

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
MEETING ROOM 1- CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, DECEMBER 3, 2024**

MEMBERS PRESENT: Colin Smith (Chair); Erling Heistad (City Council); Ben Swanson (Alt); Sean Dittrich; Tim Gilbert; Marie McCormick; Nelson Rooker (Alt)

MEMBERS ABSENT: Haynes Bunn; George Sykes (City Council, Alt); Clifton Below (Alt); Jared Toon (Alt)

STAFF PRESENT: Catheryn Hembree (Associate Planner)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

Mr. Swanson and Mr. Rooker sat as voting members.

2) APPROVAL OF MINUTES

A. November 7, 2024

A MOTION was made by Mr. Heistad to approve the meeting minutes of November 7, 2024, as amended. Seconded by Mr. Swanson.

AMENDMENTS:

Page 2, Line 45: Change "Mr. Heistad" to "Ms. McCormick"

**The vote on the MOTION was approved (7-0).*

3) OPEN TO THE PUBLIC:

None at this time.

4) STUDY ITEMS

A. Sachem - Dartmouth Health Capital Improvements Projects Proposal

Ms. Hembree stated that this project is currently in the list of potential capital improvement projects. Advanced Transit is interested in doing a study of this item to see if it would make sense for them to participate.

Bruce James, resident of Ward 3 and member of the Board of Sustainable Lebanon, shared a letter from Sustainable Lebanon regarding this proposal.

Judith Bush, Ward 1, discussed that this is a largely contiguous area of sacred land that once was active for Native Americans before European Americans came to the area. There is plenty of evidence of settlement that the Town Historian could corroborate.

The Committee reviewed its notes on this project proposal. The Committee agreed to clean up the notes in order to present them at a later date.

B. Brickyard One Nominee Trust, 174 Hanover Street Ext (Tax Map 48, Lot 4), 0 Hanover Street Ext (Tax Map 48, Lot 2), 0 Hanover Street Ext (Tax Map 48, Lot 1), and 238 Hanover Street (Tax Map 63, Lot 1), zoned R-1, R-O-1 & R-3: Review and comment on updated Site Plan for Planning Board application, PB2024-22-SPR.

The Committee reviewed the updated Site Plan application for Brickyard One Nominee Trust. The Committee agreed to draft topics of discussion regarding this item in order to present them to the Planning Board.

C. Department of Public Works Paving Projects

- Old Pine Tree Cemetery Rd.
- Prospect St.

The Committee discussed paving projects at Old Pine Tree Cemetery Road and Prospect Street and some striping concerns. Mr. Hembree suggested that this could be addressed with David Brooks, Assistant City Manager.

D. Complete Streets Policy

This item was not directly addressed at this time.

5) OTHER BUSINESS - This item was not directly addressed at this time.

A. Updates from Other Boards

- **Planning and Development**
- **Planning Board**
- **City Council**
- **Police Reports**
- **Mascoma River Greenway Coalition**
- **Class VI Roads**
- **Communications Plan**

B. Review of the 2025 Meeting Calendar

The Committee reviewed its 2025 meeting calendar.

6) FUTURE AGENDA ITEMS

As discussed during the meeting.

7) ADJOURNMENT:

A MOTION was made by Mr. Dittrich to adjourn the meeting. Seconded by Mr. Heistad.

****The vote on the MOTION was approved (7-0).***

The meeting was adjourned at 8:46 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary