FINAL

WEST LEBANON REVITALIZATION ADVISORY COMMITTEE
MEETING MINUTES
LEBANON CITY HALL MEETING ROOM OR
Remote Via Virtual Platform
LebanonNH.gov/Live
February 24, 2025
5:15 PM

MEMBERS PRESENT: **Councilor Chris Simon, Laurel Stavis, Emmett Frank, Dan Nash, Andrew Faunce**

MEMBERS ABSENT: **Jim Winny, Erik Endrulat, Kim Chewning, James Mashal**

STAFF PRESENT: **Nate Reichert (Director of Planning & Development)**

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1. CALL TO ORDER – The meeting was called to order at 5:15 PM.

Chair Simon stated that he attended the Food Truck Committee meeting in December and spoke on behalf of the West Lebanon Revitalization Advisory Committee regarding the need to have a West Lebanon representative and the ability to have food trucks in appropriate places in West Lebanon.

2. APPROVAL OF MINUTES:
A. December 16, 2024

Mr. Nash MOVED to approve the meeting minutes of December 16, 2024, as presented. SECONDED by Ms. Stavis.
**** The Vote on the MOTION was approved (5-0-0).***

3. OPEN TO THE PUBLIC
A. Chair and Vice Chair

There was discussion regarding interest in the Chair position. It was agreed that the Committee would wait to discuss this further when additional members are present.

4. NEW BUSINESS
None at this time.

5. STUDY ITEMS
A. Review and Discuss: Strategic Plan, Master Plan and West Lebanon studies
- **Strategic Plan Website Page**
- **Chapter 12 of the Master Plan**
- **Action Plan for West Lebanon**
- **Link to Strategic Plan 2024-2027**

- **Link to West Lebanon Village Charrette Report**

The Committee considered how to further engage with the public, such as holding town halls and inviting local groups. The Committee discussed potentially holding a farmer's market event in West Lebanon.

It was noted that Ms. Stavis would visit West Lebanon Supply to discuss potential events further. Chair Simon agreed to visit with the Superintendent of Schools and City Manager on this topic. It was requested that each Committee member consider 3-4 questions for a survey regarding what those in West Lebanon would like to see for events.

6. OTHER BUSINESS

None at this time.

7. ADJOURNMENT:

Ms. Stavis MOVED to adjourn the meeting at 5:08pm. SECONDED by Mr. Faunce.
**** The Vote on the MOTION was approved (5-0-0).***

Respectfully submitted,
Kristan Patenaude
Recording Secretary