



**WEST LEBANON REVITALIZATION ADVISORY
COMMITTEE
JANUARY 15, 2026 - 5:00 PM
KILTON LIBRARY, CONFERENCE ROOM OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

- A. To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 480 969 172#). If you have trouble accessing this meeting, please email [Nate Reichert](#).

2. Election of Officers

- A. Chair and Vice Chair

3. Approval of Minutes

- A. September 29, 2025
B. November 20, 2025

4. New Business

- A. None
B. Discuss West Lebanon Master Plan chapter review

5. Other Business

- A. Discussion: Arts and Culture Tool Kit

6. Adjournment

Meetings are open for in-person and remote attendance. Members of the public who wish to attend remotely may do so by going to [LebanonNH.gov/Live](#) where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupt virtual or phone connection(s), the meeting will continue without remote access capabilities.

Any person with a disability who wishes to attend this public meeting and needs additional accommodation, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

DRAFT

**WEST LEBANON REVITALIZATION ADVISORY COMMITTEE
MEETING MINUTES
KILTON LIBRARY COMMUNITY ROOM OR
Remote Via Virtual Platform
LebanonNH.gov/Live
September 29, 2025
5:00 PM**

MEMBERS PRESENT: Emmett Frank (Chair), Andrew Faunce, Corinne Alfeld, Dan Nash, Erik Endrulat

MEMBERS ABSENT: Kim Chewning, Susan Pagan-Hilton (alternate), James Mashal, Laurel Stavis

STAFF PRESENT: Nate Reichert (Director of Planning & Development); Beth Beraldi (Director of Public Engagement & Communications); Brian Vincent (City Engineer); Morgan Brophy (Upper Valley Business Alliance); Rod Finley (City Engineer)

1 **1. CALL TO ORDER – The meeting was called to order at 5:00 PM.**

2
3 **2. APPROVAL OF MINUTES:**

4 A. February 24 2025; April 21, 2025 Site Walk; August 21, 2025

5
6 *Mr. Nash MOVED to approve the meeting minutes of February 24, 2025, April 21, 2025 Site*

7 *Walk, and August 21, 2025, as presented. SECONDED by Mr. Faunce.*

8 ** The Vote on the MOTION was approved (5-0-0).*

9
10 **3. OLD BUSINESS**

11 A. **Informational session for local business owners to answer questions and**

12 **solicit input on how to navigate the upcoming Main Street improvements.**

13
14 Rod Finley explained that a main drainage pipe tie-in is currently being worked on as part of the

15 improvements. Boxing out of the roads should begin soon. Work in front of the Kilton Library

16 will commence within the coming weeks. Staff continues to work with local businesses and work

17 with them during construction. The goal is to take a break on the project from November through

18 April. Landscaping and the final course of pavement will still need to be done in the spring. A

19 funding source for Phase 2 of the project needs to be found. The project will go on hiatus until

20 the funding is determined.

21
22 Brian Vincent explained that the dry bridge project is currently funded. The bridge is out to bid,

23 with bids expected by October 24th. The contractor will be mobilized in November/December.

24 Work will not start until next spring. This project is an 80/20 split funded project. An access road

25 will be built down to the yard. There is \$16.5M available for the total project. The official detour

26 will be Exit 18. There will be three locations along the road, at the intersection with Seminary

1 Hill, at the underpass, and at the Powerhouse Mall, considered for traffic when the bridge is
2 closed.

3
4 Beth Beraldi explained that there are specific webpages for each project under the City's
5 website.

6
7 Morgan Brophy, Upper Valley Business Alliance, stated that her group is working to make sure
8 local business owners feel supported and communicated to.

9
10 Mr. Faunce asked about feedback from business owners along Main Street regarding the
11 construction work. Mr. Reichert stated that nothing has come before Planning & Development.

12

13 **4. ADJOURNMENT:**

14

15 *Mr. Nash MOVED to adjourn the meeting at 5:57pm. SECONDED by Ms. Alfeld.*

16 ** The Vote on the MOTION was approved (5-0-0).*

17

18

19 Respectfully submitted,

20 Kristan Patenaude

21 Recording Secretary

DRAFT

**WEST LEBANON REVITALIZATION ADVISORY COMMITTEE
MEETING MINUTES
KILTON LIBRARY COMMUNITY ROOM OR
Remote Via Virtual Platform
LebanonNH.gov/Live
November 20, 2025
5:00 PM**

MEMBERS PRESENT: Emmett Frank (Chair), Andrew Faunce, Corinne Alfeld, Erik Endrulat, Barbara Krinitz, Susan Pagan-Hilton (alternate)

MEMBERS ABSENT: Dan Nash, Kim Chewning, James Mashal, Laurel Stavis

STAFF PRESENT: Nate Reichert (Director of Planning & Development)

1
2 **1. CALL TO ORDER – The meeting was called to order at 5:00 PM.**
3

4 **2. APPROVAL OF MINUTES: None**
5

6 **3. OLD BUSINESS: None**
7

8 **4. NEW BUSINESS**

9 **A. Discuss West Lebanon Master Plan chapter review**
10

11 The Committee discussed the Strategies and Actions categories included in this chapter. There
12 was discussion regarding the strategies and actions listed under Outcome 1: Promote the
13 revitalization of the West Lebanon CBD to improve the viability of its businesses and vitality of
14 the surrounding community. The Committee discussed the existing use codes within the CBD.
15 There was a suggestion to include a suite of use codes to allow artist studios and galleries.
16

17 **B. Possible meeting regarding SAU 88 future**
18

19 Mr. Reichert explained that the City is considering relocating Cyber Services, Parks & Rec, and
20 the Human Services Departments into the SAU 88 building. There is also a potential daycare/
21 Boys & Girls Club use that is being considered. Many disparate uses could be combined into the
22 building to help redefine West Lebanon. Mr. Frank suggested that artist uses could be considered
23 for the building, along with a theater or other uses. Mr. Faunce stated that any placeholder use
24 that absorbs some of the City services while delivering value to the neighborhood should be
25 considered. There was discussion regarding a use that includes short-term rentals for local
26 professionals.
27

28 **5. OTHER BUSINESS**

29 **A. Review and adopt the 2026 meeting calendar**
30

31 The Committee did not discuss this item at this time.

1 **6. ADJOURNMENT:**

2

3 ***Mr. Faunce MOVED to adjourn the meeting at 6:06pm. SECONDED by Mr. Endrulat.***

4 **** The Vote on the MOTION was approved (5-0-0).***

5

6

7 Respectfully submitted,

8 Kristan Patenaude

9 Recording Secretary