



ELECTRIC VEHICLE SUBCOMMITTEE MEETING MINUTES

(Subcommittee of the Lebanon Energy Advisory Committee)

City Hall Meeting Room #1

July 11th 2024, 3:00 PM

-- Final --

MEMBERS PRESENT: Sherry Boschert (Chair, remote, for a portion of the meeting), Tom Benzel, Bill Stearns, Clifton Below.

MEMBERS ABSENT: none.

STAFF PRESENT: Tad Montgomery, Energy & Facilities Manager (note taker)

GUESTS PRESENT: Henry Bromberg, Chair, Lebanon Energy Advisory Committee.

1. **CALL TO ORDER:** Ms. Boschert was not connected online at the start of the meeting and Mr. Below offered to act as Chair. Meeting called to order by Mr. Below 3:01 PM.

2. **APPROVAL OF PAST MINUTES:**

Mr. Benzel moved to accept the June 2024 EV Subcommittee minutes; Mr. Stearns seconded. Approved unanimously without comment.

3. **OLD BUSINESS**

- A. **Granite State Clean Fleet Grant for Street Sweepers** – Mr. Below gave an overview of the work that the City Manager and he have done regarding the grant award that the Governor has tabled. Their work involved reaching out to our Executive Councilor Cinde Warmington and the NH Dept. of Environmental Services Staff and its Commissioner, all to no avail. They have concluded that the best and only course of action at this point is to wait until there is a new administration in January.
- B. **Charging and Fueling Infrastructure Grant (CFI):** The Round 1 application has been re-submitted successfully but Ms. Boschert has heard no news. Mr. Montgomery briefly discussed the possibility of the City applying for a Round 2 grant, which would likely be a substantial amount of work.
- C. **Lebanon Workplace Charging Policy** – Ms. Boschert reported that she has discussed the latest version of this policy with the City Manager this week and

reported that he is good to go with the latest version. She has incorporated the latest edits and sent it to Mr. Montgomery, who will forward to the DPW Director soon. The next step is to contact Finance and HR Departments to finalize the process for tracking Staff EVCS usage and how they will pay for it. Mr. Below brought up the potential for these payments to be taken from payroll pre-taxes.

- D. **Solar e-Bike Charging Stations** – Mr. Montgomery gave an overview of the project. There will be site visits with the FD and PD to get their input into the designs, then site visits with the City Electrician, City Engineer Brian Vincent, and contractor Wayne Braley. With all of their input received there will be a stakeholder meeting with the City Manager and the Library, Planning, and RAP Departments to finalize designs and get cost estimates.
- E. **EV Infrastructure Plan for Lebanon TIF District** – Mr. Montgomery gave an update of recent work on this project and said that the RFI for the project was issued on July 10th. Questions from respondees are to be received by July 15th at 2 PM, answers will be posted by July 19th at 2 PM, and responses to the RFI are due July 24th at 2 PM. There was a discussion on when to purchase the Solar EV charging station that the City Council voiced approval for at their meeting on July 3rd. Mr. Benzel recommended that the City hold off on this until after Solaflect has developed the user fee components of the system. Mr. Montgomery will contact Liberty about doing a drive-around of the TIF District to see what other pole-mounted EVCS location they might identify and recommend.

4. NEW BUSINESS

- A. **Invite the Fire Chief to the next EV Subcommittee meeting** – Ms. Boschert had left the meeting by this point. It was assumed that she will invite the Chief to the next EV Subcommittee meeting to discuss the needs and infrastructure of EV charging for the new Fire Station.

5. OPEN TO THE PUBLIC

There was no public discussion.

6. UPCOMING EVENTS AND FUTURE AGENDA ITEMS:

- **Upper Valley EV Expo** – New London will host the 2024 Upper Valley EV Expo on the last weekend on September 29th, noon – 4 PM, at the New London Historic Village. Info: (802) 291-3939, WhyPumpGas@gmail.com, <http://UVEVExpo.org>.

7. NEXT MEETING:

Thursday, August 8th, 3 PM, City Council, City Hall.

8. ADJOURNMENT:

Mr. Benzel moved to adjourn the meeting at 3:50 PM, seconded by Mr. Stearns. The motion passed unanimously without discussion.

Respectfully submitted,

Tad Montgomery