



ELECTRIC VEHICLE SUBCOMMITTEE MEETING MINUTES

(Subcommittee of the Lebanon Energy Advisory Committee)

City Hall Council Chambers

September 12th 2024, 3:00 PM

-- Final --

MEMBERS PRESENT: Sherry Boschert - Chair, Tom Benzel, Bill Stearns, Clifton Below.

MEMBERS ABSENT: none.

STAFF PRESENT: Tad Montgomery - Energy & Facilities Manager.

GUESTS PRESENT: none.

1. **CALL TO ORDER:** Ms. Boschert called the meeting to order at 3:04 PM.

2. **APPROVAL OF PAST MINUTES:**

Mr. Benzel moved to accept the August 2024 EV Subcommittee minutes;

Mr. Stearns seconded. Approved unanimously.

3. **OLD BUSINESS**

A. **Lebanon Workplace EV Charging Policy** – Mr. Montgomery said that there has been no news re this policy. Ms. Boschert asked when the deadline was for Staff comment on the draft policy, and Mr. Montgomery said he thought Sept. 3rd. Ms. Boschert said she would discuss it with the City Manager the next time they spoke. Mr. Montgomery said that he knows of two other staff who have either gotten or are getting EVs. Ms. Boschert said that when the policy is put in place she will work with the HR and Finance Departments to get the final details worked out.

B. **Charging and Fueling Infrastructure Grant (CFI):** Ms. Boschert said that the City has been informed that we were not selected to receive the CFI Round 1, Second Pass grant. She said that the CFI Round 2 application is in the works at the NH DES and all Lebanon's proposed sites have been submitted to the DES and included in their application. The application deadline has been extended to Sept. 15th and we hope to hear about selection by the end of the year. Ms. Boschert said that the Round 2 CFI does not allow for Level 1 EVCS, so solar charging stations are not included in the application.

- C. **EV Infrastructure Plan for Lebanon TIF District** – Ms. Boschert described progress on this in conjunction with item 3.D below. Mr. Benzel gave an update on his discussions with Solaflect around the solar EVCS that has been approved for the Taylor St. parking lot. He said that one of Solaflect's owners has offered to pay the City for all electricity consumed until Solaflect is able to install a customer payment system on the unit. Mr. Benzel is working out the details of this agreement with them, including a buy-back option if the equipment is not installed in a certain timeframe, say six months. An issue arose around this regarding Direct Pay - if the City has applied for it when a buy-back happens.
- D. **Request for Proposals (RFP) for EV Charging Stations** – Ms. Boschert and Mr. Montgomery gave an overview of this RFP. Mr. Montgomery said that the DPW Management had recommended it be converted from an RFP to an RFQ because the RFQ format is more conducive to the work needing to be done. He has done that and gotten it to Ms. Boschert and DPW Management for review. The two big elements still needed for it are a pricing table for the costs of installing EVCS by site, and development of a timeline for issuing the RFQ. Ms. Boschert said that she would send a draft of the RFQ to LEAC EV Subcommittee members, including the pricing table.
- E. **Solar e-Bike Charging Stations** – Mr. Montgomery gave an overview of the project. A site visit happened with the City Electrician Ted Makalinaw, Paul Coats, and City Engineer Brian Vincent. There was a disinterest in putting an e-bike CS on top of the tunnel or around the mall primarily for aesthetic reasons. Mr. Makalinaw suggested that Colburn Park near the kiosk in the north-west corner might be a good spot, and this was discussed. Mr. Montgomery has been told that the City Manager has said that there are no funds available to pay for design work on these e-bike CS, so he is looking for other options for design and/or funding for the design, including Dartmouth College engineering students and City engineers. Mr. Benzel asked if TIF district funds could be used for this, and Mr. Montgomery said that he would ask.
- F. **School District / School Board Outreach** - Ms. Boschert asked if there has been any progress on setting up a meeting. Mr. Montgomery said no, except for conversations with SAU 88's CFO on other matters. Mr. Montgomery was told

by the Superintendent that there is a new emphasis in the District on sustainability. He suggested that EV Subcommittee members reach out to School Board members, including Richard Ford Burley who chairs the Environmental Justice Task Force of the DEI Committee. Ms. Boschert affirmed that she is happy to give a presentation.

4. NEW BUSINESS

- A. 20 Spencer Street Redevelopment Request for Waiver of EVCS -- Ms.**
Boschert said that at the ZBA meeting on Sept. 2nd where this waiver was to be requested the developer retracted their request for a waiver.
- B. Mr. Benzel** said that a Rivian showroom/repair shop has recently opened in Boston. Ms. Boschert described a problematic repair experience with the new Tesla repair shop in Burlington.

5. OPEN TO THE PUBLIC

There was no public discussion.

6. UPCOMING EVENTS AND FUTURE AGENDA ITEMS:

- **Upper Valley EV Expo** – New London will host the 2024 Upper Valley EV Expo on the last weekend on September 29th, noon – 4 PM, at the New London Historic Village. Info: (802) 291-3939, WhyPumpGas@gmail.com, <http://UVEVExpo.org>.

7. NEXT MEETING:

The date of the next meeting is Thursday, October 10th, 3 PM, Council Chambers, City Hall.

8. ADJOURNMENT:

Mr. Benzel moved to adjourn the meeting at 3:43 PM, seconded by Mr. Stearns. The motion passed unanimously with a degree of happiness.

Respectfully submitted,

Tad Montgomery