

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS– CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, MAY 6, 2025**

MEMBERS PRESENT: Colin Smith (Chair); Tim Gilbert; Erling Heistad (City Council); Kellen Appleton; Nelson Rooker; Marie McCormick; Ben Swanson (Alt)

MEMBERS ABSENT: Jared Toon (Alt); George Sykes (City Council, Alt); Adams Carroll; Sean Dittrich (Vice Chair)

STAFF PRESENT: Catheryn Hembree (Associate Planner)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

Mr. Swanson sat as a full member.

2) APPROVAL OF MINUTES

A. April 1, 2025

A MOTION was made by Ms. McCormick to approve the meeting minutes of April 1, 2025, as amended. Seconded by Mr. Rooker.

AMENDMENTS:

To note that Mr. Gilbert was not present.

**The vote on the MOTION was approved (6-0).*

3) OPEN TO THE PUBLIC:

None at this time.

4) STUDY ITEMS

A. Ways to Go Event

Ms. McCormack explained that Lebanon Record Your Trips will be live for the entire month of May and there will be a raffle for those entered at the end of the month. Bike to Work Day/Curb Your Car Day/Ways To Go Day is coming up on Friday May 16th.

B. Complete Streets Policy

Ms. Hembree stated that the Commission previously classified Lebanon streets into five categories: rural connection, quiet streets, local connectors/links, thru streets, and Class VI roads. The Commission continued to work on the descriptions for these categories. The Commission reviewed the Policy sections for Public Participation, Context Sensitivity, Stormwater, and Measures of Success.

Alan Schnur suggested seeking information on how successful measures were from the previous plan. Ms. Hembree stated that she heard it was not heavily used in the past but there seems to be interest on

using the current iteration of the plan that the Commission is working on. Amendments and additions were made.

C. Updates from Other Boards

- Planning and Development

Nothing new to report at this time.

- Planning Board

Nothing new to report at this time.

- City Council

Nothing new to report at this time.

- Police Reports

Ms. Hembree stated that there were no ped/bike crashes in March and the April data is not out yet.

- Mascoma River Greenway Coalition

Chair Smith stated that he spoke to Paul Coats regarding the Greenway extension. The DOT official abandonment process is stalled, and the City plans to ask Executive Council for help. The grant is at risk with the longer this process takes to carry out.

- West Lebanon and Hanover Greenway (WaHG)

Chair Smith stated that the volunteer group has raised \$60,000-\$70,000 and the City has contracted for a feasibility study. The study should be carried out by the end of the year and will explore alternative routes.

- Class VI Roads

Nothing new to report at this time.

- Communications Plan

Nothing new to report at this time.

5) OTHER BUSINESS

None at this time.

6) FUTURE AGENDA ITEMS

None at this time.

7) ADJOURNMENT:

A MOTION was made by Mr. Heistad to adjourn the meeting. Seconded by Mr. Gilbert.

**The vote on the MOTION was approved (6-0).*

The meeting was adjourned at 8:43 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary