



**ELECTRIC VEHICLE (EV) SUBCOMMITTEE
LEBANON ENERGY ADVISORY COMMITTEE (LEAC)
JULY 11, 2024 - 3:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. June 13, 2024
 - 3. Old Business**
 - A. Granite State Clean Fleet Grant for electric street sweepers
 - B. Charging and Fueling Infrastructure (CRI) grant application
 - C. Lebanon workplace charging program
 - D. Solar e-bike charging stations
 - E. EV infrastructure plan for Lebanon TIFF area
 - a. Solar EV charging station
 - b. Request for Information (RFI) and Request for Proposals (RFP)
 - 4. New Business**
 - A. A. Invite the Fire Chief to the next EV Subcommittee meeting
 - 5. Open to the Public**
 - 6. Upcoming Events & Future Agenda Items**
 - A. A. Upper Valley EV Expo - Sunday, September 29, from 12-4 PM at the New London Historical Village, 179 Little Sunapee Road, New London, NH
 - 7. Set next meeting**
 - 8. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

AGENDA
ELECTRIC VEHICLE SUBCOMMITTEE OF THE
LEBANON ENERGY ADVISORY COMMITTEE
July 11, 2024

AGENDA ITEM 2
APPROVAL OF MINUTES:

June 13, 2024



ELECTRIC VEHICLE SUBCOMMITTEE MEETING MINUTES

(Subcommittee of the Lebanon Energy Advisory Committee)

City Hall Council Chambers

June 13th 2024, 3:00 PM

-- Draft --

MEMBERS PRESENT: Sherry Boschert (Chair), Tom Benzel, Bill Stearns, Clifton Below.

MEMBERS ABSENT: none.

STAFF PRESENT: Tad Montgomery, Energy & Facilities Manager (note taker)

GUESTS PRESENT: Vijay Prithiv (remote)

1. **CALL TO ORDER:** Meeting called to order by Ms. Boschert at 3:00 PM.

2. **APPROVAL OF PAST MINUTES:**

Mr. Benzel moved to accept the May 2024 EV Subcommittee minutes; Mr. Stearns seconded. Approved unanimously.

3. **OLD BUSINESS**

- A. **Granite State Clean Fleet Grant for Street Sweepers** – Ms. Boschert gave an update, saying that the Governor has taken the grant off the table (agenda) of the Executive Council, i.e. denied the grant, saying that it was too much money for one municipality to receive. Mr. Below suggested that the City get neighboring communities to contact the Ex. Council and cite the regional benefits of having a rapid EV Charging Station (EVCS) that can operate during an extended power outage. He also recommended that the City contact the DES about the grant.
- B. **Employee EV Charging Policy** – After some discussion this item was tabled until the next meeting.
- C. **Solar e-Bike Charging Stations** – Mr. Montgomery gave an overview of the project to date, including collaboration with the library and Rec/Arts/Park Dept. Paul Coats has said that Tax Increment Financing funds might be brought to bear for the downtown station. Other funds still need to be found to do the design plans and construction for the Kilton Library station. We will be meeting with a

builder/contractor next week to start the design process.

- D. **Letter to the School Board** – Ms. Boschert said that there has been no response from the school district to the letters that were sent to the School Board recently. Mr. Montgomery has been contacted by school district, however, regarding their strong desire to have ebike charging stations installed at different schools.
- E. **EV Infrastructure Plan for Lebanon TIF District** – Ms. Boschert gave an update on recent work on this project and a draft Request for Information (RFI) that she and Mr. Montgomery have written that is now being reviewed by DPW staff. We are still waiting to hear from Liberty Utilities regarding our request for their input and cost estimates for installing EVCS at our proposed sites. Mr. Benzel gave an update on his successful work with SolaflectEV getting them to install an AmpUp metering system on their solar charger. He recommended that the City move ahead with purchasing one of these units ASAP. The committee generally favored a four-port solar EVCS over a two-port charger. Mr. Benzel moved that the EV Subcommittee ask LEAC to recommend to the City Council that it approve using TIF funds to purchase a SolaflectEV. Ms. Boschert seconded the motion, which was passed unanimously.
- F. **Lebanon's Fleet EVs** – Ms. Boschert gave a synopsis of her discussion with the City Manager about EV purchasing in the City's next purchase cycle. She said that the City Manager hopes to find funding to buy three EVs for staff in the Planning and Codes office, but EVs with adequate capabilities have not been found for other pending vehicle purchases in the Police and Fire Departments.

4. NEW BUSINESS

- A. **Charging & Fueling Infrastructure (CFI) grants 2024** – Ms. Boschert said that an additional \$1.3B has been allocated by the federal government to the CFI grant process, with \$500M going to previous applicants who did not win awards in 2023. The city's 2023 application has been ranked "Highly Recommended," which she believes is a sign of a likely award, but the simple re-application process allows for no substantial changes. The Committee discussed the implications of this revived project and how to handle its potential overlap with the TIF EVCS project. Ms. Boschert said that she has heard back from all but one of the CFI site partners with a favorable opinion from all of them about moving forward. The last one she expects to hear favorably from soon.

5. OPEN TO THE PUBLIC

There was no public discussion, other than recognizing Mr. Prithiv online and welcoming him.

6. UPCOMING EVENTS AND FUTURE AGENDA ITEMS:

- **Upper Valley EV Expo** – New London will host the 2024 Upper Valley EV Expo on the last weekend on September 29th, noon – 4 PM, at the New London Historical Village. Info: (802) 291-3939, WhyPumpGas@gmail.com, <http://UVEVExpo.org>.

7. NEXT MEETING:

Thursday, July 11th, 3 PM, **Meeting Room #1**, City Hall.

8. ADJOURNMENT:

Mr. Benzel moved to adjourn the meeting at 4:01 PM, seconded by Mr. Stearns. The motion passed unanimously without discussion.

Respectfully submitted,

Tad Montgomery