

FINAL

City of Lebanon
Tree Advisory Board
Tuesday, July 25, 2023 at 5:30pm
City Hall or remote via virtual platform lebanonnh.gov/live

MEMBERS PRESENT (7/7): Charlie DePuy, Andrew
Garthwaite, Susan Johnson, Mary Maxfield

MEMBERS ABSENT: Kathleen Corrigan, Kelsey Haigh, Sarah Riley

STAFF PRESENT: Patrick McCarthy (DPW/TAB)

GUEST PRESENT: Shaun Mulholland (City Manager)

- I. CALL TO ORDER: The meeting was called to order at the usual time
- II. APPROVAL OF MINUTES: Minutes of our meeting on 7/11/23 were approved after deleting a statement about the tree inventory.
- III. NEW BUSINESS
 - A. **Draft Tree Code** (See pages 9-12 in attached [agenda packet](#))
 1. Shaun Mulholland and attorney Matt Decker drafted a **Tree Code** (essentially a collection of laws formerly referred to as our Tree Ordinance). Next steps:
 - a) TAB reviews the draft Tree Code or “Chapter 55”.
 - b) Once TAB has finished reviewing the tree code and revisions have been suggested, it will go to the City Council for approval (September or October)
 - c) Policies will go to the city manager for approval.
 2. TAB members expressed concerns and asked questions about the draft tree code:
 - a) No mention was made of our stated goal of 30% tree cover in Lebanon.
 - (1) Shaun said he didn’t include that because he wasn’t sure what it was based on.
 - (2) Charlie said he had used [i-Tree Landscape](#) to get the 27% coverage figure, but that is ~ten years old.

- (3) Susan said we can apply i-Tree's methods to more current aerial photos.
 - b) A lot of the definitions we had included in our original tree ordinance were dropped because they were terms not used in state statutes:
 - (1) Street trees—Shaun said our city already knows which trees are street trees. Charlie thinks we still need to define on the tree code because streets are involved. Shaun said he will go ahead and use this term and see what the attorney says.
 - (2) Urban Lebanon—Shaun wonders if this should be a term we use in the Tree Code. Mark Goodwin talks about an Urban Core. Shaun thinks we should use the term Urban Compact.
 - c) Mary expressed concerns about the first section of the draft tree code (Authorities and Responsibilities) that the role of the TAB is not foregrounded enough. The TAB is not mentioned until significantly later. To be continued...
 - d) In the TAB section of the draft tree code the verbs “may” and “shall” were of concern. To be continued...
- B. **Policies** (see pages 13-19 on attached agenda packet) can be changed with time. For example a list of trees can be an addendum to the Policies section.
- 1. On the other hand, the Tree Code changes must be okayed by the City Council.
 - 2. Assignment: Review the draft policies before our next meeting.
- C. Funding news:
- 1. The Lebanon Rotary has decided against making a financial contribution to our tree initiative (as requested as a matching contribution).
 - 2. Shaun shared the good news with us that city employees are give time in their work day to do community service work such as planting trees.
- D. Assignments:
- 1. Read draft tree code and policies on attached agenda packet (all)
 - 2. Identify the top 5 sites for bus stop tree plantings. (Susan, Kelsey, Mary)
 - a) Patrick wants us to mark the spots, and he'll check them out from the DPW perspective.

IV. MEETING ADJOURNED AT 6:56 pm

V. NEXT MEETING: Monday, September 11 at 5:30pm at City Hall and online

Respectfully submitted,
Mary Maxfield, Recording Secretary