

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS– CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, FEBRUARY 4, 2025**

MEMBERS PRESENT: Colin Smith (Chair); Sean Dittrich (Vice Chair); Marie McCormick;
Nelson Rooker (Alt); Erling Heistad (City Council)

MEMBERS ABSENT: Clifton Below (Alt); Jared Toon (Alt); Haynes Bunn; George Sykes (City
Council, Alt); Ben Swanson (Alt); Tim Gilbert

STAFF PRESENT: Catheryn Hembree (Associate Planner)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

Mr. Rooker sat as a voting member.

2) APPROVAL OF MINUTES

A. January 7, 2025

***A MOTION was made by Mr. Heistad to approve the meeting minutes of January 7, 2025, as presented.
Seconded by Mr. Rooker.***

****The vote on the MOTION was approved (5-0).***

3) OPEN TO THE PUBLIC:

None at this time.

4) STUDY ITEMS

**A. AARP (American Association of Retired Persons) Grant - E-bike charging stations: Presented by
the Lebanon Energy Advisory Committee**

Sherry Boschert, Energy Advisory Committee, made a presentation regarding a pending AARP Grant application for an e-bike charging station in Lebanon. She explained that she will also be applying to the Friends of Lebanon, Recreation, Arts, and Parks to be the fiscal sponsor for this project in order to seek tax deductible donations.

There was discussion regarding the proposed options for the charging station.

***A MOTION was made by Ms. McCormick that the Committee endorse the proposal as described and direct
the Chair to write a letter of support for the AARP Grant. Seconded by Mr. Heistad.***

****The vote on the MOTION was approved (5-0).***

B. Non-infrastructure Walk, Bike, Ride Lebanon Projects

The Committee reviewed a list of non-infrastructure potential projects.

C. Complete Streets Policy

The Committee reviewed the Complete Streets Policy documents. There was discussion regarding adding a category similar to “rural connector” as a class of street.

D. Updates from Other Boards

- Planning and Development

No additional updates at this time.

- Planning Board

No additional updates at this time.

- City Council

No additional updates at this time.

- Police Reports

Mr. Dittrich stated that he would work on obtaining the reports for future Committee discussion.

- Mascoma River Greenway Coalition

No additional updates at this time.

- West Lebanon and Hanover Greenway (WaHG)

Chair Smith explained that the City got a quote from Stantec for approximately \$67,000 to do a feasibility study for the West Lebanon to Hanover Greenway. The West Lebanon/Hanover Group has been working on fundraising. So far, approximately \$60,000 of the \$67,000 has been raised.

- Class VI Roads

No additional updates at this time.

- Communications Plan

No additional updates at this time.

5) OTHER BUSINESS

None at this time.

6) FUTURE AGENDA ITEMS

As discussed during the meeting.

7) ADJOURNMENT:

A MOTION was made by Mr. Dittrich to adjourn the meeting. Seconded by Ms. McCormick.

****The vote on the MOTION was approved (5-0).***

The meeting was adjourned at 8:50 PM.

Respectfully submitted,

Kristan Patenaude, Recording Secretary