



**LEBANON TREE ADVISORY BOARD  
NOVEMBER 3, 2025 - 5:30 PM  
MEETING ROOM 1, CITY HALL OR  
REMOTE VIA VIRTUAL PLATFORM  
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
  - 2. Approval of Minutes**
    - A. October 13, 2025
  - 3. Old Business**
    - A. Planting Review-
      - A. Follow up on water, staking, maintenance, etc. and for next year.
      - B. Review Fall planting, any further planting to occur in 2025?
      - C. Senior Center for contractors?
    - B. Important update on the grant from Susan. Planning 2026 planting and maintenance.
    - C. Listserv Notice: Response? Repeat? Other notices? Revision to requirements.
    - D. Update on West Lebanon Main Street tree plans, shared. Kilton Library trees recommendation. Comment on plans?
    - E. Inventory update/asset management. Any updates?
    - F. Trees of concern.
  - 4. New Business**
    - A. New Board candidate?
  - 5. Other Business**
    - A. Planning Board Items
  - 6. Next Meeting**
    - A. December 1, 2025
  - 7. Adjournment**

# AGENDA

Tree Advisory Board

November 3, 2025

AGENDA ITEM 2:

APPROVAL OF MINUTES

# OCTOBER 13, 2025

**DRAFT**

City of Lebanon  
**Tree Advisory Board**

Minutes, Monday, October 13, 2025 at 5:30pm

Meeting Room 1, City Hall or remote via virtual platform [lebanonnh.gov/live](https://lebanonnh.gov/live)

MEMBERS PRESENT (4/7): Charlie DePuy, Andrew Garthwaite, Susan Johnson,  
Sarah Riley

MEMBERS ABSENT (2/7) Kathleen Corrigan, Kelsey Haigh

STAFF PRESENT: (1/1) Alanna Cilbrith

- I. **CALL TO ORDER:** The meeting was called to order at about 5:30.
- II. **APPROVAL OF MINUTES:** Minutes from 9/8/25 were approved after review and minor changes
- III. **OLD BUSINESS**
  - A. **Planting Review**
    1. **Follow up on water, water bags, staking, summer maintenance:** Alanna and Cemetery crew were told not to water, recently. Alanna will check with Jay about getting it re-started. Ideally they would be watered twice a week, including those planted this Fall. We talked about finding a contractor for next season. Alanna said that she and Deanna create a standing work order, though whether or not it is followed is not necessarily documented. Susan said that Jay had mentioned finding water bags that drained more slowly; current ones take one hour.
    2. **Fall sites–**
      - a. Private property AT bus stop, will get a dogwood tree.
      - b. Senior Center will get three trees along the parking lot, planted by contractor, Adam Clifford, for \$1350, at his convenience. Sarah had some questions about his background, given the history of contractors planting trees badly in the City.
      - c. Riverside Skate Park proposals planned for 10/18: Three between parking lot and pavilion, and three on various sides of the sand playground. Central area will wait for another season.
    3. **Planted last weekend:**

Two trees were planted 10/11 at Civic Playground and five were planted at SAU 88

**B. ListServ notice**

- a) No new responses

**C. Update on West Lebanon Main Street trees:**

- 1. There has been no recent information regarding trees. Alanna will put it on her list of several things to discuss with Jay. We discussed setting up a site walk.

**D. Inventory/asset management update:**

- 1. We might consider paying someone to do the inventory.

**E. Meeting with the Falls—no news**

**F. Trees of concern—**

- 1. Elms at Kilton Library have been removed
- 2. Colburn Park elms are being inoculated for DED
- 3. Pruning discussion
- 4. Sarah will talk to county foresters about urban elm management
- 5. Susan will talk to PO workers about PO oak tree's care

**IV. NEW BUSINESS**

**A. Planning regulation update—not addressed**

**B. Other Business**

- 1. Possible winter projects:
  - a) plan out yearly removal and replacement of dying ashes in prominent locations
  - b) start checking original site plans of commercial sites to count trees and request they replace those that are missing

**C. Leftover trees from Spring are doing ok heeled in at cemetery. Charlie suggests cemetery sites or airport parking lot to plant them in.**

**V. ADJOURNMENT:** At about 7pm

**VI. NEXT MEETING:** November 3, 2025 at 5:30pm

Respectfully submitted,  
Susan Johnson  
substitute secretary