



**LEBANON CLASS VI ROADS ADVISORY BOARD
MARCH 18, 2021 - 6:30 PM
REMOTE VIA MICROSOFT TEAMS
LEBANONNH.GOV/LIVE**

-
- 1. Call to Order**
 - A. Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements.
 - 2. Approval of Minutes**
 - A. February 18, 2021
 - 3. Study Items**
 - A. Review and Discussion of the Class VI (6) portion of the Monica Road - Continued (#11)
 - B. Review and Discussion of the Class VI (6) portion of Alden Road (#5)
 - C. Review and Discussion of the Class VI (6) portion of Dorothy Perley Road (#4)
 - 4. Other Business**
 - A. None
 - 5. Future Agenda Items**
 - A. None
 - 6. Open to the Public**
 - 7. Adjournment**

The order of agenda items is subject to change.

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT [LEBANONNH.GOV](https://LebanonNH.gov)

Agenda
Class VI Roads Advisory Committee
March 18, 2021

Agenda Item #2A
Approval of Minutes

February 18, 2021

DRAFT

**CLASS VI ROADS ADVISORY COMMITTEE
REGULAR MEETING AGENDA
Remote via Microsoft Teams
LebanonNH.gov/Live
Thursday, February 18th, 2021
6:30 PM**

MEMBERS PRESENT: Stephen Wood, Erling Heistad, Joan Monroe, Barbara Hirai, Colin Smith

MEMBERS ABSENT: Marc Coleman

STAFF PRESENT: Mark Goodwin (GIS Coordinator)

1 **1. CALL TO ORDER:** Chair Stephen Wood called the meeting to order at 6:32 PM

- 2
- 3 • Mr. Mark Goodwin reviewed the meeting procedures for remote meetings and NH RSA 91-A
- 4 “Right to Know” requirements. A Roll Call of Commission Members who participated remotely
- 5 are listed above.
- 6

7 **2. APPROVAL OF MINUTES: February 4th, 2021**

8

9 *Mr. Heistad MOVED* to approve the February 4th, 2021 Minutes as presented in the February 18th,

10 2021 agenda packet.

11 *Seconded by Ms. Hirai.*

12

13 **Roll Call Vote:**

14 Erling Heistad, Barbara Hirai, Joan Monroe, Stephen Wood and Colin Smith all voting Yea.

15 None voted Nay.

16

17 ** The Vote on the MOTION was approved (5-0).*

18

19 **3. STUDY ITEMS:**

20

21 Chair Wood gave a report to the Board about what took place at the City Council meeting on February

22 17th, 2021. The Board discussed the meeting. The Board decided to have a letter sent to City Council

23 asking that the Motions adopted by the City Council about Class VI Roads include the name of the Roads

24 the Motions were made for, a reference to the map, as well as the GPS coordinates.

25

26 **A. Signage for Class VI Roads and Class A Trails:** Discussion took place among the Board members

27 about wording for the Class VI Roads and Class A Trails’ signage. They discussed whether the signs

28 should list specific dates that they wanted to have the Roads and Trails closed or whether they wanted to

29 have the Roads and Trails closed depending on their condition in a specific year. The Board also

30 discussed how many different signs could be made to be posted and what roads would have restrictions

31 on them and what would the restricted use look like.

32

33 Mr. Goodwin showed different possible wordings for signage to be posted. He also explained that there

34 was no set wording that needed to be used on the signs so the Board could design the signs to fit the needs

1 of the Roads and Trails. Mr. Goodwin said a discussion could be whether there would be a set time that
2 the Road would be closed every year. Ms. Monroe said she thought that there should be a website
3 address on the sign that people could go to and find out if the Road or Trail was closed at the time, they
4 were planning to use it. She felt that would allow the Road closure dates to be flexible. Ms. Hirai agreed
5 with Ms. Monroe that a website on the signs would allow for more flexibility in the closing dates.

6
7 Mr. Smith said that the Upper Valley Mountain Bike Association managed the trails at Boston Lot. They
8 had a system that they created which allowed for users to report back the conditions of the trails and
9 allowed the Association to flag what trails were open or closed. They used an app to announce the trail
10 closures, but he pointed out, it was not a small undertaking to do all of that. He said it would be a big
11 effort for the City staff to monitor Roads and Trails throughout the City.

12
13 Mr. Goodwin said the first thing might be to figure out which Roads needed to be closed and then decide
14 how to advertise the closures. Mr. Heistad thought there would be a great variety of Road conditions
15 throughout the City that would change from year to year. He wanted to be more flexible in monitoring
16 the Roads. Chair Wood said they had to keep in mind who it would be monitoring the Road conditions
17 and how it would be paid for.

18
19 Ms. Hirai asked who enforced the Road and Trail closures? Mr. Smith said there was no enforcement
20 mechanism. Ms. Monroe asked who had the authority to close Roads and Trails in the City? Could the
21 sign say use trails responsibly? Mr. Heistad said the sign could say possibly say "subject to restrictions".

22
23 Mr. Matt Decker, City Attorney, said that most likely, restriction enforcement would come down to local
24 law enforcement. He said that all public Road regulations were criminal violations. He went on to say
25 that RSA 236:9 said, "it was unlawful to excavate or disturb shoulders, ditches, embankments, or the
26 surface improved for travel of public highways and any person who excavates or disturbs an improved
27 surface of travel shall be required to restore such highway to a condition at least equal to before its
28 disturbance". Chair Wood liked the idea of having a sign with the RSA cited on it.

29
30 Mr. Heistad suggested that the members of the Board could write down suggestions for what they thought
31 the signs should say and bring them to the next meeting to discuss.

32
33 Mr. Bailey said that the sign that Acworth used was not unique. He has seen those signs all around in
34 other Towns such as Enfield and Plainfield. They all had closure times on them that were the same from
35 year to year. He also said that there were very few Class VI Roads that had any mudding problems to
36 begin with. He gave the list of Roads that had problems starting with the biggest and then descending to
37 the least concerning. They were, Alden Road, Dorothy Curley Road, Hall Road off Poverty Lane,
38 Stagecoach Road on the south end, and Ticknor Road. Mr. Bailey also wanted to make sure that the signs
39 have the name of the Road on them.

40
41 **B. Preliminary Discussion of the Roads Remaining to be Examined to Inform the Order in Which**
42 **They Will be Taken up:** Mr. Goodwin said the next thing the Board needed to do was to pick the next
43 Road that they would look at. He suggested that the next Road they look at could be Road #56. It was
44 not on any of the big maps; it was only on a couple of Torbet maps. He believed that suggested it was
45 really a private drive and not a Road at all.

46
47 *Mr. Heistad MOVED to extend the meeting by 15 minutes.*
48 *Seconded by Ms. Hirai.*

Roll Call Vote:

**Stephen Wood, Erling Heistad, Barbara Hirai, Joan Monroe, and Colin Smith all voting Yea.
None voted Nay.**

**** The Vote on the MOTION passed (5-0).***

Mr. Goodwin said he could also add to the list, as the Board went further along, Monica Road, Alden Road, and Dorothy Perley Road. The Board discussed noticing the abutters of Road #56 and it was decided that they would be noticed for the next meeting.

4. ADJOURNMENT:

***A MOTION was made by Mr. Heistad to adjourn the meeting at 8:13 PM.
The MOTION was seconded by Ms. Monroe.***

Roll Call Vote:

**Colin Smith, Erling Heistad, Barbara Hirai, Joan Monroe, and Stephen Wood, all voting Yea.
None voted Nay.**

**** The Vote on the MOTION was approved (5-0).***

Respectfully submitted,
Barbara Higgins
Recording Secretary

Agenda
Class VI Roads Advisory Committee
March 18, 2021

Agenda Item #3B
Study Items

Review and Discussion of the Class VI (6) portion of Alden Road (#5)

FINAL

**CITY OF LEBANON
CLASS VI ROADS ADVISORY COMMITTEE
Minutes of November 12, 2008
City Hall Council Chambers @ 5:30 PM**

MEMBERS PRESENT: Stephen Wood (Chair/City Council Rep), Colin Smith (Vice-Chair/Ped & Bike Advisory Committee Rep), Carl Porter (Citizen Rep), Joan Monroe (Planning Board Rep/arrived at 5:41 PM) and Judy Macnab (Conservation Commission Rep/arrived at 5:50 PM)

MEMBERS ABSENT: None

STAFF PRESENT: Associate Planner Tracey Thibault

OTHERS INTERESTED: Ron Bailey

1. CALL TO ORDER:

Chair Wood called the meeting to order at 5:40 PM.

2. APPROVAL OF MINUTES: October 8, 2008

Chair Wood asked for corrections to the minutes of October 8, 2008. None were noted.

A motion by Mr. Porter to approve the minutes of October 8, 2008 as presented. Seconded by Vice-Chair Smith. There being no further discussion, a vote was taken and passed unanimously (3-0).

Ms. Monroe arrived at 5:41 PM.

3. STUDY ITEMS:

A. BEGIN TEMPLATE APPLICATION FOR:

- ▶ Road #2 (Off Jenkins Road/Dorset Lane)
- ▶ Road #3 (End of Farr Road)
- ▶ Road #4 (End of Dorothy Perley Road)
- ▶ Road #5 (End of Alden Road)
- ▶ Road #6 (Off Stevens Road)

Associate Planner Thibault suggested starting with Road #2 which she described as being off

Dorset Lane. She noted that there is map evidence from 1892-1930 that the road existed and she found no evidence of it being discontinued. Chair Wood recommended template application for this road and asked for participation from members of the audience.

Richard Olson, a homeowner at 30 Dorset Lane, asked for the description of a Class VI road and Chair Wood gave a detailed definition noting that it differs from a Class V road only by maintenance.

Ms. Macnab arrived at 5:50 PM.

Template application took place on this road with Committee members participating along the way.

Mark Nunlist, a homeowner at 20 Dorset Lane, noted that there are signs that have been posted by landowners that discourage the use of anything that has a motor on it.

Michael Schwarz, a homeowner at 9 Dorset Lane, noted that he has never seen a wheeled vehicle on this road since he has lived there.

Committee members, Ms. Monroe and Mr. Bailey, noted that vehicles can access this road from the other side.

Mr. Nunlist noted that the road is used for walking, skiing and snowshoeing. He also noted that there are ruts that have been unchanged for years with some natural erosion occurring because of this. Mr. Nunlist expressed that he would love to see it no more finished than it currently is and if it were to go to a Class A trail without harming the landowner's rights, he believes that it would be even better.

Chair Wood stressed that the change from a Class VI road to a Class A trail would only change the landowner's ability to petition the City to allow them to turn it into a Class V road. He noted that the City would have more control over potential misuses of a Class A trail, which would prohibit motorized vehicles but not snowmobiles.

Grace Lundberg, a homeowner at 5 Dorset Lane which abuts this road, noted that she would like to see the road remain the same as it is and sees no reason to change it.

Chair Wood asked members of the audience that were present specifically for this road, to indicate their desire for keeping it as a Class VI road or changing it to a Class A trail. There were three in favor of keeping it the same and five in favor of changing it.

Chair Wood recommended another meeting on this road before the Committee makes any kind of recommendation. This would allow other property owners, specifically the Barden's and the Wasson's, to be able to express their opinions. It was agreed that this was a good idea.

John Wasson, a homeowner at 1 Dorset Lane, arrived at this time and Chair Wood updated him on what had been discussed so far. Mr. Wasson expressed total indifference to any change. He then questioned the process for someone who might want to develop surrounding land if the road were designated a Class VI road or a Class A trail. Chair Wood explained that their right, not their ability, to petition the City for permission to improve the road to City standards would not be available if it was a Class A trail but would be if it was a Class VI road. Associate Planner Thibault noted that a Class A trail could be converted back to a Class VI road and then upgraded to a Class V road.

Curt Jacques, a homeowner at 30 Stevens Road, recommended getting another consensus from those most affected since more information on the difference between the two classifications had been discussed.

Chair Wood again polled those in the audience who were present specifically for discussion of this road, to indicate their desire for keeping it a Class VI road or changing it to a Class A trail. There were six in favor of keeping it the same and five in favor of changing it.

Chair Wood recommended moving on to the next road, with discussion on this road to be continued to their next meeting with all direct abutters being notified that the Committee is considering changing the classification from a Class VI road to a Class A trail.

Template application began on Road #3 (End of Farr Road). Associate Planner Thibault noted that there was a question whether this road had been discontinued in 1837.

Rhys Dulac, a homeowner at 76 Sunset Rock Road, noted that this has been a pasture for cows and a snowmobile trail up until the 1980's. He has no issue with the road the way it is now and that there is only one other landowner who abuts it. He also noted that he would not like to see it downgraded.

Chair Wood recommended skipping over the template application for Road #3 (End of Farr Road) and proceeding with Road #4 (End of Dorothy Perley Road). Template application was applied for this road. Dorothy Perley Road residents Bernie Hazelton and Lorraine Slack offered input and the Committee, as well as members of the audience, decided that there was no reason to change its classification from a Class VI road to a Class A trail.

Template application began on Road #5 (End of Alden Road). Ms. Slack and Lawrence MacLeod offered input through the process and the Committee, as well as members of the audience, decided that there was no reason to change its classification from a Class VI road to a Class A trail.

Template application began on Road #6 (Off Stevens Road). Mr. Jacques noted that this is a trail that used to go up to a sugar house and some camps. Associate Planner Thibault noted it on the 1892 map as well as the 1930 map. Mr. Porter described what he believed to be the road in

question. Mr. MacLeod noted that they were actually discussing two different roads separated by 1/4 of a mile. A brief discussion took place and clarification was made between the two roads. After template application, it was determined that there was no evidence that this was a Class VI road. Discussion on this road will continue in the future.

4. OTHER BUSINESS:

None was discussed at this time.

5. OPEN TO THE PUBLIC:

No members of the public spoke at this time.

6. ADJOURNMENT:

A motion by Mr. Porter to adjourn the meeting. Seconded by Ms. Macnab. There being no further discussion, a vote was taken and passed unanimously (5-0).

The meeting was adjourned at 7:00 PM.

Respectfully submitted,

Annette B. Dauphinais
Recording Secretary

MEMORANDUM

TO: Jim McSweeney
FROM: Ken Niemczyk
DATE: May 16, 2000
RE: Heads Up re Class 6 Roads

5/17/00 CC: Mayor + City Council
Fax to L.A. NSRP re
his info.

Rec'd.
5/17/00
8:45 AM
File

At the last Conservation Commission meeting, the Commission had a general discussion relative to Class 6 roads. Part of the discussion eventually included Alden Road.

The Commission passed a motion that states:

the Conservation Commission advises the City Council that it has been reviewing Alden Road, specifically its historic, natural, ecological, and recreational benefits to the City, and would like to see it preserved in a manner consistent with its natural and historic character.

Because of the time frame, a memo to the City Council from the Commission was not feasible since the packets were already gone when the Commission's meeting took place. A representative (Billie Jo Johnstone) from the Commission will be in attendance to present this motion.

CLASS VI ROAD ASSESSMENT TEMPLATE

(Sheet 1 – Legal Status)



Road Name: Alden Road

Step 1 – Evidence Supporting Creation of the Road

CREATION OF THE ROAD	Yes	No
Layout (a record of the governing body's layout of the road)		
Evidence of Prescription (prior to 1968) - To include map, field, deed, historical documentation, etc)		
Dedication and Acceptance (e.g. Subdivision Layout)		
Deeded Ownership Deed on record at City Clerks office		

Step 1A – Evidence of Prescription

Map Evidence

1855 W.C. Eaton	X
1892 Hurd Atlas	X
USGS Map(s)	X
1930 Torbert Map	X
Other	

Field Evidence

ROW Evidence	X
Stone Walls	X
Cellar Holes	X
Other	

Deed Evidence

Yes	no
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Historical Documentation

Downs History Book	
R. Carroll History Book	
Oscar Jewell Inventory	
NH DOT Archives	
Other	

Governing Body Documentation

Governing Body Votes (e.g. to change status, etc)	
Reference Regulations (e.g. weight limits, etc)	
Other	

General Comment(s)

Step 2 – Evidence of Discontinuance

Discontinuance Documentation

Lebanon City Clerk	
Town Meeting Minutes	
Registry of Deeds	
Other	



CLASS VI ROAD ASSESSMENT TEMPLATE

(Sheet 2 – Condition & Use Status)



Road Name: Alden Road

Step 3 – Current Condition of Road

	Yes	No
Historical ROW distinguishable	X	
Supports Hiking	X	
Supports Biking	X	
Passable by Auto		X
Passable by 4x4	X	

Evidence of Road Mis-Use

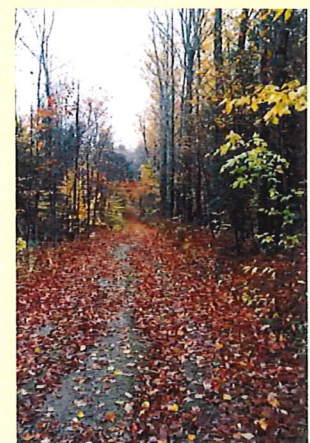
	Yes	No
Excessive Rutting	X	
Littering	X	
Wheeled Vehicle Use	X	X
Other (e.g. stream erosion, etc.,)	X	

Step 4 – Current Road Usage

	Yes	No
Snowmobile (*portions N/S segments)	X	
Pedestrian Hiking Trail	X	
Wheeled Vehicle Use	X	
Landowner(s) Access (accessing abutting props.)	X	
Access (supporting hunting, maintenance, etc)	X	
Other		

Step 5 – Potential Future Uses

	Yes	No
Hiking / Foot Trail Network	X	
Biking Network	X	
Emergency Roadway Access	X	
Lebanon Road Network	X	
Other		



CLASS VI ROAD ASSESSMENT TEMPLATE

(Sheet 3 – Status of Recommendation)



Road Name: Alden Road

Step 6 – Outreach Activity

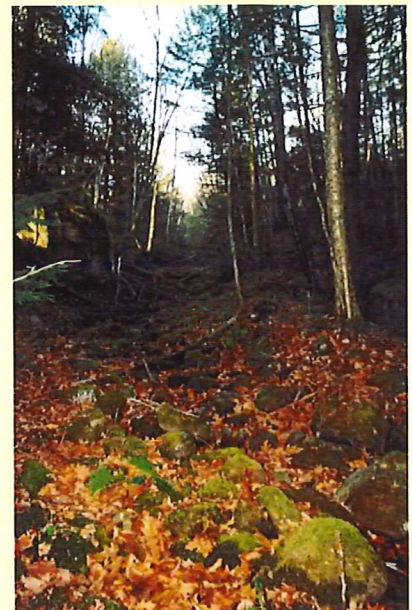
	Yes	No
Feedback garnered from residents related to existing and potential future use	X	
Informal Public Meetings for discussion	X	
Informal Abutter Notification related to meetings and discussions	X	
City Department Feedback	X	
Formal Abutter Notification prior to Council Public Hearing		
Other		

Step 7 – Class VI Road Committee Recommendation

Status Recommendation	Yes	No
Discontinuance		X
Class B Trail		X
Class A Trail		X
Class VI Road	X	
Class V Road		X

Step 8: Action Items

	Yes	No
Signage to be installed		
Gates / Barriers to be installed		
Funding Source Identified to support action items		
Coordination amongst vested/interested parties		
Abutter Notice		



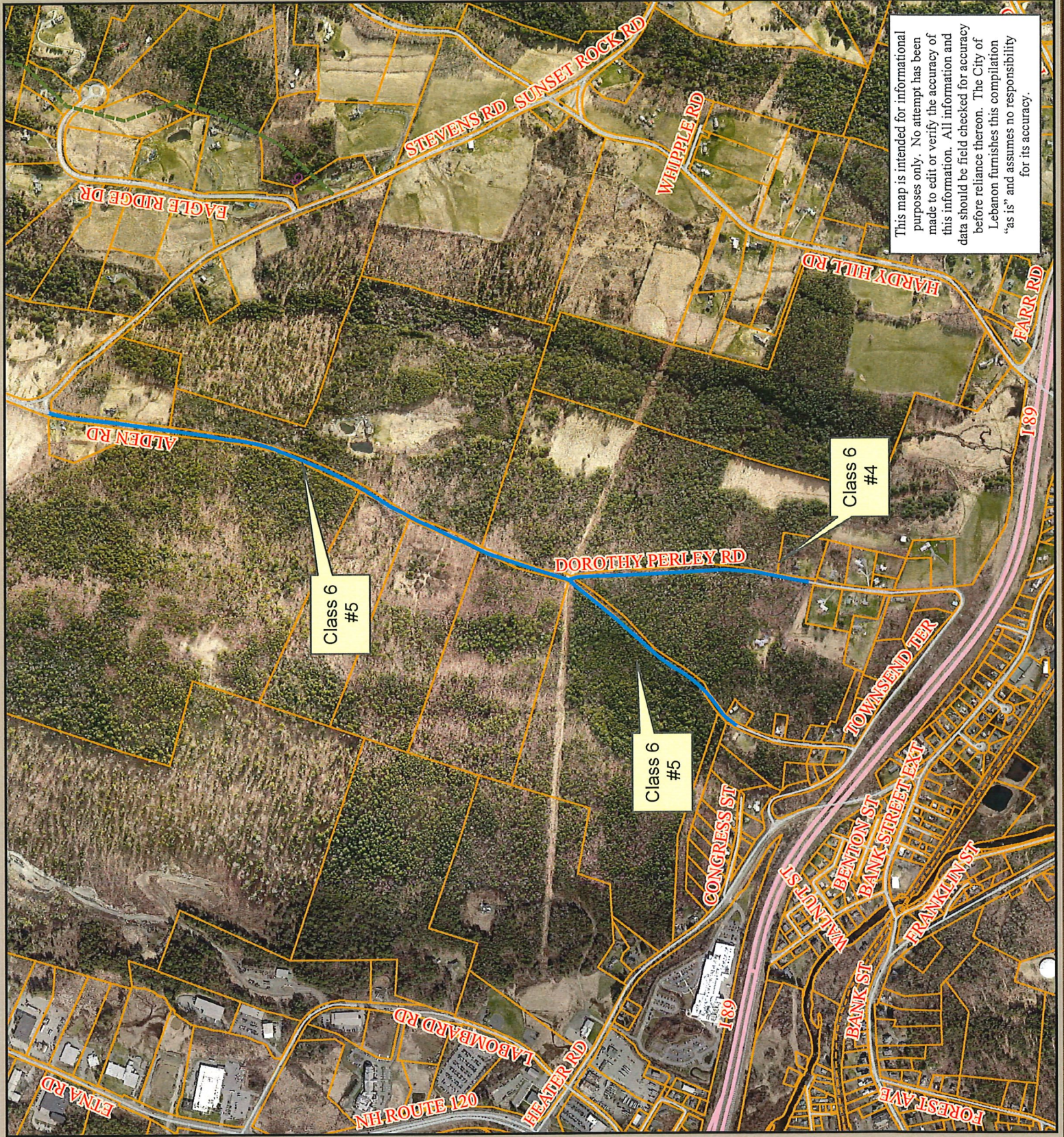


Class 6 Road Notification Map

Road:
#4 Alden Rd
&
#5 Dorothy
Perley Rd

Map created by LeGIS
Map printed on 01/26/21

DRAFT



Agenda
Class VI Roads Advisory Committee
March 18, 2021

Agenda Item #3C
Study Items

Review and Discussion of the Class VI (6) portion of Dorothy Perley Road (#4)

FINAL

**CITY OF LEBANON
CLASS VI ROADS ADVISORY COMMITTEE
Minutes of November 12, 2008
City Hall Council Chambers @ 5:30 PM**

MEMBERS PRESENT: Stephen Wood (Chair/City Council Rep), Colin Smith (Vice-Chair/Ped & Bike Advisory Committee Rep), Carl Porter (Citizen Rep), Joan Monroe (Planning Board Rep/arrived at 5:41 PM) and Judy Macnab (Conservation Commission Rep/arrived at 5:50 PM)

MEMBERS ABSENT: None

STAFF PRESENT: Associate Planner Tracey Thibault

OTHERS INTERESTED: Ron Bailey

1. CALL TO ORDER:

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Committee members, Ms. Monroe and Mr. Bailey, noted that vehicles can access this road from the other side.

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question. Mr. MacLeod noted that they were actually discussing two different roads separated by 1/4 of a mile. A brief discussion took place and clarification was made between the two roads. After template application, it was determined that there was no evidence that this was a Class VI road. Discussion on this road will continue in the future.

4. OTHER BUSINESS:

None was discussed at this time.

5. OPEN TO THE PUBLIC:

No members of the public spoke at this time.

6. ADJOURNMENT:

A motion by Mr. Porter to adjourn the meeting. Seconded by Ms. Macnab. There being no further discussion, a vote was taken and passed unanimously (5-0).

The meeting was adjourned at 7:00 PM.

Respectfully submitted,

Annette B. Dauphinais
Recording Secretary

CLASS VI ROAD ASSESSMENT TEMPLATE

(Sheet 1 – Legal Status)



Road Name: Dorothy Perely Road

Step 1 – Evidence Supporting Creation of the Road

CREATION OF THE ROAD	Yes	No
Layout (a record of the governing body's layout of the road)		
Evidence of Prescription (prior to 1968) - To include map, field, deed, historical documentation, etc)		
Dedication and Acceptance (e.g. Subdivision Layout)		
Deeded Ownership Deed on record at City Clerks office		

Step 1A – Evidence of Prescription

Map Evidence

1855 W.C. Eaton	X
1892 Hurd Atlas	X
USGS Map(s)	X
1930 Torbert Map	X
Other	

Field Evidence

ROW Evidence	X
Stone Walls	X
Cellar Holes	
Other	

Deed Evidence

Yes	no
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Historical Documentation

Downs History Book	
R. Carroll History Book	
Oscar Jewell Inventory	
NH DOT Archives	
Other	

Governing Body Documentation

Governing Body Votes (e.g. to change status, etc)	
Reference Regulations (e.g. weight limits, etc)	
Other	

General Comment(s)

Step 2 – Evidence of Discontinuance

Discontinuance Documentation

Lebanon City Clerk	
Town Meeting Minutes	
Registry of Deeds	
Other	



CLASS VI ROAD ASSESSMENT TEMPLATE

(Sheet 2 – Condition & Use Status)



Road Name : Dorothy Perely Road

Step 3 – Current Condition of Road

	Yes	No
Historical ROW distinguishable	X	
Supports Hiking	X	
Supports Biking	X	
Passable by Auto	X	
Passable by 4x4	X	

Evidence of Road Mis-Use

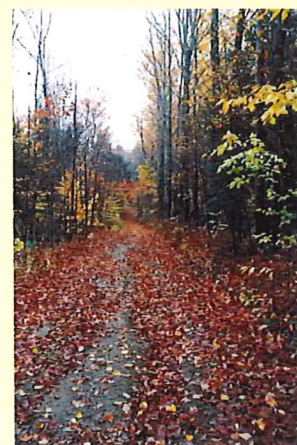
	Yes	No
Excessive Rutting		X
Littering		X
Wheeled Vehicle Use		X
Other (e.g. stream erosion, etc.,)		

Step 4 – Current Road Usage

	Yes	No
Snowmobile (*portions N/S segments)	X	
Pedestrian Hiking Trail	X	
Wheeled Vehicle Use	X	
Landowner(s) Access (accessing abutting props.)	X	
Access (supporting hunting, maintenance, etc)	X	
Other		

Step 5 – Potential Future Uses

	Yes	No
Hiking / Foot Trail Network	X	
Biking Network	X	
Emergency Roadway Access		X
Lebanon Road Network	X	
Other		



CLASS VI ROAD ASSESSMENT TEMPLATE

(Sheet 3 – Status of Recommendation)



Road Name : Dorothy Perely Road

Step 6 – Outreach Activity

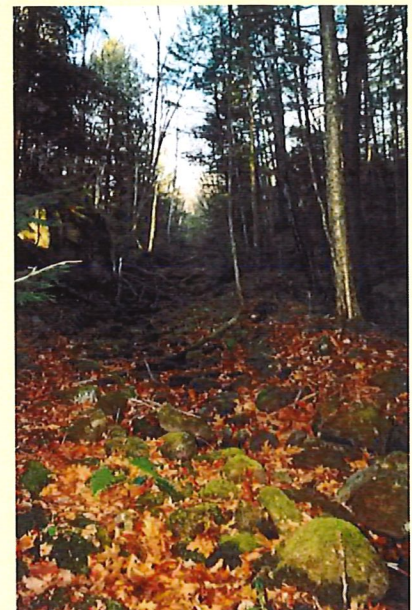
	Yes	No
Feedback garnered from residents related to existing and potential future use	X	
Informal Public Meetings for discussion	X	
Informal Abutter Notification related to meetings and discussions	X	
City Department Feedback	X	
Formal Abutter Notification prior to Council Public Hearing		
Other		

Step 7 – Class VI Road Committee Recommendation

Status Recommendation	Yes	No
Discontinuance		X
Class B Trail		X
Class A Trail		X
Class VI Road	X	
Class V Road		X

Step 8: Action Items

	Yes	No
Signage to be installed		
Gates / Barriers to be installed		
Funding Source Identified to support action items		
Coordination amongst vested/interested parties		
Abutter Notice		





Class 6 Road Notification Map

Road:
#4 Alden Rd
&
#5 Dorothy
Perley Rd

Map created by LeGIS
Map printed on 07/28/21

DRAFT

