



**LEBANON ARTS & CULTURE COMMISSION  
OCTOBER 28, 2025 - 6:30 PM  
COUNCIL CHAMBERS, CITY HALL OR  
REMOTE VIA VIRTUAL PLATFORM  
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
  - 2. Approval of Minutes**
    - A. Approval of Minutes 9-23-25
  - 3. Other Business**
    - A. Poetry Stamping
    - B. Tunnel Art
    - C. End of Year Report
    - D. Membership Recruitment
  - 4. Committee Reports**
    - A. Arts Organization Updates: LOH, AVA, UVMC, and others present
    - B. City Council, DEI, Heritage, and others present
  - 5. Open to the Public**
  - 6. Adjournment**

**The order of agenda items is subject to change.**

Meetings are open for in-person and remote attendance. Members of the public who wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupt virtual or phone connection(s), the meeting will continue without remote access capabilities.

Any person with a disability who wishes to attend this public meeting and needs additional accommodation, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

DRAFT

**CITY OF LEBANON  
ARTS & CULTURE COMMISSION  
MINUTES September 23, 2025  
City Hall Council Chambers & LebanonNH.gov/Live  
6:30PM**

**MEMBERS PRESENT: (3/5)**            Nick Gaffney (Vice Chair; Citizen Rep Ward 3,)  
   Claire Geno (Arts Org. AVA)  
   Lucas Mendelsohn (LOH Arts Org.)

**MEMBERS ABSENT: (2/5)**            Stevens Blanchard (Ward 1 Citizen Rep)  
   Devin Wilkie (City Council, Heritage Commission & DEI Rep)

**STAFF PRESENT: (1)**                Kristine Flythe (Program Coordinator, Leb. Rec)

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1  
2 Kristine Flythe gave the RSA 91-A announcement.  
3  
4 **1. CALL TO ORDER**  
5  
6 Vice Chair Nick Gaffney called the meeting to order at 6:30 PM.  
7  
8 **2. APPROVAL OF MINUTES**  
9  
10     **A. July 22, 2025**  
11  
12 *Lucas Mendelsohn MOVED to approve the July 22, 2025, Minutes, as presented in the September 23,*  
13 *2025, packet.*  
14  
15 *Second by Claire Geno.*  
16  
17 *\*The Motion was approved (3-0).*  
18  
19 **3. OTHER BUSINESS**  
20  
21     **A. Chair and Vice Chair**  
22  
23 Nick Gaffney was nominated to become Chair.  
24 The members accepted him as Chair.  
25  
26 Lucas Mendelsohn was nominated to become Vice Chair.  
27 The members accepted him as Vice Chair.  
28  
29     **B. Council Updates**  
30  
31 The City Council document was presented to the members of the Commission in the agenda packet.  
32 There have been some changes to the charge of the Commission in the City Council document.  
33 Membership of the Commission has changed to potentially 3 citizen representatives, 3 representatives  
34 from arts organizations, and a member of City Council, for a total of 7 members. There are potentially 3  
35 alternates who only have to be residents of Lebanon. The new wording allows more flexibility in  
36 selecting members.

1  
2 A quorum consists of the majority of the active members. The intent is to stagger members as they join  
3 so memberships are in year 1, 2, or 3 thus all members do not leave at the same time.  
4

5 The charge of the Commission has not changed. They are still promoting arts and cultural activities  
6 throughout the City, cultivating relationships, supporting development, and public private partnerships.  
7 The requirement for monthly meetings has been changed. Meetings will be scheduled to meet the needs  
8 of the commission and the flow of the work.  
9

10 The members are always actively recruiting other members. They believe there is one new potential  
11 member going through the interview process with the City Clerk. The Economic Development  
12 Commission was attended by Nick Gaffney where he shared the work of the Arts Commission and hoped  
13 to generate interest in having one of their members join the arts commission.  
14

15 **C. AVA – Request for support to restore/repaint fountain covers \$250**

16  
17 AVA currently has the fountain covers for the fountain in Colburn Park. The new covers are much  
18 smaller and lighter weight than the previous covers. Both sides of the covers have been primed, and they  
19 have a program for middle school students that will paint the fountain covers. Hopefully they will start  
20 painting the covers this week. AVA would like some additional funds for the painting supplies, and \$350  
21 is closer in line with the actual costs. It is a community project with area students doing the work.  
22

23 *Lucas Mendelsohn MOVED to approve the budget of \$350 for AVA for supplies for the fountain*  
24 *covers.*

25  
26 *Second by Claire Geno.*

27 *\*The Motion was approved (3-0).*  
28

29 The members discussed that they want to be aware of the need to use the remaining funds in their budget  
30 by the end of the year. There is \$6000 remaining in the budget. The expense for the Ice Sculpture will be  
31 requested from the budget. December 6<sup>th</sup> is the weekend of Tis the Season.  
32

33 The next meeting is October 28 and the next meeting after that is November 18. That will give the  
34 members time to work on opportunities to help fund efforts by the end of the year.  
35

36 The last summer market is this week. They will be looking at winter indoor markets for November and  
37 December.  
38

39 The members talked about contributing to a Halloween celebration if an opportunity arises and set aside  
40 funds for a Halloween event. The commission is willing to spend up to \$2000 of their budget for  
41 upcoming events in the upcoming months. The goal is to find opportunities that do not require continued  
42 support. This year they did not have a poetry contest, so they do not have that expense this year.  
43

44 **D. Membership Recruitment**  
45

46 Members are optimistic that they have people who are willing to join the Commission, and the current  
47 members are actively recruiting. Many people attended the Leb Fest and there are many people at Leb  
48 Fest who they could reach out to regarding joining the Commission. The members are impressed with the  
49 enthusiasm of Morgan Brophy to expand the arts in the community.  
50

51 **E. Poetry Stamping**  
52

53 Poetry stamping is in process. When Public Works are ready to do the stamping, they will notify the  
54 members. There is so much construction going on that things are slightly delayed. The DPW has the

1 priority list of the 8 molds to be put in. They will go in areas where DPW is making repairs and  
2 improvements, which are mostly in West Lebanon this year. Things are in progress.

3  
4 **F. Tunnel Art**

5  
6 Pieces are being worked on, and some are half finished. Some power washing will be needed before the  
7 artists can complete their work. One mural needs to be completed because the art is not completed as  
8 proposed, so some additional work needs to be done according to the contract proposal. The artists agreed  
9 to finish the mural according to the proposal. Some of the murals are finished and the school mural needs  
10 to be installed. The windows of the school bus in the school mural will be interactive and the students in  
11 the windows will interchange over the years to reflect the current student body.

12  
13 The original idea for the roundabout was going to be done during the bridge repair. Right now, the bridge  
14 repair appears to be under funded by the State. So, there is no update on when or if the roundabout will  
15 be completed.

16  
17 **4. COMMITTEE REPORTS**

18  
19 **A. Arts Organization Updates: LOH, AVA, UVMC, and others present**

20  
21 There is an opening exhibition at AVA this week on Friday in the Linda Rush Gallery showing work of  
22 AVA staff. The art will be up for about a month. There is some very interesting work in the gallery.  
23 There will be another exhibition coming on October 10, 2025.

24  
25 The LOH season is getting into gear. There are shows every week until late December and there are more  
26 to come. The LOH is now fully staffed. The new Playbill is being distributed this weekend.

27  
28 Leb Fest was just completed. Family Fun Fest will be on Halloween this year in the 4:00-6:00 PM time  
29 frame at Colburn Park. There is no school for K-8 on Halloween. Mr. Aaron will do his Halloween show  
30 at 4:00 PM. There will be trunk candy. The Fire and Police will come out as well. Pizza or something  
31 else will be a great addition to the event.

32  
33 This year they did 2 outdoor movies, the first two Fridays in September. It started to get too cold to  
34 continue the outdoor movies and earlier in the year it is too light for movies. This year the movies were  
35 great and they had the best ever attendance. The movies were Lilo and Stitch and then Wicked.

36  
37 **B. City Council, DEI, Heritage (D. Wilkie)**

38  
39 **None tonight.**

40  
41 **5. OPEN TO THE PUBLIC.**

42  
43 No comments.

44  
45 **6. ADJOURNMENT**

46  
47 *Nick Gaffney Adjourned the meeting at 7:12 PM.*

48  
49 Respectfully submitted,  
50 Linda Billings  
51 Recording Secretary