



**LEBANON ARTS & CULTURE COMMISSION
DECEMBER 9, 2025 - 6:30 PM
MEETING ROOM 1, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

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- 1. Call to Order**
 - 2. Approval of Minutes**
 - A. October 28, 2025 Minutes
 - 3. Other Business**
 - A. Tunnel Art
 - B. Member Recruitment
 - C. Budget
 - 4. Committee Reports**
 - A. Arts Organization Updates: LOH, AVA, UVMC, NESA
 - B. City Council, DEI, Heritage
 - 5. Open to the Public**
 - 6. Adjournment**
 - A. Next Meeting: January 13, 2026

The order of agenda items is subject to change.

Meetings are open for in-person and remote attendance. Members of the public who wish to attend remotely may do so by going to [LebanonNH.gov/Live](https://lebanonnh.gov/live) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupt virtual or phone connection(s), the meeting will continue without remote access capabilities.

Any person with a disability who wishes to attend this public meeting and needs additional accommodation, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

1 ***The Motion was approved (3-0).**

2
3 The last mural on the right will be finished and installed soon, and the Middle School just needs to get
4 their pieces up and then the murals are complete. The tunnel looks very nice.

5
6 **C. End of Year Report**

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8 On November 5, 2025, a quarterly report is required for the City Council. Chair Gaffney will look at the
9 minutes to generate the report, and he asked everyone to let him know if there is anything to emphasize or
10 highlight. The report can be written or presented in person, and it will likely be a written report.

11
12 **D. Membership Recruitment**

13
14 The Commission is looking for new members. Over the years several people have served and there are
15 open spaces on the commission. There are currently 5 members with room for 2 alternates for a total of 7
16 members. The ward requirement was eliminated by the City Council. Two members of the community
17 attended tonight's meeting to observe the meeting. The visitors were told about the form to complete to
18 request appointment as a new member. It is sent to the City Council for approval of the appointment.

19
20 Kristine Flythe is leaving the commission as she is leaving employment with the City and has accepted a
21 new position in New Boston. She has been with the City for the last 15 years. Kristine's position will be
22 replaced.

23
24 **E. Budget**

25
26 Tis the Season is coming up on December 6 and they will hold the standard event in Colburn Park. Last
27 year the commission provided an ice sculpture, and the artist is willing to come back again this year. The
28 cost ranges from \$750 for one block of ice, \$1000 for two blocks of ice, and \$1250 for three blocks of ice.

29
30 Arts and Culture could also pay for musicians for the Winter Markets that will be held at the Powerhouse
31 Mall in December. The cost would be \$600 for the four events. The first market is next week and runs
32 through December. The members discussed the stipends that are provided to musicians during the farmers
33 markets and possible ways to increase stipends in the future.

34
35 Right now, \$5634.00 remains in the budget.

36
37 ***Nick Gaffney Moved to pay \$600 for the musicians at the farmers market and \$1000 for two ice***
38 ***sculptures for the season festival.***
39 ***Second by Stevens Blanchard.***

40
41 ***The Motion was approved (3-0).**

42
43 That leaves a little over \$4000 remaining in the budget. The remaining expenses for the Tunnel Art come
44 out of the City Manager's budget, not the Arts Commission budget.

45
46 In previous years there has been an expense for poetry stamps, and that was not spent this year. It would
47 be better if anything that is supported this year is not a perpetuating commitment. If there are other ways
48 that the arts can be supported this year, the members will bring forth some ideas before the end of the
49 year.

50
51 One thought for spending the budget is to improve the bulletin board in Colburn Park, eliminating the
52 bulletin board and perhaps it could become a way-finding fixture. Arts walk might be developed and
53 printed and put in that area. There could be an art walk for Lebanon and an art walk for West Lebanon.
54 It would be lasting and would not require continued annual support.

1 The next meeting date in November is scheduled for November 18 due to the holiday, but this may need
2 to be revised. A new date may be determined. The December meeting is now scheduled for December
3 16, 2025.

4
5 Last year Gingerbread House making was sponsored during Tis the Season. They won't be using the
6 same company but hope to do something similar. Plans are still to come.

7
8 ***Devin Wilkie Moved that the Arts and Culture Commission authorizes the Arts and Recreation***
9 ***Department to spend up to \$2000 of the commission appropriated funds for upcoming seasonal events***
10 ***in 2025.***

11 ***Second by Nick Gaffney.***

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13 ****The Motion was approved (3-0).***

14
15 **4. COMMITTEE REPORTS**

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17 **A. Arts Organization Updates: LOH, AVA, UVMC, and others present**

18
19 Halloween fun fest is Friday. The fountain covers that AVA painted are installed in Coburn Park. There
20 was a ribbon cutting for the little free craft library that is in front of the Lebanon library. Craft materials
21 can be taken or left there.

22
23 **B. City Council, DEI, Heritage and others present**

24
25 No updates.

26
27 **5. OPEN TO THE PUBLIC.**

28
29 No comments.

30
31 **6. ADJOURNMENT**

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33 ***Nick Gaffney Adjourned the meeting at 7:35 PM.***

34
35 Respectfully submitted,

36 Linda Billings

37 Recording Secretary