



**LEBANON PEDESTRIAN & BICYCLIST ADVISORY
COMMITTEE
JANUARY 7, 2025 - 7:00 PM
MEETING ROOM 1, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

- A. To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 760 127 331#). If you have trouble accessing this meeting, please [email catheryn.hembree@lebanonnh.gov](mailto:catheryn.hembree@lebanonnh.gov).

2. Election of Officers

- A. Chair and Vice Chair

3. Approval of Minutes

- A. December 3, 2024

4. Open to the Public

5. Study Items

- A. Food Truck Task Force Public Comments
B. Strategic Plan Items
C. Walk, Bike, Ride Lebanon Plan Items
D. TAP Funding for Mechanic Street Sidewalk - Ped and Bike Advisory Committee letter of support

6. Other Business

7. Future Agenda Items

8. Adjournment

The order of agenda items is subject to change.

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/Live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
MEETING ROOM 1– CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, DECEMBER 3, 2024**

MEMBERS PRESENT: Colin Smith (Chair); Erling Heistad (City Council); Ben Swanson (Alt); Sean Dittrich; Tim Gilbert; Marie McCormick; Nelson Rooker (Alt)

MEMBERS ABSENT: Haynes Bunn; George Sykes (City Council, Alt); Clifton Below (Alt); Jared Toon (Alt)

STAFF PRESENT: Catheryn Hembree (Associate Planner)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

Mr. Swanson and Mr. Rooker sat as voting members.

2) APPROVAL OF MINUTES

A. November 7, 2024

A MOTION was made by Mr. Heistad to approve the meeting minutes of November 7, 2024, as amended. Seconded by Mr. Swanson.

AMENDMENTS:

Page 2, Line 45: Change “Mr. Heistad” to “Ms. McCormick”

**The vote on the MOTION was approved (7-0).*

3) OPEN TO THE PUBLIC:

None at this time.

4) STUDY ITEMS

A. Sachem - Dartmouth Health Capital Improvements Projects Proposal

Ms. Hembree stated that this project is currently in the list of potential capital improvement projects. Advanced Transit is interested in doing a study of this item to see if it would make sense for them to participate.

Bruce James, resident of Ward 3 and member of the Board of Sustainable Lebanon, shared a letter from Sustainable Lebanon regarding this proposal.

Judith Bush, Ward 1, discussed that this is a largely contiguous area of sacred land that once was active for Native Americans before European Americans came to the area. There is plenty of evidence of settlement that the Town Historian could corroborate.

The Committee reviewed its notes on this project proposal. The Committee agreed to clean up the notes in order to present them at a later date.

1 **B. Brickyard One Nominee Trust, 174 Hanover Street Ext (Tax Map 48, Lot 4), 0 Hanover**
2 **Street Ext (Tax Map 48, Lot 2), 0 Hanover Street Ext (Tax Map 48, Lot 1), and 238 Hanover**
3 **Street (Tax Map 63, Lot 1), zoned R-1, R-O-1 & R-3: Review and comment on updated Site Plan**
4 **for Planning Board application, PB2024-22-SPR.**

5
6 The Committee reviewed the updated Site Plan application for Brickyard One Nominee Trust. The
7 Committee agreed to draft topics of discussion regarding this item in order to present them to the
8 Planning Board.

9
10 **C. Department of Public Works Paving Projects**

- 11 • Old Pine Tree Cemetery Rd.
12 • Prospect St.

13
14 The Committee discussed paving projects at Old Pine Tree Cemetery Road and Prospect Street and some
15 striping concerns. Mr. Hembree suggested that this could be addressed with David Brooks, Assistant City
16 Manager.

17
18 **D. Complete Streets Policy**

19
20 *This item was not directly addressed at this time.*

21
22 **5) OTHER BUSINESS - This item was not directly addressed at this time.**

23 **A. Updates from Other Boards**

- 24 • **Planning and Development**
25 • **Planning Board**
26 • **City Council**
27 • **Police Reports**
28 • **Mascoma River Greenway Coalition**
29 • **Class VI Roads**
30 • **Communications Plan**

31
32 **B. Review of the 2025 Meeting Calendar**

33
34 The Committee reviewed its 2025 meeting calendar.

35
36 **6) FUTURE AGENDA ITEMS**

37
38 As discussed during the meeting.

39
40 **7) ADJOURNMENT:**

41
42 *A MOTION was made by Mr. Dittrich to adjourn the meeting. Seconded by Mr. Heistad.*
43 **The vote on the MOTION was approved (7-0).*

44
45 **The meeting was adjourned at 8:46 PM.**

46
47 Respectfully submitted,
48 Kristan Patenaude, Recording Secretary

Strategic Plan Items:

Strategic Objective 6.6	Action Plans	Key Performance Indicators
Enhance multi-modal transportation safety through prevention, education, enforcement and infrastructure improvements.	Action Plan 6.6.1: Rely on community-based crime prevention by utilizing education and a variety of other programs and partnerships that aren't solely focused on police patrols. Police Action Plan 6.6.2: Public education on pedestrian and bicycle safety. Ped/Bike Police Action Plan 6.6.3: Work toward a long-term goal of reaching zero roadway fatalities and serious injuries within Lebanon. Develop a Comprehensive Safety Action Plan with funding from the Federal Department of Transportation Safe Streets and Roads for all Planning and Demonstration Grant. Include within the scope of the Plan updated Safe Routes to School Plan and ADA Transition Plan. DPW Ped/Bike Planning Action Plan 6.6.4: Implement Complete streets policy through interdepartmental review and implementation in applicable city infrastructure projects. DPW Ped/Bike Planning Action Plan 6.6.5: Renew Lebanon's Bike friendly community designation. Ped/Bike Planning	KPI 6.6.1a: Have designated assigned patrols during appropriate seasons to the rail trails, greenway, and other high traffic pedestrian areas. This will increase our patrols in those designated areas by 25%. Police KPI 6.6.1b: Maintain participation in the New Hampshire Highway Safety Traffic Grant Programs. Police KPI 6.6.2a: Take part in Educational Programs such as Gear Shifters, Bike Rodeo, and Lighten Up Lebanon, as they are provided. Police KPI 6.6.2b: Take part in Walk and Bike to School Program in the Spring and Fall. Police KPI 6.6.3: Develop scope and apply for a Safe Streets for All Planning and Demonstration grant during the 2024 funding cycle. DPW Ped/Bike Planning Police KPI 6.6.4.1: PBAC to update the Complete Streets Policy over the course of 2024 DPW Ped/Bike Planning KPI 6.6.4.2: Amend Site Plan and Subdivision Regulations for consistency with updated Complete Streets Policy DPW Ped/Bike Planning KPI 6.6.5: Gather information needed for application from various departments. DPW Ped/Bike Planning Police DPW

Strategic Objective 7.4	Action Plans	Key Performance Indicators
Pedestrian & Bicycle Infrastructure: Maintain, enhance and expand the Mascoma Greenway, Northern Rail Trail and new connector segments to strengthen the multi-use recreational/transportation network.	Action Plan 7.4.1 Develop a Trail Condition Index (TCI) and establish minimum standard DPW RAP	KPI 7.4.1 Develop a maintenance needs assessment and maintenance plan for the Mascoma Greenway and NRT to include bridges, drainage and slope maintenance. DPW RAP
	Action Plan 7.4.2 Develop a trail maintenance plan in order to ensure that TCI of MRG and NRT is maintained to the standard DPW RAP	KPI 7.4.2 Finalize negotiations with NHDOT to discontinue the section of RR property from Glen Rd. to Riverside Park in 2023. Initiate proceedings with the Federal Surface Transportation Board to discontinue this section of RR in 2023. Complete process with the STB by July of 2024. Execute an agreement with NH DOT to add this section to the rail trail agreement adding this section to the MRG NLT December 2024. City Manager
	Action Plan 7.4.2 Maintain existing sections of the Mascoma Greenway and Northern Rail Trail DPW RAP	KPI 7.4.2a Construct extension of the MRG from Glenn Road to Route 12A. DPW RAP
	Action Plan 7.4.2 Expand greenway system by developing new segments to the existing Mascoma Greenway and NRT in order to allow for end to end City access by alternative forms of transportation. DPW Ped/Bike Planning RAP	KPI 7.4.2b Develop concept and construct greenway within property to be acquired in the Westboro Railyard from Bridge St. to Rt 12A DPW Ped/Bike RAP WLRC
	Action Plan 7.4.3 Enhance the present trail from Sachem Village to DHMC to a greenway. DPW Dartmouth College Dartmouth Health Ped/Bike Planning RAP	KPI 7.4.2c Maintain present status of conceptual plans to expand a greenway to River Park and develop greenway extension from the MRG behind the cemetery to Mascoma St. connecting to the Dartmouth trail network. DPW Ped/Bike Planning RAP
	Action Plan 7.4.4 Seek funding for and develop a safe streets for all plan to interlink Lebanon's constituent neighborhoods to allow safe passage for pedestrian/bicycle traffic DPW Ped/Bike Planning	KPI 7.4.3 Initiate discussions with Dartmouth College and Dartmouth Health to enhance the present connector in 2023. DPW Dartmouth College Dartmouth Health Ped/Bike Planning RAP
		KPI 7.4.4 Apply for safe streets for all in the summer of 2023; complete study and implement recommendations DPW Ped/Bike Planning

Strategic Objective 9.2	Action Plans	Key Performance Indicators
Maintain the City's ADA Transition Plan.	Action Plan 9.2.1 Revise the City's ADA Transition Plan and include a long-term implementation plan Planning	KPI 9.2.1: Planning Dept. revises the City's ADA Transition Plan no later than the end of 2025. All Departments DEI Ped/Bike Planning
	Action Plan 9.2.2 Implement revised ADA Transition Plan Planning	KPI 9.2.2.1: Planning Dept. identifies KPIs for implementation of revised ADA Transition Plan no later than the end of 2025. Planning
	Action Plan 9.2.3 Apply for funding to assist with implementation of revised ADA Transition Plan Planning	KPI 9.2.2.2: Implementation of revised ADA Transition Plan beginning in 2026. All Departments DPW Planning

TIER	PRIORITY	SCOPE	SUB-AREA	PROJECT LOCATION	PROJECT DESCRIPTION	PROJECT TYPE
I	A	Major	NH 10/Sachem	Sachem Village/DHMC	Multi-use path or accessible trail from Sachem Village to Medical Center Dr	Multi-use path
I	A	Major	Mechanic St - Miracle Mile Corridor	Mascoma River Greenway; Mascoma St	Multi-use path or accessible trail from MRG to Mascoma St/Nature Walk	Multi-use path
I	A	Major	Key Rural Corridors	NH 120/School St/Meriden Rd	Improve bicycle level of comfort; widen Meriden Rd roadway / broaden shoulders down to Laplante Rd	On-road bike lane/shoulder
I	A	Minor	Mechanic St - Miracle Mile Corridor	Mechanic St/Slayton Hill Rd	This project is the second phase of the Mechanic St improvements to traffic flow. The RR pass would be raised with sidewalks and a roundabout on Mechanic. Also improve bus stop locations, including crosswalk just east of Slayton.	Intersection Improvement
I	A	Major	NH 120 - Mt Support Corridor	NH 120; Etna Rd; Old Etna Rd; Labombard Rd	Pedestrian crossing of NH 120 at Etna Rd; add sidewalk on Old Etna Rd; add sidewalk on Etna Rd to Treetops; add sidewalk on Labombard Rd	Sidewalks; Pedestrian Crossing
I	A	Major	West Lebanon	Westboro	Multi-use path through Westboro from Dry Bridge to Bridge St (West Lebanon Greenway)	Multi-use path
I	A	Major	West Lebanon	NH Route 10/Main St	Streetscape improvements on Main St	
I	B	Major	West Lebanon	Glen Rd	Riverfront path or sidewalk from terminus of stone dust path at Powerhouse Mall to NH 12A, possibly in conjunction with MRG extension	Off-Road Path
I	B	Minor	West Lebanon	NH Route 10	Stripe wider shoulders for bicyclist travel (reallocate travel lane space)	On-road bike lane/shoulder
I	C	Spot	Downtown	Meriden Rd	Speed feedback sign on Meriden Rd north of Laplante Rd	Traffic calming
I	C	Spot	Downtown	Northern Rail Trail crossings at Spencer St; Bank St Ext; Riverside Dr	Using distinctive crosswalk markings (e.g., hi-vis green) at rail trail crossings	Pedestrian crossing
II	A	Major	West Lebanon	Mascoma River Greenway	Extend Mascoma River Greenway from Riverside Park to Westboro/Dry Bridge; consider alternative/interim connections	Rail Trail
II	A	Minor	West Lebanon	NH Route 10	Stripe wider shoulders for bicyclist travel (reallocate travel lane space)	On-road bike lane/shoulder
II	A	Major	Mechanic St - Miracle Mile Corridor	Mechanic St (Rivermill to Slayton Hill, south side of road)	Add sidewalk along Mechanic St from Rivermill to Slayton Hill Rd	Sidewalk
II	A	Major	Mechanic St - Miracle Mile Corridor	Mechanic St (Buckingham to Poverty Ln)	Add sidewalks along Mechanic St from Buckingham Place to Poverty Lane and update/relocate AT bus stops near former (at Gardener Supply) including new crosswalk	Sidewalk
II	A	Major	Mechanic St - Miracle Mile Corridor	Mascoma River Greenway; Miracle Mile	MRG access improvement at Miracle Mile: 1) add a safe crossing over Seminary Hill Road, 2) rehab bridge over Greenway and add ADA-accessible route through	Multi-use path

					Ford dealership, 3) update bicycle lanes, 4) make PChopper MRG trail accessible	
II	A	Spot	NH 120 - Mt Support Corridor	NH 120; Heater Rd	Improve pedestrian crossing of NH 120 at Heater Rd	Pedestrian crossing
II	B	Major	NH 10/Sachem	Sachem Village to Wilder Dam	Multi-use path or accessible trail connecting Sachem Village to Wilder Dam	Multi-use path
II	B	Major	Downtown	Colburn Park/US 4/NH 120	Improve circulation and pedestrian access around Colburn Park per 2016 Downtown Vision Study	Complete Street
II	B	Major	Downtown	Taylor St	Multi-use path connecting Mascoma Greenway tunnel to Northern Rail Trail - Phase II: Senior Center to Tunnel)	Multi-use path
II	B	Minor	NH 120 - DHMC/Centerra	Lahaye Dr/DHMC	Construct 4-foot shoulder from Mt. Support Rd to DHMC staff entrance OR sidewalk to Emergency entrance west of Outpatient Center entrance	Sidewalk
II	B	Major	West Lebanon	West Lebanon	Trail from Bridge St to Wilder Dam (West Lebanon Greenway)	Multi-use path
II	B	Major	NH 12A	NH 12A commercial area	Riverfront hardpack, multi-use path or accessible trail from Home Depot plaza to Market St	Multi-use path
II	B	Major	Mascoma Lake	NH Route 4A	Traffic calming measures to reduce bicyclist level of traffic stress	Traffic calming
II	B	Minor	Mechanic St - Miracle Mile Corridor	Mascoma St	Extend sidewalk on Mascoma St from I-89 bridge to NatureWalk, possibly in conjunction with MRG connector (project #3)	Sidewalk
II	B	Minor	NH 120 - DHMC/Centerra	DHMC /Jack Byrne Center	Improve pedestrian connection to palliative care on west side of Loop Rd at DHMC	Sidewalk
II	B	Minor	NH 120 - DHMC/Centerra	Loop Rd from Lahaye Dr to Medical Center Dr	Add bicycle lanes on Loop Rd on both sides	On-road bike lane/shoulder
II	B	Major	NH 12A	NH 12A south of Home Depot	Widen/reallocate space on NH 12A and provide bicycle shoulders	On-road bike lane/shoulder
II	B	Major	West Lebanon	NH 12A/South Main St	Complete bike shoulder gaps along NH 12A/South Main St from Dry Bridge south to existing bike shoulder/CSO project	On-road bike lane/shoulder
II	B	Minor	West Lebanon	US 4/Seminary Hill Rd	Traffic Calming	Traffic calming
II	B	Minor	West Lebanon	Glen Rd Plaza	Improve accessibility of transit stops at Glen Rd Plaza	Accessibility improvement
II	B	Minor	West Lebanon	NH 10	Extend sidewalk along NH 10 from Beyerle St to River Park and add traffic calming/pedestrian crossings	Sidewalk
II	B	Major	West Lebanon	US 4 between Seminary Hill and Miracle Mile	Improve (widen) shoulders to create compliant bike lanes on Dudley bridge and bridge lane gap between Miracle Mile and Seminary Hill	On-road bike lane/shoulder
II	C	Major	Downtown	Prospect St	Add sidewalk along Prospect St from Reservoir Rd to Moulton Ave	Sidewalk
II	C	Minor	Downtown	Hough St	Extend sidewalk on Hough St to Granite St	Sidewalk
II	C	Major	Downtown	Bank St Ext east of Heater Rd	Extend sidewalk along Bank St Ext from Heater Rd to Riverside Dr	Sidewalk
II	C	Minor	Downtown	Pumping Station Rd	Traffic calming/speed reduction/discourage cut-through on Pumping Station Rd	Traffic calming
II	C	Minor	Downtown	Eldridge St	Traffic calming/speed reduction on Eldridge St	Traffic calming

II	C	Minor	Downtown	Elm St	Add sidewalk on Elm St north of Bank St; add pedestrian crossing of Bank St at Elm St	Sidewalk; Pedestrian Crossing
II	C	Major	Key Rural Corridors	NH 120/Meriden Rd	Widen roadway and add bicycle shoulders from Laplante Rd to the Plainfield town line	On-road bike lane/shoulder
II	C	Minor	Key Rural Corridors	US 4/Fellows Hill	Increase shoulder width on US 4 on eastbound side at Fellows Hill	On-road bike lane/shoulder
II	C	Spot	Key Rural Corridors	NH 12A; Trues Brook Rd	Add shoulder width at intersection of NH 12A and Trues Brook Rd to allow bicyclists to accelerate	Intersection Improvement
II	C	Minor	Key Rural Corridors	Northern Rail Trail at US 4 park-and-ride lot	Improve accessibility to Northern Rail Trail from US 4 park-and-ride lot	Accessibility improvement
II	C	Major	NH 10/Sachem	NH 10	Traffic calming/speed reduction on NH 10 from downtown Hanover to Gould Rd	Traffic calming
II	C	Minor	NH 120 - Mt Support Corridor	Heater Rd	Widen/reallocate space on Heater Rd and provide bicycle shoulders on both sides	On-road bike lane/shoulder
II	C	Minor	NH 120 - Mt Support Corridor	Labombard Rd	Bike lanes along both sides of Labombard Rd	On-road bike lane/shoulder
II	C	Spot	NH 12A	NH 12A/Walmart	Crosswalk across NH 12A and bus shelter at Walmart	Pedestrian Crossing; Bus Shelter
II	C	Minor	NH 12A	Airport Rd; Airpark Dr	Add bicycle lane/shoulders on both sides of Airport Rd and Airpark Dr	On-road bike lane/shoulder
II	C	Minor	West Lebanon	Maple St	Extend sidewalk on Maple St to NH 10; add pedestrian crossing of NH 10	Sidewalk; Pedestrian Crossing
II	C	Minor	West Lebanon	Maple St	Traffic calming/discourage through-traffic on Maple St	Traffic calming
III	B	Minor	Mechanic St - Miracle Mile Corridor	Mascoma River Greenway	Create accessible connections to MRG from Mechanic St, Buckingham Pl	Multi-use path
III	B	Major	Key Rural Corridors	Etna Rd	Widen roadway and add bicycle shoulders from Etna Rd to Hanover town line	On-road bike lane/shoulder
III	C	Minor	NH 10/Sachem	Route 10N (near Quail Hollow)	Construct new sidewalk from Gould Rd to Quail Hollow Dr	Sidewalk
III	C	Minor	NH 120 - DHMC/Centerra	Centerra Parkway	Drop vehicular travel lane and add bicycle lanes along existing 4-lane section of Centerra Parkway, with new ped crossing and sidewalks into site from sidewalk to main Coop entrance	On-road bike lane/shoulder and sidewalk
III	C	Major	NH 120 - DHMC/Centerra	NH 120	Pedestrian bridge over 120 between Centerra and DHMC area, such as near terminus of Mount Support Road	Ped-bike bridge
III	C	Major	Downtown	Hanover St; Eldridge Park	Multi-use path or accessible trail connecting to Hanover St ped-bridge from Eldridge Park/downtown, including bridge over Mascoma River	Multi-use path
III	C	Major	Downtown	School St	Improve ped-bike safety along School St; including traffic calming	Traffic calming
III	C	Spot	Downtown	Parkhurst St	Pedestrian crossing of Parkhurst St at Spencer St	Pedestrian crossing
III	C	Minor	Mascoma Lake	Payne Rd; Northern Rail Trail	Construct accessible connection to the Northern Rail Trail at Payne Rd	Multi-use path
III	C	Major	NH 120 - Mt Support Corridor	NH 120 north of DHMC/Centerra	Lane drop on NH 120 accommodate bicycle shoulder on both sides	On-road bike lane/shoulder

III	C	Major	NH 12A	Airport Business Park	Add sidewalks in Airport Business Park	Sidewalk
III	C	Major	West Lebanon	NH 12A/Connecticut Riverfront	Multi-use path or accessible trail along the Connecticut River from Westboro to Market St following City sewer line easement	Multi-use path
III	C	Major	West Lebanon	West Lebanon - White River Junction	Formalize ped-bike connection across CT River RR bridge	Multi-use path
III	C	Major	West Lebanon	Bridge St	Widen Bridge St and add bicycle lanes	On-road bike lane/shoulder

PROJECTS CONSIDERED TO BE “FUNDED”

TIER	PRIORITY	SCOPE	SUB-AREA	PROJECT LOCATION	PROJECT DESCRIPTION	PROJECT TYPE
I	A	Major	Downtown	Mascoma/High/Mechanic St	Roundabout; pedestrian crossings	Intersection Improvement
I	A	Major	NH 120 - Mt Support Corridor	Mt Support Rd north of Lahaye Dr	Multi-use path along Mt Support Rd extending approximately 1,200' north of Lahaye Dr	Off-Road Path
I	A	Major	West Lebanon	NH Route 12A/South Main St	Replacement of NH 12A Dry Bridge, including new sidewalks and wider bicycle shoulders	Bridge
I	A	Major	Mechanic St - Miracle Mile Corridor	Miracle Mile (Poverty Lane to Price Chopper)	Add sidewalk along Miracle Mile from Price Chopper to Poverty Lane	Sidewalk
I	B	Major	Mechanic St - Miracle Mile Corridor	Mechanic St from Slayton Hill to American Legion.	NH Ten-Year Plan project #42604. Interim incremental improvement project to add sidewalks	Sidewalk
I	A	Major	Downtown	Hanover St from High St to NH 120	Reconstruction of Hanover St; streetscape/traffic calming improvements; intersection improvements at NH 120 and High St; and improved connections to Mall area	Complete Street
I	A	Major	West Lebanon	Mascoma River Greenway	Extend Mascoma River Greenway to Riverside Park; improve connection to Powerhouse Mall	Rail Trail

RECOMMENDATIONS FOR FUNDED PROJECTS

Once projects become funded, it is important to inform the public through press releases, bulletins, and email lists. Many projects should go through an iterative, final design process where engineers and planners seek feedback from residents. This is a critical element of completing the public engagement process from conception to final construction.

TRANSPORTATION ALTERNATIVE PROGRAM (ROUND 5) LETTER OF INTEREST FORM

This letter of interest form is non-binding. The form will be used to evaluate if your proposed project is eligible for TAP funds, if the estimated cost seems reasonable, and to establish a contact person for the application process. You MUST submit a letter of interest form to apply for TAP funding. You will also be required to attend a mandatory TAP workshop. The TAP application and workshop information will be put on the Department's TAP website by the end of November.

DEADLINE FOR LETTER OF INTEREST FORM SUBMISSION IS DECEMBER 6, 2024

For NHDOT use only: Letter of interest No. _____

Enter your Town or City name:

Enter the Bureau, Department, or Section
of municipal government you work in:

Enter your first name:

Enter your last name:

Enter your title:

Enter your phone number:

*This field is formatted for (xxx)xxx-xxxx,
enter number without any spaces*

Ext:

Enter your email:

*All correspondence will be
sent via email*

TRANSPORTATION ALTERNATIVE PROGRAM (ROUND 5) LETTER OF INTEREST FORM

Clearly describe the proposed project.

Describe the project in detail. Where does the project start and end. How long is it in feet. What is the proposed surface (paved, concrete, stone dust). All projects must be transportation focused. Explain how your project meets a non-motorized user need. This field will scroll but is capped at 3,500 characters which is equivalent to one page of text.

Enter an approximate cost of your proposed project.

This can be approximate. It is just to gauge how much possible funding will be requested during the TAP round. For design costs use 15% of construction cost. This field is formatted for \$xxx,xxx.xx so just input the number without \$ or commas.

TRANSPORTATION ALTERNATIVE PROGRAM (ROUND 5) LETTER OF INTEREST FORM

Statement of need:

(Briefly explain why this project is needed by the community and the public) *This field will scroll but is capped at 3,500 characters.*

Enter your Regional Planning Commission.

Submission Requirements:

After filling in this form, save it with the following naming convention:

Town/city name followed by LOI submission

Example: Concord LOI Submission

Then email it to the address below:

Email to thomas.e.jameson@dot.nh.gov

Note: DO NOT PRINT AND SCAN PDF. Form must be saved as a pdf file for data to be harvested.

Thank you for completing the Letter of Interest Form. You have completed step 1 of the 3-step process to apply for Transportation Alternative Program funding. Later you will be emailed information regarding the mandatory workshop as well as the TAP application. The email you put in this form will be used for all correspondence. The workshop information and TAP application will also be posted on the Department's website. **DEADLINE FOR LETTER OF INTEREST SUBMISSION IS DECEMBER 6, 2024.**

If you have questions contact Thomas Jameson, TAP Program Manger

Email: thomas.e.jameson@dot.nh.gov