

FINAL

**LEBANON HERITAGE COMMISSION
REGULAR MEETING AGENDA
REMOTE VIA MICROSOFT TEAMS
WEDNESDAY, FEBRUARY 10, 2021
LebanonNH.gov/Live
7:00 pm**

MEMBERS PRESENT: Mimi Hains (Chair), Rebecca Book, Raymond Book (Alt. Member), Jeremy Rutter (Planning Board Rep.)

MEMBERS ABSENT: Linda Cole, Doug Boisvert, Karen Zook (City Council Rep.), Bruce Bronner (Alt. Council Rep.), Fran Hanchett

STAFF PRESENT: Rebecca Owens (Associate Planner)

1. CALL TO ORDER: - Chair Hains called the meeting to order at 7:02 PM and appointed Mr. Book a voting member for this evening.

A. Review of meeting procedures and NH RSA 91-A “Right-to Know” requirements

Ms. Owens reviewed the procedures for a remote meeting and attendance was taken by roll call. All those attending remotely are listed above.

2. APPROVAL OF MINUTES: January 13, 2021

Amendment to minutes:

Page 2, line 35: change “Giles” to “Gile”

***Ms. Book MOVED to approve the January 13, 2021 Minutes as amended.
Seconded by Mr. Book.***

Roll Call Vote:

Chair Hains, Ms. Book, Mr. Book and Mr. Rutter all voting Yea.

None voting Nay.

****The MOTION was approved (4-0)***

Mr. Rutter introduced himself to the group. Chair Hains welcomed him to the Commission and asked the other members to introduce themselves.

3. PUBLIC REVIEW- None

4. STUDY ITEMS

A. DANA HOUSE WORKING GROUP

The first meeting of the DHWG was held last week. Goals and priorities for the future of the Dana House are being reassessed, including the feasibility of the house museum vision. Other topics were funding and public engagement. Ms. Owens suggested creating a video tour of the Dana House to share with the public, since in-person tours may not be possible this year. The Dana House is the oldest standing wooden structure in Lebanon and was relocated to its current location in 1988. Since it has not yet been in that spot for 50 years, the Dana House is not eligible to be included on the National Historic Register. This affects the funding that is available for rehabilitation and activation. The next meeting will be held on February 24th at 7pm.

B. SPECIAL PROJECTS

The newest mall kiosk project is on display. Chair Hains reported that she posted a request for oral stories from the history of Lebanon/West Lebanon, as well as a list of topics, on Facebook. The plan is to interview interested persons and publish their stories on social media and/or in the newspaper. She also plans to post the request on the Historical Society's web page and the Vital Communities email list. In observance of Black History Month, February's story will center around the NPR interviews regarding the Black Heritage Trail in New Hampshire. This story will be published in Leb News.

C. MASTER PLAN PRIORITIES

Chair Hains and Ms. Owens continued the discussion regarding which projects to prioritize in 2021 and how they align with the strategies and actions listed in the Master Plan. Developing a business plan for the Dana House and the collection of oral stories about Lebanon are the main special projects for 2021. The future of the Westboro lot and the status of the brickyard are other items of interest. The current CLG project will help to educate the public in regard to the historic district. In addition, the reopening of the Mall Tunnel and the 25th Anniversary of the Rail Trail will provide opportunities for walking tours, displays and educational brochures. Ms. Book suggested that the Passport Project could be used to engage schools and community members. Mr. Gile is very interested in this project and Ms. Book will discuss it with him before the next meeting. Ms. Owens stated that the Class 6 roads committee has an opening for a Heritage Commission member. This list of projects for 2021 will be revisited next month, so that the members not in attendance this evening can participate in the discussion.

5. OTHER BUSINESS**A. CLG 2020 PROJECT UPDATE**

There will be an update from Lyssa Papazian next month; topics to include possibilities for the expansion of the Colburn Park Historic District.

B. NHDOT NOTICE ON GUARDRAIL PROJECTS

The City received notice of guard rail relocation and replacement that will be taking place along route 120; however, no map of the project was provided. If any structures will be directly impacted, the City has asked for direct notification from the NHDOT.

6. PUBLIC COMMENT – None**7. FUTURE AGENDA ITEMS**

A. 57 School Street – Ms. Owens reached out regarding this property but has not received a response.

8. ADJOURNMENT:

Ms. Book MOVED to adjourn the meeting at 8:15 PM.

Seconded by Mr. Book.

Roll Call Vote:

Chair Hains, Ms. Book, Mr. Book and Mr. Rutter all voting Yea.

None voted Nay.

** The MOTION was unanimously approved (4-0)*

Respectfully submitted,

Megan Castillo

Recording Secretary