

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
COUNCIL CHAMBERS– CITY HALL &  
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE  
7:00 PM, APRIL 1, 2025**

**MEMBERS PRESENT:** Colin Smith (Chair); Sean Dittrich (Vice Chair); Marie McCormick; Erling Heistad (City Council); Ben Swanson (Alt)

**MEMBERS ABSENT:** Clifton Below (Alt); Jared Toon (Alt); George Sykes (City Council, Alt); Nelson Rooker (Alt); Tim Gilbert

**STAFF PRESENT:** Catheryn Hembree (Associate Planner)

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**1) CALL TO ORDER:**

Chair Smith called the meeting to order at 7:00 PM.

*Mr. Swanson sat as a voting member.*

**2) APPROVAL OF MINUTES**

**A. March 4, 2025**

***A MOTION was made by Mr. Heistad to approve the meeting minutes of March 4, 2025, as presented. Seconded by Ms. McCormick.***

***\*The vote on the MOTION was approved (5-0).***

**3) OPEN TO THE PUBLIC:**

Alan Schnur stated that he noticed in the City Manager's report that there were 12 crashes involving pedestrians and bicyclists in 2024, which is the highest number in the last nine years. He asked about an analysis of this. Chair Smith stated that the Committee is seeking a new person to do accident analysis. Mr. Schnur stated that, if approved to be an alternate for the Committee, he would be happy to help with the analysis.

**4) STUDY ITEMS**

**A. Planning Board Cases: Families Flourish North East, 424 Mount Support Rd - written comments to the Planning Board**

Ms. Hembree explained that Families Flourish is seeking to be an inpatient rehab center for parents who have their children with them. The building is proposed to be located close to the roundabout on Mt Support Rd. The Planning Board's will review the proposal at its next meeting.

There was discussion regarding having buildings fronting the sidewalk, instead of crossing the access road to get to them. Ms. Hembree stated that there were a lot of designs considered for this site, due to the number of wetlands. This can be mentioned as part of the Committee's comments to the Planning Board.

There was discussion regarding the bicycle storage spaces allotted on the plan and that there seems to be an appropriate ratio of car parking spaces to bicycle storage spaces.

**B. Pedestrian & Bicyclist Advisory Committee Education/Outreach Planning**

Ms. McCormick stated that the 16<sup>th</sup> is a Ways to Go - Bike to Work Day with a breakfast, and the intention is to hold a bike and learn group commute to the hospital on May 2nd in the morning. There may be future events regarding a bike to the school for children.

#### **C. Complete Streets Policy**

The Committee reviewed the Complete Streets Policy and made amendments to the document. This document will eventually be shared with Public Works to get their comments.

#### **D. Updates from Other Boards**

- Planning and Development

Nothing new to report at this time.

- Planning Board

Nothing new to report at this time.

- City Council

Nothing new to report at this time.

- Police Reports

As previously discussed.

- Mascoma River Greenway Coalition

Chair Smith stated that, regarding changing the end of abandonment of the railroad, this is still being discussed by the railroad and the State.

- West Lebanon and Hanover Greenway (WaHG)

Chair Smith stated that, regarding the West Lebanon Hanover Greenway, fundraising has raised enough money to fund the feasibility study. The group let the City know the fundraising was obtained and the City Engineer should be coordinating with the consultant to get the feasibility study on the contract. There will be data collection and public outreach associated with the project.

- Class VI Roads

Nothing new to report at this time.

- Communications Plan

As previously discussed.

#### **5) OTHER BUSINESS**

None at this time.

#### **6) FUTURE AGENDA ITEMS**

**7) ADJOURNMENT:**

***A MOTION was made by Mr. Heistad to adjourn the meeting. Seconded by Mr. Swanson.***

***\*The vote on the MOTION was approved (5-0).***

**The meeting was adjourned at 8:09 PM.**

Respectfully submitted,  
Kristan Patenaude, Recording Secretary