

FINAL

**CLASS VI ROADS ADVISORY COMMITTEE  
REGULAR MEETING AGENDA  
Remote via Microsoft Teams  
-LebanonNH.gov/Live  
Thursday, February 4th, 2021  
6:30 PM**

**MEMBERS PRESENT:** Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Colin Smith

**MEMBERS ABSENT:** Marc Coleman

**STAFF PRESENT:** Mark Goodwin (GIS Coordinator)

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**1. CALL TO ORDER:** Chair Stephen Wood called the meeting to order at 6:33 PM

- Mr. Mark Goodwin reviewed the meeting procedures for remote meetings and NH RSA 91-A “Right to Know” requirements. A Roll Call of Commission Members who participated remotely are listed above.
- Mr. Goodwin explained that he has created an e-mail list and would be sending out pertinent information to anyone who is interested in the Class VI Roads Advisory meetings. If you would like to be added to the list or know someone who may be interested, please let Mr. Goodwin know.

**2. APPROVAL OF MINUTES:** January 21st, 2021

***Mr. Heistad MOVED to approve the January 21st, 2021 Minutes as presented in the February 4th, 2021 agenda packet as amended.***

***Seconded by Ms. Monroe.***

Amendments:

Page 2, Line 24 Remove the 2<sup>nd</sup> “P” from “Cliff”

**Roll Call Vote:**

**Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood and Colin Smith all voting Yea.**

**None voted Nay.**

***\* The Vote on the MOTION was approved (5-0).***

**3. STUDY ITEMS:**

**A. Review and Discussion of Farr Road Extension (#3):** Chair Wood began by explaining where Farr Road was in Lebanon. Mr. Goodwin pulled up the template of Farr Road that was worked on by the previous Class VI Roads Committee. He said that the previous Committee had a Motion by Ms. Macnab to maintain Road #3 at the end of Farr Road as a Class VI Road. The motion was seconded by Vice Chair Smith and a unanimous vote occurred. Mr. Goodwin also discovered 2 letters, one dated from January 19<sup>th</sup>, 1991 and the other one from February 26<sup>th</sup>, 1991. In the letters written by Attorney Gardener, he stated that his opinion at the time was that Farr Road Extension was an unmaintained right of way.

Mr. Goodwin went through the rest of the template with the Committee. He explained there were map evidence and field evidence such as stone walls. Several Committee members and Mr. Ron Bailey all said they had walked on the Road in the past. Mr. Bailey explained the layout of the Road. Mr. Goodwin said there was no record of a discontinuance of the Road.

Mr. Goodwin went over the current condition of the Road. Chair Wood asked Mr. Smith if he thought any mountain bikers would use the Road or if it was a good idea for them to do so? Mr. Smith said it offered a little bit of a short cut. When the Road was wet, the bikes may leave a bit of an erosion scar. He did not think the Road was a vital link to the mountain bike trails.

Ms. Hirai asked if the abutting homeowners had been made aware of the meeting being held tonight? Mr. Goodwin said they had been advised of the meeting. Ms. Hirai asked if there was any parking on either end of the Road if someone wanted to walk the Road? Mr. Bailey said there was a nice place to park near the Road.

Mr. Goodwin went over the Current Road Usage section of the template. The Committee discussed whether they thought snowmobiles should be allowed on the Road, or not. The Committee decided to recommend not allowing snowmobiles on the Road.

The Committee agreed that signs should be put up at the end of the roads. Ms. Hirai wanted to know what the funding source was for the signage. Mr. Goodwin said the Department of Public Works had indicated signs for the roads would be put into their budget. Chair Wood was not confident that there was a funding source for the signs. Mr. Heistad said he was sure that funding for the signs would be found. Mr. Bailey explained that he had been trying for 6 years to get the laminated signs that are up on some of the roads replaced on several roads.

Ms. Hirai suggested that when the committee was finished going over all the roads that needed to be gone over, that the Committee take a meeting to address signage concerns. Chair Wood and Ms. Monroe agreed with that. More discussion took place on the signs and wording that might go on the signs. The Committee agreed to take the sign wording up at another meeting.

**Mr. Heistad MOVED that the Class VI Roads Advisory Committee recommend that the Lebanon City Council reclassify Farr Road Extension, a class VI Road, as a Class A Municipal Trail as defined in RSA 231-A:1(1), extending from Farr Hill Road, a Class V Road Northeasterly to the intersection of Sunset Rock Road referencing Draft Map dated 7<sup>th</sup> of January 2021.**

**The Committee further recommends that Farr Road Extension be subject to the following public trail use restrictions: Permitted means of travel shall be A) by foot, skis, snowshoes, and horses. Motorized vehicles, on and off the road, shall be prohibited, excepting the allowed vehicular uses of abutting landowners for access of their land as set forth in RSA 231-A:1(1). The Public Works Director shall cause to be placed legible signs at the entrance to the trail describing the restrictions contained herein, as provided by RSA 231-A:4.**  
**Seconded by Ms. Monroe.**

Mr. Smith asked about horses being allowed on the Road and if there was a potential for them to damage the Road? Chair Wood said they could allow horses if the Road's condition allowed. Ms. Monroe wanted horses to be an allowed use on the Road if the conditions were right. Chair Wood wanted to know what the Committee thought about horses being allowed on the Road.

Mr. Goodwin suggested that the Motion not reference a map at all. Chair Wood wanted to exclude motorized and wheeled vehicles on the Road. Ms. Monroe said that there were more and more mountain bikers using trails but not more and more horse riders. Mr. Smith did not want bikes or horses on the Road. Chair Wood agreed with Mr. Smith. Ms. Monroe said she still thought horses should be allowed on the Road. Mr. Heistad said he was fine with removing the reference to the draft map and not allowing horses on the Road.

Mr. Bailey said that some sections of the Road were mowed lawns. He believed horses would do damage to the lawns on both ends of the Road. Ms. Monroe disagreed that the horses would damage the lawns. She does understand respecting the owner's property. Mr. Heistad said he did not think horses would leave prints on a lawn.

Further discussion took place on the Motion. Mr. Goodwin explained that the past motions that were made did not list what is restricted, they only listed what was allowed, so procedurally everything was restricted except what was given permission to.

Mr. Heistad and Ms. Monroe agreed to amend and second their first Motion as follows:

**Mr. Heistad MOVED that the Class VI Roads Advisory Committee recommend that the Lebanon City Council reclassify Farr Road Extension, a class VI Road, as a Class A Municipal Trail as defined in RSA 231-A:1(1), extending from the maintained Class V section of Farr Road, extending to the intersection with Sunset Road. The Committee further recommends that Farr Road Extension be subject to the following public trail use restrictions: Permitted means of travel shall be limited to feet, skis, and snowshoes. Notwithstanding these permissions, none of these uses shall be allowed in a manner or in conditions that will encourage erosion or otherwise damage the trail. All other wheeled or motorized vehicles, on or off road, shall be prohibited, excepting the allowed vehicular uses of abutting landowners for access of their land as set forth in RSA 231-A:1(1). The Public Works Director shall cause to be placed legible signs at the entrance to the trail describing the restrictions contained herein, as provided by RSA 231-A:4.**  
**Seconded by Ms. Monroe.**

Discussion took place on the Motion.

**Mr. Heistad MOVED to extend the meeting by 15 minutes.**  
**Seconded by Ms. Hirai.**

**Roll Call Vote:**

**Stephen Wood, Erling Heistad, Barbara Hirai, and Colin Smith all voting Yea.**

**Joan Monroe voted Nay.**

**\* The Vote on the MOTION passed (4-1).**

The Committee continued to discuss the Motion. Chair Wood asked if Mr. Heistad and Ms. Monroe agreed that the Motion Mr. Goodwin had on the computer screen (and listed above) was the Motion that they had made? Ms. Monroe said she believed so.

**Roll Call Vote:**

**Stephen Wood, Erling Heistad, Barbara Hirai, and Colin Smith all voting Yea.**

**Joan Monroe voted Nay.**

**\* *The Vote on the MOTION passed (4-1).***

**4. FUTURE AGENDA ITEMS:** Chair Wood suggested that at the next meeting the Committee talk about Road signage and wording

Ms. Monroe wanted to discuss what time the Class VI Road's meetings were supposed to end. Mr. Goodwin said he spoke to the City staff to correct the times of the meeting on the website from 6:30pm to 8:00pm. Ms. Hirai 0p suggested the meetings could go from 6:30pm to 8:30pm and meet only once a month or they could go from 6:3m to 8:00pm and meet twice a month. Mr. Heistad said he would like to meet twice a month. Ms. Hirai and Ms. Monroe wanted to meet twice a month. It was decided that the meetings would continue to be on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month from 6:30pm to 8:00pm.

***Mr. Heistad MOVED to extend the meeting by 10 minutes.***

***Seconded by Ms. Hirai.***

**Roll Call Vote:**

**Stephen Wood, Erling Heistad, Barbara Hirai, Joan Monroe, and Colin Smith all voting Yea.**

**None voted Nay.**

**\* *The Vote on the MOTION passed (5-0).***

Mr. Goodwin said there were a few Roads that could be put on the next agenda for review at the next meeting. He mentioned Dorothy Perley Road, Monica Road, Downer Road, Alden Road, Road #42, Road #44, and Road #46. Mr. Goodwin asked the Committee which Road they would like to review next.

It was decided that the next agenda item was to discuss road signage.

**5. ADJOURNMENT:**

***A MOTION was made by Mr. Heistad to adjourn the meeting at 8:25 PM.***

***The MOTION was seconded by Mr. Smith.***

**Roll Call Vote:**

**Colin Smith, Erling Heistad, Barbara Hirai, and Stephen Wood, all voting Yea.**

**Joan Monroe voted Nay.**

**\* *The Vote on the MOTION was approved (4-1).***

Respectfully submitted,  
Barbara Higgins  
Recording Secretary