



**ELECTRIC VEHICLE (EV) SUBCOMMITTEE
LEBANON ENERGY ADVISORY COMMITTEE (LEAC)
MAY 8, 2025 - 3:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. March 13, 2025
 - 3. Old Business**
 - A. Request for Proposal (RFP) for EV charging stations
 - B. Potential revisions to Zoning Ordinance
 - C. E-bike Project
 - D. Upper Valley Earth Week Open House follow-up report
 - E. Upper Valley EV Expo in September-Co-sponsor?
 - 4. New Business**
 - A. Downtown TIF District
 - B. EV Subcommittee membership
 - C. Vital Communities
 - 5. Open to the Public**
 - 6. Upcoming Events & Future Agenda Items**
 - A. Upper Valley EX Expo, Saturday, September 6, 11 AM to 4 PM, Hartford, VT Town Hall, 171 Bridge Street, White River Jct., VT 05001.
 - 7. Set next meeting**
 - A. June 12, 2025, at 3PM?
 - 8. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

AGENDA
ELECTRIC VEHICLE SUBCOMMITTEE OF THE
LEBANON ENERGY ADVISORY COMMITTEE
May 8, 2025

AGENDA ITEM 2
APPROVAL OF MINUTES:

March 13, 2025



**ELECTRIC VEHICLE (EV) SUBCOMMITTEE
LEBANON ENERGY ADVISORY COMMITTEE (LEAC)
MARCH 13, 2025 - 3:00 PM
COUNCIL CHAMBERS**

MEMBERS PRESENT: Sherry Boschert- Chair, Tom Benzel, Bill Stearns and Clifton Below

MEMBERS ABSENT: None

STAFF PRESENT: Chris Kilmer

1. **Call to Order** Ms. Boschert called to order at 3:04 pm.
2. **Approval of Minutes**
 - A. February 13, 2025 -No amendments, Motion by Mr. Benzel, Second by Mr. Stearns. Approved unanimously.
3. **Old Business**
 - A. Request for Proposal (RFP) for EV charging stations- Ms. Boschert will work to complete in the coming weeks and forward to Mr. Kilmer for posting.
 - B. Potential revisions to Zoning Ordinance- Awaiting reply from Planning & Zoning, Council Action needed to move.
 - C. E-bike charging station(s) -Submitted to AARP grant opportunity with assistance from Rebecca Owens. Fundraising and donations have commenced, these monies are being handled through Friends of Lebanon PAR. It is conservatively estimated to have 5 years' worth of maintenance and electrical fees covered with the funds.
 - D. Upper Valley Earth Week Open House – currently soliciting advertising for the event flyer. Sustainable Lebanon, Mascoma Bank, and Norwich Technology have purchased ads. Website event registration is open, link will be active on EV subcommittee page. Preparations are ongoing and a press release will follow.
 - E. Strategic Plan revisions- no further discussion on Ms. Boschert's suggestions. Mr. Kilmer will submit items.
4. **New Business**
 - A. Upper Valley EV Expo- tentative date set for September 6, 2025, at the Hartford, VT Town Hall.
5. **Open to the Public** -Rachel Townsend, Ward 2, inquired about partial grant funding and location choice based upon partial funding. The process was outlined with the possible funding sources; 80%/20% matching funds grant(City portion may be offset with land value and staff time) and possible TIF funding if available once the RFP results were received outlining the costs.

6. **Upcoming Events & Future Agenda Items** - None
7. **Set Next Meeting** - April 10, 2025: Cancelled; Next Meeting will be May 8, 2025
8. **Adjournment** – Motion by Mr. Benzel, Second by Mr. Stearns to adjourn at 3:43 pm.

Submitted by,

Chris Kilmer