



**LEBANON CITY COUNCIL
MARCH 17, 2021 - 7:00 PM
REMOTE VIA WEBEX
LEBANONNH.GOV/LIVE**

1. Call to Order

Meeting Access: To participate in this meeting, please [join live via WebEx](#) or call 415-655-0001 (access code: 132 455 1158). If you have trouble accessing this meeting, please [email Shaun Mulholland](#).

The March 17, 2021 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

4. Open to the Public

5. Recognitions: None

6. Approval of Minutes

- A. MOTION TO approve the minutes as presented in the March 17, 2021 agenda packet.

7. Appointments

- A. Lebanon Housing Authority, Ian Girdwood (Citizen Member)

8. Public Hearing Items

- A. ORDINANCE #2021-01 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 31, Board, Committees & Commissions, Article VII, Heritage Commission and Article X, Arts and Culture Commission
- i. Presentation:
 - ii. Opening of the Public Hearing:
 - iii. Questions & Comments by the Public:
 - iv. Closing of the Public Hearing:
 - v. Council Deliberation & Action:

9. Old Business

- A. Presentation of Second Reading: Amendment to Ordinance #18, Salary Plan, Article II, Non-Affiliated & LPASE Employees, to include the positions of Utility Billing Clerk (Grade 8) and Accounting Clerk (Grade 3) within the pay plan for regular full-time & regular part-time employees and to retitle positions in the City Clerks, and Cyber Services Departments.

10. New Business

- A. Request for Exception from City Code Chapter 110, Noise from Sound Amplification: Martin, 8 Pleasant Street, West Lebanon
- B. Discussion & Set Public Hearing for April 7, 2021: Ordinance #2021-02 to amend City Code Chapter 136, Sewer Service, §136-78, Collection
- C. Discussion & Set Public Hearing for April 7, 2021: Ordinance #2021-03 to amend City Code Chapter 182, Water Service, §182-31, Collection
- D. Presentation of First Reading and Set Public Hearing for April 21, 2021: Amendment to Ordinance #18, Salary Plan, Article II, Non-Affiliated & LPASE Employees, Seasonal/Temporary & Stipend Employees, to increase 2021 wages for Memorial Pool and Camp Recreation, Arts & Parks employees

11. City Manager Report

12. Council Representatives to Other Bodies Report

13. Future Agenda Items

14. Non-Public Session

15. Adjournment

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams and WebEx. Members of the public are encouraged to attend by going to [LebanonNH.gov/Live](https://lebanonnh.gov/live) where you will find instructions on how to enter the meeting.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT [LEBANONNH.GOV/AGENDAS](https://lebanonnh.gov/agendas)..

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Guardian of Soldiers Memorial Building
Position: Regular Member
Applicant: B. Therrien
Assigned Councilor: S. Prentiss
Assigned Date: 1/26/2021

Note: While 1 City Councilor is officially assigned to interview each applicant, any City Councilor may interview any applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list not considered all inclusive.

MARCH 24, 2021 - Organizational Meeting

APRIL 7, 2021

PUBLIC HEARING ITEMS:

- A. AMEND ORDINANCE NO. 18, SALARY PLAN – A public hearing for the purpose of receiving public input and taking action to amend Ordinance #18, Salary Plan, Article II, Non-Affiliated & LPASE Employees, to include the positions of Utility Billing Clerk (Grade 8) and Accounting Clerk (Grade 3) within the pay plan for regular full-time &

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regular part-time employees and to retitle positions in the City Clerks, and Cyber Services Departments.

B. ORDINANCE #2021-02 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 136, Sewer Service, §136-78, Collection

C. ORDINANCE #2021-03 - A public hearing for the purpose of receiving public input and taking action to amend to amend City Code Chapter 182, Water Service, §182-31, Collection

OLD BUSINESS:

A. Presentation of Second Reading: Amendment to Ordinance #18, Salary Plan, Article II, Non-Affiliated & LPASE Employees, Seasonal/Temporary & Stipend Employees, to increase 2021 wages for Memorial Pool and Camp Recreation, Arts & Parks employees.

NEW BUSINESS:

A. Discussion with Meghan Butts, Newly Appointed Executive Director of the Upper Valley Lake Sunapee Regional Planning Commission re: Services provided by UVLSRPC

B. Discussion & Set Public Hearing for April 21, 2021: 79-E Request from One Mechanic Street, LLC for proposed conversion of the former NAPA Auto Parts building into residential use

C. Discussion & Set Public Hearing for May 19, 2021: Layout of extension of Airpark Road

D. Discussion & Set Public Hearing for April 21, 2021: Ordinance #2021-04 to amend City Code Chapter 97, Landfill Regulations

APRIL 21, 2021

PUBLIC HEARING ITEMS:

A. ONE MECHANIC STREET, LLC 79-E REQUEST – A public hearing for the purpose of receiving public input and taking action to convert the former NAPA Auto Parts building into residential use

B. ORDINANCE #2021-04 - A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 97, Landfill Regulations

C. AMEND ORDINANCE NO. 18, SALARY PLAN – A public hearing for the purpose of receiving public input and taking action to amend Ordinance #18, Salary Plan, Article II, Non-Affiliated & LPASE Employees, Seasonal/Temporary & Stipend Employees, to increase 2021 wages for Memorial Pool and Camp Recreation, Arts & Parks employees.

NEW BUSINESS:

A. Review and Discussion of 2021 1st Quarter Budget Report and Release of Collected Public School Impact Fees

B. Upgrade of a portion of Hall School Road from a Class VI Highway to a Class V Highway for the provision of access to Phase 2B of the Airport Industrial Park