



LEBANON TREE ADVISORY BOARD
MAY 5, 2025 - 5:30 PM
MEETING ROOM 1, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. April 7, 2025
 - 3. Old Business**
 - A. Strategic Plan Update
 - B. Planting Review
 - C.
 - 1: Evans Drive 5/3 look back
 - 2: West Leb Cemetery / School Street Cemetery? 5/10 look aheadFall planting?
Easements?
Summer maintenance
 - D. Update on West Lebanon Main Street trees. What is the schedule for review/plans/bids?
 - E. Inventory update / asset management
 - F. Spring meeting with The Falls
 - 4. New Business**
 - 5. Next Meeting**
 - A. June 2, 2025
 - 6. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

AGENDA
Tree Advisory Board
May 5, 2025

AGENDA ITEM 2:
Approval of Minutes

April 7, 2025

DRAFT

City of Lebanon Tree Advisory Board

Minutes, Monday, April 7, 2025, at 5:30pm

Meeting Room 1, City Hall or remote via virtual platform lebanonnh.gov/live

MEMBERS PRESENT (5/7): Charlie DePuy, Andrew
Garthwaite, Kelsey Haigh, Susan Johnson, Mary
Maxfield
MEMBERS ABSENT (2/7) Kathleen Corrigan, Sarah Riley
STAFF PRESENT: (1/2) Alanna Cilbrith
STAFF ABSENT: (1/2) Jay Cairelli

Questions in RED.

- I. **CALL TO ORDER:** The meeting was called to order at about 5:30
- II. **APPROVAL OF MINUTES:** Minutes from 3/3/25 with minor changes.
- III. **OLD BUSINESS**
 - A. **Strategic Plan Update:** Postponed until Jay's return.
 - B. **Location, dates, and trees review**—we are choosing locations that wouldn't require easements. Alanna is staking locations.
 1. Evans Drive—east of the bus entrance: 4/26/25
 - a) Up to ten shade trees, a mix of species
 2. West Lebanon Cemetery—on the school side of the cemetery, along the school parking lot, on the cemetery side of the fence: 5/10/25 or 5/17/25 (rain date)
 - a) Six or seven shade trees
 - b) Five ornamentals
 3. School Street Cemetery—along the sidewalk on School Street: 5/10/25 (rain date)
 - a) Three shade trees (it's possible we won't plant shade trees)
 - b) Four ornamental redbuds
 4. Glenwood Cemetery: in the fall
 5. SAU on Sem Hill in the fall?
 - C. **Publicity:** Susan recommends just advertising the dates 4/26, 5/10, 5/17
 - D. **Confirm tree order:** Kelsey will work with Alanna and Jay to order trees: either from Northern or Amherst Nursery
- IV. **NEW BUSINESS:** Order additional trees? Tree farms/holding location? Select species:

- A. Sizes:
 - 1. One-inch size trees = best for volunteers
 - 2. Larger sizes = more expensive, but may be good for places where plowing would be an issue, like LISTEN
- B. If we buy a lot of trees now because the grant status is uncertain,
 - 1. Can we order but wait for a fall delivery?
 - 2. Or put them somewhere where watering is easy?
- C. Holding locations:
 - 1. Jay said (earlier to someone) that he would find a way to hold the trees until the fall planting at the end of September.
- V. **NEXT MEETING:** May 5 at 5:30pm
- VI. **ADJOURNMENT:** At about 7pm

Respectfully submitted,
Mary Maxfield, Recording Secretary