



**ELECTRIC VEHICLE (EV) SUBCOMMITTEE
LEBANON ENERGY ADVISORY COMMITTEE (LEAC)
MARCH 13, 2025 - 3:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. February 13, 2025
 - 3. Old Business**
 - A. Request for Proposal (RFP) for EV charging stations
 - B. Potential revisions to Zoning Ordinance
 - C. E-bike charging station(s)
 - D. Upper Valley Earth Week Open House
 - E. Strategic Plan revisions
 - 4. New Business**
 - A. Upper Valley EV Expo
 - 5. Open to the Public**
 - 6. Upcoming Events & Future Agenda Items**
 - 7. Set Next Meeting**
 - 8. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

AGENDA
ELECTRIC VEHICLE SUBCOMMITTEE OF THE
LEBANON ENERGY ADVISORY COMMITTEE
March 13, 2025

AGENDA ITEM 2
APPROVAL OF MINUTES:

February 13, 2025



**ELECTRIC VEHICLE SUBCOMMITTEE OF THE
LEBANON ENERGY ADVISORY COMMITTEE
THURSDAY, FEBRUARY 13, 2025 - 3:00 PM
CITY COUNCIL CHAMBERS,**

MEMBERS PRESENT: Sherry Boschert- Chair, Tom Benzel, Bill Stearns and Clifton Below

MEMBERS ABSENT: None

STAFF PRESENT: Chris Kilmer

1. **Call to Order-** M.s Boschert called the meeting to order
2. **Approval of Minutes (1/9/2025)** Amended minutes from the January 9, 2025, meeting were discussed. Motion to accept by Tom Benzel, Second by Bill Stearns. Approved unanimously.
- 3.

Old Business

- A. **Request for Proposals (RFP) for EV charging stations-** revisions to follow for only City owned sites, to include pass through locations. RFP to be posted.
- B. **Lebanon workplace charging program** – in place.
4. C. **Potential revisions to Zoning Ordinance-** revisions are in the review process through City Council per Mr. Below.
- D. **E-bike charging station(s)-**working with Rebecca Owens for an AARP grant for one site, other possible grant opportunities. Design from Dartmouth College team does not match needs with no solar design. Structure options are being researched for cost, concept is a post ready, six outlets set up. John Haffner- Vital Communities, offered a letter of support if needed. Ms. Boschert is meeting with Rebecca Owens on 2/14/2025.

New Business

- A. **Upper Valley Earth Week Open House-**open house concept has been planned for 4/26/2025 and 4/27/2025 between 10:00 am and 2:00 pm each day. 24 houses and 1 school have agreed to participate. Will be a self-guided tour with online sign up and a PDF instruction guide and map. Looking to sell ads within the guide with proceeds going towards the E-bike project. Motion made by Mr. Below for the EV Subcommittee to endorse the open house and request LEAC endorse. Second by Bill Stearns. Approved unanimously.
 - B. **Strategic Plan** -it was agreed that committee members would review and submit proposed updates to Chris Kilmer and the entire group to reconcile and prepare for the LEAC meeting next week. Final updates need to be finished at the March 13, 2025 meeting.
5. **Open to the Public**

Rachel Townsend- inquired about power draw for charging stations and significant electrical upgrades needed for both EV and E-bike projects. She voiced her opposition to the projects as well. Clarification that sites needing significant upgrades have been eliminated, the projects are being grant funded or through a third-party investor with little to no cost to the city. Discussion around registration of bicycles and E-Bikes, recommendation to contact State Rep/City Councilor Goerge Sykes on the topic.

Fran Cassel- inquired about total scope of budget for both projects. Advised the amount was unknown at this time. E-bike grant is in application process with costs being researched for the grant and the RFP for EV charging will provide costs. Discussion around demand for EV's. Commended the committee for paying for the projects without use of tax dollars.

- 6. Upcoming Events & Future Agenda Items**
- 7. Set next meeting**
- 9. Adjournment-** Mr. Below made motion, second by Mr. Benzel.

Respectfully submitted,
Chris Kilmer