

FINAL

City of Lebanon Tree Advisory Board

Minutes, Monday, April 7, 2025 at 5:30pm

Meeting Room 1, City Hall or remote via virtual platform lebanonnh.gov/live

MEMBERS PRESENT (5/7): Charlie DePuy, Andrew
Garthwaite, Kelsey Haigh, Susan Johnson, Mary
Maxfield
MEMBERS ABSENT (2/7) Kathleen Corrigan, Sarah Riley (remote)
STAFF PRESENT: (1/2) Alanna Cilbrith
STAFF ABSENT: (1/2) Jay Cairelli

- I. **CALL TO ORDER:** The meeting was called to order at about 5:30
- II. **APPROVAL OF MINUTES:** Minutes from 3/3/25 with minor changes.
- III. **OLD BUSINESS**
 - A. **Strategic Plan Update:** Postponed until Jay's return.
 - B. **Location, dates, and trees review**—we are choosing locations that wouldn't require easements. Alanna is staking locations.
 1. Evans Drive—east of the bus entrance: 4/26/25
 - a) Up to ten shade trees, a mix of species
 2. West Lebanon Cemetery—on the school side of the cemetery, along the school parking lot, on the cemetery side of the fence: 5/10/25 or 5/17/25 (rain date)
 - a) Six or seven shade trees
 - b) Five ornamental
 3. School Street Cemetery—along the sidewalk on School Street: 5/10/25 (rain date)
 - a) Three shade trees (it's possible we won't plant shade trees)
 - b) Four ornamental redbuds
 4. Glenwood Cemetery: in the fall
 5. SAU on Sem Hill in the fall?
 - C. **Publicity:** Susan recommends just advertising the dates 4/26, 5/10, 5/17
 - D. **Confirm tree order:** Kelsey will work with Alanna and Jay to order trees: either from Northern or Amherst Nursery
- IV. **NEW BUSINESS:** Order additional trees? Tree farms/holding location? Select species:
 - A. Sizes:
 1. One-inch size trees = best for volunteers

2. Larger sizes = more expensive, but may be good for places where plowing would be an issue, like LISTEN
- B. If we buy a lot of trees now because the grant status is uncertain,
 1. Can we either order but wait for a fall delivery?
 2. Or put them somewhere where watering is easy?
- C. Holding locations:
 1. Jay said (earlier to someone) that he would find a way to hold the trees until the fall planting at the end of September.
- V. **NEXT MEETING:** May 5 at 5:30pm
- VI. **ADJOURNMENT:** At about 7pm

Respectfully submitted,
Mary Maxfield, Recording Secretary