

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS– CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, JUNE 3, 2025**

MEMBERS PRESENT: Colin Smith (Chair); Sean Dittrich (Vice Chair); Erling Heistad (City Council); Kellen Appleton; Nelson Rooker; Marie McCormick; Ben Swanson (Alt)

MEMBERS ABSENT: Jared Toon (Alt); George Sykes (City Council, Alt); Adams Carroll; Tim Gilbert

STAFF PRESENT: Catheryn Hembree (Associate Planner)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:04 PM.

Mr. Swanson sat as a full member.

2) APPROVAL OF MINUTES
A. May 6, 2025

A MOTION was made by Mr. Heistad to approve the meeting minutes of May 6, 2025, as amended. Seconded by Mr. Rooker.

AMENDMENTS:

To note that Mr. Rooker was a full member, not an alternate.

**The vote on the MOTION was approved (7-0).*

3) OPEN TO THE PUBLIC:

None at this time.

4) STUDY ITEMS

A. Complete Streets Policy

The Committee reviewed the Measures of Success section of the document. The Committee noted that it does not currently have user data, making it difficult to compare active data to a baseline. The Committee stated that it is a priority to obtain this data and the methodology for collecting it should be discussed at a later date.

The Committee agreed that the number of sidewalks, bicycle lanes, etc. that are maintained in good condition and the assessment of any intersection and crosswalks where a cluster of ped/bike crashes have occurred should be determined using DPW asset management data and/or using public reporting.

Ms. Hembree asked that any reference websites of interested should be sent to her for inclusion. She stated that she would work to update the draft document for discussion at a future meeting.

B. Plan Summer Bike and Learn Events

The Committee discussed a practice ride to school from the center of Town.

- C. Updates from Other Boards
 - Planning and Development

No updates at this time.

- Planning Board

Mr. Appleton stated that submissions for the capital improvement projects are coming up. It would be good to have support for any ped/bike submissions.

- City Council

No updates at this time.

- Police Reports

Ms. Hembree stated that the number of crashes involving pedestrians is still at four for the year.

- Mascoma River Greenway Coalition

Chair Smith stated that he heard that the State has responded to the City, and everything is in place to move forward to the formal Transportation Board process. This is currently underway.

- West Lebanon and Hanover Greenway (WaHG)

Chair Smith stated that the City's consultant is working to gather data at this time. There will likely be public input sessions over the summer.

- Class VI Roads

No updates at this time.

- Communications Plan

Ms. McCormack stated that the Committee could consider having a table at National Night Out during the first Tuesday in August.

The Committee discussed having multiple events throughout the month of May.

5) OTHER BUSINESS

Mr. Dittrich stated that a resident reached out regarding potential remote bike parking prior to crossing to the Middle School from the Rail Trail. There was discussion regarding where a bike rack could be installed in that area, such as where the connector trail intersects with the Rail Trail.

6) FUTURE AGENDA ITEMS

None at this time.

7) ADJOURNMENT:

*A MOTION was made by Mr. Rooker to adjourn the meeting. Seconded by Mr. Heistad.
The vote on the MOTION was approved (7-0).

The meeting was adjourned at 8:12 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary