



**LEBANON CITY COUNCIL
NOVEMBER 6, 2024 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

- A. To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 380 875 936#). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The November 6, 2024 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Boards and Committee Reports (3rd Quarter 2024)

4. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

5. Open to the Public

6. Recognitions: None

7. Approval of Minutes

- A. MOTION TO approve the minutes as presented in the November 6, 2024 agenda packet.

8. Appointments

- A. West Lebanon Revitalization Advisory Committee, Emmett Frank (Ward 1 Resident Member)

9. Public Hearing Items: None

10. Old Business: None

11. New Business

- A. Discussion and Set Public Hearing for November 20, 2024: Placement of Proposed Amendments to the City Charter on the ballot of the March 2025 Municipal Election

1. Reformatting
2. Supervisor of the Checklist
3. Dates to Sign up for Elections

- B. Discussion and Set Public Hearing for November 20, 2024: Ordinance #2024-11 to Amend City Code Chapter 23, Banners, to remove references to the Licensing Board, and to limit the allowable banners under the Code
 - C. Discussion and Set Public Hearing for November 20, 2024: Ordinance #2024-13 to Amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to authorize an 8.0% increase to the Water Service Rate and a 6.0% increase to the Sewer Service Rate; to authorize a 15% increase in Ambulance Fees; to include a fee schedule for applications to the Heritage Commission; and to include a fee schedule for the City Clerk's Office to maintain a Landlord's Agent Registry as required by NH RSA 540:1-b and 540:1-c; and to clarify that the City of Lebanon shall not be required to pay applicable fees for City-sponsored projects
 - D. Discussion and Set Public Hearing for November 20, 2024: Ordinance #2024-14 to Amend City Code Chapter 97, Landfill Regulations, including updating the current fee schedule
 - E. Discussion and Set Public Hearing for November 20, 2024: Ordinance #2024-15 to Amend City Code Chapter 8, Airport Operations, §8-4, Airport Rules and Regulations, to amend Airport Landing Fees
- 12. City Manager Report**
- 13. Council Representatives to Other Bodies Report**
- 14. Future Agenda Items**
- 15. Non-Public Session**
- A. Non-Public Session in accordance with the provisions of RSA 91-A:3,II(a) "The dismissal, promotion, or compensation of any public employee..."
- 16. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

Future Board/Committee/Commission Appointments: There are no future board/committee/commission appointments at this time.

Proposed Future Agenda Items: Dates may be tentative, and this list is not considered all-inclusive.

November 7, 2024 – Budget Work Session

1. Review Of 2025 City Budget - Question & Answer Session

Public Works

- Administration (Engineering, Energy & Facilities, Operations & Maintenance)
- Solid Waste Disposal
- Water Treatment & Distribution
- Sewage Collection & Disposal

November 13, 2024 – Budget Work Session

1. Review Of 2025 City Budget - Question & Answer Session

- Human Services

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- Outside Agencies
- Fire
- City Clerk
- Cyber Services

November 14, 2024 – Budget Work Session

1. Review Of 2025 City Budget - Question & Answer Session
 - Police
 - Airport
 - Planning & Development
 - Library

November 19, 2024 – Budget Work Session

1. Review Of 2025 City Budget - Question & Answer Session
 - Human Resources
 - Recreation, Arts, and Parks
 - Outside Recreation Services
 - Finance / Assessing
 - Revenues, Interfund Transfers, Debt Service
 - General Q & A from All Previous Sessions

November 20, 2024

Public Hearing Items:

- A. City Charter Amendments – A public hearing for the purpose of receiving public input and taking action on a resolution to direct the City Manager to file a report with the City Clerk and subsequently with required State agencies for review of proposed Charter amendments in accordance with NH RSA 49-B:5, I(b).
- B. Ordinance #2024-11 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 23, Banners, to remove references to the Licensing Board,
- C. Ordinance #2024-13 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, to authorize an 8.0% increase to the Water Service Rate and a 6.0% increase to the Sewer Service Rate; to authorize a 15% increase in Ambulance Fees; to establish a fee schedule for applications to the Heritage Commission; to establish a fee schedule for the City Clerk's Office to maintain a Landlord's Agent Registry as required by NH RSA 540:1-b and 540:1-c; and to clarify that the City of Lebanon shall not be required to pay applicable fees for City-sponsored projects
- D. Ordinance #2024-14 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 97, Landfill Regulations, including updating the current fee schedule.
- E. Ordinance #2024-15 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 8, Airport Operations, §8-4, Airport Rules and Regulations, to amend Airport Landing Fees.

New Business:

- A. Request from the Lebanon Outing Club for an Exemption (per §14-5) of City Code Chapter 14, Alcoholic Beverages, to permit the serving of alcoholic beverages on City property in 2025.
- B. Presentation of First Reading & Set Public Hearing for December 18, 2024: Amendments to Ordinance #18, Salary Plan, to include implementation of a 3% General Wage Increase, and to retitle, reclassify, and add positions to the existing salary plan.