



LEBANON PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE

AUGUST 6, 2024 - 7:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE

1. Call to Order

- A. To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 352 378 911#). If you have trouble accessing this meeting, please [email catheryn.hembree@lebanonnh.gov](mailto:catheryn.hembree@lebanonnh.gov).

2. Approval of Minutes

- A. June 4, 2024

3. Open to the Public

4. Study Items

- A. Review Complete Streets Policy

5. Other Business

- A. West Lebanon/Hanover Greenway Update
B. Bike Parking/Ebike Charging
C. Safety Signage

6. Updates from Other Boards

- A. Updates from Other Boards
- Planning and Development
 - Planning Board
 - City Council
 - Police Reports
 - Mascoma River Greenway Coalition
 - Class VI Roads
 - Communications Plan

7. Future Agenda Items

8. Adjournment

The order of agenda items is subject to change.

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS– CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, JUNE 4, 2024**

MEMBERS PRESENT: Colin Smith (Chair); Erling Heistad (City Council); Marie McCormick;
Haynes Bunn; Ben Swanson (Alt)

MEMBERS ABSENT: George Sykes (City Council, Alt); Clifton Below (Alt); Jared Toon (Alt)
Sean Dittrich; Tim Gilbert

STAFF PRESENT: Catheryn Hembree (Associate Planner), Amy Allen (SAU), Rebecca
Owens

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

Ben Swanson sat as a voting member for this meeting.

2) APPROVAL OF MINUTES

A. May 7, 2024

A MOTION was made by Mr. Heistad to approve the meeting minutes of May 7, 2024, as amended. Seconded by Ms. McCormick.

AMENDMENTS:

Change Haynes Bunn's vote on the adjournment to be in favor.

Change the list of those absent to note members no longer on the Committee, and Amy Chan to guest

**The vote on the MOTION was approved (5-0-0).*

3) OPEN TO THE PUBLIC:

None at this time.

4) STUDY ITEMS

A. Guest from SAU – Amy Allen

Amy Allen, SAU, stated that the Principal at the High School has agreed to consider installing an e-bike rack there. The Middle School Principal was also interested. Students seem to have the largest issue with the intersection near the Lebanon Middle School. A crossing guard has been secured for that location next year. Also, the intersection near Evans Drive can also be difficult.

Ms. Owens asked if there is any communication planned with students regarding some of those with e-bikes not wearing helmets and speeding. Ms. Allen stated that this could be looked into.

Chair Smith asked if there is additional infrastructure needed for safety. Ms. Allen explained that it is more so that drivers do not seem to be following the rules of the road. The schools continue to work on education regarding safety around bus stops and for pedestrians.

Ms. Allen agreed to continue to bring information to the Committee and work with them moving forward.

B. Safe Road for All – Crosswalk Pilot Projects

Ms. Owens explained that the City will likely apply for a grant at the end of August, which can include a comprehensive safety action plan and funding for a consultant for this, and demonstration activities such as pilot projects for infrastructure and guidelines. There is also an intention to apply for funds for an ADA Transition Plan and to update the School District's Safe Routes to School Plan. Staff is working to engage a consultant to get technology quotes for the proposed treatments. If awarded a grant, the City would need to adopt a Vision Zero commitment. The goals are non-binding and deal with creating a safe systems approach for the City. She plans to draft a document that can be reviewed by the City Council in July.

5) Planning Board Application for Review & Comments – *The Committee addressed this item at this time.*

A. Brickyard One Nominee Trust, 174 Hanover Street Ext (Tax Map 48, Lot 4), 0 Hanover Street Ext (Tax Map 48, Lot 2), 0 Hanover Street Ext (Tax Map 48, Lot 1), and 238 Hanover Street (Tax Map 63, Lot 1), zoned R-1, R-O-1 & R-3: Site plan review for a proposed 474-unit multi-family residential development totaling +/- 731,600 sq. ft. in size, consisting of 11 buildings together with parking, utilities, landscaping, access, and other related site improvements. **PB2024-22-SPR**

Ms. Hembree explained that the Committee has been asked to advise the Planning Board on an item that will soon come before it, for an 11-building apartment complex, located across the street from the High School and Hanover Street Elementary School. The Committee could review the application and make any comments.

Mr. Heistad expressed interest in additional covered bike storage.

There was discussion regarding the access points for this property and potential increases in traffic from the proposal. There was discussion regarding a sidewalk along Hanover Street from Old Etna Road to Dartmouth Ave and/or a multi-use path from the bridge to the school. There was discussion regarding improving the intersection at Old Etna Road. The Committee discussed reducing the number of parking spaces on the site and prioritizing buses/pedestrians/cyclists/etc. Other developments along this area have put in additional trailheads or parking to access Boston Lot, and that could be a consideration for this development as well.

C. Review Complete Streets Policy

- Categorization of streets

The Committee tabled discussion on this item to a future meeting.

D. Updates from Other Boards – *This item was not addressed at this time.*

- Planning & Development
- Planning Board
- City Council
- Police Reports
- Mascoma River Greenway Coalition

- Class VI Roads
- Friends of the Northern Rail Trail
- Communications Plan

6) OTHER BUSINESS

Ms. Hembree explained that the feasibility of the West Lebanon/Hanover trail is being studied by the City Engineer. Chair Smith stated that one of the objectives of this proposal is an offroad trail along or paralleling the Route 10 corridor. This project was recently presented to the City Council and will soon be presented to the Hanover Select Board. The trail group would like to have the Committee's support for this project.

A MOTION was made by Ms. McCormick that the Pedestrian & Bicyclist Advisory Committee supports this effort to build a trail connecting West Lebanon and Hanover along the Route 10 corridor. Seconded by Mr. Heistad.

****The vote on the MOTION was approved (5-0-0).***

Ms. Hembree stated that she has received complaints regarding food trucks blocking the pedestrian view along South Park Street. There was discussion regarding moving the trucks around in order to improve the view.

7) FUTURE AGENDA ITEMS

None at this time.

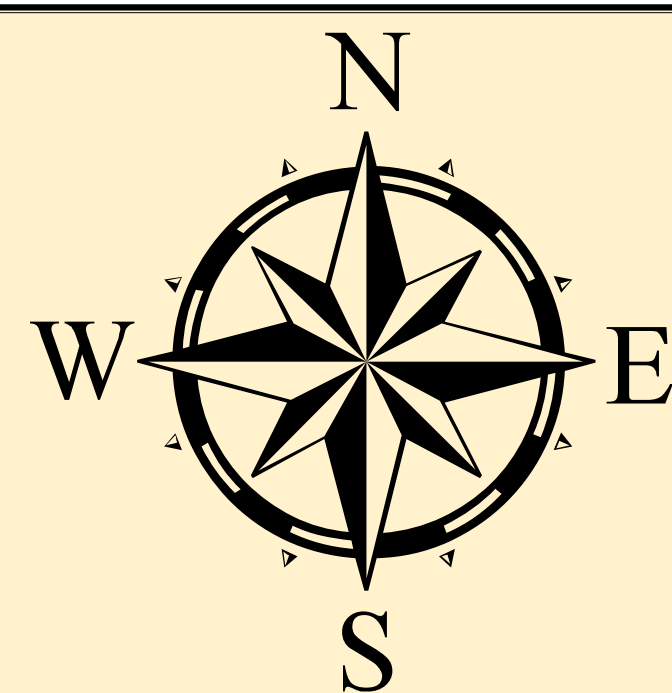
8) ADJOURMENT:

A MOTION was made by Ms. McCormick to adjourn the meeting. Seconded by Mr. Swanson.

****The vote on the MOTION was approved (5-0-0).***

The meeting was adjourned at 9:08 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary



DRAFT

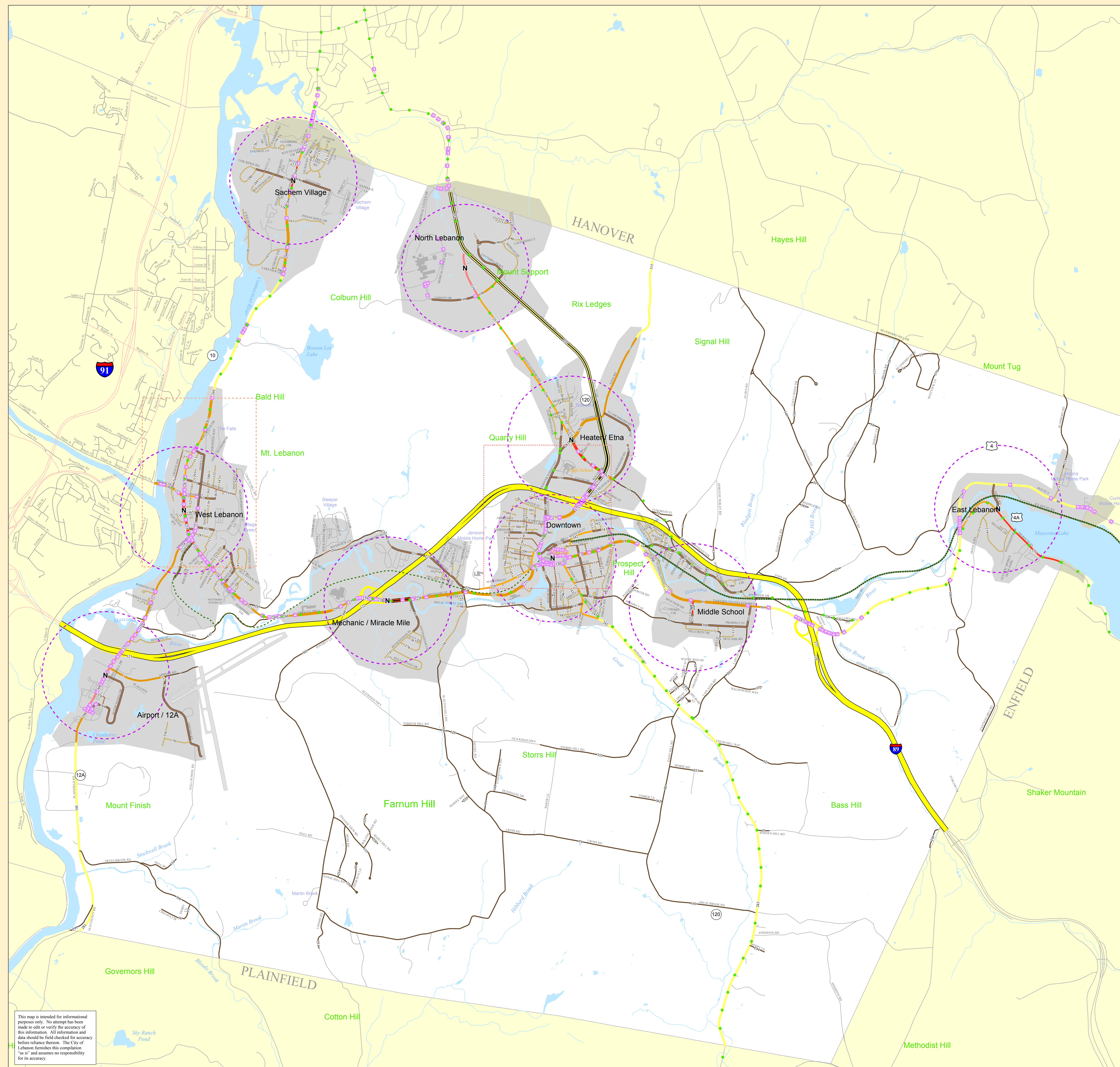
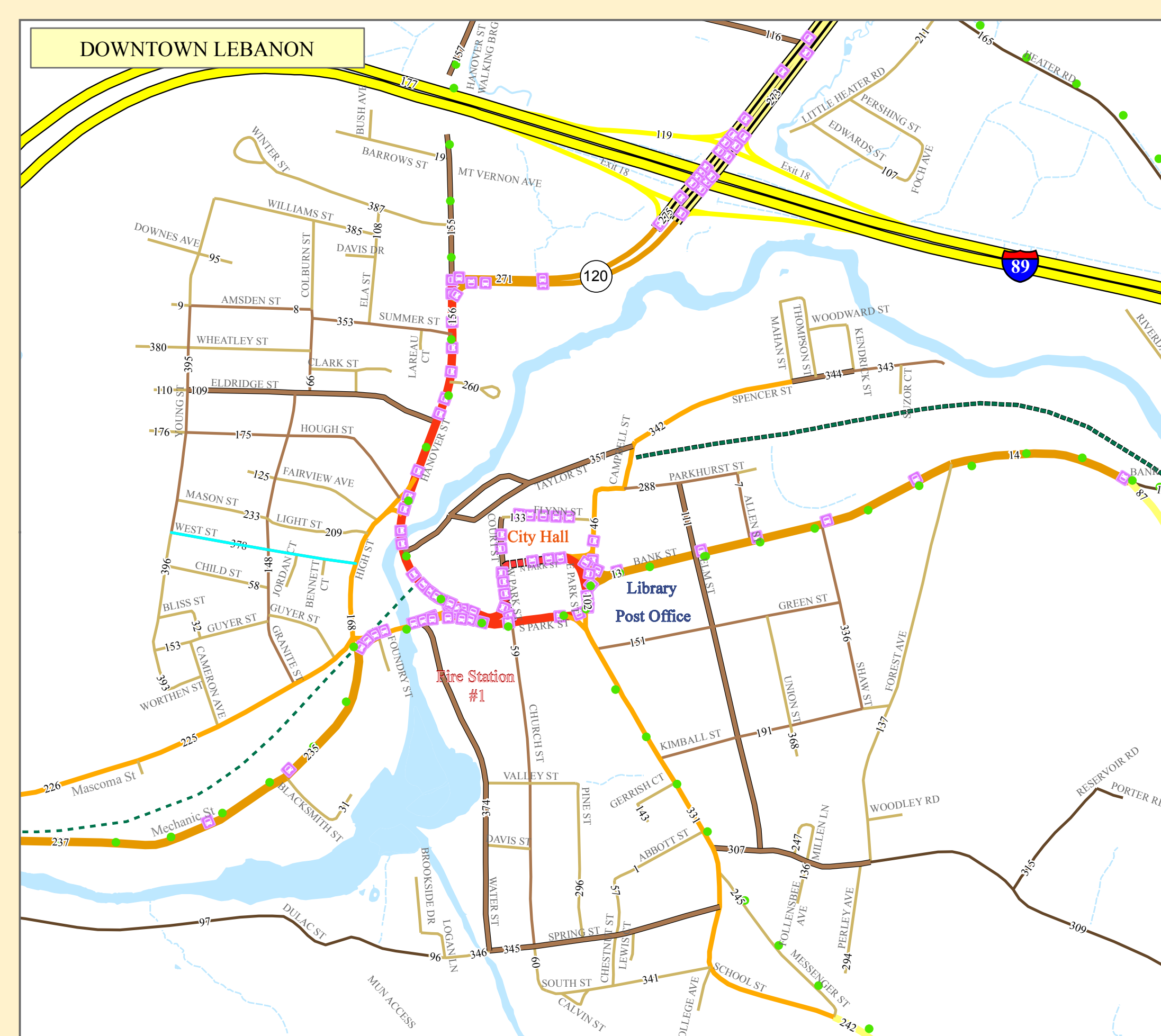
LebGIS
Data Sources:
Roads/Streets - LebGIS
Hydrology - USGS
Municipal Boundary - Granit

Map Printed: 8/12/2013

Long Range Multimodal Transportation Plan



- Statewide Bike Route
 - Transit Network
 - Off Street Corridor
- Street Classification**
- Thru Corridor
 - Placemaking Corridor
 - Connector Corridor
 - Local Corridor
 - Other
- 1/2 Mi Walkable Radius

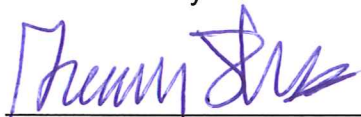


This map is intended for informational purposes only. No attempt has been made to edit or verify the accuracy of this information. All information and data should be field checked for accuracy before reliance thereon. The City of Lebanon furnishes this compliance "as is" and assumes no responsibility for its accuracy.

CITY OF LEBANON POLICY STATEMENT ON DESIGN AND CONSTRUCTION STANDARDS FOR STREETSCAPES

Effective Date: June 27, 2012

Authorized By:



Greg Lewis, City Manager

Approved by City Council: June 27, 2012

POLICY STATEMENT: Streets must be designed and constructed in a manner that protects the financial interest of the community, and that preserves the character and ecology of existing neighborhoods. They must withstand long-term use by a diverse population, allowing safe travel by motorists, bicyclists, and pedestrians, and be planned with future development patterns in mind.

PURPOSE: To provide safe, cost-cautious, well-planned travel-ways that serve the best interests of the Lebanon Community now and for the foreseeable future.

1. FUNCTIONAL CLASSES OF STREETS

PLACEMAKING – Lower-speed streets with ample sidewalks and facilities for all travel modes (bikes, transit, cars, pedestrians) designed to accommodate the highest volume of traffic for the space allocated. Main Street, West Lebanon and Hanover Street, Lebanon are examples of the Placemaking class.

THRU - Higher-speed thoroughfares, often with many travel lanes and very large rights-of-way. Interstate 89 and Route 120 (North to Hanover) are examples of the Thru class.

CONNECTOR – A street that transitions travelers from a higher-speed Thru street to a lower-speed Placemaking street. Seminary Hill, West Lebanon and Bank Street, Lebanon are examples of the Connector class.

LOCAL – Smaller low-speed, low-volume residential and rural streets that can safely accommodate bicycles and pedestrians. The majority of streets in the City are considered to be in the Local class.

**CITY OF LEBANON POLICY STATEMENT ON
DESIGN AND CONSTRUCTION STANDARDS FOR STREETSCAPES
Adopted: 6/27/2012**

2. LOCAL STREET TYPOLOGIES

LOCAL LINK – Often accommodates bicycle and pedestrian traffic with sidewalks, and possible bike lanes. Street is used as a connection to higher volume streets and specific destinations.

LOCAL COLLECTOR – Creates a merger of local streets, but does not conduct significant through-traffic. Street is usually served with one sidewalk.

QUIET STREET – Locally utilized with very little through traffic. Travel way is shared by all users and street does not contain sidewalks.

3. DESIGN STANDARDS FOR STREET CLASSES AND TYPOLOGIES

A. PLACEMAKING, THRU, & CONNECTOR STREETS

The functional classes of these streets often dictate that they serve as “gateways” (in one form or another) and should therefore be designed in a manner that is inviting, highly usable, and aesthetically welcoming for residents and visitors. Construction should include concrete sidewalks, granite curbing, sufficient facilities for all forms of travel, and street trees wherever possible.

B. LOCAL (TO INCLUDE LOCAL LINK, LOCAL CONNECTOR, AND QUIET STREETS)

The functional class and typology of these streets allow for greater flexibility in design and construction. Reconstructed streetscapes should be planned to facilitate existing conditions (i.e. replacement of existing sidewalks and/or curbing) unless neighborhood input dictates change.

1. Streets deemed to be “quiet” streets shall not contain sidewalks unless neighborhood input requires reconsideration. Curbing and/or a drainage swale shall be utilized to separate private property from the street line, and to control the movement/disbursement of water.
2. Curbing materials (whether or not there is a sidewalk) shall be determined at the time of final design and should be based on the character and ecological conditions of the existing neighborhood.
3. Separated bicycle lanes should be considered on streets deemed to be “local link,” and in some cases, “local collector.”

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Adopted: 6/27/2012**

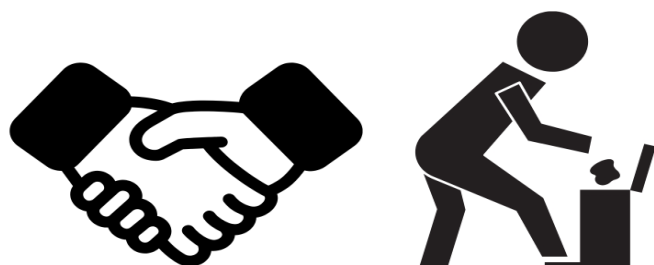
4. PROTECTION OF EXISTING TREES

Street trees enhance the quality of life in the City, and serve an important function in traffic calming and encouraging pedestrian travel. To the greatest extent possible, existing trees shall be protected and maintained during street projects. An expert on urban tree maintenance and preservation shall be consulted during the design phase to assess all potentially affected trees, and a report shall be provided outlining options to mitigate any impact. Property owners and/or residents of the street shall be informed of the report's findings before the final street design is completed.

In the event a tree must be removed, all attempts will be made to replace the tree in the same general vicinity where the tree existed.



- 20 MPH SUGGESTED MAX SPEED (INCLUDES E-BIKES)
- SLOW DOWN WHEN PASSING



- CARRY-IN & CARRY-OUT TRASH
- SMOKING IS PROHIBITED
- RESPECT PRIVATE PROPERTY
- LEAVE NO TRACE
- BE NICE, BE NEIGHBORLY



- ALL DOGS WITHIN LEBANON SHALL BE RESTRAINED FROM RUNNING AT LARGE.
-CITY CODE 18-3
- PICK UP AND REMOVE DOG WASTE



- MRG IS CLOSED TO ALL GAS POWERED ENGINES (EXCLUDING MOBILITY AIDS & CITY OF LEBANON MAINTENANCE)

WANT TO SHARE SOMETHING:
LEBANON RECREATION 603-448-5121
LEBANONNH.GOV/LEBRECREPORT

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