



LEBANON TREE ADVISORY BOARD
APRIL 7, 2025 - 5:30 PM
MEETING ROOM 1, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. March 3, 2025
 - 3. Old Business**
 - A. Strategic Plan Update
 - B. Location review-
 - a) West Lebanon Cemetery
 - b) Glenwood Cemetery
 - c) School St. Cemetery
 - d) Evans Drive
 - C. Spring planting dates: 4/26, 5/10 & 5/17
 - D. Confirm tree order
 - E. Publicity
 - F. Update on West Lebanon Main Street Trees. What is the schedule for the review/plans/bids
 - G. Inventory update/asset management
 - H. Spring meeting with the Falls
 - I. Planning submission for review
 - 4. New Business**
 - A. Order additional trees? Tree farms/holding location? Select species
 - 5. Next Meeting**
 - A. May 5, 2025
 - 6. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

AGENDA
Tree Advisory Board
April 7, 2025

AGENDA ITEM 2:
Approval of Minutes

March 3, 2025

DRAFT

City of Lebanon Tree Advisory Board

Minutes, Monday, March 3rd at 5:30pm

Meeting Room 1, City Hall or remote via virtual platform lebanonnh.gov/live

MEMBERS PRESENT (7/7): Kathleen Corrigan, Charlie DePuy, Andrew Garthwaite, Kelsey Haigh, Susan Johnson, Mary Maxfield, Sarah Riley

MEMBERS ABSENT (0/7)

STAFF PRESENT: Jay Cairelli, Alanna Cilbrith

Questions in RED.

- I. **CALL TO ORDER:** The meeting was called to order at about 5:30
- II. **APPROVAL OF MINUTES:** Minutes from 2/3/25 and 2/24/25 were reviewed and approved.

III. NEW BUSINESS

A. Review Strategic Plan

1. We reviewed the plan with Jay, adding/commenting but not changing any of the objectives. This plan informs the budget and spending. All together, we looked at and commented on 18 items in the Action Plan, KPI, and Current State columns.
2. Jay Cairelli took notes directly onto the Strategic Plan during this discussion.
3. A side conversation: We discussed the NH Big Tree Program. We discussed our interest in having a TAB website. If we had such a website, we could nominate trees there to put in the Big Tree Program. The Strategic Plan is the list of things to be on next year's budget—how staff time will be allotted

IV. OLD BUSINESS

A. Location Review

1. The proposed Timken area: Not good because it is right over water lines.
2. Schools: Only if we get the state grant. For now we should stick with city locations.
3. Exit 19 DOT: Skip for this spring.
4. Old CCBA: The green belt there is so narrow that the small trees that could grow there would be too small to provide shade.

5. West Lebanon Cemetery: Good. We could do 6 trees now and possibly more in the fall.
6. LISTEN: Good. 2 trees.
7. Mechanic Street: Wait for now (because easements would be needed).
8. Bus stop on Moulton Ave: Not good at the corner because of visibility issues. Further up the road would be okay, though.
9. Glenwood Cemetery: We could put in a bunch of trees there.
10. School Street Cemetery sidewalk: 6-7 trees along the road and 6-7 inside the cemetery, all this spring
11. Evans Drive: We should not do these because of uncertainty about potential street and sidewalk changes associated with the Brickyard project.

B. Spring planting dates and tree ordering

1. Three Saturdays are planned for planting: 4/26, 5/10, 5/17
2. Jay suggests stakes and aerial mapping of each location
3. Once we have those, we can choose species.
4. Susan will alert volunteers.
5. Alanna has contacted HACTC Natural Resource Program students—who are interested. Alanna thinks Saturdays would be fine.

C. Charlie has and will send us outlines for a **tree master plan and **cities' tree equity scores**.**

V. MEETING ADJOURNED at about 7:10pm.

VI. NEXT MEETING: April 7, 2025

Respectfully submitted,
Mary Maxfield, Recording Secretary