



**LEBANON CITY COUNCIL
NOVEMBER 20, 2025 - 6:00 PM
AND LEBANON SCHOOL DISTRICT JOINT
PARTNERSHIP TASK FORCE
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 949 102 32#). If you have trouble accessing this meeting, please [email Andrew Hosmer](#).

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- 1. Call to Order**
The November 20, 2025 Lebanon School District and City Council Joint Partnership Task Force Meeting is hereby called to order.
 - 2. Approval of Minutes**
 - A. May 29, 2025
 - 3. New Business**
 - A. Discussion about the SAU Building (20 Seminary Hill, West Lebanon)
 - B. Discussion of Potential Adjustment of Seminary Hill Property Boundaries
 - C. Budget Discussion
 - 4. Future Agenda Items**
 - 5. Next Meeting Date**
 - A. December 9, 2025
 - 6. Other Business: None**
 - 7. Adjournment**

Meetings are open for in-person and remote attendance. Members of the public who wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupt virtual or phone connection(s), the meeting will continue without remote access capabilities.

Any person with a disability who wishes to attend this public meeting and needs additional accommodation, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

DRAFT

**LEBANON SCHOOL DISTRICT & CITY COUNCIL
JOINT PARTNERSHIP TASK FORCE
MEETING ROOM ONE, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
THURSDAY MAY 29, 2025 6:00PM**

CITY COUNCIL / STAFF MEMBERS PRESENT:

City Manager Shaun Mulholland, Interim City Manager Jack Wozmak, Mayor Douglas Whittlesey, Tim McNamara, Nicole Ford Burley

SCHOOL DISTRICT MEMBERS PRESENT:

Superintendent Amy Allen, Lilian Maughan (School Board Chair), Kevin Schutz, Joe Castelot

1. CALL TO ORDER:

City Manager Shaun Mulholland called the meeting to order at 6:00pm. He reviewed the City's meeting in-person and REMOTE attendance policies and procedures.

2. APPROVAL OF MINUTES

A MOTION was made by Douglas Whittlesey to approve the January 23, 2025 Meeting Minutes. The MOTION was seconded by Lilian Maughan.

Mr. Schutz, Ms. Ford Burley, and Mr. Castelot abstained from the vote.

** The Vote on the Motion was approved (6-0 with three abstentions).*

3. NEW BUSINESS

A. Discussion Combined City Council School Board Meeting

City Manager Mulholland suggested the group continue to meet after he has left his position as City Manager. Superintendent Allen said she would work with Mr. Wozmak to determine a date for the next meeting.

B. Update on SAU Building

Superintendent Allen said the School Board has asked her to explore options regarding the SAU administration offices located at the Seminary Hill building. She said she would like to collaborate with the City, if possible, to share the cost of the building, if the offices stay where they are currently located. Mr. McNamara said if the SAU offices can be contained on one floor, there may be an opportunity to lease the other space. City Manager Mulholland suggested Superintendent Allen and Mr. Wozmak review the information already collected about the current SAU building and set up a meeting to discuss it.

C. Tax Increment Financing (TIF) Districts

City Manager Mulholland gave an update on the current TIF Districts. He said the City Council will discuss a Downtown TIF at its next meeting. He discussed the benefits of TIFs to the School District. He said work to develop TIFs will continue. Ms. Maughan reminded the group that the School Board would like to be more involved earlier in the discussions about these decisions as they are happening rather than after they are decided. CM Mulholland said the School Board and the County should have a separate meeting with the City to keep everyone informed of the status of the TIFs.

D. Funding

Superintendent Allen said the school district is waiting for federal funds to be released. She said they have been notified that the IDA funds (a grant for students with disabilities) will be flat funded by the state. She said they are waiting for Title I, II, III, IV, V and the Adult Education funds to be released. She said the state does not know the timeline for when the funds will be released. She said federal funds represent about 2.2% of the district's budget. Mayor Whittlesey asked Superintendent Allen to let the City know when the federal funds are released. She said information was available in the agenda packet for the School Board's last meeting.

City Manager Mulholland said the state budget will be wrapped up by early July. He said the City will have a better idea then how the tax rate will be impacted in the fall. He said the City is also undergoing a revaluation this fall, which will add to the impact to residents if there are any shortfalls in the state funding.

E. Legislation

The group discussed the Department of Education bills that the state is currently deliberating and their potential impacts if they are enacted. The group discussed open enrollment and its potential effects on the district at length. Superintendent Allen said enrollment in the district should stay relatively steady over the next 10 years.

F. Strategic Plan

Superintendent Allen said the administration is finalizing the strategic plan draft and will send it to the School Board on June 11. City Manager Mulholland said City's Strategic Plan was approved on May 14 and City departments are working on budgets for the projects.

G. Budget Session

CM Mulholland discussed the budget process. City Manager Mulholland said the City is anticipating a tax rate increase of 7.8% in addition to the revaluation that will occur this year. Superintendent Allen said the SAU would like to collaborate with the City on the budget meeting schedule to prevent conflicts so residents can attend both sets of meetings.

4. FUTURE AGENDA ITEMS

- **Combined School Board / City Meeting**
- **SAU Building Status**
- **TIF Meeting Collaboration**
- **Funding Updates**
- **Dana House Status**

5. NEXT MEETING DATE

CM Mulholland said he would work with Mr. Wozmak and Superintendent Allen to schedule the next meeting date for this group.

6. OTHER BUSINESS

None

7. ADJOURNMENT

A MOTION was made by Douglas Whittlesey to adjourn the meeting. The MOTION was seconded by Tim McNamara.

** The Vote on the Motion was approved (9-0).*

The meeting was adjourned at 6:38pm.

Respectfully Submitted,
Paula Roux
Recording Secretary