

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
COUNCIL CHAMBERS– CITY HALL &  
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE  
7:00 PM, JULY 15, 2025**

**MEMBERS PRESENT:** Sean Dittrich (Vice Chair); Erling Heistad (City Council); Alan Schnur (Alt); Kellen Appleton (Planning Board); Nelson Rooker; Marie McCormick; Ben Swanson (Alt); Tim Gilbert

**MEMBERS ABSENT:** Colin Smith (Chair); Jared Toon (Alt); George Sykes (City Council, Alt)

**STAFF PRESENT:** Catheryn Hembree (Associate Planner)

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**1) CALL TO ORDER:**

Vice Chair Dittrich called the meeting to order at 7:00 PM.

**2) APPROVAL OF MINUTES**

**A. June 3, 2025**

*A MOTION was made by Mr. Heistad to approve the meeting minutes of June 3, 2025, as presented. Seconded by Mr. Rooker.*

*\*The vote on the MOTION was approved (8-0).*

**3) OPEN TO THE PUBLIC:**

None at this time.

**4) STUDY ITEMS**

**A. Anna White from Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC):  
American Disabilities Act (ADA)**

Anna White, UVLSRPC, spoke to the Committee regarding the Thriving Communities Program. The group reviews infrastructure and what makes it vulnerable to flooding. A goal for Lebanon is to hire an ADA compliance intern to complete an audit on the infrastructure. She noted that she could be contacted at: *Anna White, Resilience Coordinator at Upper Valley Lake Sunapee Regional Planning Commission, [awhite@uvlsrpc.org](mailto:awhite@uvlsrpc.org)*

Trent Meckenstock (West Lebanon resident) asked about current grant applications in the works. Ms. White reviewed the bike/ped infrastructure related grants that she has been involved with for other communities and entities.

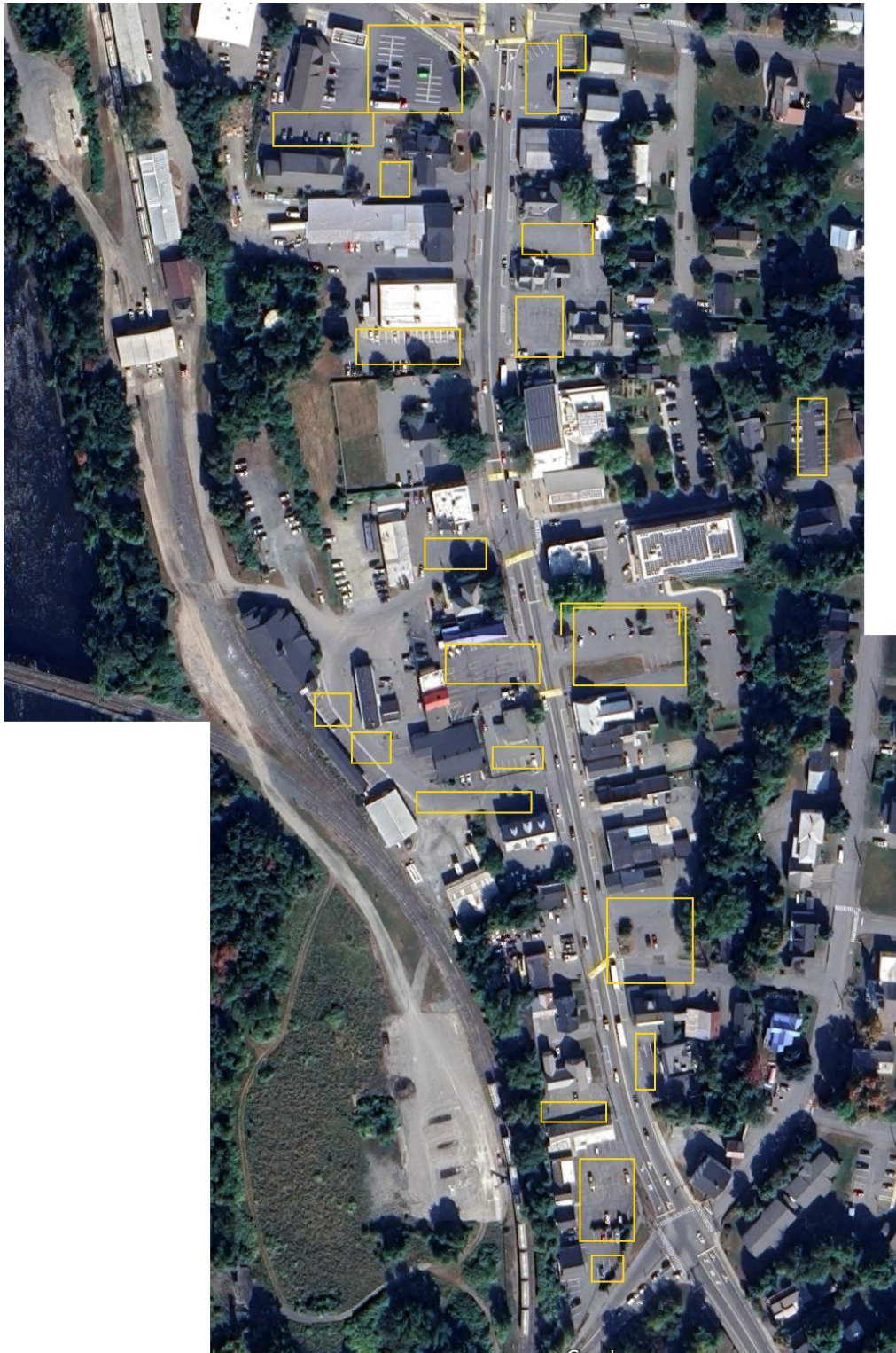
**B. Capital Improvements Program (CIP) list with Ped/Bike Components**

Rod Finley, City Engineer, reviewed the CIP list with the Committee including the dry bridge project, the Mechanic St/Mascoma St/High St roundabout, the Trues Brook Road bridge project, the Mechanic Street sidewalk, and the Main Street West Lebanon project.

Regarding the Main Street West Lebanon project, Trent Meckenstock stated that the plan seems to make a lot of accommodations for vehicles and parking but not for pedestrians and bicyclists. If the intention is to revitalize the area for people, then the accommodations should more consider bike/ped-friendly

infrastructure. The Committee discussed that this segment could be highlighted for when the area is reconstructed in the future, as the project is likely already bid out at this time. There was discussion regarding reducing the width of the traffic lane or the parking area in order to include a bike lane.

Trent Meckenstock supplied the Committee with a map highlighting all of the off-street parking that already exists in this area.



There was discussion regarding the Westboro Yard project. Mr. Finley explained that there could be a multiuse path in the area in the future, but he needs signatures from DOT on the wetland and shoreland applications.

Mr. Finley continued with his review of projects, including Old Pine Tree Cemetery Road Phase 2, which the Committee discussed concerns with such as the configuration of the shoulder. Mr. Finley stated that he also heard from another person that they would like the configuration changed back to the original one.

Mr. Finley continued with his review of projects, including the Etna Road sidewalk. The Committee discussed a crosswalk to LaBombard Rd as part of the project. Additional projects include the Hanover Street bridge project, Slayton Hill roundabout, Mack Ave. reconstruction, Estabrook Circle, the Mechanic Street sidewalks, a sidewalk near Buckingham Place, Green St/Shaw St, Elm St/Union St, and the Meriden Road safety improvement project.

Ms. Hembree noted two included Parks & Rec CIP projects: the extension of the Mascoma River Greenway to the Powerhouse Mall and the connector road from the Greenway to the Boston Lot trail network.

C. Bike to Lebanon Middle School (LMS): Advertising

Ms. McCormick stated that this event will take place on August 25<sup>th</sup> tentatively prior to the Popsicles on the playground event. There will be summer communications from the school which this could be advertised in.

**5) OTHER BUSINESS**

- A. Updates from Other Boards
- Planning and Development

No updates at this time.

- Planning Board

No updates at this time.

- City Council

No updates at this time.

- Police Reports

Mr. Schnur stated that there was one crash involving a pedestrian or bicyclist in May, bringing the total for the year up to five. This puts the total for this year on par with the total from last year at this time. Last year saw the highest number of total crashes throughout the year, 12, since 2006. He stated that he would review the data from previous years to try to find any correlations.

- Mascoma River Greenway Coalition

No updates at this time.

- West Lebanon and Hanover Greenway (WaHG)

No updates at this time.

- Class VI Roads

No updates at this time.

- Communications Plan

No updates at this time.

**6) FUTURE AGENDA ITEMS**

None at this time.

**7) ADJOURNMENT:**

*A MOTION was made by Mr. Heistad to adjourn the meeting. Seconded by Mr. Rooker.*

*\*The vote on the MOTION was approved (8-0).*

**The meeting was adjourned at 8:55 PM.**

Respectfully submitted,  
Kristan Patenaude, Recording Secretary