

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS– CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, MAY 7, 2024**

MEMBERS PRESENT: Colin Smith (Chair); Marie McCormick; Sean Dittrich; Haynes Bunn (remote); Ben Swanson (Alt); Tim Gilbert

MEMBERS ABSENT: George Sykes (City Council, Alt); Clifton Below (Alt); Jared Toon (Alt); Erling Heistad (City Council)

STAFF PRESENT: Catheryn Hembree (Associate Planner), Tad Montgomery and Rod Finley (Department of Public Works)

OTHERS PRESENT: Amy Chan (guest)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

Ben Swanson sat as a voting member for this meeting.

2) APPROVAL OF MINUTES

A. April 2, 2024

A MOTION was made by Mr. Dittrich to approve the meeting minutes of April 2, 2024, as presented. Seconded by Ms. McCormick.

**The vote on the MOTION was approved by Roll Call: Smith – aye; McCormick – aye; Dittrich – aye; Bunn – abstain; Swanson – aye; and Gilbert – aye; (5-0-1).*

3) OPEN TO THE PUBLIC:

None at this time.

4) STUDY ITEMS

A. Guest from Department of Public Works - Tad Montgomery/E-bike Chargers

Tad Montgomery explained that the e-bike charger project was proposed for grant funding, but this, unfortunately, was not approved. The City will consider this project as part of any excess funding left at the end of the fiscal year. The proposal includes a e-bike charger at the Kilton Library and another elsewhere in the Downtown area. These may be solar powered.

The Committee discussed potential locations for the second charging station.

B. Guest from Department of Public Works - Rod Finley/Repaving, Striping Projects

Rod Finley gave an update on the Miracle Mile paving project. There will be four rapid flashing beacons installed at certain crosswalks after the paving is complete.

There was discussion regarding other striping projects around the City.

C. Review Complete Streets Policy

The Committee reviewed the updated Complete Streets Best Practices section. The Committee discussed “quiet” street designations. There was also discussion regarding street type outlining for the City.

D. Updates from Other Boards

- Planning & Development

Ms. Hembree gave a brief Planning Department update.

- Planning Board

No updates at this time.

- City Council

No updates at this time.

- Police Reports

Ms. Bunn stated that there have been three accidents reported to date this year. One in January, one in February, and one in March. This puts the accident data count ahead of what it was last year at this time.

- Mascoma River Greenway Coalition

No additional updates at this time.

- Class VI Roads

Chair Smith stated that the City Council recently set a hearing in early June to review the proposals for the Patch property for Class VI roads that cross it. The proposal is to replace Barden Hill Road with a new Class A trail that will be given to the City in order to replace the current alignment. The southern end will be linked using an existing snowmobile trail that will be used by the City as a connection. This will create a connection from Route 120 to Methodist Hill Road.

- Friends of the Northern Rail Trail

No updates at this time.

- Communications Plan

Ms. McCormick stated that Curb the Car Day is still in the works.

5) OTHER BUSINESS

None at this time.

6) FUTURE AGENDA ITEMS

None at this time.

7) ADJOURNMENT:

A MOTION was made by Mr. Dittrich to adjourn the meeting. Seconded by Ms. McCormick.

****The vote on the MOTION was approved by Roll Call: Smith – aye; McCormick – aye; Dittrich – aye; Bunn – aye; Swanson – aye; and Gilbert – aye; (6-0-0).***

The meeting was adjourned at 8:54 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary