1100-4140-0000-5000-0000	OTHER PURCHASED SERVICES	68,850.00	1,652.21	0.00	67,197.79	2.40
1100-4140-0000-5400-0000	ADVERTISING	7,500.00	1,072.57	0.00	6,427.43	14.30
1100-4140-0000-5800-0000	TRAVEL	6,890.00	195.80	0.00	6,694.20	2.84
1100-4140-0000-5875-0000	MILEAGE	1,300.00	0.00	0.00	1,300.00	0.00
1100-4140-0000-6000-0000	OFFICE SUPPLIES	8,500.00	676.86	0.00	7,823.14	7.96
1100-4140-0000-6100-0000	GENERAL SUPPLIES	1,400.00	570.90	0.00	829.10	40.78
1100-4140-0000-6400-0000	REFERENCE PUBLICATIONS	700.00	0.00	0.00	700.00	0.00
Total CITY CLERK		793,300.00	183,823.56	0.00	609,476.44	23.17
ELECTIONS						
1100-4140-0030-1200-0000	TEMPORARY PT WAGES	64,720.00	25,335.65	0.00	39,384.35	39.15
1100-4140-0030-2200-0000	FICA & MEDICARE TAXES	200.00	30.48	0.00	169.52	15.24
1100-4140-0030-2301-0000	RETIREMENT: MUNICIPAL	0.00	739.41	0.00	(739.41)	100.00
1100-4140-0030-2600-0000	WORKERS' COMPENSATION	150.00	57.46	0.00	92.54	38.31
1100-4140-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	1,300.00	1,432.00	0.00	(132.00)	110.15
1100-4140-0030-5000-0000	OTHER PURCHASED SERVICES	48,540.00	3,176.43	0.00	45,363.57	6.54
1100-4140-0030-5400-0000	ADVERTISING	2,700.00	408.37	0.00	2,291.63	15.12
1100-4140-0030-5500-0000	OUTSIDE DUPLICATION	2,000.00	0.00	0.00	2,000.00	0.00
1100-4140-0030-5800-0000	TRAVEL	500.00	165.08	0.00	334.92	33.02
1100-4140-0030-6000-0000	OFFICE SUPPLIES	1,600.00	271.84	0.00	1,328.16	16.99
1100-4140-0030-6100-0000	GENERAL SUPPLIES	300.00	1,164.54	0.00	(864.54)	388.18
Total ELECTIONS		122,010.00	32,781.26	0.00	89,228.74	26.87
FINANCIAL ADMINISTRATION						
1100-4150-0010-1100-0000	FULL TIME WAGES	533,030.00	131,887.82	0.00	401,142.18	24.74
1100-4150-0010-1120-0000	PART TIME WAGES 20-24	30,420.00	7,194.85	0.00	23,225.15	23.65
1100-4150-0010-1300-0000	OVERTIME WAGES	10,000.00	3,454.75	0.00	6,545.25	34.55
1100-4150-0010-2150-0000	LIFE & DISABILITY INSURANCE	6,810.00	1,025.76	0.00	5,784.24	15.06
1100-4150-0010-2200-0000	FICA & MEDICARE TAXES	43,880.00	10,286.56	0.00	33,593.44	23.44
1100-4150-0010-2301-0000	RETIREMENT: MUNICIPAL	73,480.00	18,311.81	0.00	55,168.19	24.92
1100-4150-0010-2450-0000	TRAINING/LICENSES/DUES	11,850.00	2,596.37	0.00	9,253.63	21.91
1100-4150-0010-2600-0000	WORKERS' COMPENSATION	1,270.00	311.03	0.00	958.97	24.49
1100-4150-0010-3020-0000	CONSULTANTS	6,450.00	0.00	0.00	6,450.00	0.00
1100-4150-0010-3100-0000	OFFICIAL/ADMINISTRATIVE	5,000.00	0.00	0.00	5,000.00	0.00
1100-4150-0010-3400-0000	TECHNICAL/ENGINEERING SERVICES	5,000.00	5,695.18	0.00	(695.18)	113.90

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4150-0010-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	108,990.00	51,617.62	0.00	57,372.38	47.36
1100-4150-0010-5000-0000	OTHER PURCHASED SERVICES	21,000.00	599.20	0.00	20,400.80	2.85
1100-4150-0010-5300-0000	COMMUNICATIONS	0.00	10.00	0.00	(10.00)	100.00
1100-4150-0010-5335-0000	INFORMATION ACCESS	1,440.00	133.96	0.00	1,306.04	9.30
1100-4150-0010-5800-0000	TRAVEL	5,600.00	0.00	0.00	5,600.00	0.00
1100-4150-0010-5875-0000	MILEAGE	2,000.00	0.00	0.00	2,000.00	0.00
1100-4150-0010-6000-0000	OFFICE SUPPLIES	5,000.00	267.26	0.00	4,732.74	5.35
1100-4150-0010-6400-0000	REFERENCE PUBLICATIONS	140.00	199.00	0.00	(59.00)	142.14
1100-4150-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	4,000.00	0.00	0.00	4,000.00	0.00
Total FINANCIAL ADMINISTRATION		875,360.00	233,591.17	0.00	641,768.83	26.69
UTILITIES COLLECTION						
1100-4150-0020-1100-0000	FULL TIME WAGES	82,330.00	21,101.60	0.00	61,228.40	25.63
1100-4150-0020-1300-0000	OVERTIME WAGES	5,000.00	243.50	0.00	4,756.50	4.87
1100-4150-0020-2150-0000	LIFE & DISABILITY INSURANCE	1,060.00	166.06	0.00	893.94	15.67
1100-4150-0020-2200-0000	FICA & MEDICARE TAXES	6,690.00	1,540.89	0.00	5,149.11	23.03
1100-4150-0020-2301-0000	RETIREMENT: MUNICIPAL	11,820.00	2,888.00	0.00	8,932.00	24.43
1100-4150-0020-2450-0000	TRAINING/LICENSES/DUES	1,500.00	0.00	0.00	1,500.00	0.00
1100-4150-0020-2600-0000	WORKERS' COMPENSATION	200.00	46.75	0.00	153.25	23.38
1100-4150-0020-5875-0000	MILEAGE	120.00	0.00	0.00	120.00	0.00
1100-4150-0020-6000-0000	OFFICE SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
Total UTILITIES COLLECTION		112,720.00	25,986.80	0.00	86,733.20	23.05
AUDITING						
1100-4150-0050-3010-0000	AUDIT SERVICES	80,000.00	20,881.25	0.00	59,118.75	26.10
Total AUDITING		80,000.00	20,881.25	0.00	59,118.75	26.10
CYBER SERVICES						
1100-4150-0080-1100-0000	FULL TIME WAGES	524,450.00	130,382.35	0.00	394,067.65	24.86
1100-4150-0080-1300-0000	OVERTIME WAGES	5,000.00	549.02	0.00	4,450.98	10.98
1100-4150-0080-2150-0000	LIFE & DISABILITY INSURANCE	6,700.00	1,012.80	0.00	5,687.20	15.12
1100-4150-0080-2200-0000	FICA & MEDICARE TAXES	40,510.00	9,641.89	0.00	30,868.11	23.80
1100-4150-0080-2301-0000	RETIREMENT: MUNICIPAL	71,640.00	17,714.90	0.00	53,925.10	24.73
1100-4150-0080-2450-0000	TRAINING/LICENSES/DUES	25,000.00	2,120.00	0.00	22,880.00	8.48
1100-4150-0080-2600-0000	WORKERS' COMPENSATION	1,170.00	287.61	0.00	882.39	24.58
1100-4150-0080-3400-0000	TECHNICAL/ENGINEERING SERVICES	80,000.00	1,637.50	0.00	78,362.50	2.05
1100-4150-0080-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	436,660.00	146,085.09	9,639.47	280,935.44	35.66
1100-4150-0080-3420-0000	CYBERSECURITY	390,100.00	54,269.33	68,092.00	267,738.67	36.27
1100-4150-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	82,000.00	1,163.58	0.00	80,836.42	1.42
1100-4150-0080-4410-0000	RENTAL:LAND/BUILDINGS	36,150.00	11,404.80	0.00	24,745.20	31.55

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4150-0080-5000-0000	OTHER PURCHASED SERVICES	35,000.00	289.20	0.00	34,710.80	0.83
1100-4150-0080-5300-0000	COMMUNICATIONS	7,200.00	1,404.11	0.00	5,795.89	19.50
1100-4150-0080-5335-0000	INFORMATION ACCESS	68,580.00	12,249.00	0.00	56,331.00	17.86
1100-4150-0080-5400-0000	ADVERTISING	600.00	0.00	0.00	600.00	0.00
1100-4150-0080-5800-0000	TRAVEL	6,000.00	0.00	0.00	6,000.00	0.00
1100-4150-0080-5875-0000	MILEAGE	4,000.00	0.00	0.00	4,000.00	0.00
1100-4150-0080-6000-0000	OFFICE SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
1100-4150-0080-6220-0000	ELECTRICITY	3,000.00	491.90	0.00	2,508.10	16.40
1100-4150-0080-6230-0000	BOTTLED GAS	3,000.00	706.74	0.00	2,293.26	23.56
1100-4150-0080-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
1100-4150-0080-7500-0010	TECHNOLOGY HARDWARE	32,600.00	0.00	0.00	32,600.00	0.00
Total CYBER SERVICES		1,867,360.00	391,409.82	77,731.47	1,398,218.71	25.12
CS TECHNOLOGY HARDWARE						
1100-4150-0081-7501-0000	TECHNOLOGY HARDWARE	100,150.00	2,486.09	0.00	97,663.91	2.48
1100-4150-0081-7501-0010	ASSESSING TECHNOLOGY HARDWARE	1,500.00	0.00	0.00	1,500.00	0.00
1100-4150-0081-7501-0020	CITY CLERK TECHNOLOGY HARDWARE	16,650.00	493.29	0.00	16,156.71	2.96
1100-4150-0081-7501-0030	CITY MANAGER TECHNOLOGY HARDWARE	4,000.00	0.00	0.00	4,000.00	0.00
1100-4150-0081-7501-0040	DPW-GENERAL FUND TECHNOLOGY HARDWARE	64,000.00	17,700.30	0.00	46,299.70	27.66
1100-4150-0081-7501-0050	FINANCE TECHNOLOGY HARDWARE	1,500.00	195.94	0.00	1,304.06	13.06
1100-4150-0081-7501-0060	FIRE TECHNOLOGY HARDWARE	3,500.00	0.00	0.00	3,500.00	0.00
1100-4150-0081-7501-0070	HUMAN RESOURCES TECHNOLOGY HARDWARE	9,000.00	0.00	0.00	9,000.00	0.00
1100-4150-0081-7501-0080	HUMAN SERVICES TECHNOLOGY HARDWARE	4,000.00	0.00	0.00	4,000.00	0.00
1100-4150-0081-7501-0090	LIBRARY TECHNOLOGY HARDWARE	3,000.00	0.00	0.00	3,000.00	0.00
1100-4150-0081-7501-0100	PLANNING & DEV TECHNOLOGY HARDWARE	16,750.00	0.00	0.00	16,750.00	0.00
1100-4150-0081-7501-0110	POLICE TECHNOLOGY HARDWARE	42,300.00	2,579.95	0.00	39,720.05	6.10
1100-4150-0081-7501-0120	REC ARTS & PARKS TECHNOLOGY HARDWARE	6,500.00	0.00	0.00	6,500.00	0.00
1100-4150-0081-7501-0130	DPW-SOLID WASTE TECHNOLOGY HARDWARE	8,600.00	269.99	0.00	8,330.01	3.14
1100-4150-0081-7501-0140	DPW-WATER TECHNOLOGY HARDWARE	1,500.00	0.00	0.00	1,500.00	0.00
1100-4150-0081-7501-0150	DPW-SEWAGE COLL TECHNOLOGY HARDWARE	4,000.00	0.00	0.00	4,000.00	0.00
1100-4150-0081-7501-0160	MUNICIPAL AIRPORT TECHNOLOGY HARDWARE	6,500.00	1,029.97	0.00	5,470.03	15.85
Total CS TECHNOLOGY HARDWARE		293,450.00	24,755.53	0.00	268,694.47	8.44
ASSESSING						
1100-4152-0000-1100-0000	FULL TIME WAGES	83,540.00	21,307.54	0.00	62,232.46	25.51
1100-4152-0000-1300-0000	OVERTIME WAGES	1,500.00	353.25	0.00	1,146.75	23.55
1100-4152-0000-2150-0000	LIFE & DISABILITY INSURANCE	1,060.00	149.98	0.00	910.02	14.15
1100-4152-0000-2200-0000	FICA & MEDICARE TAXES	6,510.00	1,643.86	0.00	4,866.14	25.25
1100-4152-0000-2301-0000	RETIREMENT: MUNICIPAL	11,510.00	2,596.81	0.00	8,913.19	22.56
1100-4152-0000-2450-0000	TRAINING/LICENSES/DUES	2,570.00	260.00	0.00	2,310.00	10.12
1100-4152-0000-2600-0000	WORKERS' COMPENSATION	190.00	42.00	0.00	148.00	22.11

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4152-0000-3020-0000	CONSULTANTS	4,000.00	0.00	0.00	4,000.00	0.00
1100-4152-0000-3100-0000	OFFICIAL/ADMINISTRATIVE SERVICES	206,100.00	0.00	0.00	206,100.00	0.00
1100-4152-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	14,300.00	15,318.00	0.00	(1,018.00)	107.12
1100-4152-0000-5000-0000	OTHER PURCHASED SERVICES	25,000.00	0.00	0.00	25,000.00	0.00
1100-4152-0000-5400-0000	ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
1100-4152-0000-5800-0000	TRAVEL	2,500.00	0.00	0.00	2,500.00	0.00
1100-4152-0000-5875-0000	MILEAGE	500.00	0.00	0.00	500.00	0.00
1100-4152-0000-6000-0000	OFFICE SUPPLIES	1,000.00	36.99	0.00	963.01	3.70
1100-4152-0000-6400-0000	REFERENCE PUBLICATIONS	1,100.00	0.00	0.00	1,100.00	0.00
1100-4152-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	0.00	89.95	0.00	(89.95)	100.00
1100-4152-0000-7600-0000	SOFTWARE	14,000.00	0.00	0.00	14,000.00	0.00
Total ASSESSING		376,380.00	41,798.38	0.00	334,581.62	11.11
LEGAL SERVICES						
1100-4153-0000-3000-0000	LEGAL SERVICES	200,000.00	0.00	0.00	200,000.00	0.00
1100-4153-0000-3000-0001	ASSESSING	0.00	1,987.44	0.00	(1,987.44)	100.00
1100-4153-0000-3000-0002	CITY MANAGER	0.00	1,477.84	0.00	(1,477.84)	100.00
1100-4153-0000-3000-0003	CITY CLERK	0.00	1,121.12	0.00	(1,121.12)	100.00
1100-4153-0000-3000-0004	CODE ENFORCEMENT	0.00	5,410.68	0.00	(5,410.68)	100.00
1100-4153-0000-3000-0005	PUBLIC WORKS	0.00	17,221.88	0.00	(17,221.88)	100.00
1100-4153-0000-3000-0007	FIRE	0.00	2,808.12	0.00	(2,808.12)	100.00
1100-4153-0000-3000-0008	PLANNING & ZONING	0.00	10,221.00	0.00	(10,221.00)	100.00
1100-4153-0000-3000-0011	RECREATION	0.00	178.36	0.00	(178.36)	100.00
1100-4153-0000-3000-0012	POLICE	0.00	9,288.13	0.00	(9,288.13)	100.00
1100-4153-0000-3000-0014	PERSONNEL	50,000.00	7,390.50	0.00	42,609.50	14.78
Total LEGAL SERVICES		250,000.00	57,105.07	0.00	192,894.93	22.84
GROUP INSURANCE						
1100-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	3,615,020.00	523,164.55	0.00	3,091,855.45	14.47
1100-4155-0020-2200-0000	FICA & MEDICARE TAXES	0.00	1,291.10	0.00	(1,291.10)	100.00
1100-4155-0020-2500-0000	UNEMPLOYMENT COMPENSATION	0.00	7,158.00	0.00	(7,158.00)	100.00
Total GROUP INSURANCE		3,615,020.00	531,613.65	0.00	3,083,406.35	14.71
EMPLOYEE BENEFITS NOT ALLOCATED						
1100-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	604,500.00	475,000.00	0.00	129,500.00	78.58
1100-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	55,000.00	50,000.00	0.00	5,000.00	90.91
Total EMPLOYEE BENEFITS NOT ALLOCATED		659,500.00	525,000.00	0.00	134,500.00	79.61
SICK LEAVE PAYOUT						
1100-4155-0040-2200-0000	FICA & MEDICARE TAXES	0.00	54.36	0.00	(54.36)	100.00
1100-4155-0040-2600-0000	WORKERS' COMPENSATION	0.00	1.56	0.00	(1.56)	100.00

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1100-4155-0040-2900-0000	SICK PAYOUT	0.00	710.63	0.00	(710.63)	100.00
Total SICK LEAVE PAYOUT		0.00	766.55	0.00	(766.55)	100.00
HUMAN RESOURCES						
1100-4156-0000-1100-0000	FULL TIME WAGES	319,040.00	59,844.52	0.00	259,195.48	18.76
1100-4156-0000-1125-0000	PART TIME WAGES 25-29	72,620.00	18,562.61	0.00	54,057.39	25.56
1100-4156-0000-1300-0000	OVERTIME WAGES	1,000.00	0.00	0.00	1,000.00	0.00
1100-4156-0000-2150-0000	LIFE & DISABILITY INSURANCE	2,890.00	390.58	0.00	2,499.42	13.51
1100-4156-0000-2200-0000	FICA & MEDICARE TAXES	30,050.00	5,881.60	0.00	24,168.40	19.57
1100-4156-0000-2301-0000	RETIREMENT: MUNICIPAL	43,310.00	7,260.07	0.00	36,049.93	16.76
1100-4156-0000-2450-0000	TRAINING/LICENSES/DUES	4,700.00	264.00	0.00	4,436.00	5.62
1100-4156-0000-2450-0020	HUMAN RESOURCES: EMPLOYEE PROGRAMS	3,000.00	0.00	0.00	3,000.00	0.00
1100-4156-0000-2600-0000	WORKERS' COMPENSATION	870.00	158.83	0.00	711.17	18.26
1100-4156-0000-2920-0000	WELLNESS PROGRAM	4,000.00	0.00	0.00	4,000.00	0.00
1100-4156-0000-3100-0000	OFFICIAL/ADMINISTRATIVE	750.00	22.00	0.00	728.00	2.93
1100-4156-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	9,500.00	1,134.00	0.00	8,366.00	11.94
1100-4156-0000-5000-0000	OTHER PURCHASED SERVICES	3,000.00	780.21	0.00	2,219.79	26.01
1100-4156-0000-5400-0000	ADVERTISING	2,000.00	0.00	0.00	2,000.00	0.00
1100-4156-0000-5800-0000	TRAVEL	2,000.00	0.00	0.00	2,000.00	0.00
1100-4156-0000-5875-0000	MILEAGE	1,100.00	61.64	0.00	1,038.36	5.60
1100-4156-0000-6000-0000	OFFICE SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
Total HUMAN RESOURCES		501,330.00	94,360.06	0.00	406,969.94	18.82
PLANNING & ZONING						
1100-4191-0010-1100-0000	FULL TIME WAGES	492,360.00	120,587.86	0.00	371,772.14	24.49
1100-4191-0010-1300-0000	OVERTIME WAGES	1,000.00	272.41	0.00	727.59	27.24
1100-4191-0010-2150-0000	LIFE & DISABILITY INSURANCE	5,840.00	750.36	0.00	5,089.64	12.85
1100-4191-0010-2200-0000	FICA & MEDICARE TAXES	37,780.00	8,852.87	0.00	28,927.13	23.43
1100-4191-0010-2301-0000	RETIREMENT: MUNICIPAL	66,760.00	16,352.42	0.00	50,407.58	24.49
1100-4191-0010-2450-0000	TRAINING/LICENSES/DUES	8,160.00	95.00	0.00	8,065.00	1.16
1100-4191-0010-2600-0000	WORKERS' COMPENSATION	1,090.00	265.72	0.00	824.28	24.38
1100-4191-0010-2910-0000	UNIFORMS/CLOTHING	400.00	200.00	0.00	200.00	50.00
1100-4191-0010-3020-0000	CONSULTANTS	55,000.00	0.00	0.00	55,000.00	0.00
1100-4191-0010-5000-0000	OTHER PURCHASED SERVICES	2,000.00	464.46	0.00	1,535.54	23.22
1100-4191-0010-5335-0000	INFORMATION ACCESS	2,000.00	161.82	0.00	1,838.18	8.09
1100-4191-0010-5400-0000	ADVERTISING	6,000.00	998.66	0.00	5,001.34	16.64
1100-4191-0010-5800-0000	TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
1100-4191-0010-5875-0000	MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
1100-4191-0010-6000-0000	OFFICE SUPPLIES	2,000.00	234.41	0.00	1,765.59	11.72
1100-4191-0010-6400-0000	REFERENCE PUBLICATIONS	1,900.00	0.00	0.00	1,900.00	0.00
1100-4191-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
Total PLANNING & ZONING		687,290.00	149,235.99	0.00	538,054.01	21.71
PLANNING & ZONING GIS						
1100-4191-0020-1100-0000	FULL TIME WAGES	106,310.00	26,329.81	0.00	79,980.19	24.77
1100-4191-0020-2150-0000	LIFE & DISABILITY INSURANCE	1,080.00	175.28	0.00	904.72	16.23
1100-4191-0020-2200-0000	FICA & MEDICARE TAXES	8,140.00	1,944.68	0.00	6,195.32	23.89
1100-4191-0020-2301-0000	RETIREMENT: MUNICIPAL	14,390.00	3,562.39	0.00	10,827.61	24.76
1100-4191-0020-2450-0000	TRAINING/LICENSES/DUES	1,780.00	0.00	0.00	1,780.00	0.00
1100-4191-0020-2600-0000	WORKERS' COMPENSATION	240.00	57.94	0.00	182.06	24.14
1100-4191-0020-2910-0000	UNIFORMS/CLOTHING	200.00	200.00	0.00	0.00	100.00
1100-4191-0020-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	25,440.00	0.00	0.00	25,440.00	0.00
1100-4191-0020-5000-0000	OTHER PURCHASED SERVICES	0.00	9,996.64	0.00	(9,996.64)	100.00
Total PLANNING & ZONING GIS		157,580.00	42,266.74	0.00	115,313.26	26.82
FACILITY & ENERGY						
1100-4194-0000-1100-0000	FULL TIME WAGES	155,790.00	38,394.25	0.00	117,395.75	24.64
1100-4194-0000-1300-0000	OVERTIME WAGES	5,000.00	1,051.51	0.00	3,948.49	21.03
1100-4194-0000-2150-0000	LIFE & DISABILITY INSURANCE	1,730.00	259.26	0.00	1,470.74	14.99
1100-4194-0000-2200-0000	FICA & MEDICARE TAXES	12,310.00	2,863.63	0.00	9,446.37	23.26
1100-4194-0000-2301-0000	RETIREMENT: MUNICIPAL	21,730.00	5,336.97	0.00	16,393.03	24.56
1100-4194-0000-2450-0000	TRAINING/LICENSES/DUES	3,070.00	1,870.00	0.00	1,200.00	60.91
1100-4194-0000-2600-0000	WORKERS' COMPENSATION	2,330.00	575.53	0.00	1,754.47	24.70
1100-4194-0000-2910-0000	UNIFORMS/CLOTHING	200.00	200.00	0.00	0.00	100.00
1100-4194-0000-5300-0000	COMMUNICATIONS	980.00	82.30	0.00	897.70	8.40
1100-4194-0000-5400-0000	ADVERTISING	100.00	0.00	0.00	100.00	0.00
1100-4194-0000-6000-0000	OFFICE SUPPLIES	500.00	226.39	0.00	273.61	45.28
1100-4194-0000-6400-0000	REFERENCE PUBLICATIONS	100.00	0.00	0.00	100.00	0.00
1100-4194-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	500.00	24.36	0.00	475.64	4.87
Total FACILITY & ENERGY		204,340.00	50,884.20	0.00	153,455.80	24.90
CITY HALL						
1100-4194-0010-4110-0000	WATER	2,670.00	508.49	0.00	2,161.51	19.04
1100-4194-0010-4120-0000	SEWER	3,670.00	689.78	0.00	2,980.22	18.80
1100-4194-0010-4230-0000	CUSTODIAL SERVICES	7,200.00	0.00	0.00	7,200.00	0.00
1100-4194-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	97,330.00	26,058.88	27,848.59	43,422.53	55.39
1100-4194-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	2,000.00	559.83	0.00	1,440.17	27.99
1100-4194-0010-5000-0000	OTHER PURCHASED SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
1100-4194-0010-6100-0000	GENERAL SUPPLIES	15,000.00	3,263.84	0.00	11,736.16	21.76
1100-4194-0010-6220-0000	ELECTRICITY	75,540.00	23,012.43	0.00	52,527.57	30.46
1100-4194-0010-6230-0000	BOTTLED GAS	39,460.00	11,751.49	0.00	27,708.51	29.78
1100-4194-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,000.00	19.97	0.00	980.03	2.00

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used	
Total CITY HALL		248,870.00	65,864.71	27,848.59	155,156.70	37.66	
SOLDIERS MEMORIAL BUILDING							
1100-4194-0020-4110-0000	WATER	1,220.00	106.37	0.00	1,113.63	8.72	
1100-4194-0020-4120-0000	SEWER	1,480.00	31.73	0.00	1,448.27	2.14	
1100-4194-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	10,610.00	248.95	3,300.00	7,061.05	33.45	
1100-4194-0020-6100-0000	GENERAL SUPPLIES	1,100.00	74.99	0.00	1,025.01	6.82	
1100-4194-0020-6220-0000	ELECTRICITY	1,980.00	974.85	0.00	1,005.15	49.23	
1100-4194-0020-6240-0000	FUEL OIL	4,210.00	1,057.30	0.00	3,152.70	25.11	
Total SOLDIERS MEMORIAL BUILDING		20,600.00	2,494.19	3,300.00	14,805.81	28.13	
DANA HOUSE							
1100-4194-0030-4110-0000	WATER	240.00	0.00	0.00	240.00	0.00	
1100-4194-0030-4120-0000	SEWER	450.00	0.00	0.00	450.00	0.00	
1100-4194-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	5,000.00	0.00	0.00	5,000.00	0.00	
1100-4194-0030-5000-0000	OTHER PURCHASED SERVICES	500.00	0.00	0.00	500.00	0.00	
1100-4194-0030-5300-0000	COMMUNICATIONS	880.00	116.98	0.00	763.02	13.29	
1100-4194-0030-6100-0000	GENERAL SUPPLIES	500.00	0.00	0.00	500.00	0.00	
1100-4194-0030-6220-0000	ELECTRICITY	880.00	499.84	0.00	380.16	56.80	
Total DANA HOUSE		8,450.00	616.82	0.00	7,833.18	7.30	
160 MECHANIC STREET							
1100-4194-0050-4110-0000	WATER	1,600.00	27.48	0.00	1,572.52	1.72	
1100-4194-0050-4120-0000	SEWER	2,920.00	43.71	0.00	2,876.29	1.50	
1100-4194-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	6,000.00	0.00	584.00	5,416.00	9.73	
1100-4194-0050-5000-0000	OTHER PURCHASED SERVICES	0.00	2,200.19	0.00	(2,200.19)	101.21	#DIV/0!
2023				11,911.92			
1100-4194-0050-6100-0000	GENERAL SUPPLIES	0.00	1,926.21	0.00	(1,926.21)	100.00	
1100-4194-0050-6220-0000	ELECTRICITY	4,800.00	652.47	0.00	4,147.53	13.59	
1100-4194-0050-6240-0000	FUEL OIL	5,000.00	0.00	0.00	5,000.00	0.00	
Total 160 MECHANIC STREET		20,320.00	4,850.06	12,495.92	14,885.94	86.43	85.36%
CEMETERIES							
1100-4195-0000-2450-0000	TRAINING/LICENSES/DUES	170.00	0.00	0.00	170.00	0.00	
1100-4195-0000-4110-0000	WATER	480.00	34.75	0.00	445.25	7.24	
1100-4195-0000-4140-0000	LANDFILL: TIPPING FEES	100.00	0.00	0.00	100.00	0.00	
1100-4195-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	92,060.00	35,910.00	14,002.49	42,147.51	66.12	
2023				32,343.00			
1100-4195-0000-5300-0000	COMMUNICATIONS	0.00	60.24	0.00	(60.24)	100.00	
1100-4195-0000-5335-0000	INFORMATION ACCESS	0.00	315.78	0.00	(315.78)	100.00	
1100-4195-0000-6100-0000	GENERAL SUPPLIES	7,000.00	1,578.41	0.00	5,421.59	22.55	

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4195-0000-6220-0000	ELECTRICITY	3,220.00	(292.48)	0.00	3,512.48	(9.08)
1100-4195-0000-6230-0000	BOTTLED GAS	1,270.00	885.56	0.00	384.44	69.73
1100-4195-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	3,000.00	892.67	0.00	2,107.33	29.76
1100-4195-0000-7600-0000	SOFTWARE	5,480.00	0.00	0.00	5,480.00	0.00
Total CEMETERIES		112,780.00	39,384.93	46,345.49	59,392.58	27.14
CEMETERY PROJECTS						
1100-4195-0010-3400-0000	TECHNICAL/ENGINEERING SERVICES	0.00	0.00	0.00	0.00	100.00
2023				22,923.35		
Total CEMETERY PROJECTS		0.00	0.00	22,923.35	0.00	0.00
INSURANCE NOT ALLOCATED ELSEWHERE						
1100-4196-0000-5200-0000	PROPERTY/LIABILITY	240,000.00	250,473.57	0.00	(10,473.57)	104.36
Total INSURANCE NOT ALLOCATED ELSEWHERE		240,000.00	250,473.57	0.00	(10,473.57)	104.36
REGIONAL ASSOCIATION						
1100-4197-0000-3300-0000	OTHER PROFESSIONAL SERVICES/DUES	28,950.00	0.00	0.00	28,950.00	0.00
Total REGIONAL ASSOCIATION		28,950.00	0.00	0.00	28,950.00	0.00
REGIONAL ASSOCIATION- ADVANCE TRANSIT						
1100-4197-0010-5910-0000	ADVANCE TRANSIT	342,100.00	85,525.00	0.00	256,575.00	25.00
Total REGIONAL ASSOCIATION- ADVANCE TRANSIT		342,100.00	85,525.00	0.00	256,575.00	25.00
ANCILLIARY POSTAGE						
1100-4199-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	800.00	350.00	0.00	450.00	43.75
1100-4199-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	600.00	126.00	0.00	474.00	21.00
1100-4199-0000-5500-0000	PRINT/MAIL SERVICE	18,000.00	3,103.26	0.00	14,896.74	17.24
1100-4199-0000-5600-0000	POSTAGE	20,000.00	0.00	0.00	20,000.00	0.00
1100-4199-0000-5600-0010	OUTSIDE POSTAGE	15,000.00	0.00	0.00	15,000.00	0.00
1100-4199-0000-6000-0000	OFFICE SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
Total ANCILLIARY POSTAGE		55,900.00	3,579.26	0.00	52,320.74	6.40
ANCILLIARY COPIERS						
1100-4199-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	15,000.00	2,096.55	0.00	12,903.45	13.98
1100-4199-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	16,000.00	2,623.41	0.00	13,376.59	16.40
1100-4199-0010-6000-0000	OFFICE SUPPLIES	2,500.00	745.94	0.00	1,754.06	29.84
Total ANCILLIARY COPIERS		33,500.00	5,465.90	0.00	28,034.10	16.32
ANCILLIARY COMMUNICATION						
1100-4199-0020-5300-0000	COMMUNICATIONS	7,000.00	232.46	0.00	6,767.54	3.32
Total ANCILLIARY COMMUNICATION		7,000.00	232.46	0.00	6,767.54	3.32

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
ANCILLIARY OTHER						
1100-4199-0030-5010-0000	SHREDDING	720.00	544.00	0.00	176.00	75.56
Total ANCILLIARY OTHER		720.00	544.00	0.00	176.00	75.56
POLICE ADMINISTRATION						
1100-4210-0010-1100-0000	FULL TIME WAGES	452,970.00	111,515.68	0.00	341,454.32	24.62
1100-4210-0010-1300-0000	OVERTIME WAGES	250.00	202.02	0.00	47.98	80.81
1100-4210-0010-2150-0000	LIFE & DISABILITY INSURANCE	5,780.00	886.88	0.00	4,893.12	15.34
1100-4210-0010-2200-0000	FICA & MEDICARE TAXES	17,820.00	4,292.68	0.00	13,527.32	24.09
1100-4210-0010-2301-0000	RETIREMENT: MUNICIPAL	24,550.00	6,107.01	0.00	18,442.99	24.88
1100-4210-0010-2302-0000	RETIREMENT:POLICE	84,950.00	20,826.65	0.00	64,123.35	24.52
1100-4210-0010-2450-0000	TRAINING/LICENSES/DUES	24,500.00	50.00	0.00	24,450.00	0.20
1100-4210-0010-2600-0000	WORKERS' COMPENSATION	6,620.00	1,623.87	0.00	4,996.13	24.53
1100-4210-0010-2910-0000	UNIFORMS/CLOTHING	3,600.00	360.00	0.00	3,240.00	10.00
1100-4210-0010-2911-0000	UNIFORM CLEANING	1,800.00	177.75	0.00	1,622.25	9.88
1100-4210-0010-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	10,000.00	5,957.50	0.00	4,042.50	59.58
1100-4210-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	3,500.00	31.00	0.00	3,469.00	0.89
1100-4210-0010-4410-0000	RENTAL:LAND/BUILDINGS	47,740.00	47,740.00	0.00	0.00	100.00
1100-4210-0010-5000-0000	OTHER PURCHASED SERVICES	45,000.00	1,215.60	0.00	43,784.40	2.70
1100-4210-0010-5400-0000	ADVERTISING	1,500.00	0.00	0.00	1,500.00	0.00
1100-4210-0010-5800-0000	TRAVEL	2,500.00	0.00	0.00	2,500.00	0.00
1100-4210-0010-6260-0000	GASOLINE	9,000.00	376.01	0.00	8,623.99	4.18
1100-4210-0010-6400-0000	REFERENCE PUBLICATIONS	1,000.00	0.00	0.00	1,000.00	0.00
1100-4210-0010-7520-0020	VEHICLES-FINANCED	22,500.00	0.00	0.00	22,500.00	0.00
Total POLICE ADMINISTRATION		765,580.00	201,362.65	0.00	564,217.35	26.30
POLICE DETECTIVES						
1100-4210-0020-1100-0000	FULL TIME WAGES	452,150.00	91,217.34	0.00	360,932.66	20.17
1100-4210-0020-1300-0000	OVERTIME WAGES	25,000.00	3,724.44	0.00	21,275.56	14.90
1100-4210-0020-2150-0000	LIFE & DISABILITY INSURANCE	4,570.00	552.74	0.00	4,017.26	12.09
1100-4210-0020-2200-0000	FICA & MEDICARE TAXES	7,000.00	1,337.69	0.00	5,662.31	19.11
1100-4210-0020-2302-0000	RETIREMENT:POLICE	150,820.00	29,697.76	0.00	121,122.24	19.69
1100-4210-0020-2600-0000	WORKERS' COMPENSATION	11,050.00	2,160.02	0.00	8,889.98	19.55
1100-4210-0020-2910-0000	UNIFORMS/CLOTHING	3,000.00	910.00	0.00	2,090.00	30.33
1100-4210-0020-2911-0000	UNIFORM CLEANING	2,500.00	0.00	0.00	2,500.00	0.00
1100-4210-0020-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	1,400.00	0.00	0.00	1,400.00	0.00
1100-4210-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	2,000.00	11.00	0.00	1,989.00	0.55
1100-4210-0020-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	6,460.00	36.00	0.00	6,424.00	0.56
1100-4210-0020-5000-0000	OTHER PURCHASED SERVICES	9,900.00	405.18	0.00	9,494.82	4.09

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4210-0020-6100-0000	GENERAL SUPPLIES	8,500.00	77.28	0.00	8,422.72	0.91
1100-4210-0020-6260-0000	GASOLINE	9,000.00	1,361.99	0.00	7,638.01	15.13
1100-4210-0020-7520-0020	VEHICLES-FINANCED	9,000.00	0.00	0.00	9,000.00	0.00
Total POLICE DETECTIVES		702,350.00	131,491.44	0.00	570,858.56	18.72
POLICE PATROL						
1100-4210-0030-1100-0000	FULL TIME WAGES	2,214,370.00	498,209.26	0.00	1,716,160.74	22.50
1100-4210-0030-1200-0010	PART TIME WAGES CROSSING GUARD	21,030.00	5,382.81	0.00	15,647.19	25.60
1100-4210-0030-1200-0020	PART TIME WAGES SPECIAL POLICE	30,000.00	7,348.82	0.00	22,651.18	24.50
1100-4210-0030-1200-0030	PART TIME WAGES PARKING CONTROL	5,000.00	716.58	0.00	4,283.42	14.33
1100-4210-0030-1300-0000	OVERTIME WAGES	215,000.00	56,438.88	0.00	158,561.12	26.25
1100-4210-0030-2150-0000	LIFE & DISABILITY INSURANCE	22,340.00	2,765.43	0.00	19,574.57	12.38
1100-4210-0030-2200-0000	FICA & MEDICARE TAXES	40,350.00	8,817.02	0.00	31,532.98	21.85
1100-4210-0030-2302-0000	RETIREMENT-POLICE	759,910.00	164,000.94	0.00	595,909.06	21.58
1100-4210-0030-2600-0000	WORKERS' COMPENSATION	57,050.00	12,029.67	0.00	45,020.33	21.09
1100-4210-0030-2910-0000	UNIFORMS/CLOTHING	30,000.00	9,618.37	0.00	20,381.63	32.06
1100-4210-0030-2911-0000	UNIFORM CLEANING	4,500.00	709.75	0.00	3,790.25	15.77
1100-4210-0030-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	3,500.00	780.31	0.00	2,719.69	22.29
1100-4210-0030-3030-0000	RECRUITMENT TESTING	4,500.00	2,405.00	0.00	2,095.00	53.44
1100-4210-0030-3040-0000	VETENARIAN SERVICES	4,000.00	227.34	0.00	3,772.66	5.68
1100-4210-0030-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	35,000.00	4,246.02	0.00	30,753.98	12.13
1100-4210-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	22,000.00	1,841.00	0.00	20,159.00	8.37
1100-4210-0030-4420-0010	VEHICLES-LEASED	2,800.00	0.00	0.00	2,800.00	0.00
1100-4210-0030-5000-0000	OTHER PURCHASED SERVICES	4,500.00	0.00	0.00	4,500.00	0.00
1100-4210-0030-5030-0000	ANIMAL SHELTER	5,000.00	6,000.00	0.00	(1,000.00)	120.00
1100-4210-0030-5400-0000	ADVERTISING	3,500.00	0.00	0.00	3,500.00	0.00
1100-4210-0030-6100-0000	GENERAL SUPPLIES	154,000.00	8,698.05	31,924.47	113,377.48	26.30
1100-4210-0030-6101-0000	TAC SUPPLIES/EQUIPMENT	10,000.00	0.00	0.00	10,000.00	0.00
1100-4210-0030-6102-0000	K9 SUPPLIES	4,000.00	625.78	0.00	3,374.22	15.64
1100-4210-0030-6260-0000	GASOLINE	94,110.00	8,987.93	0.00	85,122.07	9.55
1100-4210-0030-6400-0000	REFERENCE PUBLICATIONS	3,000.00	0.00	0.00	3,000.00	0.00
1100-4210-0030-7520-0000	VEHICLES	0.00	(980.41)	0.00	980.41	100.00
1100-4210-0030-7520-0020	VEHICLES-FINANCED	152,200.00	0.00	0.00	152,200.00	0.00
Total POLICE PATROL		3,901,660.00	798,868.55	31,924.47	3,070,866.98	21.29
POLICE TRAINING						
1100-4210-0040-1100-0000	FULL TIME WAGES	232,360.00	28,740.66	0.00	203,619.34	12.37
1100-4210-0040-1200-0000	TEMPORARY PT WAGES	12,000.00	1,180.90	0.00	10,819.10	9.84
1100-4210-0040-1300-0000	OVERTIME WAGES	60,000.00	8,135.37	0.00	51,864.63	13.56
1100-4210-0040-2150-0000	LIFE & DISABILITY INSURANCE	2,350.00	185.90	0.00	2,164.10	7.91
1100-4210-0040-2200-0000	FICA & MEDICARE TAXES	5,180.00	602.24	0.00	4,577.76	11.63

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4210-0040-2302-0000	RETIREMENT:POLICE	91,450.00	11,534.81	0.00	79,915.19	12.61
1100-4210-0040-2450-0000	TRAINING/LICENSES/DUES	40,000.00	1,055.25	0.00	38,944.75	2.64
1100-4210-0040-2600-0000	WORKERS' COMPENSATION	6,980.00	809.43	0.00	6,170.57	11.60
1100-4210-0040-2910-0000	UNIFORMS/CLOTHING	1,100.00	550.00	0.00	550.00	50.00
1100-4210-0040-5000-0000	OTHER PURCHASED SERVICES	3,000.00	287.37	0.00	2,712.63	9.58
1100-4210-0040-5800-0000	TRAVEL	12,000.00	1,070.61	0.00	10,929.39	8.92
Total POLICE TRAINING		466,420.00	54,152.54	0.00	412,267.46	11.61
POLICE RECORDS						
1100-4210-0050-1100-0000	FULL TIME WAGES	152,200.00	37,579.59	0.00	114,620.41	24.69
1100-4210-0050-1300-0000	OVERTIME WAGES	3,000.00	1,290.72	0.00	1,709.28	43.02
1100-4210-0050-2150-0000	LIFE & DISABILITY INSURANCE	1,950.00	290.86	0.00	1,659.14	14.92
1100-4210-0050-2200-0000	FICA & MEDICARE TAXES	12,180.00	2,934.86	0.00	9,245.14	24.10
1100-4210-0050-2301-0000	RETIREMENT: MUNICIPAL	21,540.00	5,259.22	0.00	16,280.78	24.42
1100-4210-0050-2600-0000	WORKERS' COMPENSATION	410.00	84.62	0.00	325.38	20.64
1100-4210-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	2,100.00	576.43	0.00	1,523.57	27.45
1100-4210-0050-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	3,800.00	876.84	0.00	2,923.16	23.07
1100-4210-0050-5600-0000	POSTAGE	1,500.00	1,024.30	0.00	475.70	68.29
1100-4210-0050-6000-0000	OFFICE SUPPLIES	12,000.00	3,080.29	0.00	8,919.71	25.67
Total POLICE RECORDS		210,680.00	52,997.73	0.00	157,682.27	25.16
POLICE CYBERCRIME						
1100-4210-0060-1300-0000	OVERTIME WAGES	5,000.00	0.00	0.00	5,000.00	0.00
1100-4210-0060-2200-0000	FICA & MEDICARE TAXES	80.00	0.00	0.00	80.00	0.00
1100-4210-0060-2302-0000	RETIREMENT:POLICE	1,570.00	0.00	0.00	1,570.00	0.00
1100-4210-0060-2600-0000	WORKERS' COMPENSATION	20.00	0.00	0.00	20.00	0.00
1100-4210-0060-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	55,000.00	38,399.98	0.00	16,600.02	69.82
1100-4210-0060-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total POLICE CYBERCRIME		62,670.00	38,399.98	0.00	24,270.02	61.27
POLICE FACILITY						
1100-4210-0070-1100-0000	FULL TIME WAGES	56,020.00	13,930.80	0.00	42,089.20	24.87
1100-4210-0070-1300-0000	OVERTIME WAGES	1,500.00	0.00	0.00	1,500.00	0.00
1100-4210-0070-2150-0000	LIFE & DISABILITY INSURANCE	720.00	113.50	0.00	606.50	15.76
1100-4210-0070-2200-0000	FICA & MEDICARE TAXES	4,400.00	932.98	0.00	3,467.02	21.20
1100-4210-0070-2301-0000	RETIREMENT: MUNICIPAL	7,790.00	1,884.87	0.00	5,905.13	24.20
1100-4210-0070-2600-0000	WORKERS' COMPENSATION	1,300.00	319.02	0.00	980.98	24.54
1100-4210-0070-2910-0000	UNIFORMS/CLOTHING	500.00	0.00	0.00	500.00	0.00
1100-4210-0070-4110-0000	WATER	1,800.00	425.50	0.00	1,374.50	23.64
1100-4210-0070-4225-0000	LAWN CARE/SNOW PLOWING	20,000.00	6,180.00	0.00	13,820.00	30.90
1100-4210-0070-4300-0000	REPAIR/MAINTENANCE SERVICES	40,000.00	5,298.24	13,826.61	20,875.15	47.81

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4210-0070-5800-0000	TRAVEL	150.00	0.00	0.00	150.00	0.00
1100-4210-0070-6100-0000	GENERAL SUPPLIES	10,000.00	1,485.86	0.00	8,514.14	14.86
1100-4210-0070-6220-0000	ELECTRICITY	70,000.00	16,350.61	0.00	53,649.39	23.36
1100-4210-0070-6230-0000	BOTTLED GAS	27,000.00	7,847.08	0.00	19,152.92	29.06
1100-4210-0070-6240-0000	FUEL OIL	2,000.00	0.00	0.00	2,000.00	0.00
Total POLICE FACILITY		243,180.00	54,768.46	13,826.61	174,584.93	28.21
POLICE COMMUNICATIONS						
1100-4212-0000-1100-0000	FULL TIME WAGES	607,720.00	136,089.32	0.00	471,630.68	22.39
1100-4212-0000-1200-0000	TEMPORARY PT WAGES	16,000.00	4,065.87	0.00	11,934.13	25.41
1100-4212-0000-1300-0000	OVERTIME WAGES	85,000.00	22,638.43	0.00	62,361.57	26.63
1100-4212-0000-2150-0000	LIFE & DISABILITY INSURANCE	7,500.00	1,152.96	0.00	6,347.04	15.37
1100-4212-0000-2200-0000	FICA & MEDICARE TAXES	54,230.00	12,997.24	0.00	41,232.76	23.97
1100-4212-0000-2301-0000	RETIREMENT: MUNICIPAL	93,730.00	23,414.42	0.00	70,315.58	24.98
1100-4212-0000-2450-0000	TRAINING/LICENSES/DUES	5,250.00	226.00	0.00	5,024.00	4.30
1100-4212-0000-2600-0000	WORKERS' COMPENSATION	2,260.00	374.12	0.00	1,885.88	16.55
1100-4212-0000-2910-0000	UNIFORMS/CLOTHING	1,800.00	472.19	0.00	1,327.81	26.23
1100-4212-0000-3030-0000	RECRUITMENT TESTING	1,500.00	415.00	0.00	1,085.00	27.67
1100-4212-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	40,000.00	6,802.00	0.00	33,198.00	17.01
1100-4212-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	43,000.00	23,760.00	0.00	19,240.00	55.26
1100-4212-0000-4410-0000	RENTAL:LAND/BUILDINGS	7,500.00	0.00	0.00	7,500.00	0.00
1100-4212-0000-5000-0000	OTHER PURCHASED SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
1100-4212-0000-5300-0000	COMMUNICATIONS	17,600.00	3,139.84	0.00	14,460.16	17.84
1100-4212-0000-5335-0000	INFORMATION ACCESS	48,000.00	10,282.66	0.00	37,717.34	21.42
1100-4212-0000-5400-0000	ADVERTISING	200.00	0.00	0.00	200.00	0.00
1100-4212-0000-5600-0000	POSTAGE	100.00	0.00	0.00	100.00	0.00
1100-4212-0000-5800-0000	TRAVEL	2,000.00	0.00	0.00	2,000.00	0.00
1100-4212-0000-5875-0000	MILEAGE	500.00	257.28	0.00	242.72	51.46
1100-4212-0000-6000-0000	OFFICE SUPPLIES	2,500.00	360.69	0.00	2,139.31	14.43
1100-4212-0000-6100-0000	GENERAL SUPPLIES	4,500.00	0.00	0.00	4,500.00	0.00
1100-4212-0000-6230-0000	BOTTLED GAS	500.00	0.00	0.00	500.00	0.00
1100-4212-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,500.00	538.86	0.00	961.14	35.92
Total POLICE COMMUNICATIONS		1,045,890.00	246,986.88	0.00	798,903.12	23.61
FIRE ADMIN						
1100-4220-0010-1100-0000	FULL TIME WAGES	500,880.00	124,513.36	0.00	376,366.64	24.86
1100-4220-0010-1300-0000	OVERTIME WAGES	1,000.00	0.00	0.00	1,000.00	0.00
1100-4220-0010-2150-0000	LIFE & DISABILITY INSURANCE	6,390.00	938.26	0.00	5,451.74	14.68
1100-4220-0010-2200-0000	FICA & MEDICARE TAXES	11,910.00	2,768.09	0.00	9,141.91	23.24
1100-4220-0010-2301-0000	RETIREMENT: MUNICIPAL	10,190.00	2,505.13	0.00	7,684.87	24.58

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1100-4220-0010-2303-0000	RETIREMENT:FIRE	128,640.00	32,170.40	0.00	96,469.60	25.01
1100-4220-0010-2450-0000	TRAINING/LICENSES/DUES	3,860.00	380.00	0.00	3,480.00	9.84
1100-4220-0010-2600-0000	WORKERS' COMPENSATION	29,710.00	7,428.88	0.00	22,281.12	25.00
1100-4220-0010-3300-0000	OTHER PROFESSIONAL SERVICES/DUES	0.00	0.00	0.00	0.00	100.00
1100-4220-0010-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	18,000.00	18,806.36	0.00	(806.36)	104.48
1100-4220-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	11,400.00	203.94	0.00	11,196.06	1.79
1100-4220-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	2,000.00	428.82	0.00	1,571.18	21.44
1100-4220-0010-5000-0000	OTHER PURCHASED SERVICES	6,000.00	940.96	0.00	5,059.04	15.68
1100-4220-0010-5300-0000	COMMUNICATIONS	12,000.00	1,232.60	0.00	10,767.40	10.27
1100-4220-0010-5335-0000	INFORMATION ACCESS	15,000.00	3,200.68	0.00	11,799.32	21.34
1100-4220-0010-6000-0000	OFFICE SUPPLIES	2,000.00	47.48	0.00	1,952.52	2.37
1100-4220-0010-6100-0000	GENERAL SUPPLIES	3,500.00	730.60	0.00	2,769.40	20.87
1100-4220-0010-6400-0000	REFERENCE PUBLICATIONS	100.00	85.00	0.00	15.00	85.00
1100-4220-0010-7520-0000	VEHICLES	50,000.00	0.00	50,000.00	0.00	100.00
Total FIRE ADMIN		812,580.00	196,380.56	50,000.00	566,199.44	30.32
FIRE OPERATIONS						
1100-4220-0020-1100-0000	FULL TIME WAGES	1,933,310.00	469,073.97	0.00	1,464,236.03	24.26
1100-4220-0020-1200-0000	TEMPORARY PT WAGES	10,000.00	2,030.94	0.00	7,969.06	20.31
1100-4220-0020-1300-0000	OVERTIME WAGES	450,000.00	120,288.55	0.00	329,711.45	26.73
1100-4220-0020-2150-0000	LIFE & DISABILITY INSURANCE	24,850.00	3,592.80	0.00	21,257.20	14.46
1100-4220-0020-2200-0000	FICA & MEDICARE TAXES	34,560.00	8,298.53	0.00	26,261.47	24.01
1100-4220-0020-2303-0000	RETIREMENT:FIRE	723,340.00	178,871.43	0.00	544,468.57	24.73
1100-4220-0020-2450-0000	TRAINING/LICENSES/DUES	1,300.00	300.00	0.00	1,000.00	23.08
1100-4220-0020-2600-0000	WORKERS' COMPENSATION	166,120.00	38,414.69	0.00	127,705.31	23.12
1100-4220-0020-2910-0000	UNIFORMS/CLOTHING	22,000.00	7,978.25	5,863.75	8,158.00	62.92
1100-4220-0020-2911-0000	UNIFORM CLEANING	16,000.00	1,999.05	0.00	14,000.95	12.49
1100-4220-0020-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	28,530.00	297.21	0.00	28,232.79	1.04
1100-4220-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	500.00	0.00	0.00	500.00	0.00
1100-4220-0020-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	300.00	0.00	0.00	300.00	0.00
1100-4220-0020-5000-0000	OTHER PURCHASED SERVICES	64,200.00	18,463.23	0.00	45,736.77	28.76
1100-4220-0020-5400-0000	ADVERTISING	500.00	0.00	0.00	500.00	0.00
1100-4220-0020-6100-0000	GENERAL SUPPLIES	58,000.00	11,680.35	0.00	46,319.65	20.14
1100-4220-0020-6260-0000	GASOLINE	11,000.00	1,165.82	0.00	9,834.18	10.60
1100-4220-0020-6265-0000	DIESEL FUEL	47,000.00	6,180.08	0.00	40,819.92	13.15
Total FIRE OPERATIONS		3,591,510.00	868,634.90	5,863.75	2,717,011.35	24.19
FIRE PREVENTION						
1100-4220-0030-6100-0000	GENERAL SUPPLIES	2,200.00	327.59	0.00	1,872.41	14.89
Total FIRE PREVENTION		2,200.00	327.59	0.00	1,872.41	14.89

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FIRE TRAINING						
1100-4220-0040-1300-0000	OVERTIME WAGES	93,050.00	25,858.47	0.00	67,191.53	27.79
1100-4220-0040-2200-0000	FICA & MEDICARE TAXES	1,350.00	360.87	0.00	989.13	26.73
1100-4220-0040-2303-0000	RETIREMENT:FIRE	28,250.00	7,848.06	0.00	20,401.94	27.78
1100-4220-0040-2450-0000	TRAINING/LICENSES/DUES	53,200.00	12,982.29	0.00	40,217.71	24.40
1100-4220-0040-2600-0000	WORKERS' COMPENSATION	6,490.00	1,195.04	0.00	5,294.96	18.41
1100-4220-0040-5800-0000	TRAVEL	3,000.00	1,672.14	0.00	1,327.86	55.74
1100-4220-0040-5875-0000	MILEAGE	250.00	0.00	0.00	250.00	0.00
Total FIRE TRAINING		185,590.00	49,916.87	0.00	135,673.13	26.90
FIRE ALARM & COMMUNICATIONS						
1100-4220-0050-1100-0000	FULL TIME WAGES	84,140.00	20,794.85	0.00	63,345.15	24.71
1100-4220-0050-1300-0000	OVERTIME WAGES	3,500.00	0.00	0.00	3,500.00	0.00
1100-4220-0050-2150-0000	LIFE & DISABILITY INSURANCE	1,080.00	150.82	0.00	929.18	13.96
1100-4220-0050-2200-0000	FICA & MEDICARE TAXES	1,270.00	284.72	0.00	985.28	22.42
1100-4220-0050-2303-0000	RETIREMENT:FIRE	26,600.00	6,311.26	0.00	20,288.74	23.73
1100-4220-0050-2600-0000	WORKERS' COMPENSATION	3,500.00	833.90	0.00	2,666.10	23.83
1100-4220-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	6,500.00	0.00	0.00	6,500.00	0.00
1100-4220-0050-6100-0000	GENERAL SUPPLIES	10,500.00	442.11	218.50	9,839.39	6.29
Total FIRE ALARM & COMMUNICATIONS		137,090.00	28,817.66	218.50	108,053.84	21.02
FIRE REPAIR SERVICES						
1100-4220-0060-4300-0000	REPAIR/MAINTENANCE SERVICES	33,120.00	9,451.81	0.00	23,668.19	28.54
1100-4220-0060-6100-0000	GENERAL SUPPLIES	23,000.00	3,616.75	0.00	19,383.25	15.73
Total FIRE REPAIR SERVICES		56,120.00	13,068.56	0.00	43,051.44	23.29
FIRE MEDICAL SERVICES						
1100-4220-0070-3050-0000	MEDICAL SERVICES	60,000.00	0.00	0.00	60,000.00	0.00
Total FIRE MEDICAL SERVICES		60,000.00	0.00	0.00	60,000.00	0.00
FIRE FACILITY MAINTENANCE						
1100-4220-0080-4110-0000	WATER	4,700.00	715.91	0.00	3,984.09	15.23
1100-4220-0080-4120-0000	SEWER	4,700.00	937.24	0.00	3,762.76	19.94
1100-4220-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	40,700.00	7,400.45	6,420.02	26,879.53	33.96
1100-4220-0080-6100-0000	GENERAL SUPPLIES	15,000.00	2,021.85	0.00	12,978.15	13.48
1100-4220-0080-6220-0000	ELECTRICITY	42,000.00	6,765.78	0.00	35,234.22	16.11
1100-4220-0080-6230-0000	BOTTLED GAS	19,000.00	6,628.19	0.00	12,371.81	34.89
1100-4220-0080-6240-0000	FUEL OIL	19,000.00	5,664.20	0.00	13,335.80	29.81
Total FIRE FACILITY MAINTENANCE		145,100.00	30,133.62	6,420.02	108,546.36	20.77

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FIRE MOBILE INTEGRATED HEALTHCARE						
1100-4220-0090-1100-0000	FULL TIME WAGES	85,470.00	21,200.40	0.00	64,269.60	24.80
1100-4220-0090-2150-0000	LIFE & DISABILITY INSURANCE	1,090.00	154.56	0.00	935.44	14.18
1100-4220-0090-2200-0000	FICA & MEDICARE TAXES	1,240.00	290.38	0.00	949.62	23.42
1100-4220-0090-2303-0000	RETIREMENT:FIRE	25,940.00	6,434.35	0.00	19,505.65	24.80
1100-4220-0090-2450-0000	TRAINING/LICENSES/DUES	4,500.00	0.00	0.00	4,500.00	0.00
1100-4220-0090-2600-0000	WORKERS' COMPENSATION	5,960.00	1,477.65	0.00	4,482.35	24.79
1100-4220-0090-6100-0000	GENERAL SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
Total FIRE MOBILE INTEGRATED HEALTHCARE		128,200.00	29,557.34	0.00	98,642.66	23.06
FIRE COMMUNITY NURSE						
1100-4220-0100-1100-0000	FULL TIME WAGES	83,830.00	20,909.20	0.00	62,920.80	24.94
1100-4220-0100-1120-0000	PART TIME WAGES 20-24	43,140.00	11,166.28	0.00	31,973.72	25.88
1100-4220-0100-2150-0000	LIFE & DISABILITY INSURANCE	1,070.00	167.38	0.00	902.62	15.64
1100-4220-0100-2200-0000	FICA & MEDICARE TAXES	9,720.00	2,414.60	0.00	7,305.40	24.84
1100-4220-0100-2301-0000	RETIREMENT: MUNICIPAL	11,350.00	2,829.06	0.00	8,520.94	24.93
1100-4220-0100-2450-0000	TRAINING/LICENSES/DUES	3,000.00	156.25	0.00	2,843.75	5.21
1100-4220-0100-2600-0000	WORKERS' COMPENSATION	5,100.00	1,286.26	0.00	3,813.74	25.22
1100-4220-0100-5300-0000	COMMUNICATIONS	1,200.00	487.11	0.00	712.89	40.59
1100-4220-0100-5875-0000	MILEAGE	500.00	45.56	0.00	454.44	9.11
1100-4220-0100-6100-0000	GENERAL SUPPLIES	1,000.00	451.85	0.00	548.15	45.19
Total FIRE COMMUNITY NURSE		159,910.00	39,913.55	0.00	119,996.45	24.96
BUILDING INSPECTION						
1100-4240-0000-1100-0000	FULL TIME WAGES	394,110.00	103,378.36	0.00	290,731.64	26.23
1100-4240-0000-1300-0000	OVERTIME WAGES	1,000.00	43.21	0.00	956.79	4.32
1100-4240-0000-2150-0000	LIFE & DISABILITY INSURANCE	4,370.00	654.62	0.00	3,715.38	14.98
1100-4240-0000-2200-0000	FICA & MEDICARE TAXES	30,150.00	7,725.64	0.00	22,424.36	25.62
1100-4240-0000-2301-0000	RETIREMENT: MUNICIPAL	53,330.00	13,075.27	0.00	40,254.73	24.52
1100-4240-0000-2450-0000	TRAINING/LICENSES/DUES	0.00	450.00	0.00	(450.00)	100.00
1100-4240-0000-2600-0000	WORKERS' COMPENSATION	10,190.00	2,484.78	0.00	7,705.22	24.38
1100-4240-0000-2910-0000	UNIFORMS/CLOTHING	1,650.00	1,650.00	0.00	0.00	100.00
1100-4240-0000-3400-0000	TECHNICAL/ENGINEERING SERVICES	6,750.00	1,770.75	0.00	4,979.25	26.23
1100-4240-0000-5000-0000	OTHER PURCHASED SERVICES	0.00	0.00	10,000.00	(10,000.00)	0.00
1100-4240-0000-5800-0000	TRAVEL	500.00	0.00	0.00	500.00	0.00
1100-4240-0000-5875-0000	MILEAGE	7,190.00	1,110.86	0.00	6,079.14	15.45
Total BUILDING INSPECTION		509,240.00	132,343.49	10,000.00	366,896.51	25.99
PUBLIC WORKS ADMINISTRATION						
1100-4311-0000-1100-0000	FULL TIME WAGES	593,520.00	140,182.26	0.00	453,337.74	23.62
1100-4311-0000-1125-0000	PART TIME WAGES 25-29	39,590.00	7,355.44	0.00	32,234.56	18.58

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4311-0000-1300-0000	OVERTIME WAGES	300.00	78.85	0.00	221.15	26.28
1100-4311-0000-2150-0000	LIFE & DISABILITY INSURANCE	7,050.00	1,335.00	0.00	5,715.00	18.94
1100-4311-0000-2200-0000	FICA & MEDICARE TAXES	48,440.00	11,124.31	0.00	37,315.69	22.97
1100-4311-0000-2301-0000	RETIREMENT: MUNICIPAL	80,250.00	18,977.27	0.00	61,272.73	23.65
1100-4311-0000-2450-0000	TRAINING/LICENSES/DUES	4,200.00	3,312.22	0.00	887.78	78.86
1100-4311-0000-2600-0000	WORKERS' COMPENSATION	6,290.00	593.20	0.00	5,696.80	9.43
1100-4311-0000-2910-0000	UNIFORMS/CLOTHING	200.00	0.00	0.00	200.00	0.00
1100-4311-0000-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	400.00	200.00	0.00	200.00	50.00
1100-4311-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	10,300.00	651.89	0.00	9,648.11	6.33
1100-4311-0000-4110-0000	WATER	1,000.00	177.73	0.00	822.27	17.77
1100-4311-0000-4120-0000	SEWER	950.00	149.36	0.00	800.64	15.72
1100-4311-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	16,500.00	4,974.99	9,085.49	2,439.52	3.86
1100-4311-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	7,370.00	1,880.79	0.00	5,489.21	25.52
1100-4311-0000-5000-0000	OTHER PURCHASED SERVICES	7,800.00	450.03	0.00	7,349.97	5.77
1100-4311-0000-5300-0000	COMMUNICATIONS	1,150.00	409.66	0.00	740.34	35.62
1100-4311-0000-5335-0000	INFORMATION ACCESS	600.00	107.88	0.00	492.12	17.98
1100-4311-0000-5400-0000	ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
1100-4311-0000-5800-0000	TRAVEL	750.00	60.32	0.00	689.68	8.04
1100-4311-0000-5875-0000	MILEAGE	200.00	0.00	0.00	200.00	0.00
1100-4311-0000-6000-0000	OFFICE SUPPLIES	3,500.00	469.79	0.00	3,030.21	13.42
1100-4311-0000-6100-0000	GENERAL SUPPLIES	3,500.00	995.83	0.00	2,504.17	28.45
1100-4311-0000-6220-0000	ELECTRICITY	7,670.00	1,469.91	0.00	6,200.09	19.16
1100-4311-0000-6230-0000	BOTTLED GAS	5,600.00	1,971.10	0.00	3,628.90	35.20
1100-4311-0000-6400-0000	REFERENCE PUBLICATIONS	350.00	351.00	0.00	(1.00)	100.29
1100-4311-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	100.00	1,774.95	0.00	(1,674.95)	1,774.95
Total PUBLIC WORKS ADMINISTRATION		848,580.00	199,053.78	9,085.49	640,440.73	24.53
PUBLIC WORKS ENGINEERING						
1100-4311-0010-1100-0000	FULL TIME WAGES	227,420.00	55,831.95	0.00	171,588.05	24.55
1100-4311-0010-2150-0000	LIFE & DISABILITY INSURANCE	2,290.00	348.20	0.00	1,941.80	15.21
1100-4311-0010-2200-0000	FICA & MEDICARE TAXES	17,400.00	4,152.96	0.00	13,247.04	23.87
1100-4311-0010-2301-0000	RETIREMENT: MUNICIPAL	30,630.00	7,554.05	0.00	23,075.95	24.66
1100-4311-0010-2450-0000	TRAINING/LICENSES/DUES	7,700.00	150.00	0.00	7,550.00	1.95
1100-4311-0010-2600-0000	WORKERS' COMPENSATION	500.00	122.77	0.00	377.23	24.55
1100-4311-0010-2910-0000	UNIFORMS/CLOTHING	1,100.00	1,100.00	0.00	0.00	100.00
1100-4311-0010-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	500.00	0.00	0.00	500.00	0.00
1100-4311-0010-5000-0000	OTHER PURCHASED SERVICES	34,500.00	750.00	0.00	33,750.00	2.17
1100-4311-0010-5300-0000	COMMUNICATIONS	1,000.00	164.60	0.00	835.40	16.46
1100-4311-0010-5335-0000	INFORMATION ACCESS	640.00	53.94	0.00	586.06	8.43
1100-4311-0010-5800-0000	TRAVEL	1,000.00	0.00	0.00	1,000.00	0.00
1100-4311-0010-5875-0000	MILEAGE	200.00	0.00	0.00	200.00	0.00

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4311-0010-6400-0000	REFERENCE PUBLICATIONS	3,000.00	0.00	0.00	3,000.00	0.00
1100-4311-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	500.00	0.00	0.00	500.00	0.00
Total PUBLIC WORKS ENGINEERING		328,380.00	70,228.47	0.00	258,151.53	21.39
PUBLIC WORKS OPERATIONS & MAINTENANCE						
1100-4312-0000-1100-0000	FULL TIME WAGES	1,317,350.00	286,692.15	0.00	1,030,657.85	21.76
1100-4312-0000-1200-0000	TEMPORARY PT WAGES	107,840.00	13,380.62	0.00	94,459.38	12.41
1100-4312-0000-1300-0000	OVERTIME WAGES	180,000.00	86,759.56	0.00	93,240.44	48.20
1100-4312-0000-2150-0000	LIFE & DISABILITY INSURANCE	12,350.00	1,690.54	0.00	10,659.46	13.69
1100-4312-0000-2200-0000	FICA & MEDICARE TAXES	121,170.00	28,986.75	0.00	92,183.25	23.92
1100-4312-0000-2301-0000	RETIREMENT: MUNICIPAL	187,500.00	47,650.93	0.00	139,849.07	25.41
1100-4312-0000-2450-0000	TRAINING/LICENSES/DUES	6,100.00	1,573.97	0.00	4,526.03	25.80
1100-4312-0000-2600-0000	WORKERS' COMPENSATION	60,260.00	13,274.58	0.00	46,985.42	22.03
1100-4312-0000-2910-0000	UNIFORMS/CLOTHING	12,080.00	7,769.99	0.00	4,310.01	64.32
1100-4312-0000-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	4,000.00	453.24	0.00	3,546.76	11.33
1100-4312-0000-4110-0000	WATER	2,090.00	446.88	0.00	1,643.12	21.38
1100-4312-0000-4120-0000	SEWER	2,800.00	624.67	0.00	2,175.33	22.31
1100-4312-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	81,130.00	1,746.01	10,255.45	69,128.54	19.73
1100-4312-0000-4410-0000	RENTAL:LAND/BUILDINGS	2,300.00	0.00	0.00	2,300.00	0.00
1100-4312-0000-4420-0010	VEHICLES-LEASED	192,890.00	0.00	0.00	192,890.00	0.00
1100-4312-0000-5000-0000	OTHER PURCHASED SERVICES	3,500.00	1,047.52	0.00	2,452.48	29.93
1100-4312-0000-5300-0000	COMMUNICATIONS	1,320.00	340.53	0.00	979.47	25.80
1100-4312-0000-5335-0000	INFORMATION ACCESS	8,100.00	916.98	0.00	7,183.02	11.32
1100-4312-0000-5400-0000	ADVERTISING	2,000.00	82.80	0.00	1,917.20	4.14
1100-4312-0000-5800-0000	TRAVEL	500.00	0.00	0.00	500.00	0.00
1100-4312-0000-6000-0000	OFFICE SUPPLIES	3,500.00	740.26	0.00	2,759.74	21.15
1100-4312-0000-6100-0000	GENERAL SUPPLIES	3,500.00	3,372.85	0.00	127.15	96.37
1100-4312-0000-6220-0000	ELECTRICITY	30,600.00	6,974.72	0.00	23,625.28	22.79
1100-4312-0000-6230-0000	BOTTLED GAS	38,300.00	14,570.05	0.00	23,729.95	38.04
1100-4312-0000-6260-0000	GASOLINE	22,090.00	2,512.94	0.00	19,577.06	11.38
1100-4312-0000-6265-0000	DIESEL FUEL	114,100.00	21,736.61	0.00	92,363.39	19.05
1100-4312-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	4,000.00	1,801.92	0.00	2,198.08	45.05
1100-4312-0000-7510-0000	MACHINERY/EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total PUBLIC WORKS OPERATIONS & MAINTENANCE		2,526,370.00	545,147.07	30,471.90	1,970,967.48	22.78
PUBLIC WAYS						
1100-4312-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	86,300.00	4,320.62	40,342.50	41,636.88	51.75
1100-4312-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	14,000.00	0.00	0.00	14,000.00	0.00
1100-4312-0010-6100-0000	GENERAL SUPPLIES	142,000.00	25,138.22	0.00	116,861.78	17.70
1100-4312-0010-6230-0000	BOTTLED GAS	300.00	0.00	0.00	300.00	0.00
1100-4312-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	9,000.00	457.80	0.00	8,542.20	5.09

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
Total PUBLIC WAYS		251,600.00	29,916.64	40,342.50	181,340.86	27.92
SIDEWALK/BIKE PATH MAINTENANCE						
1100-4312-0020-5000-0000	OTHER PURCHASED SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
Total SIDEWALK/BIKE PATH MAINTENANCE		50,000.00	0.00	0.00	50,000.00	0.00
WINTER OPERATIONS						
1100-4312-0030-4220-0000	CONTRACTED SNOW REMOVAL	120,700.00	47,112.51	13,919.49	59,668.00	50.57
1100-4312-0030-6100-0000	GENERAL SUPPLIES	279,400.00	143,447.40	18,667.01	117,285.59	58.02
Total WINTER OPERATIONS		400,100.00	190,559.91	32,586.50	176,953.59	47.63
TRAFFIC SAFETY						
1100-4312-0040-4300-0000	REPAIR/MAINTENANCE SERVICES	187,000.00	0.00	0.00	187,000.00	0.00
1100-4312-0040-6100-0000	GENERAL SUPPLIES	50,000.00	7,877.50	0.00	42,122.50	15.76
Total TRAFFIC SAFETY		237,000.00	7,877.50	0.00	229,122.50	3.32
STORM DRAINAGE						
1100-4312-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	2,500.00	9,436.50	1,048.50	(7,985.00)	419.40
1100-4312-0050-6100-0000	GENERAL SUPPLIES	40,000.00	1,792.29	0.00	38,207.71	4.48
Total STORM DRAINAGE		42,500.00	11,228.79	1,048.50	30,222.71	28.89
PAVEMENT						
1100-4312-0060-4300-0000	REPAIR/MAINTENANCE SERVICES	480,000.00	0.00	0.00	480,000.00	0.00
1100-4312-0060-4300-0001	PRESERVATION	70,000.00	0.00	0.00	70,000.00	0.00
1100-4312-0060-6100-0000	GENERAL SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
Total PAVEMENT		560,000.00	0.00	0.00	560,000.00	0.00
FLEET MAINTENANCE						
1100-4312-0070-2450-0000	TRAINING/LICENSES/DUES	12,000.00	686.00	0.00	11,314.00	5.72
1100-4312-0070-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	2,200.00	0.00	0.00	2,200.00	0.00
1100-4312-0070-4300-0000	REPAIR/MAINTENANCE SERVICES	10,000.00	1,633.00	0.00	8,367.00	16.33
1100-4312-0070-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	2,000.00	0.00	0.00	2,000.00	0.00
1100-4312-0070-5800-0000	TRAVEL	2,500.00	0.00	0.00	2,500.00	0.00
1100-4312-0070-6100-0000	GENERAL SUPPLIES	250,000.00	41,999.55	0.00	208,000.45	16.80
1100-4312-0070-6400-0000	REFERENCE PUBLICATIONS	1,800.00	0.00	0.00	1,800.00	0.00
1100-4312-0070-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	35,000.00	4,967.86	0.00	30,032.14	14.19
1100-4312-0070-7520-0000	VEHICLES	55,000.00	0.00	0.00	55,000.00	0.00
1100-4312-0070-7600-0000	SOFTWARE	7,000.00	0.00	0.00	7,000.00	0.00
Total FLEET MAINTENANCE		377,500.00	49,286.41	0.00	328,213.59	13.06

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BRIDGES						
1100-4313-0000-6100-0000	GENERAL SUPPLIES	3,500.00	0.00	0.00	3,500.00	0.00
Total BRIDGES		3,500.00	0.00	0.00	3,500.00	0.00
STREET LIGHTING						
1100-4316-0000-5300-0000	COMMUNICATIONS	580.00	143.55	0.00	436.45	24.75
1100-4316-0000-6220-0000	ELECTRICITY	97,000.00	15,078.97	0.00	81,921.03	15.55
Total STREET LIGHTING		97,580.00	15,222.52	0.00	82,357.48	15.60
HUMAN SERVICES						
1100-4441-0000-1100-0000	FULL TIME WAGES	125,730.00	24,543.22	0.00	101,186.78	19.52
1100-4441-0000-1125-0000	PART TIME WAGES 25-29	45,010.00	11,306.43	0.00	33,703.57	25.12
1100-4441-0000-2150-0000	LIFE & DISABILITY INSURANCE	2,000.00	186.16	0.00	1,813.84	9.31
1100-4441-0000-2200-0000	FICA & MEDICARE TAXES	11,960.00	2,688.40	0.00	9,271.60	22.48
1100-4441-0000-2301-0000	RETIREMENT: MUNICIPAL	19,080.00	3,307.95	0.00	15,772.05	17.34
1100-4441-0000-2450-0000	TRAINING/LICENSES/DUES	1,450.00	328.88	0.00	1,121.12	22.68
1100-4441-0000-2600-0000	WORKERS' COMPENSATION	350.00	78.90	0.00	271.10	22.54
1100-4441-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	1,150.00	0.00	0.00	1,150.00	0.00
1100-4441-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	700.00	668.00	0.00	32.00	95.43
1100-4441-0000-4410-0000	RENTAL:LAND/BUILDINGS	15,600.00	5,293.56	0.00	10,306.44	33.93
1100-4441-0000-5000-0000	OTHER PURCHASED SERVICES	210,200.00	20,927.18	0.00	189,272.82	9.96
1100-4441-0000-5300-0000	COMMUNICATIONS	900.00	146.54	0.00	753.46	16.28
1100-4441-0000-5335-0000	INFORMATION ACCESS	1,200.00	189.80	0.00	1,010.20	15.82
1100-4441-0000-5800-0000	TRAVEL	500.00	330.57	0.00	169.43	66.11
1100-4441-0000-5875-0000	MILEAGE	500.00	0.00	0.00	500.00	0.00
1100-4441-0000-6000-0000	OFFICE SUPPLIES	1,500.00	206.37	0.00	1,293.63	13.76
1100-4441-0000-6400-0000	REFERENCE PUBLICATIONS	380.00	0.00	0.00	380.00	0.00
Total HUMAN SERVICES		438,210.00	70,201.96	0.00	368,008.04	16.02
HS DIRECT ASSISTANCE						
1100-4442-0000-5900-0000	DIRECT ASSISTANCE: OTHER	9,500.00	500.00	0.00	9,000.00	5.26
1100-4442-0000-5901-0010	DIRECT ASSISTANCE:FOOD	2,000.00	0.00	0.00	2,000.00	0.00
1100-4442-0000-5902-0010	DIRECT ASSISTANCE:RENT	210,000.00	40,827.25	0.00	169,172.75	19.44
1100-4442-0000-5903-0010	DIRECT ASSISTANCE:FUEL	5,000.00	0.00	0.00	5,000.00	0.00
1100-4442-0000-5904-0010	DIRECT ASSISTANCE:MEDICAL	1,000.00	0.00	0.00	1,000.00	0.00
1100-4442-0000-5905-0010	DIRECT ASSISTANCE:UTILITIES	3,000.00	0.00	0.00	3,000.00	0.00
Total HS DIRECT ASSISTANCE		230,500.00	41,327.25	0.00	189,172.75	17.93
HS VENDOR PAYMENTS						
1100-4445-0000-5901-0000	SENIOR CITIZENS CENTER	63,750.00	63,750.00	0.00	0.00	100.00
1100-4445-0000-5902-0000	VISITING NURSES ALLIANCE-VT/NH	59,390.00	59,390.00	0.00	0.00	100.00

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1100-4445-0000-5903-0000	HEADREST INC	50,000.00	50,000.00	0.00	0.00	100.00
1100-4445-0000-5904-0000	LISTEN INC	62,410.00	62,410.00	0.00	0.00	100.00
1100-4445-0000-5906-0000	WISE	15,000.00	15,000.00	0.00	0.00	100.00
1100-4445-0000-5907-0000	HIV/HCV RESOURCE CENTER	5,000.00	5,000.00	0.00	0.00	100.00
1100-4445-0000-5908-0000	WEST CENTRAL BEHAVIORAL HEALTH	18,500.00	18,500.00	0.00	0.00	100.00
1100-4445-0000-5909-0000	TRI COUNTY CAP INC	28,600.00	14,282.00	0.00	14,318.00	49.94
1100-4445-0000-5911-0000	GOOD NEIGHBOR HEALTH CLINIC	11,040.00	11,040.00	0.00	0.00	100.00
1100-4445-0000-5912-0000	UPPER VALLEY HAVEN, INC.	5,000.00	0.00	0.00	5,000.00	0.00
1100-4445-0000-5913-0000	TWIN PINES HOUSING TRUST	11,000.00	11,000.00	0.00	0.00	100.00
1100-4445-0000-5917-0000	VALLEY COURT DIVISION COURT DIVERSION PR	10,000.00	10,000.00	0.00	0.00	100.00
Total HS VENDOR PAYMENTS		339,690.00	320,372.00	0.00	19,318.00	94.31
RECREATION ARTS & PARKS						
1100-4520-0000-1100-0000	FULL TIME WAGES	404,640.00	94,388.91	0.00	310,251.09	23.33
1100-4520-0000-2150-0000	LIFE & DISABILITY INSURANCE	4,400.00	680.08	0.00	3,719.92	15.46
1100-4520-0000-2200-0000	FICA & MEDICARE TAXES	30,960.00	7,236.24	0.00	23,723.76	23.37
1100-4520-0000-2301-0000	RETIREMENT: MUNICIPAL	54,670.00	13,395.79	0.00	41,274.21	24.50
1100-4520-0000-2450-0000	TRAINING/LICENSES/DUES	1,570.00	241.20	0.00	1,328.80	15.36
1100-4520-0000-2600-0000	WORKERS' COMPENSATION	7,790.00	1,909.96	0.00	5,880.04	24.52
1100-4520-0000-2910-0000	UNIFORMS/CLOTHING	600.00	600.00	0.00	0.00	100.00
1100-4520-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	5,820.00	5,565.00	0.00	255.00	95.62
1100-4520-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	0.00	11.11	0.00	(11.11)	100.00
1100-4520-0000-5000-0000	OTHER PURCHASED SERVICES	8,850.00	1,779.30	0.00	7,070.70	20.11
1100-4520-0000-5300-0000	COMMUNICATIONS	2,000.00	182.30	0.00	1,817.70	9.12
1100-4520-0000-5400-0000	ADVERTISING	800.00	0.00	0.00	800.00	0.00
1100-4520-0000-5500-0000	OUTSIDE DUPLICATION	100.00	0.00	0.00	100.00	0.00
1100-4520-0000-5800-0000	TRAVEL	500.00	385.00	0.00	115.00	77.00
1100-4520-0000-6000-0000	OFFICE SUPPLIES	300.00	98.23	0.00	201.77	32.74
Total RECREATION ARTS & PARKS		523,000.00	126,473.12	0.00	396,526.88	24.18
RAP PROGRAMS						
1100-4520-0010-1200-0000	TEMPORARY PT WAGES	17,640.00	681.76	0.00	16,958.24	3.86
1100-4520-0010-1300-0000	OVERTIME WAGES	400.00	0.00	0.00	400.00	0.00
1100-4520-0010-2200-0000	FICA & MEDICARE TAXES	1,390.00	52.15	0.00	1,337.85	3.75
1100-4520-0010-2450-0000	TRAINING/LICENSES/DUES	960.00	191.25	0.00	768.75	19.92
1100-4520-0010-2600-0000	WORKERS' COMPENSATION	450.00	18.16	0.00	431.84	4.04
1100-4520-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	1,800.00	0.00	0.00	1,800.00	0.00
1100-4520-0010-4410-0000	RENTAL:LAND/BUILDINGS	43,850.00	10,550.00	0.00	33,300.00	24.06
1100-4520-0010-5000-0000	OTHER PURCHASED SERVICES	38,960.00	5,236.00	0.00	33,724.00	13.44
1100-4520-0010-6100-0000	GENERAL SUPPLIES	5,400.00	667.81	0.00	4,732.19	12.37
1100-4520-0010-6100-0030	PLAYGROUND/SPORTS SUPPLIES	8,000.00	2,851.91	0.00	5,148.09	35.65

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4520-0010-6260-0000	GASOLINE	970.00	197.83	0.00	772.17	20.39
1100-4520-0010-6265-0000	DIESEL FUEL	240.00	0.00	0.00	240.00	0.00
Total RAP PROGRAMS		120,060.00	20,446.87	0.00	99,613.13	17.03
DAY CAMP						
1100-4520-0020-1200-0000	TEMPORARY PT WAGES	73,360.00	626.24	0.00	72,733.76	0.85
1100-4520-0020-1300-0000	OVERTIME WAGES	3,000.00	0.00	0.00	3,000.00	0.00
1100-4520-0020-2200-0000	FICA & MEDICARE TAXES	6,010.00	47.92	0.00	5,962.08	0.80
1100-4520-0020-2450-0000	TRAINING/LICENSES/DUES	4,770.00	2,109.00	0.00	2,661.00	44.21
1100-4520-0020-2600-0000	WORKERS' COMPENSATION	1,960.00	16.66	0.00	1,943.34	0.85
1100-4520-0020-5000-0000	OTHER PURCHASED SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
1100-4520-0020-5000-0020	REC CAMP: FIELD TRIPS	7,650.00	867.50	0.00	6,782.50	11.34
1100-4520-0020-5000-0030	REC CAMP: TRANSPORTATION	17,000.00	0.00	0.00	17,000.00	0.00
1100-4520-0020-5300-0000	COMMUNICATIONS	220.00	0.00	0.00	220.00	0.00
1100-4520-0020-5800-0000	TRAVEL	30.00	0.00	0.00	30.00	0.00
1100-4520-0020-5875-0000	MILEAGE	100.00	0.00	0.00	100.00	0.00
1100-4520-0020-6100-0000	GENERAL SUPPLIES	4,900.00	0.00	0.00	4,900.00	0.00
Total DAY CAMP		120,000.00	3,667.32	0.00	116,332.68	3.06
POOL						
1100-4520-0030-1200-0000	TEMPORARY PT WAGES	84,340.00	636.54	0.00	83,703.46	0.75
1100-4520-0030-1300-0000	OVERTIME WAGES	2,000.00	0.00	0.00	2,000.00	0.00
1100-4520-0030-2200-0000	FICA & MEDICARE TAXES	6,760.00	48.70	0.00	6,711.30	0.72
1100-4520-0030-2450-0000	TRAINING/LICENSES/DUES	1,650.00	376.00	0.00	1,274.00	22.79
1100-4520-0030-2600-0000	WORKERS' COMPENSATION	2,200.00	16.92	0.00	2,183.08	0.77
1100-4520-0030-2910-0000	UNIFORMS/CLOTHING	1,200.00	0.00	0.00	1,200.00	0.00
1100-4520-0030-4110-0000	WATER	3,700.00	0.00	0.00	3,700.00	0.00
1100-4520-0030-4120-0000	SEWER	6,500.00	0.00	0.00	6,500.00	0.00
1100-4520-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	11,450.00	0.00	0.00	11,450.00	0.00
1100-4520-0030-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	200.00	0.00	0.00	200.00	0.00
1100-4520-0030-5300-0000	COMMUNICATIONS	660.00	117.00	0.00	543.00	17.73
1100-4520-0030-6100-0000	GENERAL SUPPLIES	9,470.00	1,195.23	0.00	8,274.77	12.62
1100-4520-0030-6220-0000	ELECTRICITY	14,240.00	0.00	0.00	14,240.00	0.00
1100-4520-0030-6230-0000	BOTTLED GAS	1,400.00	0.00	0.00	1,400.00	0.00
1100-4520-0030-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	15,600.00	0.00	17,500.00	(1,900.00)	112.18
Total POOL		161,370.00	2,390.39	17,500.00	141,479.61	12.33
FARMERS MARKET						
1100-4520-0040-1200-0000	TEMPORARY PT WAGES	10,150.00	1,024.00	0.00	9,126.00	10.09
1100-4520-0040-2200-0000	FICA & MEDICARE TAXES	780.00	78.34	0.00	701.66	10.04
1100-4520-0040-2600-0000	WORKERS' COMPENSATION	270.00	27.24	0.00	242.76	10.09

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4520-0040-3210-0000	INSTRUCTIONAL PROGRAMS	1,200.00	0.00	0.00	1,200.00	0.00
1100-4520-0040-5000-0000	OTHER PURCHASED SERVICES	1,880.00	48.74	0.00	1,831.26	2.59
1100-4520-0040-5400-0000	ADVERTISING	250.00	0.00	0.00	250.00	0.00
1100-4520-0040-6100-0000	GENERAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
Total FARMERS MARKET		14,630.00	1,178.32	0.00	13,451.68	8.05
RAP PUBLIC PARKS						
1100-4520-0200-1100-0000	FULL TIME WAGES	72,370.00	17,981.62	0.00	54,388.38	24.85
1100-4520-0200-1200-0000	TEMPORARY PT WAGES	21,470.00	0.00	0.00	21,470.00	0.00
1100-4520-0200-1300-0000	OVERTIME WAGES	1,000.00	298.27	0.00	701.73	29.83
1100-4520-0200-2150-0000	LIFE & DISABILITY INSURANCE	730.00	108.48	0.00	621.52	14.86
1100-4520-0200-2200-0000	FICA & MEDICARE TAXES	7,900.00	1,396.26	0.00	6,503.74	17.67
1100-4520-0200-2301-0000	RETIREMENT: MUNICIPAL	9,930.00	2,473.29	0.00	7,456.71	24.91
1100-4520-0200-2450-0000	TRAINING/LICENSES/DUES	460.00	0.00	0.00	460.00	0.00
1100-4520-0200-2600-0000	WORKERS' COMPENSATION	2,730.00	483.59	0.00	2,246.41	17.71
1100-4520-0200-2910-0000	UNIFORMS/CLOTHING	950.00	745.00	0.00	205.00	78.42
1100-4520-0200-4110-0000	WATER	600.00	123.31	0.00	476.69	20.55
1100-4520-0200-4120-0000	SEWER	950.00	157.13	0.00	792.87	16.54
1100-4520-0200-4140-0000	LANDFILL: TIPPING FEES	1,000.00	139.95	0.00	860.05	14.00
1100-4520-0200-4300-0000	REPAIR/MAINTENANCE SERVICES	93,700.00	708.00	0.00	92,992.00	0.76
1100-4520-0200-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	200.00	0.00	0.00	200.00	0.00
1100-4520-0200-5000-0000	OTHER PURCHASED SERVICES	7,880.00	0.00	0.00	7,880.00	0.00
1100-4520-0200-5300-0000	COMMUNICATIONS	500.00	0.00	0.00	500.00	0.00
1100-4520-0200-5335-0000	INFORMATION ACCESS	3,600.00	696.45	0.00	2,903.55	19.35
1100-4520-0200-6100-0000	GENERAL SUPPLIES	23,300.00	5,861.38	0.00	17,438.62	25.16
1100-4520-0200-6220-0000	ELECTRICITY	0.00	1,128.52	0.00	(1,128.52)	100.00
1100-4520-0200-6230-0000	BOTTLED GAS	1,740.00	734.06	0.00	1,005.94	42.19
1100-4520-0200-6260-0000	GASOLINE	2,850.00	202.26	0.00	2,647.74	7.10
1100-4520-0200-6265-0000	DIESEL FUEL	1,200.00	174.76	0.00	1,025.24	14.56
1100-4520-0200-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	16,500.00	16,625.10	0.00	(125.10)	100.76
Total RAP PUBLIC PARKS		271,560.00	50,037.43	0.00	221,522.57	18.43
DPW PUBLIC PARKS						
1100-4520-0250-4140-0000	LANDFILL: TIPPING FEES	1,250.00	0.00	0.00	1,250.00	0.00
1100-4520-0250-4300-0000	REPAIR/MAINTENANCE SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
1100-4520-0250-6100-0000	GENERAL SUPPLIES	36,300.00	0.00	0.00	36,300.00	0.00
1100-4520-0250-6220-0000	ELECTRICITY	1,000.00	57.60	0.00	942.40	5.76
1100-4520-0250-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	2,500.00	1,310.00	0.00	1,190.00	52.40
1100-4520-0250-7510-0000	MACHINERY/EQUIPMENT	15,000.00	12,649.19	0.00	2,350.81	84.33
Total DPW PUBLIC PARKS		58,050.00	14,016.79	0.00	44,033.21	24.15

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
LIBRARY						
1100-4550-0000-1100-0000	FULL TIME WAGES	782,510.00	203,504.84	0.00	579,005.16	26.01
1100-4550-0000-1115-0000	PART TIME WAGES 0-19	0.00	2,155.00	0.00	(2,155.00)	100.00
1100-4550-0000-1120-0000	PART TIME WAGES 20-24	32,030.00	7,541.35	0.00	24,488.65	23.54
1100-4550-0000-1125-0000	PART TIME WAGES 25-29	124,390.00	31,226.91	0.00	93,163.09	25.10
1100-4550-0000-1200-0000	TEMPORARY PT WAGES	114,770.00	23,755.94	0.00	91,014.06	20.70
1100-4550-0000-1300-0000	OVERTIME WAGES	500.00	9.21	0.00	490.79	1.84
1100-4550-0000-2150-0000	LIFE & DISABILITY INSURANCE	9,730.00	1,504.58	0.00	8,225.42	15.46
1100-4550-0000-2200-0000	FICA & MEDICARE TAXES	76,260.00	19,978.85	0.00	56,281.15	26.20
1100-4550-0000-2301-0000	RETIREMENT: MUNICIPAL	105,950.00	27,535.41	0.00	78,414.59	25.99
1100-4550-0000-2450-0000	TRAINING/LICENSES/DUES	13,770.00	4,167.00	0.00	9,603.00	30.26
1100-4550-0000-2600-0000	WORKERS' COMPENSATION	4,690.00	1,211.44	0.00	3,478.56	25.83
1100-4550-0000-3000-0000	LEGAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
1100-4550-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	11,490.00	8,946.42	0.00	2,543.58	77.86
1100-4550-0000-4110-0000	WATER	2,300.00	522.30	0.00	1,777.70	22.71
1100-4550-0000-4120-0000	SEWER	1,800.00	475.48	0.00	1,324.52	26.42
1100-4550-0000-4225-0000	LAWN CARE/SNOW PLOWING	24,500.00	4,880.00	0.00	19,620.00	19.92
1100-4550-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	79,660.00	14,519.88	32,522.31	32,617.81	59.05
1100-4550-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	3,120.00	1,395.22	0.00	1,724.78	44.72
1100-4550-0000-5000-0000	OTHER PURCHASED SERVICES	24,480.00	2,393.86	0.00	22,086.14	9.78
1100-4550-0000-5300-0000	COMMUNICATIONS	2,510.00	661.53	0.00	1,848.47	26.36
1100-4550-0000-5335-0000	INFORMATION ACCESS	7,100.00	1,838.00	0.00	5,262.00	25.89
1100-4550-0000-5400-0000	ADVERTISING	1,000.00	61.20	0.00	938.80	6.12
1100-4550-0000-5800-0000	TRAVEL	19,380.00	5,635.63	0.00	13,744.37	29.08
1100-4550-0000-5875-0000	MILEAGE	2,000.00	80.40	0.00	1,919.60	4.02
1100-4550-0000-6000-0000	OFFICE SUPPLIES	2,750.00	442.07	0.00	2,307.93	16.08
1100-4550-0000-6100-0000	GENERAL SUPPLIES	25,000.00	5,358.04	0.00	19,641.96	21.43
1100-4550-0000-6220-0000	ELECTRICITY	92,050.00	28,419.16	0.00	63,630.84	30.87
1100-4550-0000-6230-0000	BOTTLED GAS	3,500.00	681.58	0.00	2,818.42	19.47
1100-4550-0000-6240-0000	FUEL OIL	3,000.00	494.81	0.00	2,505.19	16.49
1100-4550-0000-6400-0010	BOOKS/PERIODICALS/AUDIO/VISUAL SUPPLIES	55,000.00	29,171.81	0.00	25,828.19	53.04
1100-4550-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	42,500.00	1,443.95	0.00	41,056.05	3.40
Total LIBRARY		1,669,740.00	430,011.87	32,522.31	1,207,205.82	25.75
PATRIOTIC PURPOSES						
1100-4583-0000-5000-0000	OTHER PURCHASED SERVICES	13,000.00	0.00	0.00	13,000.00	0.00
Total PATRIOTIC PURPOSES		13,000.00	0.00	0.00	13,000.00	0.00
ARTS & CULTURE						
1100-4589-0010-5000-0000	OTHER PURCHASED SERVICES	8,000.00	675.00	0.00	7,325.00	8.44
Total ARTS & CULTURE		8,000.00	675.00	0.00	7,325.00	8.44

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
RAP OUTSIDE FUNDING SUPPORT						
1100-4589-1000-5000-0040	LEBANON OUTING CLUB	45,000.00	45,000.00	0.00	0.00	100.00
1100-4589-1000-5000-0050	GREATER LEBANON YOUTH HOCKEY ASSOCIATION	3,730.00	0.00	0.00	3,730.00	0.00
1100-4589-1000-5000-0060	LEBANON YOUTH BASEBALL	1,500.00	0.00	0.00	1,500.00	0.00
Total RAP OUTSIDE FUNDING SUPPORT		50,230.00	45,000.00	0.00	5,230.00	89.59
CONSERVATION						
1100-4611-0000-1200-0000	TEMPORARY PT WAGES	5,000.00	0.00	0.00	5,000.00	0.00
1100-4611-0000-2200-0000	FICA & MEDICARE TAXES	390.00	0.00	0.00	390.00	0.00
1100-4611-0000-2450-0000	TRAINING/LICENSES/DUES	1,200.00	850.00	0.00	350.00	70.83
1100-4611-0000-2600-0000	WORKERS' COMPENSATION	140.00	0.00	0.00	140.00	0.00
1100-4611-0000-5000-0000	OTHER PURCHASED SERVICES	3,150.00	0.00	0.00	3,150.00	0.00
1100-4611-0000-5875-0000	MILEAGE	260.00	0.00	0.00	260.00	0.00
1100-4611-0000-6100-0000	GENERAL SUPPLIES	980.00	0.00	0.00	980.00	0.00
1100-4611-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total CONSERVATION		12,120.00	850.00	0.00	11,270.00	7.01
PRINCIPAL-LONG TERM BONDS/NOTES						
1100-4711-0000-9820-0000	NHMBB04B	172,150.00	0.00	0.00	172,150.00	0.00
1100-4711-0000-9821-0000	NHMBB05B	225,000.00	0.00	0.00	225,000.00	0.00
1100-4711-0000-9822-0000	NHMBB06A	220,000.00	0.00	0.00	220,000.00	0.00
1100-4711-0000-9823-0000	NHMBB07B	298,600.00	0.00	0.00	298,600.00	0.00
1100-4711-0000-9824-0000	NHMBB08A	69,530.00	0.00	0.00	69,530.00	0.00
1100-4711-0000-9825-0000	NHMBB09C	121,000.00	0.00	0.00	121,000.00	0.00
1100-4711-0000-9826-0000	NHMBB10B	197,370.00	0.00	0.00	197,370.00	0.00
1100-4711-0000-9827-0000	NHMBB11B	170,000.00	0.00	0.00	170,000.00	0.00
1100-4711-0000-9828-0000	NHMBB12B	20,360.00	0.00	0.00	20,360.00	0.00
1100-4711-0000-9829-0001	NHMBB14A	65,000.00	0.00	0.00	65,000.00	0.00
1100-4711-0000-9830-0000	NHMBB16B	90,000.00	0.00	0.00	90,000.00	0.00
1100-4711-0000-9831-0000	NHMBB17B	110,000.00	0.00	0.00	110,000.00	0.00
1100-4711-0000-9832-0000	NHMBB18B	164,000.00	0.00	0.00	164,000.00	0.00
1100-4711-0000-9833-0000	NHMBB20B	409,120.00	0.00	0.00	409,120.00	0.00
1100-4711-0000-9834-0000	NHMBB20A	375,000.00	375,000.00	0.00	0.00	100.00
1100-4711-0000-9835-0000	NHMBB21C	67,000.00	0.00	0.00	67,000.00	0.00
1100-4711-0000-9836-0000	NHMBB22C	96,720.00	0.00	0.00	96,720.00	0.00
1100-4711-0000-9837-0000	NHMBB23B	19,020.00	0.00	0.00	19,020.00	0.00
Total PRINCIPAL-LONG TERM BONDS/NOTES		2,889,870.00	375,000.00	0.00	2,514,870.00	12.98
PRINCIPAL-STATE REVOLVING FUND NOTES						
1100-4711-0010-9801-0010	CS-333092-05 CSO	74,040.00	74,035.36	0.00	4.64	99.99

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4711-0010-9802-0010	CS-333092-07 CSO	55,750.00	55,747.07	0.00	2.93	99.99
1100-4711-0010-9803-0010	CS-333092-08 CSO	56,000.00	56,000.00	0.00	0.00	100.00
1100-4711-0010-9804-0010	CS-330092-10 CSO	32,780.00	0.00	0.00	32,780.00	0.00
1100-4711-0010-9805-0010	1321010-02 CSO	35,600.00	0.00	0.00	35,600.00	0.00
1100-4711-0010-9806-0010	CS-330092-11 CSO	202,040.00	202,036.08	0.00	3.92	100.00
1100-4711-0010-9807-0010	CS-330092-12 CSO	62,210.00	0.00	0.00	62,210.00	0.00
1100-4711-0010-9808-0010	DWGT-17	2,860.00	0.00	0.00	2,860.00	0.00
1100-4711-0010-9809-0010	CS-330092-14 CSO	31,550.00	0.00	0.00	31,550.00	0.00
Total PRINCIPAL-STATE REVOLVING FUND NOTES		552,830.00	387,818.51	0.00	165,011.49	70.15
INTEREST-LONG TERM BONDS/NOTES						
1100-4721-0000-9820-0000	NHMBB04B	4,080.00	4,075.15	0.00	4.85	99.88
1100-4721-0000-9821-0000	NHMBB05B	14,970.00	9,984.38	0.00	4,985.62	66.70
1100-4721-0000-9822-0000	NHMBB06A	9,240.00	8,402.50	0.00	837.50	90.94
1100-4721-0000-9823-0000	NHMBB07B	16,740.00	14,934.00	0.00	1,806.00	89.21
1100-4721-0000-9824-0000	NHMBB08A	10,210.00	5,102.96	0.00	5,107.04	49.98
1100-4721-0000-9825-0000	NHMBB09C	25,270.00	12,630.86	0.00	12,639.14	49.98
1100-4721-0000-9826-0000	NHMBB10B	54,020.00	27,009.81	0.00	27,010.19	50.00
1100-4721-0000-9827-0000	NHMBB11B	54,400.00	26,559.72	0.00	27,840.28	48.82
1100-4721-0000-9828-0000	NHMBB12B	6,500.00	2,799.51	0.00	3,700.49	43.07
1100-4721-0000-9829-0001	NHMBB14A	3,320.00	1,657.50	0.00	1,662.50	49.92
1100-4721-0000-9830-0000	NHMBB16B	39,050.00	19,523.25	0.00	19,526.75	50.00
1100-4721-0000-9831-0000	NHMBB17B	49,920.00	24,957.50	0.00	24,962.50	49.99
1100-4721-0000-9832-0000	NHMBB18B	87,170.00	43,585.00	0.00	43,585.00	50.00
1100-4721-0000-9833-0000	NHMBB20B	216,880.00	108,439.68	0.00	108,440.32	50.00
1100-4721-0000-9834-0000	NHMBB20A	217,680.00	113,617.51	0.00	104,062.49	52.19
1100-4721-0000-9835-0000	NHMBB21C	44,120.00	22,059.00	0.00	22,061.00	50.00
1100-4721-0000-9836-0000	NHMBB22C	88,750.00	44,374.24	0.00	44,375.76	50.00
1100-4721-0000-9837-0000	NHMBB23B	4,930.00	2,465.00	0.00	2,465.00	50.00
Total INTEREST-LONG TERM BONDS/NOTES		947,250.00	492,177.57	0.00	455,072.43	51.96
INTEREST-STATE REVOLVING FUND NOTES						
1100-4721-0010-9801-0010	CS-333092-05 CSO	25,130.00	25,113.30	0.00	16.70	99.93
1100-4721-0010-9802-0010	CS-333092-07 CSO	14,550.00	14,494.23	0.00	55.77	99.62
1100-4721-0010-9803-0010	CS-333092-08 CSO	14,560.00	14,560.00	0.00	0.00	100.00
1100-4721-0010-9804-0010	CS-330092-10 CSO	12,420.00	0.00	0.00	12,420.00	0.00
1100-4721-0010-9805-0010	1321010-02 CSO	9,710.00	0.00	0.00	9,710.00	0.00
1100-4721-0010-9806-0010	CS-330092-11 CSO	68,700.00	68,692.07	0.00	7.93	99.99
1100-4721-0010-9807-0010	CS-330092-12 CSO	21,150.00	0.00	0.00	21,150.00	0.00
1100-4721-0010-9808-0010	DWGT-17	1,440.00	0.00	0.00	1,440.00	0.00

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
1100-4721-0010-9809-0010	CS-330092-14 CSO	11,360.00	0.00	0.00	11,360.00	0.00
Total INTEREST-STATE REVOLVING FUND NOTES		179,020.00	122,859.60	0.00	56,160.40	68.63
TRANSFERS TO SPECIAL REVENUE FUNDS						
1100-4912-0000-9100-0003	HERITAGE FUND	400.00	400.00	0.00	0.00	100.00
1100-4912-0000-9100-0005	EMERGENCY MANAGEMENT FUND-EQUIPMENT	25,000.00	25,000.00	0.00	0.00	100.00
1100-4912-0000-9100-0018	PUBLIC ASSISTANCE REVOLVING FUND	125,000.00	0.00	0.00	125,000.00	0.00
1100-4912-0000-9100-0019	ENTERPRISE PROPERTIES REVOLVING FUND	16,020.00	16,020.00	0.00	0.00	100.00
Total TRANSFERS TO SPECIAL REVENUE FUNDS		166,420.00	41,420.00	0.00	125,000.00	24.89
TRANSFERS TO CAPITAL PROJECT FUNDS						
1100-4913-0000-9300-0048	LAHAYE DRIVE PED & BIKE IMPROVEMENTS	48,000.00	48,000.00	0.00	0.00	100.00
1100-4913-0000-9300-0052	ELECTRIC SWEEPERS AND CHARGING STATIONS	165,860.00	165,860.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL PROJECT FUNDS		213,860.00	213,860.00	0.00	0.00	100.00
TRANSFERS TO PROPRIETARY FUNDS-WATER						
1100-4914-0050-9100-0001	FIRE PROTECTION: HYDRANTS	284,800.00	284,800.00	0.00	0.00	100.00
Total TRANSFERS TO PROPRIETARY FUNDS-WATER		284,800.00	284,800.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL RESERVE FUNDS						
1100-4915-0000-9600-0001	FIRE EQUIPMENT	200,000.00	200,000.00	0.00	0.00	100.00
1100-4915-0000-9600-0007	ACCRUED BENEFITS LIABILITY	50,000.00	50,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL RESERVE FUNDS		250,000.00	250,000.00	0.00	0.00	100.00
TRANSFERS TO EXPENDABLE TRUSTS						
1100-4916-0000-9600-0029	URBAN FORESTRY	0.00	107,000.00	0.00	(107,000.00)	100.00
Total TRANSFERS TO EXPENDABLE TRUSTS		0.00	107,000.00	0.00	(107,000.00)	100.00
TOTAL GENERAL FUND EXPENDITURES		40,989,250.00	10,532,481.18	395,238.65	30,061,530.17	26.66
SOLID WASTE FUND						
GROUP INSURANCE						
2108-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	259,030.00	24,800.56	0.00	234,229.44	9.57
Total GROUP INSURANCE		259,030.00	24,800.56	0.00	234,229.44	9.57
EMPLOYEE BENEFITS NOT ALLOCATED						
2108-4155-0030-2200-0000	FICA & MEDICARE TAXES	0.00	467.02	0.00	(467.02)	100.00
2108-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	49,000.00	32,604.81	0.00	16,395.19	66.54
2108-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	20,000.00	10,000.00	0.00	10,000.00	50.00
Total EMPLOYEE BENEFITS NOT ALLOCATED		69,000.00	43,071.83	0.00	25,928.17	62.42

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
SOLID WASTE ADMINISTRATION						
2108-4321-0000-1100-0000	FULL TIME WAGES	96,240.00	23,962.49	0.00	72,277.51	24.90
2108-4321-0000-2150-0000	LIFE & DISABILITY INSURANCE	1,230.00	182.18	0.00	1,047.82	14.81
2108-4321-0000-2200-0000	FICA & MEDICARE TAXES	7,370.00	1,676.45	0.00	5,693.55	22.75
2108-4321-0000-2301-0000	RETIREMENT: MUNICIPAL	13,030.00	3,242.07	0.00	9,787.93	24.88
2108-4321-0000-2450-0000	TRAINING/LICENSES/DUES	1,770.00	0.00	0.00	1,770.00	0.00
2108-4321-0000-2600-0000	WORKERS' COMPENSATION	220.00	52.68	0.00	167.32	23.95
2108-4321-0000-2910-0000	UNIFORMS/CLOTHING	550.00	0.00	0.00	550.00	0.00
2108-4321-0000-3000-0000	LEGAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
2108-4321-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	450.00	0.00	0.00	450.00	0.00
2108-4321-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	26,000.00	0.00	0.00	26,000.00	0.00
2108-4321-0000-5000-0000	OTHER PURCHASED SERVICES	157,000.00	5,401.86	0.00	151,598.14	3.44
2108-4321-0000-5200-0000	PROPERTY/LIABILITY	10,900.00	11,375.68	0.00	(475.68)	104.36
2108-4321-0000-5300-0000	COMMUNICATIONS	2,310.00	398.60	0.00	1,911.40	17.26
2108-4321-0000-5335-0000	INFORMATION ACCESS	2,690.00	377.58	0.00	2,312.42	14.04
2108-4321-0000-5400-0000	ADVERTISING	4,000.00	39.60	0.00	3,960.40	0.99
2108-4321-0000-6000-0000	OFFICE SUPPLIES	2,600.00	1,481.39	0.00	1,118.61	56.98
2108-4321-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	18,000.00	3,828.52	0.00	14,171.48	21.27
Total SOLID WASTE ADMINISTRATION		349,360.00	52,019.10	0.00	297,340.90	14.89
LANDFILL OPERATIONS						
2108-4324-0010-1100-0000	FULL TIME WAGES	440,250.00	70,499.46	0.00	369,750.54	16.01
2108-4324-0010-1200-0000	TEMPORARY PT WAGES	47,640.00	3,681.47	0.00	43,958.53	7.73
2108-4324-0010-1300-0000	OVERTIME WAGES	60,000.00	32,503.55	0.00	27,496.45	54.17
2108-4324-0010-2150-0000	LIFE & DISABILITY INSURANCE	4,450.00	749.20	0.00	3,700.80	16.84
2108-4324-0010-2200-0000	FICA & MEDICARE TAXES	38,710.00	8,343.16	0.00	30,366.84	21.55
2108-4324-0010-2301-0000	RETIREMENT: MUNICIPAL	67,690.00	14,239.36	0.00	53,450.64	21.04
2108-4324-0010-2450-0000	TRAINING/LICENSES/DUES	19,000.00	110.00	0.00	18,890.00	0.58
2108-4324-0010-2450-0010	CERTIFICATIONS	3,100.00	400.00	0.00	2,700.00	12.90
2108-4324-0010-2600-0000	WORKERS' COMPENSATION	14,740.00	2,786.29	0.00	11,953.71	18.90
2108-4324-0010-2910-0000	UNIFORMS/CLOTHING	5,770.00	3,530.00	0.00	2,240.00	61.18
2108-4324-0010-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	3,000.00	0.00	0.00	3,000.00	0.00
2108-4324-0010-3400-0000	TECHNICAL/ENGINEERING SERVICES	166,200.00	102,998.64	31,479.55	31,721.81	81.22
2108-4324-0010-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	32,530.00	1,599.67	0.00	30,930.33	8.43
2108-4324-0010-4110-0000	WATER	2,120.00	473.61	0.00	1,646.39	22.34
2108-4324-0010-4120-0000	SEWER	110,000.00	349.29	0.00	109,650.71	0.32
2108-4324-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	160,000.00	12,875.45	5,237.00	141,887.55	11.32
2108-4324-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	135,700.00	266.74	0.00	135,433.26	0.20
2108-4324-0010-5000-0000	OTHER PURCHASED SERVICES	676,880.00	11,847.73	800.00	664,232.27	5.81
2108-4324-0010-5000-0100	C&D	137,220.00	0.00	0.00	137,220.00	0.00

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2108-4324-0010-5000-0150	BRUSH	20,000.00	0.00	0.00	20,000.00	0.00
2108-4324-0010-5000-0155	ASPHALT, BRICK, CONCRETE	5,000.00	0.00	0.00	5,000.00	0.00
2108-4324-0010-5800-0000	TRAVEL	500.00	0.00	0.00	500.00	0.00
2108-4324-0010-6100-0000	GENERAL SUPPLIES	220,000.00	48,260.32	24,052.91	147,686.77	32.87
2108-4324-0010-6220-0000	ELECTRICITY	15,500.00	6,581.33	0.00	8,918.67	42.46
2108-4324-0010-6230-0000	BOTTLED GAS	90.00	213.92	0.00	(123.92)	237.69
2108-4324-0010-6240-0000	FUEL OIL	15,300.00	6,860.83	0.00	8,439.17	44.84
2108-4324-0010-6260-0000	GASOLINE	4,050.00	63.03	0.00	3,986.97	1.56
2108-4324-0010-6265-0000	DIESEL FUEL	149,120.00	22,145.51	0.00	126,974.49	14.85
2108-4324-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	3,800.00	0.00	0.00	3,800.00	0.00
2108-4324-0010-7510-0000	MACHINERY/EQUIPMENT	90,000.00	0.00	0.00	90,000.00	0.00
Total LANDFILL OPERATIONS		2,648,360.00	351,378.56	61,569.46	2,235,411.98	15.59
RECYCLING						
2108-4324-0030-1100-0000	FULL TIME WAGES	106,060.00	17,860.16	0.00	88,199.84	16.84
2108-4324-0030-1300-0000	OVERTIME WAGES	16,500.00	5,458.33	0.00	11,041.67	33.08
2108-4324-0030-2150-0000	LIFE & DISABILITY INSURANCE	1,080.00	90.02	0.00	989.98	8.34
2108-4324-0030-2200-0000	FICA & MEDICARE TAXES	9,380.00	1,732.43	0.00	7,647.57	18.47
2108-4324-0030-2301-0000	RETIREMENT: MUNICIPAL	16,590.00	3,155.01	0.00	13,434.99	19.02
2108-4324-0030-2450-0000	TRAINING/LICENSES/DUES	2,000.00	1,404.48	0.00	595.52	70.22
2108-4324-0030-2600-0000	WORKERS' COMPENSATION	3,380.00	587.81	0.00	2,792.19	17.39
2108-4324-0030-2910-0000	UNIFORMS/CLOTHING	1,490.00	745.00	0.00	745.00	50.00
2108-4324-0030-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	700.00	0.00	0.00	700.00	0.00
2108-4324-0030-4110-0000	WATER	1,420.00	277.48	0.00	1,142.52	19.54
2108-4324-0030-4120-0000	SEWER	230.00	43.71	0.00	186.29	19.00
2108-4324-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	18,000.00	490.68	0.00	17,509.32	2.73
2108-4324-0030-5000-0000	OTHER PURCHASED SERVICES	31,670.00	1,067.20	0.00	30,602.80	3.37
2108-4324-0030-5000-0115	TIRES	4,490.00	2,300.00	0.00	2,190.00	51.22
2108-4324-0030-5300-0000	COMMUNICATIONS	5,000.00	0.00	0.00	5,000.00	0.00
2108-4324-0030-5800-0000	TRAVEL	100.00	0.00	0.00	100.00	0.00
2108-4324-0030-5875-0000	MILEAGE	200.00	0.00	0.00	200.00	0.00
2108-4324-0030-6100-0000	GENERAL SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
2108-4324-0030-6220-0000	ELECTRICITY	11,350.00	1,054.07	0.00	10,295.93	9.29
2108-4324-0030-6230-0000	BOTTLED GAS	5,840.00	2,220.64	0.00	3,619.36	38.02
2108-4324-0030-6265-0000	DIESEL FUEL	9,320.00	0.00	0.00	9,320.00	0.00
2108-4324-0030-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	500.00	0.00	0.00	500.00	0.00
2108-4324-0030-7520-0000	VEHICLES	59,970.00	0.00	0.00	59,970.00	0.00
Total RECYCLING		315,270.00	38,487.02	0.00	276,782.98	12.21
HAZARDOUS WASTE						
2108-4325-0020-5000-0000	OTHER PURCHASED SERVICES	42,100.00	0.00	0.00	42,100.00	0.00

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2108-4325-0020-5000-0135	ELECTRONICS	2,800.00	912.63	0.00	1,887.37	32.59
2108-4325-0020-5000-0140	FREON	2,700.00	1,322.67	0.00	1,377.33	48.99
2108-4325-0020-5000-0145	FLUORESCENT BULBS/LAMPS	350.00	1,300.95	0.00	(950.95)	371.70
2108-4325-0020-5000-0160	RECYCLED OIL	1,200.00	650.04	0.00	549.96	54.17
2108-4325-0020-5000-0165	PRESSURIZED VESSELS	200.00	0.00	0.00	200.00	0.00
Total HAZARDOUS WASTE		49,350.00	4,186.29	0.00	45,163.71	8.48
PRINCIPAL-LONG TERM BONDS/NOTES						
2108-4711-0000-9828-0000	NHMBB12B	295,000.00	0.00	0.00	295,000.00	0.00
2108-4711-0000-9837-0000	NHMBB23B	83,360.00	0.00	0.00	83,360.00	0.00
Total PRINCIPAL-LONG TERM BONDS/NOTES		378,360.00	0.00	0.00	378,360.00	0.00
INTEREST-LONG TERM BONDS/NOTES						
2108-4721-0000-9828-0000	NHMBB12B	1,800.00	1,600.00	0.00	200.00	88.89
2108-4721-0000-9837-0000	NHMBB23B	82,060.00	42,196.02	0.00	39,863.98	51.42
Total INTEREST-LONG TERM BONDS/NOTES		83,860.00	43,796.02	0.00	40,063.98	52.23
TRANSFERS TO GENERAL FUND						
2108-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	307,930.00	307,930.00	0.00	0.00	100.00
2108-4911-0000-9100-0015	HOST COMMUNITY FEE	550,000.00	151,320.20	0.00	398,679.80	27.51
2108-4911-0000-9100-0017	COMPUTER SERVICES	30,430.00	30,430.00	0.00	0.00	100.00
Total TRANSFERS TO GENERAL FUND		888,360.00	489,680.20	0.00	398,679.80	55.12
TRANSFERS TO CAPITAL RESERVE FUNDS						
2108-4915-0000-9600-0015	CLOSEOUT/LTMM SECURED LANDFILL CAPITAL R	295,000.00	69,744.00	0.00	225,256.00	23.64
2108-4915-0000-9600-0016	LTMM UNSECURED LANDFILL CAPITAL RESERVE	40,000.00	40,000.00	0.00	0.00	100.00
2108-4915-0000-9600-0017	TRNS CR: ACCRUED BENEFITS LIABILITY	5,000.00	5,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL RESERVE FUNDS		340,000.00	114,744.00	0.00	225,256.00	33.75
TOTAL SOLID WASTE FUND		5,380,950.00	1,162,163.58	61,569.46	4,157,216.96	22.74
WATER FUND						
GROUP INSURANCE						
2110-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	168,000.00	23,586.18	0.00	144,413.82	14.04
2110-4155-0020-2200-0000	FICA & MEDICARE TAXES	0.00	114.74	0.00	(114.74)	100.00
Total GROUP INSURANCE		168,000.00	23,700.92	0.00	144,299.08	14.11
EMPLOYEE BENEFITS NOT ALLOCATED						
2110-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	35,750.00	24,500.00	0.00	11,250.00	68.53
2110-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	5,000.00	5,000.00	0.00	0.00	100.00

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Total EMPLOYEE BENEFITS NOT ALLOCATED		40,750.00	29,500.00	0.00	11,250.00	72.39
WATER INSTALLATION MAINTENANCE						
2110-4312-0075-2450-0000	TRAINING/LICENSES/DUES	700.00	750.00	0.00	(50.00)	107.14
2110-4312-0075-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	500.00	0.00	0.00	500.00	0.00
2110-4312-0075-4300-0000	REPAIR/MAINTENANCE SERVICES	500.00	3,611.04	0.00	(3,111.04)	722.21
2110-4312-0075-5000-0000	OTHER PURCHASED SERVICES	65,400.00	0.00	64,400.00	1,000.00	98.47
2110-4312-0075-5800-0000	TRAVEL	100.00	0.00	0.00	100.00	0.00
2110-4312-0075-6100-0000	GENERAL SUPPLIES	15,000.00	8,066.09	0.00	6,933.91	53.77
2110-4312-0075-6260-0000	GASOLINE	2,330.00	410.81	0.00	1,919.19	17.63
2110-4312-0075-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,000.00	1,637.98	0.00	(637.98)	163.80
Total WATER INSTALLATION MAINTENANCE		85,530.00	14,475.92	64,400.00	6,654.08	92.22
WATER LINE INSTALLATION MAINTENANCE						
2110-4312-0080-2450-0000	TRAINING/LICENSES/DUES	3,000.00	1,409.00	0.00	1,591.00	46.97
2110-4312-0080-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	1,000.00	0.00	0.00	1,000.00	0.00
2110-4312-0080-4140-0000	LANDFILL: TIPPING FEES	200.00	0.00	0.00	200.00	0.00
2110-4312-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	22,000.00	0.00	0.00	22,000.00	0.00
2110-4312-0080-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	500.00	0.00	0.00	500.00	0.00
2110-4312-0080-5000-0000	OTHER PURCHASED SERVICES	1,000.00	77.63	0.00	922.37	7.76
2110-4312-0080-5300-0000	COMMUNICATIONS	1,850.00	128.07	0.00	1,721.93	6.92
2110-4312-0080-5335-0000	INFORMATION ACCESS	1,210.00	1,334.84	0.00	(124.84)	110.32
2110-4312-0080-5400-0000	ADVERTISING	500.00	0.00	0.00	500.00	0.00
2110-4312-0080-5800-0000	TRAVEL	200.00	0.00	0.00	200.00	0.00
2110-4312-0080-6100-0000	GENERAL SUPPLIES	45,000.00	2,911.69	0.00	42,088.31	6.47
2110-4312-0080-6220-0000	ELECTRICITY	300.00	0.00	0.00	300.00	0.00
2110-4312-0080-6240-0000	FUEL OIL	7,650.00	0.00	0.00	7,650.00	0.00
2110-4312-0080-6260-0000	GASOLINE	5,400.00	301.13	0.00	5,098.87	5.58
2110-4312-0080-6265-0000	DIESEL FUEL	5,880.00	632.89	0.00	5,247.11	10.76
2110-4312-0080-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	3,500.00	81.40	0.00	3,418.60	2.33
Total WATER LINE INSTALLATION MAINTENANCE		99,190.00	6,876.65	0.00	92,313.35	6.93
WATER DISTRIBUTION AND TREATMENT						
2110-4335-0000-1100-0000	FULL TIME WAGES	632,660.00	153,898.27	0.00	478,761.73	24.33
2110-4335-0000-1125-0000	PART TIME WAGES 25-29	0.00	18,099.48	0.00	(18,099.48)	100.00
2110-4335-0000-1200-0000	TEMPORARY PT WAGES	50,670.00	1,875.72	0.00	48,794.28	3.70
2110-4335-0000-1300-0000	OVERTIME WAGES	53,570.00	10,455.02	0.00	43,114.98	19.52
2110-4335-0000-2150-0000	LIFE & DISABILITY INSURANCE	6,240.00	955.08	0.00	5,284.92	15.31
2110-4335-0000-2200-0000	FICA & MEDICARE TAXES	56,820.00	13,983.07	0.00	42,836.93	24.61
2110-4335-0000-2301-0000	RETIREMENT: MUNICIPAL	88,560.00	21,062.32	0.00	67,497.68	23.78

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2110-4335-0000-2450-0000	TRAINING/LICENSES/DUES	8,130.00	1,887.00	0.00	6,243.00	23.21
2110-4335-0000-2600-0000	WORKERS' COMPENSATION	14,030.00	3,122.01	0.00	10,907.99	22.25
2110-4335-0000-2910-0000	UNIFORMS/CLOTHING	5,770.00	5,765.00	0.00	5.00	99.91
2110-4335-0000-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	3,000.00	516.64	0.00	2,483.36	17.22
2110-4335-0000-3000-0000	LEGAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
2110-4335-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	5,250.00	651.89	4,853.50	(255.39)	104.86
2110-4335-0000-4120-0000	SEWER	6,950.00	1,331.64	0.00	5,618.36	19.16
2110-4335-0000-4140-0000	LANDFILL: TIPPING FEES	500.00	30.00	0.00	470.00	6.00
2110-4335-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	85,000.00	2,600.78	10,255.00	72,144.22	16.22
2110-4335-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	500.00	0.00	0.00	500.00	0.00
2110-4335-0000-5000-0000	OTHER PURCHASED SERVICES	25,460.00	2,560.38	28,460.00	(5,560.38)	121.84
2110-4335-0000-5200-0000	PROPERTY/LIABILITY	21,840.00	22,793.10	0.00	(953.10)	104.36
2110-4335-0000-5300-0000	COMMUNICATIONS	1,950.00	359.10	0.00	1,590.90	18.42
2110-4335-0000-5335-0000	INFORMATION ACCESS	17,150.00	4,063.93	0.00	13,086.07	23.70
2110-4335-0000-5400-0000	ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00
2110-4335-0000-5800-0000	TRAVEL	200.00	0.00	0.00	200.00	0.00
2110-4335-0000-6000-0000	OFFICE SUPPLIES	1,000.00	184.56	0.00	815.44	18.46
2110-4335-0000-6100-0000	GENERAL SUPPLIES	30,000.00	11,108.41	38,000.00	(19,108.41)	162.31
2110-4335-0000-6100-0010	LAB SUPPLIES/CHEMICALS	319,370.00	30,356.56	235,278.08	53,735.36	84.05
2110-4335-0000-6220-0000	ELECTRICITY	193,220.00	40,647.34	0.00	152,572.66	21.04
2110-4335-0000-6230-0000	BOTTLED GAS	14,200.00	5,661.30	0.00	8,538.70	39.87
2110-4335-0000-6260-0000	GASOLINE	4,720.00	192.99	0.00	4,527.01	4.09
2110-4335-0000-6265-0000	DIESEL FUEL	1,760.00	330.72	0.00	1,429.28	18.79
2110-4335-0000-6400-0000	REFERENCE PUBLICATIONS	500.00	264.00	0.00	236.00	52.80
2110-4335-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	20,800.00	1,528.70	0.00	19,271.30	7.35
2110-4335-0000-7510-0000	MACHINERY/EQUIPMENT	25,000.00	0.00	0.00	25,000.00	50.00
Total WATER DISTRIBUTION AND TREATMENT		1,698,820.00	356,285.01	316,846.58	1,025,688.41	39.62
STORAGE TANKS/BOOSTER STATIONS						
2110-4335-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	44,000.00	0.00	0.00	44,000.00	0.00
2110-4335-0010-6100-0000	GENERAL SUPPLIES	10,000.00	130.99	0.00	9,869.01	1.31
2110-4335-0010-6220-0000	ELECTRICITY	72,500.00	15,011.72	0.00	57,488.28	20.71
2110-4335-0010-6230-0000	BOTTLED GAS	810.00	664.99	0.00	145.01	82.10
2110-4335-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
Total STORAGE TANKS/BOOSTER STATIONS		128,310.00	15,807.70	0.00	112,502.30	12.32
PRINCIPAL-LONG TERM BONDS/NOTES						
2110-4711-0000-9821-0000	NHMBB05B	30,000.00	0.00	0.00	30,000.00	0.00
2110-4711-0000-9822-0000	NHMBB06A	30,000.00	0.00	0.00	30,000.00	0.00
2110-4711-0000-9823-0000	NHMBB07B	77,370.00	0.00	0.00	77,370.00	0.00
2110-4711-0000-9824-0000	NHMBB08A	39,000.00	0.00	0.00	39,000.00	0.00

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GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdg Used
2110-4711-0000-9825-0000	NHMBB09C	34,500.00	0.00	0.00	34,500.00	0.00
2110-4711-0000-9826-0000	NHMBB10B	49,110.00	0.00	0.00	49,110.00	0.00
2110-4711-0000-9827-0000	NHMBB11B	135,000.00	0.00	0.00	135,000.00	0.00
2110-4711-0000-9828-0000	NHMBB12B	10,500.00	0.00	0.00	10,500.00	0.00
2110-4711-0000-9832-0000	NHMBB18B	40,500.00	0.00	0.00	40,500.00	0.00
2110-4711-0000-9833-0000	NHMBB20B	103,320.00	0.00	0.00	103,320.00	0.00
2110-4711-0000-9835-0000	NHMBB21C	39,000.00	0.00	0.00	39,000.00	0.00
2110-4711-0000-9836-0000	NHMBB22C	21,600.00	0.00	0.00	21,600.00	0.00
Total PRINCIPAL-LONG TERM BONDS/NOTES		609,900.00	0.00	0.00	609,900.00	0.00
PRINCIPAL-STATE REVOLVING FUND NOTES						
2110-4711-0010-9801-0010	CS-333092-05 CSO	55,530.00	55,526.52	0.00	3.48	99.99
2110-4711-0010-9802-0010	CS-333092-07 CSO	41,820.00	41,810.30	0.00	9.70	99.98
2110-4711-0010-9802-0020	1321010 ARRA WATER METER CONVERSION	35,610.00	0.00	0.00	35,610.00	0.00
2110-4711-0010-9803-0010	CS-333092-08 CSO	42,000.00	42,000.00	0.00	0.00	100.00
2110-4711-0010-9804-0010	CS-330092-10 CSO	24,580.00	0.00	0.00	24,580.00	0.00
2110-4711-0010-9805-0010	1321010-02 CSO	26,700.00	0.00	0.00	26,700.00	0.00
2110-4711-0010-9805-0015	1321010-01 WATER MAIN	9,450.00	0.00	0.00	9,450.00	0.00
2110-4711-0010-9806-0010	CS-330092-11 CSO	151,530.00	151,527.06	0.00	2.94	100.00
2110-4711-0010-9807-0010	CS-330092-12 CSO	46,660.00	0.00	0.00	46,660.00	0.00
2110-4711-0010-9808-0010	DWGT-17	2,150.00	0.00	0.00	2,150.00	0.00
2110-4711-0010-9809-0010	CS-330092-14 CSO	23,670.00	0.00	0.00	23,670.00	0.00
2110-4711-0010-9810-0020	DWGT-23	103,540.00	103,532.62	0.00	7.38	99.99
Total PRINCIPAL-STATE REVOLVING FUND NOTES		563,240.00	394,396.50	0.00	168,843.50	70.02
INTEREST-LONG TERM BONDS/NOTES						
2110-4721-0000-9821-0000	NHMBB05B	2,670.00	1,331.25	0.00	1,338.75	49.86
2110-4721-0000-9822-0000	NHMBB06A	4,260.00	4,260.00	0.00	0.00	100.00
2110-4721-0000-9823-0000	NHMBB07B	14,700.00	14,698.60	0.00	1.40	99.99
2110-4721-0000-9824-0000	NHMBB08A	5,790.00	2,890.36	0.00	2,899.64	49.92
2110-4721-0000-9825-0000	NHMBB09C	7,110.00	3,551.26	0.00	3,558.74	49.95
2110-4721-0000-9826-0000	NHMBB10B	13,680.00	6,836.28	0.00	6,843.72	49.97
2110-4721-0000-9827-0000	NHMBB11B	43,200.00	21,674.02	0.00	21,525.98	50.17
2110-4721-0000-9828-0000	NHMBB12B	3,330.00	1,899.52	0.00	1,430.48	57.04
2110-4721-0000-9832-0000	NHMBB18B	24,960.00	12,479.06	0.00	12,480.94	50.00
2110-4721-0000-9833-0000	NHMBB20B	61,580.00	30,789.36	0.00	30,790.64	50.00
2110-4721-0000-9835-0000	NHMBB21C	27,490.00	13,743.00	0.00	13,747.00	49.99
2110-4721-0000-9836-0000	NHMBB22C	19,840.00	9,919.83	0.00	9,920.17	50.00
Total INTEREST-LONG TERM BONDS/NOTES		228,610.00	124,072.54	0.00	104,537.46	54.27
INTEREST-STATE REVOLVING FUND NOTES						

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2110-4721-0010-9801-0010	CS-333092-05 CSO	18,840.00	18,834.34	0.00	5.66	99.97
2110-4721-0010-9802-0010	CS-333092-07 CSO	10,880.00	10,870.68	0.00	9.32	99.91
2110-4721-0010-9802-0020	1321010 ARRA WATER METER CONVERSION	9,030.00	0.00	0.00	9,030.00	0.00
2110-4721-0010-9803-0010	CS-333092-08 CSO	10,920.00	10,920.00	0.00	0.00	100.00
2110-4721-0010-9804-0010	CS-330092-10 CSO	9,310.00	0.00	0.00	9,310.00	0.00
2110-4721-0010-9805-0010	1321010-02 CSO	7,280.00	0.00	0.00	7,280.00	0.00
2110-4721-0010-9805-0015	1321010-01 WATER MAIN	2,740.00	0.00	0.00	2,740.00	0.00
2110-4721-0010-9806-0010	CS-330092-11 CSO	51,520.00	51,519.30	0.00	0.70	100.00
2110-4721-0010-9807-0010	CS-330092-12 CSO	15,870.00	0.00	0.00	15,870.00	0.00
2110-4721-0010-9808-0010	DWGT-17	1,080.00	0.00	0.00	1,080.00	0.00
2110-4721-0010-9809-0010	CS-330092-14 CSO	8,520.00	0.00	0.00	8,520.00	0.00
2110-4721-0010-9810-0020	DWGT-23	85,220.00	85,220.58	0.00	(0.58)	100.00
Total INTEREST-STATE REVOLVING FUND NOTES		231,210.00	177,364.90	0.00	53,845.10	76.71
TRANSFERS TO GENERAL FUND						
2110-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	309,220.00	309,220.00	0.00	0.00	100.00
2110-4911-0000-9100-0017	COMPUTER SERVICES	30,430.00	30,430.00	0.00	0.00	100.00
Total TRANSFERS TO GENERAL FUND		339,650.00	339,650.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL RESERVE FUNDS						
2110-4915-0000-9600-0018	ACCRUED BENEFITS LIABILITY	5,000.00	5,000.00	0.00	0.00	100.00
2110-4915-0000-9600-0019	WATER IMPROVEMENTS	491,200.00	491,200.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL RESERVE FUNDS		496,200.00	496,200.00	0.00	0.00	100.00
TOTAL WATER FUND EXPENDITURES		4,689,410.00	1,978,330.14	381,246.58	2,329,833.28	50.32
SEWER FUND						
GROUP INSURANCE						
2115-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	255,120.00	24,999.68	0.00	230,120.32	9.80
2115-4155-0020-2200-0000	FICA & MEDICARE TAXES	0.00	26.46	0.00	(26.46)	100.00
Total GROUP INSURANCE		255,120.00	25,026.14	0.00	230,093.86	9.81
EMPLOYEE BENEFITS NOT ALLOCATED						
2115-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	46,750.00	30,500.00	0.00	16,250.00	65.24
2115-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	5,000.00	5,000.00	0.00	0.00	100.00
Total EMPLOYEE BENEFITS NOT ALLOCATED		51,750.00	35,500.00	0.00	16,250.00	68.60
SICK LEAVE PAYOUT						
2115-4155-0040-2200-0000	FICA & MEDICARE TAXES	0.00	378.77	0.00	(378.77)	100.00

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2115-4155-0040-2600-0000	WORKERS' COMPENSATION	0.00	91.60	0.00	(91.60)	100.00
2115-4155-0040-2900-0000	SICK PAYOUT	0.00	4,951.20	0.00	(4,951.20)	100.00
Total SICK LEAVE PAYOUT		0.00	5,421.57	0.00	(5,421.57)	100.00
WWT COLLECTION SYSTEM OPERATIONS & MAINT						
2115-4312-0090-2450-0000	TRAINING/LICENSES/DUES	3,000.00	1,600.00	0.00	1,400.00	53.33
2115-4312-0090-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	1,500.00	0.00	0.00	1,500.00	0.00
2115-4312-0090-4140-0000	LANDFILL: TIPPING FEES	400.00	0.00	0.00	400.00	0.00
2115-4312-0090-4300-0000	REPAIR/MAINTENANCE SERVICES	404,820.00	1,220.00	0.00	403,600.00	0.30
2115-4312-0090-5000-0000	OTHER PURCHASED SERVICES	1,000.00	77.62	0.00	922.38	7.76
2115-4312-0090-5300-0000	COMMUNICATIONS	1,850.00	128.08	0.00	1,721.92	6.92
2115-4312-0090-5335-0000	INFORMATION ACCESS	1,500.00	80.92	0.00	1,419.08	5.39
2115-4312-0090-5400-0000	ADVERTISING	300.00	0.00	0.00	300.00	0.00
2115-4312-0090-5800-0000	TRAVEL	200.00	0.00	0.00	200.00	0.00
2115-4312-0090-6100-0000	GENERAL SUPPLIES	14,000.00	2,119.54	0.00	11,880.46	15.14
2115-4312-0090-6220-0000	ELECTRICITY	250.00	0.00	0.00	250.00	0.00
2115-4312-0090-6240-0000	FUEL OIL	7,650.00	0.00	0.00	7,650.00	0.00
2115-4312-0090-6260-0000	GASOLINE	3,400.00	0.00	0.00	3,400.00	0.00
2115-4312-0090-6265-0000	DIESEL FUEL	10,350.00	802.16	0.00	9,547.84	7.75
2115-4312-0090-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	9,000.00	624.44	0.00	8,375.56	86.20
Total WWT COLLECTION SYSTEM OPERATIONS & MAINT		459,220.00	6,652.76	0.00	452,567.24	1.45
SEWAGE COLLECTION AND DISPOSAL						
2115-4326-0000-2450-0000	TRAINING/LICENSES/DUES	2,120.00	515.00	0.00	1,605.00	24.29
2115-4326-0000-3000-0000	LEGAL SERVICES	4,690.00	0.00	0.00	4,690.00	0.00
2115-4326-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	2,120.00	0.00	0.00	2,120.00	0.00
2115-4326-0000-5000-0000	OTHER PURCHASED SERVICES	5,000.00	48.25	0.00	4,951.75	0.97
2115-4326-0000-5200-0000	PROPERTY/LIABILITY	18,580.00	19,390.84	0.00	(810.84)	104.36
2115-4326-0000-5300-0000	COMMUNICATIONS	1,980.00	350.94	0.00	1,629.06	17.72
2115-4326-0000-5335-0000	INFORMATION ACCESS	4,680.00	445.82	0.00	4,234.18	9.53
2115-4326-0000-5400-0000	ADVERTISING	200.00	0.00	0.00	200.00	0.00
2115-4326-0000-6000-0000	OFFICE SUPPLIES	750.00	85.35	0.00	664.65	11.38
2115-4326-0000-6400-0000	REFERENCE PUBLICATIONS	400.00	435.00	0.00	(35.00)	108.75
Total SEWAGE COLLECTION AND DISPOSAL		40,520.00	21,271.20	0.00	19,248.80	52.50
WWT NON PLANT OPERATIONS						
2115-4326-0010-4110-0000	WATER	2,700.00	592.41	0.00	2,107.59	21.94
2115-4326-0010-4130-0000	HANOVER SEWER CHARGE	969,000.00	0.00	0.00	969,000.00	0.00
2115-4326-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	84,500.00	0.00	0.00	84,500.00	0.00
2115-4326-0010-5300-0000	COMMUNICATIONS	3,570.00	1,144.66	0.00	2,425.34	32.06
2115-4326-0010-6100-0000	GENERAL SUPPLIES	8,000.00	477.51	0.00	7,522.49	5.97

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2115-4326-0010-6220-0000	ELECTRICITY	25,250.00	5,109.45	0.00	20,140.55	20.24
2115-4326-0010-6230-0000	BOTTLED GAS	1,500.00	0.00	0.00	1,500.00	0.00
2115-4326-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	6,200.00	0.00	0.00	6,200.00	0.00
2115-4326-0010-7510-0000	MACHINERY/EQUIPMENT	25,000.00	0.00	0.00	25,000.00	0.00
Total WWT NON PLANT OPERATIONS		1,125,720.00	7,324.03	0.00	1,118,395.97	0.65
SEWAGE TREATMENT OPERATIONS						
2115-4326-0020-1100-0000	FULL TIME WAGES	871,080.00	168,866.68	0.00	702,213.32	19.39
2115-4326-0020-1200-0000	TEMPORARY PT WAGES	49,200.00	12,999.84	0.00	36,200.16	26.42
2115-4326-0020-1300-0000	OVERTIME WAGES	56,790.00	10,409.16	0.00	46,380.84	18.33
2115-4326-0020-2150-0000	LIFE & DISABILITY INSURANCE	8,640.00	973.80	0.00	7,666.20	11.27
2115-4326-0020-2200-0000	FICA & MEDICARE TAXES	75,300.00	14,464.80	0.00	60,835.20	19.21
2115-4326-0020-2301-0000	RETIREMENT: MUNICIPAL	121,250.00	22,498.18	0.00	98,751.82	18.56
2115-4326-0020-2450-0000	TRAINING/LICENSES/DUES	5,000.00	2,688.00	0.00	2,312.00	53.76
2115-4326-0020-2600-0000	WORKERS' COMPENSATION	17,770.00	3,840.41	0.00	13,929.59	21.61
2115-4326-0020-2910-0000	UNIFORMS/CLOTHING	7,060.00	3,530.00	0.00	3,530.00	50.00
2115-4326-0020-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	2,500.00	1,306.85	0.00	1,193.15	52.27
2115-4326-0020-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	5,250.00	651.88	4,853.50	(255.38)	104.86
2115-4326-0020-4110-0000	WATER	43,200.00	7,361.70	0.00	35,838.30	17.04
2115-4326-0020-4140-0000	LANDFILL: TIPPING FEES	252,450.00	28,715.40	0.00	223,734.60	11.37
2115-4326-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	143,980.00	27,272.12	55,313.80	61,394.08	57.36
2115-4326-0020-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	1,000.00	0.00	0.00	1,000.00	0.00
2115-4326-0020-5000-0000	OTHER PURCHASED SERVICES	43,200.00	4,597.36	0.00	38,602.64	10.64
2115-4326-0020-5300-0000	COMMUNICATIONS	1,180.00	82.30	0.00	1,097.70	6.97
2115-4326-0020-5800-0000	TRAVEL	500.00	0.00	0.00	500.00	0.00
2115-4326-0020-6100-0000	GENERAL SUPPLIES	59,740.00	21,885.46	0.00	37,854.54	36.63
2115-4326-0020-6100-0010	LAB SUPPLIES/CHEMICALS	237,290.00	45,278.54	21,343.96	170,667.50	28.08
2115-4326-0020-6220-0000	ELECTRICITY	214,120.00	51,147.14	0.00	162,972.86	23.89
2115-4326-0020-6230-0000	BOTTLED GAS	3,900.00	1,235.48	0.00	2,664.52	31.68
2115-4326-0020-6240-0000	FUEL OIL	34,500.00	14,503.13	0.00	19,996.87	42.04
2115-4326-0020-6260-0000	GASOLINE	3,400.00	270.98	0.00	3,129.02	7.97
2115-4326-0020-6265-0000	DIESEL FUEL	10,350.00	160.92	0.00	10,189.08	1.55
2115-4326-0020-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	28,500.00	907.83	0.00	27,592.17	3.19
2115-4326-0020-7510-0000	MACHINERY/EQUIPMENT	112,300.00	0.00	92,990.00	19,310.00	88.39
Total SEWAGE TREATMENT OPERATIONS		2,409,450.00	445,647.96	174,501.26	1,789,300.78	25.74
PRINCIPAL-LONG TERM BONDS/NOTES						
2115-4711-0000-9820-0000	NHMBB04B	27,860.00	0.00	0.00	27,860.00	0.00
2115-4711-0000-9821-0000	NHMBB05B	30,000.00	0.00	0.00	30,000.00	0.00
2115-4711-0000-9822-0000	NHMBB06A	30,000.00	0.00	0.00	30,000.00	0.00
2115-4711-0000-9823-0000	NHMBB07B	37,460.00	0.00	0.00	37,460.00	0.00

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
2115-4711-0000-9824-0000	NHMBB08A	66,480.00	0.00	0.00	66,480.00	0.00
2115-4711-0000-9825-0000	NHMBB09C	34,500.00	0.00	0.00	34,500.00	0.00
2115-4711-0000-9826-0000	NHMBB10B	108,520.00	0.00	0.00	108,520.00	0.00
2115-4711-0000-9827-0000	NHMBB11B	100,000.00	0.00	0.00	100,000.00	0.00
2115-4711-0000-9828-0000	NHMBB12B	24,140.00	0.00	0.00	24,140.00	0.00
2115-4711-0000-9829-0000	NHMBB13C	110,000.00	0.00	0.00	110,000.00	0.00
2115-4711-0000-9832-0000	NHMBB18B	40,500.00	0.00	0.00	40,500.00	0.00
2115-4711-0000-9833-0000	NHMBB20B	47,660.00	0.00	0.00	47,660.00	0.00
2115-4711-0000-9835-0000	NHMBB21C	84,000.00	0.00	0.00	84,000.00	0.00
2115-4711-0000-9836-0000	NHMBB22C	21,600.00	0.00	0.00	21,600.00	0.00
2115-4711-0000-9837-0000	NHMBB23B	65,690.00	0.00	0.00	65,690.00	0.00
Total PRINCIPAL-LONG TERM BONDS/NOTES		828,410.00	0.00	0.00	828,410.00	0.00
PRINCIPAL-STATE REVOLVING FUND NOTES						
2115-4711-0010-9801-0010	CS-333092-05 CSO	55,530.00	63,255.52	0.00	(7,725.52)	113.91
2115-4711-0010-9801-0020	WWTF CS-330092-03	78,830.00	78,820.81	0.00	9.19	99.99
2115-4711-0010-9802-0010	CS-333092-07 CSO	41,820.00	41,810.30	0.00	9.70	99.98
2115-4711-0010-9803-0010	CS-333092-08 CSO	42,000.00	42,000.00	0.00	0.00	100.00
2115-4711-0010-9803-0020	CS-333092-04 WWTF PHASE II	577,080.00	577,078.19	0.00	1.81	100.00
2115-4711-0010-9804-0010	CS-330092-10 CSO	24,580.00	0.00	0.00	24,580.00	0.00
2115-4711-0010-9805-0010	1321010-02 CSO	26,700.00	0.00	0.00	26,700.00	0.00
2115-4711-0010-9806-0010	CS-330092-11 CSO	183,280.00	183,277.05	0.00	2.95	100.00
2115-4711-0010-9806-0020	CS-333092-06 CSO	76,560.00	76,550.71	0.00	9.29	99.99
2115-4711-0010-9807-0010	CS-330092-12 CSO	46,660.00	0.00	0.00	46,660.00	0.00
2115-4711-0010-9807-0020	CS-333092-09 CSO	233,610.00	299,013.75	0.00	(65,403.75)	128.00
2115-4711-0010-9808-0010	DWGT-17	2,150.00	0.00	0.00	2,150.00	0.00
2115-4711-0010-9809-0010	CS-330092-14 CSO	23,670.00	0.00	0.00	23,670.00	0.00
Total PRINCIPAL-STATE REVOLVING FUND NOTES		1,412,470.00	1,361,806.33	0.00	50,663.67	96.41
INTEREST-LONG TERM BONDS/NOTES						
2115-4721-0000-9820-0000	NHMBB04B	1,400.00	924.85	0.00	475.15	66.06
2115-4721-0000-9821-0000	NHMBB05B	2,670.00	1,331.25	0.00	1,338.75	49.86
2115-4721-0000-9822-0000	NHMBB06A	4,260.00	4,260.00	0.00	0.00	100.00
2115-4721-0000-9823-0000	NHMBB07B	7,120.00	7,117.40	0.00	2.60	99.96
2115-4721-0000-9824-0000	NHMBB08A	9,790.00	4,894.68	0.00	4,895.32	50.00
2115-4721-0000-9825-0000	NHMBB09C	7,110.00	3,551.26	0.00	3,558.74	49.95
2115-4721-0000-9826-0000	NHMBB10B	30,200.00	15,098.91	0.00	15,101.09	50.00
2115-4721-0000-9827-0000	NHMBB11B	32,000.00	16,566.26	0.00	15,433.74	51.77
2115-4721-0000-9828-0000	NHMBB12B	7,650.00	3,311.60	0.00	4,338.40	43.29
2115-4721-0000-9829-0000	NHMBB13C	52,630.00	26,312.50	0.00	26,317.50	50.00
2115-4721-0000-9832-0000	NHMBB18B	24,960.00	12,479.07	0.00	12,480.93	50.00

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
2115-4721-0000-9833-0000	NHMBB20B	27,950.00	13,973.46	0.00	13,976.54	49.99
2115-4721-0000-9835-0000	NHMBB21C	56,060.00	28,030.50	0.00	28,029.50	50.00
2115-4721-0000-9836-0000	NHMBB22C	19,840.00	9,919.83	0.00	9,920.17	50.00
2115-4721-0000-9837-0000	NHMBB23B	55,920.00	27,960.00	0.00	27,960.00	50.00
Total INTEREST-LONG TERM BONDS/NOTES		339,560.00	175,731.57	0.00	163,828.43	51.75
INTEREST-STATE REVOLVING FUND NOTES						
2115-4721-0010-9801-0010	CS-333092-05 CSO	18,840.00	11,105.34	0.00	7,734.66	58.95
2115-4721-0010-9801-0020	CS-330092-03 WWTF	13,220.00	13,210.37	0.00	9.63	99.93
2115-4721-0010-9802-0010	CS-333092-07 CSO	10,880.00	10,870.68	0.00	9.32	99.91
2115-4721-0010-9803-0010	CS-333092-08 CSO	10,920.00	10,920.00	0.00	0.00	100.00
2115-4721-0010-9803-0020	CS-333092-04 WWTF PHASE II	150,050.00	150,040.33	0.00	9.67	99.99
2115-4721-0010-9804-0010	CS-330092-10 CSO	9,310.00	0.00	0.00	9,310.00	0.00
2115-4721-0010-9805-0010	1321010-02 CSO	7,280.00	0.00	0.00	7,280.00	0.00
2115-4721-0010-9806-0010	CS-330092-11 CSO	62,320.00	62,314.30	0.00	5.70	99.99
2115-4721-0010-9806-0020	CS-333092-06 CSO	19,910.00	19,903.18	0.00	6.82	99.97
2115-4721-0010-9807-0010	CS-330092-12 CSO	15,860.00	0.00	0.00	15,860.00	0.00
2115-4721-0010-9807-0020	CS-333092-09 CSO	79,280.00	13,866.76	0.00	65,413.24	17.49
2115-4721-0010-9808-0010	DWGT-17	1,080.00	0.00	0.00	1,080.00	0.00
2115-4721-0010-9809-0010	CS-330092-14 CSO	8,520.00	0.00	0.00	8,520.00	0.00
Total INTEREST-STATE REVOLVING FUND NOTES		407,470.00	292,230.96	0.00	115,239.04	71.72
TRANSFERS TO GENERAL FUND						
2115-4911-0000-9100-0008	USE OF BOND PROCEEDS CSO	3,230.00	3,230.00	0.00	0.00	100.00
2115-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	556,980.00	556,980.00	0.00	0.00	100.00
2115-4911-0000-9100-0017	COMPUTER SERVICES	30,430.00	30,430.00	0.00	0.00	100.00
Total TRANSFERS TO GENERAL FUND		590,640.00	590,640.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL PROJECT FUNDS						
2115-4913-0000-9300-0050	MILL ROAD SLOPE	57,000.00	57,000.00	0.00	0.00	100.00
2115-4913-0000-9300-0051	SEPTAGE RECEIVING UPGRADE	300,000.00	300,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL PROJECT FUNDS		357,000.00	357,000.00	0.00	0.00	100.00
TRANSFERS TO PROPRIETARY FUNDS-WATER						
2115-4914-0050-9100-0007	RADIO READ CONVERSION	2,420.00	2,420.00	0.00	0.00	100.00
2115-4914-0050-9100-0008	USE OF BOND PROCEEDS CSO	22,320.00	22,320.00	0.00	0.00	100.00
Total TRANSFERS TO PROPRIETARY FUNDS-WATER		24,740.00	24,740.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL RESERVE FUNDS						
2115-4915-0000-9600-0020	ACCRUED BENEFITS LIABILITY	5,000.00	5,000.00	0.00	0.00	100.00
2115-4915-0000-9600-0021	SEWER EQUIPMENT	176,330.00	176,330.00	0.00	0.00	100.00

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
Total TRANSFERS TO CAPITAL RESERVE FUNDS		181,330.00	181,330.00	0.00	0.00	100.00
TOTAL SEWER FUND EXPENDITURES		8,483,400.00	3,530,322.52	174,501.26	4,778,576.22	43.67
AIRPORT FUND						
GROUP INSURANCE						
2120-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	104,320.00	17,824.88	0.00	86,495.12	17.09
Total GROUP INSURANCE		104,320.00	17,824.88	0.00	86,495.12	17.09
EMPLOYEE BENEFITS NOT ALLOCATED						
2120-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	18,000.00	13,500.00	0.00	4,500.00	75.00
Total EMPLOYEE BENEFITS NOT ALLOCATED		18,000.00	13,500.00	0.00	4,500.00	75.00
AIRPORT ADMINISTRATION						
2120-4301-0000-1100-0000	FULL TIME WAGES	203,480.00	50,619.40	0.00	152,860.60	24.88
2120-4301-0000-1300-0000	OVERTIME WAGES	2,500.00	146.80	0.00	2,353.20	5.87
2120-4301-0000-2150-0000	LIFE & DISABILITY INSURANCE	2,570.00	388.06	0.00	2,181.94	15.10
2120-4301-0000-2200-0000	FICA & MEDICARE TAXES	15,570.00	3,661.21	0.00	11,908.79	23.51
2120-4301-0000-2301-0000	RETIREMENT: MUNICIPAL	27,530.00	6,868.66	0.00	20,661.34	24.95
2120-4301-0000-2450-0000	TRAINING/LICENSES/DUES	10,000.00	4,255.00	0.00	5,745.00	42.55
2120-4301-0000-2600-0000	WORKERS' COMPENSATION	450.00	111.64	0.00	338.36	24.81
2120-4301-0000-3000-0000	LEGAL SERVICES	15,000.00	0.00	0.00	15,000.00	0.00
2120-4301-0000-4230-0000	CUSTODIAL SERVICES	50,700.00	11,550.00	0.00	39,150.00	22.78
2120-4301-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	20,000.00	483.85	14,464.95	5,051.20	74.74
2120-4301-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	1,350.00	419.86	0.00	930.14	31.10
2120-4301-0000-5000-0000	OTHER PURCHASED SERVICES	50,070.00	5,873.34	0.00	44,196.66	11.73
2120-4301-0000-5200-0000	PROPERTY/LIABILITY	37,000.00	28,680.81	0.00	8,319.19	77.52
2120-4301-0000-5300-0000	COMMUNICATIONS	2,400.00	430.56	0.00	1,969.44	17.94
2120-4301-0000-5335-0000	INFORMATION ACCESS	5,700.00	1,435.98	0.00	4,264.02	25.19
2120-4301-0000-5400-0000	ADVERTISING	15,000.00	6,228.00	0.00	8,772.00	41.52
2120-4301-0000-5800-0000	TRAVEL	5,000.00	3,778.15	0.00	1,221.85	75.56
2120-4301-0000-5875-0000	MILEAGE	1,200.00	77.72	0.00	1,122.28	6.48
2120-4301-0000-6000-0000	OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
2120-4301-0000-6100-0000	GENERAL SUPPLIES	500.00	1,347.06	0.00	(847.06)	269.41
2120-4301-0000-6400-0000	REFERENCE PUBLICATIONS	200.00	0.00	0.00	200.00	0.00
Total AIRPORT ADMINISTRATION		467,220.00	126,356.10	14,464.95	326,398.95	30.14
AIRPORT OPERATIONS						
2120-4302-0000-1100-0000	FULL TIME WAGES	153,610.00	40,380.81	0.00	113,229.19	26.29
2120-4302-0000-1125-0000	PART TIME WAGES 25-29	78,610.00	20,054.37	0.00	58,555.63	25.51

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
2120-4302-0000-1200-0000	TEMPORARY PT WAGES	32,980.00	0.00	0.00	32,980.00	0.00
2120-4302-0000-1300-0000	OVERTIME WAGES	30,000.00	22,212.35	0.00	7,787.65	74.04
2120-4302-0000-2150-0000	LIFE & DISABILITY INSURANCE	1,470.00	223.44	0.00	1,246.56	15.20
2120-4302-0000-2200-0000	FICA & MEDICARE TAXES	24,610.00	6,276.07	0.00	18,333.93	25.50
2120-4302-0000-2301-0000	RETIREMENT: MUNICIPAL	23,760.00	6,903.71	0.00	16,856.29	29.06
2120-4302-0000-2600-0000	WORKERS' COMPENSATION	10,610.00	2,490.62	0.00	8,119.38	23.47
2120-4302-0000-2910-0000	UNIFORMS/CLOTHING	1,490.00	1,490.00	0.00	0.00	100.00
2120-4302-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	5,710.00	4,000.00	0.00	1,710.00	70.05
2120-4302-0000-4110-0000	WATER	6,500.00	1,389.76	0.00	5,110.24	21.38
2120-4302-0000-4120-0000	SEWER	6,000.00	1,258.93	0.00	4,741.07	20.98
2120-4302-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	80,000.00	10,400.74	14,668.50	54,930.76	31.34
2120-4302-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	5,000.00	105.75	0.00	4,894.25	2.12
2120-4302-0000-6100-0000	GENERAL SUPPLIES	95,200.00	39,806.08	0.00	55,393.92	41.81
2120-4302-0000-6220-0010	ELECTRICITY:TERMINAL	76,750.00	19,709.94	0.00	57,040.06	25.68
2120-4302-0000-6220-0020	ELECTRICITY:AIRFIELD	40,420.00	8,680.30	0.00	31,739.70	21.48
2120-4302-0000-6230-0000	BOTTLED GAS	15,680.00	10,193.54	0.00	5,486.46	65.01
2120-4302-0000-6240-0000	FUEL OIL	17,540.00	6,844.05	0.00	10,695.95	39.02
2120-4302-0000-6260-0000	GASOLINE	4,540.00	463.09	0.00	4,076.91	10.20
2120-4302-0000-6265-0000	DIESEL FUEL	54,860.00	15,184.06	0.00	39,675.94	27.68
2120-4302-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	5,500.00	3,638.33	0.00	1,861.67	66.15
2120-4302-0000-7510-0000	MACHINERY/EQUIPMENT	8,000.00	0.00	0.00	8,000.00	0.00
Total AIRPORT OPERATIONS		778,840.00	221,705.94	14,668.50	542,465.56	30.35
AIRPORT AIRCRAFT RESCUE & FIREFIGHTING						
2120-4309-0000-2450-0000	TRAINING/LICENSES/DUES	1,000.00	0.00	0.00	1,000.00	0.00
2120-4309-0000-6100-0000	GENERAL SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
Total AIRPORT AIRCRAFT RESCUE & FIREFIGHTING		3,500.00	0.00	0.00	3,500.00	0.00
PRINCIPAL-LONG TERM BONDS/NOTES						
2120-4711-0000-9822-0000	NHMBB06A	45,000.00	0.00	0.00	45,000.00	0.00
2120-4711-0000-9823-0000	NHMBB07B	26,580.00	0.00	0.00	26,580.00	0.00
2120-4711-0000-9836-0000	NHMBB22C	66,290.00	0.00	0.00	66,290.00	0.00
Total PRINCIPAL-LONG TERM BONDS/NOTES		137,870.00	0.00	0.00	137,870.00	0.00
INTEREST-LONG TERM BONDS/NOTES						
2120-4721-0000-9822-0000	NHMBB06A	5,920.00	5,915.00	0.00	5.00	99.92
2120-4721-0000-9823-0000	NHMBB07B	5,050.00	5,050.00	0.00	0.00	100.00
2120-4721-0000-9836-0000	NHMBB22C	60,890.00	30,444.00	0.00	30,446.00	50.00
Total INTEREST-LONG TERM BONDS/NOTES		71,860.00	41,409.00	0.00	30,451.00	57.62
TRANSFERS TO GENERAL FUND						

2024 - YTD EXPENDITURES FOR CITY OF LEBANON
Balance As Of 03/31/2024

GL Number	Description	BUDGET	YTD EXP	ENCUMBERED	Available Balance 03/31/2024	% Bdgt Used
2120-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	72,760.00	72,760.00	0.00	0.00	100.00
2120-4911-0000-9100-0017	COMPUTER SERVICES	30,430.00	30,430.00	0.00	0.00	100.00
Total TRANSFERS TO GENERAL FUND		103,190.00	103,190.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL PROJECT FUNDS						
2120-4913-0000-9300-0040	RUNWAYSAFETY PROJECT 18/36	193,910.00	193,910.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL PROJECT FUNDS		193,910.00	193,910.00	0.00	0.00	100.00
TRANSFERS TO CAPITAL RESERVE FUNDS						
2120-4915-0000-9600-0023	ACCRUED BENEFITS LIABILITY	5,000.00	5,000.00	0.00	0.00	100.00
Total TRANSFERS TO CAPITAL RESERVE FUNDS		5,000.00	5,000.00	0.00	0.00	100.00
Expenditures		1,883,710.00	722,895.92	29,133.45	1,131,680.63	39.92

**Agenda
Lebanon City Council
May 15, 2024**

10. New Business:

10.C – Release of Collected Public School Impact Fees

Background

A Memorandum of Understanding (MOU) was developed in 2010 between the City and the School District for the quarterly transfer of collected Public Schools Impact Fees to the Lebanon School District for application toward the payment of debt on the (then) new middle school.

On October 12, 2021, the Planning Board authorized a broader use of Public Schools Impact Fees to include construction, renovation, improvement, or expansion of K-12 school buildings and related building systems, equipment, and furnishings. A revised MOU was developed and signed on November 22, 2021.

To date \$841,889.39 of collected impact fees have been disbursed to the Lebanon School District.

7/17/2013	\$83,690.78	11/6/2013	\$14,651.99	5/21/2014	\$19,407.00
8/6/2014	\$2,122.75	2/18/2015	\$723.00	5/20/2015	\$2,819.00
7/15/2015	\$1,627.50	11/4/2015	\$936.00	3/2/2016	\$3,156.00
5/18/2016	\$864.00	5/17/2017	\$5,230.00	12/6/2017	\$6,140.75
2/7/2018	\$41,262.70	9/5/2018	\$12,564.45	2/6/2019	\$1,833.10
8/7/2019	\$8,822.20	4/15/2020	\$40,432.02	7/15/2020	\$123,709.65
12/2/2020	\$57,567.42	1/21/2021	\$102,409.40	8/4/2021	\$12,695.86
1/19/2022	\$9,035.45	4/20/2022	\$3,216.15	10/19/2022	\$261,738.35
2/1/2023	\$2,185.00	4/19/2023	\$3,824.44	9/6/2023	\$3,142.57
11/15/2023	\$9,740.60	2/27/2024	\$6,341.26		

This request is for the City Council to authorize the disbursement of \$11,899.60 in collected Public School Impact Fees (through 03/31/2024) to the Lebanon School District.

ACTION

The Council is requested to take action on the following motion:

MOVED, that in accordance with Section 213.10 (Administration of Impact Fees) of the Lebanon Zoning Ordinance, and the November 22, 2021 Memorandum of Understanding between the City of Lebanon and the Lebanon School District, SAU 88, the City Council hereby authorizes the disbursement of \$11,899.60 in collected Public School Impact Fees to the Lebanon School District to be applied toward the construction, renovation, improvement or expansion of K-12 school buildings and related building systems, equipment, and furnishings.

Included in this Section:

1. Impact Fee Report as of 03/31/2024
2. November 22, 2021, Memorandum of Understanding between the City of Lebanon and The Lebanon School District, SAU#88

PUBLIC FACILITIES IMPACT FEES

	PAID BY/LOCATION	MAP/LOT/PLOT	School
1/22/2024	Chris Audino	92/154	\$ 957.00
1/25/2024	Sandra Smith	105/007	\$ 1,624.00
3/5/2024	Marissa Mendez	49/17	\$ 4,180.00
3/7/2024	Rory Gawler	108/15	\$ 1,084.60
3/13/2024	Rock Ridge LLC	74/3/185	\$ 4,054.00
		Balance 03/31/2024	\$ 11,899.60

<https://lebnhgov.sharepoint.com/sites/FinanceDepartment/Shared Documents/Finance Shared/IMPACT FEES/2011-2023 IMPACT FEES-including interest allocation>

MEMORANDUM OF UNDERSTANDING
between
THE CITY OF LEBANON
and
THE LEBANON SCHOOL DISTRICT, SAU 88

WHEREAS, New Hampshire RSA 674:21,V authorizes municipalities to adopt impact fees to offset municipal costs occasioned by new residential and non-residential development, and

WHEREAS, New Hampshire RSA 674:21,V requires that a municipality have enacted a Capital Improvement Program pursuant to RSA 674:5-7 before adopting impact fees, and

WHEREAS, the City of Lebanon annually reviews and adopts a Capital Improvement Program, and

WHEREAS, the Lebanon City Council duly amended Section 213 of its Zoning Ordinance, adopting impact fees and authorizing the Lebanon Planning Board to assess impact fees on new development in proportion to its demand on the public capital facilities of the City of Lebanon and the Lebanon School District, and

WHEREAS, the Lebanon Planning Board commissioned Bruce C. Mayberry, working as BCM Planning LLC, to provide a foundation document justifying the basis for the assessment of impact fees and to provide a schedule of fees, and

WHEREAS, the Lebanon Planning Board on October 12, 2021 duly adopted a report entitled “City of Lebanon Impact Fee Update 2021, Basis for School, Recreation, Police and Fire Department Impact Fees”, dated August 30, 2021 and prepared by BCM Planning LLC (copy attached) and City of Lebanon Impact Fee Schedule 2021 (copy attached), and

WHEREAS, the Impact Fee Schedule 2021 assigns fees for School Facilities, Recreation Facilities, Police Department Facilities, and Fire Department Equipment and Apparatus, and

WHEREAS, through the adoption of the Impact Fee Schedule 2021, the Lebanon Planning Board authorized the use of impact fees collected for School Facilities to be applied toward the construction, renovation, improvement or expansion of K-12 school buildings and related building systems, equipment, and furnishings;

NOW THEREFORE, the City of Lebanon and Lebanon School District, parties to this Memorandum of Understanding, agree as follows:

1. The City of Lebanon shall collect and manage all impact fees pursuant to Section 213 of the Lebanon Zoning Ordinance and in accordance with the report entitled “City of Lebanon Impact Fee Update 2021, Basis for School, Recreation, Police and Fire Department Impact Fees”, dated August 30, 2021 and the City of Lebanon Impact Fee Schedule 2021, which

may be amended from time-to-time.

2. The City of Lebanon shall maintain all monies received as impact fees in separate accounts, each dollar identified by contributor, date received, and fund (School Facilities, Recreation Facilities, Police Department Facilities, and Fire Department Equipment and Apparatus).
3. The City of Lebanon shall transfer, once each quarter of the calendar year, all monies in the School Facilities Fund to the Lebanon School District.
4. The Lebanon School District shall apply all monies received from the School Facilities Fund toward the construction, renovation, improvement, or expansion of K-12 school buildings and related building systems, equipment, and furnishings.
5. The Lebanon School District shall provide an annual report to the City of Lebanon accounting for the use of such monies from the School Facilities Fund.
6. This Memorandum of Understanding shall supersede the prior Memorandum of Understanding between the parties executed on September 21, 2010 by Interim City Manager Leonard W. Jarvi on behalf of the City of Lebanon and executed on September 30, 2010 by Superintendent Gail E. Paludi on behalf of the Lebanon School District, SAU 88.

APPROVED BY:

City of Lebanon

DocuSigned by:
 11/22/2021
 AE8C225904D9436...

 Date

Lebanon City Manager

 Title

Lebanon School District, SAU 88

DocuSigned by:
 11/22/2021
 5D702A0EC4B6489...

 Date

Superintendent, SAU #88

 Title

**Agenda
Lebanon City Council
May 15, 2024**

10. New Business:

**10.D – Review of Draft Development Agreement with The
Muse Lebanon, LLC for Redevelopment of 20 Spencer Street Property;
Authorization to Sell Property Pursuant to Terms of Agreement**

Background

In September 2023, the City issued a Request for Proposals (RFP) seeking to identify a qualified and capable non-profit, private developer, or development team to propose and complete the redevelopment and revitalization of the 20 Spencer Street property for the express purpose of having the site redeveloped for 100% residential workforce housing. The City ultimately received and reviewed three responses to the RFP earlier this year, including one from The Muse Lebanon, LLC.

On March 6, 2024, the City Council authorized the City Manager to enter into further negotiations with The Muse Lebanon, LLC / Jake Tamposi regarding the redevelopment of the 20 Spencer Street for an affordable, workforce housing development. Since that time, the City and the developer have been communicating regularly and have drafted a proposed Development Agreement which outlines the basic expectations of each party relative to the redevelopment effort. The draft Development Agreement attached hereto has been reviewed by legal counsel for both the City and The Muse Lebanon and is ready for review and consideration by the City Council. (It is noted that not all Exhibits referenced in the draft Agreement are attached and, specifically, that the Option Agreement will be finalized following action by the City Council, and will be used to prepare a Purchase and Sale Agreement between the parties.)

The City Council previously voted on August 1, 2012, to determine that the property at 20 Spencer Street was deemed as Surplus City Property. Therefore, in accordance with Section 4.1.2 (Disposing of Property) of Council Policy CC-102, Real Property Transactions, it is recommended the City Council authorize the sale of the 20 Spencer Street property to The Muse Lebanon, LLC, pursuant to the terms and conditions outlined in the draft Development Agreement, and to authorize the City Manager to execute all necessary agreements and documents to effectuate the conveyance.

Action

Should the Council decide to accept the draft Development Agreement as proposed, the following resolution is offered for consideration:

FOR THE PURPOSE OF facilitating the redevelopment of city-owned property located at 20 Spencer Street.

WHEREAS, by action of the Lebanon City Council on August 1, 2012, the city-owned property located at 20 Spencer Street was deemed as Surplus City Property; and

WHEREAS, in September 2023, the Lebanon City Council authorized the issuance of a Request for Proposals (RFP) for the redevelopment of 20 Spencer Street for the express purpose of having the site redeveloped for 100% residential workforce housing, with specific criteria on which the proposals would be evaluated and scored; and

WHEREAS, on March 6, 2024, the Lebanon City Council authorized the City Manager to enter into further negotiations with The Muse Lebanon, LLC / Jake Tamposi regarding the redevelopment of the 20 Spencer Street for an affordable, workforce housing development, based on The Muse's response to the issued RFP, received January 26, 2024.

NOW THEREFORE BE IT RESOLVED, the Lebanon City Council hereby authorizes the sale of city-owned property at 20 Spencer Street (further identified as Tax Parcel 92-31) in accordance with Section 4.1.2 (Disposing of Property) of City Council Policy CC-102, Real Property Transactions, to The Muse Lebanon, LLC / Jake Tamposi, pursuant to the terms and conditions outlined in a draft Development Agreement, revised May 7, 2024, as presented in the May 15, 2024 City Council Agenda Packet.

BE IT FURTHER RESOLVED, the Lebanon City Council hereby authorizes the City Manager to finalize and execute all necessary agreements and documents to effectuate the conveyance of said 20 Spencer Street property to The Muse Lebanon, LLC / Jake Tamposi.

Included In This Section:

1. Draft Development Agreement - 20 Spencer Street, between The Muse Lebanon, LLC and the City of Lebanon, revised May 7, 2024.
2. Excerpts of 20 Spencer Street RFP response from The Muse Lebanon, LLC / Tamposi
3. City Council Policy, CC-102, Real Property Transactions

Available, but not included in this Section:

4. [20 Spencer Street Redevelopment Project, RFP response from The Muse Lebanon, LLC / Stephen and Jake Tamposi](#), including:
 - a. [February 7, 2024 response to questions](#)

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT made as of the ____ day of _____, 20__ by and between **The Muse Lebanon, LLC**, a New Hampshire limited liability corporation with a principal place of business at PO Box 847, Hollis, NH 03049 (hereinafter "The Muse" or "Developer"), and the **City of Lebanon**, a New Hampshire municipal corporation, with a principal place of business located at 51 North Park Street, Lebanon, New Hampshire 03766 (hereinafter "City").

WITNESSETH

WHEREAS, the City of Lebanon has plans to promote revitalization and smart growth development within its historic downtown core, including the construction of high-density residential and mixed-use projects located on key redevelopment sites that are both publicly and privately owned, as outlined in the Downtown Vision Plan and Tunnel Assessment Study, dated November 2016, incorporated herein by reference; and

WHEREAS, the City is the owner of approximately 1.92 acres of land located near downtown Lebanon at 20 Spencer Street, also known as Lot 31 on Map 92 of the City of Lebanon Tax Maps, and more particularly described as "City of Lebanon – 20 Spencer Street, Parcel 92-31" on the document attached hereto as Exhibit A (Parcel Description and Recorded Plan) (hereinafter "20 Spencer Street"); and

WHEREAS, the City, pursuant to its plan to redevelop 20 Spencer Street, issued a Request for Proposals (RFP) on or about September 22, 2023, seeking proposals for the redevelopment of the property as workforce housing; and

WHEREAS, The Muse submitted a proposal to purchase 20 Spencer Street and construct approximately a 71,535 square foot, four-story, mixed-use building containing approximately 80 dwelling units (a mix of 1 & 2 bedroom units and 2-bedroom live-work units or a similar dwelling unit mix acceptable to the parties), and approximately 1,900 square feet of community gallery and amenity space, together with approximately 89 on-site parking spaces and other amenities (the "Project"), as depicted and described in The Muse's response to the City's RFP, received by the City on January 26, 2024, incorporated in its entirety herein by reference; and

WHEREAS, The Muse presented such plans in an interview with City staff on February 9, 2024 and City staff scored the project per the RFP process and subsequently made recommendations to advance the proposal to the Lebanon City Council for review and recommended approval; and

WHEREAS, The Lebanon City Council held a public meeting on March 6, 2024 and the Lebanon City Council voted to authorize the City Manager to enter into exclusive negotiations with The Muse to memorialize The Muse's RFP proposal in a Development Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration the receipt of which is hereby acknowledged by each party, the parties hereto agree as follows:

1. Option Agreement: The parties agree that at the time of execution of this Development Agreement, they shall execute the Option Agreement attached hereto as Exhibit B, which Agreement provides for the conveyance of 20 Spencer Street to The Muse for a purchase price of Four Hundred Thousand Dollars (\$400,000.00). This closing shall be subject to the conditions contained in the Option Agreement ("Conditions to Closing"). The purchase price paid to the City shall be held in escrow and shall be used to pay for the design and

construction or installation of a community playground as described in Paragraph 2(d) below. Upon completion of the construction or installation of the community playground and payment therefor as set forth in Paragraph 2(d), any funds remaining in escrow from the purchase price shall be disbursed to the City and shall be used for maintenance and improvements to the Northern Rail Trail.

2. RESPONSIBILITIES OF THE CITY

- a. The City represents, warrants and covenants to the Developer that it has completed all recommended tasks as outlined in the Phase II Environmental Site Assessment report prepared by Credere Associates, dated March 16, 2018, and all necessary site cleanup work, including the demolition and removal of all buildings on site, as outlined in a Request for Proposals (Cleanup RFP) issued by the City on or about December 13, 2019, including the Technical Specifications report prepared by Credere Associates, and all applicable addenda to such Cleanup RFP, in order to enable the transfer of a clean site ready for redevelopment as contemplated by this Development Agreement.
- b. The City represents, warrants and covenants to Developer that the City has substantially completed the reconstruction of the public roadway and drainage systems, and verified the satisfactory condition of existing water and sewer utilities, within the Spencer Street right-of-way, to include the construction of on-street parking and sidewalk improvements on and adjacent to the 20 Spencer Street property.
- c. Based on a topographical survey of the Property, a portion of the Property is below the Base Flood Elevation (“BFE”). The Developer shall provide the City with a proposal from TF Moran to obtain a CLOMR-F to remove the Property from the flood-plain (the “CLOMR-F Proposal”). The City shall have 30 days from the Effective Date to review the CLOMR-F Proposal. If, in its reasonable discretion, the City determines the CLOMR-F Proposal to be acceptable, the City and Developer shall coordinate with TF Moran to prepare and submit the application for the CLOMR-F to FEMA, and the City shall pay all costs associated with the CLOMR-F Proposal. In the event that the City determines, in its reasonable discretion, that the CLOMR-F Proposal from TF Moran is not acceptable, the City may terminate this Agreement, and all parties shall thereafter be released from any further obligations hereunder. In the event that the Property does not receive the CLOMR-F to remove the Property from the 100-year flood zone despite the good-faith efforts of the City, the Developer may terminate this Agreement, and all parties shall thereafter be released from any further obligations hereunder.
- d. The City agrees to coordinate and partner with the Developer on the design of a community playground in association with the Project. Subject to the approval of the tax credit investor and/or lender for the Financing of the Project, the Developer agrees that it will construct and install the agreed-upon community playground design in conjunction with the construction of the Project, and the City agrees to reimburse the Developer from the funds held in escrow in accordance with Paragraph 1 above, for all applicable costs of such construction and installation, within 30 days of receipt of a request for reimbursement and provision of appropriate documentation of such costs from Developer. In the event that the reimbursement structure described above would conflict with the Financing of the Project, the City and the Developer shall work in good faith to otherwise ensure that the community playground is constructed using the proceeds from the sale described in Paragraph 1 above. In the event the community

playground, or any portion thereof, shall occupy a portion of the Property, the City and Developer agree to prepare any easements or other agreements necessary to enable the community playground to be owned, operated, and maintained by the City of Lebanon and to be available and accessible to the general public.

3. **RESPONSIBILITIES OF THE DEVELOPER.** Subject to satisfaction of the contingencies set forth in this Development Agreement:
- a. The Muse agrees to complete construction of approximately a 71,535 square foot, four-story building containing approximately 80 dwelling units (a mix of 1 & 2 bedroom units and 2-bedroom live-work units or a similar dwelling unit mix acceptable to the parties), and approximately 1,900 square feet of community gallery and amenity space, together with approximately 89 on-site parking spaces and other amenities, as depicted and described in The Muse's response to the City's RFP, received by the City on January 26, 2024, or a development project of comparable scale, quality, and value as developed in coordination with the City, and for which The Muse obtains all required federal, state, and municipal permits and financing, in accordance with the construction timing requirements of NH Housing Finance Authority. This obligation shall run with the land.
 - b. The Muse agrees that it shall construct improvements as described in Paragraph 4a above, and in conjunction with said development, The Muse shall cause investments in the Project to be made of approximately Twenty Eight Million Dollars (\$28,000,000), with such amount subject to change based on final plans, specifications, and construction costs. The Muse shall commence construction as soon as practicable in accordance with the construction timing requirements of NH Housing Finance Authority.
 - c. The Muse agrees that it shall retain a managing member or other controlling interest in any limited liability company created by it for purposes of constructing the elements of its development proposal or owning any interest therein, and no portion of the 20 Spencer Street property and none of the improvements constructed thereon by The Muse shall be sold or transferred to any third party unless and until The Muse has met its obligations under this Development Agreement; provided, however, a direct or indirect transfer of an interest in Property, provided that the Muse or its affiliate retains a controlling interest, and the transfer is made in connection with the commencement, syndication, development, re-syndication, or conclusion of investment financing related to a federal low-income housing tax credit project, as defined in Section 42 of the Internal Revenue Code of 1986, as amended, is excluded from this provision.
 - d. The parties agree that the Project will be a workforce housing development; meaning that its residential unit-mix will include rental housing affordable to residents with income levels in the aggregate averaging at or below 60% of the Area Median Income (AMI). The Project may include a certain number of units affordable to residents with income levels at or below 50% AMI, 30% AMI, and/or 80% AMI with the exact unit mix determined in the reasonable discretion of the Developer and in accordance with NH Housing Finance Authority requirements. To fund the construction of the workforce housing units within the Project, The Muse will pursue securing Federal Low-Income Housing Tax Credits (LIHTC) and additional capital subsidies from the New Hampshire Housing Finance Authority.

4. The obligations of The Muse to purchase 20 Spencer Street and construct the Project are contingent upon the occurrence of the following:
 - a. City's completion of any outstanding remedial measures in order to enable the transfer of a clean site ready for redevelopment as contemplated by this Development Agreement.
 - b. Obtaining subdivision and/or site plan approval, in final and unappealable form, from all applicable municipal, state, and/or federal agencies for a development project acceptable to The Muse as set forth in Paragraph 3(a) above. (the Permits).
 - c. Obtaining floodplain development permits, as necessary.
 - d. Obtaining NHDES Alteration of Terrain Permit for erosion and sedimentation control, as necessary.
 - e. Complying with EPA/NPDES and City stormwater rules/regulations, as necessary.
 - f. Securing U.S. Department of Housing and Urban Development (HUD) Environment Review approval to permit the Project with conditions acceptable to The Muse.
 - g. The Muse's having received commitments from financial institutions and from investors such that The Muse will have the funds necessary to fulfill its obligations under the terms of this Development Agreement.
 - h. Application for and issuance of a Sewer Use Permit and Water Use Permit and payment of all applicable fees related to the issuance of those permits or waiver of such fees.
 - i. The City providing clear and marketable title acceptable to The Muse.
 - j. The satisfaction of all Contingencies as defined in Section 3 of the Option Agreement.
5. The obligations of the City to sell and convey 20 Spencer Street are contingent upon the occurrence of the following:
 - a. Completion of any outstanding remedial measures in order to enable the transfer of a clean site ready for redevelopment as contemplated by this Development Agreement.
 - c. Compliance by The Muse with all pre-closing terms, conditions and obligations assumed by it herein.
 - d. The elimination of all contingencies to The Muse's obligation to purchase 20 Spencer Street as stated in Option Agreement of near or even date.
 - e. The Muse's having received commitments from financial institutions and from investors such that the Muse will have the funds necessary to fulfill its obligations under the terms of this Development Agreement.
6. In the event that any of the contingencies set forth in Paragraphs 4 and 5 above have not been met or satisfied within twelve (12) months of Financing (as defined in the Option Agreement), unless extended by mutual agreement, the party relying upon said non-

occurrence shall notify the other party to this Development Agreement and this Development Agreement shall become null and void and without any force or effect and neither party shall have any liability to the other party unless a reasonable extension of time to satisfy such unsatisfied condition is granted. In such event, this Development Agreement shall continue until the expiration of the time for performance, as so extended, has expired. In the event of any such extension, the parties shall use their best efforts to resolve the unsatisfied condition.

7. Each party to this Development Agreement shall exercise due diligence to comply with its obligations hereunder. Each party shall provide the other with written notice of the satisfaction of any condition to the notifying party's performance hereunder within a reasonable time of such satisfaction.
8. All notices or communication herein required or which either party desires to give to the other shall be in writing and sent by Registered or Certified Mail, postage prepaid, return receipt requested, or by personal delivery, or by overnight courier, and shall be mailed, delivered, or transmitted as follows:

If to The Muse:

With a copy to:

Sheehan Phinney
1000 Elm Street, 17th Floor
Manchester, NH 03101
Attn: Gregory A. Chakmakas, Esq.

If to the City:

Shaun Mulholland, City Manager
City of Lebanon
51 North Park Street
Lebanon, NH 03766

With a copy to:

All notices shall be effective upon receipt, or refusal of delivery. If the last day for giving any notice or taking any action required or permitted under this Development Agreement would otherwise fall on a Saturday, Sunday, or legal holiday, the last day shall be postponed until the next legal business day. Upon ten (10) days' written notice to the other party in compliance with this section, either party may change its address for delivery of further notices or communication.

9. This Development Agreement, including the Option Agreement and all other attached Exhibits, embodies and constitutes the entire understanding between the parties with respect to the transaction contemplated herein, and all prior agreements, understandings, representations, and statements oral or written are merged into this Development Agreement. This Development Agreement, or any provision thereof may not be waived, modified, amended, discharged, or terminated except upon instruments signed by the

party against whom the enforcement of such waiver, modification, amendment, discharge, or termination is sought, and then only to the extent set forth in such instrument.

10. Force Majeure. In the event that either party is delayed or hindered in or prevented from performance of any acts required hereunder by reason of strikes, walkouts, inability to procure materials, failure of power, insurrection, war, pandemic, or other reason of a like unforeseeable nature not the fault of the party delayed in performing work or doing acts required hereunder, then performance of such acts shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay, provided that the excused party shall use reasonable efforts to eliminate the cause of the delay and to minimize the impact of the force majeure event on its performance, and provided that the excused party has given written notice to the other party of the occurrence of a force majeure event within 10 days.
11. No failure of either party to exercise any right or power under this Development Agreement, or to insist upon strict compliance with the provisions of this Development Agreement, and no custom or practice of either party at variance with this Development Agreement, shall constitute a waiver of such party's right to demand exact and strict compliance by the other party with the terms and conditions of this Development Agreement.
12. The parties shall cooperate fully with each other in connection with any steps required to be taken as part of their respective obligations under this Development Agreement. Whenever either party's consent or approval is required under the terms of this Development Agreement, such consent shall not be unreasonably withheld or delayed. Notwithstanding the foregoing, the Muse acknowledges and agrees that the City shall not bear responsibility under this Agreement for the good-faith decisions of any board, committee or official charged with the legal duty to administer any City permit, certificate or approval program for which the Muse applies in connection with the Project.
13. This Development Agreement shall inure to and be binding upon the parties and their respective successors and assigns. However, this Development Agreement and the benefits of the parties hereunder shall not be assigned by either party without the written consent of the other.
14. In the event of any dispute concerning the obligations of the parties assumed hereunder or the terms and conditions of this Development Agreement, said dispute will be determined in accordance with New Hampshire law.

Signature Page to Follow

IN WITNESS WHEREOF, the parties hereto have caused their seals and hands of their duly authorized officers to be hereto affixed.

THE MUSE LEBANON, LLC

Witness

By: _____, Manager

CITY OF LEBANON, NEW HAMPSHIRE

Witness

By: Shaun Mulholland, City Manager

EXHIBIT A

Legal Description of Property

EXHIBIT B

Option Agreement

2023 Request for Proposals - 20 Spencer Street



The Muse Apartments
The Muse Lebanon, LLC
PO Box 847, Hollis, NH 03049

Contact Person:
Jake Tamposi, Manager
978-419-1699
Jake.tamposi@gmail.com

1. Development Team**Developer:**

The Muse Lebanon, LLC
Stephen and Jake Tamposi
Managers

Architectural Design and Master Planning:

Embarc Design
Dan Riggs, AIA
Associate Principal

Passive House Consultant

Thornton Tomasetti
Prudence Ferreira, CPHC, LEED AP BD+C
VP of Sustainability

Legal*

Sheehan Phinney
Greg Chakmakas, esq.
Shareholder

Tax Credit Equity*

Stratford Capital
Josh Gould
Vice President

Civil Engineering and Survey*

TF Moran
Nick Golon, P.E.
Principal

Property Manager*

Hodges Property Management
Diane Benoit
Vice President

Construction and/or Permanent Debt*

New Hampshire Housing Finance Authority
Jim Menihane
Director

Note: Certain members of the development team are only anticipated with final selection based on competitive bidding, programmatic requirements, and other factors.

2. Design Goals and Conceptual Development Plan

The Muse Lebanon, LLC seeks to redevelop the site at 20 Spencer Street into a vibrant, privately-owned, 100% affordable housing community (the Muse Apartments) that enriches the social fabric and physical landscape of Lebanon's downtown area. The redevelopment follows four key principles as our lodestars:

- 1) Provide high-quality affordable housing for a diverse range of households
- 2) Create spaces that inspire artists and add to the community's cultural vitality
- 3) Develop a site that is connected and integrated with the broader community and streetscape
- 4) Construct a building and physical infrastructure that is energy efficient and lasting

Provide high-quality, affordable housing for a diverse range of households

Creating affordable housing in New Hampshire is one of our passions. We are committed to redeveloping 20 Spencer Street into a community that is fully affordable for households making no more than 60% of the Area Median Income (AMI) for Grafton County. This commitment shapes the design of the project. Because the project anticipates financing through Low-Income Housing Tax Credits (LIHTCs) and other public sources, it is critical to control costs and realize economies-of-scale in order to stay within programmatic cost thresholds. Although we explored multiple design options through internal charrettes, we selected a 4-story, wood-frame, double-loaded corridor building with surface parking as the best means to accomplish this.



(Site Plan of 4-story, wood-frame, double-loaded corridor building with surface parking)

The development proposes 40 one-bedroom and 40 two-bedroom apartments. The relatively high ratio of 2-bedroom apartments in the project helps provide affordable housing for families with children, which is an important consideration given Lebanon's status as an area of opportunity within the Upper Valley.

The project will work to provide affordable housing at a range of income levels. We will seek funding and resources to set aside a certain percentage of units that are affordable to very low-income households (50% AMI) and potentially extremely low-income levels (30% AMI) in addition those affordable at 60% AMI. Ultimately, the number of such units will depend on the availability of public resources.

Create spaces that inspire artists and add to the community's cultural vitality

Existing cultural institutions like AVA Gallery, the Lebanon Opera House, and the Upper Valley Music Center help position the City of Lebanon as a hub for the arts and culture within the Upper Valley. However, high housing costs and the lack of affordable housing for artists threaten the vitality of Lebanon's creative economy and cultural institutions. Based on dialogues with the New Hampshire State Council on the Arts' Director of Creative Communities, a lack of affordable housing and studio space—especially a lack live-work spaces for artists—is inextricably connected with the major challenges that creative workers experience in New England. The Muse Apartments responds to this need by dedicating eight units as live-work studios for artists, providing street-level gallery and exhibition space for resident-artists, and offering flexible work-spaces and maker-spaces throughout the building.¹



(Street-level Live-Work Studio Perspective)

The benefits of having community art spaces and live-work units for artists is not limited to people employed in the arts or who simply enjoy the arts: Exposure to the arts has demonstrable positive effects on low-income families and children. Research by the University of Pennsylvania's School of Social Policy & Practice found that low-income New York City residents who are exposed to the arts enjoy better education, security and health outcomes than their counterparts with lower exposure to the arts. Similarly, the National Endowment for the Arts report, "The Arts and Achievement in At-Risk Youth" demonstrated a variety of positive outcomes, including a finding that low-income students who have high levels of exposure to the arts are twice as likely to graduate college than their peers with low arts exposure. By coupling safe, modern, affordable housing with space for the arts, the Muse Apartments is designed to be a positive, vibrant, and uplifting environment for all of its residents.

¹ The preference for artists for the eight, live-work units will be consistent with the general use requirement exemption contained in IRS Section 42(g)(9)(3), which allows for residents "who are involved in artistic or literary activities."

Develop a site that is connected and integrated with the broader community

Successful development does not occur in a vacuum. To create a rich, vibrant affordable housing community, we have consciously designed the Muse Apartments to connect with broader context of downtown Lebanon.

Taking inspiration from Lebanon's Master Plan and Downtown Visioning Study, the Muse Apartments establishes an inviting and lively presence on Spencer Street. The saw-toothed articulation of the Spencer Street façade creates dynamic visual interest along the street. The color palette and material selections attempt to link the project to the New England vernacular, while still providing a modern look, durability, and cost-efficiency to meet funding requirements. At the same time, the prominent location of the community art gallery space and the dedicated window displays and stoop spaces associated with the live-work unit establish a mixed-use atmosphere—notwithstanding the fact that the project is 100% affordable housing. Finally, thoughtful landscaping improvements along Spencer Street will help beautify the City's public roadway infrastructure.

The Northern Rail Trail facilitates alternative transportation options and important connections to the Mascoma River and its associated greenways. The design of the Muse Apartments seeks to activate the Rail Trail for its residents. In addition to providing a direct connection from Spencer Street to the trail, the Muse Apartments leans into biking as a viable means of commuting and travel. The ground floor lobby space includes an indoor bike storage and repair station for residents. With a Walk Score® of 72 ("Very Walkable"), 20 Spencer Street represents a rare opportunity in the State of New Hampshire to promote modes of transportation without carbon emissions. This rare opportunity justifies a relatively low car-parking ratio (1.1 spaces per unit) with a very high bike-parking ratio (1 space per unit) that far exceeds the standards of the City of Lebanon Planning Board. Finally, as a good neighbor to the City's transportation and recreational infrastructure, the Muse Apartment anticipates providing a publicly available bike repair station at its connection with the Northern Rail Trail.



(Active Streetscape with Connection to Northern Rail Trail)

The overarching principle of connectivity and integration with the broader community will carry into the public approvals for the project. Given the importance and visibility of 20 Spencer Street, we anticipate fruitful conversations with neighbors and stakeholders at all stages of the development process, from the design stage through to construction completion.

Construct a building and physical infrastructure that is energy efficient and lasting

From its initial conception, the Muse Apartments is designed to be at the forefront of energy-efficient building practices in New England. Based on preliminary energy modeling by Thornton Tomasetti (the Development Team's passive house consultant), the Muse Apartments will achieve Passive House CORE Compliance, meeting Phius 2021 Design Criteria Targets. The project anticipates extremely low energy consumption (Source Energy) of 4,450 kWh/person-year. Complete details of the Muse Apartments' energy efficiency goals and Passive House benchmarks are contained in the Passive House Feasibility Report by Thornton Tomasetti included as an appendix to this proposal.

Project Goals



- 1. Provide High-Quality Affordable Housing**
For a diverse range of households
- 2. Improve Streetscapes**
Through 'Complete Streets' design, new landscaping and open space
- 3. Improve Connectivity**
Integrating with the broader neighborhood and streetscape
- 4. Create Artist Live/Work**
To inspire and activate the art community
- 5. Energy Efficiency**
For a lasting effect on the residents and city

Project Features



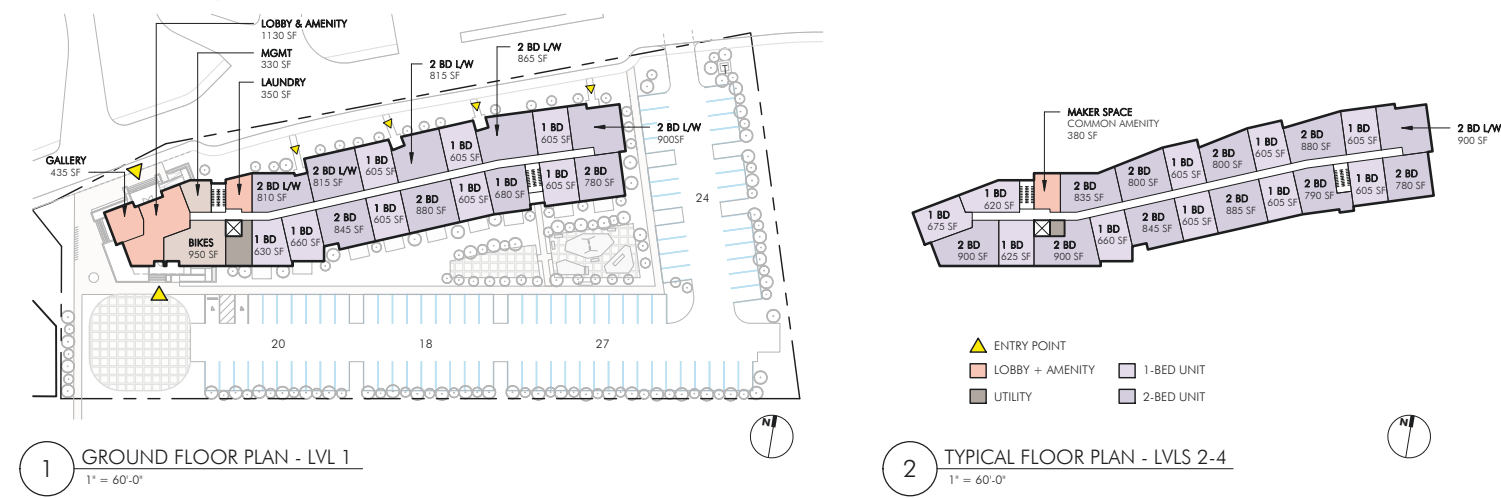
EMBARC

Site Plan



EMBARC

Building Plans and Metrics



PROJECT METRICS

SITE TOTALS	
Site Area (SF)	83,725
Site Area (Acres)	1.92
FAR	0.84
BUILDING AREA	
Building Footprint	17,895
Total Building GSF	71,535
Total Building GSF for FAR	69,945
Total Units	80
TOTAL SITE PARKING	
Car Parking Spaces	89
Car Parking Ratio	1.11
Bicycle Parking Spaces	80
Bicycle Parking Ratio	1.00

BUILDING AREA		Common +					Total GSF
	Residential	Amenity Space	Circulation	Utility/Stor.	Management		
1st Floor	12,505	1,915	1,780	1,320	330	17,850	
2nd Floor	15,520	380	1,905	90		17,895	
3rd Floor	15,520	380	1,905	90		17,895	
4th Floor	15,520	380	1,905	90		17,895	
Total	59,065	3,055	7,495	1,590	330	71,535	

UNIT COUNTS			
	Count	Avg Size (GSF)	Ratio
1 BR	39	621	49%
2 BR	33	840	41%
2 BR Live/Work	8	865	10.0%
Total	80	736	

Spencer Street Elevation



SCALE: 1" = 30'-0"

0' 15' 30' 60'

EMBARC

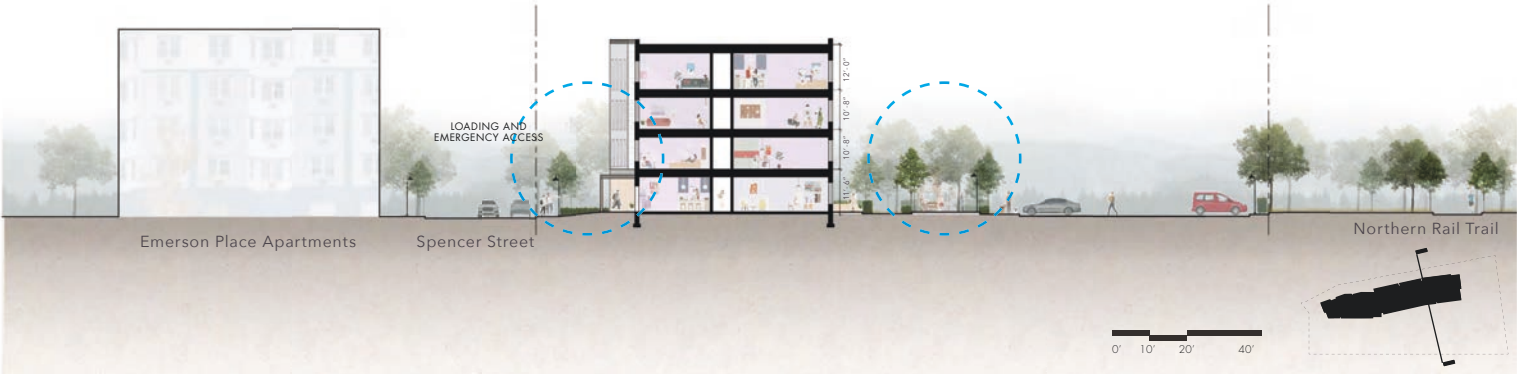
Section



Artist Live/Work Entry



Shared Outdoor Space & Amenities



Spencer Street View Facing East



EMBARC

20 SPENCER STREET | THE MUSE LEBANON | CONCEPT PACKAGE | JANUARY 26, 2024 | 11

Neighborhood Connections



EMBARC

20 SPENCER STREET | THE MUSE LEBANON | CONCEPT PACKAGE | JANUARY 26, 2024 | 12

Artist Live-Work Unit Entry



EMBARC

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SECTION 1.0: PURPOSE

To provide guidance by clarifying the circumstances, procedures and processes for disposing of or transferring interests in CITY owned real estate.

SECTION 2.0: SCOPE

Authority to implement changes to this Policy is delegated to the CITY MANAGER without prior notice if it is deemed to be in the best interest of the City of Lebanon. This Policy is available for public review and inspection.

SECTION 3.0: DEFINITIONS

NOTICE OR NOTICE OF SALE: means a brief description of the property, the hour, date and place of sale or disposition, and the location of the property, as well as other such information considered relevant by the CITY MANAGER.

PUBLIC AGENCY: includes the federal government or any federal department or agency, the state and all departments, agencies, boards and commissions of the state, counties, school districts, cities, towns, municipal corporations and any other political subdivisions of the State of New Hampshire.

PUBLIC PROPERTY OR PROPERTY: means real property which is owned by the CITY.

REAL PROPERTY: means real estate, and appurtenances thereto, over which the CITY has oversight responsibilities as provided by City Charter and State law.

REDEVELOPMENT AREA: an area of the City that has been designated by the City Council as having redevelopment potential where City properties, regardless of whether they are deemed surplus or have current uses by the City, may be redeveloped in a manner that meets certain goals and objectives of the City as expressed in its Master Plan and other public policies. Public uses and parcels, including public ways, may be reconfigured in such areas, including, but not necessarily, in conjunction with private property.



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SURPLUS PROPERTY: any real property no longer having practical use to the City of Lebanon.

TAX DEEDED PROPERTY: property taken due to non-payment of property taxes in accordance with RSA 80:38.

SECTION 4.0: PROCEDURES

4.1 DISPOSITION OF PROPERTY:

1. DEEMING PROPERTIES AS SURPLUS TO CITY NEEDS OR SUITABLE FOR REDEVELOPMENT

When a property is being considered for disposition, it must first be deemed surplus to CITY needs or suitable for redevelopment as part of a redevelopment area. To determine whether a property is surplus to CITY needs or suitable for redevelopment, the following shall take place:

- A. If City property is being considered for redevelopment, the Council shall, by resolution, designate one or more specific redevelopment areas where the City may consider redevelopment proposals that may involve the reconfiguration of public and private property parcels and boundary lines and disposition of public property. The resolution may:
 1. Broadly indicate the parameters the Council may consider in deciding if redevelopment and disposition of public property is appropriate and in the public interest, including how any public uses of such property may be alternatively accommodated, and may be by reference to a draft REQUEST FOR PROPOSALS (RFP);
 2. Direct the City Manager to consider a public benefit determination pursuant to §4.1.2.A.4, "CONVEYANCE TO ADJOINING PROPERTY OWNER(S);" or
 3. Direct the City Manager to consider and propose a conveyance to a Development Authority pursuant to §4.1.2.A.9 "CONVEY TO A DEVELOPMENT AUTHORITY."



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- B. Review and comment shall be solicited by the City Manager or his/her designee from all CITY departments; relevant boards, committees and commissions; and the Lebanon School District.
- C. A report shall be prepared for review by the City Council which contains the full assessment information and property card for each property along with all comments received from departments, boards, committees, commissions, and the School District.
- D. Upon review of all information, the City Council shall consider, and act upon by resolution, authorization for the City Manager to:
1. retain such property or properties for future use by the CITY; or
 2. convey such property or properties by deed through public auction, by advertised sealed bids, by other means specified herein, or in a manner as justice may require.

Authority to convey property or properties shall continue in effect for one year from the date of the action by the City Council unless otherwise provided.

2. DISPOSING OF PROPERTY

The City Council shall have the power to establish a minimum amount for which a property is to be sold and the terms and conditions of the sale. The disposal of any property or properties shall not be contrary to the public interest. The permanent disposition of property may be by SALE OR EXCHANGE and the partial or temporary disposition of property may be by EASEMENTS, LICENSES, AND LEASES. The sale of public property for redevelopment within a Tax Increment Financing District (TIFD) shall comply with any applicable Tax Increment Financing Plan (TIFP) adopted by the City pursuant to RSA 162-K:9.



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A. SALE OR EXCHANGE – Disposition through sale or exchange of property or properties shall be by Competitive Sealed Bids, Public Auctions, Request for Proposal (RFP), Conveyance to Adjoining Property Owner(s), Trade-in or Exchange, Conveyance to Another Public Agency, Conveyance to a Development Authority, or in a manner as justice may require, as follows:

1. COMPETITIVE SEALED BIDS

- a. A Request for Sale Bid Package shall be created that lists the property or properties offered for sale; designate location; and state the terms and conditions of sale and instructions to bidders including the place, date, and time set for bid opening.
- b. Notice of the sale should be given at least 10 days before the date set for opening bids.
- c. Notice shall be given by making the Request for Sale Bids publicly available through posting notice to the City's website and by newspaper advertisement. Notice may also be given by mailing a Request for Sale Bid Package to prospective bidders, including those bidders on lists that may be maintained for this purpose.
- d. Bids shall be opened publicly.
- e. Award shall be made in accordance with the provisions of the Request for Sale Bids to the highest responsive and responsible bidder, if the price offered by such bidder is acceptable to the City Council. Where such price is not acceptable, the City Council may reject the bids in whole or in part and negotiate the sale provided the negotiated sales price is higher than the highest responsive and responsible bidder's price, or bids may be resolicited.
- f. The sale shall be binding upon the CITY only upon award of the bid and delivery of the deed to the successful bidder after adoption of a City Council resolution approving the sale, and no other action of



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the CITY or its representatives shall be construed to vest any right, title or interest to or in the property in any person prior to the adoption of the resolution and delivery of the deed.

2. PUBLIC AUCTION

When appropriate, an experienced auctioneer should be used to cry the sale and assist in preparation of the sale. The solicitation to bidders should stipulate, at a minimum, all the terms and conditions of any sale; that a deposit may be required to participate in the bidding; that the purchaser must consummate the purchase within a stated time; and that the CITY retains the right to reject any and all bids.

3. REQUEST FOR PROPOSALS (RFPs)

The City may issue requests for proposals for the development or redevelopment of City property deemed surplus and/or suitable for redevelopment within Redevelopment Areas designated by the City Council. Such RFP process shall include the following:

- a. The RFP shall specify the criteria on which proposals will be evaluated and scored. Such criteria may include, but not be limited to, proposed purchase price or other consideration for the property interests to be conveyed, the proposed extent of redevelopment including the expected assessed property value upon completion, conformity with specified public policy goals consistent with the City's Master Plan and other guidance documents, the time frame for development, the experience and management and financial capability of the proposed development team.
- b. The Council shall designate an RFP review committee that shall score all complete and qualified RFP responses. The Council may designate itself as such review committee or may appoint such City Councilors, staff, other board and committee representatives, and citizens as it deems appropriate to such review committee. The



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review committee may recommend that the City Council proceed with a planned sale to the top scoring respondent that is deemed to provide the City with the best overall value to the City.

- c. The Council may accept the recommendation of the review committee or reject it and make no sale or start the process over.
- d. The Council may authorize the City Manager to negotiate certain terms and enter into a Purchase and Sale Agreement with the selected redeveloper that may specify certain milestones to be achieved prior to closing on a sale.

4. CONVEYANCE TO ADJOINING PROPERTY OWNER(S)

Upon recommendation of the City Manager, by resolution of the City Council, the City may sell or exchange any real property or interest therein to any person who owns an interest in the same real property or who owns an interest in adjoining real property. Sale or exchange shall require a determination by the City Manager that the public benefit will be served by uniting ownership of the CITY's real property or real property interest with the adjoining property. Such determination may consider, without limitation:

- a. The range of possible uses for the real property or interests;
- b. The proposed uses for the real property or interests by the proposed grantee;
- c. The size, configuration and other characteristics of the real property or interests;
- d. Existing or proposed restrictions upon the development or use of the real property or interests; and
- e. The value of the real property or interests.



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5. TRADE-IN, EXCHANGE, OR GRANT OUTRIGHT

By resolution of the City Council, the City may trade-in, exchange or grant outright real property after a determination is made that the trade-in or grant outright value is expected to exceed the value estimated to be obtained through the sale or other disposition of such property as evidenced by an appraisal.

6. CONVEY TO A PUBLIC AGENCY

By resolution of the City Council, the City may sell to a public agency any real property or interest therein. In the event of a real property interest other than a lease, the CITY shall obtain an appraisal of the property to be sold.

7. CONVEY TO A DEVELOPMENT AUTHORITY

By resolution of the City Council, the City may sell property within a development or redevelopment area to a developer or redeveloper pursuant to a development or redevelopment agreement (pursuant to NH RSA 205). The development or redevelopment agreement shall provide such covenants, conditions, and restrictions upon the property and other terms and requirements as the CITY COUNCIL determines to be in the public interest or necessary to carry out the purposes of the development or redevelopment plan.

8. AS JUSTICE MAY REQUIRE

By resolution of the City Council that the public interest would be served, disposal of property may be achieved by engaging a real estate agent or broker to list and sell the property, including a condition on the sale that the Buyer's obtain development approvals in advance.



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B. EASEMENTS, LICENSES, AND LEASES – Disposition through Easements, Licenses, and Leases shall be as follows:

1. UTILITY EASEMENTS

The City may grant to any utility company a nonexclusive easement upon, under or across public property (other than street right-of-way) for such utility company's facilities. Such easement shall be subject to such payments, provisions, and limitations as the CITY may impose.

a. Conditions: Grant shall be made by resolution of the City Council provided that:

- i. The easement will not substantially interfere with CITY use of the property;
- ii. That the benefit to the public of increasing availability of utilities by granting the easement outweighs any detriment to the CITY of imposing the easement upon the public property;
- iii. That granting the easement is otherwise consistent with the interests of the CITY.

b. Along with other appropriate provisions, the instrument granting the easement shall specify the facility to be installed by the easement holder within the easement and shall provide that:

- i. The acceptance of the easement shall impose upon the grantee the obligation to indemnify, defend, pay and hold the CITY harmless against any loss, claims, injury or other liabilities of any description arising out of the easement or use or misuse of the property pursuant to the easement; and
- ii. The CITY shall have the right to require the easement holder to relocate any and all facilities from time to time to avoid conflicts or potential conflicts with existing or proposed improvements to



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CITY land. In the case of an easement which is described in this subsection and which is limited in use to providing utilities to CITY property, the easement may be granted administratively by the City Manager without resolution or other action by the City Council if the required findings are made by the City Manager, and if the easement document is approved as to form by an attorney for the CITY.

- iii. The conveyance of interest in abandoned or discontinued rights-of-way shall be governed by New Hampshire RSA Chapter 231 and/or any other appropriate and applicable State statute.

2. TEMPORARY LICENSES

The City Manager shall have the authority to enter into temporary licenses or similar agreements for the use of CITY owned property, including but not limited to, land, buildings, office space, rooms and other interior and exterior space, but not CITY rights-of-way. Such agreements shall be in a form approved by the attorney for the CITY and shall have a term of one (1) year or less. Such agreements shall contain a unilateral termination clause in favor of the CITY that does not require the CITY to give more than thirty (30) days' notice of cancellation.

3. LEASES

Any lease of CITY owned real property shall be reviewed and approved by the City Manager followed by a recommendation to the CITY COUNCIL accompanied by a determination that such action is consistent with adopted CITY plans and policies.

Any lease of CITY owned airport real property shall be reviewed and recommended by the Airport Manager and reviewed and approved by the City Manager followed by a recommendation to the City Council accompanied by a determination that such action is consistent with



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adopted CITY plans and policies including the Airport Master Plan and compliance with FAA regulations/requirements.

Any lease of CITY owned real property shall be approved by the City Council. The City Council may take one of three actions:

- a. Reject the lease as proposed and recommended by the City Manager;
- b. Grant preliminary approval and request that it be brought back before the City Council after the necessary land-use permits have been obtained; or
- c. Approve the lease as proposed and recommended by the City Manager with authorization for the City Manager to execute the necessary documents when all required land-use permits have been duly obtained. Land-use permits shall include appropriate review and action by all applicable land use boards (i.e. the Conservation Commission, Zoning Board, Planning Board, or Heritage Commission).
- d. After the execution of the lease documents, zoning/building permits are applied for and issued to the CITY with the lessee as the co-applicant. The lessee is responsible for the construction of the buildings in accordance with the CITY's adopted Site Plan Review and Building Code Regulations. When construction is completed in accordance with the Site Plan Review approval, and the Building Code/Permit, a Certificate of Occupancy is issued.
- e. In accordance with New Hampshire RSA Chapter 72:23, I(b), Real Estate and Personal Property Tax Exemption: *All leases and other agreements, the terms of which provide for the use or occupation by others of real or personal property owned by the state or a city, town, school district, or village district, entered into after July 1, 1979, shall provide for the payment of properly assessed real and*



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personal property taxes by the party using or occupying said property no later than the due date. All such leases and agreements shall include a provision that "failure of the lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the lessor." All such leases and agreements entered into on or after January 1, 1994, shall clearly state the lessee's obligations regarding the payment of both current and potential real and personal property taxes, and shall also state whether the lessee has an obligation to pay real and personal property taxes on structures or improvements added by the lessee. If the lessee using or occupying the property fails to pay the duly assessed personal and real estate taxes on the due date, the tax collector of the taxing district involved shall notify the lessor that the same remains unpaid. Upon receipt of said notification from the tax collector, the lessor shall terminate said lease or agreement and pay over to the tax collector from amounts received from said lease such sums as are necessary to satisfy the tax due.

3. Sale or lease proceeds in connection with the disposal of interest of CITY owned real property shall inure without restriction to the benefit of the Fund from which original acquisition was financed or upon which operational control and responsibility resides.
4. Net proceeds from the disposal or conveyance of interest in Airport real property acquired through Federal or State grants shall inure exclusively to the benefit of the Airport Fund for dedication to Airport operations, activities and capital requirements.
5. In the absence of City Council direction to the contrary, proceeds from the sale of Airport land shall be so reserved and accounted for to ensure that the corpus remains intact and that only interest accruing on such proceeds shall be utilized to finance Airport operations.



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4.2. TAX DEEDED PROPERTIES

It shall be the intent of the CITY to return all parcels acquired through the tax deeding process to the tax rolls except where the public's interest may be better served through retention of specific parcels.

Unless a former owner gives notice of intent to repurchase a tax deeded property in accordance with RSA 80:89, disposition of those properties acquired through tax deeding will take place when recommended by the City Manager after approval from the Council in accordance with this policy.

SECTION 5.0: REFERENCES (Charter/Code/State Statues)

C419:23 General Powers (Council)
C419:30 Powers and Duties of Manager
RSA 47:5 City Property
RSA 80:80 Transfer of Tax Lien

SECTION 6.0: POLICY & PROCEDURE REVISION HISTORY

	Section	Revisions	Date
Original Adoption			2/2/2000
Amendment	All	Re-Write of Policy	8/1/2018
Amendment	4.1.2.A	Amended Section	10/3/2018
Amendment	4.1.2.A.8	Added Section	10/3/2018
Amendment	5.0	Amended Reference	10/3/2018