

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS– CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, AUGUST 6, 2024**

MEMBERS PRESENT: Erling Heistad (City Council); Marie McCormick; Haynes Bunn; Ben Swanson (Alt); Sean Dittrich

MEMBERS ABSENT: George Sykes (City Council, Alt); Clifton Below (Alt); Jared Toon (Alt) Tim Gilbert; Colin Smith (Chair)

STAFF PRESENT: Catheryn Hembree (Associate Planner); Rod Finley (City Engineer)

1) CALL TO ORDER:

Vice Chair McCormick called the meeting to order at 7:00 PM.

2) APPROVAL OF MINUTES

A. June 4, 2024

A MOTION was made by Mr. Heistad to approve the meeting minutes of June 4, 2024, as presented. Seconded by Ms. McCormick.

**The vote on the MOTION was approved (5-0-0).*

3) OPEN TO THE PUBLIC:

None at this time.

4) STUDY ITEMS

A. Review Complete Streets Policy

The Committee reviewed the Complete Streets Policy. Mr. Rod Finley, City Engineer, represented the Public Works Department during the discussion. The Committee discussed using existing street typologies used by DPW when describing street designs in the updated Complete Streets Policy.

The Committee participated in an exercise that took maps of existing neighborhoods in Lebanon and classified streets based on existing definitions. The purpose of this exercise was to see if the existing definitions would work in the Complete Streets Policy, or if they would need to be changed.

Ms. Hembree sent the Committee home with the task of thinking about how they would want to rework the existing definitions and what they would want these types of streets to look like in the new Complete Streets Policy.

5) OTHER BUSINESS

A. West Lebanon/Hanover Greenway Update

The Committee heard an update on the West Lebanon/Hanover Greenway project.

B. Bike Parking/Ebike Charging

The Committee discussed potential bike parking/ebike charging stations that would be located at the Kilton Library and Downtown.

C. Safety Signage

The Committee discussed safety signage that was created by the Recreation, Arts, and Parks Department (RAP). RAP requested comments on the proposed signage. The Committee recommended removing “suggested” from the speed limit sentence. They also recommended adding a statement about groups not taking up the entire width of the path to allow others to pass safely.

6) UPDATES FROM OTHER BOARDS:

A. Updates from Other Boards

- Planning & Development

None at this time.

- Planning Board

Ms. Hembree stated the site visit for the 174 Hanover Street Extension apartment project will be held the following Tuesday at 5:30pm.

- City Council

None at this time.

- Police Reports

Ms. Bunn stated the last report of crashes put Lebanon over the total in all crashes in 2023.

- Mascoma River Greenway Coalition

Ms. Hembree stated that there were currently no new updates from the Parks and Recreation Director, Paul Coats, on this item.

- Class VI Roads

None at this time.

- Communications Plan

None at this time.

7) FUTURE AGENDA ITEMS

Ms. Hembree asked the Committee if they wished to move the date of the November meeting because it falls on Election Day. The Committee agreed and Ms. Hembree said she would send out a doodle pool to find a date in November that worked for a quorum of the members.

A MOTION was made by Ms. McCormick to move the November meeting date to the one which works best for all Committee members. Seconded by Mr. Swanson.

****The vote on the MOTION was approved (5-0-0).***

8) ADJOURMENT:

A MOTION was made by Ms. McCormick to adjourn the meeting. Seconded by Mr. Swanson.

****The vote on the MOTION was approved (5-0-0).***

The meeting was adjourned at 8:36 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary