

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
MEETING ROOM 1 – CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, NOVEMBER 4, 2025**

MEMBERS PRESENT: Colin Smith (Chair); Sean Dittrich (Vice Chair); Alan Schnur (Alt); Trenton Meckenstock; Ben Swanson (Alt); Tim Gilbert

MEMBERS ABSENT: Erling Heistad (City Council); Kellen Appleton (Planning Board); Jared Toon (Alt); George Sykes (City Council, Alt)

STAFF PRESENT: Catheryn Hembree (Associate Planner)

ALSO PRESENT: Marie McCormack

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

Ben Swanson and Alan Schnur sat as a voting members.

2) APPROVAL OF MINUTES

A. October 7, 2025

A MOTION was made by Mr. Dittrich to approve the meeting minutes of October 7, 2025, as presented. Seconded by Mr. Schnur.

**The vote on the MOTION was approved (6-0).*

3) OPEN TO THE PUBLIC:

None at this time.

4) STUDY ITEMS

A. Review of the 2026 Pedestrian & Bicyclist Advisory Committee meeting schedule

The Committee reviewed the draft meeting calendar for 2026.

A MOTION was made by Mr. Meckenstock to approve 2026 meeting schedule, as amended. Seconded by Mr. Dittrich.

**The vote on the MOTION was approved (6-0).*

B. Discussion: Locations is Lebanon Ped-Bike Safety Recommendations

The Committee reviewed the recommendations for locations around Lebanon. The group discussed additional areas around the City that they would like to consider safety recommendations for. The list of items can be reviewed with the DPW regarding which items could be handled creatively.

C. 2026 Project Discussion: Cyclist Map of Lebanon

The Committee agreed to table discussion on this item to a future meeting. The Committee agreed to collate any examples of bike maps that can be found.

D. Complete Streets: Department of Public Works (DPW) Comments

Ms. Hembree stated that the plan is to find a date to sit down with members of the Committee, City Engineers, staff for the Planning Board, and others in order to discuss the Complete Streets plan. This meeting should occur prior to the next Committee meeting.

5) OTHER BUSINESS

A. Updates from Other Boards

- Planning and Development

Nothing new to report at this time.

- Planning Board

Nothing new to report at this time.

- City Council

Nothing new to report at this time.

- Police Reports

Mr. Schnur explained that the Police Department is being asked to provide a description of what occurred during crashes, as they used to. He suggested having some Committee members and Planning Department staff meet with the Police in order to explain this request further. The de-identified data would be helpful for further analyses of crashes in the City and to create a map of locations of crashes to help with safety recommendations for certain areas. Ms. Hembree stated that she believes the police logs are available for the Committee to review.

Mr. Schnur stated that there have been eight crashes year-to-date, versus nine at this time last year.

- Mascoma River Greenway Coalition

Nothing new to report at this time.

- Class VI Roads

It was noted that the Valley News reported that the State has told towns that they cannot prevent people from building new developments on Class VI roads. A landowner could thus force the town to bring the road back into service.

- Communications Plan

There was a report regarding recent outreach communication items.

B. Crash Data

As previously discussed during the Police Report agenda item.

6) FUTURE AGENDA ITEMS

As discussed during the meeting.

7) ADJOURNMENT:

*A MOTION was made by Mr. Dittrich to adjourn the meeting. Seconded by Mr. Swanson.
The vote on the MOTION was approved (6-0).

The meeting was adjourned at 8:12 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary