

DRAFT



**ELECTRIC VEHICLE (EV) SUBCOMMITTEE
LEBANON ENERGY ADVISORY COMMITTEE (LEAC)
JANUARY 9, 2025 - 3:00 PM**

MINUTES

MEMBERS PRESENT: Sherry Boschert, Jonathan Chaffee, Thomas Benzel, William Stearns, Clifton Below

MEMBERS ABSENT:

STAFF PRESENT: Christopher Kilmer

Present, Voting 5, Present, Not Voting 2, Absent 0, Excused 0

1. Call to Order

The meeting was called to order at 12:00 AM by Chair .The meeting was conducted in accordance with RSA 91-A and available for in-person and remote attendance.

Chair Boschert expressed her gratitude to the committee members for their hard work and dedication to advancing EV initiatives in Lebanon, emphasizing the importance of their collective efforts in achieving the city's sustainability goals.

2. Approval of Minutes

A. December 12, 2024

Thomas Benzel moved to accept the minutes as presented; William Stearns seconded. The motion to approve the minutes Passed (Yes 5, No 0, Abstained 0).

3. Special Guest:

A. Chris Kilmer, Assistant Public Works Director

Chair Sherry Boschert introduced Chris Kilmer, Assistant Public Works Director, as the new support staff liaison for LEAC and its subcommittees. Mr. Kilmer shared his experience working on city energy programs and expressed his enthusiasm for supporting the subcommittee.

4. Old Business

A. Request for Proposal (RFP) for EV charging stations

- Discussion centered on refining the RFP for expanding EV charging infrastructure in Lebanon. Mr. Kilmer noted the need to confirm funding sources, including the TIF district. The subcommittee explored third-party

vendor models for cost-sharing and revenue generation. Chair Boschert and Mr. Kilmer agreed to update the RFP to align with these considerations, emphasizing the importance of moving forward to provide vendors with accurate project details.

B. Lebanon workplace charging program

Updates included progress on identifying pilot locations and funding strategies for workplace EV chargers. Mr. Mulholland suggested reviewing best practices from other municipalities. Discussions focused on promoting employee adoption and aligning the program with broader city sustainability goals.

C. Potential revisions to Zoning Ordinance

Proposed zoning amendments were discussed, emphasizing the inclusion of EV-ready parking spaces in new developments and retrofitting existing parking facilities. The subcommittee agreed on the importance of public outreach and developer engagement to ensure successful implementation.

D. E-bike charging stations

The subcommittee reviewed the Dartmouth proposal for e-bike charging stations, noting an estimated cost of \$20,000 per station, including installation. Concerns were raised about the current demand for such infrastructure and the potential for underutilization. Members suggested narrowing the focus to a single pilot location, such as Colburn Park, and exploring grant opportunities, including an AARP grant, to fund the project without taxpayer dollars.

5. New Business

A. Upper Valley EV Events in 2025

The subcommittee brainstormed ideas for an EV expo featuring test drives, educational workshops, and collaborations with local businesses and environmental groups. Discussion included identifying potential venues, funding sources, and ways to maximize public engagement. An alternative suggestion was for residents to open their homes to showcase their EV setups and charging stations, either as a stand-alone initiative or in addition to a larger event.

B. Strategic Plan

Mr. Kilmer and Mr. Mulholland outlined the purpose and structure of the city's strategic plan, emphasizing its role in setting actionable goals for the year and aligning them with long-term objectives. Members agreed to dedicate time in the next meeting to review the plan in detail, updating progress and identifying new priorities.

6. Open to the Public

There was no public discussion.

7. Upcoming Events & Future Agenda Items

Members discussed the importance of engaging in the state's climate planning sessions to advocate for local EV and e-bike initiatives.

Future agenda items included:

- Updates on the RFP process
- Zoning ordinance revisions
- E-bike charging initiatives
- Strategic plan review

8. Set next meeting

The next meeting was scheduled for February 13, 2025, at 3:00 PM.

9. Adjournment

Thomas Benzel moved to adjourn; William Stearns seconded. The motion to adjourn Passed (Yes 5, No 0, Abstained 0).

The meeting adjourned at 4:05 PM.