



**LEBANON TREE ADVISORY BOARD  
OCTOBER 6, 2025 - 5:30 PM  
MEETING ROOM 1, CITY HALL OR  
REMOTE VIA VIRTUAL PLATFORM  
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
  - 2. Identify Secretary**
  - 3. Approval of Minutes**
    - A. September 8, 2025
  - 4. Old Business**
    - A. Planting Review
      1. Follow-up on water, staking, maintenance, etc., and for next year.
      2. Fall Sites: Review planting
        - a. Mechanic Street (with Easements)? Contractors?
        - b. Senior Center:
        - c. On Seminary Hill in front of the SAU building and school bus stop:
        - d. Civic Field:
        - e. Skate Park:
    - B. Listserv Notice: Response? Repeat? Other notices?
    - C. Update on West Lebanon Main Street trees. What is the schedule for selection/review/plans/bids?
    - D. Inventory update / asset management. Any updates?
    - E. Meeting with The Falls.
    - F. Trees of concern:
      - a. Elms at Kilton Library
      - b. Several Ash behind City Hall and outside near the pedestrian mall.
      - c. Maple on School Street
      - d. Elms in Colburn Park
  - 5. New Business**
    - A. Planning Board Items
      1. Planning Regulation update
  - 6. Other Business**
  - 7. Next Meeting**
    - A. November 3, 2025
  - 8. Adjournment**

# AGENDA

Tree Advisory Board

October 6, 2025

AGENDA ITEM 2:

APPROVAL OF MINUTES

# SEPTMEBER 8, 2025

DRAFT

City of Lebanon

**Tree Advisory Board**

Minutes, Monday, September 8, 2025, 5:30 pm

Meeting Room 1, City Hall or remote via virtual platform [lebanonnh.gov /live](https://lebanonnh.gov/live)

MEMBERS PRESENT (5/6): Kathleen Corrigan, Charlie DePuy, Andrew Garthwaite,  
Kelsey Haigh, Sarah Riley

MEMBERS ABSENT (1/6): Susan Johnson

STAFF PRESENT (1/1) Alanna Cilbrith

- I. **CALL TO ORDER:** The meeting was called to order at about 5:30pm.
- II. **APPROVAL OF MINUTES:** Minutes from 8/11/25 were approved after review
- III. **OLD BUSINESS**
  - A. We discussed how to fill the open position on the TAB now that Mary Maxfield has gone off the Board.
  - B. Since Mary was doing the minutes, we need a new person to do this. Kathleen agreed to do a summary based on the recordings and transcripts of the meetings.
  - C. Care of trees planted in the Spring - There was a brief discussion on how the watering and maintenance of the trees planted this spring were going.
  - D. Fall Planting - We continued our discussion of the sites for our Fall tree planting on October 11 and 18. Some adjustments were made to the species and planting locations at the various sites. There was also some discussion of which trees will be planted by TAB and volunteers and which by contractors. We should limit the size we're expecting the volunteers to plant; it can be difficult to handle the larger trees (Details of the discussion are available on the video recording of the meeting available on the City website.)
  - E. Discussion of our continuing efforts to recruit property owners along public ways to allow the City to plant shade trees on their property. Susan is working with one resident on Mascoma tree who is interested. Another

person who responded to our notice on the Lebanon Listserv did not qualify due to the location of the property.

We also discussed how we might modify our approach in order to expand the number of people participating in the grant program. We will continue to discuss this.

- F. Further discussion of planting in Glenwood Cemetery and West Lebanon Cemetery focused on the need to have some sort of design concept or plan to guide our planting in these locations.
- IV. **ADJOURNMENT:** at about 7:00pm
- V. **NEXT MEETING:** October 8, 2025 at 5:30 pm

Respectfully submitted,

Kathleen Corrigan