

FINAL

City of Lebanon Tree Advisory Board

Minutes, Monday, June 2, 2025 at 5:30pm

Meeting Room 1, City Hall or remote via virtual platform lebanonnh.gov/live

MEMBERS PRESENT (7/7): Kathleen Corrigan, Charlie DePuy, Andrew Garthwaite, Kelsey Haigh, Susan Johnson, Mary Maxfield, Sarah Riley
STAFF PRESENT: (2/2) Alanna Cilbrith, Jay Cairelli

- I. **CALL TO ORDER:** The meeting was called to order at 5:37
- II. **APPROVAL OF MINUTES:** Minutes from 5/5/25 were approved after review and minor changes
- III. **OLD BUSINESS**
 - A. **Strategic Plan update:** (Jay)
 1. Recently the Strategic Plan was moved from one platform to another.
 2. The tabs for the Tree Advisory Board were repopulated and therefore a little hard to read. It's recommended that we look at this by September/October. Kathleen and Mary will follow-up on this. Jay will email the old Miro link.
 - B. **Plantings review:**
 1. A couple recently planted trees on both Evans Drive and School Street were uprooted during weather events. AJ Dupere recommends replanting them.
 - a) In retrospect, because those trees are in spots vulnerable to wind and rain, we think we should go back and stake all the trees in those two areas—in the next couple of days.
 - b) Supplies needed: 2 or 3 stakes per tree, post-hole-drivers, link lines, post-hole-drivers from the Rec Dept, and watering bags.
 - (1) We need more stakes; Jay will get them.
 - (2) Storage of supplies would be with Susan or at the DPW shed.
 2. Because hotter weather is here, Susan will place the 5 gallon watering bags around, and Alanna will do the watering once/week

3. There are still five trees left—to be planted in the fall or even this summer with volunteers on a weekday.
 - a) One is intended for Evans Drive next to the HSS playground to replace a tree that is dying. Since it's over 4 inches in diameter, it has to be posted in order to be replaced.
 - b) There's some space for a couple trees at the skatepark in the central garden area. The ashes there look bad.
 - c) Another place could be Mechanic Street near bus stop(s).
 - d) Upper Valley Music Center (UVMC)
 - e) Mount Lebanon Elementary School parking lot (MLE)
4. Any trees we have should be planted in the next few weeks—and sprayed every day while waiting.

C. Looking ahead: Fall plantings—

1. Mechanic Street (with easements)
1. Senior Center (with easement)
2. On Seminary Hill in front of the SAU building and school bus stop:
3. Civic Field
4. Skatepark

D. Remaining 12+ and 10+ trees and locations for planting if easements fall through

1. Use the school if other locations fall through.

F. Easements:

1. We need a new method; the old isn't working.
2. Perhaps a more direct, personal approach, starting with places where people live. (Susan, Kathleen, and Mary will take a look at the spreadsheet of proposed tree locations and figure out the best places.)

G. West Lebanon Main Street trees update:

1. Jay has the plan and a list of specific trees.
2. He'll send it to us so we can review and comment.
3. The trees won't be ordered for a while because planting can't happen until the road construction is done.

H. Inventory update/asset management:

1. The inventory/asset management program-app is being updated.
2. Inventory this summer: LHS students might be working on this this summer. Susan wants to pay them, but because Rebecca said the budget is already set, Susan will be exploring alternatives like gift cards and farmers market cash.
3. Asset management "notes" can be translated by Deana into work orders that can be set to expire in x-number of years.

4. NEW BUSINESS

E. Environmental Justice Task Force report and feedback from TAB:

1. TAB is generally supportive of the report but concerned that trees are mentioned only once and limited to the role that trees would play in mitigating urban heat along pedestrian walkways and bus stops.
2. Suggested ways to increase inclusion of trees in report:
 - a) To the Environmental Quality section
 - (1) Assert the value of trees in absorbing air pollutants like ozone, nitrogen dioxide, and particulate matter, thus contributing to cleaner urban air.
 - (2) Assert the value of trees in stormwater attenuation: Tree canopies and root systems reduce runoff, decreasing the risk of urban flooding.
 - b) To the Access to Nature section
 - (1) Assert the human health benefits of urban trees: enhancing mental health, stress reduction, and cognitive function.
 - (2) Assert the value of urban trees in promoting physical activity, social cohesion, and overall well-being.
 - (3) Access to trees needs to be shared by all—across the City.

5. ADJOURNMENT: At about 7pm

6. NEXT MEETING: July 7, 2025 at 5:30pm

Respectfully submitted,
Mary Maxfield, Recording Secretary