



**WEST LEBANON REVITALIZATION ADVISORY  
COMMITTEE  
OCTOBER 16, 2025 - 5:00 PM  
KILTON LIBRARY, COMMUNITY ROOM OR  
REMOTE VIA VIRTUAL PLATFORM  
LEBANONNH.GOV/LIVE**

---

**1. Call to Order**

- A. To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 370 523 156#). If you have trouble accessing this meeting, please email [Nate Reichert](#).

**2. Approval of Minutes**

- A. September 29, 2025

**3. Old Business**

- A. None

**4. New Business**

- A. Discuss West Lebanon Master Plan chapter review  
B. Possible meeting regarding SAU 88 future  
C. Civic Park playground grand opening

**5. Other Business**

**6. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public who wish to attend remotely may do so by going to [LebanonNH.gov/Live](#) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupt virtual or phone connection(s), the meeting will continue without remote access capabilities.

Any person with a disability who wishes to attend this public meeting and needs additional accommodation, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

DRAFT

**WEST LEBANON REVITALIZATION ADVISORY COMMITTEE  
MEETING MINUTES  
KILTON LIBRARY COMMUNITY ROOM OR  
Remote Via Virtual Platform  
LebanonNH.gov/Live  
September 29, 2025  
5:00 PM**

**MEMBERS PRESENT:** Emmett Frank (Chair), Andrew Faunce, Corinne Alfeld, Dan Nash, Erik Endrulat

**MEMBERS ABSENT:** Kim Chewning, Susan Pagan-Hilton (alternate), James Mashal, Laurel Stavis

**STAFF PRESENT:** Nate Reichert (Director of Planning & Development); Beth Beraldi (Director of Public Engagement & Communications); Brian Vincent (City Engineer); Morgan Brophy (Upper Valley Business Alliance); Rod Finley (City Engineer)

---

1 **1. CALL TO ORDER – The meeting was called to order at 5:00 PM.**

2  
3 **2. APPROVAL OF MINUTES:**

4 A. February 24 2025; April 21, 2025 Site Walk; August 21, 2025

5  
6 *Mr. Nash MOVED to approve the meeting minutes of February 24, 2025, April 21, 2025 Site*

7 *Walk, and August 21, 2025, as presented. SECONDED by Mr. Faunce.*

8 *\* The Vote on the MOTION was approved (5-0-0).*

9  
10 **3. OLD BUSINESS**

11 A. **Informational session for local business owners to answer questions and**

12 **solicit input on how to navigate the upcoming Main Street improvements.**

13  
14 Rod Finley explained that a main drainage pipe tie-in is currently being worked on as part of the

15 improvements. Boxing out of the roads should begin soon. Work in front of the Kilton Library

16 will commence within the coming weeks. Staff continues to work with local businesses and work

17 with them during construction. The goal is to take a break on the project from November through

18 April. Landscaping and the final course of pavement will still need to be done in the spring. A

19 funding source for Phase 2 of the project needs to be found. The project will go on hiatus until

20 the funding is determined.

21  
22 Brian Vincent explained that the dry bridge project is currently funded. The bridge is out to bid,

23 with bids expected by October 24<sup>th</sup>. The contractor will be mobilized in November/December.

24 Work will not start until next spring. This project is an 80/20 split funded project. An access road

25 will be built down to the yard. There is \$16.5M available for the total project. The official detour

26 will be Exit 18. There will be three locations along the road, at the intersection with Seminary

1 Hill, at the underpass, and at the Powerhouse Mall, considered for traffic when the bridge is  
2 closed.

3  
4 Beth Beraldi explained that there are specific webpages for each project under the City's  
5 website.

6  
7 Morgan Brophy, Upper Valley Business Alliance, stated that her group is working to make sure  
8 local business owners feel supported and communicated to.

9  
10 Mr. Faunce asked about feedback from business owners along Main Street regarding the  
11 construction work. Mr. Reichert stated that nothing has come before Planning & Development.

12

13 **4. ADJOURNMENT:**

14

15 *Mr. Nash MOVED to adjourn the meeting at 5:57pm. SECONDED by Ms. Alfeld.*

16 *\* The Vote on the MOTION was approved (5-0-0).*

17

18

19 Respectfully submitted,

20 Kristan Patenaude

21 Recording Secretary