

FINAL

**LEBANON CLASS VI ROADS ADVISORY BOARD  
COUNCIL CHAMBERS, CITY HALL OR  
REMOTE VIA VIRTUAL PLATFORM  
5:30PM THURSDAY JULY 18, 2024**

**MEMBERS PRESENT:** Stephen Wood (Chair)(REMOTE), Colin Smith (Vice Chair), Erling Heistad (City Council Rep.), Barbara Hirai

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Mark Goodwin (City of Lebanon GIS Coordinator)

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**1. CALL TO ORDER**

Vice Chair Smith called the meeting to order at 5:32pm. Mr. Goodwin reviewed the City's meeting in-person and REMOTE attendance policies and procedures.

**2. APPROVAL OF MINUTES – June 01, 2023**

*A MOTION was made by Erling Heistad to approve the June 01, 2023 Meeting Minutes as amended. The Motion was seconded by Ms. Hirai.*

*\* The Vote on the Motion was approved (3-0).*

Mr. Goodwin said there are several roads that have been sent to the City Council with the Committee's recommendations and two roads that need to be reviewed by the Committee. He said the last outstanding item is to consider whether to sunset the Class VI Roads Committee.

Vice Chair Smith said he'd like to discuss the roads that are in queue for the Committee and the City Council first, which is out of the order of the agenda for this meeting.

Mr. Goodwin said these two features are left for consideration by the Committee:

- Old Pine Tree Cemetery Road to the Boston Lot area: He said he's found almost no prescriptive evidence to confirm this was ever a public Right of Way (ROW) at this location.
- Ticknor Road intersection with Slayton Hill Road (east to westerly direction): He said there are historic maps that show a road went from that intersection down toward the Hubbard Bridge. He said the City has received two legal opinions on these but there may not be a lot of support for this as a ROW.

[At 5:43, Chair Wood joined the meeting.]

Vice Chair Smith said there will be future meetings about the two outstanding roads. Mr. Goodwin said several roads are still awaiting review by the City Council, including:

- Dorothy Perley
- Alden
- Monica
- Dorset
- Laplante Road Ext
- Baker Lane
- Ticknor Rd
- Old Kings Highway to Poverty Lane
- Morse Road
- Old Kings Highway to Miracle Mile

Ms. Hirai asked Mr. Goodwin to advise the Committee when these roads will be considered by the City Council.

### 3. STUDY ITEMS

#### A. Class VI & Class A Trail Signs

The group discussed the need for signage on several roads that inform residents of the permitted uses on the roads at length. Mr. Goodwin said signage had been permitted to be created by the City Manager, but the signs were never created.

The group discussed the design and language for the signs at length. Chair Wood said signs should be installed at the trailheads and generic signs should be posted as well that include a QR Code and a website link. He said the links should take visitors directly to a site that has information and permitted uses for all the Class VI / Class A trails.

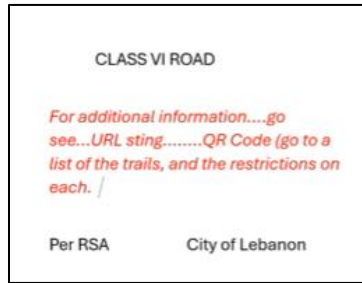
Mr. Goodwin provided a photo of an Acworth sign as a sample.

Mr. Heistad said a lot of the people walking on trails may be older folks, so the signs should include an appropriate way for older residents to access information. The group discussed what is permitted on the roads/trails. Chair Wood said ATVs are not allowed on any Class A Trails in the state of New Hampshire.



Ms. Hirai said the signs should be as clear as possible about what uses are permitted and what are not. Chair Wood said that information should be provided via a link/QR Code, but it is too much information to be put on the signs themselves.

Mr. Goodwin offered the following mockups for Class VI Roads and Class A Trail for consideration, based on the group's discussion:



The group discussed how the sign development process should be implemented. Mr. Goodwin said the City Council does not get involved in what is on the signs or whether they get developed. The group asked Mr. Goodwin to present mockups at a future meeting for approval by the Committee. They said the approved mockups should then be sent to DPW for development and installation.

The group agreed to meet again on the third Thursday in September at 5:30pm.

**4. OTHER BUSINESS**

**A. Chair and Vice Chair Elections** – Chair Wood explained that he may have to resign as Chair of the Class VI Roads Committee.

**5. FUTURE AGENDA ITEMS**

None

**6. ADJOURNMENT**

***A MOTION was made by Barbara Hirai to adjourn the meeting at 6:49pm. The Motion was seconded by Colin Smith.***

***\* The vote on the Motion was approved (4-0).***

**The meeting was adjourned at 6:49pm.**

Respectfully Submitted,  
Paula Roux  
Recording Secretary