

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS– CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, JUNE 4, 2024**

MEMBERS PRESENT: Colin Smith (Chair); Erling Heistad (City Council); Marie McCormick; Haynes Bunn; Ben Swanson (Alt)

MEMBERS ABSENT: George Sykes (City Council, Alt); Clifton Below (Alt); Jared Toon (Alt) Sean Dittrich; Tim Gilbert

STAFF PRESENT: Catheryn Hembree (Associate Planner), Amy Allen (SAU), Rebecca Owens

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

Ben Swanson sat as a voting member for this meeting.

2) APPROVAL OF MINUTES

A. May 7, 2024

A MOTION was made by Mr. Heistad to approve the meeting minutes of May 7, 2024, as amended. Seconded by Ms. McCormick.

AMENDMENTS:

Change Haynes Bunn's vote on the adjournment to be in favor.

Change the list of those absent to note members no longer on the Committee, and Amy Chan to guest

**The vote on the MOTION was approved (5-0-0).*

3) OPEN TO THE PUBLIC:

None at this time.

4) STUDY ITEMS

A. Guest from SAU – Amy Allen

Amy Allen, SAU, stated that the Principal at the High School has agreed to consider installing an e-bike rack there. The Middle School Principal was also interested. Students seem to have the largest issue with the intersection near the Lebanon Middle School. A crossing guard has been secured for that location next year. Also, the intersection near Evans Drive can also be difficult.

Ms. Owens asked if there is any communication planned with students regarding some of those with e-bikes not wearing helmets and speeding. Ms. Allen stated that this could be looked into.

Chair Smith asked if there is additional infrastructure needed for safety. Ms. Allen explained that it is more so that drivers do not seem to be following the rules of the road. The schools continue to work on education regarding safety around bus stops and for pedestrians.

Ms. Allen agreed to continue to bring information to the Committee and work with them moving forward.

B. Safe Road for All – Crosswalk Pilot Projects

Ms. Owens explained that the City will likely apply for a grant at the end of August, which can include a comprehensive safety action plan and funding for a consultant for this, and demonstration activities such as pilot projects for infrastructure and guidelines. There is also an intention to apply for funds for an ADA Transition Plan and to update the School District's Safe Routes to School Plan. Staff is working to engage a consultant to get technology quotes for the proposed treatments. If awarded a grant, the City would need to adopt a Vision Zero commitment. The goals are non-binding and deal with creating a safe systems approach for the City. She plans to draft a document that can be reviewed by the City Council in July.

5) Planning Board Application for Review & Comments – *The Committee addressed this item at this time.*

A. Brickyard One Nominee Trust, 174 Hanover Street Ext (Tax Map 48, Lot 4), 0 Hanover Street Ext (Tax Map 48, Lot 2), 0 Hanover Street Ext (Tax Map 48, Lot 1), and 238 Hanover Street (Tax Map 63, Lot 1), zoned R-1, R-O-1 & R-3: Site plan review for a proposed 474-unit multi-family residential development totaling +/- 731,600 sq. ft. in size, consisting of 11 buildings together with parking, utilities, landscaping, access, and other related site improvements. **PB2024-22-SPR**

Ms. Hembree explained that the Committee has been asked to advise the Planning Board on an item that will soon come before it, for an 11-building apartment complex, located across the street from the High School and Hanover Street Elementary School. The Committee could review the application and make any comments.

Mr. Heistad expressed interest in additional covered bike storage.

There was discussion regarding the access points for this property and potential increases in traffic from the proposal. There was discussion regarding a sidewalk along Hanover Street from Old Etna Road to Dartmouth Ave and/or a multi-use path from the bridge to the school. There was discussion regarding improving the intersection at Old Etna Road. The Committee discussed reducing the number of parking spaces on the site and prioritizing buses/pedestrians/cyclists/etc. Other developments along this area have put in additional trailheads or parking to access Boston Lot, and that could be a consideration for this development as well.

C. Review Complete Streets Policy

- Categorization of streets

The Committee tabled discussion on this item to a future meeting.

D. Updates from Other Boards – *This item was not addressed at this time.*

- Planning & Development
- Planning Board
- City Council
- Police Reports
- Mascoma River Greenway Coalition

- Class VI Roads
- Friends of the Northern Rail Trail
- Communications Plan

6) OTHER BUSINESS

Ms. Hembree explained that the feasibility of the West Lebanon/Hanover trail is being studied by the City Engineer. Chair Smith stated that one of the objectives of this proposal is an offroad trail along or paralleling the Route 10 corridor. This project was recently presented to the City Council and will soon be presented to the Hanover Select Board. The trail group would like to have the Committee's support for this project.

A MOTION was made by Ms. McCormick that the Pedestrian & Bicyclist Advisory Committee supports this effort to build a trail connecting West Lebanon and Hanover along the Route 10 corridor. Seconded by Mr. Heistad.

****The vote on the MOTION was approved (5-0-0).***

Ms. Hembree stated that she has received complaints regarding food trucks blocking the pedestrian view along South Park Street. There was discussion regarding moving the trucks around in order to improve the view.

7) FUTURE AGENDA ITEMS

None at this time.

8) ADJOURMENT:

A MOTION was made by Ms. McCormick to adjourn the meeting. Seconded by Mr. Swanson.

****The vote on the MOTION was approved (5-0-0).***

The meeting was adjourned at 9:08 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary