



**WEST LEBANON REVITALIZATION ADVISORY
COMMITTEE
MARCH 17, 2025 - 5:30 PM
KILTON LIBRARY, COMMUNITY ROOM OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

- A. To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 643 965 348#). If you have trouble accessing this meeting, please email [Nate Reichert](#).

2. Approval of Minutes

- A. February 24, 2025

3. Election of Officers

- A. Chair and Vice Chair

4. Open to the Public

5. New Business

6. Study Items

- A. Review and Discuss: Strategic Plan, Master Plan and West Lebanon studies
[Strategic Plan Website Page](#)
[Chapter 12 of the Master Plan](#)
[Action Plan for West Lebanon](#)
[Link to Strategic Plan 2024-2027](#)
[Link to West Lebanon Village Charrette Report](#)

7. Other Business

8. Adjournment

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

DRAFT

**WEST LEBANON REVITALIZATION ADVISORY COMMITTEE
MEETING MINUTES
LEBANON CITY HALL MEETING ROOM OR
Remote Via Virtual Platform
LebanonNH.gov/Live
February 24, 2025
5:15 PM**

MEMBERS PRESENT: Councilor Chris Simon, Laurel Stavis, Emmett Frank, Dan Nash,
Andrew Faunce

MEMBERS ABSENT: Jim Winny, Erik Endrulat, Kim Chewning, James Mashal

STAFF PRESENT: Nate Reichert (Director of Planning & Development)

1. CALL TO ORDER – The meeting was called to order at 5:15 PM.

Chair Simon stated that he attended the Food Truck Committee meeting in December and spoke on behalf of the West Lebanon Revitalization Advisory Committee regarding the need to have a West Lebanon representative and the ability to have food trucks in appropriate places in West Lebanon.

2. APPROVAL OF MINUTES:

A. December 16, 2024

Mr. Nash MOVED to approve the meeting minutes of December 16, 2024, as presented.

SECONDED by Ms. Stavis.

** The Vote on the MOTION was approved (5-0-0).*

3. OPEN TO THE PUBLIC

A. Chair and Vice Chair

There was discussion regarding interest in the Chair position. It was agreed that the Committee would wait to discuss this further when additional members are present.

4. NEW BUSINESS

None at this time.

5. STUDY ITEMS

A. Review and Discuss: Strategic Plan, Master Plan and West Lebanon studies

- Strategic Plan Website Page
- Chapter 12 of the Master Plan
- Action Plan for West Lebanon
- Link to Strategic Plan 2024-2027

1 • **Link to West Lebanon Village Charrette Report**

2
3 The Committee considered how to further engage with the public, such as holding town halls and
4 inviting local groups. The Committee discussed potentially holding a farmer's market event in
5 West Lebanon.

6
7 It was noted that Ms. Stavis would visit West Lebanon Supply to discuss potential events further.
8 Chair Simon agreed to visit with the Superintendent of Schools and City Manager on this topic.
9 It was requested that each Committee member consider 3-4 questions for a survey regarding
10 what those in West Lebanon would like to see for events.

11
12 **6. OTHER BUSINESS**

13 None at this time.

14
15 **7. ADJOURNMENT:**

16
17 *Ms. Stavis MOVED to adjourn the meeting at 5:08pm. SECONDED by Mr. Faunce.*
18 ** The Vote on the MOTION was approved (5-0-0).*

19
20 Respectfully submitted,
21 Kristan Patenaude
22 Recording Secretary