

City of Lebanon
Tree Advisory Board
Minutes, Monday, October 7, 2024 at 5:30pm
Meeting Room 2, City Hall or remote via virtual platform lebanonnh.gov/live

MEMBERS PRESENT (7/7): Kathleen Corrigan, Charlie DePuy, Andrew Garthwaite, Susan Johnson, Kelsey Haigh, Mary Maxfield, Sarah Riley
MEMBERS ABSENT (0/7) None
STAFF PRESENT: Patrick McCarthy

- I. **CALL TO ORDER:** The meeting was called to order at 5:32pm
- II. **APPROVAL OF MINUTES:** Minutes from 9/16/24 were reviewed, amendments suggested, made, and approved.

III. **OLD BUSINESS**

A. **Grant Update**—We floated a bunch of ideas:

- 1. Teaching kids tree identification
- 2. We're noticing lots of mulch volcanoes all over the place.
- 3. Maybe we could turn second graders into mulch detectives.
- 4. We discussed updating our tree policies.

B. **October Plantings**

- 1. Locations are set. Trees are selected.
- 2. The tree order has not been officially placed yet, but it will happen.
 - a) The nursery said we could get trees by the 15th.
 - b) They'll deliver.
- 3. We need to let volunteers know that the planting dates will be the 19th and 26th, from 9-1 on both days.
 - a) On Saturday 10/19 we'll plant trees in West Lebanon:
 - (1) Meet at 9am at 106 Maple St (Smith Field ballfield) and split into two groups.
 - (2) Half will stay at Smith Field (6 trees)
 - (3) Half will go to Dana House (7 trees)
 - b) On Saturday 10/26 we'll plant trees in Lebanon:
 - (1) Meet at 9am Logan ballfield parking lot on Water Street and split into two groups that will each be moving around some.

- (2) Some will stay at Logan Field (6 trees at bottom of slope and possibly some as a riparian buffer along the river)
- (3) Some will go to the Carter House on Campbell Street/along East Park St (2 trees)
- (4) Some will go to the lower lot of Citizens Bank along Hanover St (1 tree)
- (5) Some will go to City Hall next to Rogers House (3 trees)
- (6) Some will go to Lebanon Towers (1 tree)

4. Logistics:

- a) DPW will drop off trees Friday night.
- b) On both days, we'll have two crews consisting of 1 leader and 4-5 others.
- c) We'll drench the root balls and holes. We have 300 gallon tanks. (We have gator bags but won't put them out this fall.)
- d) We'll need traffic cones at high traffic areas.
- e) We'll put up a PR poster at Lebanon Towers because Kathy Beckett thinks there might be some resentment.

C. Easements, how to identify which to pursue first

- 1. Shawn has the draft of our easement document. We'll look at it at our next meeting.
- 2. So that we can prioritize, we'd like to have a full site list (with just location and tax ID, hiding property owner name on Excel sheet). We'd probably start with friendly participants like SAU and Lebanon Towers.

D. Tree Warden update: There is a prospective candidate....

E. Inventory updates

- 1. Deana thinks our app problems were due to log-in issues.
- 2. Most inventory work will be next year.
- 3. Inventory trees are mostly planted city trees, not wild trees.
- 4. Liz is interested in teaching winter tree identification.

F. Planning Submissions: No new submissions received.

IV. NEW BUSINESS

A. Review West Lebanon Main Street Plan

- 1. There is none yet. They'll send us the landscape proposal. Rod cannot come to our Monday meetings.
- 2. The plans will be finalized and out to bid soon. Construction will begin next summer. Extremely tight time line.

3. Original plan included a lot of trees and flowers but no chosen species yet.

B. Looking ahead

1. We can plan in advance for specifics, site designs, easements. We should do that this winter from November through February.
2. We discussed three lists for planning, planting, and inventory and how to organize them so that they're useful at different stages.
3. We might consider programs like those in Concord and Atlanta where people get a tree and plant and maintain it. DPW and we (via grant) would drop off a tree. We'd probably still want easements on such trees.
4. Our list of trees will be added to the bus stop list.
5. Rainey Kelly wants a black birch on Oak Ridge Rd protected.
6. The new casino is paving right up to where the trees are. We need to check some possible violations at various shopping malls, too.
 - a) We're going to look at city records and follow up with Tim Corwin/Planning Department regarding any possible site plan violations. But as a courtesy, we'd look at relevant site plans before making a formal complaint.
 - b) Maybe best to take one especially egregious example as a test case, do the above, and see what happens.
 - c) At the newest malls, the trees might be under a one year warranty, so it'd be on the planters.

V. **MEETING ADJOURNED** at 7:00 pm.

VI. **NEXT MEETING** will be held Monday November 11th at 5:30pm via remote and in person.

Respectfully submitted,
Mary Maxfield, Recording Secretary