

FINAL

City of Lebanon
Tree Advisory Board

Minutes, Monday, October 13, 2025 at 5:30pm

Meeting Room 1, City Hall or remote via virtual platform lebanonnh.gov/live

MEMBERS PRESENT (4/7): Charlie DePuy, Andrew Garthwaite, Susan Johnson,
Sarah Riley

MEMBERS ABSENT (2/7) Kathleen Corrigan, Kelsey Haigh

STAFF PRESENT: (1/1) Alanna Cilbrith

- I. **CALL TO ORDER:** The meeting was called to order at about 5:30.
- II. **APPROVAL OF MINUTES:** Minutes from 9/8/25 were approved after review and minor changes
- III. **OLD BUSINESS**
 - A. **Planting Review**
 1. **Follow up on water, water bags, staking, summer maintenance:** Alanna and Cemetery crew were told not to water, recently. Alanna will check with Jay about getting it re-started. Ideally they would be watered twice a week, including those planted this Fall. We talked about finding a contractor for next season. Alanna said that she and Deanna create a standing work order, though whether or not it is followed is not necessarily documented. Susan said that Jay had mentioned finding water bags that drained more slowly; current ones take one hour.
 2. **Fall sites–**
 - a. Private property AT bus stop, will get a dogwood tree.
 - b. Senior Center will get three trees along the parking lot, planted by contractor, Adam Clifford, for \$1350, at his convenience. Sarah had some questions about his background, given the history of contractors planting trees badly in the City.
 - c. Riverside Skate Park proposals planned for 10/18: Three between parking lot and pavilion, and three on various sides of the sand playground. Central area will wait for another season.
 3. **Planted last weekend:**

Two trees were planted 10/11 at Civic Playground and five were planted at SAU 88

B. ListServ notice

- a) No new responses

C. Update on West Lebanon Main Street trees:

- 1. There has been no recent information regarding trees. Alanna will put it on her list of several things to discuss with Jay. We discussed setting up a site walk.

D. Inventory/asset management update:

- 1. We might consider paying someone to do the inventory.

E. Meeting with the Falls—no news

F. Trees of concern—

- 1. Elms at Kilton Library have been removed
- 2. Colburn Park elms are being inoculated for DED
- 3. Pruning discussion
- 4. Sarah will talk to county foresters about urban elm management
- 5. Susan will talk to PO workers about PO oak tree's care

IV. NEW BUSINESS

A. Planning regulation update—not addressed

B. Other Business

- 1. Possible winter projects:
 - a) plan out yearly removal and replacement of dying ashes in prominent locations
 - b) start checking original site plans of commercial sites to count trees and request they replace those that are missing

C. Leftover trees from Spring are doing ok heeled in at cemetery. Charlie suggests cemetery sites or airport parking lot to plant them in.

V. ADJOURNMENT: At about 7pm

VI. NEXT MEETING: November 3, 2025 at 5:30pm

Respectfully submitted,
Susan Johnson
substitute secretary