



**LEBANON CITY COUNCIL
JANUARY 21, 2026 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

To participate in this meeting, please [join live via Microsoft Teams](#) or call 929-229-5356 (access code: 873 798 645#). If you have trouble accessing this meeting, please [email David Brooks](#).

1. Call to Order

The January 21, 2026 Lebanon City Council Meeting is hereby called to order.

2. Pledge of Allegiance

3. Boards and Committee Reports (4th Quarter 2025)

4. Public Forum Announcement by the Mayor

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.**

5. Open Council Discussion

6. Open to the Public

7. Recognitions

A. Resolution Honoring Bill Koppenheffer

8. Approval of Minutes

A. MOTION TO approve the minutes as presented in the January 21, 2026 agenda packet.

9. Appointments: None

10. Public Hearing Items

A. Proposed Amendment to the Zoning Ordinance for 2026 Municipal Ballot
Public hearing for the purpose of receiving public input and taking action to place a proposed zoning amendment on the 2026 Municipal Ballot, as follows:

- Amendment #17 – To amend the RL-1, RL-2, and RL-3 Zoning District Use Tables in relation to uses formerly defined under “Care and Treatment of Animals”. (Zoning Ordinance Sections: 312.2, 313.2, and 314.2)

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:

v. Council Deliberation & Action:

B. Proposed Amendments to the Zoning Ordinance for Council Adoption

Public hearing for the purpose of receiving public input and taking action on proposed zoning amendments for adoption by the City Council, as follows:

- Amendment #1 – To amend Section 209, Manufactured Housing, to allow manufactured housing units in zoning districts that allow one-family dwellings, as required by state law. (Zoning Ordinance Section: 209)
- Amendment #2 – To amend the MC Zoning District Use Table to allow Multi-Family Residential uses, as required by state law. (Zoning Ordinance Section: 315.2)
- Amendment #3 – To amend Section 607, Parking, to reduce minimum and maximum parking requirements for residential uses, as required by state law. (Zoning Ordinance Section: 607)
- Amendment #4 – To amend Section 610, Accessory Dwelling Unit (ADU), to allow ADUs in zoning districts that allow one-family or two-family dwellings, and amend and add definitions related to Accessory Dwelling Units, as required by state law. (Zoning Ordinance Sections: 610 and Appendix A)
- Amendment #11 – To amend Section 408, Historic District, to clarify application requirements and review criteria for development within the historic district(s). (Zoning Ordinance Section: 408)
- Amendment #12 – To establish a new section for the regulation of mobile food service vending (a.k.a. food trucks), with associated new definitions. (Zoning Ordinance Section: (new) 615 and Appendix A)
- Amendment #17 – To amend the definition of “Care and Treatment of Animals”, and to amend the IND-L, GC, GC-1, CB, and RO-1 Zoning District Use Tables in relation to uses formerly defined under “Care and Treatment of Animals”. (Zoning Ordinance Sections: 303.2, 305.2, 305A.2, 306.2, 311A.2, and Appendix A)
- Amendment #18 – To amend Section 1000.2, Source of Proposed Amendments, to clarify petitioner’s responsibility for amendment process and applicable fees. (Zoning Ordinance Section: 1000.2.D)
- Amendment #19 – To amend the definitions of “Lot Width” and “Agriculture”. (Zoning Ordinance Section: Appendix A)
- Amendment #20 – To amend Section 213 relative to new development that triggers the assessment of impact fees. (Zoning Ordinance Section: 213)
- Amendment #21 – To amend Section 607.8, Electric Vehicles, to modify the requirements for electric vehicle charging for multi-family residential and non-residential developments. (Zoning Ordinance Section: 607.8)

- i. Presentation:
- ii. Opening of the Public Hearing:

- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

11. Old Business

A. Social Districts

Discussion of Placing a Question of Whether to Authorize the Establishment of Social Districts per NH RSA 178:33-38, on the March 10, 2026 Municipal Ballot, and Set Public Hearing for February 18, 2026

B. Operation of Keno Games

Discussion of Placing a Question of Whether to Prohibit the Operation of Keno Games in Lebanon per NH RSA 284:41-51-a, on the March 10, 2026 Municipal Ballot, and Set Public Hearing for February 18, 2026

12. New Business

A. Alcohol Exemption Request - Salt hill Pub

Request from Salt hill Pub for an Exemption (per §14-5) of City Code Chapter 14, Alcoholic Beverages, to permit the serving of alcoholic beverages on City property

B. Alcohol Exemption Request - Three Tomatoes

Request from Three Tomatoes for an Exemption (per §14-5) of City Code Chapter 14, Alcoholic Beverages, to permit the serving of alcoholic beverages on City property

C. Alcohol Exemption Request - Black Magic Mexican

Request from Black Magic Mexican for an Exemption (per §14-5) of City Code Chapter 14, Alcoholic Beverages, to permit the serving of alcoholic beverages on City property

D. Release of Collected Public School Impact Fees (4th Quarter 2025)

E. Review and Discussion of 2025 3rd Quarter Budget Report

F. Preparation of Concise Explanation

Preparation of Concise Explanation Stating the City Council's Position on the Zoning Amendment to Appear on the March 2026 Municipal Ballot

G. Ordinance #2026-01

Discussion and Set Public Hearing for February 4, 2026: Ordinance #2026-01 to Amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, to Revise Zoning Fees, City Clerk Fees, and Ambulance Fees

13. City Manager Report

14. Non-Public Session: None

15. Adjournment

Meetings are open for in-person and remote attendance. Members of the public who wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupt virtual or phone connection(s), the meeting will continue without remote access capabilities.

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Any person with a disability who wishes to attend this public meeting and needs additional accommodation, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

Future Board/Committee/Commission Appointments:

Board/Committee: Conservation Commission

Position: Regular

Applicant: L. Madsen

City Councilor: To be Assigned

Assigned Date: 12/04/2025

Board/Committee: Conservation Commission

Position: Regular

Applicant: P. Lee

City Councilor: To be Assigned

Assigned Date: 11/28/2025

Board/Committee: Lebanon Housing Authority

Position: Regular

Applicant: T. Foor

City Councilor: To be Assigned

Assigned Date: 12/10/2025

Proposed Future Agenda Items: Dates may be tentative, and this list is not considered all-inclusive.

February 4, 2026 – 6:00pm

Public Hearing Items:

A. Proposed Amendments to the Zoning Ordinance for Council Adoption – Public hearing for the purpose of receiving public input and taking action on proposed zoning amendments for adoption by the City Council, as follows:

- Amendment #5 – To rezone certain properties within the Centerra Planned Business Park from IND-L to CB, including Tax Map/Lots 10-11-100, 10-11-300, 10-11-1300, 10-11-1302, and 10-11-1400; and to rezone certain properties within the Centerra and Altaria Planned Business Parks and the Altaria Planned Unit Development from IND-L to GC-1, including Tax Map/Lots 10-11-400, 10-11-700, 10-11-1000, 10-11-1200, 10-11-1500, 10-11-1600, 10-11-2000, 10-11-2100, 10-11-2300, 10-26, 10-27, 10-28, 10-29, 10-30, 10-31, 10-32, 10-33, 10-34, 10-35, 10-12, 24-14-100, 24-14-200, 24-14-300, 24-14-400, 24-14-500, 24-14-600, 24-14-700, 24-14-800, and 24-16. (Zoning Map Amendment)
- Amendment #6 – To rezone portions of certain properties along Etna Road from IND-L to RL-3, including Tax Map/Lots 26-2, 37-4, 37-5, and 37-7; and to rezone a portion of Tax Map/Lot 76-10 along Mt. Support Road from R-1 to RL-3. (Zoning Map Amendment)
- Amendment #7 – To rezone certain properties along Labombard Road from IND-L to GC-1, including Tax Map/Lots 50-29, 51-1, 51-2, 51-3, 51-10, 51-11, 51-14, 51-15, 64-21, 64-22, 64-23, 64-25, 64-34, and part of 26-17; to rezone Tax Map/Lot 51-13 from RL-1 and RL-3 to GC-1; and to rezone Tax Map/Lot 51-12 from IND-L and RL-3 to GC-1 and RL-3. (Zoning Map Amendment)
- Amendment #8 – To rezone certain properties along Little Heater Road from IND-L to GC-1, including Tax Map/Lots 64-30, 78-48, 78-55, and 78-61. (Zoning Map Amendment)
- Amendment #9 – To establish a new Northern Lebanon Wildlife Overlay District to preserve and protect the integrity of the wildlife corridor and crossings in the vicinity of Route 120, as well as preserving, protecting, and enhancing the values associated with wildlife within the district. (Zoning Ordinance Section: (new) 412, and Zoning Map Amendment)
- Amendment #10 – To amend Section 501, Planned Unit Development (PUD), and Section 508, Planned Business Parks, and to amend the CB and GC-1 District Use Tables, to align uses within the zoning districts impacted by Amendments #5-9. (Zoning Ordinance Sections: 305A.2, 306.2, 501, and 508)
- Amendment #14 – To amend Section 608, Signs, to clarify application requirements and regulation and enforcement procedures, and to authorize a new sign fee. (Zoning Ordinance Section: 608)
- Amendment #15 – To amend Section 411, Pattern Zones Overlay District, to expand flexibility and opportunities for utilization of the overlay district provisions. (Zoning Ordinance Section: 411)
- Amendment #16 – To amend Section 509, Cottage Developments, to clarify requirements and review criteria, and provide greater flexibility for utilization of the cottage development provisions. (Zoning Ordinance Section: 509)
- Petitioned Amendment #1 – To rezone certain parcels along Old Pine Tree Cemetery Road, including Tax Map/Lots 117-17, 74-1-100, and 74-1-200, and parcels within the Rock Ridge residential development that are currently zoned RL-2, from RL-2 to R-3. (Zoning Map Amendment)
- Petitioned Amendment #2 – To rezone Tax Map/Lot 26-2 along Etna Road from IND-L and RL-3 to GC-1. (Zoning Map Amendment)
- Petitioned Amendment #3 – To amend the IND-L District Use Table to add Vehicular Repair as a permitted use. (Zoning Ordinance Section 303.2)

B. Ordinance #2026-01 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to amend the City Clerk fees in §68-15.D, amend the Ambulance fees in §68-15.E, and to add new Zoning fees in §68-15.A

New Business:

A. Discussion and Set Public Hearing for February 18, 2026: Ordinance #2026-02, Amendments to City Code Chapter 179, Vendors

B. Discussion and Set Public Hearing for February 18, 2026: Ordinance #2026-03, Amendments to City Code Chapter 46, Cemeteries

C. Vote to Make Public Previously Sealed Non-Public Session Minutes of the City Council

February 18, 2026

Public Hearing Items:

A. Potential Establishment of Social Districts – Public hearing pursuant to NH RSA 178:34 for the purpose of receiving public input on a question to be placed on the March 10, 2026 municipal ballot regarding whether to authorize the establishment of Social Districts in Lebanon.

B. Operation of Keno Games in Lebanon – Public hearing pursuant to NH RSA 284:51 for the purpose of receiving public input on a question to be placed on the March 10, 2026 municipal ballot regarding whether to prohibit the operation of Keno games in Lebanon.

C. Ordinance #2026-02 – Public hearing for the purpose of receiving public input and taking action to adopt Ordinance #2026-02 to amend City Code Chapter 179, Vendors.

D. Ordinance #2026-03 – Public hearing for the purpose of receiving public input and taking action to adopt Ordinance #2026-03 to amend City Code Chapter 46, Cemeteries.

New Business:

A. Discussion RE: Strategic Plan Direction

B. Discussion of Status of Barrows Street Cottage Development Project and Authorization to Proceed with Project;

C. Council Agenda Item submitted by Councilor McNamara – Discussion regarding establishing a Special Assessment District for the Route 12A area

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8. Recognitions:

- Resolution Honoring Bill Koppenheffer

Included in this Section:

1. Resolution Honoring Bill Koppenheffer



Resolution Honoring Bill Koppenheffer

WHEREAS, the Zoning Board of Adjustment plays a vital role in ensuring that decisions affecting the rights of property owners and the integrity of the community's zoning standards are made fairly, impartially, and with deep regard for due process; and

WHEREAS, Bill Koppenheffer was appointed to the Zoning Board of Adjustment in 2009 and has served the residents of the City of Lebanon for 16 years through conscientious participation in public hearings, deliberations, and decisions that reflect the board's mission; and

WHEREAS, the Planning Board is responsible for reviewing proposed new construction and subdivisions of land, ensuring that land use projects comply with local and state land use codes and regulations; and

WHEREAS, Bill Koppenheffer was appointed to the Planning Board in 1994 and served the residents of the City of Lebanon for 6 years bringing steady judgment and careful review to planning matters and helping guide decisions that supported sound, consistent land use; and

WHEREAS, Bill's service has exemplified the spirit of volunteerism and has strengthened the City's land-use decision-making process; and

WHEREAS, Bill is retiring after more than 22 years of volunteer service with the City, leaving a legacy of steady leadership, fairness, and commitment to public service.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lebanon that the sincere appreciation of the City is hereby extended to Bill Koppenheffer for his long-standing commitment, leadership, and valuable service and contributions to the community as a member and Chair of the Planning Board and the Zoning Board of Adjustment.

BE IT FURTHER RESOLVED that this Resolution be written upon the minutes of the Lebanon City Council meeting.

Dated this 21st day of January 2026.

Douglas Whittlesey, Mayor
on behalf of the Lebanon City Council

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8. Acceptance Of Minutes:

Minutes To Be Accepted

- January 7, 2026

MOVED, to approve the minutes as presented in the January 21, 2026 agenda packet.

DRAFT

**LEBANON CITY COUNCIL
SPECIAL MEETING MINUTES
Thursday, January 7, 2026 7:00 p.m.
Council Chambers**

Remote Via Microsoft Teams: LebanonNH.gov/Live

MEMBERS PRESENT: Mayor Douglas Whittlesey, Assistant Mayor Devin Wilkie, Erling Heistad, Nicole Ford Burley, Timothy McNamara, Christian Simon, and Karen Zook

MEMBERS ABSENT: Laurel Stavis, George Sykes

STAFF PRESENT: City Manager Andrew Hosmer, Deputy City Manager David Brooks, Airport Director Carl Gross, Planning and Development Director Nathan Reichert, Finance Director Alesia Williams

1. CALL TO ORDER: Mayor Whittlesey called the meeting to order at 7:00 p.m.

- City Manager Andrew Hosmer announced the meeting criteria for attendees.

2. PLEDGE OF ALLEGIANCE: Mayor Whittlesey led the Council in the Pledge.

Councilor Zook arrived at approximately 7:08 PM

3. PUBLIC FORUM: Mayor Whittlesey made the Public Forum announcement.

4. OPEN COUNCIL DISCUSSION:

Assistant Mayor Wilkie highlighted the Citizens Academy, noting the deadline for registering is Monday, January 12, 2026. This is an opportunity to learn more about how the City functions and is something he recommends.

5. OPEN TO PUBLIC:

- **Ms. Lori Key (Ward-3):** In response to her questions regarding the 2026 CIP City Budget, Deputy City Manager Brooks noted there were two (2) amendments included in the Budget Guide that were made available (to the public):
 - 1) The Airport Extension of the runway Taxiway “A” Project: The FAA contacted the City to say that funds from another airport that were not going to be used were offered to the City and would accelerate that project from 2027 to 2026. As a result, the City’s share of the project dropped by 50% (it went from 5% to 2.5%) and the State and Federal share went up from 95% to 97.5%. The total amount of that project was roughly \$3.5M. The City’s share was under \$100K. The result of the increased landing fees that City Council took action on in October is going to provide that additional income. Ultimately, it will be a transfer from the Operating Budget to the Capital Budget to pay for the City’s share of that project. No bonding and no impact on taxes.
 - 2) The Mascoma/Mechanic/High Street Intersection Project: This was (originally) in the CIP proposal and it was taken out the night that it was presented to the Council because it was out for bid at that time. We subsequently received those bids in mid-November so that project

1 was added into the Capital Budget on the night of the Public Hearing. The City's share of that
2 additional cost will be covered by Downtown TIF funds. No bond and no impact on taxes.

- 3 • **Ms. Patricia Beek (Ward-2):** She thanked the Council for the work they did during the Public
4 Hearing in reducing the taxes to 2.7%. She spoke about her reasons for suggesting that there
5 should be a Lebanon non-resident local payroll tax of 2%, which would preserve the tax-free
6 income tax and sales tax that the State of NH is so proud of and is a way to capture revenue from
7 the traveling nurses.
8

9 **6. RECOGNITIONS: NONE**

10
11 **7. ACCEPTANCE OF MINUTES:**

- 12 • December 3, 2025 (Regular Meeting)

13 Amendments: For clarification: Page 30, Line 10: should read as follows: Councilor McNamara noted
14 that there are really no tax implications because the property is presently in current use. (Eliminate rest of
15 sentence.) For Clarification: Page 19, line 23 should read: the City's average rate of tax increase was about
16 3.5%.
17

18 *Councilor McNamara MOVED to approve the December 3, 2025 (Regular Meeting) minutes as*
19 *amended and presented in the January 7, 2026 City Council agenda packet.*
20 *Seconded by Councilor Heistad.*

21
22 **The Vote on the Motion was approved (7-0)*
23

- 24 • December 17, 2025 (Regular Meeting)

25 Amendments: Page 30, Line 10: Change "\$18,990.00" to "\$118,990.00" (**RESOLUTION #1**); Page 30,
26 Line 20: after year, change to read: based on what they assume to be nine months' worth of expenses.
27

28 *Assistant Mayor Wilkie MOVED to approve the December 17, 2025 (Regular Meeting) minutes as*
29 *amended and presented in the January 7, 2026 City Council agenda packet.*
30 *Seconded by Councilor McNamara.*
31

32 **The Vote on the Motion was approved (7-0)*
33

- 34 • December 18, 2025 (Special Meeting)

35 Amendments: Change from present to absent: Councilors Zook and Heistad.
36

37 *Councilor Simon MOVED to approve the December 18, 2025 (Special Meeting) Minutes*
38 *as amended and presented in the January 7, 2026 City Council agenda packet.*
39 *Seconded by Councilor N. Ford Burley*
40

41 **The Vote on the Motion was approved (7-0)*
42

43 **8. APPOINTMENTS:**

- 44 • Arts and Culture Commission, Leonard Ridilla (Citizens Representative)

45 *Assistant Mayor Wilkie MOVED to NOMINATE Leonard Ridilla as a Citizens Representative to the Arts*
46 *and Culture Commission. TERM: 1/2026 – 1/2027*

47 **The Vote on the Motion was approved (7-0)*
48

- 49 • Arts and Culture Commission, Gail Dokucu (Alternate Member)

50 *Assistant Mayor Wilkie MOVED to NOMINATE Gail Dokucu as an Alternate Member to the Arts and*
51 *Culture Commission. TERM: 1/2026 – 1/2027*

1 ****The Vote on the Motion was approved (7-0)***
2

3 Councilor Heistad questioned the reason why Assistant Mayor Wilkie was not exercising the one meeting
4 attendance requirement before a candidate is nominated. He read the nomination requirement that states:
5 Must attend one meeting of the Board you wish to sit on within 60 days. This is a prerequisite for the
6 applicant. He noted these two nominees should be placed on next month's agenda after they have attended
7 the Arts and Culture meeting this month.

8
9 Councilor N. Ford Burley noted this requirement would also apply to her Heritage Commission Nominee
10 as well.

11
12 **Assistant Mayor Wilkie withdrew his nominations for Leonard Ridilla (Citizens Representative) and**
13 **Gail Dokucu (Alternate Member) to the Arts & Culture Commission until after they have attended**
14 **one meeting and the Council agreed to withdraw their votes.**

15
16 Assistant Mayor Wilkie would like to revisit this requirement for Alternate Members.

17
18 • Arts and Culture Commission, Honor Hingston (Alternate Member)
19 *Assistant Mayor Wilkie MOVED to NOMINATE Honor Hingston as an Alternate Member to the Arts*
20 *and Culture Commission. TERM: 1/2026 – 1/2027*
21 ****The Vote on the Motion was approved (7-0).***

22
23 • Heritage Commission, Roxanne Benzel (Alternate Member)
24 ***NOMINATION for Roxanne Benzel as an Alternate Member to the Heritage Commission was***
25 ***withdrawn by Councilor N. Ford. Burley until Ms. Benzel has attended one Heritage Commission***
26 ***meeting.***

27 28 **9. PUBLIC HEARING ITEMS:**

29 **A. Petitioned Charter Amendment** – A public hearing for the purpose of receiving public input on a
30 petitioned amendment to the Lebanon City Charter, Article VI, Financial Management, §6.05,
31 Budget Procedure, to impose a limit on annual budget increases in the amount to be raised by taxes
32 in the City, and taking action to order the petitioned amendment to be placed on the ballot of the
33 March 10, 2026 municipal election

34
35 Included in the agenda packet: [\(All supportive documents and detailed information as listed below can be](#)
36 [found on pages 82-90, Council agenda packet. Minutes do not include screenshots, graphs, or images.\)](#)

- 37 1. Final Language of Petitioners' Committee's Question Seeking to Amend the City Charter
38 2. December 4, 2025 Response from NH Attorney General, on behalf of the state agencies
39 3. December 16, 2025 City Clerk Certification of Petition Sufficiency
40 4. NH RSA 49-B:5, Charter Amendments, Procedure

41
42 Mayor Whittlesey noted there is really nothing for the Council to do on this item because it is a Charter
43 amendment and will need to be placed on the March 10, 2026 Municipal Election Ballot for a vote.

44 45 **BACKGROUND**

46 On October 27, 2025, the City Clerk received an affidavit pursuant to RSA 49-B:5, II-a, (a), from a group
47 of Lebanon voters seeking to form a Petitioners' Committee for the purpose of pursuing an amendment to
48 the City Charter. The Petitioners' Committee seeks to amend the Lebanon City Charter, Article VI,
49 Financial Management, §6.05, Budget Procedure, to impose a limit on annual budget increases in the
50 amount to be raised by taxes in the City.

1 Following verification that the requisite 20 voter signatures had been obtained on the Petitioners'
2 Committee affidavit to initiate the charter amendment process, the text of the proposed amendment was
3 forwarded to the Secretary of State, Attorney General, and the Commissioner of the Department of Revenue
4 Administration for review. The state agencies responded on December 4th that they do not object to the
5 proposed charter amendment. The Petitioners' Committee was then authorized to circulate petition forms
6 to gather additional voter signatures in support of the amendment.

7 On December 16, 2025, the Petitioners' Committee submitted the required number of voter signatures for
8 the proposed amendment. On the same day, the City Clerk validated the signatures and issued a certificate
9 of petition sufficiency. On December 18th, the City Council scheduled this public hearing for January 7,
10 2026. No substantive changes may be made to the proposed amendment at the public hearing.

11
12 Within 7 days after the public hearing, the Council must order the proposed amendment to be placed on the
13 ballot at the next regular municipal election that occurs not less than 60 days after the date of the Council's
14 order (RSA 49-B:5, V(b)).
15

16 Ms. Jennifer Mercer (Ward-3) gave a detailed presentation (not included in agenda packet) that can be
17 viewed in its entirety under the City Council's meeting video for January 7, 2026. She went through and
18 explained the Executive Summary for the Lebanon NH City Charter Amendment to limit annual budget
19 increases (A.K.A the "Tax Cap"); the Proposal Overview; Mechanism; Flexibility; and Impacts; Lebanon,
20 NH's history on tax increases, the Proposed Amendment that included the limitation on budget increases;
21 The Consumer Price Index, the Override Provision as required by the State of NH; and her other notes.
22

23 **Mayor Whittlesey opened the Public Hearing.**

- 24 • **Mr. Paul Roberts (Ward-2):** He spoke about the Valley News Article (dated December 13,
25 2020), noting it made sense back in 2020 and it made sense to him in 2026.
26

27 **Hearing no further comments from the public, the Public Hearing was closed.**
28

29 **Council/Staff Comments:**

30 Assistant Mayor Wilkie thought this was one of the only opportunities for the Council to discuss this
31 before the ballot vote. He reminded everyone that the total City Budget is not equal to tax increases.
32 While there is not much we can do about the language (in the Proposed Charter Amendment-Limitation
33 on Budget Increase) he thought it was important that we try to keep our Charter as clear as we can and
34 gave examples where the language should be changed and suggested a review by legal counsel was
35 needed.
36

37 Councilor N. Ford Burley spoke about her major concerns with this Proposed Charter Amendment, noting
38 she did not see how this would really fix our problem on how property taxes are forcing people out of
39 their homes and gave examples of the things that are causing those numbers to go up. She spoke about her
40 own property taxes and noted that even if her property tax was 0.0%, her taxes would have still gone up
41 by 7.8% due to the revaluation. She also spoke about her reasons why Lebanon is going to continue to be
42 an attractive place for people to move to.
43

44 Mayor Whittlesey also spoke about the statewide total funds raised from property taxes during
45 revaluations and gave examples for 2018-2022, 2023, 2024, and 2025. He noted the CPI-U average does
46 not necessarily reflect the realities of the City and gave examples from the Government Wage Index and
47 the NH DOT Index (for construction). There is a lot of inflation on right now.
48

49 Assistant Mayor Wilkie also expressed his concerns over the CPI-U Index. He spoke about the potential
50 for unintended inflation costs and gave examples.

ACTION:

Councilor Simon MOVED, that the Lebanon City Council hereby orders that the original, certified Petitioned Amendment to the Lebanon City Charter, Article VI, Financial Management, §6.05, Budget Procedure, to impose a limit on annual budget increases in the amount to be raised by taxes in the City, shall be placed on the ballot for voter consideration at the next municipal election on March 10, 2026. Seconded by Councilor McNamara.

****The Vote on the Motion was approved (7-0).***

B. Ordinance #2025-14 – A public hearing for the purpose of receiving public input and taking action to amend City Code Chapter 8, Airport Operations, Section 8.4, Airport Rules and Regulations, to amend the Airport Fuel Flowage Fees set forth in Exhibit 1, Fee Schedule, of the Airport Rules and Regulations

Included in the agenda packet: (All supportive documents and information as listed below can be found on pages 91-99, Council agenda packet. Minutes do not include screenshots, graphs, or images.)

1. Proposed Ordinance #2025-14
2. City Code Chapter 8 - Airport Operations
3. Exhibit #1 - Fee Schedule, from Lebanon Airport Rules and Regulations

4. Not Included, But Also Available:

1. [City of Lebanon, New Hampshire, Lebanon Municipal Airport, Rules and Regulations for the Operation of the Airport, Adopted September 1, 1993. As Amended December 13, 2023.](#)

City Manager Hosmer reviewed the background behind Ordinance #2025-14

BACKGROUND

In recent years, the City Council has regularly updated the Aircraft Landing Fees documented within the Airport Rules and Regulations as part of an ongoing effort to try to make the Lebanon Airport a more self-sustaining operation. Most recently, on October 15, 2025, the City Council adopted Ordinance #2025-09 to establish new landing fees to be effective beginning January 1, 2026.

However, other fees associated with airport use and operations have not been regularly updated. For example, it does not appear that the Fuel Flowage Fees outlined in the Airport Rules and Regulations have been updated since at least 2019, when they were incorporated into the Fee Schedule (Exhibit #1) of the Rules and Regulations. Under the existing fee schedule, the City receives \$0.08 per net gallon of all fuel delivered to the Fixed Base Operator (Granite Air) and from all other self-fueling activities occurring at the airport.

The City Manager recommends that the City Council consider increasing the Fuel Flowage Fees from \$0.08 to \$0.16 per net gallon to account for inflation and other cost increases associated with overall airport operations. He ran a report of fuel prices within 45 miles of Lebanon Airport and right now Granite Air is charging (for jet “A” low lead) \$7.90/gal. and is by far the most expensive anywhere except for Hanscom Field in Bedford, MA or Logan International in Boston, which are +/- \$9.67/gal.

Mayor Whittlesey opened the Public Hearing.

- **Mr. Fran Casale (Ward-2):** He spoke about his reasons and research on why he felt the fuel flowage fees should be raised and gave examples of how the City could raise more money.
- **Mr. Paul Roberts (Ward-2):** He would like to see data in the form of a spreadsheet from other Airports on what they are charging for fuel (and other contracted services).

1
2 **Hearing no further comments from the public, the Public Hearing was closed.**
3

4 **Council/Staff Comments:**

5 Airport Director Carl Gross noted the FBO contract runs until 2039 with two (2) 10-year options after that
6 noting either party can accept or not accept those options. He has a spreadsheet that involves about 6
7 different airports throughout the country and they average anywhere from \$0.04/gal all the way up to
8 \$0.18/gal. The \$0.08/gal existed prior to the negotiated lease agreement with the current FBO. Lebanon
9 has not raised their (fuel fees) in at least a decade.
10

11 In response to Assistant Mayor Wilkie's question regarding potentially tiering the fuel flowage fees based
12 on the number of gallons used without significant additional administrative work, Director Gross noted it
13 is possible to tier these fees and the admin work could simply be done through a spreadsheet based upon
14 what the sales are.
15

16 Assistant Mayor Wilkie noted this does not affect the tax rate or the taxpayers since this is an Enterprise
17 Fund. He also noted that the FAA has significant limits on the funds that the City can collect from the
18 Airport.
19

20 The Council held more discussions regarding airport fuel costs, reconciling fuel costs in Lebanon, and
21 other regional airports' fuel costs before taking the action below.
22

23 **ACTION:**

24 ***Councilor McNamara MOVED, that the Lebanon City Council hereby adopts Ordinance #2025-14, to***
25 ***amend Lebanon City Code Chapter 8, Airport Operations, Section 8.4, Airport Rules and***
26 ***Regulations, to amend the Airport Fuel Flowage Fees, as set forth in Exhibit #1, Fee Schedule, of the***
27 ***Rules and Regulations, as presented in the January 7, 2026 City Council Agenda Packet.***
28 ***Seconded by N. Ford Burley.***
29

30 Assistant Mayor Wilkie recommended that the Airport Manager bring back any changes next year for the
31 Council's review.
32

33 ****The Vote on the Motion was approved (7-0).***
34

35 **10. OLD BUSINESS - NONE**
36

37 **11. NEW BUSINESS**

38 **A. Review and Adoption of 2026 Annual Calendar**
39

40 Included in the agenda packet: (All supportive documents and information can be found on pages 100-
41 112, Council agenda packet) Minutes do not include screenshots, graphs, or images.)

42 **1. Proposed 2026 Annual Calendar**
43

44 Deputy City Manager Brooks reviewed the background as listed below.
45

46 **BACKGROUND**

47 To better organize the Council's annual events, a calendar has been drafted for review and consideration.
48 Thus far, dates include City holidays, regular Council meetings, anticipated special meetings, municipal
49 election information, proposed dates for the annual work sessions (unconfirmed), and proposed Council
50 Budget Work Session dates (5 reserved dates in November- subject to change). If the proposed calendar is

1 acceptable, the Council is asked to take action to adopt the Annual Calendar as presented. If
2 changes/additions are desired, the Council is encouraged to suggest alterations for consideration by the
3 body.
4

5 **ACTION:**

6 *Assistant Mayor Wilkie MOVED, that the Lebanon City Council hereby adopts the Annual Calendar*
7 *as presented in the January 7, 2026 City Council Agenda Packet.*

8 *Seconded by Councilor Heistad.*
9

10 **The Vote on the Motion was approved (7-0)*
11

12 **B. Appointment of 2026 Chair and Vice-Chair for Economic Development Commission**
13

14 Included in the agenda packet: (All supportive documents and detailed information as listed below can be
15 found on pages 113-114, Council agenda packet) Minutes do not include screenshots, graphs, or images.)

16 **1. EDC Member Roster**
17

18 **BACKGROUND**

19 On July 10, 2019, the City Council approved Ordinance #2019-12 to amend City Code Chapter 31,
20 Boards, Committees, and Commissions, to establish the Economic Development Commission (EDC).
21

22 According to §31-46, Establishment; Membership; Qualifications, the City Council shall annually
23 ... appoint a Chairperson and a Vice-Chairperson from the nine members of the Economic
24 Development Commission to serve the following calendar year.
25

26 **ACTION: Mayor Whittlesey MOVED, that Dan Nash be appointed as Chair of the Economic**
27 **Development Commission for calendar year 2026.**

28 **BE IT FURTHER MOVED, that Andy Key be appointed as Vice-Chair of the Economic Development**
29 **Commission for calendar year 2026.**

30 *Seconded by Councilor McNamara.*

31 **The Vote on the Motion was approved (7-0)*
32

33 **C. Review and Discussion of Diversity, Equity, and Inclusion (DEI) Commission**
34 **Recommendation for Creation of Welcoming Lebanon Policy Task Force**
35

36 Included in the agenda packet: (All supportive documents and detailed information as listed below can be
37 found on pages 115-122, Council agenda packet) Minutes do not include screenshots, graphs, or images.)

- 38 1. Draft: Resolution Establishing the Welcoming Lebanon Policy Task Force
39 2. Draft minutes of December 16, 2025 DEI Commission meeting
40

41 Assistant Mayor Wilkie reviewed the background and spoke about his reasons why the City should have a
42 Welcoming Lebanon Task Force. **(Note: The Priorities and Goals for this Task Force can be found**
43 **on page 121, Council agenda packet.)**
44

45 **BACKGROUND**

46 At its December 2025 meeting, the Diversity, Equity, and Inclusion (DEI) Commission discussed, and
47 ultimately supported, a draft resolution advocating for the establishment of a new Welcoming Lebanon
48 Policy Task Force. This recommendation comes in the wake of the City Council's action on November 5,
49 2025 to delete and repeal City Code Chapter 185, Welcoming Lebanon, effective December 31, 2025, in
50 order to ensure compliance with applicable state laws that take effect on January 1, 2026.

1
2 **Council/Staff Comments:**

3 Assistant Mayor Wilkie noted membership in the Task Force should include:

- 4 • A member of City Council,
5 • A representative appointed by the City Manager;
6 • A representative from the Police Department,
7 • A representative from the School District,
8 • A representative from a local non-profit organization that serves immigrants and marginalized
9 communities, and
10 • Four (4) residents of Lebanon appointed by the City Council.

11
12 Councilors McNamara, N. Ford Burley and Mayor Whittlesey spoke about their reasons in support of
13 establishing a Welcoming Lebanon Task Force.

14
15 Deputy City Manager Brooks suggested that up to two (2) alternate members from Lebanon be appointed
16 by the City Council due to the tight timeline of the Task Force, the diligent activity that will be required
17 by this group, and the ability to assure a quorum at each meeting.

18
19 **ACTION:**

20 *Councilor N. Ford Burley MOVED, that the Lebanon City Council hereby adopts the Resolution*
21 *Establishing the Welcoming Lebanon Policy Task Force, including the Purpose and Scope,*
22 *Composition, Reporting and Deliverables, and Sunset date, as set forth in the January 7, 2026 City*
23 *Council Agenda Packet as amended at the January 7, 2026 meeting.*

24 *Seconded by Assistant Mayor Wilkie.*

25 **The Vote on the Motion was approved (7-0).*
26

27 **D. Review and Discussion of LEAC Recommendation Concerning Refresh Policy for**
28 **Lebanon Community Power**
29

30 Included in the agenda packet: (All supportive documents and detailed information as listed below can be
31 found on pages 123-131, Council agenda packet) Minutes do not include screenshots, graphs, or images.)

- 32 1. December 29, 2025 memorandum from Clifton Below, & to Lebanon Energy Advisory Committee
33 (LEAC).
34

35 Mr. Clifton Below, Lebanon's Representative to Community Power Coalition of New Hampshire
36 (CPCNH) and City Council Representative to Lebanon Energy Advisory Committee (LEAC), reviewed
37 the background and explained the reasons behind the refresh policy recommendations as provided in the
38 Council's agenda packet.
39

40 **BACKGROUND**

41 New Hampshire law and Public Utility Commission (PUC) rules expect municipal electric aggregations
42 operating as alternative default service providers (on an opt-out basis) to periodically notice and enroll new
43 customers on utility default service into the municipal aggregation. This is necessary because new utility
44 customers are automatically enrolled in utility default service, such as when homes or apartments turn over
45 to new occupants with new accounts. Over the past year, the Community Power Coalition of New
46 Hampshire (CPCNH) has not undertaken "refreshes" of new Liberty default service customers, meaning
47 notice of planned enrollment of new utility customers on an opt-out basis into Lebanon Community Power
48 has not occurred.

At its November 2025 meeting, the CPCNH Board of Directors approved a New Customer Refresh and Noticing Policy that provides for CPCNH to periodically undertake ‘refreshes’ of new customers, even if the CPCNH basic supply rates may be higher at the time than those of the utility. Subsequently, LEAC discussed the issue and ultimately approved a recommendation that Lebanon Community Power (LCP) should only refresh new customers when LCP’s basic rates are lower than those of the utility.

Council/Staff Comments: NONE

ACTION:

***Councilor McNamara MOVED that the Lebanon City Council hereby adopts the Lebanon Community Power Customer Refresh Policy as recommended by LEAC and as presented in the January 7, 2026 City Council Agenda Packet and incorporates the adopted Customer Refresh Policy into the City’s Electric Aggregation Plan as Attachment #11.
Seconded by Assistant Mayor Wilkie.***

****The Vote on the Motion was approved (7-0).***

E. Review and Set Public Hearings for January 21, 2026 and February 4, 2026: Proposed Zoning Amendments for Council Adoption and for 2026 Municipal Ballot

Included in the agenda packet: (All supportive documents and detailed information as listed below can be found on pages 132-337, Council agenda packet). Minutes do not include screenshots, graphs, or images.)

1. Memo titled “2025-2026 Proposed Zoning Amendments Schedule”, dated December 23, 2025, including the following:
 - a. “Proposed Zoning Amendments 1-4: State Legislative Updates”, dated December 22, 2025.
 - b. “Proposed Zoning Amendments 5-10: Route 120 Corridor”, dated December 23, 2025.
 - c. “Proposed Zoning Amendments 11-13: City Board, Commission, Committee Sponsored Amendments”, dated December 23, 2025.
 - d. “Proposed Zoning Amendments 14-16: Text Amendments”, dated December 23, 2025.
 - e. “Proposed Zoning Amendments 17-20: Misc & Technical Amendments”, dated December 23, 2025.
 - f. Summary of Lebanon Conservation Commission Review and Comment, and minutes of land use board meetings, and October 27, 2025 opinion letter from Attorney Matthew Decker.
 - g. “Proposed Zoning Amendment 21: Electric Vehicle, Section 607.8”, dated December 23, 2025, including December 3, 2025 opinion letter from Attorney Matthew Decker.
 - h. “2025-2026 Petitioned Amendments 1 and 2”, dated December 23, 2025.
 - i. “2025-2026 Petitioned Amendment 3: IND-L Use Table Addition”, dated December 23, 2025, including October 24, 2025 opinion letter from Attorney Matthew Decker.
2. December 22, 2025 letter from Miriam Voran, opposing Amendments #5, 7, and 8.
3. December 22, 2025 letter from Dan Nash, opposing Amendment #6 as proposed.
4. December 22, 2025 letter from Dan Nash, additional support for Petitioned Amendment #2.

Director Reichert (Director of Planning and Development) reviewed the background and noted there are 21 different Zoning Amendments that fall into four (4) separate categories. This evening’s main event is to set a schedule to consider these amendments as they move forward. At the request of the Council, these (amendments) are broken into two (2) meetings. The first four (4) groups are amendments that we would have full Public Hearings on January 21st. On February 4th, we have one element of one of the amendments that requires a ballot initiative and has to do with the RL1, RL-2 or RL-3 and is a subsection of the Care and Feeding of Animals. In order to amend the use chart for RL-1, RL-2 or RL-3, it requires a ballot initiative. The 4th set of amendments is what he considers a conflict between one of the Staff petitioned amendments and a petitioned amendment from the public.

1 This evening is really about scheduling the Public Hearing.

3 **BACKGROUND**

4 At its meeting on October 1, 2025, the City Council was presented with a number of proposed amendments
5 to the Zoning Ordinance, including amendments intended to achieve compliance with recent state
6 legislation; map and text amendments derived from the Route 120 Corridor study; amendments
7 recommended by various boards and committees, as well as by Planning Department staff; and other
8 amendment proposals submitted by petition.

9 The Council acted to accept the amendments as presented and forwarded them for review and comment by
10 the Planning Board, Conservation Commission, and Zoning Board of Adjustment as required by Section
11 1000 of the Zoning Ordinance. Legal review has been obtained, and all land use boards have completed
12 their review.

13
14 The purpose of this meeting was to present the final version of the proposed amendments to be considered
15 by the City Council at upcoming public hearings. All of the proposed amendments are addressed in the
16 attached memoranda drafted by Planning & Development Department staff. The legal opinions, along with
17 excerpts of land use boards' meeting minutes, was also attached for the Council's review.

18 One proposed amendment (Amendment #17) has been determined to require a referendum vote pursuant to
19 Section 1000.4.A of the Zoning Ordinance. As such, the City Council must hold a public hearing prior to
20 January 31st to decide whether or not place that particular amendment on the March 10, 2026 municipal
21 ballot. All other proposed amendments may be approved by the City Council, though the Council has the
22 authority to place any of the proposed amendments on the ballot, including those that are within the
23 Council's purview.

24
25 Due to the number of proposed amendments, the Planning and Development Department recommends
26 breaking the amendments into two groups and scheduling separate public hearings for each group. Public
27 hearings pursuant to Section 1000.3.D of the Zoning Ordinance are requested for January 21, 2026 and
28 February 4, 2026 as described in the Planning Department's overview memo.

29
30 Once the proposed amendments are finalized, they will be posted as part of the public hearings. Once posted,
31 all applications to the Land Use Boards and all Building/Zoning Permit applications will be subject to the
32 provisions of both the existing Zoning Ordinance and the proposed amendments. The proposed
33 amendments will be posted by January 9, 2026.

35 **Council/Staff Comments:**

36 Councilor McNamara noted that most of these (amendments) are fairly simplistic with no known
37 controversial effect. Several of them are required by the State in order for the City to comply with the
38 legislation that was passed last year. As we move forward with these, he would like to focus on the North
39 Lebanon issues at the Public Hearing because these are really complicated and there are a lot of conflicted
40 feelings on these among the landowners. He also would like to see the overall plan and what is being
41 proposed in every area so he can look at the individual areas at the same time, along with more details
42 regarding what the landowners' opinions are.

43
44 Director Reichert noted the Centerra area is unique and has two areas of regulation: 1) The City's layer
45 and 2) The Deed-level restrictions such as the Homeowner Association-level restrictions which will
46 prevail and are more restrictive than the City's regulations. Ultimately, the City is allowing for more uses
47 with the reform that is being proposed, but Centerra's underlying regulations will still be kept in place. In
48 response to Councilor McNamara's question, Director Reichert noted the changes being proposed reflects
49 the use of that development and should be synchronized with the regulatory structure for the
50 neighborhood to allow for more options and explained his reasons on how this could be done.

Councilor McNamara suggested having a spreadsheet well in advance of the Public Hearing that shows:

- Under Current – here is what can be done, and
- Under Proposed- here is what can be done by the Deed Restrictions

Mayor Whittlesey and Director Reichert discussed the agenda items for the Public Hearing meetings on January 21, 2026 and February 4, 2026. Councilor Simon suggested that the February 4th Public Hearing be scheduled to start at 6:00 PM.

Assistant Mayor Wilkie presented his questions in case follow-up was needed before the Public Hearings:

- **Amendment #3:** Was the legal recommendation done for the cargo/maximum requirement for 1 or 2 family dwellings restored? Director Reichert stated this should have been done and will be incorporated into the final packet.
- **Amendment #17- Care & Treatment of Animals:** While there is not a present issue, this was a concern that originated within the Council that space be allowed for kennels or horse stables. Director Reichert noted the codes should say: There are some uses within care and feeding of animals that are more appropriate in some neighborhoods and less appropriate in others. The purpose of this amendment is to make the language clearer in the code.
- **Amendment #19 – Miscellaneous Definitions:** Is there a present issue regarding why the street lines are increasing from 20' to 22'? Director Reichert noted this is really squaring up the language to make sure we are consistent throughout the code and this change should not make any existing properties non-conforming.
- **Amendment #20 – Impact Fees:** Why has a two-year time limit been added and what would be the effect of not having this timeline? Director Reichert said the thinking behind this is that we need to redistribute a timeframe for which properties can be redeveloped and gave examples. Two years is typically the standard. (i.e., If we do not have a timeline number, an issue could come up 50 years from now where someone could come back and say that their house/garage burned down and they have a right to rebuild it because it was once located there and not subject to impact fees). We need a deadline for consistencies within the non-conforming language.

Councilor McNamara talked about the impact fees for ADU's under 500 sq. ft. noting we have been trying to promote ADUs as a housing type and have not had success with modified regulations, not just in the City but Statewide. He felt, particularly for small ADUs which are currently exempt, it would not cost a lot of funds to implement an Impact Fee on those, but this could be a further cause for people to become discouraged from doing an ADU. He suggested that for the small ADUs (i.e., Mother-in-Law apartments, etc.) it would not hurt the City to wave those Impact Fees. Director Reichert noted that there are inconsistencies in different areas and gave examples of where these (inconsistencies) are located in the Ordinance. Director Reichert noted he would put together the language for ADUs under 500 sq. ft.

City Manager Brooks noted that ADUs, and even apartments that are under 500 sq. ft., do not usually generate school-aged kids. That was part of the process for exempting the school portion of the Impact Fees and further explained his reasoning.

ACTION:

Councilor McNamara MOVED that the Lebanon City Council hereby schedules public hearings for Wednesday, January 21, 2026, beginning at 6:00pm, in Council Chambers, City Hall, and Remote via the City's Virtual Platform, for the purpose of receiving public input and taking action to:

- 1 **1. Place proposed Amendment #17 (Definition of “Care and Treatment of Animals”) on the March**
- 2 **10, 2026 Municipal Ballot for consideration by voters; and**
- 3 **2. To adopt certain amendments to Ordinance #2, the City of Lebanon Zoning Ordinance and**
- 4 **Zoning Map, including proposed amendments #1-4, #11-12, and #18-21, as fully described in the**
- 5 **January 7, 2026 City Council Agenda Packet.**

6
7 **BE IT FURTHER MOVED, that the Lebanon City Council hereby schedules a public hearing for**
8 **Wednesday, February 4, 2026, beginning at 6:00pm, in Council Chambers, City Hall, and Remote via**
9 **the City’s Virtual Platform, for the purpose of receiving public input and taking action to adopt certain**
10 **amendments to Ordinance #2, the City of Lebanon Zoning Ordinance and Zoning Map, including**
11 **proposed amendments #5-10, #14-16, and Petitioned Amendments #1-3, as fully described in the January**
12 **7, 2026 City Council Agenda Packet.**

13 **Seconded by Councilor N. Ford Burley.**

14
15 **City Manager Brooks requested that the language in the Motion be clarified, since Amendment #**
16 **17 was being split, to read: 1. Place a portion of proposed of Amendment #17... and then include in**
17 **#2. Change #18-21 to #17-21.**

18
19 **The AMENDED MOTION was restated by Deputy City Manager Brooks at the request of**
20 **Councilor McNamara to read as follows:**

- 21
- 22 **1. Place a portion of proposed Amendment #17 (Definition of “Care and Treatment of Animals”) on**
- 23 **the March 10, 2026 Municipal Ballot for consideration by voters; and**
- 24 **2. To adopt certain amendments to Ordinance #2, the City of Lebanon Zoning Ordinance and**
- 25 **Zoning Map, including proposed amendments #1-4, #11-12, and #17-21, as fully described in the**
- 26 **January 7, 2026 City Council Agenda Packet.**

27
28 Director Reichert noted amendments #13 and petitioned amendment #4 were withdrawn by LEAC and
29 were replaced by Amendment #21, which is a result of the Electric Vehicle Subcommittee.

30
31 ****The Vote on the Motion was approved (7-0).***

32 33 **12. City Manager Report:**

34 City Manager Hosmer updated the Council on the following:

- 35 • 2026 Strategic Plan: He has been trying to get a better understanding about what role the
- 36 Strategic Plan plays in the City and how it relates to the City’s Master Plan. City Manager
- 37 Hosmer requested that the Council put a pause on strategic plan meetings until closer to the end
- 38 of this year. He would like to get together with staff on how to sharpen its focus by perhaps
- 39 limiting the number of priorities for each subject heading and to also draw out more tangible data
- 40 (i.e., what is the timeline for some of these aspirational goals and how they would be funded,
- 41 etc.).
- 42 • Tax CAP Ballot Question: There is value in a Tax Cap in the City, but he felt there should be
- 43 voter input and suggested hosting at least one (1) forum in the City to raise people’s level of
- 44 knowledge as to what a Tax CAP like this would entail and the impact it would have on the City,
- 45 both the pros/cons. If this is voted into law within the City, people should have some sense of
- 46 what to expect He will be looking for someone outside the City government who is a credible
- 47 outside source and has some expertise in municipal and state finances.
- 48 • Winter Weather Operational Aspect on the City: We are down one (1) sidewalk plow. He
- 49 encouraged anyone from the public or any Council member who hears from their constituents to
- 50 let him know so he can get DPW working on their issues as soon as he can.

1 **13. NON-PUBLIC SESSION: NONE**

2

3 **14. ADJOURNMENT:**

4 *Councilor McNamara MOVED for adjournment.*

5 *Seconded by Councilor Heistad.*

6

7 **The Vote on the MOTION was unanimously approved (7-0).*

8

9 **The meeting was adjourned at 9:21 PM.**

10

11 Respectfully submitted,

12 Dona E. Gibson

13 Recording Secretary

Agenda

Lebanon City Council

January 21, 2026

10. Public Hearing Item:

10.A – Proposed Amendment to the Zoning Ordinance For Placement on the 2026 Municipal Ballot

A public hearing for the purpose of receiving public input on a proposed amendment to the Lebanon Zoning Ordinance in advance of taking action to place the amendment on the 2026 Municipal Ballot.

The City Council scheduled this public hearing at its January 7, 2026 regular meeting. The public hearing was properly noticed in the *Valley News* on January 10, 2025 in accordance with City Code and State Law.

Background

On October 1, 2025, the City Council was presented with a number of proposed amendments to the Zoning Ordinance. The Council acted to accept the amendments as presented and forwarded them for review and comment by the Planning Board, Conservation Commission, and Zoning Board of Adjustment as required by Section 1000 of the Zoning Ordinance. Legal review has been obtained, and all land use boards have completed their review.

A follow-up presentation was held with the City Council on January 7, 2026, at which time the following proposed amendment was scheduled for a public hearing. In accordance with Section 1000.4(A) of the Zoning Ordinance, a portion of proposed Amendment #17, listed below, requires voter approval before it can take effect:

- **Amendment #17** – To amend the Rural Lands One (RL-1), Rural Lands Two (RL-2), and Rural Lands Three (RL-3) Zoning District Use Tables in relation to uses formerly defined under “*Care and Treatment of Animals*”. (**Zoning Ordinance Sections: 312.2, 313.2, and 314.2**)

Following the public hearing on the proposed amendment listed above, the City Council will be asked to take action to have the amendment placed on the March 10, 2026 Municipal Ballot for consideration by Lebanon voters.

Action:

If the Council decides to move the proposed amendment forward to the March 10, 2026 Ballot, the following motion is offered for consideration:

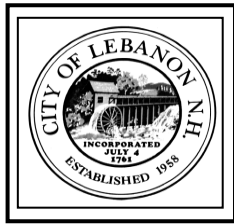
MOVED, that the Lebanon City Council hereby requests that the City Clerk place a portion of Amendment #17, involving amendments to the Rural Lands One (RL-1), Rural Lands Two (RL-2), and Rural Lands Three (RL-3) zoning district use tables, onto the March 10, 2026 Municipal Ballot for consideration by Lebanon voters.

Included in this Section:

1. January 12, 2026 memorandum from the Planning & Development Department regarding "Proposed Zoning Amendment #17: Care and Treatment of Animals".
2. Notice of Public Hearing as Published in the January 10, 2026 edition of the *Valley News*

Not Included in this Section, but Available:

3. [January 7, 2026 Agenda Packet for Proposed Zoning Amendments for 2026 Municipal Ballot and for Council Adoption](#)



CITY OF LEBANON ~ PLANNING & DEVELOPMENT

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Planning and Development Department Staff

RE: Proposed Zoning Amendment #17 – Care and Treatment of Animals

DATE: January 12, 2026

Zoning Amendment #17 is part of a set of proposed amendments being brought before City Council from Lebanon Planning Staff. These are minor miscellaneous and technical amendments.

Amendment #17 proposes to amend the definition of **Care & Treatment of Animals** and change corresponding zoning district use tables where the use is currently allowed.

The origin of this amendment is from the City Council who recognized that the existing definition of **Care and Treatment of Animals**, consisting of veterinary establishments, riding schools, and kennels, was too broad. For example, it was felt that there may be areas and zoning districts where a veterinary establishment could be appropriate, but in which a riding school and/or kennel might not be appropriate.

Per Council direction City staff is proposing the removal of the existing definition and use from the zoning ordinance and to replace it with more specific definitions and to add those more specific use classifications into the appropriate use tables.

Section 1000.4(A) of the Zoning Ordinance States:

A. Amendment of the Zoning District Boundaries Requiring Referendum Vote:

Any amendment which alters the zoning map in such a way as to change the zoning district designation of any area which is within the R-1, R-2, R-3, RL-1, RL-2 or RL-3 districts, and whose size exceeds ten times the minimum lot size for a Class 3 lot for the respective district as currently zoned, or which alters the Article III Table of Uses which are permitted or allowed by special exception or conditional use permit, or which alters the Table of Area, Dimensions and Coverage, for one or more of the above-listed districts, shall be placed on the ballot at the annual City election in March. This paragraph shall not apply to textual changes in the zoning ordinance which do not alter the boundaries or districting shown on the zoning map and which do not alter the Article III Tables of Uses or alter the Table of Area, Dimensions and Coverage, applicable to those districts.

The portion of Amendment #17 related to amending the RL-1, RL-2, and RL-3 zoning district use tables automatically triggers the need for referendum vote per Section 1000.4(A).

It is noted that related changes to the non-residential zoning districts do not require voter approval and can be acted on the City Council. Specifically, the City Council may approve the proposed definitions and Use Tables for Sections 303 "Light Industrial District", Section 305 "General Commercial District", Section 305A "General Commercial One District", Section 306 "Central Business District", and Section 311A "Residential Office One District".

Amendment 17

Care and Treatment of Animals

From: City Council and Staff

1 The purpose of this amendment is to give clarification on the different types of uses that were
2 included in the **Care and Treatment of Animals** definition. The proposed changes to the use
3 tables show where the different uses may be more appropriate than others.

4
5 ~~**CARE AND TREATMENT OF ANIMALS:** A veterinary establishment, riding school or kennels.~~

6
7 ~~**ANIMAL CLINIC, ANIMAL HOSPITAL OR VETERINARY OFFICE:** Any structure, or portion thereof,~~
8 ~~that is designed or used for the medical or surgical treatment of animals in which veterinary~~
9 ~~services, including Boarding incidental to treatment, are limited to short term care. Grooming~~
10 ~~maybe provided.~~

11 ~~**Animal Boarding Facility:** a facility where domesticated pets are cared for daily or overnight on a~~
12 ~~temporary bases at the request of the owner.~~

13 ~~**Kennels:** any establishment wherein or whereupon the business of boarding or selling dogs or~~
14 ~~breeding dogs for sale is carried on, except for a pet shop~~

15 ~~**Horse Stable:** Facility that includes large animal enclosures, barns, riding arenas, corrals,~~
16 ~~paddocks, and pens used for the raising, training, rehabilitation, and riding of horses for~~
17 ~~commercial purposes.~~

18 ~~**Riding Facility:** an establishment where horsemanship and riding is taught.~~

Amendment 17

Care and Treatment of Animals

From: City Council and Staff

SECTION 312 RURAL LANDS ONE DISTRICT (RL-1).
312.2 Table of Uses.

<u>Permitted Uses</u>	<u>Special Exception Uses</u> (see Section 801.3)
<u>Residential</u> One-family dwelling Accessory dwelling unit (ADU) per Section 610	<u>Commercial/Non-Residential</u> Care and treatment of animals 1. Cemetery 3.2. Essential service 4.3. Group day care facility per Section 604 5.4. Home-based contractor's yard per Section 600A 6.5. Radio or TV tower or other communication equipment 7.6. Recreational camping park per Section 505 8.7. Recreational facility, indoor 98. Recreational facility, outdoor Animal Clinic, Animal Hospital, or Veterinary Office Animal Boarding Facility Kennels Horse Stable Riding Facility
<u>Commercial/Non-Residential</u> Agriculture Home business per Section 600 - House of worship - Public education facility Public recreation facility Renewable energy system per Section 612	
<u>Planned Developments</u> Manufactured housing park per Section 503 Manufactured housing PURD per Section 504 - PRec per Section 501 - PURD per Section 501	

Amendment 17

Care and Treatment of Animals

From: City Council and Staff

SECTION 313 RURAL LANDS TWO DISTRICT (RL-2).
313.2 Table of Uses.

<u>Permitted Uses</u>	<u>Special Exception Uses</u> (see Section 801.3)
<u>Residential</u> 1. One-family dwelling 2. Accessory dwelling unit (ADU) per Section 610 <u>Commercial/Non-Residential</u> 3. Agriculture 4. Home business per Section 600 5. House of worship 6. Public recreation facility 7. Renewable energy system per Section 612 <u>Planned Developments</u> 8. Manufactured housing park per Section 503 9. Manufactured housing PURD per Section 504 10. PRec per Section 501 11. PURD per Section 501	<u>Commercial/Non-Residential</u> 1. Care and treatment of animals 2.1. Cemetery 3.2. Essential service 4.3. Group day care facility per Section 604 5.4. Home-based contractor's yard per Section 600A 6.5. Produce stand 7.6. Radio or TV tower or other communication equipment 8.7. Recreational camping park per Section 505 9.8. Recreational facility, indoor 10.9. Recreational facility, outdoor 10. Excavation of natural earth materials per Section 606 11. <u>Animal Clinic, Animal Hospital, or Veterinary Office</u> 12. <u>Animal Board Facility</u> 13. <u>Kennels</u> 14. <u>Horse Stables</u> 14.15. <u>Riding Facility</u>

Amendment 17

Care and Treatment of Animals

From: City Council and Staff

Section 314 Rural Lands Three District (RL-3)
314.2 Table of Uses.

<u>Permitted Uses</u>	<u>Special Exception Uses</u> (see Section 801.3)
<u>Residential</u> Accessory use to any one-family dwelling <u>Commercial/Non-Residential</u> Agriculture Home business per Section 600 Public recreation facility Renewable energy system per Section 612 <u>Planned Developments</u> - PRec per Section 501 - PURD per Section 501	<u>Residential</u> One-family dwelling Accessory dwelling unit (ADU) per Section 610 <u>Commercial/Non-Residential</u> - Cemetery Essential service Home-based contractor's yard per Section 600A - Radio or TV tower or other communication equipment - Recreational camping park per Section 505 Recreational facility, indoor Recreational facility, outdoor <u>Riding Facility</u> <u>Horse Stable</u> <u>Kennels</u>

January 14, 2026.

The foregoing notice was published in the Valley News, a newspaper of general circulation in the City of Lebanon, in accordance with the City's code, on Saturday, January 10, 2026

Jay Bish

Jay Bish

Deputy City Clerk



LEBANON CITY COUNCIL
NOTICE OF PUBLIC HEARINGS
Wednesday, January 21, 2026 - 6:00pm
Council Chambers, City Hall or
REMOTE VIA VIRTUAL PLATFORM
LebanonNH.gov/LIVE

The Lebanon City Council will hold public hearings on January 21, 2026, beginning at 6:00pm for the following:

A. Proposed Amendment to the Zoning Ordinance for 2026 Municipal Ballot - Public hearing for the purpose of receiving public input and taking action to place proposed zoning amendments on the 2026 Municipal Ballot, as follows:

- **Amendment #17** - To amend the RL-1, RL-2, and RL-3 Zoning District Use Tables in relation to uses formerly defined under "Care and Treatment of Animals". (Zoning Ordinance Sections: 312.2, 313.2, and 314.2)

B. Proposed Amendments to the Zoning Ordinance for Council Adoption - Public hearing for the purpose of receiving public input and taking action on proposed zoning amendments for adoption by the City Council, as follows:

- **Amendment #1** - To amend Section 209, Manufactured Housing, to allow manufactured housing units in zoning districts that allow one-family dwellings, as required by state law. (Zoning Ordinance Section: 209)
- **Amendment #2** - To amend the MC Zoning District Use Table to allow multi-family residential uses, as required by state law. (Zoning Ordinance Section: 315.2)
- **Amendment #3** - To amend Section 607, Parking, to reduce minimum and maximum parking requirements for residential uses, as required by state law. (Zoning Ordinance Section: 607)
- **Amendment #4** - To amend Section 610, Accessory Dwelling Unit (ADU), to allow ADUs in zoning districts that allow one-family or two-family dwellings, and to amend and add definitions related to Accessory Dwelling Units, as required by state law. (Zoning Ordinance Sections: 610 and Appendix A)
- **Amendment #11** - To amend Section 408, Historic District, to clarify application requirements and review criteria for development within the historic district(s). (Zoning Ordinance Section: 408)
- **Amendment #12** - To establish a new section for the regulation of mobile food service vending (a.k.a. food trucks), with associated new definitions. (Zoning Ordinance Section: 615 and Appendix A)
- **Amendment #17** - To amend the definition of "Care and Treatment of Animals", and to amend the IND-L, GC, GC-1, CB, and RO-1 Zoning District Use Tables in relation to uses formerly defined under "Care and Treatment of Animals". (Zoning Ordinance Sections: 303.2, 305.2, 305A.2, 306.2, 311A.2, and Appendix A)
- **Amendment #18** - To amend Section 1000.2, Source of Proposed Amendments, to clarify petitioner's responsibility for amendment process and applicable fees. (Zoning Ordinance Section: 1000.2.D)
- **Amendment #19** - To amend the definitions of "Lot Width" and "Agriculture". (Zoning Ordinance Section: Appendix A)
- **Amendment #20** - To amend Section 213 relative to new development that triggers the assessment of impact fees. (Zoning Ordinance Section: 213)
- **Amendment #21** - To amend Section 607.8, Electric Vehicles, to modify the requirements for electric vehicle charging for multi-family residential and non-residential developments. (Zoning Ordinance Section: 607.8)

The January 21, 2026 City Council agenda packet and documents pertaining to the above-described public hearings will be available on the City's website by January 16, 2026: LebanonNH.gov/Agendas

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

NE-470873

Agenda

Lebanon City Council

January 21, 2026

10. Public Hearing Items:

10.B – Proposed Amendments to the Zoning Ordinance For City Council Adoption

A public hearing for the purpose of receiving public input and taking action on proposed zoning amendments for adoption by the City Council.

The City Council scheduled this public hearing at its January 7, 2026 regular meeting. The public hearing was properly noticed in the *Valley News* on January 10, 2026 in accordance with City Code and State Law.

Background

On October 1, 2025, the City Council was presented with a number of proposed amendments to the Zoning Ordinance. The Council acted to accept the amendments as presented and forwarded them for review and comment by the Planning Board, Conservation Commission, and Zoning Board of Adjustment as required by Section 1000 of the Zoning Ordinance. Legal review has been obtained, and all land use boards have completed their review.

A follow-up presentation was held with the City Council on January 7, 2026, at which time the proposed amendments listed below were scheduled for this public hearing. (It is noted that the remaining zoning amendments were scheduled for public hearing on February 4th.)

- **Amendment #1** – To amend Section 209, Manufactured Housing, to allow manufactured housing units in zoning districts that allow one-family dwellings, as required by state law. **(Zoning Ordinance Section: 209)**
- **Amendment #2** – To amend the MC Zoning District Use Table to allow *Multi-Family Residential* uses, as required by state law. **(Zoning Ordinance Section: 315.2)**
- **Amendment #3** – To amend Section 607, Parking, to reduce minimum and maximum parking requirements for residential uses, as required by state law. **(Zoning Ordinance Section: 607)**
- **Amendment #4** – To amend Section 610, Accessory Dwelling Unit (ADU), to allow ADUs in zoning districts that allow one-family or two-family dwellings, and amend and add definitions related to Accessory Dwelling Units, as required by state law. **(Zoning Ordinance Sections: 610 and Appendix A)**
- **Amendment #11** – To amend Section 408, Historic District, to clarify application requirements and review criteria for development within the historic district(s). **(Zoning Ordinance Section: 408)**
- **Amendment #12** – To establish a new section for the regulation of mobile food service vending (a.k.a. food trucks), with associated new definitions. **(Zoning Ordinance Section: (new) 615 and Appendix A)**
- **Amendment #17** – To amend the definition of “*Care and Treatment of Animals*”, and to amend the IND-L, GC, GC-1, CB, and RO-1 Zoning District Use Tables in relation

to uses formerly defined under “*Care and Treatment of Animals*”. (**Zoning Ordinance Sections: 303.2, 305.2, 305A.2, 306.2, 311A.2, and Appendix A**)

- **Amendment #18** – To amend Section 1000.2, Source of Proposed Amendments, to clarify petitioner’s responsibility for amendment process and applicable fees. (**Zoning Ordinance Section: 1000.2.D**)
- **Amendment #19** – To amend the definitions of “*Lot Width*” and “*Agriculture*”. (**Zoning Ordinance Section: Appendix A**)
- **Amendment #20** – To amend Section 213 relative to new development that triggers the assessment of impact fees. (**Zoning Ordinance Section: 213**)
- **Amendment #21** – To amend Section 607.8, Electric Vehicles, to modify the requirements for electric vehicle charging for multi-family residential and non-residential developments. (**Zoning Ordinance Section: 607.8**)

As drafted, the proposed amendments listed above will not alter the zoning district designations or alter the Table of Uses or the Table of Area, Dimensions and Coverage for any Residential or Rural Lands zoning districts within the City. As a result, no referendum vote is required for the proposed Council Amendments pursuant to Section 1000.4.A.

In accordance with Section 1000.4(B) of the Zoning Ordinance, the City Council has the authority to act on any proposed amendments that do not require a referendum vote. Following the public hearing on the proposed amendments listed above, the City Council will be asked to take action to adopt the amendments.

Action:

If the Council decides to adopt the proposed amendments listed above, the following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby approves zoning amendments #1-4, #11-12, and #17-21, as fully described and presented in the January 21, 2026 City Council Agenda Packet.

Included in this Section:

1. Memo titled “2025-2026 Proposed Zoning Amendments Schedule”, dated December 23, 2025, including the following:
 - a. “Proposed Zoning Amendments 1-4: State Legislative Updates”, dated December 22, 2025.
 - b. “Proposed Zoning Amendments 11-13: City Board, Commission, Committee Sponsored Amendments”, dated December 23, 2025.
 - c. “Proposed Zoning Amendments 17-20: Misc & Technical Amendments”, dated December 23, 2025.
 - d. “Proposed Zoning Amendment 21: Electric Vehicle, Section 607.8”, dated December 23, 2025, including December 3, 2025 opinion letter from Attorney Matthew Decker.
2. Notice of Public Hearing as Published in the January 10, 2026 edition of the *Valley News*

Not Included in this Section, but Available:

1. [January 7, 2026 Agenda Packet for Proposed Zoning Amendments for 2026 Municipal Ballot and for Council Adoption](#)



CITY OF LEBANON ~ PLANNING & DEVELOPMENT

MEMORANDUM

TO: Honorable Mayor and Lebanon City Council

FROM: Planning and Development Department Staff

RE: 2025-2026 Proposed Zoning Amendments Schedule

DATE: December 23, 2025

City of Lebanon Planning and Development Department has prepared 19 amendments for City Council to review and set for public hearing. On top of these City sponsored amendments, there are 3 additional petitioned amendments that will also require public hearings. At the request of City Council, Planning staff have prepared to break the amendments into two groups and have them heard at separate Council meetings, January 21st and February 4th.

Changes since Council ordered the Amendments to the Land Use Boards include the withdrawal of Amendment 13 and Petitioned Amendment 4, both proposing changes to the EV Regulations. Amendment 21 passed by the EV Task Force proposes changes to the EV Regulations and replaces the now withdrawn LEAC Amendment 13 and Petitioned Amendment 4.

City Staff recommends Council moving forward with the proposed public hearing schedule.

January 21st Amendments:

1. State Legislative Updates:
 - a. **Amendment 1:** HB1361: Manufactured Homes
 - b. **Amendment 2:** HB631: Multifamily Residential
 - c. **Amendment 3:** HB284: Residential Parking Requirements
 - d. **Amendment 4:** HB577: ADUs
2. City Board, Commission, Committee Sponsored Amendments
 - a. **Amendment 11:** Section 408: Historic District (Heritage Commission Sponsored)
 - b. **Amendment 12:** Mobile Food Service Vending Ordinance (Food Truck Task Force)
3. Misc & Technical Amendments
 - a. **Amendment 17:** Definition of *Care and Treatment of Animals* broken down & change of corresponding use tables. (*Ballot Initiative Required)
 - b. **Amendment 18:** Section 1000
 - c. **Amendment 19:** Definition of **Lot** & Definition of **Agriculture**
 - d. **Amendment 20:** Changes to Impact Fees
4. Electric Vehicles

- a. **Amendment 21:** EV Regulation reforms Section 607.8 (Electric Vehicles Regulations Task Force)

February 4th Amendments:

- 1. Map Amendments and corresponding text amendments:
 - a. **Amendment 5:** Centerra/Altaria
 - b. **Amendment 6:** Conservation Area
 - c. **Amendment 7:** LaBombard Road
 - d. **Amendment 8:** Heater Road
 - e. **Amendment 9:** Wildlife Corridor Map and Text
 - f. **Amendment 10:** Northern Lebanon Use Tables & Text Amendments
- 2. Text Amendments
 - a. **Amendment 14:** Section 608: Signs; Definitions: Window Signs & regulatory streamlining
 - b. **Amendment 15:** Section 411: Pattern Zones Overlay District
 - c. **Amendment 16:** Section 509: Cottage Cluster Developments
- 3. Petitioned Amendments
 - a. **Petitioned Amendment 1: Map Amendment** Rezoning of Parcels along Old Pine
 - i. Tree Cemetery Rd from RL-2 to R-3. Representative: Dan Nash, PE
 - b. **Petitioned Amendment 2: Map Amendment** Rezone Parcel 26-2 on Etna Road
 - i. from IND-L and RL-3 to GC-1. Representative: Dan Nash, PE
 - c. **Petitioned Amendment 3:** Change of Light Industrial Use Table: Addition of
 - i. "Vehicular Repair" to IND-L. Representative: Chip Brown

*Amendments Requiring Referendum Vote:

The City of Lebanon Zoning Ordinance lays out specific criteria that determine if a zoning amendment requires a referendum vote.

"Amendment of the Zoning District Boundaries Requiring Referendum Vote: Any amendment which alters the zoning map in such a way as to change the zoning district designation of any area which is within the R-1, R-2, R-3, RL-1, RL-2 or RL-3 districts, and whose size exceeds ten times the minimum lot size for a Class 3 lot for the respective district as currently zoned, or which alters the Article III Table of Uses which are permitted or allowed by special exception or conditional use permit, or which alters the Table of Area, Dimensions and Coverage, for one or more of the above-listed districts, shall be placed on the ballot at the annual City election in March. This paragraph shall not apply to textual changes in the zoning ordinance which do not alter the boundaries or districting shown on the zoning map and which do not alter the Article III Tables of Uses or alter the Table of Area, Dimensions and Coverage, applicable to those districts." (City of Lebanon Zoning Ordinance, Section 1000.4A)

City staff have determined that a portion of Amendment 17, Definition of **Care and Treatment of Animals** broken down & change of corresponding use tables, meets the criteria. There are changes to the Use Table in the Rural Lands Zoning Districts.



CITY OF LEBANON ~ PLANNING & DEVELOPMENT

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Planning and Development Department Staff

RE: Proposed Zoning Amendments 1-4: State Legislative Updates

DATE: December 22, 2025

These proposed amendments were presented to Council at the October 1, 2025 meeting. The proposed amendments were sent to further review to the Land Use Boards, Planning Board, Zoning Board of Adjustment, and Conservation Commission, pursuant to the process outlined in Section 1000 of the Zoning Ordinance. As well as being reviewed at public land use board meetings, Planning Staff also held two public information sessions on December 2nd at City Hall, and December 16th at the Kilton Library.

Zoning Amendments 1-4 are the result of State Legislative Updates. The purpose of these 4 amendments is to bring Lebanon's Zoning Ordinance into Legal compliance with State Legislative mandates.

Staff proposes that the State Legislative Updates group public hearing be held by Council at the January 21, 2026 City Council Meeting.

Amendment 1: HB1361

This bill requires municipalities to provide reasonable and realistic opportunities for the siting of manufactured housing on individual lots, manufactured housing parks, and subdivisions with residential districts.

City of Lebanon Planning Staff is proposing changes to Section 209 "Manufactured Housing" to bring Lebanon into compliance.

Amendment 2: HB631

This bill requires municipalities to allow multi-family residential development on commercially zoned land, if there is infrastructure in place to support it.

In Lebanon, the only commercial zoning district that was not in compliance was Medical Center District (MC). This amendment is simply adding **Multi-Family Residential** to the MC Use Table under "Uses by **Conditional Use Permit**" (Section 315.2).

Amendment 3: HB284

This bill requires municipalities to reduce the minimum parking requirements for a dwelling unit to one space per unit. This change also requires Lebanon to changes the maximum parking spaces allowed.

In the current zoning ordinance, Lebanon required 2 spaces per detached and attached single-family dwelling, and 1.5 spaces per 1-bedroom+ apartment. These will be reduced to 1 space per

unit. City Staff is proposing the maximum off-street parking for residential uses be capped at 200%. During conversation with the Planning Board, it was recommended to change the maximum or remove the maximum for single-family structures because more parking may be needed and leave the 200% maximum in place for multi-family developments. The single-family and two-family exemption proposed by the Planning Board is shown in blue on the draft amendment.

Amendment 4: HB577

Staff is proposing changes to Section 610 "Accessory Dwelling Unit (ADU)" to come into compliance with State statute. This bill requires municipalities to allow ADU's by right in any zoning district with a one-family or two-family dwelling is allowed, as well as making changes to make it easier for a property owner to construct one. Also, definitions will be added to Appendix A Definitions.

Approval Procedure:

As drafted, the proposed Council Amendments will not alter the zoning district designations or alter the Table of Uses or the Table of Area, Dimensions, and Coverage for a Residential or Rural Lands zoning districts within the City. As a result, no referendum vote is required for the proposed Council Amendments pursuant to Section 1000.4.A

Adoption of the proposed Council Amendments is recommended at this time in accordance with the procedures outlined in Section 1000.4.B as follows:

Article X, 1000.4 Action Upon Proposed Zoning Amendments.

Any proposed zoning amendment shall be acted upon and adopted or rejected as follows:

B. Action by the Council: The Council shall act on any proposed Zoning amendment not requiring a referendum vote in which case adoption of the Zoning Amendment shall require a majority vote of five members of the City Council: or alternatively, the Council may decide that such an amendment shall be submitted to the voters at the annual City election, even though such a referendum is not required.

Included in this packet:

1. State Legislative Updates:
 - a. **Amendment 1**: HB1361: Manufactured Homes
 - b. **Amendment 2**: HB631: Multifamily Residential
 - c. **Amendment 3**: HB284: Residential Parking Requirements
 - d. **Amendment 4**: HB577: ADUs
2. Comments and Minutes from the Land Use Board's Zoning Amendment Reviews
3. Legal Opinion Letter

Amendment 1

Manufactured Homes

From: State Law Changes – 2024 HB 1361

1 The amendment is necessary to be in compliance with changes in State statute 2024 HB 1361.

2 State Change:

3 2024 HB 1361 – Manufactured Homes

4 This bill requires municipalities that adopt land use control measures to provide reasonable and
5 realistic opportunities for the siting of manufactured housing on individual lots and in
6 manufactured housing parks and subdivisions within residential districts. The bill also directs
7 municipalities to provide reasonable and realistic opportunities for expansion of existing
8 manufactured housing parks.

9
10 1 Local Land Use Planning and Regulatory Powers; Manufactured Housing. RSA 674:32, I is
11 repealed and reenacted to read as follows:

12 I.(a) Municipalities shall afford reasonable and realistic opportunities for the siting of
13 manufactured housing as required in subparagraph

14 (b) and a municipality shall not exclude manufactured housing completely from the
15 municipality by regulation, zoning ordinance or by any other police power.

16 (b) A municipality that adopts land use control measures shall allow, in its sole discretion,
17 manufactured housing to be located:

18 (1) On individual lots in most, but not necessarily all, land areas and lots in districts
19 zoned to permit residential uses within the municipality; or

20 (2)(A) In manufactured housing parks, as defined in RSA 205-A:1, II, in most, but
21 not necessarily all, land areas and lots in districts zoned to permit residential uses
22 within the municipality; and

23 (B) In subdivisions created for the placement of manufactured housing on
24 individually owned lots in most, but not necessarily all, land areas and lots in
25 districts zoned to permit residential uses within the municipality; or

26 (3) In all 3 types of locations.

27 (c) Manufactured housing located on individual lots pursuant to subparagraph (b)(1) shall
28 comply with lot size, frontage requirements, space limitations and other reasonable
29 controls that conventional single-family housing in the same district must meet. No special
30 exception or special permit shall be required for manufactured housing located on
31 individual lots pursuant to subparagraph (b)(1) or manufactured housing subdivisions
32 pursuant to subparagraph (b)(2)(B) unless such special exception or permit is required by
33 the municipality for single family housing located on individual lots or in subdivisions.

34 (d) Municipalities permitting manufactured housing parks pursuant to subparagraph
35 (b)(2)(A) shall afford reasonable and realistic opportunities for their development. In order
36 to provide such opportunities, lot size and overall density requirements for manufactured
37 housing parks shall be reasonable and realistic.

38 (e) Municipalities shall allow reasonable and realistic opportunities for the expansion of
39 manufactured housing parks existing as of July 1, 2024. For expansion of existing
40 manufactured housing parks, municipalities shall not require standards stricter than NFPA
41 501A, "Standard for Fire Safety Criteria for Manufactured Home Installations, Sites, and
42 Communities".
43

Amendment 1

Manufactured Homes

From: State Law Changes – 2024 HB 1361

44 Proposed Zoning Changes:

45 SECTION 209 MANUFACTURED HOUSING.

46 Manufactured housing units are permitted only in manufactured housing parks or in
47 manufactured housing PURDs. See Section 503 (“MANUFACTURED HOUSING PARKS”) and
48 Section 504 (“MANUFACTURED HOUSING PURDs”). Manufactured Housing Units shall also
49 be allowed in zoning districts that allow one-family dwellings with the following conditions if
they are not part of a Park or PURD:

- 50 1. The Manufactured housing unit shall be a one-family dwelling
- 51 2. The Manufactured housing unit shall be on a foundation
- 52 3. A manufactured housing unit shall not be used an as ADU
- 53 4. Design elements such as landscaping, porches, pitched roofs, and stone or bricks
54 accents are encouraged
- 55 5. The manufactured housing unit shall follow all setbacks, parking, and regulations
56 of the zoning district.
- 57 6. Manufactured housing units are not eligible for the Pattern Zones Overlay District
58 zoning enhancements.

Amendment 2

Multi-family Residential Development

From: State Law Changes – 2025 HB 631

1 The amendment is necessary to be in compliance with changes in State statute HB 631.

2
3 HB 631 requires municipalities to allow multi-family residential development on commercially
4 zoned land, provided that adequate infrastructure for roads, water and sewerage systems are
5 available to support that development. Municipalities may still restrict residential development in
6 zones where industrial and manufacturing uses are permitted. Nevertheless, municipalities may
7 require that ground floor space in the commercial zone property may be required to be
8 dedicated in whole or in part to retail or similar uses. Where an existing building is being
9 repurposed to adaptive reuse for residential purposes, municipalities shall afford exemptions to
10 setbacks, height or frontage of a building, provided these dimensional elements do not change.
11 When implementing this new mandate locally, the definitions in the statute must be adhered to
12 in determining whether the proposed use must be permitted; however, municipalities are not
13 required to update their zoning ordinances with these definitions.

14 The City of Lebanon already allows for multi-family residential development in all impacted
15 zoning districts except for the MC district. MC is limited in area within the city and contains the
16 DHMC main campus. A code change for the MC district will resolve the State mandated
17 changes. The proposed use code change is as follows:

Amendment 2
Multi-family Residential Development
From: State Law Changes – 2025 HB 631

SECTION 315 MEDICAL CENTER DISTRICT (MC).

315.2 Table of Uses.

<u>Permitted Uses</u>	<u>Uses by Special Exception</u> (see Section 801.3)
	1. Recovery Houses
	<u>Uses by Conditional Use Permit</u> (see Section 302.4)
<u>Commercial/Non-Residential</u> Essential service Group day care facility per Section 604 Health club Hospice Medical center complex per Section 506 - Medical office building Medical research facility Renewable energy system per Section 612 Retail product pickup	<u>Commercial/Non-Residential</u> Drive-through facility Financial institution Inpatient rehabilitation facility Motel Hotel Office Parking facility Personal service Restaurant Retail store 10-11. <u>Multi-Family Residential</u> <u>Planned Developments</u> 11-12. <u>Commercial PUD</u> per Section 501

Amendment 3

Residential Parking Minimums / Maximums

From: State Law Changes – 2025 HB 284

The amendment is necessary to be in compliance with changes in State statute HB 284. The legislature and the governor are reducing the minimum parking requirements for a dwelling unit to one space per unit. The reduction in the minimum required also triggers the need to change the maximum parking spaces allowed as well.

SECTION 607 PARKING.

607.1 Table of Minimum Off-Street Parking Requirements.

- A. Except as otherwise provided below, a **lot** shall provide the minimum number of **off-street parking spaces** as set forth in the following "Table of Minimum Off-Street Parking Requirements." For uses not listed in the table, the minimum requirement shall be that of the closest similar use as determined by the Zoning Administrator.
- B. The minimum number of required **off street parking spaces** for **lots** with more than one principal use shall be determined per Section 607.6 ("Shared Parking").
- C. The minimum number of required off-street parking spaces for **accessory uses** shall be calculated separately from the principal use where the minimum parking requirement for the **accessory use** is less than that required for the **principal use**.
- D. For residential uses as defined in RSA 676:16-a, I, an alternative parking solution as that term is defined in RSA 676:16-a, I, may be authorized by the Planning Board notwithstanding the requirements of the Table of Minimum Off-Street Parking Requirements pursuant to RSA 676:16-a ("On Site Parking Requirements").

TABLE OF MINIMUM OFF-STREET PARKING REQUIREMENTS
(Rounded down to the nearest whole - See Section 607.2)

<u>TYPE OF USE</u>	<u>UNITS OF MEASUREMENT</u>	<u>PARKING SPACES PER UNIT (I.E. RATIO)</u>
RESIDENTIAL		
Dwelling, One-family/Two-family detached and attached	Dwelling units	1.02-0
Dwelling, Studio Apartment	Dwelling units	1.0
Dwelling, Apartment, One-bedroom and up	Dwelling units	1.04-5
Senior Housing	Dwelling units	1.0

Amendment 3

Residential Parking Minimums / Maximums

From: State Law Changes – 2025 HB 284

TYPE OF USE	UNITS OF MEASUREMENT	PARKING SPACES PER UNIT (I.E. RATIO)
Group residence	Residents	0.33
Lodging house	Rental units	2.0 base + 1.0/bed
Cottage Development	Cottage	1.0
INSTITUTIONAL, ETC.		
Medical center complex	Gross floor area	1.0/425 sq. ft.
Hospital, nursing home	Beds & Employees on largest shift	0.33/bed & 0.33/employee
Houses of worship and other places of public assembly (i.e. theaters, auditoriums, recreational facilities, conference or meeting facilities and the like.)	Seats or gross floor area of assembly area if no seats	0.33/seat or 1/20 sq. ft.
Group day care	Employees and clients	1.0/employee & 1.0/8 clients
Membership club	Gross floor area	1/300 sq. ft.
SCHOOLS		
Elementary, Jr. High	Classrooms	3.0
Senior High	Classrooms	5.0
Post secondary and Voc-Ed	Gross floor area	1/300 sq. ft.
COMMERCIAL		
Motel, hotel	Rental Units	1.2 plus restaurant component, if applicable.
Tourist home , bed and breakfast	Rental units	2.0 (base) + 1.0 per unit plus restaurant component, if applicable.
Restaurant	Seats	0.33
Bowling alleys	Lane	4.0
Office	Gross floor area	1.0/250 sq. ft.
Retail	Gross floor area	1.0/200 sq. ft.
Retail- e.g. convenience store, bakery, take-out food establishments	Gross floor area	1.0/200 sq. ft.
Personal service	Gross floor area	1.0/250 sq. ft.
Banks	Gross floor area	1.0/250 sq. ft.

Amendment 3

Residential Parking Minimums / Maximums

From: State Law Changes – 2025 HB 284

<u>TYPE OF USE</u>	<u>UNITS OF MEASUREMENT</u>	<u>PARKING SPACES PER UNIT (I.E. RATIO)</u>
Furniture store, major appliance store, carpet store, vehicular sales , nursery, greenhouses	Gross floor area	1.0/600 sq. ft.
Automotive services (i.e. repair facilities, tire sales and mounting)	Service bays	4.0/Bay
Funeral home	Gross floor area in assembly rooms	1.0/75 sq. ft.
Other commercial	Gross floor area	1.0/600 sq. ft.
Alternative Treatment Center	Gross Floor Area	1.0/250 sq. ft.
Alternative Treatment Center (Cultivation Location Only)	Gross Floor Area	1.0/600 sq. ft.
INDUSTRIAL		
Warehouse (includes self-storage) and truck/ bus terminal	Gross floor area	1.0/1,000 sq. ft.
Light industry & Research lab	Gross floor area	1.0/600 sq. ft. or 1.0/employees for the largest shift (whichever is larger)
Outdoor storage and sales	Gross area of storage/sales	1.0/2,000 sq. ft.

607.2 Reduction of Minimum Required Parking Spaces.

The Planning Board may allow by **conditional use** permit a reduction of up to 30% in the number of **off-street parking spaces** required to be built, provided an area is reserved on the approved site plan to accommodate the minimum number of required **off-street parking spaces** should they become necessary in the future. The construction of any unbuilt parking spaces shall be reviewed and approved by the Planning Board as a modification of the approved site plan.

607.3 Maximum Off-Street Parking Requirement.

A. The maximum off-street parking allowed is 120% of the minimum requirement set forth in Section 607.2. (For example, if a use or development is required to have 100 **off-street parking spaces**, then the maximum allowed for that use or development is 120 **off-street parking spaces**.) ~~The maximum parking requirement shall not apply to one family and two family dwellings.~~

Amendment 3

Residential Parking Minimums / Maximums

From: State Law Changes – 2025 HB 284

The maximum off-street parking allowed for multi-family residential uses is 200% of the minimum requirement set forth in **TABLE OF MINIMUM OFF-STREET PARKING REQUIREMENTS**. One Family, Two Family and ADUs are exempt from the maximum off-street parking requirement.

B. Off-street parking in excess of 120% but not more than 150% of the minimum requirement for commercial or mixed-use properties set forth in Section 607.2 may be permitted as set forth below.

1) The following categories of parking spaces shall not be counted towards the 120% maximum set forth in subsection A, but shall be subject to the 150% cap set forth in subsection B:

- a. Spaces provided within a ***parking structure***.
- b. Spaces dedicated for vehicles participating in a carpool, vanpool, or car-share program. Such spaces shall be reserved and used only for carpool, vanpool, or car-share program parking, and shall be signed or marked accordingly.

2) For spaces other than those described in subsection B.1), the Planning Board may approve parking in excess of the 120% maximum set forth in subsection A by ***conditional use*** permit provided that the following criteria are met:

- a. The need for additional parking cannot reasonably be met through provision of on-street parking or shared parking with adjacent or nearby uses;
- b. The proposed development demonstrates that its design and intended uses will continue to support high levels of existing or planned transit and pedestrian activity; and,
- c. The site plan indicates where additional parking can be redeveloped to a more intensive transit supportive use in the future.
- d. In no case shall the Planning Board approve parking for any use or development that exceeds 150% of the minimum requirement as set forth in Section 607.2.

C. Exception. The maximum parking requirements set forth in subsections A and B shall not apply to any change of use within an existing ***building*** which does not require Site Plan review or where no additional parking spaces are proposed or required per Section 607.1.

607.4 CB, LD and PB Parking.

Uses in the CB District, LD District, and the PB District are subject to the maximum off-street parking requirements of Section 607.3, but are exempt from the minimum off-street

Amendment 3

Residential Parking Minimums / Maximums

From: State Law Changes – 2025 HB 284

parking requirements of Section 607.1 because of the availability of public parking. However, parking requirements in these districts shall be as required by the Planning Board through its Site Plan Review of new uses or changes or expansion of use.

607.5 Off-Lot Parking.

Parking shall be provided on the same **lot** as the use for which the parking is accessory, except as follows:

A. In the IND-L, IND-H, IND-RA, GC, GC-1, CB, LD, RO, RO-1, PB, and MC Districts, the Planning Board may approve private off-lot parking as a **conditional use** permit. Instead of the findings required by Section 302.4, the Board shall determine that:

1. The minimum number of required **off-street parking spaces** as calculated pursuant to Section 607.1, and per Section 607.4 for developments in the CB, LD, and PB Districts, cannot feasibly be accommodated on-site.
2. The off-lot use to be served is an allowed use in the zoning district in which the off-lot parking area will be located.
3. The off-lot parking area is in an appropriate location for the use served by the parking and will not be detrimental to abutting properties.
4. Such parking arrangements are either permanently deeded and recorded or conveyed by an irrevocable 99-year lease or some other legal instrument, acceptable to an attorney representing the City, and submitted with the Conditional Use Permit application for approval by the Planning Board. Such legal agreement shall ensure that such parking arrangement will remain as long as the need exists.
5. The off-lot parking will not constitute a hazard to traffic or pedestrians.

B. For conversions of **one- or two-family dwellings** to **multi-family dwellings** or where adding additional **dwelling units** to an existing **multi-family dwelling**, the Planning Board may approve private off-lot parking, as a **conditional use** permit. Instead of the findings required by Section 302.4, the Board shall determine that:

1. The minimum number of required **off-street parking spaces** cannot feasibly be accommodated on-site.
2. The off-lot parking area is on a lot that is (i) adjacent to the **dwelling** involved, and (ii) located in a zoning district that allows **multi-family dwellings** to the same extent as allowed in the zoning district where the **multi-family dwelling** is located.

Amendment 3
Residential Parking Minimums / Maximums
From: State Law Changes – 2025 HB 284

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3. The off-lot parking area is appropriately screened from abutting properties.
 4. The off-lot parking will not be detrimental to abutting properties.
 5. Such parking arrangements are permanently and irrevocably deeded and recorded or conveyed by an irrevocable 99-year lease or some other legal instrument, acceptable to an attorney representing the City, and submitted with the Conditional Use Permit application for approval by the Planning Board. Such legal agreement shall ensure that such parking arrangement will remain as long as the need exists.
 6. The off-lot parking will not constitute a hazard to traffic or pedestrians

Amendment 4

Accessory Dwelling Unit

From: State Law Changes – 2025 HB 577

The amendment is necessary to be in compliance with changes in State statute HB577.

SECTION 610 ACCESSORY DWELLING UNIT (ADU).

Accessory dwelling units are intended as an option for homeowners to offer separate and independent living space for their extended families, or to offer small **dwelling units** as rentals to offset the expense of maintaining the **dwelling**.

An **accessory dwelling unit** shall comply with the following criteria:

A. An **ADU** is allowed on any **lot** in any zoning district with a **one-family dwelling or two-family dwelling**. ~~For lots in any zoning district with a two-family dwelling, a detached or attached ADU is allowed.~~ Only one such **ADU** is permitted per **lot**. The dwelling unit density requirements of the underlying zoning district shall not apply to ADUs.

B. ~~If attached, the appearance and character of the existing or proposed ADU shall remain single family in nature if converting a one-family dwelling to a one-family dwelling with an ADU, and shall remain two family in nature if converting a two-family dwelling to a two-family dwelling with an ADU. If detached, the A detached~~ **ADU** shall maintain the primary building's architectural style, proportional mass, size, and height to ensure it is not taller than the principal building on the lot. A **detached ADU** may be permitted to be taller than the principal building by **special exception**.

C. The property owner must occupy one of the **dwelling units** as their permanent residence. A temporary leave of absence of no more than one (1) year by the property owner is allowed, provided the owner-occupied unit is not rented or occupied by anyone other than the property owner during the temporary leave or absence.

Prior to the issuance of a zoning permit, the owner shall record in the Grafton County Registry of Deeds an Accessory Dwelling Unit Owner Occupancy Restriction, in a form satisfactory to the Zoning Administrator, in order to put prospective buyers on notice of the prohibition against renting out both units. All recording fees shall be the responsibility of the applicant.

D. ~~The ADU must be located in the same building as the principal dwelling unit(s) unless the lot meets or exceeds the minimum required lot size for the respective zoning district. If the lot meets or exceeds the required minimum lot size, the ADU may be located in a separate detached accessory structure such as a garage or barn, provided the existing accessory structure conforms with the minimum required yard requirements for the respective zoning district. An ADU may also be in a new structure. By special exception, the Zoning Board of Adjustment may~~

Amendment 4

Accessory Dwelling Unit

From: State Law Changes – 2025 HB 577

~~allow an ADU to be located in a detached structure on a lot that is non-conforming to the minimum lot size and/or to be allowed in an existing accessory structure that is legally non-conforming to the applicable minimum yard requirements.~~

E. ~~If the ADU is located within or by an addition to the existing principal building, an interior door shall be provided between the ADU and the principal dwelling unit or between the ADU and one of the principal dwelling units if the principal building is a two-family dwelling.~~

F. If applicable, the owner must seek a permit from the State of NH Dept. of Environmental Services Subsurface Systems Bureau, in accordance with NH RSA 485-A:38 and NH RSA 674:72, V, for any increased load on an existing sewage disposal system as a result of the addition of an ADU to the lot.

G. Size of ADU.

1. One-family dwellings. If the **gross living area** of the principal **dwelling unit** is 1,500 square feet or less, the **gross living area** of the ADU ~~shall not exceed may be nothe~~ greater than of 750 sq. ft. or 65% of the **gross living area** of the principal **dwelling unit**. If the **gross living area** of the principal **dwelling unit** is greater than 1,500 square feet, but less than 3,000 square feet, the **gross living area** of the ADU shall not exceed 960 square feet. If the principal **dwelling unit** is greater than 3,000 square feet, the **gross living area** of the ADU can exceed 960 square feet provided the ADU is no greater than 33% of the **gross living area** of the principal **dwelling unit**. If the ADU is located on a parcel of land greater than 4 acres a **detached ADU** can exceed 960 square feet provided that the **detached ADU** is no greater than 50% of the gross living area of the principal dwelling unit.

2. Two-family dwellings. If the **gross living area** of the smaller of the two principal **dwelling units** is 1,500 square feet or less, the **gross living area** of the ADU ~~may beshall not exceed the no~~ greater of 750 sq. ft. or than 65% of the **gross living area** of the smaller of the two principal **dwelling units**. If the **gross living area** of the smaller of the two principal **dwelling units** is greater than 1,500 square feet, but less than 3,000 square feet, the **gross living area** of the ADU shall not exceed 960 square feet. If the smaller of the two principal **dwelling units** is greater than 3,000 square feet, the **gross living area** of the ADU can exceed 960 square feet provided the ADU is no greater than 33% of the **gross living area** of the smaller of the two principal **dwelling units**.

H. ~~Any necessary additional entrances or exits to the principal building, to serve the ADU, shall be located to the side or rear of the building.~~ All new or altered **structures**, intended to be used as an ADU, must be located behind the **front building line** of the existing **principal building** except by **special exception** if the

Amendment 4

Accessory Dwelling Unit

From: State Law Changes – 2025 HB 577

Zoning Board finds that the placement of the **ADU** on the **lot** will not adversely affect the character of the neighborhood; traffic on roads and highways; safety of pedestrians, and will not create a hazard or nuisance to abutting property owners.

I. In addition to the ~~two-one~~ (21) parking spaces required for each principal **dwelling unit**, one (1) additional parking space for the **ADU** must be provided either on-site or at a legally dedicated off-site location, at the property owner's discretion.

J. An **ADU** located within the **principal building** shall have interconnected smoke and carbon monoxide alarms.

~~A-K~~ An ADU Permit application submission shall include a minimum of the following materials and exhibits demonstrating compliance with the applicable Zoning Ordinance requirements:

1. Existing and proposed site conditions and parking plan.
2. Existing and proposed floor plans for all dwelling units and structures.
 - a. If applicable this floor plan shall show compliance with ADU entrance, interconnection and the smoke and carbon monoxide alarm plan requirements.
3. A gross living area square footage calculation which includes existing and proposed floor plans, and a square footage calculation for both the primary dwelling and ADU demonstrating adherence with 610.G ADU Size pursuant to the definition of gross living area within Appendix A Definitions.
4. A signed, recordable "Accessory Dwelling Unit Owner Occupancy Restriction".
5. A bank or business check or money order for all recording fees made payable to the Grafton County Registry of Deeds.
6. If applicable a copy of the State of NH Dept. of Environmental Services Subsurface Systems Bureau Approval and plans.
7. If applicable a Water Connection Permit Application.
8. If applicable a Sewer Connection Permit Application.
9. Impact Fee Invoice Acknowledgment.

Amendment 4
Accessory Dwelling Unit
From: State Law Changes – 2025 HB 577

APPENDIX A DEFINITIONS

ACCESSORY BUILDING: A *building* subordinate and customarily incidental to the main *building* on the same lot. The term "accessory building", when used in connection with *agriculture* shall include all buildings customarily used for farm purposes.

ADU-ACCESSORY DWELLING UNIT (ADU): This term shall have the meaning as set forth in RSA 674:71, I, as amended, except that an ADU may also be located on a lot containing a two-family dwelling and the definition set forth in RSA 674:71, I, shall be interpreted and applied accordingly. A separate complete housekeeping unit that is either contained within or is attached to a ~~one-family dwelling~~, or within a detached ~~accessory building~~ on the same lot, for which the title is inseparable from the primary ~~dwelling~~. (See Section 610)

ADU, ATTACHED: This term shall have the meaning as "attached unit" as set forth in RSA 674:71, II, as amended.

ADU, DETACHED: This term shall have the meaning as "detached unit" as set forth in RSA 674:71, III, as amended.



CITY OF LEBANON ~ PLANNING & DEVELOPMENT

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Planning and Development Department Staff

RE: Proposed Zoning Amendments 11-13:
City Board, Commission, Committee Sponsored Amendments

DATE: December 23, 2025

Zoning Amendments 11-13 are the proposed amendments that are brought before City Council from Lebanon Boards, Committees, or Commissions. These proposed amendments were presented to Council at the October 1, 2025, meeting. The proposed amendments were sent to further review to the Land Use Boards, Planning Board, Zoning Board of Adjustment, and Conservation Commission, pursuant to the process outlined in Section 1000 of the Zoning Ordinance. As well as being reviewed at public land use board meetings, Planning Staff also held two public information sessions on December 2nd at City Hall, and December 16th at the Kilton Library.

Amendment 11: Section 408: Historic District (Heritage Commission Sponsored)

The purpose of this amendment is to provide more guidance to the Heritage Commission when making decisions and to the applicant when applying for a Certificate of Approval. The ordinance provides a framework for the protection of properties and the distinct characteristics of the historic district to ensure they are preserved.

Amendment 12: Mobile Food Service Vending Ordinance (Food Truck Task Force)

The purpose of this amendment is to create a new section of the zoning ordinance that lays out the rules and regulations for Mobile Food Service Vending in Lebanon. This proposed amendment is the result of the work from the Lebanon Food Truck Task Force.

Amendment 13: EV Regulations Section 607.8 (LEAC)

Lebanon Energy Advisory Committee has rescinded this amendment.

Approval Procedure:

As drafted, the proposed Council Amendments will not alter the zoning district designations or alter the Table of Uses or the Table of Area, Dimensions, and Coverage

for a Residential or Rural Lands zoning districts within the City. As a result, no referendum vote is required for the proposed Council Amendments pursuant to Section 1000.4.A

Adoption of the proposed Council Amendments is recommended at this time in accordance with the procedures outlined in Section 1000.4.B as follows:

Article X, 1000.4 Action Upon Proposed Zoning Amendments.

Any proposed zoning amendment shall be acted upon and adopted or rejected as follows:

B. Action by the Council: The Council shall act on any proposed Zoning amendment not requiring a referendum vote in which case adoption of the Zoning Amendment shall require a majority vote of five members of the City Council; or alternatively, the Council may decide that such an amendment shall be submitted to the voters at the annual City election, even though such a referendum is not required.

Included in this Packet:

1. City Board, Commission, Committee Sponsored Amendments
 - a. **Amendment 11**: Section 408: Historic District (Heritage Commission Sponsored)
 - b. **Amendment 12**: Mobile Food Service Vending Ordinance (Food Truck Task Force)
2. Comments and Minutes from the Land Use Boards' Reviews
3. Comments from the Public
4. Legal Opinion Letter for City Sponsored Amendments

Amendment 11

Historic District Design Standards

From: Lebanon Heritage Commission

1 The purpose of this amendment is to provide more guidance to the Heritage Commission when
2 making decisions and to the applicant when applying for a Certificate of Approval. The
3 ordinance provides a framework for the protection of properties and the distinct characteristics
4 of the historic district to ensure they are preserved.

5 6 7 8 SECTION 408 HISTORIC DISTRICT.

9 10 408.1 Authority.

11
12 This section is enacted pursuant to RSA 674:46. The City of Lebanon Heritage Commission
13 shall have the authority granted to it by RSA 674:44-a through d, et. seq., and this Ordinance.

14 15 408.2 Purposes.

16
17 The purpose of this Ordinance is to preserve the ~~heritage-historic~~ and cultural resources of the
18 City of Lebanon and, particularly, the City's structures and places of historic, architectural and
19 community value in order to:

- 20
21 A. Establish and preserve districts in the City which reflect elements of its cultural, social,
22 economic, political, community, and architectural history;
- 23
24 B. Conserve property values in such districts;
- 25
26 C. Foster civic beauty;
- 27
28 D. Strengthen the local economy; and,
- 29
30 E. Promote the use of historic districts for the education, pleasure, and welfare of the
31 citizens of the City.

32 33 408.3 Delineation of Historic Districts.

34
35 The areas and boundaries of the Historic Districts are shown on the Historic District Map of the
36 City of Lebanon and made a part of this Ordinance and the Official Zoning Map of the City of
37 Lebanon. The Historic District Map is attached hereto as Appendix C.

38 39 408.4 Certificate of Approval Required.

40
41 A Certificate of Approval shall be obtained from the Heritage Commission in the manner set
42 forth herein prior to the commencement of any of the following activities within any Historic
43 District:

- 44
45 A. The construction of any new **building**;

Amendment 11

Historic District Design Standards

From: Lebanon Heritage Commission

B. The addition to, alteration, or repair of any existing **building, lot or structure** which would require the issuance of a building permit pursuant to the provisions of the Lebanon Building Code, unless such addition, alteration, or repair does not, in any way, alter the exterior **or appearance** of such **building, lot or structure**;

C. The following activities, whether or not a building permit is required for such activities:

1. Roofing or re-roofing if **it involves a change of design, materials or the roof plane-is changed**;

2. Siding, including new and re-siding, if it involves a change of design **or materials**;

3. Painting if applied to a previously unpainted surface;

43. Replacement of doors and windows if it involves changes in the material, size, location, or number of openings in the exterior or facade of a building;

54. Replacement or enclosure of porches, decks, and patios if it involves a change in size, location, design, and/or materials;

65. Replacement of exterior stairs, landings, and overhangs if it involves a change in size, location, design, and/or materials;

7. Construction of or alteration to fences, walls, fountains, sculptures, monuments, permanent freestanding lighting, or similar manmade features if it involves a change of location, design or materials;

86. Demolition or moving of a building or accessory building.

No building permit (when applicable) shall be issued prior to the receipt of a Certificate of Approval for the above-described activities.

408.5 Activities Not Requiring Certificates of Approval.

The following activities are exempt from review by the Heritage Commission, and no Certificate of Approval shall be required:

A. Any repairs, alterations, or improvements that do not require a building permit pursuant to the Lebanon Building Code with the exception of the activities described in Section 408.4 herein;

B. Any repairs, alterations, or improvements to the interior of the **building**;

Amendment 11
Historic District Design Standards
From: Lebanon Heritage Commission

- ~~C. The re-roofing of a **building**, provided that the roof plane remains the same;~~
~~D. Painting or re-painting of the interior or exterior of any **building**; and,~~
~~E. Landscaping or fencing.~~

408.6 Criteria For Review.

In determining whether or not to grant a Certificate of Approval, the Heritage Commission shall keep in mind the purpose set forth in Section 408.2 herein and shall consider, among other appropriate factors, the following:

- A. The historical or architectural value of a **building** and its setting;
- B. In connection with additions, repair or restoration of any existing **building**, the compatibility of the exterior design, arrangement, texture, and materials proposed to be used in relationship to this existing **building**, its setting, and the Historic District as a whole; and,
- C. The size, scale, and design of proposed construction in relationship to the existing surroundings, including consideration of such factors as a **building's** overall height, width, street **frontage**, number of stories, type of roofs, facade openings (windows and doors), and **architectural details**.

When the Heritage Commission determines that it is necessary or advisable in order to preserve or protect historically and/or architecturally significant buildings, the Commission may require preservation and/or accurate reproduction of exterior architectural features. Preservation and/or reproduction measures shall be completed pursuant to the "Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings" (as of 9/3/2025):

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

Amendment 11

Historic District Design Standards

From: Lebanon Heritage Commission

5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

Applications for Certificates of Approval may be denied if such denial is required to prevent construction or development which would conflict with the stated purposes of Section 408.2 herein.

408.7 Application Procedures.

The following procedures and any rules of procedure duly adopted by the Heritage Commission shall be followed in processing applications for Certificates of Approval:

- A. Written application for Certificates of Approval shall be made no later than 12:00 noon of the 15th calendar day prior to a regularly scheduled meeting of the Heritage Commission (to include the meeting date of the Commission) on forms provided by the Zoning Administrator, and the applicant shall pay an application fee as adopted by the City Council. The application may be filed simultaneously with any other application or request for City land use permits, and the issuance of a Certificate of Approval shall not be a precondition to the issuance of any other City land use permit with the exception of a building permit, when applicable.

Amendment 11

Historic District Design Standards

From: Lebanon Heritage Commission

B. There shall be a public hearing on all applications for Certificates of Approval. The applicant and all **abutters** shall receive a notice of the public hearing by certified mail, and a public notice of the hearing shall be posted in at least two public places and shall be published in a newspaper of general circulation in the City of Lebanon. Said notice shall be given not less than five days, nor more than 30 days, before the date of the hearing.

C. At its meeting, the Commission shall review the application for completeness as specified in Section 408.8 herein. If the application is determined to be complete, then the Commission shall vote to accept the application and commence with the public hearing. If the application is not complete, then consideration of the application shall be suspended until it is complete.

D. The Commission shall review the application using the criteria set forth in Section 408.6 herein, and then shall act to approve, approve with conditions, or disapprove the application. In reviewing the application, the Commission may request reports and recommendations regarding the feasibility of the applicant's proposal from the Planning Board, Fire Chief, Building Inspector, Health Officer, and other administrative officials who may possess information concerning the impact of the proposal on the Historic District. The Commission may also seek advice from professional, educational, cultural, or other groups or persons as may be deemed necessary for the determination of a reasonable decision.

E. Within 45 calendar days from the filing of the application, unless the applicant agrees, in writing, to a longer review period, the Commission shall notify the applicant, in writing, of its action by means of the Certificate of Approval or Notice of Disapproval sent by certified mail. In case of disapproval, the Commission shall clearly set forth in a Notice of Disapproval the reasons for its action, with specific reference to standards contained in this Section.

F. Simultaneously with notifying the applicant, the Commission shall file a copy of the Certificate of Approval with the Zoning Administrator and the Building Inspector. The Building Inspector shall not issue a building permit for any activity in an Historic District requiring a Certificate of Approval until receipt of said Certificate. In the case of a disapproval, the Notice of Disapproval shall be binding on the Building Inspector or other duly delegated authority and no permit shall be issued.

G. Failure of the Commission to file said Certificate within the specified period of time shall constitute approval by the Commission.

408.8 Submittal Requirements.

Amendment 11

Historic District Design Standards

From: Lebanon Heritage Commission

All applications for a Certificate of Approval shall contain a written description of the work or activity for which approval is requested, together with plan and elevation drawings to scale and, where appropriate, photographs which, together, shall be sufficient to reasonably inform the Heritage Commission as to the type or nature of the activity applied for, the location of the activity, and the effect or impact on the exterior of the building(s) involved.

408.9 Removal or Demolition of Buildings.

No **building** shall be demolished or moved off its **lot** within any Historic District until, following receipt of a Certificate of Approval, at least one publication of notice of such demolition or removal has been published by the owner in a newspaper of general circulation in the area in which the **building** and **lot** are located, such notice to be published not less than 30 days prior to the date of such demolition or removal.

The purpose of this provision is to further the purposes of Section 408.2 and to afford a person or organization the opportunity to acquire, or to arrange for the preservation of, such **building**.

Notwithstanding the above, upon application to the City Building Inspector, any **building** substantially damaged as a result of fire or other disaster or constituting a public safety hazard shall be exempt from the provisions of this section.

408.10 Appeal.

Any person aggrieved by a decision of the Heritage Commission shall have the right to appeal said decision to the Zoning Board of Adjustment as provided by RSA 677:17. Such appeals shall be filed with the Zoning Board of Adjustment within 20 days of the filing of the Certificate of Approval or Notice of Disapproval with the Building Inspector.

408.11 Enforcement.

The provisions of this Section 408 shall be enforced as provided by State law and pursuant to Section 903 of this Ordinance.

Amendment 12

Mobile Food

From: Food Truck Task Force and Staff

1 The purpose of this amendment is to create a new section of the zoning ordinance that lays out the
2 rules and regulations for Mobile Food Service Vending in Lebanon. This proposed amendment is the
3 result of the work from the Lebanon Food Truck Task Force.

Mobile Food Service Vending

DEFINITIONS (APPENDIX A)

9 **MOBILE FOOD SERVICE VENDING** – The preparation and/or dispensation of food or beverages
10 by a *mobile food service vendor* from a *mobile food service unit* for immediate service and/or
11 consumption.

13 **MOBILE FOOD SERVICE VENDOR(s)** - Any person, including an employee or agent of another,
14 who prepares and/or dispenses food or beverages from a *mobile food service unit* for immediate
15 service and/or consumption.

17 **MOBILE FOOD SERVICE UNIT** – Any vehicle that is (a) self-propelled or that can be pulled or
18 pushed down a street or sidewalk and (b) utilized by a *mobile food service vendor* for the
19 purpose of preparing and/or dispensing food or beverages for immediate service and/or
20 consumption.

22 **STAND VENDING** – The sale of food, beverages, goods, or merchandise from a *stand*.

24 **STAND** - Any newsstand, table, bench, booth, rack, handcart, pushcart, or any other fixture or
25 device which is not required to be licensed and registered by the NH Department of Motor Vehicles,
26 used for the display, storage, or transportation of articles offered for sale by a *stand vendor*.

28 **STAND VENDOR(s)** - Any person, including an employee or agent of another, who sells or offers
29 to sell food, beverages, goods, or merchandise from a *stand* with a vendor license issued by the
City.

31 **VENDOR(s)** - Any person who is a *mobile food service vendor* or *stand vendor*.

PERMITTED ZONING DISTRICTS (Article III)

33 CB

34 LD

35 GC

36 GC-1

37 IND-L

38 MC

39 MC-2

Amendment 12

Mobile Food

From: Food Truck Task Force and Staff

STANDARDS FOR USE (Article VI)

SECTION 614 MOBILE FOOD SERVICE

- A. The purpose of this section is to provide opportunities for **mobile food service vending** and **stand vending** within certain non-residential areas in the City.
- B. **Mobile food service vending** and **stand vending** shall be a permitted use in the Central Business, Lebanon Downtown, General Commercial, General Commercial-One, Light Industrial, Medical Center and Medical Center - 2 Zoning Districts provided the following standards are met:
- C. Prior to beginning operations, property owner(s) must obtain a Zoning Permit which shall be valid for one (1) year. An application for a Zoning Permit shall include the following:
1. A site drawing of the property identifying existing and proposed conditions.
 2. The location of the **mobile food service vendors** and **stand vendors**, utility connections, and compliance with setback requirements.
 3. The location of any seating, tables garbage receptacles or similar customer amenities.
 4. A safety plan for each **mobile food service vendor** and **stand vendor**. The plan shall include the location of barriers, caution cones, or similar safety items that are to be deployed to ensure that patrons can safely interact with the **mobile food service unit** or **stand vendor**. Safety measures shall be scaled to protect patrons based upon traffic conditions.
 5. A site parking calculation showing the total number of parking spaces on the site, the number and location of parking spaces assigned to each of the **mobile food service vendors** and **stand vendors** upon the lot.
 6. Hours of operation, and days of the week and months of operation. Operation of a **mobile food service vendor** and **stand vendor** is limited to the hours between 7:00 AM and 9:00 PM daily.
 7. The location of **sandwich boards signs** if applicable.
 8. Written permission of the landowner consenting to the proposed operation.
 9. Identify a plan for the disposal of wastewater and garbage.
 10. The landowner may reapply for a Zoning Permit on an annual basis.
- D. **Mobile food service vendors** and **stand vendors** shall not:
1. Be located within 25 feet of a handicap accessible parking space, fire hydrant, fire escape, bus stop, loading zone, driveway entrance or a **residential district**.
 2. Be located in a manner that creates hazardous travel conditions or impedes the operations of police, fire, or emergency services, or the flow of automobile traffic or pedestrian traffic.

Amendment 12

Mobile Food

From: Food Truck Task Force and Staff

3. Block access to or occupy any portion of any handicap accessible parking space or access ramp.
 4. Utilize an open fire without permission of the property owner and a permit from the Lebanon Fire Department.
 5. Shout, make an outcry, blow a horn, ring a bell, or use any other sound device for the purpose of attracting attention to any goods which the **vendor** proposes to sell.
 6. Inappropriately dispose of wastewater and garbage including but not limited to dumping in open stormwater drains.
- E. Utilities for **mobile food service units** and **stands** shall be self-contained and shall not connect to City sewer and water nor dispose of waste in storm sewers. External portable generators or other noise emitting equipment shall not be operated prior to 9:00 AM on weekdays and Saturdays nor prior to 12:00 noon on Sundays and must not operate after 9:00 PM daily.
- F. The maximum number of **mobile food service units** and **stands** allowed on any one **lot** shall be determined by the lot size and the amount of available space on the **lot**.
1. For **lots** that require more than 40 parking spaces per Section 607, **mobile food service unit(s)** and/or **stand(s)** may be located in parking areas. No more than 10 percent (10%) of parking spaces may be utilized to locate **mobile food service units** and **stands**. A minimum of 4 parking spaces and a maximum of 6 parking spaces per vendor shall be provided.
 2. For lots with fewer than 40 parking spaces per Section 607, one **mobile food service unit** and / or **stand** is permitted. A minimum of 4 parking spaces must be available to accommodate the use.
 3. On lots with fewer than 40 parking spaces, one **mobile food service units** and **stand** and shall provide a minimum of 2 off street parking spaces for patrons.
- G. Notwithstanding the provisions of Section 608.6 (Temporary Signs), **mobile food service units** and **stands** are limited to the placement of no more than 2 **sandwich board signs** for each **mobile food service unit** and **stand** when the operation is open. Feather flags, balloons, inflatables, pennants, ribbons, streamers, and spinners or other similar devices which may move or swing as a result of wind pressure are prohibited.
- H. Utilization of a public right of way or public property for operation of a **mobile food service unit** or **stand** is permitted pursuant to *Chapter 179 Vendors* of the City Code. The City of Lebanon Recreation, Arts and Parks Department in conjunction with the City Manager's Office may permit **mobile food service units** and **stands** within the confines of a city park or city recreation facility irrespective of the underlying Zoning District.

Food Truck Comments:

- 614.C.6 allows food trucks to operate from 7a-9p. Would it make sense to allow them to operate with hours similar to whatever else might be on the same lot? For example, if a food truck set up near the movie theater, would it make sense to allow them to operate until the last movie finishes, even if that is after 9pm?
- I appreciate [REDACTED] comment about not setting up near crosswalks, even though most private lots subject to zoning don't have them. To the extent you insert language to that effect, it seems like 614.D.2 is the right place.
- 614.E does not allow the use of portable generators before 9am, so how is a food truck supposed to operate as early as 7am as allowed in 614.C.6?
- 614.F.3 – I'm not sure why this is different than F.2. Also in F.3, do the patron parking spaces count against the available parking for whatever else is on the lot? (I suppose I question the need to require dedicated food truck patron parking in general.)
- 614.F – on the parking space references, you might need to clarify if that refers to parking spaces occupied by the vendor/stand, or whether that is parking spaces to be made available for patrons.
- 614.G – What about an "open" flag?
- 614.H – maybe "public property" is sufficient, but could we use the term "municipally-owned" instead of "city park or city recreation facility"? I'm thinking of parts of Sachem Field and Champion Rink, owned by the Town of Hanover, that might be appropriate for a food truck when there is a soccer jamboree or other sporting event underway. Using 'City' would presumably exclude the Town.

Section 614 C covers traffic considerations more clearly to ensure that the food truck's position does not obscure crosswalks (is this more relevant to D? so, it should not be 25' within or before a crosswalk?). It's just not clear enough in D2 to cover this concern?

Regarding generators, it should add "other noise AND EXHAUST emitting equipment..." and restrict those units to not be allowed within 50' feet of areas of congregation such as playgrounds.

- I understand that during farmer's markets etc generators are all over the place, but to essentially have a pretty unclean diesel generator constantly idling next to the Colburn playground renders it extremely unpleasant/unsafe, especially for vulnerable individuals (asthma, etc)
- I also understand that may limit which food trucks would be allowed in the very popular food truck spot next to the Colburn playground. Could that space be relocated to E Park St near the bandstand? It would be safer there in other ways too.
- NH already has regularly elevated PM air quality – not to add that which comes from CO, Nox and PM from generators
- There are alternatives <https://www.fastcompany.com/90964731/these-food-trucks-are-ditching-noisy-smelly-polluting-generators-and-going-electric> "A single ice cream truck with a diesel generator emits the equivalent of burning 83 pounds of coal a day, according to Wagoner. (Diesel generators also emit toxic air pollutants including carbon monoxide, particulate matter, and nitrogen oxide.)" and many others have identified this as an issue, e.g., <https://energy.policyplatform.news/environment/policymakers-offer-carrot-help-food-trucks-curb-emissions>



CITY OF LEBANON ~ PLANNING & DEVELOPMENT

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Planning and Development Department Staff

RE: Proposed Zoning Amendments 17-20; Misc & Technical Amendments

DATE: December 23, 2025

Zoning Amendments 17-20 are the proposed amendments that are brought before City Council from Lebanon Planning Staff. These are minor miscellaneous and technical amendments.

These proposed amendments were presented to Council at the October 1, 2025, meeting. The proposed amendments were sent to further review to the Land Use Boards, Planning Board, Zoning Board of Adjustment, and Conservation Commission, pursuant to the process outlined in Section 1000 of the Zoning Ordinance. As well as being reviewed at public land use board meetings, Planning Staff also held two public information sessions on December 2nd at City Hall, and December 16th at the Kilton Library.

Staff proposes these amendments be heard by Council and the public at the January 21, 2026 City Council Meeting with the exception of part of Amendment 17. A portion of Amendment 17 triggers the need for referendum vote.

Amendment 17: Definition of **Care & Treatment of Animals** broken down and change of corresponding use tables.

The origin of this amendment is from City Council who recognized that **Care and Treatment of Animals** was too broad of a definition. Per Council direction City staff is proposing the removal of this definition and use from the zoning ordinance and have it replaced with more specific definitions and those definitions incorporated in the appropriate use tables.

Approval Procedure

Rural Lands Require are by Referendum

Commercial and Industrial Districts are by City Council

As mentioned above, the RL-1, RL-2 and RL-3 use code changes of this amendment will need to be approved by referendum vote to be included in the Zoning Ordinance.

Section 1000.4(A) of the Zoning Ordinance States:

- A. **Amendment of the Zoning District Boundaries Requiring Referendum Vote:**
Any amendment which alters the zoning map in such a way as to change the zoning district designation of any area which is within the R-1, R-2, R-3, RL-1, RL-2 or RL-3 districts, and whose size exceeds ten times the minimum lot size for a Class 3 lot for the respective district as currently zoned, or which alters the Article III Table of Uses which are permitted or allowed by special exception or conditional use permit, or which alters the Table of Area, Dimensions and Coverage, for one or more of the above-listed districts, shall be placed on the ballot at the annual City election in March. This paragraph shall not apply to textual changes in the zoning ordinance which do not alter the boundaries or districting shown on the zoning map and which do not alter the Article III Tables of Uses or alter the Table of Area, Dimensions and Coverage, applicable to those districts.

Amendment 17 is proposing changes to the Use Tables in residential zoning districts and therefore those sections must be approved by referendum vote.

City Council may approve the proposed definitions and Use Tables for Sections 303 "Light Industrial District", Section 305 "General Commercial District", Section 305A "General Commercial One District", Section 306 "Central Business District", and Section 3111A "Residential Office One District".

The remaining Districts: "Rural Lands -1", "Rural Lands-2", and "Rural Lands-3" will need to be approved by referendum vote.

Amendment 18: Section 100.2: "Source of Proposed Amendments"

The purpose of this proposed Amendment is to make a petitioner responsible for the fees and presentation of their petitioned amendment. Under 675:71-b, *In the case of a petitioned zoning amendment as authorized in RSA 675:4, the petitioners shall be responsible for the cost of notice by mail under paragraph I-a*, the petitioner is responsible for the costs of RSA 675:7 notifications. The amendment adds this requirement to the appropriate section of the Lebanon Zoning Ordinance.

Amendment 19: Miscellaneous Definitions

The purpose of this amendment is to amend the definitions of **Lot Width** and **Agriculture** in Appendix A "Definitions" pursuant to State RSA definitions.

Amendment 20: Impact Fees

The impact fee changes proposed will serve three purposes:

1. eliminate the contradictory language in the Ordinance for dwelling units below 500 sq. ft. and
2. to close the "basement loophole.

3. Finally, there is no sunset on the fee exemption for acts of nature or the replacement of a manufactured home. We proposed a time limit of two years which matches the same limits in the non-conformity section of the ordinance.

There will be impact fee revenue enhancement that results from these changes.

Approval Procedure
Amendments 18-20:

As drafted, the proposed Council Amendments will not alter the zoning district designations or alter the Table of Uses or the Table of Area, Dimensions, and Coverage for a Residential or Rural Lands zoning districts within the City. As a result, no referendum vote is required for the proposed Council Amendments pursuant to Section 1000.4.A

Adoption of the proposed Council Amendments is recommended at this time in accordance with the procedures outlined in Section 1000.4.B as follows:

Article X, 1000.4 Action Upon Proposed Zoning Amendments.

Any proposed zoning amendment shall be acted upon and adopted or rejected as follows:

B. Action by the Council: The Council shall act on any proposed Zoning amendment not requiring a referendum vote in which case adoption of the Zoning Amendment shall require a majority vote of five members of the City Council; or alternatively, the Council may decide that such an amendment shall be submitted to the voters at the annual City election, even though such a referendum is not required.

Included in this Packet:

1. Misc & Technical Amendments
 - a. **Amendment 17**: Definition of **Care & Treatment of Animals** broken down and change of corresponding use tables
 - b. **Amendment 18**: Section 100.2: "Source of Proposed Amendments"
 - c. **Amendment 19**: Miscellaneous Definitions
 - d. **Amendment 20**: Impact Fees
2. Comments and Minutes from the Land Use Boards' Review
3. Legal Opinion Letter for City Sponsored Amendments

Amendment 17
Care and Treatment of Animals
From: City Council and Staff

1 The purpose of this amendment is to give clarification on the different types of uses that were
2 included in the **Care and Treatment of Animals** definition. The proposed changes to the use
3 tables show where the different uses may be more appropriate than others.

4
5 ~~**CARE AND TREATMENT OF ANIMALS:** A veterinary establishment, riding school or kennels.~~

6
7 ~~**ANIMAL CLINIC, ANIMAL HOSPITAL OR VETERINARY OFFICE:** Any structure, or portion thereof,~~
8 ~~that is designed or used for the medical or surgical treatment of animals in which veterinary~~
9 ~~services, including Boarding incidental to treatment, are limited to short term care. Grooming~~
10 ~~maybe provided.~~

11 ~~**Animal Boarding Facility:** a facility where domesticated pets are cared for daily or overnight on a~~
12 ~~temporary bases at the request of the owner.~~

13 ~~**Kennels:** any establishment wherein or whereupon the business of boarding or selling dogs or~~
14 ~~breeding dogs for sale is carried on, except for a pet shop~~

15 ~~**Horse Stable:** Facility that includes large animal enclosures, barns, riding arenas, corrals,~~
16 ~~paddocks, and pens used for the raising, training, rehabilitation, and riding of horses for~~
17 ~~commercial purposes.~~

18 ~~**Riding Facility:** an establishment where horsemanship and riding is taught.~~

Amendment 17

Care and Treatment of Animals

From: City Council and Staff

SECTION 303 LIGHT INDUSTRIAL DISTRICT (IND-L).

303.2 Table of Uses.

<u>Permitted Uses</u>	<u>Special Exception Uses</u> (see Section 801.3)
<u>Commercial/Non-Residential</u> - Airport Bus terminal Essential service Equipment and machinery sales, rental and service Group day care facility per Section 604 Health club Light industry Local government use Outdoor storage per Section 303.4 (less than 20%) - Plumbing, electrical or carpentry shop - Publishing/printing - Research laboratory Renewable energy system per Section 612 Retail product pickup - Retail showroom per Section 303.5 (less than 10%) - Trucking terminal Warehouse <u>Animal Clinic, Animal Hospital, or Veterinary Office</u>	<u>Commercial/Non-Residential</u> Care and treatment of animals <u>1.</u> Contractor's yard <u>3-2.</u> Educational facility, college/university <u>4-3.</u> Educational facility, vocational school <u>5-4.</u> Recovery Houses
	<u>Uses by Conditional Use Permit</u> (see Section 302.4)
<u>Planned Developments</u> - Industrial PUD per Section 501 Planned business park per Section 508	<u>Commercial/Non-Residential</u> - Car wash Inpatient rehabilitation facility Office Outdoor storage per Section 303.4 (more than 20%) - Retail showroom per Section 303.5 (between 10-20%) Vehicular sales <u>Animal Boarding Facility</u>

Amendment 17

Care and Treatment of Animals

From: City Council and Staff

SECTION 305 GENERAL COMMERCIAL DISTRICT (GC).

305.2 Table of Uses.

<u>Permitted Uses</u>	<u>Special Exception Uses</u> (see Section 801.3)
<u>Residential</u> Dwelling unit(s) above first floor Multi-family dwelling (see Section 305.5)	<u>Commercial/Non-Residential</u> Alternative treatment center per Section 613 Bus terminal Educational facility, college/university Essential service Truck terminal Recovery Houses
<u>Commercial/Non-Residential</u> Amusements (indoor) - Car wash Community center Drive-in restaurant, refreshment stand Drive-through facility - Drycleaning pick-up station Financial institution - Funeral home Group day care facility per Section 604 Health club Hotel - House of worship - Laundromat Local government use Membership club Motel - Movie theater Office Personal service - Publishing/printing - Radio or TV studio Recreational facility, indoor	<u>Uses by Conditional Use Permit</u> (see Section 302.4) <u>Commercial/Non-Residential</u> 1. Care and treatment of animals 2. <u>1.</u> Contractor's yard 3. <u>2.</u> Craftsman's shop 4. <u>3.</u> Plumbing, electrical or carpentry shop 5. <u>4.</u> Produce stand 6. <u>5.</u> Recreational facility, outdoor 7. <u>6.</u> Warehouse 8. <u>7.</u> Wholesale sales 9. Research Laboratory 10. Animal Clinic, Animal Hospital, or Veterinary Office 11. Animal Boarding Facility <u>Planned Developments</u>

Amendment 17
Care and Treatment of Animals
From: City Council and Staff

25. Renewable energy system per Section 612	40.11. Commercial PUD per Section 501
26. Restaurant , sandwich shop	
27. Retail product pickup	
28. Retail store	
29. Service station	
30. Vehicular repair	
31. Vehicular sales	

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Amendment 17

Care and Treatment of Animals

From: City Council and Staff

SECTION 306 CENTRAL BUSINESS DISTRICT (CB).
306.2 Table of Uses.

<u>Permitted Uses</u>	<u>Special Exception Uses</u> (see Section 801.3)
<u>Residential</u> Dwelling unit(s) above first floor Multi-family dwelling (see Section 306.5) Senior housing complex	<u>Commercial/Non-Residential</u> Craftsman's shop Drive-through facility Educational facility, college/university Recovery Houses
<u>Commercial/Non-Residential</u> Amusements (indoor) Community center - Drycleaning pick-up station Financial institution Group day care facility per Section 604 - Funeral home Health club Hotel - House of worship - Laundromat - Library Local government use Membership club Motel - Museum Office Personal service <u>Animal Clinic, Animal Hospital, or Veterinary Office</u>	<u>Uses by Conditional Use Permit</u> (see Section 302.4)
	<u>Commercial/Non-Residential</u> Essential service - Other uses per Section 306.4 Parking facility - Publishing/printing Recreational facility, indoor Recreational facility, outdoor <u>Animal Boarding Facility</u> <u>Planned Developments</u> - Commercial PUD per Section 501

Amendment 17

Care and Treatment of Animals

From: City Council and Staff

SECTION 305A GENERAL COMMERCIAL ONE DISTRICT (GC-1).
305A.2 Table of Uses.

<u>Permitted Uses</u>	<u>Uses by Conditional Use Permit</u> (see Section 302.4)
<u>Residential</u> 1. Multi-family dwelling (see Section 305A.4) <u>Commercial/Non-Residential</u> 2. Dwelling unit(s) above first floor 3. Essential service 4. Financial institution 5. Group day care facility per Section 604 6. Office 7. Personal service 8. Renewable energy system per Section 612 9. <u>Animal Clinic, Animal Hospital, or Veterinary Office</u>	<u>Commercial/Non-Residential</u> 1. Alternative treatment center per Section 613 2. Drycleaning pick-up station 3. Educational facility, college/university 4. Inpatient rehabilitation facility 5. Light industry 6. Research laboratory 7. Restaurant , sandwich shop 8. Retail store 9. Research Laboratory 9-10. <u>Animal Boarding Facility</u> <u>Planned Developments</u> 10-11. Commercial PUD per Section 501 11-12. Manufactured Housing PURD per Section 504

Amendment 17

Care and Treatment of Animals

From: City Council and Staff

SECTION 311A RESIDENTIAL-OFFICE-ONE DISTRICT (R-O-1).
311A.2 Table of Uses.

<u>Permitted Uses</u>	<u>Special Exception Uses</u> (see Section 801.3)
<u>Residential</u> 22. One-family dwelling 23. Two-family dwelling 24. Multi-family dwelling (4 dwelling units or less) per Section 601 25. Accessory dwelling unit (ADU) per Section 610 <u>Commercial/Non-Residential</u> 26. Construction of new office building (3,000 sq. ft. or less) per Section 601 27. Conversion of a dwelling to office use per Section 601 28. Financial institution 29. Group day care facility per Section 604 30. Home business per Section 600 31. House of worship 32. Personal service 33. Renewable energy system per Section 612 34. <u>Animal Clinic, Animal Hospital, or Veterinary Office</u> <u>Planned Developments</u> 35. PURD per Section 501	<u>Residential</u> 5. Multi-family dwelling (5 dwelling units or more) per Section 601 6. Senior housing complex <u>Commercial/Non-Residential</u> 7. Construction of new office building (3,001 sq. ft. – 6,000 sq. ft.) per Section 601 8. Educational facility, college/university 9. Educational facility, primary/secondary 10. Essential service 11. Funeral home 12. Group residence 13. Health club 14. Hospice 15. Lodging house 16. Public safety facility 17. Recreational facility, indoor 18. Recreational facility, outdoor 19. Tourist home (or bed and breakfast facility)

Amendment 17
Care and Treatment of Animals
From: City Council and Staff

	<u>Uses by Conditional Use Permit</u> <u>(see Section 302.4)</u>
	<u>Residential</u> 1. Cottage development per Section 509 2. <u>Animal Boarding Facility</u>

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Amendment 18

Zoning Amendment Application and Notice Fees

From: Zoning Staff

The purpose of this amendment is to place the burden of petitioned amendments on to the petitioner and allow the City to recoup fees associated with petitioned amendments.

1000.2 Source of Proposed Amendments.

Amendments may be proposed as follows:

- A. From the City Council at any time.
- B. From the City Council upon request by any Board or City official when the Council decides that it is appropriate to go forward with such amendment.
- C. By petition of any number of voters, provided however, that unless the petition is submitted utilizing the "Citizens Binding Initiative" procedure contained in Section 419:23a of the Lebanon City Charter, it will be within the sole discretion of the City Council as to whether or not to proceed in any way with the requested amendment.
- D. A petitioned amendment submitted under Paragraph C above may be filed at any time. However, if a petition not meeting the requirements for the Citizens Binding Initiative procedure is submitted between August 1 and October 1 of any year, the Council shall put the proposed amendment on its agenda and determine, prior to December 1 of that year, whether or not to schedule the amendment for review and hearing pursuant to Section 1000.3. The purpose of this paragraph is to enable the potential filing of a Citizens Binding Initiative petition in time for the following March election, in the event the Council determines not to proceed with review and hearing.
 - 1. The petitioner shall bear the responsibility of presenting the amendment throughout the process described in Section 1000.3
 - 2. The Petitioner shall pay RSA 675:7 notice fees and other applicable fees
 - 3. City Council shall establish a Petitioner application fee in § 68-15 Enumeration of fees.
- E. The Zoning Administrator may request persons submitting an amendment for any additional information as may be necessary to put the proposal in a form consistent with the remainder of the Ordinance and capable of being acted upon.

Amendment 19

Miscellaneous Definitions – Appendix A

From: Zoning Staff and State Law Conformance

A. Definition of “Lot Width”:

“LOT WIDTH: The distance measured across the rear line of the required *front yard* providing that at least 22 20 feet exist along the *street line*.”

The reasoning behind changing the definition of “lot width” is to align with the City’s Driveway Regulations (adopted by the Planning Board) which require a minimum driveway width of 12 ft., with 5 ft. setbacks from the lot lines on either side of the driveway. Lot width is relevant for zoning districts that require minimum *lot width* rather than minimum *frontage*. These include the R-1, R-2, R-3, R-O, R-O-1, and PB Districts. Requiring a minimum “width” in lieu of minimum “frontage” allows the creation of “flag lots” or “back lots” in these districts. For reference, an example of a “flag lot” (located on Bank Street) is outlined in blue in the image below:



B. Definition of “Agriculture”:

“AGRICULTURE: ~~Any area of land, including structures thereon, that is used for agricultural purposes including forestry. This includes the raising of cows, horses, pigs, poultry and other livestock; horticulture and orchards; logging of a forest, woodland or plantation; selling of products grown or raised directly on such land; and the building, altering or maintaining of wood roads, agricultural roads, skidways, landings, fences, drainage systems and farm ponds.~~ This term shall have the meaning as set forth in RSA 21:34-a, II.”

The reasoning behind changing the definition of “agriculture” is to ensure that Lebanon’s agricultural-related zoning regulations can be effectively enforced in line with statutory requirements. Specifically, NH RSA 674:32-a, provides that, “whenever agricultural operations or activities *as defined in RSA 21:34-a* are not explicitly addressed with respect to any zoning district or location, such operations or activities shall be deemed to be permitted there, as either a primary or accessory use”. (emphasis added) Because the current definition of agriculture in Appendix A is different than the statutory definition, agriculture *as defined in RSA 21:34-a* is currently a permitted

Amendment 19

Miscellaneous Definitions – Appendix A

From: Zoning Staff and State Law Conformance

use in every zoning district. As such, Lebanon's current agriculture-related zoning regulations are effectively unenforceable and rendered moot by the statutory requirements. Updating the definition of "agriculture" to match the statutory definition will allow Lebanon to continue restricting agricultural uses to the zones where agriculture is identified as a permitted use (i.e. within the Rural Lands Districts). The statutory definition of agriculture is included below for reference.

Statutory Definition of "Agriculture", RSA 21:34-a, II:

II. The words "agriculture" and "farming" mean all operations or activities of a farm, including:

(a)(1) The cultivation, conservation, or tillage of the soil.

(2) The storage and use of or spreading of commercial fertilizer, lime, wood ash, sawdust, compost, animal manure, septage, and, where permitted by municipal and state rules and regulations, other lawful soil amendments.

(3) The use of or application of agricultural chemicals.

(4) The husbandry of livestock which shall include but not be limited to all beef or dairy cattle, steer, oxen, goats, sheep, swine, horses, mules or other equidae, as well as domesticated strains of buffalo, bison, llamas, alpacas, emus, ostriches, poultry, rabbits, yaks, elk (*Cervus canadensis*), fallow deer (*Dama dama*), red deer (*Cervus elephus*), or reindeer (*Rangifer tarandus*).

(5) The husbandry, boarding, training, or riding instruction of equines.

(6) The husbandry and harvesting aquaculture products including fresh or salt water finfish, shellfish, or other aquatic organisms grown for consumption or processing.

(7) The husbandry of poultry or game birds or production of eggs.

(8) The husbandry of bees or production of honey.

(9) The husbandry of domesticated strains of fur-bearing animals.

(10) The production of greenhouse crops.

(11) The production, cultivation, growing, or harvesting of any agricultural, floricultural, viticultural, forestry, or horticultural crops including, but not limited to, berries, herbs, honey, maple syrup, fruit, vegetables, tree fruit, grapes, flowers, seeds, grasses, nursery stock, sod, trees or tree products, Christmas trees grown as part of a commercial Christmas tree operation, trees grown for short rotation tree fiber, compost, or any plant that can be legally grown or harvested extensively for profit or subsistence.

(b) Any practice or activity on the farm incident to, ancillary to, or in conjunction with such farming operations, including, but not necessarily restricted to:

(1) Preparation for market, delivery to storage or to market, or to carriers for transportation to market of any products or materials from the farm.

(2) The transportation to the farm of supplies and materials.

(3) The transportation of farm workers.

(4) Forestry or lumbering operations.

(5) Marketing or selling at wholesale or retail, regardless of the manner or form of the transaction, any livestock or products derived principally from the production of the farm, including, but not limited to items listed in subparagraph (a), whether on-site or off-site, provided that marketing such products is not specifically prohibited by local regulations. For the purposes of this section marketing shall include agritourism, which means attracting visitors to a farm to attend events or

Amendment 19
Miscellaneous Definitions – Appendix A
From: Zoning Staff and State Law Conformance

71 activities that are accessory uses to the primary farm operation, including, but not limited to,
72 being provided a meal, making overnight stays, enjoyment of the farm environment, education
73 which shall be instruction or learning about the farm's operations, or active involvement in the
74 activities of the farm.
75 (6) Irrigation of growing crops from private water supplies or public water supplies where not
76 prohibited by state or local rule or regulation.
77 (7) The use of dogs for herding, working, or guarding livestock, as defined in RSA 21:34-a,
78 II(a)(4).
79 (8) The production and storage of compost and the materials necessary to produce compost,
80 whether such materials originate, in whole or in part, from operations of the farm.

Amendment 20

Impact Fees

From: Zoning Staff

The impact fee changes proposed will serve two purposes. Eliminate the contradictory language in the Ordinance for dwelling units below 500 sq. ft. and to close the “basement loophole. The 500 sq. ft. contradiction says in one place in the text that no impact fees are due and in another that school impact fees can be waived. Eliminating the complete exemption language as proposed will ensure that Fire, Police, and Recreation impact fees will be collected for smaller units. Second is the closing of the “basement loophole” currently only the area of a new home that is “above grade” is included in the square footage calculations for impact fees. A walk-out basement and potentially finished basement would not be charged impact fees despite the fact that they are clearly part of the Gross Living Area. Finally, there is no sunset on the fee exemption for acts of nature or the replacement of a manufactured home. We proposed a time limit of two years which matches the same limits in the non-conformity section of the ordinance. There will be impact fee revenue enhancement that results from these changes.

SECTION 213 IMPACT FEES.

E. Development means an activity that results in:

- (1) The creation of a new **dwelling unit** or units or new **manufactured housing**; or
- (2) The conversion of a legally existing use, or additions thereto, which would result in a net increase in the number of **dwelling units**; or
- (3) Construction resulting in a new non-residential **building** or a net increase in the **gross floor area** of any non-residential **building**; or
- (4) The conversion of a lawful existing use to another use if such change would result in a net increase in the demand on public capital facilities that are the subject of impact fee assessment.
- (5) A net increase in a residential building’s gross floor area greater than 500 square feet.

Notwithstanding the above, new development shall not include:

- ~~a. The creation of any new studio or one bedroom accessory dwelling unit with a gross living area of 500 sq. ft. or less;~~
- a. The replacement of an existing **manufactured housing** unit or any existing **dwelling unit** if replaced within 2-years; or
- b. The reconstruction of a **structure** that has been destroyed by fire or natural disaster if replaced within 2-years where there is no change in size, density, or type of use that would increase the demand on capital facilities for which impact fees are assessed.

GROSS LIVING AREA: The total area of ~~above-grade~~ residential space within a dwelling unit as measured using exterior building dimensions, with a ceiling height of 7 ft. or greater, excluding unheated areas such as garages, enclosed or open porches, covered or open decks, outside stairs, balconies, and other unenclosed areas. The floor area of a walk-out basement with a ceiling height of 7 feet or greater shall be included.



CITY OF LEBANON ~ PLANNING & DEVELOPMENT

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Planning and Development Department Staff

RE: Proposed Zoning Amendment 21; Electric Vehicles Section 607.8

DATE: December 23, 2025

Amendment 21 is the outcome of a special City Council and Planning Board subcommittee created by the City Council when faced with two similar but competing EV zoning amendments. At the October 1 meeting, the two Amendments centered around electric vehicles were brought before City Council. The first, originally Amendment 13, was sponsored by the Lebanon Energy Advisory Committee. The second, originally Petitioned Amendment 4, was sponsored by Jon Livadas. City Council called for a subcommittee to review the amendments and create a compromise. Amendment 21 is endorsed by both parties as well as the majority of the subcommittee. Amendment 13 and Petitioned Amendment 4 have been withdrawn and replaced by the compromise Amendment 21.

Staff propose these amendments be heard by Council and the public at the January 21, 2026, City Council Meeting.

Approval Procedure

As drafted, the proposed Council Amendments will not alter the zoning district designations or alter the Table of Uses or the Table of Area, Dimensions, and Coverage for a Residential or Rural Lands zoning districts within the City. As a result, no referendum vote is required for the proposed Council Amendments pursuant to Section 1000.4.A

Adoption of the proposed Council Amendments is recommended at this time in accordance with the procedures outlined in Section 1000.4.B as follows:

Article X, 1000.4 Action Upon Proposed Zoning Amendments.

Any proposed zoning amendment shall be acted upon and adopted or rejected as follows:

B. Action by the Council: The Council shall act on any proposed Zoning amendment not requiring a referendum vote in which case adoption of the Zoning Amendment shall require a majority vote of five members of the City Council; or alternatively, the Council may decide that such an amendment shall be submitted

to the voters at the annual City election, even though such a referendum is not required.

Included in this Packet:

1. Electric Vehicle Compromise **Amendment 21**: "Electric Vehicles" Section 607.8
2. Comments and Minutes from the Land Use Boards' Reviews
3. Withdrawal letters from
4. Legal Opinion Letter

Proposed amendments to the Lebanon Zoning Ordinance and Site Plan Regulations, drafted by the EV Subcommittee of the Lebanon Energy Advisory Committee (LEAC)

Proposed changes in red text were endorsed unanimously by LEAC on June 19, 2025. New proposed text in blue, was developed collaboratively by Sherry Boschert, Clifton Below, Jon Livadas, and the EV subcommittee of LEAC and was endorsed by the LEAC EV Subcommittee on November 13, 2025. The next LEAC meeting is not until November 20. Deletions from existing text are mostly not shown to simplify presentation.

Zoning Ordinance pages 136-137:

607.8 Electric Vehicles.

A. Purpose. The purpose of this section is to facilitate the transition to electric vehicle use and to expedite the establishment of convenient, cost-effective electric vehicle infrastructure that such a transition necessitates.

B. Applicability. EV charging stations are allowed as an accessory use in all zoning districts. When the retail charging of electric vehicles is proposed to be the principal use of a lot, then the proposed EV charging station shall be considered a service station for zoning purposes.

C. EV Infrastructure Requirements / Off-Street EV Parking Requirements. EVSE-installed spaces, EVSE-ready spaces, and EVSE-capable spaces shall be provided as follows:

1. One- and Two-Family Dwellings. All new one- and two-family dwellings shall provide at least one (1) EVSE-Ready Low-power Level 2 charging space per dwelling unit.
2. All new dwellings with up to three units, including Accessory Dwelling Units (ADUs), shall provide at least one (1) EVSE-Ready Low-power Level 2 charging space per new dwelling unit.
3. Multi-Family Dwellings (four or more units; adding units to existing multi-family housing triggers the requirements for the new units only). Parking for new multi-family dwellings shall provide:
 - a. For each residential unit with parking, at least one EVSE-Ready Low-power Level 2 charging space per unit for 5% (five percent) of total units with parking.
 - b. EVSE-Capable Low-power Level 2 spaces for a minimum of 10% (ten percent) of residential units with parking. When 80% (eighty percent) of the EVSE-Ready spaces described in 3.a. are in use, the property owner shall

convert half or more of the EVSE-Capable spaces to EVSE-Ready; after that, when 80% (eighty percent) of total EVSE-Ready spaces are in use, additional EVSE-Capable or EVSE-Planned spaces shall be upgraded to EVSE-Ready or EVSE-Capable pursuant to an approved site plan.

c. For the remaining number of dwelling units not provided with EVSE-Ready or EVSE-Capable spaces, plus for at least one additional off-street parking space beyond one per dwelling unit (if provided), EVSE-Planned spaces shall be designated in a site plan approved by the Planning Board for incremental development as EVSE-Capable and EVSE-Ready spaces as demand for such spaces requires.

4. Non-Residential Uses. Parking for uses requiring the provision of 10 or more new or additional off-street parking spaces shall include:

a. EVSE-Installed Level 2 spaces for a minimum of 2% of new or additional off-street parking spaces, with a minimum of two EVSE-Installed spaces.

b. For parking spaces dedicated for employee use, the requirement of 4.a. may be replaced by Low-power Level 2 EVSE-Ready charging spaces at a minimum of 5% of new or additional spaces.

c. For 20% (twenty percent) of the remaining number of new or additional parking spaces not provided with EVSE-Installed or EVSE-Ready spaces, EVSE-Planned spaces shall be designated in a site plan approved by the Planning Board for incremental development as demand for such spaces requires.

d. For existing (not "greenfield") non-residential developments, these requirements for EV charging may be replaced by a contribution to a common fund managed by the City of Lebanon for installing public EV charging stations at a separate site, with the contribution amount to be determined by the City.

5. Where the calculations above result in a fractional parking space, it shall round up to the next whole number.

6. Where the number of EVSE-Installed spaces provided exceeds the minimum required, the excess spaces shall be deducted from the total number of required EVSE-Ready spaces of a similar level (Low-power Level 2, or Level 2).

7. Where the number of EVSE-Ready spaces provided exceeds the minimum required, the excess EVSE-Ready spaces shall be deducted from the total number of required EVSE-Capable spaces of a similar level (Low-power Level 2, or Level 2).

8. Up to ten (10) Level 2 EVSE-Installed spaces may be substituted with one (1) Level 3 EV-Installed space.

9. EVSE-Installed spaces, EVSE-Ready spaces, and EVSE-Capable spaces are to be included in the calculation for both the number of minimum required and maximum permitted off-street parking spaces.

a. Every two (2) EVSE-Installed spaces provided in addition to the required minimum may be counted as four (4) off-street parking spaces as relates to Section 607.1 (Minimum Off-Street Parking Requirements), for reduction of total required parking not greater than 10 percent of the total amount of required parking.

10. In each instance where EVSE Capable is required, EVSE Ready or EVSE Installed may substitute. In each instance where EVSE Ready is required, EVSE Installed may substitute.

11. Devices such as intelligent load management systems and circuit splitters are permitted that may temporarily reduce EVSE electrical capacity for charging below the designated minimum power level.

Pages 188-189 and 193:

Appendix A – Definitions

ELECTRIC VEHICLE SUPPLY EQUIPMENT (EVSE) / EV CHARGING STATION (EVCS): The apparatus installed specifically for the purpose of transferring energy between the site or building wiring and the Electric Vehicle. EVSE does not include any equipment affixed to the electric vehicle.

ELECTRIC VEHICLE INFRASTRUCTURE: Structures, machinery, and equipment necessary and integral to support an electric vehicle, including EV charging stations and electrical outlets.

ELECTRIC VEHICLE (EV): An automotive-type vehicle for on-road use primarily powered by an electric motor, including any battery electric vehicle, ~~fuel-cell electric vehicle~~, or plug-in hybrid electric vehicle, that draws current from an onboard battery charged through a building or site electrical service, EVSE, or other source of electric current.

EVSE-CAPABLE SPACE: An off-street parking space with electrical panel capacity and space for a branch circuit dedicated to the parking space that is not less than 20-ampere and 110/120-volt panel capacity for Level 1 charging, or 20-ampere and 208/240-volt for Low-Power Level 2 charging, or 40-ampere and 208/240-volt for Level 2 charging, and is equipped with raceways or conduit, both underground and surface mounted, to enable the future installation of EVSE. For two adjacent EV-capable spaces, a single branch circuit is permitted.

EVSE-PLANNED SPACE: An off-street parking space that is included in a plan reviewed and approved by the Planning Board for eventual build-out as an EVSE-Ready space pursuant to Site Plan Review Regulations.

EVSE-READY SPACE: An off-street parking space provided with a full dedicated branch circuit that includes not less than 20-ampere and 110/120-volt panel capacity for Level 1 charging, or 20-ampere and 208/240-volt panel capacity for Low-Power Level 2 charging, or 40-ampere and 208/240-volt panel capacity for Level 2 charging plus conduit, wiring, receptacle, and overprotection devices terminating in an outlet or receptacle ~~or junction box~~ that will support an installed EVSE or support attachment of a charge cord for the vehicle and which is located in close proximity to the location of the parking space. For two adjacent EV-Ready spaces, a single branch circuit is permitted. These spaces are “ready to go” as outlets for users who bring their own charging cords or with the addition of an installed EV charging station (EVCS).

EVSE-INSTALLED SPACE: An off-street parking space with a dedicated branch circuit and EVSE. ~~at minimum.~~

EVSE IN USE: For the purpose of determining when to trigger conversion of EVSE-Capable spaces to EVSE-Ready, charging spaces shall be considered “in use” based on the number of units with one or more residents at a multi-family housing development that have informed the owner or management they either are charging or would like to charge an EV at their residence parking.

LEVEL 1 (which is not mandated but is included here for informational purposes): Charging level for EVs that operates on a dedicated 20-amp breaker (same kind used for conventional electrical outlets in most buildings) on a 110- or 120-volt AC circuit while drawing 1.9-3.2 kW to supply approximately 2-5 miles of range gained per hour of charging.

LOW-POWER LEVEL 2: Charging level for EVs that operates on a dedicated 20-amp breaker (or two 20-amp outlets sharing a 40-amp breaker with some form of load management that limits total load on the circuit to 32 amps) on a 208- or 240-volt AC circuit while drawing 3.3-6.1 kW per 20 amps to supply approximately 10+ miles of range gained per hour of charging.

LEVEL 2: Charging level for EVs that operates on a dedicated 40- to 100-amp breaker (same kind used by a clothes dryer or stove) on a 208- or 240-volt AC circuit while drawing 6.2+ kW to supply 19+ miles of range gained per hour of charging.

LEVEL 3: Fast or rapid charging level for EVs that operates on a 100-amp or higher breaker on a 480-volt AC electric circuit or higher three-phase circuit with special grounding equipment and mounting on an equipment pad.

LOAD MANAGEMENT: A process for actively controlling the consumption of electricity to ensure power demand stays within the design limits of electrical infrastructure (e.g. devices, circuit wiring, breakers, panels, and transformers). A secondary purpose of load management may be to minimize the cost of such electricity demand and any needed capacity upgrades.

DRAFT PROPOSAL For Initial Site Plan Regulations:

Add under Section 5.1, Drawings and Other Submittals, subsection 4.e (Table Form Information) after existing subsection (5) concerning parking and renumber remaining subsections, or after the last sub-subsection (13):

(X) Number of any off-street parking spaces initially to be EVSE-Installed, EVSE-Ready, EVSE-Capable, and EVSE-Planned, as described in the City's Zoning Ordinance, respectively.

Also under Section 5.1, as part of or following subsection 21 (concerning construction details including parking):

XX. A plan showing which spaces are designated as EVSE-Installed, if any, EVSE-Ready, EVSE-Capable, and EVSE-Planned, as described in the City's Zoning Ordinance. The plan shall indicate where electrical circuit breaker panels will be provided initially, and in the future for EVSE-Planned spaces, whether generally within buildings or outdoors as shown on a site plan. The plan shall also indicate where conduit to serve such panels and spaces will initially be provided and where conduit capacity (such as shared with site lighting) and sleeves will initially be provided for EVSE-Planned spaces to avoid the future need to cut through solid walls and floor slabs or excavate under hard surfaces such as pavement, concrete, sidewalks, and curbs for eventual conversion of EVSE-Planned spaces to EVSE-Capable or EVSE-Ready spaces as future demand may require. The plan shall also include a description of planned triggers for such future upgrades and may include annual reporting to the Planning Department of the number of dwelling units, tenants, or residents using EV charging on site and the number of EVSE-Ready or EVSE-Installed spaces provided.

From: [Jon Livadas](#)
To: [Catheryn Hembree](#)
Subject: [EXTERNAL] Withdrawal
Date: Monday, December 1, 2025 4:09:21 PM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi Catheryn,

As discussed at the last planning board meeting and after LEAC agreed to withdraw their proposal I am officially withdrawing my proposal. This withdrawal is happening after LEAC agreed to reduce the requirement to 5% ready and 10% capable with some additional language for automatic conversion of other spaces.

Thank you,

Jon
302.598.3492

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

From: [Sherry Boschert](#)
To: [Catheryn Hembree](#)
Cc: [Henry Bromberg](#)
Subject: [EXTERNAL] LEAC rescinds its June 2025 proposed Zoning amendments
Date: Friday, December 19, 2025 11:28:18 AM

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hi Catheryn,

Yesterday LEAC passed a motion, and I'm notifying you as the Planning Department representative:

LEAC formally rescinds the proposed Zoning Ordinance amendments endorsed by LEAC on June 19, 2025, and instead LEAC supports the "compromise" proposed amendments to the Zoning Ordinance and the Site Plan Review regulations that were endorsed by LEAC on November 20, 2025 and endorsed by the Planning Board on December 8, 2025.

If you need me to send a copy of the "compromise" proposal, let me know.
Thanks,

Sherry Boschert
Lebanon Energy Advisory Committee
415-730-9797

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

December 3, 2025

Nathan Reichert
Director of Planning & Development
City of Lebanon
51 N. Park Street
Lebanon, NH 03766
nathan.reichert@lebanonnh.gov

RE: Revision to Zoning Ordinance Section 607.8 – Electric Vehicles

Mr. Reichert:

This is a second preliminary legal opinion as required by Section 1000.3(B)(2) of the Lebanon Zoning Ordinance concerning an amendment to Zoning Ordinance Section 607.8 – Electric Vehicles. In connection with opinion letters dated October 24 and October 27, respectively, I previously reviewed a citizen-petitioned amendment to Section 607.8 and an amendment to Section 607.8 developed by the Lebanon Energy Advisory Committee (LEAC).

I understand that the citizen petitioner and members of the LEAC EV subcommittee have since met to jointly work on a new combined draft amendment proposal for Section 607.8, and that LEAC endorsed this joint effort at their November 17, 2025 meeting. I am now providing a preliminary review of the joint effort draft attached to this letter.

The ZO requires this legal review to cover: (a) whether such amendment is within the authority delegated to the City under State law; (b) whether the form is appropriate; and (c) whether, from an administrative point of view, the amendment can be administered and enforced.

With respect to the new proposed amendment to Section 607.8 of the Zoning Ordinance, my answer to the three questions in Section 1000.3.B(2) is “yes”. I discern no significant legal or administrative issues of concern with this proposed amendment.

Please do not hesitate to contact me with any questions or concerns about this opinion.

Sincerely,



Matthew C. Decker

Proposed amendments to the Lebanon Zoning Ordinance and Site Plan Regulations, drafted by the EV Subcommittee of the Lebanon Energy Advisory Committee (LEAC)

Proposed changes in red text were endorsed unanimously by LEAC on June 19, 2025. New proposed text in blue, was developed collaboratively by Sherry Boschert, Clifton Below, Jon Livadas, and the EV subcommittee of LEAC and was endorsed by the LEAC EV Subcommittee on November 13, 2025. The next LEAC meeting is not until November 20. Deletions from existing text are mostly not shown to simplify presentation.

Zoning Ordinance pages 136-137:

607.8 Electric Vehicles.

A. Purpose. The purpose of this section is to facilitate the transition to electric vehicle use and to expedite the establishment of convenient, cost-effective electric vehicle infrastructure that such a transition necessitates.

B. Applicability. EV charging stations are allowed as an accessory use in all zoning districts. When the retail charging of electric vehicles is proposed to be the principal use of a lot, then the proposed EV charging station shall be considered a service station for zoning purposes.

C. EV Infrastructure Requirements / Off-Street EV Parking Requirements. EVSE-installed spaces, EVSE-ready spaces, and EVSE-capable spaces shall be provided as follows:

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convert half or more of the EVSE-Capable spaces to EVSE-Ready; after that, when 80% (eighty percent) of total EVSE-Ready spaces are in use, additional EVSE-Capable or EVSE-Planned spaces shall be upgraded to EVSE-Ready or EVSE-Capable pursuant to an approved site plan.

c. For the remaining number of dwelling units not provided with EVSE-Ready or EVSE-Capable spaces, plus for at least one additional off-street parking space beyond one per dwelling unit (if provided), EVSE-Planned spaces shall be designated in a site plan approved by the Planning Board for incremental development as EVSE-Capable and EVSE-Ready spaces as demand for such spaces requires.

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d. For existing (not “greenfield”) non-residential developments, these requirements for EV charging may be replaced by a contribution to a common fund managed by the City of Lebanon for installing public EV charging stations at a separate site, with the contribution amount to be determined by the City.

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EVSE-READY SPACE: An off-street parking space provided with a full dedicated branch circuit that includes not less than 20-ampere and 110/120-volt panel capacity for Level 1 charging, or 20-ampere and 208/240-volt panel capacity for Low-Power Level 2 charging, or 40-ampere and 208/240-volt panel capacity for Level 2 charging plus conduit, wiring, receptacle, and overprotection devices terminating in an outlet or receptacle ~~or junction box~~ that will support an installed EVSE or support attachment of a charge cord for the vehicle and which is located in close proximity to the location of the parking space. For two adjacent EV-Ready spaces, a single branch circuit is permitted. These spaces are “ready to go” as outlets for users who bring their own charging cords or with the addition of an installed EV charging station (EVCS).

EVSE-INSTALLED SPACE: An off-street parking space with a dedicated branch circuit and EVSE. ~~at minimum.~~

EVSE IN USE: For the purpose of determining when to trigger conversion of EVSE-Capable spaces to EVSE-Ready, charging spaces shall be considered “in use” based on the number of units with one or more residents at a multi-family housing development that have informed the owner or management they either are charging or would like to charge an EV at their residence parking.

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LEVEL 2: Charging level for EVs that operates on a dedicated 40- to 100-amp breaker (same kind used by a clothes dryer or stove) on a 208- or 240-volt AC circuit while drawing 6.2+ kW to supply 19+ miles of range gained per hour of charging.

LEVEL 3: Fast or rapid charging level for EVs that operates on a 100-amp or higher breaker on a 480-volt AC electric circuit or higher three-phase circuit with special grounding equipment and mounting on an equipment pad.

LOAD MANAGEMENT: A process for actively controlling the consumption of electricity to ensure power demand stays within the design limits of electrical infrastructure (e.g. devices, circuit wiring, breakers, panels, and transformers). A secondary purpose of load management may be to minimize the cost of such electricity demand and any needed capacity upgrades.

January 14, 2026.

The foregoing notice was published in the Valley News, a newspaper of general circulation in the City of Lebanon, in accordance with the City's code, on Saturday, January 10, 2026

Jay Bish

Jay Bish

Deputy City Clerk



LEBANON CITY COUNCIL
NOTICE OF PUBLIC HEARINGS
Wednesday, January 21, 2026 - 6:00pm
Council Chambers, City Hall or
REMOTE VIA VIRTUAL PLATFORM
LebanonNH.gov/LIVE

The Lebanon City Council will hold public hearings on January 21, 2026, beginning at 6:00pm for the following:

A. Proposed Amendment to the Zoning Ordinance for 2026 Municipal Ballot - Public hearing for the purpose of receiving public input and taking action to place proposed zoning amendments on the 2026 Municipal Ballot, as follows:

- **Amendment #17** - To amend the RL-1, RL-2, and RL-3 Zoning District Use Tables in relation to uses formerly defined under "Care and Treatment of Animals". (Zoning Ordinance Sections: 312.2, 313.2, and 314.2)

B. Proposed Amendments to the Zoning Ordinance for Council Adoption - Public hearing for the purpose of receiving public input and taking action on proposed zoning amendments for adoption by the City Council, as follows:

- **Amendment #1** - To amend Section 209, Manufactured Housing, to allow manufactured housing units in zoning districts that allow one-family dwellings, as required by state law. (Zoning Ordinance Section: 209)
- **Amendment #2** - To amend the MC Zoning District Use Table to allow multi-family residential uses, as required by state law. (Zoning Ordinance Section: 315.2)
- **Amendment #3** - To amend Section 607, Parking, to reduce minimum and maximum parking requirements for residential uses, as required by state law. (Zoning Ordinance Section: 607)
- **Amendment #4** - To amend Section 610, Accessory Dwelling Unit (ADU), to allow ADUs in zoning districts that allow one-family or two-family dwellings, and to amend and add definitions related to Accessory Dwelling Units, as required by state law. (Zoning Ordinance Sections: 610 and Appendix A)
- **Amendment #11** - To amend Section 408, Historic District, to clarify application requirements and review criteria for development within the historic district(s). (Zoning Ordinance Section: 408)
- **Amendment #12** - To establish a new section for the regulation of mobile food service vending (a.k.a. food trucks), with associated new definitions. (Zoning Ordinance Section: 615 and Appendix A)
- **Amendment #17** - To amend the definition of "Care and Treatment of Animals", and to amend the IND-L, GC, GC-1, CB, and RO-1 Zoning District Use Tables in relation to uses formerly defined under "Care and Treatment of Animals". (Zoning Ordinance Sections: 303.2, 305.2, 305A.2, 306.2, 311A.2, and Appendix A)
- **Amendment #18** - To amend Section 1000.2, Source of Proposed Amendments, to clarify petitioner's responsibility for amendment process and applicable fees. (Zoning Ordinance Section: 1000.2.D)
- **Amendment #19** - To amend the definitions of "Lot Width" and "Agriculture". (Zoning Ordinance Section: Appendix A)
- **Amendment #20** - To amend Section 213 relative to new development that triggers the assessment of impact fees. (Zoning Ordinance Section: 213)
- **Amendment #21** - To amend Section 607.8, Electric Vehicles, to modify the requirements for electric vehicle charging for multi-family residential and non-residential developments. (Zoning Ordinance Section: 607.8)

The January 21, 2026 City Council agenda packet and documents pertaining to the above-described public hearings will be available on the City's website by January 16, 2026: LebanonNH.gov/Agendas

Meetings are open for in-person and remote attendance. Members of the public that wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupts virtual or phone connection(s), the meeting will continue without remote access capabilities.

NE-479873

Agenda

Lebanon City Council

January 21, 2026

11. Old Business:

11.A – Discussion of Placing a Question of Whether to Authorize the Operation of Social Districts per NH RSA 178:33 - 38 on the March 10, 2026 Municipal Ballot, and Set Public Hearing for February 18, 2026

Background

On September 5, 2025, new state legislation took effect allowing communities to designate “social districts” subject to local voter approval. In the statute, social districts are defined as outdoor areas in which a person may consume alcoholic beverages sold by a licensee that is located within or contiguous to the social district.

The legislation requires that social districts must be marked with conspicuous signage; that boundary maps, management plans, and days and hours of operation of the district must be adopted and posted on the City’s website; and clearly labeled containers specific to each licensee and each district must be used. Individuals are not permitted to bring outside alcohol into the district and may not carry alcohol outside the district.

To allow the operation of one or more social districts, the question must first be placed on the City’s official ballot for voter consideration at any regular municipal election. The legislation specifies that the wording of the question shall be as follows: “Shall we allow the operation of social districts within the City of Lebanon?” As proposed, the ballot question would only apply to granting authority to (but would not require) the City Council to establish one or more social districts within the City. The ballot question would not have the effect of immediately establishing any such district.

A “yes” vote in favor of the ballot question signifies that the voter wishes to authorize the City Council to establish one or more social districts within the City. A “no” vote against the ballot question signifies that the voter wishes to prohibit the City Council from establishing any social districts within the City. Regardless of the outcome, the City may choose to reconsider this issue at any future municipal election.

If the question is placed on the official ballot, the City Council is also required to hold a public hearing on the question at least 15 days, but not more than 30 days, before the question is to be voted upon.

The Lebanon Police Chief has stated that the Department takes no specific position for or against the establishment of social districts. However, the Chief noted that the City should clarify who will be responsible for enforcement of the district operations, including any necessary monitoring of the entry and exit points and other boundaries, ensuring that drinks are disposed of before people exit the designated areas, and ensuring that outside alcohol is not brought into the social district.

In addition, the Finance Department has received feedback from Primex, the City’s risk pool coverage provider. Primex also does not take any position with respect to whether or not to allow social districts, but they are open to discussing risks and risk management. The statute

specifically states that “the social district shall be maintained in a manner that protects the health and safety of the general public.” However, there is nothing in the statute that would limit the liability of the municipality or private entities serving alcohol. In the event of any injury or incident, the operation of a social district on public property could open the City to potential claims.

Action

If the City Council wishes to proceed with consideration of social districts, the following motions are offered:

MOVED, that the Lebanon City Council hereby orders that the following question: “Shall we allow the operation of social districts within the City of Lebanon?”, shall be placed on the ballot for voter consideration at the next municipal election to be held on March 10, 2026.

BE IT FURTHER MOVED, that the Lebanon City Council hereby schedules a public hearing for Wednesday, February 18, 2026, beginning at 7:00pm, in Council Chambers, City Hall, and Remote via the City’s Virtual Platform, for the purpose of receiving public input, as required by NH RSA 178:34, I(b), on a question relative to allowing the operation of social districts within the City of Lebanon, which has been placed on the ballot for voter consideration at the next municipal election to be held on March 10, 2026.

Included In This Section:

1. NH RSA 178:33 – 38, *et. seq.*
2. Draft Voter Information Handout for Social Districts

TITLE XIII ALCOHOLIC BEVERAGES

Chapter 178 LIQUOR LICENSES AND FEES

SOCIAL DISTRICTS

Section 178:33

178:33 Definitions. –

- I. "Licensee" means a person holding any of the following licenses:
 - (a) An on-premises beverage and wine license issued pursuant to RSA 178:20.
 - (b) An on-premises beverage and liquor license issued pursuant to RSA 178:21.
 - (c) An on-premises cigar, beverage, and liquor license issued pursuant to RSA 178:20-a.
 - (d) A brew pub license issued pursuant to RSA 178:13.
 - (e) An on-premises cocktail lounge license issued pursuant to RSA 178:22.
- II. "Social district" means a defined outdoor area in which a person may consume alcoholic beverages sold by a licensee. This term does not include the licensee's premises or an extended area of such premises allowed under RSA 178:24.

Source. 2025, 158:1, eff. Sept. 5, 2025.

Section 178:34

178:34 Local Option. –

- I. Any town or city may allow the operation of social districts according to the provisions of this subdivision, in the following manner:
 - (a) In a town, the question shall be placed on the warrant of an annual town meeting under the procedures set out in RSA 39:3, and shall be voted on a ballot. In a city, the legislative body may vote to place the question on the official ballot for any regular municipal election, or, in the alternative, shall place the question on the official ballot for any regular municipal election upon submission to the legislative body of a petition signed by 5 percent of the registered voters.
 - (b) The selectmen, aldermen, or city council shall hold a public hearing on the question at least 15 days but not more than 30 days before the question is to be voted on. Notice of the hearing shall be posted in at least 2 public places in the municipality and published in a newspaper of general circulation at least 7 days before the hearing.
 - (c) The wording of the question shall be substantially as follows: "Shall we allow the operation of social districts within the town or city?"
- II. If a majority of those voting on the question vote "Yes," social districts may be operated within the town or city.
- III. If the question is not approved, the question may later be voted upon according to the provisions of paragraph I at the next annual town meeting or regular municipal election.
- IV. A municipality that has voted to allow the operation of social districts may consider rescinding its action in the manner described in paragraph I of this section.

- IV-a. An unincorporated place may allow the operation of social districts by majority vote of the county delegation, after a public hearing is held.
- V. The liquor commission shall maintain a list of municipalities where social districts are approved.

Source. 2025, 158:1, eff. Sept. 5, 2025.

Section 178:35

178:35 Requirements of a Social District. –

A social district shall:

- I. Be clearly defined with signs posted in a conspicuous location indicating which area is included in the social district, the days and hours during which alcoholic beverages may be consumed in the social district, the telephone number for the New Hampshire liquor commission and the local law enforcement agency with jurisdiction over the area comprising the social district and a clear statement that alcoholic beverages purchased for consumption in the social district shall:
 - (a) Only be consumed in the social district; and
 - (b) Be disposed of before the person in possession of the alcoholic beverage exits the social district unless the person is reentering the licensed premises where the alcoholic beverage was purchased. The hours set by a city or town during which alcoholic beverages may be consumed in a social district shall be in accordance with RSA 179:17.
- II. The board of selectmen, town council, city council, or board of alderman shall establish management and maintenance plans for the social district and post these plans, along with a rendering of the boundaries of the social district, on the Internet website of the city or town. The social district shall be maintained in a manner that protects the health and safety of the general public.
- III. Before allowing consumption of alcoholic beverages in a social district, the city or town shall submit to the liquor commission a detailed map of the social district with the boundaries of the social district clearly marked and the days and hours during which alcoholic beverages may be consumed in the social district.

Source. 2025, 158:1, eff. Sept. 5, 2025.

Section 178:36

178:36 Requirements for Sale of Alcoholic Beverages. –

A licensee located in or contiguous to a social district may sell alcoholic beverages for consumption within the social district it is located in or contiguous to in accordance with the following:

- I. The licensee shall only sell and serve alcoholic beverages on its licensed premises.
- II. The licensee shall only sell alcoholic beverages for consumption in the social district in a container that meets the following requirements:
 - (a) The container clearly identifies the licensee from which the alcoholic beverage was purchased.
 - (b) The container clearly displays a logo or some other mark that is unique to the social district in which it will be consumed.
 - (c) The container is not made of glass.
 - (d) The container displays, in no less than 12-point font, the statement, "Drink Responsibly - Be 21."

- (e) The container shall not hold more than 16 fluid ounces.
- III. The licensee shall not allow a person to enter or reenter its licensed premises with an alcoholic beverage not sold by the licensee.

Source. 2025, 158:1, eff. Sept. 5, 2025.

Section 178:37

178:37 Requirements for Possession and Consumption of Alcoholic Beverages. –

The possession and consumption of an alcoholic beverage in a social district is subject to the following requirements:

- I. Only alcoholic beverages purchased from a licensee located in or contiguous to the social district may be possessed and consumed.
- II. Alcoholic beverages shall only be in containers that meet the requirements set forth in RSA 178:36.
- III. Alcoholic beverages shall only be possessed and consumed during the days and hours set by the city or town in accordance with the RSA 178:35 of this section.
- IV. Nothing in this subdivision shall be construed as authorizing the sale and delivery of alcoholic beverages in excess of the limitations set in RSA 179:5.
- V. A person shall dispose of any alcoholic beverage in the person's possession prior to exiting the social district unless the person is reentering the licensed premises where the alcoholic beverage was purchased.

Source. 2025, 158:1, eff. Sept. 5, 2025.

Section 178:38

178:38 Rulemaking. – The commissioner may adopt rules under RSA 541-A to implement and enforce this subdivision.

Source. 2025, 158:1, eff. Sept. 5, 2025.

DRAFT

This handout provides voters with information on a municipal question appearing on the City of Lebanon's March 10, 2026 Municipal Ballot.

BALLOT QUESTION ON SOCIAL DISTRICTS

Question: Shall we allow the operation of social districts within the City of Lebanon?

This question asks whether voters would like to authorize the Lebanon City Council to establish "social districts" within the City. The State of New Hampshire recently passed legislation, NH RSA 178:33-38, legalizing social districts within the State subject to local voter approval. A social district is a defined outdoor area in which a person may consume alcoholic beverages sold by a liquor licensee located within or contiguous to the district. This would be a public outdoor area beyond the premises of the bar, restaurant, or property of the liquor licensee where people could consume alcoholic beverages purchased at a licensee's establishment within or contiguous to the district in clearly labeled containers that are specific to the licensee and the district. Individuals would not be permitted to bring outside alcohol into these districts and may not carry alcohol outside of the district.

A 'yes' vote to this question signifies that the voter wishes to authorize the City Council to establish one or more social districts within the City.

A 'no' vote to this question signifies that the voter wishes to prohibit the City Council from establishing any social districts within the City.

Regardless of the outcome, the City may reconsider this issue at any future municipal election.

If a majority of voters vote 'yes' to this question, then the City Council will have the authority, but not a requirement, to establish one or more social districts by creating the boundaries of the district(s), identifying the days and hours of operation for the district(s), and adopting and publishing a plan to manage and maintain the district(s). The operation of any social district must conform to all legal requirements under NH RSA 178:33-38, and any administrative rules adopted by the New Hampshire Liquor Commission.

Agenda

Lebanon City Council

January 21, 2026

11. Old Business:

11.B – Discussion of Placing a Question of Whether to Prohibit the Operation of Keno Games in Lebanon per NH RSA 284:41 – 51-a on the March 10, 2026 Municipal Ballot, and Set Public Hearing for February 18, 2026

Background

On July 1, 2017, state legislation went into effect authorizing municipalities to allow the operation of Keno games in their community subject to local voter approval. Under the 2017 legislation, Keno was only permitted to be operated in communities that had voted to allow it.

Following the enactment of the 2017 legislation, the City Council held multiple hearings and discussions to consider whether or not to place a question about allowing Keno games on the ballot for voter consideration. Public discussions were held on January 3, 2018, February 6, 2019, and January 8, 2020. Following each such discussion, the City Council voted not to place the question onto the municipal ballot.

In 2025, new state legislation (Laws of 2025, Chapter 288 – House Bill 737) took effect, which amended or repealed and reenacted portions of RSA 284:41 – 51-a which address Keno games. Under the 2025 legislation, Keno games will become permitted in every municipality as of June 1, 2027, except those municipalities which have voted to expressly prohibit such games.

If the City wishes to prohibit the operation of Keno games, the City Council must vote to place the question on the official ballot for voter consideration at any regular municipal election. The legislation specifies that the wording of the question shall be as follows: “Shall we prohibit the operation of Keno games within the City of Lebanon?”

A “yes” vote to this question signifies that the voter wishes to prohibit the operation of Keno games within the City. A “no” vote to this question signifies that the voter wishes to allow the operation of Keno games within the City. Regardless of the outcome, the City may choose to reconsider this issue at any future municipal election.

If the question is placed on the official ballot, the City Council is also required to hold a public hearing on the question at least 15 days, but not more than 30 days, before the question is to be voted upon.

Based on discussions with administrators from a community where Keno games have been allowed, there appear to be no direct benefits or costs to the municipality. The Town Manager of Enfield indicated that the Town derives no direct income from the State or from any business that operates Keno within the Town. Also, the operation of such games within the community does not impose any direct costs for oversight, enforcement, or other purposes. According to the statute, the licensee is responsible for all costs, management, and reporting requirements associated with the Keno operation.

Action

If the City wishes to continue to prohibit the operation of Keno games in the community, the following motions are offered:

MOVED, that the Lebanon City Council hereby orders that the following question: "Shall we prohibit the operation of Keno games within the City of Lebanon?", shall be placed on the ballot for voter consideration at the next municipal election to be held on March 10, 2026.

BE IT FURTHER MOVED, that the Lebanon City Council hereby schedules a public hearing for Wednesday, February 18, 2026, beginning at 7:00pm, in Council Chambers, City Hall, and Remote via the City's Virtual Platform, for the purpose of receiving public input, as required by NH RSA 284:51, I(b), on a question relative to prohibiting the operation of Keno games within the City of Lebanon, which has been placed on the ballot for voter consideration at the next municipal election to be held on March 10, 2026.

Included In This Section:

1. NH RSA 284:41 – 51-a, *et. seq.*
2. Draft Voter Information Handout for Keno Games

**TITLE XXIV
GAMES, AMUSEMENTS, AND ATHLETIC EXHIBITIONS
Chapter 284
HORSE AND DOG RACING**

**Keno
Section 284:41**

2024, 17:1, effective January 1, 2027, amends the chapter heading to delete "and Dog".

284:41 Definition. – In this subdivision, "keno" means any game where a player purchases a ticket from a field of 80 numbers and selects a specific amount of numbers. A random number generator employed by the lottery commission chooses 20 numbers at random and the player is paid out against his or her original wager.

Source. 2017, 229:1, eff. July 1, 2017.

Section 284:42

[RSA 284:42 effective until June 1, 2027; see also RSA 284:42 set out below.]

284:42 Administration and Enforcement. – The lottery commission shall administer and enforce this subdivision in any town or city that has voted to allow such gaming.

Source. 2017, 229:1, eff. July 1, 2017.

Section 284:42

[RSA 284:42 effective June 1, 2027; see also RSA 284:42 above.]

284:42 Administration and Enforcement. – The lottery commission shall administer and enforce this subdivision.

Source. 2017, 229:1, eff. July 1, 2017. 2025, 288:2, eff. June 1, 2027.

Section 284:43

284:43 Rulemaking. –

The lottery commission shall adopt rules, pursuant to RSA 541-A, relative to:

- I. The application procedure for keno licenses.
- II. Information to be required on license applications.
- III. Procedures for a hearing following the revocation of a license.
- IV. The operation of keno games, including types and amounts of wagers.
- V. Information required and forms for submission of financial reports.
- VI. Guidelines for licensees under this subdivision to set transaction limits for daily, weekly, and monthly play of keno for individual keno players.

Source. 2017, 229:1, eff. July 1, 2017.

Section 284:44

284:44 License Fees. – The lottery commission shall not charge a separate fee associated with issuing a keno license.

Source. 2017, 229:1, eff. July 1, 2017. 2023, 93:1, eff. Aug. 19, 2023.

Section 284:45

284:45 License Applications. –

- I. Applications shall be submitted to the lottery commission by the licensee. Proof of authority to submit the application on behalf of the licensee may be required.
- II. Applications shall be made only on the forms supplied to the licensee by the lottery commission.
- III. The application form shall be fully completed by the licensee.
- IV. Applicants for commercial premises keno licenses shall be submitted at least 30 days before the first game date.
- V. The applicant shall certify under oath that:
 - (a) The information provided on the application is accurate.
 - (b) Neither the applicant nor any employee will operate keno games, be licensed under this subdivision, or rent, lease, sublease, or otherwise provide any hall or keno paraphernalia for the conduct of keno licensed under this subdivision, if such person has been convicted of a felony or class A misdemeanor within the previous 10 years which has not been annulled by a court, or a class B misdemeanor within the past 5 years which has not been annulled by a court, or has violated any of the statutes or rules governing charitable gambling in the past in this or in any other state.
 - (c) The applicant and any employee who will be participating in the operation of the keno games is aware of all statutes and rules applicable to the operation of keno games.
- VI. To be eligible for licensure under this subdivision an applicant shall:
 - (a) Document that it is one of the following:
 - (1) A restaurant or hotel holding a valid liquor license under RSA 178:20, II, RSA 178:21, II(a) or (b), or RSA 178:22, V(q).
 - (2) A brew pub holding a valid liquor license under RSA 178:13.
 - (3) A ballroom holding a valid liquor license under RSA 178:22, V(c).
 - (4) A veterans' club, private club, or social club holding a valid liquor license under RSA 178:22, V(h).
 - (5) A convention center holding a valid liquor license under RSA 178:22, V(i).
 - (6) A hotel holding a valid liquor license under RSA 178:22, V(k).
 - (7) A racetrack holding a valid liquor license under RSA 178:22, V(n).
 - (8) A sports recreation facility holding a valid liquor license under RSA 178:22, V(v).
 - (9) A cigar bar holding a valid liquor license under RSA 178:20-a.

[Paragraph VI(a)(10) effective until June 1, 2027; see also paragraph VI(a)(10) set out below.]

- (10) A lottery retailer licensed pursuant to RSA 284:21-h, if the city, town or unincorporated place where the retailer is located has voted pursuant to RSA 284:51, to allow the sale

of keno. Lottery retailers licensed to sell keno under this subparagraph shall not display keno on an active screen at the retailer.

[Paragraph VI(a)(10) effective June 1, 2027; see also paragraph VI(a)(10) set out above.]

(10) A lottery retailer licensed pursuant to RSA 284:21-h, if the city, town or unincorporated place where the retailer is located has not voted pursuant to RSA 284:51, to prohibit the sale of keno. Lottery retailers licensed to sell keno under this subparagraph shall not display keno on an active screen at the retailer.

[Paragraph VI(b) effective until June 1, 2027; see also paragraph VI(b) set out below.]

(b) Document that the keno games will only be operated in towns and cities that have voted to allow the operation of keno games pursuant to RSA 284:51.

[Paragraph VI(b) effective June 1, 2027; see also paragraph VI(b) set out above.]

(b) Document that the keno games will only be operated in towns and cities that have not voted to prohibit the operation of keno games pursuant to RSA 284:51.

(c) Maintain a current list of employees.

(d) Document that no minor under the age of 18 shall be allowed to purchase or redeem a keno ticket.

VII. A suspension or revocation of a liquor license shall result in the immediate suspension of the keno license issued under this chapter.

Source. 2017, 229:1, eff. July 1, 2017. 2018, 332:2, eff. June 25, 2018. 2022, 288:1, eff. July 1, 2022. 2023, 93:2, eff. Aug. 19, 2023. 2025, 288:3, eff. June 1, 2027.

Section 284:46

284:46 License; Issuance. –

- I. Upon receipt of an application under RSA 284:45 the lottery commission shall review the application and shall, in writing, grant or deny the application within 45 days of receipt.
- II. The lottery commission shall deny a license application for any one of the following reasons:
 - (a) The license of the applicant has been previously revoked by the commission and has not been reinstated by the commission.
 - (b) The applicant has been convicted of a crime provided for in this chapter or in any other chapter for any gaming offense.
 - (c) The applicant loses his or her liquor license after submitting the application.
- III. No person who has been convicted of a felony or class A misdemeanor within the previous 10 years which has not been annulled by a court, or a class B misdemeanor within the past 5 years which has not been annulled by a court, or who has violated any of the statutes or rules governing charitable gambling in the past in this or in any other state shall be licensed under this subdivision, or rent, lease, sublease, or otherwise provide any hall or keno paraphernalia for the conduct of keno licensed under this subdivision.
- IV. For retailers that apply for a license pursuant to RSA 284:45, VI (a)(1-9), the lottery commission shall only issue a license for an eligible location where keno tickets shall be sold and the game

played within the area apportioned to distribute beverages pursuant to RSA 284:45. The lottery commission shall control the installation of the keno ticket terminals and ensure that the sale of the tickets is limited to the area apportioned to distribute beverages pursuant to RSA 284:45.

Source. 2017, 229:1, eff. July 1, 2017. 2022, 288:2, eff. July 1, 2022. 2023, 93:3, eff. Aug. 19, 2023.

Section 284:47

284:47 Operation of Keno Games. –

- I. A licensee may operate keno games at its business during the business' hours of operation.
- II. A licensee may retain 8 percent of the proceeds from keno games. The remainder, less the administrative costs of the lottery commission and prize payouts, shall be deposited in the education trust fund established in RSA 198:39.
- III. No person who has been convicted of a felony or class A misdemeanor within the previous 10 years which has not been annulled by a court, or a class B misdemeanor within the past 5 years which has not been annulled by a court, or who has violated any of the statutes or rules governing charitable gambling in the past in this or any other state shall operate a keno game licensed under this subdivision, or rent, lease, sublease, or otherwise provide any hall or keno paraphernalia for the conduct of keno licensed under this subdivision.
- IV. No one under the age of 18 years shall be allowed to purchase or redeem a keno ticket.

Source. 2017, 229:1, eff. July 1, 2017. 2018, 295:2, eff. June 25, 2018. 2019, 346:91, eff. July 1, 2019. 2025, 141:404, eff. July 1, 2025; 198:1, eff. July 1, 2025.

Section 284:48

284:48 Financial Reports and Inspection Required. –

- I. Any person which has been licensed to conduct keno games shall submit a complete financial report to the lottery commission for each license issued under RSA 284:46 within 15 days after the expiration of each license, provided, however, a complete monthly financial report shall be submitted in a timely fashion to the commission for each month covered by a license issued under RSA 284:46 on a form to be approved by the lottery commission.
- II. All licensees shall maintain a separate checking account for the deposit and disbursement of all income relating to keno, except cash prizes awarded at the games. All expenses shall be paid by check, and all prizes of \$500 or more shall be paid by check. No keno funds shall be commingled with other funds of the licensee. The licensee shall retain all canceled checks for the payment of expenses and prizes for at least 2 years from the date of the check. The licensee shall not cash checks which it issues.
- III. All financial reports filed by the licensee shall be maintained by the lottery commission for a period of one year from the date of filing and shall be open to public inspection.
- IV. All financial records pertaining to the operation of keno games shall be maintained by the licensee and shall be made available to representatives of the lottery commission or of the commissioner of the department of safety upon request.
- V. A licensee which has been licensed to conduct keno games shall maintain complete and accurate documentation of all revenues and expenses contained in the financial reports for at least 2 years from the date the financial report is filed.

Source. 2017, 229:1, eff. July 1, 2017.

Section 284:49

284:49 Suspension; Revocation. – The commission may suspend or revoke the license of any licensee who violates any provision of this subdivision. Any licensee whose license is revoked shall not be eligible for licensure for a period of up to one year from the date of revocation.

Source. 2017, 229:1, eff. July 1, 2017.

Section 284:50

284:50 Rehearing and Appeal. – Any person aggrieved by a decision of the commission to deny or revoke a keno license may apply to the commission for a rehearing within 15 business days of the decision. Rehearings and appeals shall be governed by RSA 541.

Source. 2017, 229:1, eff. July 1, 2017.

Section 284:51

284:51 Local Option. –

- I. Any town or city may allow the operation of keno games according to the provisions of this subdivision, in the following manner:
 - (a) In a town, the question shall be placed on the warrant of an annual town meeting under the procedures set out in RSA 39:3, and shall be voted on a ballot. In a city, the legislative body may vote to place the question on the official ballot for any regular municipal election, or, in the alternative, shall place the question on the official ballot for any regular municipal election upon submission to the legislative body of a petition signed by 5 percent of the registered voters.
 - (b) The selectmen, aldermen, or city council shall hold a public hearing on the question at least 15 days but not more than 30 days before the question is to be voted on. Notice of the hearing shall be posted in at least 2 public places in the municipality and published in a newspaper of general circulation at least 7 days before the hearing.
 - (c) The wording of the question shall be substantially as follows: "Shall we prohibit the operation of keno games within the town or city?"
- II. If a majority of those voting on the question vote "Yes," keno games shall not be operated within the town or city.
- III. If the question is not approved, the question may later be voted upon according to the provisions of paragraph II at the next annual town meeting or regular municipal election.
- IV. A municipality that has voted to prohibit the operation of keno games may consider rescinding its action in the manner described in paragraph II of this section.
- V. An unincorporated place may prohibit the operation of keno games by majority vote of the county delegation, after a public hearing is held.
- VI. The lottery commission shall maintain a list of municipalities where keno is prohibited.

Source. 2017, 229:1, eff. July 1, 2017. 2018, 332:1, eff. June 25, 2018. 2025, 288:4, eff. July 1, 2025.

Section 284:51-a

[RSA 284:51-a effective June 1, 2027.]

284:51-a Operation Permitted. – A licensee shall be permitted to operate keno games at its business pursuant to this subdivision, provided that no license shall be issued to an entity operating within a municipality which has voted to prohibit keno pursuant to RSA 284:51.

Source. 2025, 288:5, eff. June 1, 2027.

DRAFT

This handout provides voters with information on a municipal question appearing on the City of Lebanon's March 10, 2026 Municipal Ballot.

BALLOT QUESTION ON KENO GAMES

Question: Shall we prohibit the operation of Keno games within the City of Lebanon?

This question asks whether voters want to prohibit the operation of Keno games in the City of Lebanon. In 2017, the State of New Hampshire legalized the lottery game Keno for sale by specific lottery retailers and other licensees. Keno is a "game where a player purchases a ticket from a field of 80 numbers and selects a specific amount of numbers. A random number generator employed by the lottery commission chooses 20 numbers at random and the player is paid out against his or her original wager." A drawing occurs every five minutes throughout the day.

When this legislation was passed in 2017, cities and towns were required to authorize the operation of Keno within the municipality before it could be offered. The Lebanon City Council considered, but declined to place a question to allow Keno games on the ballot in 2018, 2019, and 2020. Accordingly, Keno games have not been allowed to operate in the City.

In 2025, the State legislature amended RSA 284:41 – 51-a, which now provides that Keno games will be allowed in every municipality as of June 1, 2027, except those municipalities which have voted to expressly prohibit such games.

A "yes" vote to this question signifies that the voter is in favor of prohibiting the operation of Keno games in the City.

A "no" vote to this question signifies that the voter is in favor of allowing the operation of Keno games in the City.

Regardless of the outcome, the City may choose to reconsider this issue at any future municipal election.

Should the majority of voters vote 'yes' to the question, the City will inform the Lottery Commission that the game has been prohibited in the City of Lebanon, and no Keno licenses may be issued to retailers within the City.

Should the majority of voters vote 'no' to the question, lottery retailers in the City will be eligible to apply for and receive a license to operate Keno games beginning on June 1, 2027.

Agenda

Lebanon City Council

January 21, 2026

12. New Business:

12.A – Request from Salt Hill Pub for Exemption from City Code Chapter 14, Alcoholic Beverages, To Permit the Serving of Alcoholic Beverages on City Property

Background

Salt hill Pub is requesting renewal of their exemption to serve alcohol in their outdoor seating areas, to include those expanded areas approved since 2020. Please see the attached letter from Josh Tuohy.

City Administration has no objection to the closure of the parking area for use by Salt hill Pub as has been done since 2020.

City Code Chapter 14, Alcoholic Beverages, §14-5, Exemption, states that, “Any person, publicly recognized organization, organized group, family group or business may be exempted from the provisions of this article for a short period of time not exceeding 12 hours, upon first obtaining permission from the City Manager after consultation with and approval by the Chief of Police. For a period of time exceeding 12 hours but not exceeding one year, permission must first be obtained from the Lebanon City Council and reviewed on an annual basis.” Whereas the current request is for the alcohol exemption/permit to cover the entire year period from January through December, Council approval is required pursuant to §14-5 above.

Action

If the Council decides to grant the requested exemption, the following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby grants an exemption to Salt hill Pub pursuant to §14-5 of City Code Chapter 14, Alcoholic Beverages, to serve alcoholic beverages on the Lebanon Pedestrian Mall and the parking area on West Park Street as shown on the map included in the January 21, 2026 City Council Agenda Packet. The exemption shall be valid beginning January 22, 2026 and shall expire on December 31, 2026.

Included In This Section:

1. January 1, 2026 Letter from Josh Tuohy, Salt hill Pub
2. Location Map of Outdoor Seating Areas for Salt hill Pub

**Salt hill Pub
2 West Park Street
Lebanon, NH 03766
603-448-4532**

January 1, 2026

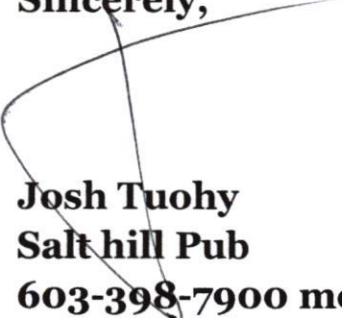
To whom it may concern;

We respectfully request that the City of Lebanon renew our license to serve food and alcohol (NHSLC License #1242903) in our designated patio areas (city property). This encompasses both on the central Mall area, as well as the front parking area in front of the Whipple Building.

COI and copy of current City of Lebanon License Agreement (exp 12/31/27) will be provided separately.

Please let me know if any questions. Thank you for your time and consideration.

Sincerely,



**Josh Tuohy
Salt hill Pub
603-398-7900 mobile**

Location Map of Outdoor Seating Areas for Salt hill Pub:



Agenda

Lebanon City Council

January 21, 2026

12. New Business:

12.B – Request from Three Tomatoes for Exemption from City Code Chapter 14, Alcoholic Beverages, To Permit the Serving of Alcoholic Beverages on City Property

Background

Three Tomatoes is requesting renewal of their exemption to serve alcohol in their designated areas on the Pedestrian Mall. Please see the attached letter from co-owner Louise Clark.

In addition, the City Manager recently met with the restaurant owners to discuss the potential closure of a portion of Court Street for use by Three Tomatoes as has been done since 2020. Ms. Clark indicated that they were willing to forgo the use of Court Street for restaurant seating if additional area could be provided on the Pedestrian Mall. The City Administration has no objection to providing additional restaurant seating area on the Pedestrian Mall, which would allow Court Street to remain open to vehicular traffic throughout the year.

City Code Chapter 14, Alcoholic Beverages, §14-5, Exemption, states that, “Any person, publicly recognized organization, organized group, family group or business may be exempted from the provisions of this article for a short period of time not exceeding 12 hours, upon first obtaining permission from the City Manager after consultation with and approval by the Chief of Police. For a period of time exceeding 12 hours but not exceeding one year, permission must first be obtained from the Lebanon City Council and reviewed on an annual basis.” Whereas the current request is for the alcohol exemption/permit to cover the entire year period from January through December, Council approval is required pursuant to §14-5 above.

Action

If the Council decides to grant the requested exemption, the following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby grants an exemption to Three Tomatoes pursuant to §14-5 of City Code Chapter 14, Alcoholic Beverages, to serve alcoholic beverages on the Lebanon Pedestrian Mall as shown on the map included in the January 21, 2026 City Council Agenda Packet. The exemption shall be valid beginning January 22, 2026 and shall expire on December 31, 2026.

Included In This Section:

1. January 7, 2026 Letter from Louise Clark, Co-owner of Three Tomatoes
2. Location Map of Outdoor Seating Areas for Three Tomatoes Trattoria



January 7, 2026

City Manager's Office

City of Lebanon, NH 03766

To whom it may concern,

Three Tomatoes Trattoria is requesting approval to renew its permit to serve alcohol beverages in the designated outdoor areas.

Thank you,

Louise Clark

Co-owner of Three Tomatoes

Location Map of Outdoor Seating Areas for Three Tomatoes:



Agenda

Lebanon City Council

January 21, 2026

12. New Business:

12.C – Request from Black Magic Mexican for Exemption from City Code Chapter 14, Alcoholic Beverages, to Permit the Serving of Alcoholic Beverages on City Property

Background

Black Magic Mexican restaurant is requesting renewal of their exemption to serve alcohol in their outdoor seating areas on City-owned property. Please see the attached letter from Heath Gosselin and Thao Nguyen.

City Administration has no objection to the continuation of the outdoor seating arrangement with Black Magic Mexican.

City Code Chapter 14, Alcoholic Beverages, §14-5, Exemption, states that, “Any person, publicly recognized organization, organized group, family group or business may be exempted from the provisions of this article for a short period of time not exceeding 12 hours, upon first obtaining permission from the City Manager after consultation with and approval by the Chief of Police. For a period of time exceeding 12 hours but not exceeding one year, permission must first be obtained from the Lebanon City Council and reviewed on an annual basis.” Whereas the current request is for the alcohol exemption/permit to cover the entire year period from January through December, Council approval is required pursuant to §14-5 above.

Action

If the Council decides to grant the requested exemption, the following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby grants an exemption to Black Magic Mexican restaurant pursuant to §14-5 of City Code Chapter 14, Alcoholic Beverages, to serve alcoholic beverages on the Lebanon Pedestrian Mall within the area shown on the maps included in the January 21, 2026 City Council Agenda Packet. The exemption shall be valid beginning January 22, 2026, and shall expire on December 31, 2026.

Included In This Section:

1. January 12, 2026 Request from Heath Gosselin and Thao Nguyen, Black Magic Mexican
2. Map depicting outdoor seating area for Black Magic Mexican

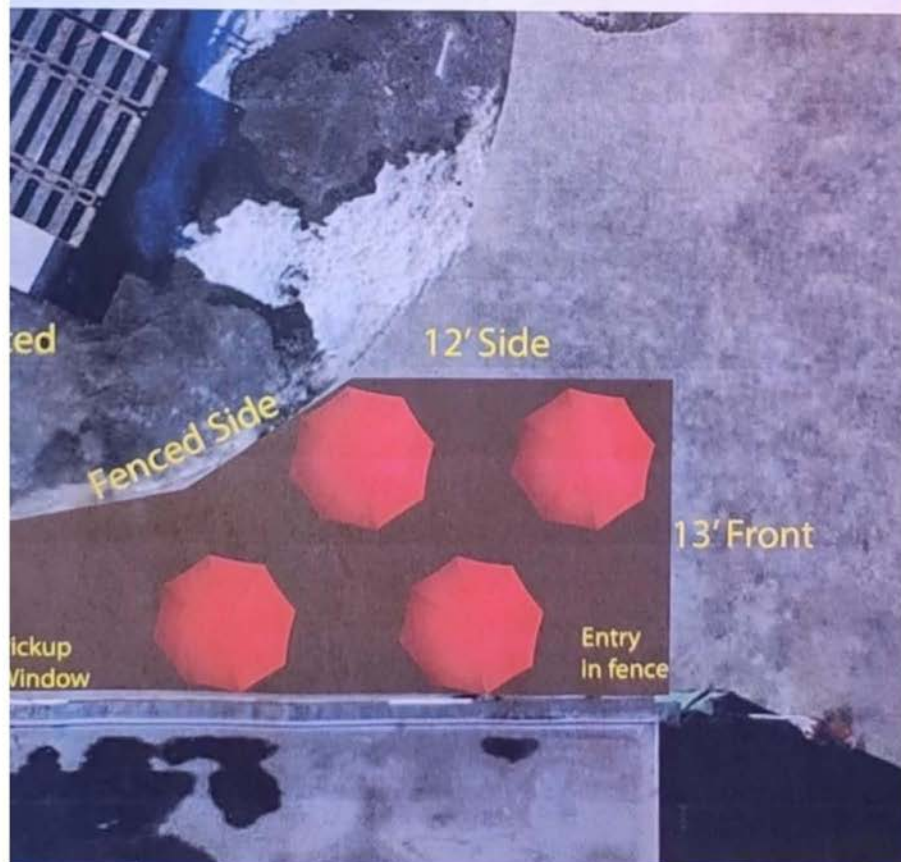
Black Magic Mexican
24 Hanover Street suite 5
Lebanon NH 03755

Jan. 12 , 2026
RE: alcohol exemption

To whom it may concern,
We respectfully request that the city of Lebanon issue us a license to serve food and alcohol (NHSLC# 1719003) in our proposed designated outdoor patio area (city property). Area on the outside of 24 Hanover street not in the path of pedestrian traffic. See attached Diagram.

Please let me know if you have any questions. Thank you for your time and consideration.

Sincerely,
Heath Gosselin & Thao Nguyễn
Black Magic Mexican



Agenda **Lebanon City Council** **January 21, 2026**

12. New Business:

12.D – Release of Collected Public School Impact Fees (4th Quarter 2025)

Background

A Memorandum of Understanding (MOU) was developed in 2010 between the City and the Lebanon School District for the quarterly transfer of collected Public School Impact Fees to the District for application toward the debt payments on the (then) new Lebanon Middle School.

On October 12, 2021, the Planning Board authorized a broader use of Public School Impact Fees to include construction, renovation, improvement, or expansion of K-12 school buildings and related building systems, equipment, and furnishings. A revised MOU was developed and signed on November 22, 2021.

To date \$1,101,777.25 in impact fees have been disbursed to the Lebanon School District.

7/17/2013	\$83,690.78	11/6/2013	\$14,651.99	5/21/2014	\$19,407.00
8/6/2014	\$2,122.75	2/18/2015	\$723.00	5/20/2015	\$2,819.00
7/15/2015	\$1,627.50	11/4/2015	\$936.00	3/2/2016	\$3,156.00
5/18/2016	\$864.00	5/17/2017	\$5,230.00	12/6/2017	\$6,140.75
2/7/2018	\$41,262.70	9/5/2018	\$12,564.45	2/6/2019	\$1,833.10
8/7/2019	\$8,822.20	4/15/2020	\$40,432.02	7/15/2020	\$123,709.65
12/2/2020	\$57,567.42	1/21/2021	\$102,409.40	8/4/2021	\$12,695.86
1/19/2022	\$9,035.45	4/20/2022	\$3,216.15	10/19/2022	\$261,738.35
2/1/2023	\$2,185.00	4/19/2023	\$3,824.44	9/6/2023	\$3,142.57
11/15/2023	\$9,740.60	2/27/2024	\$6,341.26	5/15/2024	\$11,899.60
9/4/2024	\$140,359.34	1/22/2025	\$46,642.06	4/16/2025	\$25,345.80
7/16/2025	\$13,994.41	10/15/2025	\$21,646.65		

The current request is for the City Council to authorize the disbursement of \$7,057.04 in collected Public School Impact Fees (10/1/2025 through 12/31/2025) to the Lebanon School District.

Action

The Council is requested to take action on the following motion:

MOVED, that in accordance with Section 213.10 (Administration of Impact Fees) of the Lebanon Zoning Ordinance, and the November 22, 2021 Memorandum of Understanding between the City of Lebanon and the Lebanon School District, SAU 88, the City Council hereby authorizes the disbursement of \$7,057.04 in collected Public School Impact Fees to the Lebanon School District to be applied toward the construction, renovation, improvement, or expansion of K-12 school buildings and related building systems, equipment, and furnishings.

Included in this Section:

1. Impact Fee Report as of 12/31/2025
2. November 22, 2021, Memorandum of Understanding between the City of Lebanon and The Lebanon School District, SAU#88

PUBLIC FACILITIES IMPACT FEES

	PAID BY/LOCATION	MAP/LOT/PLOT	School
10/9/2025	Gordon E Bagler Jr TTEE	99/8/100	\$ 1,778.00
12/18/2025	Chick & Sandra Henry	74/11/100	5279.04
			\$ 7,057.04
		*missing second half of 2025 interest	

MEMORANDUM OF UNDERSTANDING
between
THE CITY OF LEBANON
and
THE LEBANON SCHOOL DISTRICT, SAU 88

WHEREAS, New Hampshire RSA 674:21,V authorizes municipalities to adopt impact fees to offset municipal costs occasioned by new residential and non-residential development, and

WHEREAS, New Hampshire RSA 674:21,V requires that a municipality have enacted a Capital Improvement Program pursuant to RSA 674:5-7 before adopting impact fees, and

WHEREAS, the City of Lebanon annually reviews and adopts a Capital Improvement Program, and

WHEREAS, the Lebanon City Council duly amended Section 213 of its Zoning Ordinance, adopting impact fees and authorizing the Lebanon Planning Board to assess impact fees on new development in proportion to its demand on the public capital facilities of the City of Lebanon and the Lebanon School District, and

WHEREAS, the Lebanon Planning Board commissioned Bruce C. Mayberry, working as BCM Planning LLC, to provide a foundation document justifying the basis for the assessment of impact fees and to provide a schedule of fees, and

WHEREAS, the Lebanon Planning Board on October 12, 2021 duly adopted a report entitled “City of Lebanon Impact Fee Update 2021, Basis for School, Recreation, Police and Fire Department Impact Fees”, dated August 30, 2021 and prepared by BCM Planning LLC (copy attached) and City of Lebanon Impact Fee Schedule 2021 (copy attached), and

WHEREAS, the Impact Fee Schedule 2021 assigns fees for School Facilities, Recreation Facilities, Police Department Facilities, and Fire Department Equipment and Apparatus, and

WHEREAS, through the adoption of the Impact Fee Schedule 2021, the Lebanon Planning Board authorized the use of impact fees collected for School Facilities to be applied toward the construction, renovation, improvement or expansion of K-12 school buildings and related building systems, equipment, and furnishings;

NOW THEREFORE, the City of Lebanon and Lebanon School District, parties to this Memorandum of Understanding, agree as follows:

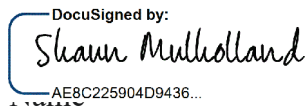
1. The City of Lebanon shall collect and manage all impact fees pursuant to Section 213 of the Lebanon Zoning Ordinance and in accordance with the report entitled “City of Lebanon Impact Fee Update 2021, Basis for School, Recreation, Police and Fire Department Impact Fees”, dated August 30, 2021 and the City of Lebanon Impact Fee Schedule 2021, which

may be amended from time-to-time.

2. The City of Lebanon shall maintain all monies received as impact fees in separate accounts, each dollar identified by contributor, date received, and fund (School Facilities, Recreation Facilities, Police Department Facilities, and Fire Department Equipment and Apparatus).
3. The City of Lebanon shall transfer, once each quarter of the calendar year, all monies in the School Facilities Fund to the Lebanon School District.
4. The Lebanon School District shall apply all monies received from the School Facilities Fund toward the construction, renovation, improvement, or expansion of K-12 school buildings and related building systems, equipment, and furnishings.
5. The Lebanon School District shall provide an annual report to the City of Lebanon accounting for the use of such monies from the School Facilities Fund.
6. This Memorandum of Understanding shall supersede the prior Memorandum of Understanding between the parties executed on September 21, 2010 by Interim City Manager Leonard W. Jarvi on behalf of the City of Lebanon and executed on September 30, 2010 by Superintendent Gail E. Paludi on behalf of the Lebanon School District, SAU 88.

APPROVED BY:

City of Lebanon

DocuSigned by:
 11/22/2021
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Date

Lebanon City Manager

Title

Lebanon School District, SAU 88

DocuSigned by:
 11/22/2021
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Date

Superintendent, SAU #88

Title

**Agenda
Lebanon City Council
January 21, 2026**

12. New Business:

12.E – Review and Discussion of 2025 3rd Quarter Budget Report

Background:

Finance Director Alesia Williams will be present at the meeting to review the 2025 3rd Quarter Budget Report and to answer any questions the Council or public may have.

The Budget Report presents, in summary form, year-to-date activity for both expenditures and revenues. City Charter §6.09, Budget Control, requires financial information to be presented to the City Council for each quarterly period of the year. City Administration typically provides required financial information on a monthly basis during the 4th quarter.

Action:

This agenda item is for informational purposes only. No action is required by the Council.

Included in this Section:

1. Memorandum from Finance Department RE: 3rd Quarter Financial Report (September 30, 2025)



CITY OF LEBANON

FINANCE DEPARTMENT

51 North Park Street
Lebanon, NH 03766

Phone: (603) 448-0682
email: Finance@LebanonNH.gov

3rd Quarter Financial Report (September 30, 2025)

The following report highlights key points for the City's General Fund operating budget, Solid Waste Disposal Fund, Water Treatment and Distribution Fund, Sewage Collection and Disposal Fund and Municipal Airport Fund. Please don't hesitate to contact us if you have any questions.

GENERAL FUND

Expenditures

The following chart summarizes appropriations, expenditures and amounts encumbered as of September 30, 2025 (75% of the fiscal year) by department. For FY 2025 74.14% of appropriations have been expended or encumbered (obligated for future expenditure) during the quarter.

Not all operating costs are absorbed equally over the course of each year. For example, most debt service payments are due in the 3rd or 4th quarter, and support for local non-profit organizations is typically disbursed in the first month of the fiscal year.

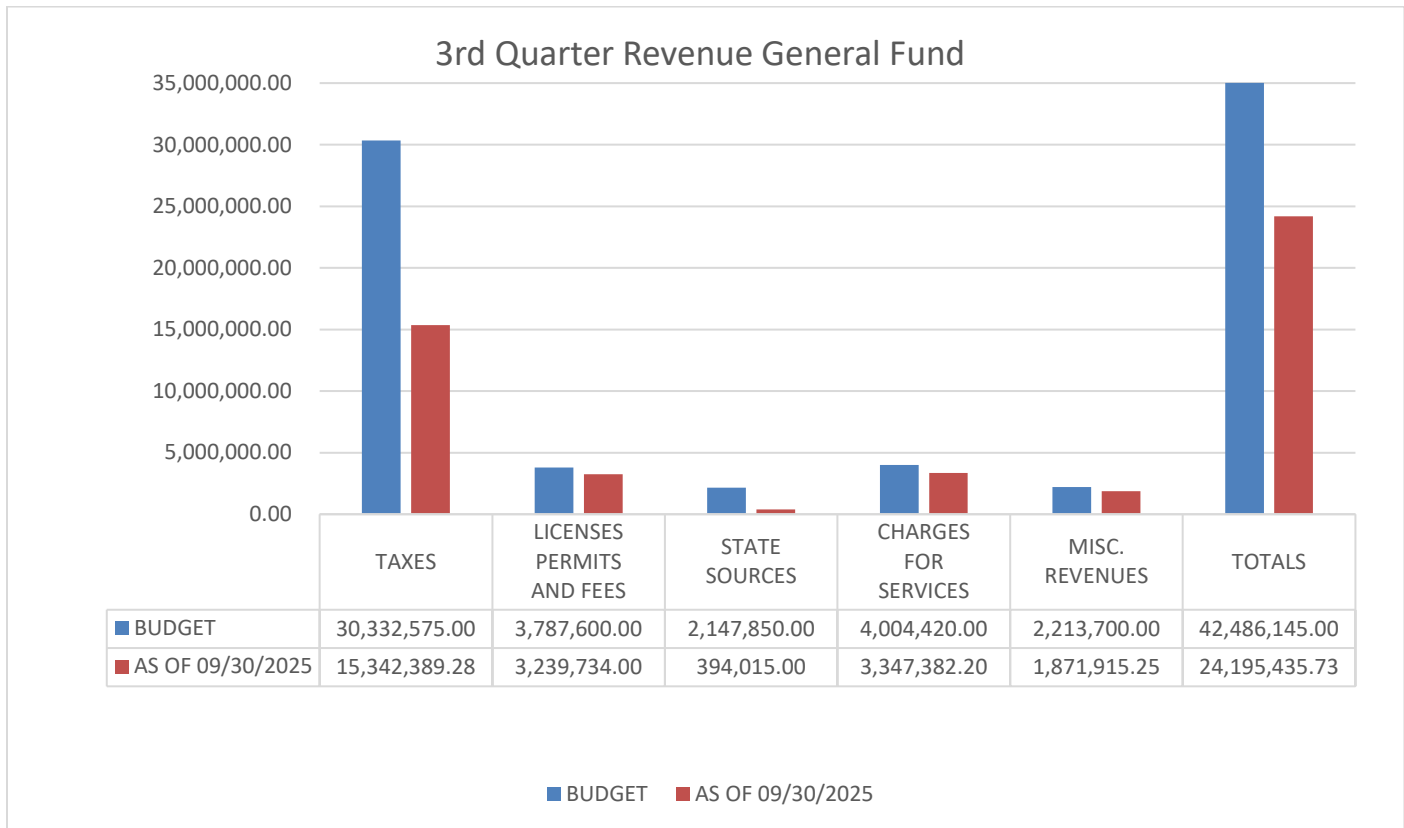
The 74.14% expended and encumbered to date is similar to prior years.

QUARTERLY REPORT FOR CITY OF LEBANON						
As Of September 30, 2025						
GENERAL FUND		2025 BUDGET	AS OF 09/30/2025	ENCUMBRANCES	AVAILABLE BALANCE	% OF BUDGET USED
	CITY CLERK	\$ 887,330	\$ 500,065	\$ -	\$ 387,265	56.4%
	CITY MANAGER	\$ 1,388,890	\$ 1,092,732	\$ 31,828	\$ 264,330	81.0%
	CYBER SERVICES	\$ 2,225,940	\$ 1,394,635	\$ 72,959	\$ 758,346	65.9%
	FINANCE	\$ 6,903,620	\$ 4,767,276	\$ 88,307	\$ 2,048,037	70.3%
	FIRE	\$ 5,819,070	\$ 3,903,155	\$ 32,447	\$ 1,883,468	67.6%
	HUMAN RESOURCES	\$ 529,450	\$ 374,356	\$ -	\$ 155,094	70.7%
	HUMAN SERVICES	\$ 968,090	\$ 716,593	\$ -	\$ 251,497	74.0%
	LIBRARY	\$ 1,642,330	\$ 1,186,669	\$ 7,784	\$ 447,877	72.7%
	PLANNING	\$ 1,441,160	\$ 1,067,911	\$ 4,000	\$ 369,249	74.4%
	POLICE	\$ 7,728,920	\$ 4,945,741	\$ 61,741	\$ 2,721,438	64.8%
	PUBLIC WORKS	\$ 6,254,920	\$ 3,474,585	\$ 896,502	\$ 1,883,833	69.9%
	RECREATION ARTS & PARKS	\$ 1,329,715	\$ 1,000,675	\$ -	\$ 329,040	75.3%
	DEBT SERVICE	\$ 5,970,360	\$ 5,894,174	\$ -	\$ 76,186	98.7%
	INTERFUND TRANSFER	\$ 1,671,350	\$ 1,671,350	\$ -	\$ -	100.0%
	TOTALS	\$ 44,761,145	\$ 31,989,917	\$ 1,195,568	\$ 11,575,660	74.14%

Revenues

The following chart summarizes amounts budgeted and collected year-to-date by general revenue category. Revenues collected through September 30, 2025, total 56.95% of the amount budgeted for FY 2025, which compares to 57.30% (2024) and 61.50% (2023) in the previous two fiscal years. Highlights for the quarter include:

- Motor vehicle registrations are slightly above target at 80.76% collected
- Building permits are trending slightly above total budgeted at 102.43% collected
- Ambulance Service revenue is collected below the quarterly benchmark at 71.6%.
- First half tax bills have been collected at 48.47%



Other Funds –

- Solid Waste Disposal Fund is responsible for the operation and maintenance of the landfill, recycling facilities and hazardous waste processing.

QUARTERLY REPORT FOR CITY OF LEBANON					
As of June September 30, 2025					
	2025 BUDGET	AS OF 09/30/2025	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
SOLID WASTE FUND					
REVENUE	\$ 7,445,110	\$ 4,649,192	\$ -	\$ 2,795,918	62.45%
EXPENDITURES	\$ 6,660,920	\$ 4,846,158	\$ 336,783	\$ 1,477,979	77.81%

- Water Treatment and Distribution Fund is responsible for the provision and distribution of clean and safe drinking water, the planning, maintenance and replacement of water treatment facilities, pump stations, water tanks, and the water distribution system.

QUARTERLY REPORT FOR CITY OF LEBANON					
As of September 30, 2025					
	2025 BUDGET	AS OF 09/30/2025	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
WATER TREATMENT AND DISTRIBUTION FUND					
REVENUE	\$ 5,188,230	\$ 4,244,558	\$ -	\$ 943,672	81.81%
EXPENDITURES	\$ 4,904,770	\$ 3,958,935	\$ 219,000	\$ 726,835	85.18%

- Sewage Collection and Disposal Fund is responsible for the safe and hygienic collection and treatment of wastewater, and the planning, maintenance and replacement of the wastewater collection system, pump stations and wastewater treatment plant.

QUARTERLY REPORT FOR CITY OF LEBANON					
As of September 30, 2025					
	2025 BUDGET	AS OF 09/30/2025	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
SEWER COLLECTION AND DISPOSAL FUND					
REVENUE	\$ 9,197,340	\$ 6,761,949	\$ -	\$ 2,435,391	73.52%
EXPENDITURES	\$ 8,792,090	\$ 6,822,496	\$ 522,791	\$ 1,446,803	83.54%

- Municipal Airport Fund is responsible for the operation and maintenance of the Lebanon Municipal Airport.

QUARTERLY REPORT FOR CITY OF LEBANON					
As of September 30, 2025					
	2025 BUDGET	AS OF 09/30/2025	ENCUMBRANCES	YTD AVAILABLE BALANCE	% OF BUDGET USED
MUNICIPAL AIRPORT FUND					
REVENUE	\$ 1,643,300	\$ 1,159,647	\$ -	\$ 483,653	70.57%
EXPENDITURES	\$ 1,643,300	\$ 1,288,264	\$ 8,049	\$ 346,987	78.88%

General Fund Revenue GL Number	Description	2025 Budget	YTD Revenue As of 09/30/2025	Available Balance	% Bdg't Used
TAXES					
1100-3110-0010-9000-0000	PROPERTY TAXES REVENUE	\$27,768,105	\$13,460,227	\$14,307,878	48.47%
1100-3110-0010-9001-0000	PROPERTY TAXES OVERLAY	\$0	(\$678,513)	\$678,513	-
Total TAXES		\$27,768,105	\$12,781,714	\$14,986,391	46.03%
YIELD TAXES					
1100-3185-0010-9030-0000	YIELD TAXES	\$5,000	\$7,024	(\$2,024)	140.48%
Total YIELD TAXES		\$5,000	\$7,024	(\$2,024)	140.48%
PAYMENT IN LIEU OF TAXES					
1100-3186-0010-9040-0000	LEBANON HOUSING AUTHORITY	\$40,000	\$0	\$40,000	0.00%
1100-3186-0010-9040-0010	MASCOMA HYDRO	\$7,410	\$2,215	\$5,195	29.90%
1100-3186-0010-9040-0020	RIVERMILL HYDRO	\$2,210	\$834	\$1,376	37.75%
1100-3186-0010-9040-0030	DHMC	\$2,079,300	\$2,078,961	\$339	99.98%
1100-3186-0010-9040-0040	PARKHURST	\$10,000	\$0	\$10,000	0.00%
1100-3186-0010-9040-0050	SKYHIGH LLC SOLAR	\$5,410	\$5,568	(\$158)	102.93%
1100-3186-0010-9040-0060	APD	\$314,140	\$321,348	(\$7,208)	102.29%
Total PAYMENT IN LIEU OF TAXES		\$2,458,470	\$2,408,927	\$49,543	97.98%
EXCAVATION TAX					
1100-3187-0010-9050-0000	EXCAVATION TAX	\$6,000	\$7,383	(\$1,383)	123.05%
Total EXCAVATION TAX		\$6,000	\$7,383	(\$1,383)	123.05%
INT & PEN ON DELINQUENT TAXES					
1100-3190-0010-9070-0000	LATE TAX PAYMENTS	\$95,000	\$137,342	(\$42,342)	144.57%
Total INT & PEN ON DELINQUENT TAXES		\$95,000	\$137,342	(\$42,342)	144.57%
MOTOR VEHICLE PERMIT FEES					
1100-3220-0010-9090-0000	MOTOR VEHICLE REGISTRATIONS	\$2,900,000	\$2,342,158	\$557,842	80.76%
Total MOTOR VEHICLE PERMIT FEES		\$2,900,000	\$2,342,158	\$557,842	80.76%
BUILDING PERMIT					
1100-3230-0010-9100-0000	BUILDING PERMITS	\$600,000	\$614,564	(\$14,564)	102.43%
Total BUILDING PERMIT		\$600,000	\$614,564	(\$14,564)	102.43%
OTHER LICENSES PERMITS & FEES					
1100-3290-0010-9110-0000	PERMITS	\$1,000	\$1,541	(\$541)	154.10%
1100-3290-0010-9110-0001	DOG LICENSES	\$11,000	\$12,087	(\$1,087)	109.88%
1100-3290-0010-9110-0002	BOAT REGISTRATIONS	\$2,500	\$3,345	(\$845)	133.80%
1100-3290-0010-9110-0003	MISCELLANEOUS CITY CLERK	\$29,500	\$29,971	(\$471)	101.59%
1100-3290-0010-9110-0004	MOTOR VEHICLE TRANSACTION FEES	\$60,000	\$45,976	\$14,024	76.63%
1100-3290-0010-9110-0005	TRANS MANAGEMENT FUND ADMIN FEE	\$6,900	\$5,351	\$1,549	77.55%
1100-3290-0010-9110-0008	ROADWAY DEGRADATION FEE	\$5,000	\$10,936	(\$5,936)	218.72%
1100-3290-0010-9110-0009	PISTOL PERMITS	\$200	\$190	\$10	95.00%
1100-3290-0010-9110-0010	ANNUAL ALARM FEES-POLICE	\$85,000	\$85,000	(\$0)	100.00%
1100-3290-0010-9110-0011	ANNUAL ALARM FEES-FIRE	\$85,000	\$85,000	\$0	100.00%
1100-3290-0010-9110-0019	DRIVEWAY PERMITS	\$500	\$825	(\$325)	165.00%
1100-3290-0010-9110-0020	FLOODPLAIN PERMITS	\$500	\$2,250	(\$1,750)	450.00%
1100-3290-0010-9110-0021	STORMWATER PERMITS	\$500	\$500	\$0	100.00%
1100-3290-0010-9110-0022	POLE & CONDUIT LICENSE	\$0	\$40	(\$40)	-
Total OTHER LICENSES PERMITS & FEES		\$287,600	\$283,012	\$4,588	98.40%
MEALS & ROOMS TAX DISTRIBUTION					
1100-3352-0010-9310-0010	MEALS & ROOMS TAX	\$1,509,480	\$0	\$1,509,480	0.00%
Total MEALS & ROOMS TAX DISTRIBUTION		\$1,509,480	\$0	\$1,509,480	0.00%
HIGHWAY BLOCK GRANT					
1100-3353-0010-9320-0010	HIGHWAY BLOCK	\$347,290	\$245,556	\$101,734	70.71%
Total HIGHWAY BLOCK GRANT		\$347,290	\$245,556	\$101,734	70.71%
WATER POLLUTION GRANTS					
1100-3354-0010-9330-0030	#C-844 CSO WSTWTR/SAG	\$13,260	\$13,260	\$0	100.00%
1100-3354-0010-9330-0050	#C-903 CSO DANA&CRAFT AVE/SAG	\$15,890	\$15,886	\$4	99.97%
1100-3354-0010-9330-0060	#C-924 CSO11-PHASE 1/SAG	\$13,510	\$0	\$13,510	0.00%
Total WATER POLLUTION GRANTS		\$42,660	\$29,146	\$13,514	68.32%

OTHER STATE GRANTS & REIMBURSEMENTS					
1100-3359-0010-9370-0010	RAILROAD TAX	\$3,000	\$2,726	\$274	90.87%
1100-3359-0010-9370-0020	DRUG TASK FORCE OFFICER NHDOJ	\$88,000	\$36,074	\$51,926	40.99%
Total OTHER STATE GRANTS & REIMBURSEMENTS		\$91,000	\$38,800	\$52,200	42.64%
INTERGOVERNMENTAL REVENUES					
1100-3379-0010-9380-0010	LEBANON SCHOOL DIST RESOURCE OFFICER	\$78,000	\$78,688	(\$688)	100.88%
1100-3379-0010-9380-0020	SCHOOL DISTRICT CROSSING GUARDS	\$1,480	\$1,825	(\$345)	123.31%
1100-3379-0010-9380-0050	COMMUNITY NURSE: ENFIELD	\$31,170	\$0	\$31,170	0.00%
1100-3379-0010-9380-0060	COMMUNITY NURSE: GRANTHAM	\$46,770	\$0	\$46,770	0.00%
Total INTERGOVERNMENTAL REVENUES		\$157,420	\$80,513	\$76,907	51.15%
INCOME FROM DEPARTMENTS					
1100-3401-0010-9390-0020	PLANNING FEES	\$25,000	\$14,025	\$10,975	56.10%
1100-3401-0010-9390-0030	ZONING FEES	\$7,500	\$10,343	(\$2,843)	137.91%
1100-3401-0010-9390-0060	CEMETERY INCOME/LOTS	\$25,000	\$43,625	(\$18,625)	174.50%
1100-3401-0010-9390-0100	POLICE RECORDS	\$5,000	\$4,050	\$950	81.00%
1100-3401-0010-9390-0140	AMBULANCE SERVICES: PLAINFIELD	\$28,000	\$28,000	\$0	100.00%
1100-3401-0010-9390-0150	AMBULANCE SERVICES: ENFIELD	\$97,000	\$87,237	\$9,763	89.94%
1100-3401-0010-9390-0155	AMBULANCE SERVICES: ALICE PECK DAY	\$100,000	\$0	\$100,000	0.00%
1100-3401-0010-9390-0160	AMBULANCE SERVICES	\$1,250,000	\$894,765	\$355,235	71.58%
1100-3401-0010-9390-0170	AMBULANCE INTERCEPTS	\$6,000	\$1,950	\$4,050	32.50%
1100-3401-0010-9390-0180	AMBULANCE SERVICES: GRANTHAM	\$65,000	\$79,310	(\$14,310)	122.02%
1100-3401-0010-9390-0190	FIRE RECORDS	\$150	\$315	(\$165)	210.00%
1100-3401-0010-9390-0200	FIRE CODE ENFORCEMENT	\$18,000	\$20,425	(\$2,425)	113.47%
1100-3401-0010-9390-0210	FIRE: MISC REVENUE	\$2,000	\$2,647	(\$647)	132.33%
1100-3401-0010-9390-0220	EXCAVATION PERMITS	\$1,500	\$5,000	(\$3,500)	333.33%
1100-3401-0010-9390-0230	ENGINEERING SITE PLAN REVIEWS	\$5,000	\$3,788	\$1,213	75.75%
1100-3401-0010-9390-0250	MAINTENANCE BILLABLES	\$2,000	\$1,835	\$165	91.74%
1100-3401-0010-9390-0260	RECREATION PROGRAMS	\$57,000	\$46,596	\$10,404	81.75%
1100-3401-0010-9390-0270	RECREATION DAY CAMP	\$96,000	\$100,909	(\$4,909)	105.11%
1100-3401-0010-9390-0280	RECREATION POOL	\$32,000	\$51,558	(\$19,558)	161.12%
1100-3401-0010-9390-0290	RECREATION SKI PROGRAM	\$700	\$140	\$561	19.93%
1100-3401-0010-9390-0310	MISCELLANEOUS RECREATION	\$2,500	\$1,320	\$1,181	52.78%
1100-3401-0010-9390-0320	FARMERS' MARKET	\$11,000	\$9,067	\$1,933	82.43%
1100-3401-0010-9390-0340	DHMC MIH PROGRAM	\$147,590	\$0	\$147,590	0.00%
1100-3401-0010-9390-0350	COMMUNITY NURSE: DARTMOUTH MIH	\$80,000	\$0	\$80,000	0.00%
1100-3401-0010-9390-0360	ALICE PECK DAY: FIREFIGHTER	\$101,000	\$101,000	\$0	100.00%
Total INCOME FROM DEPARTMENTS		\$2,164,940	\$1,507,902	\$657,038	69.65%
OTHER CHARGES					
1100-3409-0010-9450-0010	COMPUTER SERVICES	\$20,600	\$20,600	\$0	100.00%
1100-3409-0010-9450-0020	ADMINISTRATIVE OVERHEAD	\$1,818,880	\$1,818,880	\$0	100.00%
Total OTHER CHARGES		\$1,839,480	\$1,839,480	\$0	100.00%
SPECIAL ASSESSMENTS					
1100-3500-0010-9500-0000	MT SUPPORT RD SPECIAL ASSESSMENT	\$46,280	\$23,180	\$23,100	50.09%
Total SPECIAL ASSESSMENTS		\$46,280	\$23,180	\$23,100	50.09%
SALE OF MUNICIPAL PROPERTY					
1100-3501-0010-9510-0010	SALE OF CITY OWNED PROPERTY	\$0	\$23,284	(\$23,284)	-
Total SALE OF MUNICIPAL PROPERTY		\$0	\$23,284	(\$23,284)	-
INTEREST ON INVESTMENTS					
1100-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	\$740,000	\$513,181	\$226,819	69.35%
Total INTEREST ON INVESTMENTS		\$740,000	\$513,181	\$226,819	69.35%
RENTS OF PROPERTY					
1100-3503-0010-9530-0010	MASCOMA HYDRO	\$15,000	\$0	\$15,000	0.00%
1100-3503-0010-9530-0020	NH DEPT CORRECTIONS	\$1,500	\$1,249	\$251	83.25%
1100-3503-0010-9530-0130	LEBANON OPERA HOUSE	\$1,000	\$1,228	(\$228)	122.76%
Total RENTS OF PROPERTY		\$17,500	\$2,476	\$15,024	14.15%

FINES & FORFEITS					
1100-3504-0010-9540-0010	CITY CODE/ORDINANCE VIOLATIONS-POLICE	\$1,500	\$2,220	(\$720)	148.03%
1100-3504-0010-9540-0020	PARKING TICKETS	\$5,000	\$4,540	\$460	90.80%
1100-3504-0010-9540-0030	FALSE ALARM FINES - POLICE	\$12,000	\$20,600	(\$8,600)	171.67%
1100-3504-0010-9540-0040	CITY CODE/ORDINANCE VIOLATIONS-PLANNING	\$0	\$283	(\$283)	-
Total FINES & FORFEITS		\$18,500	\$27,643	(\$9,143)	149.42%
OTHER MISC REVENUE					
1100-3509-0010-9570-0010	CABLE TV FRANCHISE FEE	\$150,000	\$65,342	\$84,658	43.56%
1100-3509-0010-9570-0015	SOLAR REVENUE	\$0	\$11,615	(\$11,615)	-
1100-3509-0010-9570-0020	MISCELLANEOUS REVENUE	\$15,000	\$70,938	(\$55,938)	472.92%
1100-3509-0010-9570-0025	MISCELLANEOUS COPY CHARGES	\$0	\$508	(\$508)	-
1100-3509-0010-9570-0040	LANDFILL FUND HOST COMMUNITY FEE	\$550,000	\$505,303	\$44,697	91.87%
1100-3509-0010-9570-0050	TRNS FROM SEWER FUND	\$3,110	\$3,110	\$0	100.00%
1100-3509-0010-9570-0060	MV TRANSPORTATION IMPROVEMENT FUND	\$61,000	\$47,904	\$13,096	78.53%
1100-3509-0010-9570-0290	DOWNTOWN TIFD FUND	\$562,310	\$562,310	\$0	100.00%
Total OTHER MISC REVENUE		\$1,341,420	\$1,267,031	\$74,389	94.45%
TRANSFERS FROM CAPITAL RESERVE-RAP					
1100-3915-4520-9570-0300	TRANSFER FROM CAPITAL RESERVE	\$50,000	\$0	\$50,000	0.00%
Total TRANSFERS FROM CAPITAL RESERVE-RAP		\$50,000	\$0	\$50,000	0.00%
TRANSFERS FROM CONSERVATION FUND					
1100-3917-2160-9570-0295	TRANSFERS FROM CONSERVATION FUND	\$0	\$15,120	(\$15,120)	-
Total TRANSFERS FROM CONSERVATION FUND		\$0	\$15,120	(\$15,120)	-
TOTAL REVENUES		\$42,486,145	\$24,195,436	\$18,290,709	56.95%

General Fund Expenditure						
GL Number	Description	2025 Budget	YTD Expense As of 09/30/2025	Encumbered	Available Balance	% Bdg Used
CITY MANAGER						
1100-4130-0050-1100-0000	FULL TIME WAGES	\$418,650	\$288,783	\$0	\$129,867	68.98%
1100-4130-0050-1125-0000	PART TIME WAGES 25-29	\$5,000	\$0	\$0	\$5,000	0.00%
1100-4130-0050-1300-0000	OVERTIME WAGES	\$1,000	\$0	\$0	\$1,000	0.00%
1100-4130-0050-2150-0000	LIFE & DISABILITY INSURANCE	\$5,350	\$3,098	\$0	\$2,252	57.90%
1100-4130-0050-2200-0000	FICA & MEDICARE TAXES	\$33,640	\$20,642	\$0	\$12,998	61.36%
1100-4130-0050-2301-0000	RETIREMENT: MUNICIPAL	\$33,700	\$24,531	\$0	\$9,169	72.79%
1100-4130-0050-2310-0000	RETIREMENT: ICMA	\$21,580	\$13,147	\$0	\$8,433	60.92%
1100-4130-0050-2450-0000	TRAINING/LICENSES/DUES	\$31,950	\$23,237	\$0	\$8,713	72.73%
1100-4130-0050-2600-0000	WORKERS' COMPENSATION	\$1,120	\$689	\$0	\$431	61.56%
1100-4130-0050-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$600	\$706	\$0	(\$106)	117.65%
1100-4130-0050-5000-0000	OTHER PURCHASED SERVICES	\$10,000	\$68,260	\$31,828	(\$90,088)	1000.88%
1100-4130-0050-5300-0000	COMMUNICATIONS	\$2,000	\$1,278	\$0	\$722	63.88%
1100-4130-0050-5400-0000	ADVERTISING	\$3,500	\$0	\$0	\$3,500	0.00%
1100-4130-0050-5500-0000	OUTSIDE DUPLICATION	\$11,600	\$6,200	\$0	\$5,400	53.45%
1100-4130-0050-5800-0000	TRAVEL	\$4,000	\$14	\$0	\$3,987	0.34%
1100-4130-0050-5875-0000	MILEAGE	\$1,000	\$738	\$0	\$262	73.78%
1100-4130-0050-6000-0000	OFFICE SUPPLIES	\$2,500	\$1,325	\$0	\$1,175	53.00%
1100-4130-0050-6400-0000	REFERENCE PUBLICATIONS	\$500	\$372	\$0	\$128	74.36%
Total CITY MANAGER		\$587,690	\$453,018	\$31,828	\$102,844	82.50%
PUBLIC COMMUNICATIONS						
1100-4130-0070-1100-0000	FULL TIME WAGES	\$114,720	\$83,586	\$0	\$31,134	72.86%
1100-4130-0070-2150-0000	LIFE & DISABILITY INSURANCE	\$1,470	\$1,043	\$0	\$427	70.92%
1100-4130-0070-2200-0000	FICA & MEDICARE TAXES	\$8,780	\$6,030	\$0	\$2,750	68.68%
1100-4130-0070-2301-0000	RETIREMENT: MUNICIPAL	\$15,070	\$11,103	\$0	\$3,967	73.68%
1100-4130-0070-2450-0000	TRAINING/LICENSES/DUES	\$12,000	\$6,560	\$0	\$5,440	54.66%
1100-4130-0070-2600-0000	WORKERS' COMPENSATION	\$260	\$205	\$0	\$55	78.76%
1100-4130-0070-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$300	\$300	\$0	\$0	100.00%
1100-4130-0070-5800-0000	TRAVEL	\$1,000	\$0	\$0	\$1,000	0.00%
1100-4130-0070-6000-0000	OFFICE SUPPLIES	\$500	\$0	\$0	\$500	0.00%
Total PUBLIC COMMUNICATIONS		\$154,100	\$108,827	\$0	\$45,273	70.62%
CITY MANAGER OTHER						
1100-4130-0080-5000-0000	OTHER PURCHASED SERVICES	\$55,000	\$0	\$0	\$55,000	0.00%
Total CITY MANAGER OTHER		\$55,000	\$0	\$0	\$55,000	0.00%
CITY CLERK						
1100-4140-0000-1100-0000	FULL TIME WAGES	\$463,070	\$298,488	\$0	\$164,582	64.46%
1100-4140-0000-1200-0000	TEMPORARY PT WAGES	\$84,270	\$41,566	\$0	\$42,704	49.32%
1100-4140-0000-1300-0000	OVERTIME WAGES	\$13,000	\$1,577	\$0	\$11,423	12.13%
1100-4140-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$5,920	\$3,763	\$0	\$2,157	63.56%
1100-4140-0000-2200-0000	FICA & MEDICARE TAXES	\$42,870	\$25,079	\$0	\$17,791	58.50%
1100-4140-0000-2301-0000	RETIREMENT: MUNICIPAL	\$64,420	\$40,140	\$0	\$24,280	62.31%
1100-4140-0000-2450-0000	TRAINING/LICENSES/DUES	\$9,330	\$3,903	\$0	\$5,427	41.83%
1100-4140-0000-2600-0000	WORKERS' COMPENSATION	\$1,240	\$826	\$0	\$414	66.61%
1100-4140-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$67,580	\$41,681	\$0	\$25,899	61.68%
1100-4140-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$1,500	\$0	\$0	\$1,500	0.00%
1100-4140-0000-5000-0000	OTHER PURCHASED SERVICES	\$23,050	\$6,457	\$0	\$16,593	28.01%
1100-4140-0000-5300-0000	COMMUNICATIONS	\$1,040	\$531	\$0	\$509	51.10%
1100-4140-0000-5400-0000	ADVERTISING	\$7,500	\$4,191	\$0	\$3,309	55.88%
1100-4140-0000-5800-0000	TRAVEL	\$7,350	\$662	\$0	\$6,688	9.00%
1100-4140-0000-5875-0000	MILEAGE	\$1,600	\$649	\$0	\$952	40.53%
1100-4140-0000-6000-0000	OFFICE SUPPLIES	\$6,000	\$4,293	\$0	\$1,707	71.55%
1100-4140-0000-6100-0000	GENERAL SUPPLIES	\$1,400	\$486	\$0	\$914	34.73%
1100-4140-0000-6400-0000	REFERENCE PUBLICATIONS	\$690	\$0	\$0	\$690	0.00%
Total CITY CLERK		\$801,830	\$474,292	\$0	\$327,538	59.15%
ELECTIONS						
1100-4140-0030-1200-0000	TEMPORARY PT WAGES	\$29,100	\$9,564	\$0	\$19,536	32.86%
1100-4140-0030-2200-0000	FICA & MEDICARE TAXES	\$200	\$11	\$0	\$189	5.32%
1100-4140-0030-2600-0000	WORKERS' COMPENSATION	\$80	\$37	\$0	\$43	45.94%
1100-4140-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	\$1,500	\$0	\$0	\$1,500	0.00%
1100-4140-0030-5000-0000	OTHER PURCHASED SERVICES	\$44,320	\$12,181	\$0	\$32,139	27.49%
1100-4140-0030-5400-0000	ADVERTISING	\$2,000	\$436	\$0	\$1,564	21.82%
1100-4140-0030-5500-0000	OUTSIDE DUPLICATION	\$3,500	\$2,246	\$0	\$1,254	64.16%
1100-4140-0030-5800-0000	TRAVEL	\$500	\$0	\$0	\$500	0.00%
1100-4140-0030-6000-0000	OFFICE SUPPLIES	\$4,000	\$1,298	\$0	\$2,702	32.45%
1100-4140-0030-6100-0000	GENERAL SUPPLIES	\$300	\$0	\$0	\$300	0.00%
Total ELECTIONS		\$85,500	\$25,773	\$0	\$59,728	30.14%

FINANCIAL ADMINISTRATION						
1100-4150-0010-1100-0000	FULL TIME WAGES	\$608,270	\$413,187	\$0	\$195,083	67.93%
1100-4150-0010-1120-0000	PART TIME WAGES 20-24	\$55,550	\$30,687	\$0	\$24,863	55.24%
1100-4150-0010-1200-0000	TEMPORARY PT WAGES	\$0	\$0	\$0	\$0	-
1100-4150-0010-1300-0000	OVERTIME WAGES	\$15,000	\$11,364	\$0	\$3,636	75.76%
1100-4150-0010-2150-0000	LIFE & DISABILITY INSURANCE	\$7,490	\$4,557	\$0	\$2,933	60.84%
1100-4150-0010-2200-0000	FICA & MEDICARE TAXES	\$51,940	\$34,039	\$0	\$17,901	65.53%
1100-4150-0010-2301-0000	RETIREMENT: MUNICIPAL	\$82,170	\$55,671	\$0	\$26,499	67.75%
1100-4150-0010-2450-0000	TRAINING/LICENSES/DUES	\$12,350	\$6,846	\$0	\$5,504	55.44%
1100-4150-0010-2600-0000	WORKERS' COMPENSATION	\$1,510	\$1,080	\$0	\$430	71.50%
1100-4150-0010-3020-0000	CONSULTANTS	\$1,700	\$20,000	\$0	(\$18,300)	1176.47%
1100-4150-0010-3400-0000	TECHNICAL/ENGINEERING SERVICES	\$11,700	\$12,302	\$0	(\$602)	105.14%
1100-4150-0010-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$102,420	\$93,828	\$0	\$8,592	91.61%
1100-4150-0010-5000-0000	OTHER PURCHASED SERVICES	\$20,000	\$3,758	\$0	\$16,242	18.79%
1100-4150-0010-5300-0000	COMMUNICATIONS	\$1,040	\$653	\$0	\$387	62.81%
1100-4150-0010-5335-0000	INFORMATION ACCESS	\$1,000	\$333	\$0	\$667	33.34%
1100-4150-0010-5400-0000	ADVERTISING	\$0	\$90	\$0	(\$90)	-
1100-4150-0010-5800-0000	TRAVEL	\$6,400	\$816	\$0	\$5,584	12.75%
1100-4150-0010-5875-0000	MILEAGE	\$1,500	\$783	\$0	\$717	52.22%
1100-4150-0010-6000-0000	OFFICE SUPPLIES	\$5,000	\$999	\$0	\$4,001	19.97%
1100-4150-0010-6400-0000	REFERENCE PUBLICATIONS	\$200	\$0	\$0	\$200	0.00%
1100-4150-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$0	\$1,511	\$0	(\$1,511)	-
Total FINANCIAL ADMINISTRATION		\$985,240	\$692,505	\$0	\$292,735	70.29%
UTILITIES COLLECTION						
1100-4150-0020-1100-0000	FULL TIME WAGES	\$86,950	\$63,536	\$0	\$23,414	73.07%
1100-4150-0020-1300-0000	OVERTIME WAGES	\$5,000	\$721	\$0	\$4,279	14.42%
1100-4150-0020-2150-0000	LIFE & DISABILITY INSURANCE	\$1,110	\$791	\$0	\$319	71.27%
1100-4150-0020-2200-0000	FICA & MEDICARE TAXES	\$7,040	\$4,545	\$0	\$2,495	64.56%
1100-4150-0020-2301-0000	RETIREMENT: MUNICIPAL	\$12,090	\$8,536	\$0	\$3,554	70.60%
1100-4150-0020-2450-0000	TRAINING/LICENSES/DUES	\$1,500	\$0	\$0	\$1,500	0.00%
1100-4150-0020-2600-0000	WORKERS' COMPENSATION	\$210	\$153	\$0	\$57	72.84%
1100-4150-0020-5875-0000	MILEAGE	\$120	\$0	\$0	\$120	0.00%
1100-4150-0020-6000-0000	OFFICE SUPPLIES	\$4,000	\$200	\$0	\$3,800	5.00%
1100-4150-0020-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$0	\$600	\$0	(\$600)	-
Total UTILITIES COLLECTION		\$118,020	\$79,082	\$0	\$38,938	67.01%
AUDITING						
1100-4150-0050-3010-0000	AUDIT SERVICES	\$90,000	\$53,700	\$0	\$36,300	59.67%
Total AUDITING		\$90,000	\$53,700	\$0	\$36,300	59.67%
CYBER SERVICES						
1100-4150-0080-1100-0000	FULL TIME WAGES	\$560,050	\$406,813	\$0	\$153,237	72.64%
1100-4150-0080-1300-0000	OVERTIME WAGES	\$5,000	\$2,592	\$0	\$2,408	51.84%
1100-4150-0080-2150-0000	LIFE & DISABILITY INSURANCE	\$7,150	\$4,794	\$0	\$2,356	67.05%
1100-4150-0080-2200-0000	FICA & MEDICARE TAXES	\$43,230	\$29,878	\$0	\$13,352	69.11%
1100-4150-0080-2301-0000	RETIREMENT: MUNICIPAL	\$74,230	\$54,375	\$0	\$19,855	73.25%
1100-4150-0080-2450-0000	TRAINING/LICENSES/DUES	\$16,000	\$1,800	\$0	\$14,200	11.25%
1100-4150-0080-2600-0000	WORKERS' COMPENSATION	\$1,250	\$976	\$0	\$274	78.10%
1100-4150-0080-3400-0000	TECHNICAL/ENGINEERING SERVICES	\$70,000	\$6,025	\$0	\$63,975	8.61%
1100-4150-0080-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$491,630	\$405,107	\$4,867	\$81,656	83.39%
1100-4150-0080-3420-0000	CYBERSECURITY	\$400,100	\$177,337	\$68,092	\$154,671	61.34%
1100-4150-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	\$176,500	\$80,932	\$0	\$95,568	45.85%
1100-4150-0080-4410-0000	RENTAL:LAND/BUILDINGS	\$40,800	\$30,789	\$0	\$10,011	75.46%
1100-4150-0080-5000-0000	OTHER PURCHASED SERVICES	\$10,000	\$128	\$0	\$9,873	1.28%
1100-4150-0080-5300-0000	COMMUNICATIONS	\$7,800	\$5,073	\$0	\$2,727	65.03%
1100-4150-0080-5335-0000	INFORMATION ACCESS	\$60,100	\$40,844	\$0	\$19,256	67.96%
1100-4150-0080-5800-0000	TRAVEL	\$5,300	\$0	\$0	\$5,300	0.00%
1100-4150-0080-5875-0000	MILEAGE	\$2,000	\$0	\$0	\$2,000	0.00%
1100-4150-0080-6000-0000	OFFICE SUPPLIES	\$3,000	\$810	\$0	\$2,190	26.99%
1100-4150-0080-6220-0000	ELECTRICITY	\$2,400	\$1,800	\$0	\$600	75.00%
1100-4150-0080-6230-0000	BOTTLED GAS	\$2,500	\$980	\$0	\$1,520	39.21%
1100-4150-0080-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$10,000	\$2,749	\$0	\$7,251	27.49%
1100-4150-0080-7500-0010	TECHNOLOGY HARDWARE	\$20,000	\$9,073	\$0	\$10,927	45.37%
1100-4150-0080-7600-0000	SOFTWARE	\$0	\$119	\$0	(\$119)	-
Total CYBER SERVICES		\$2,009,040	\$1,262,993	\$72,959	\$673,088	66.50%

CS TECHNOLOGY HARDWARE						
1100-4150-0081-7501-0000	TECHNOLOGY HARDWARE	\$0	\$15,452	\$0	(\$15,452)	-
1100-4150-0081-7501-0010	ASSESSING TECHNOLOGY HARDWARE	\$1,500	\$0	\$0	\$1,500	0.00%
1100-4150-0081-7501-0020	CITY CLERK TECHNOLOGY HARDWARE	\$11,000	\$1,471	\$0	\$9,529	13.37%
1100-4150-0081-7501-0030	CITY MANAGER TECHNOLOGY HARDWARE	\$1,500	\$373	\$0	\$1,127	24.88%
1100-4150-0081-7501-0040	DPW-GENERAL FUND TECHNOLOGY HARDWARE	\$15,300	\$23,554	\$0	(\$8,254)	153.95%
1100-4150-0081-7501-0050	FINANCE TECHNOLOGY HARDWARE	\$10,700	\$4,996	\$0	\$5,704	46.69%
1100-4150-0081-7501-0060	FIRE TECHNOLOGY HARDWARE	\$29,100	\$14,381	\$0	\$14,719	49.42%
1100-4150-0081-7501-0070	HUMAN RESOURCES TECHNOLOGY HARDWARE	\$3,800	\$1,385	\$0	\$2,415	36.44%
1100-4150-0081-7501-0080	HUMAN SERVICES TECHNOLOGY HARDWARE	\$1,500	\$80	\$0	\$1,420	5.33%
1100-4150-0081-7501-0100	PLANNING & DEV TECHNOLOGY HARDWARE	\$10,700	\$66	\$0	\$10,634	0.62%
1100-4150-0081-7501-0110	POLICE TECHNOLOGY HARDWARE	\$78,900	\$42,181	\$0	\$36,719	53.46%
1100-4150-0081-7501-0120	REC ARTS & PARKS TECHNOLOGY HARDWARE	\$13,000	\$98	\$0	\$12,902	0.75%
1100-4150-0081-7501-0130	DPW-SOLID WASTE TECHNOLOGY HARDWARE	\$1,500	\$2,208	\$0	(\$708)	147.17%
1100-4150-0081-7501-0140	DPW-WATER TECHNOLOGY HARDWARE	\$1,500	\$2,211	\$0	(\$711)	147.41%
1100-4150-0081-7501-0150	DPW-SEWAGE COLL TECHNOLOGY HARDWARE	\$6,100	\$4,624	\$0	\$1,476	75.80%
1100-4150-0081-7501-0160	MUNICIPAL AIRPORT TECHNOLOGY HARDWARE	\$1,500	\$298	\$0	\$1,202	19.88%
Total CS TECHNOLOGY HARDWARE		\$187,600	\$113,378	\$0	\$74,222	60.44%
ASSESSING						
1100-4152-0000-1100-0000	FULL TIME WAGES	\$107,060	\$68,388	\$0	\$38,672	63.88%
1100-4152-0000-1300-0000	OVERTIME WAGES	\$1,500	\$668	\$0	\$832	44.52%
1100-4152-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$1,420	\$723	\$0	\$697	50.92%
1100-4152-0000-2200-0000	FICA & MEDICARE TAXES	\$8,310	\$5,165	\$0	\$3,145	62.16%
1100-4152-0000-2301-0000	RETIREMENT: MUNICIPAL	\$14,370	\$9,174	\$0	\$5,196	63.84%
1100-4152-0000-2450-0000	TRAINING/LICENSES/DUES	\$2,600	\$457	\$0	\$2,144	17.56%
1100-4152-0000-2600-0000	WORKERS' COMPENSATION	\$250	\$165	\$0	\$85	65.84%
1100-4152-0000-3020-0000	CONSULTANTS	\$4,000	\$987	\$17,044	(\$14,031)	450.78%
1100-4152-0000-3100-0000	OFFICIAL/ADMINISTRATIVE SERVICES	\$297,850	\$225,823	\$71,263	\$764	99.74%
1100-4152-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$14,300	\$15,296	\$0	(\$996)	106.97%
1100-4152-0000-5400-0000	ADVERTISING	\$500	\$0	\$0	\$500	0.00%
1100-4152-0000-5800-0000	TRAVEL	\$2,500	\$0	\$0	\$2,500	0.00%
1100-4152-0000-5875-0000	MILEAGE	\$500	\$288	\$0	\$212	57.68%
1100-4152-0000-6000-0000	OFFICE SUPPLIES	\$1,000	\$0	\$0	\$1,000	0.00%
1100-4152-0000-6400-0000	REFERENCE PUBLICATIONS	\$1,100	\$394	\$0	\$706	35.81%
1100-4152-0000-7600-0000	SOFTWARE	\$14,000	\$0	\$0	\$14,000	0.00%
Total ASSESSING		\$471,260	\$327,528	\$88,307	\$55,425	88.24%
LEGAL SERVICES						
1100-4153-0000-3000-0000	LEGAL SERVICES	\$225,000	\$0	\$0	\$225,000	0.00%
1100-4153-0000-3000-0001	ASSESSING	\$0	\$5,770	\$0	(\$5,770)	-
1100-4153-0000-3000-0002	CITY MANAGER	\$0	\$50,745	\$0	(\$50,745)	-
1100-4153-0000-3000-0003	CITY CLERK	\$0	\$4,057	\$0	(\$4,057)	-
1100-4153-0000-3000-0004	CODE ENFORCEMENT	\$0	\$6,372	\$0	(\$6,372)	-
1100-4153-0000-3000-0005	PUBLIC WORKS	\$0	\$7,381	\$0	(\$7,381)	-
1100-4153-0000-3000-0007	FIRE	\$0	\$3,959	\$0	(\$3,959)	-
1100-4153-0000-3000-0008	PLANNING & ZONING	\$0	\$153,410	\$0	(\$153,410)	-
1100-4153-0000-3000-0010	CYBER SERVICES	\$0	\$3,488	\$0	(\$3,488)	-
1100-4153-0000-3000-0012	POLICE	\$0	\$9,218	\$0	(\$9,218)	-
1100-4153-0000-3000-0013	HUMAN SERVICES	\$0	\$3,326	\$0	(\$3,326)	-
1100-4153-0000-3000-0014	PERSONNEL	\$25,000	\$26,587	\$0	(\$1,587)	106.35%
Total LEGAL SERVICES		\$250,000	\$274,312	\$0	(\$24,312)	109.72%
GROUP INSURANCE						
1100-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	\$4,203,540	\$2,740,648	\$0	\$1,462,892	65.20%
1100-4155-0020-2200-0000	FICA & MEDICARE TAXES	\$4,900	\$5,487	\$0	(\$587)	111.99%
1100-4155-0020-2500-0000	UNEMPLOYMENT COMPENSATION	\$7,520	\$8,058	\$0	(\$538)	107.15%
1100-4155-0020-2600-0000	WORKERS' COMPENSATION	\$0	\$0	\$0	(\$0)	-
Total GROUP INSURANCE		\$4,215,960	\$2,754,194	\$0	\$1,461,766	65.33%
EMPLOYEE BENEFITS NOT ALLOCATED						
1100-4155-0030-2200-0000	FICA & MEDICARE TAXES	\$0	\$188	\$0	(\$188)	-
1100-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	\$616,500	\$496,729	\$0	\$119,771	80.57%
1100-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	\$84,000	\$0	\$0	\$84,000	0.00%
Total EMPLOYEE BENEFITS NOT ALLOCATED		\$700,500	\$496,917	\$0	\$203,583	70.94%
SICK LEAVE PAYOUT						
1100-4155-0040-2200-0000	FICA & MEDICARE TAXES	\$0	\$2,929	\$0	(\$2,929)	-
1100-4155-0040-2301-0000	RETIREMENT: MUNICIPAL	\$0	\$2,357	\$0	(\$2,357)	-
1100-4155-0040-2310-0000	RETIREMENT: ICMA	\$0	\$1,283	\$0	(\$1,283)	-
1100-4155-0040-2600-0000	WORKERS' COMPENSATION	\$0	\$669	\$0	(\$669)	-
1100-4155-0040-2900-0000	SICK PAYOUT	\$0	\$53,439	\$0	(\$53,439)	-
Total SICK LEAVE PAYOUT		\$0	\$60,677	\$0	(\$60,677)	-

HUMAN RESOURCES						
1100-4156-0000-1100-0000	FULL TIME WAGES	\$339,230	\$247,645	\$0	\$91,585	73.00%
1100-4156-0000-1125-0000	PART TIME WAGES 25-29	\$77,040	\$53,041	\$0	\$23,999	68.85%
1100-4156-0000-1300-0000	OVERTIME WAGES	\$250	\$0	\$0	\$250	0.00%
1100-4156-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$3,130	\$3,027	\$0	\$103	96.70%
1100-4156-0000-2200-0000	FICA & MEDICARE TAXES	\$31,930	\$22,317	\$0	\$9,613	69.89%
1100-4156-0000-2301-0000	RETIREMENT: MUNICIPAL	\$44,700	\$32,894	\$0	\$11,806	73.59%
1100-4156-0000-2450-0000	TRAINING/LICENSES/DUES	\$6,700	\$3,192	\$0	\$3,508	47.64%
1100-4156-0000-2450-0020	HUMAN RESOURCES: EMPLOYEE PROGRAMS	\$3,000	\$0	\$0	\$3,000	0.00%
1100-4156-0000-2600-0000	WORKERS' COMPENSATION	\$920	\$719	\$0	\$201	78.10%
1100-4156-0000-2920-0000	WELLNESS PROGRAM	\$2,300	\$0	\$0	\$2,300	0.00%
1100-4156-0000-3100-0000	OFFICIAL/ADMINISTRATIVE	\$750	\$168	\$0	\$582	22.37%
1100-4156-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$10,100	\$9,040	\$0	\$1,060	89.51%
1100-4156-0000-5000-0000	OTHER PURCHASED SERVICES	\$3,000	\$772	\$0	\$2,228	25.73%
1100-4156-0000-5300-0000	COMMUNICATIONS	\$1,800	\$1,100	\$0	\$700	61.12%
1100-4156-0000-5800-0000	TRAVEL	\$2,000	\$0	\$0	\$2,000	0.00%
1100-4156-0000-5875-0000	MILEAGE	\$1,100	\$281	\$0	\$819	25.58%
1100-4156-0000-6000-0000	OFFICE SUPPLIES	\$1,500	\$160	\$0	\$1,340	10.69%
Total HUMAN RESOURCES		\$529,450	\$374,356	\$0	\$155,094	70.71%
PLANNING & ZONING						
1100-4191-0010-1100-0000	FULL TIME WAGES	\$527,760	\$382,545	\$0	\$145,215	72.48%
1100-4191-0010-1300-0000	OVERTIME WAGES	\$1,000	\$52	\$0	\$948	5.22%
1100-4191-0010-2150-0000	LIFE & DISABILITY INSURANCE	\$6,250	\$4,298	\$0	\$1,952	68.76%
1100-4191-0010-2200-0000	FICA & MEDICARE TAXES	\$40,380	\$27,895	\$0	\$12,485	69.08%
1100-4191-0010-2301-0000	RETIREMENT: MUNICIPAL	\$69,340	\$50,821	\$0	\$18,519	73.29%
1100-4191-0010-2450-0000	TRAINING/LICENSES/DUES	\$6,000	\$2,727	\$0	\$3,273	45.44%
1100-4191-0010-2600-0000	WORKERS' COMPENSATION	\$1,170	\$914	\$0	\$256	78.14%
1100-4191-0010-2910-0000	UNIFORMS/CLOTHING	\$400	\$0	\$0	\$400	0.00%
1100-4191-0010-3020-0000	CONSULTANTS	\$55,000	\$12,000	\$4,000	\$39,000	29.09%
1100-4191-0010-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$1,500	\$238	\$0	\$1,262	15.88%
1100-4191-0010-5000-0000	OTHER PURCHASED SERVICES	\$2,000	\$626	\$0	\$1,374	31.30%
1100-4191-0010-5300-0000	COMMUNICATIONS	\$2,300	\$539	\$0	\$1,761	23.42%
1100-4191-0010-5335-0000	INFORMATION ACCESS	\$2,000	\$0	\$0	\$2,000	0.00%
1100-4191-0010-5400-0000	ADVERTISING	\$6,000	\$5,123	\$0	\$877	85.38%
1100-4191-0010-5800-0000	TRAVEL	\$1,000	\$357	\$0	\$643	35.70%
1100-4191-0010-5875-0000	MILEAGE	\$1,000	\$0	\$0	\$1,000	0.00%
1100-4191-0010-6000-0000	OFFICE SUPPLIES	\$2,000	\$812	\$0	\$1,188	40.59%
1100-4191-0010-6400-0000	REFERENCE PUBLICATIONS	\$2,100	\$45	\$0	\$2,055	2.14%
1100-4191-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$3,000	\$0	\$0	\$3,000	0.00%
Total PLANNING & ZONING		\$730,200	\$488,991	\$4,000	\$237,209	67.51%
PLANNING & ZONING GIS						
1100-4191-0020-1100-0000	FULL TIME WAGES	\$112,460	\$81,564	\$0	\$30,896	72.53%
1100-4191-0020-2150-0000	LIFE & DISABILITY INSURANCE	\$1,130	\$836	\$0	\$294	73.94%
1100-4191-0020-2200-0000	FICA & MEDICARE TAXES	\$8,540	\$5,976	\$0	\$2,564	69.98%
1100-4191-0020-2301-0000	RETIREMENT: MUNICIPAL	\$14,670	\$10,835	\$0	\$3,835	73.86%
1100-4191-0020-2450-0000	TRAINING/LICENSES/DUES	\$1,780	\$0	\$0	\$1,780	0.00%
1100-4191-0020-2600-0000	WORKERS' COMPENSATION	\$250	\$195	\$0	\$55	77.96%
1100-4191-0020-2910-0000	UNIFORMS/CLOTHING	\$200	\$0	\$0	\$200	0.00%
1100-4191-0020-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$29,000	\$24,070	\$0	\$4,930	83.00%
Total PLANNING & ZONING GIS		\$168,030	\$123,476	\$0	\$44,554	73.48%
FACILITY & ENERGY						
1100-4194-0000-1100-0000	FULL TIME WAGES	\$103,960	\$83,907	\$0	\$20,054	80.71%
1100-4194-0000-1300-0000	OVERTIME WAGES	\$5,000	\$9,499	\$0	(\$4,499)	189.98%
1100-4194-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$1,230	\$660	\$0	\$570	53.66%
1100-4194-0000-2200-0000	FICA & MEDICARE TAXES	\$8,330	\$6,950	\$0	\$1,380	83.44%
1100-4194-0000-2301-0000	RETIREMENT: MUNICIPAL	\$10,330	\$8,656	\$0	\$1,674	83.79%
1100-4194-0000-2450-0000	TRAINING/LICENSES/DUES	\$1,000	\$757	\$0	\$243	75.68%
1100-4194-0000-2600-0000	WORKERS' COMPENSATION	\$2,400	\$1,959	\$0	\$441	81.64%
1100-4194-0000-2910-0000	UNIFORMS/CLOTHING	\$200	\$196	\$0	\$4	98.07%
1100-4194-0000-5000-0000	OTHER PURCHASED SERVICES	\$27,250	\$50	\$0	\$27,200	0.18%
1100-4194-0000-5300-0000	COMMUNICATIONS	\$500	\$82	\$0	\$418	16.48%
1100-4194-0000-5400-0000	ADVERTISING	\$500	\$0	\$0	\$500	0.00%
1100-4194-0000-5800-0000	TRAVEL	\$500	\$0	\$0	\$500	0.00%
1100-4194-0000-5875-0000	MILEAGE	\$200	\$118	\$0	\$82	58.80%
1100-4194-0000-6000-0000	OFFICE SUPPLIES	\$500	\$0	\$0	\$500	0.00%
1100-4194-0000-6400-0000	REFERENCE PUBLICATIONS	\$300	\$0	\$0	\$300	0.00%
1100-4194-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$500	\$0	\$0	\$500	0.00%
Total FACILITY & ENERGY		\$162,700	\$112,834	\$0	\$49,866	69.35%

CITY HALL						
1100-4194-0010-4110-0000	WATER	\$2,900	\$2,229	\$0	\$671	76.87%
1100-4194-0010-4120-0000	SEWER	\$3,900	\$3,287	\$0	\$613	84.29%
1100-4194-0010-4230-0000	CUSTODIAL SERVICES	\$7,200	\$287	\$0	\$6,913	3.99%
1100-4194-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	\$97,330	\$34,257	\$15,571	\$47,502	51.19%
1100-4194-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$2,000	\$1,555	\$0	\$445	77.75%
1100-4194-0010-5000-0000	OTHER PURCHASED SERVICES	\$5,000	\$0	\$0	\$5,000	0.00%
1100-4194-0010-6100-0000	GENERAL SUPPLIES	\$15,000	\$9,383	\$0	\$5,617	62.56%
1100-4194-0010-6220-0000	ELECTRICITY	\$79,960	\$62,844	\$0	\$17,116	78.59%
1100-4194-0010-6230-0000	BOTTLED GAS	\$42,250	\$23,333	\$0	\$18,917	55.23%
1100-4194-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$1,000	\$1,059	\$0	(\$59)	105.87%
Total CITY HALL		\$256,540	\$138,235	\$15,571	\$102,734	59.95%
SOLDIERS MEMORIAL BUILDING						
1100-4194-0020-4110-0000	WATER	\$500	\$327	\$0	\$173	65.48%
1100-4194-0020-4120-0000	SEWER	\$200	\$104	\$0	\$96	52.07%
1100-4194-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	\$11,300	\$3,410	\$2,287	\$5,604	50.41%
1100-4194-0020-6100-0000	GENERAL SUPPLIES	\$1,100	\$193	\$0	\$907	17.54%
1100-4194-0020-6220-0000	ELECTRICITY	\$3,930	\$1,752	\$0	\$2,178	44.58%
1100-4194-0020-6240-0000	FUEL OIL	\$5,100	\$2,269	\$0	\$2,831	44.49%
Total SOLDIERS MEMORIAL BUILDING		\$22,130	\$8,056	\$2,287	\$11,788	46.73%
DANA HOUSE						
1100-4194-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	\$10	\$0	\$0	\$10	0.00%
1100-4194-0030-5300-0000	COMMUNICATIONS	\$0	\$454	\$0	(\$454)	-
1100-4194-0030-6220-0000	ELECTRICITY	\$0	\$256	\$0	(\$256)	-
Total DANA HOUSE		\$10	\$710	\$0	(\$700)	7104.50%
160 MECHANIC STREET						
1100-4194-0050-4110-0000	WATER	\$1,700	\$680	\$0	\$1,020	39.99%
1100-4194-0050-4120-0000	SEWER	\$3,070	\$1,252	\$0	\$1,818	40.79%
1100-4194-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	\$1,600	\$1,042	\$602	(\$44)	102.75%
1100-4194-0050-5000-0000	OTHER PURCHASED SERVICES	\$1,500	\$0	\$0	\$1,500	0.00%
1100-4194-0050-5335-0000	INFORMATION ACCESS	\$1,240	\$959	\$0	\$281	77.37%
1100-4194-0050-6100-0000	GENERAL SUPPLIES	\$1,500	\$0	\$0	\$1,500	0.00%
1100-4194-0050-6220-0000	ELECTRICITY	\$2,320	\$1,821	\$0	\$499	78.49%
1100-4194-0050-6240-0000	FUEL OIL	\$5,000	\$1,257	\$0	\$3,743	25.14%
Total 160 MECHANIC STREET		\$17,930	\$7,012	\$602	\$10,317	42.46%
CEMETERIES						
1100-4195-0000-2450-0000	TRAINING/LICENSES/DUES	\$600	\$20	\$0	\$580	3.33%
1100-4195-0000-4110-0000	WATER	\$480	\$236	\$0	\$244	49.08%
1100-4195-0000-4140-0000	LANDFILL: TIPPING FEES	\$100	\$0	\$0	\$100	0.00%
1100-4195-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$69,560	\$828	\$849	\$67,883	2.41%
1100-4195-0000-5300-0000	COMMUNICATIONS	\$500	\$366	\$0	\$134	73.19%
1100-4195-0000-5335-0000	INFORMATION ACCESS	\$1,900	\$1,809	\$0	\$91	95.21%
1100-4195-0000-6100-0000	GENERAL SUPPLIES	\$7,000	\$8,918	\$0	(\$1,918)	127.39%
1100-4195-0000-6220-0000	ELECTRICITY	\$1,000	\$503	\$0	\$497	50.33%
1100-4195-0000-6230-0000	BOTTLED GAS	\$2,900	\$1,404	\$0	\$1,496	48.42%
1100-4195-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$3,000	\$55	\$0	\$2,945	1.82%
1100-4195-0000-7600-0000	SOFTWARE	\$5,480	\$1,635	\$64,500	(\$60,655)	1206.84%
Total CEMETERIES		\$92,520	\$15,773	\$65,349	\$11,398	87.68%
CEMETERY PROJECTS						
1100-4195-0010-3400-0000	TECHNICAL/ENGINEERING SERVICES	\$0	\$0	\$0	\$0	-
1100-4195-0010-6100-0000	GENERAL SUPPLIES	\$0	\$0	\$0	\$0	-
Total CEMETERY PROJECTS		\$0	\$0	\$0	\$0	-
INSURANCE NOT ALLOCATED ELSEWHERE						
1100-4196-0000-5200-0000	PROPERTY/LIABILITY	\$263,000	\$262,997	\$0	\$3	100.00%
Total INSURANCE NOT ALLOCATED ELSEWHERE		\$263,000	\$262,997	\$0	\$3	100.00%
REGIONAL ASSOCIATION						
1100-4197-0000-3300-0000	OTHER PROFESSIONAL SERVICES/DUES	\$30,690	\$23,722	\$0	\$6,968	77.30%
Total REGIONAL ASSOCIATION		\$30,690	\$23,722	\$0	\$6,968	77.30%
REGIONAL ASSOCIATION- ADVANCE TRANSIT						
1100-4197-0010-5910-0000	ADVANCE TRANSIT	\$342,100	\$256,575	\$0	\$85,525	75.00%
Total REGIONAL ASSOCIATION- ADVANCE TRANSIT		\$342,100	\$256,575	\$0	\$85,525	75.00%
ANCILLIARY POSTAGE						
1100-4199-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$1,400	\$1,367	\$0	\$33	97.64%
1100-4199-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$600	\$378	\$0	\$222	63.00%
1100-4199-0000-5500-0000	PRINT/MAIL SERVICE	\$20,000	\$11,379	\$0	\$8,621	56.89%
1100-4199-0000-5600-0000	POSTAGE	\$20,000	\$15,000	\$0	\$5,000	75.00%
1100-4199-0000-5600-0010	OUTSIDE POSTAGE	\$15,000	\$10,116	\$0	\$4,884	67.44%
1100-4199-0000-6000-0000	OFFICE SUPPLIES	\$1,500	\$320	\$0	\$1,180	21.36%
Total ANCILLIARY POSTAGE		\$58,500	\$38,561	\$0	\$19,939	65.92%

ANCILLIARY COPIERS						
1100-4199-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	\$13,000	\$7,670	\$0	\$5,330	59.00%
1100-4199-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$12,000	\$7,870	\$0	\$4,130	65.59%
1100-4199-0010-6000-0000	OFFICE SUPPLIES	\$2,500	\$1,218	\$0	\$1,282	48.70%
Total ANCILLIARY COPIERS		\$27,500	\$16,758	\$0	\$10,742	60.94%
ANCILLIARY COMMUNICATION						
1100-4199-0020-5300-0000	COMMUNICATIONS	\$1,800	\$1,506	\$0	\$294	83.65%
Total ANCILLIARY COMMUNICATION		\$1,800	\$1,506	\$0	\$294	83.65%
ANCILLIARY OTHER						
1100-4199-0030-5010-0000	SHREDDING	\$1,140	\$1,116	\$0	\$24	97.89%
Total ANCILLIARY OTHER		\$1,140	\$1,116	\$0	\$24	97.89%
POLICE ADMINISTRATION						
1100-4210-0010-1100-0000	FULL TIME WAGES	\$476,420	\$345,245	\$0	\$131,175	72.47%
1100-4210-0010-1300-0000	OVERTIME WAGES	\$2,000	\$1,967	\$0	\$33	98.34%
1100-4210-0010-2150-0000	LIFE & DISABILITY INSURANCE	\$6,060	\$4,091	\$0	\$1,969	67.51%
1100-4210-0010-2200-0000	FICA & MEDICARE TAXES	\$18,710	\$13,278	\$0	\$5,432	70.96%
1100-4210-0010-2301-0000	RETIREMENT: MUNICIPAL	\$25,220	\$18,533	\$0	\$6,687	73.48%
1100-4210-0010-2302-0000	RETIREMENT:POLICE	\$88,700	\$64,743	\$0	\$23,957	72.99%
1100-4210-0010-2450-0000	TRAINING/LICENSES/DUES	\$8,900	\$1,956	\$0	\$6,944	21.98%
1100-4210-0010-2600-0000	WORKERS' COMPENSATION	\$6,970	\$5,423	\$0	\$1,547	77.80%
1100-4210-0010-2910-0000	UNIFORMS/CLOTHING	\$3,600	\$1,208	\$0	\$2,392	33.55%
1100-4210-0010-2911-0000	UNIFORM CLEANING	\$1,800	\$633	\$0	\$1,168	35.14%
1100-4210-0010-3020-0000	CONSULTANTS	\$25,000	\$11,450	\$0	\$13,550	45.80%
1100-4210-0010-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$20,000	\$8,863	\$0	\$11,137	44.32%
1100-4210-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	\$3,500	\$1,182	\$0	\$2,319	33.76%
1100-4210-0010-4410-0000	RENTAL:LAND/BUILDINGS	\$49,320	\$49,320	\$0	\$0	100.00%
1100-4210-0010-5000-0000	OTHER PURCHASED SERVICES	\$47,200	\$19,680	\$0	\$27,520	41.70%
1100-4210-0010-5400-0000	ADVERTISING	\$1,500	\$369	\$0	\$1,131	24.58%
1100-4210-0010-5800-0000	TRAVEL	\$2,500	\$753	\$0	\$1,747	30.14%
1100-4210-0010-6260-0000	GASOLINE	\$9,000	\$2,866	\$0	\$6,134	31.84%
1100-4210-0010-6400-0000	REFERENCE PUBLICATIONS	\$1,000	\$230	\$0	\$770	23.01%
1100-4210-0010-7520-0020	VEHICLES-FINANCED	\$0	\$0	\$0	\$0	-
Total POLICE ADMINISTRATION		\$797,400	\$551,788	\$0	\$245,612	69.20%
POLICE DETECTIVES						
1100-4210-0020-1100-0000	FULL TIME WAGES	\$474,930	\$273,549	\$0	\$201,381	57.60%
1100-4210-0020-1300-0000	OVERTIME WAGES	\$30,000	\$20,221	\$0	\$9,779	67.40%
1100-4210-0020-2150-0000	LIFE & DISABILITY INSURANCE	\$4,800	\$2,742	\$0	\$2,058	57.12%
1100-4210-0020-2200-0000	FICA & MEDICARE TAXES	\$7,330	\$4,134	\$0	\$3,196	56.39%
1100-4210-0020-2302-0000	RETIREMENT:POLICE	\$157,100	\$91,573	\$0	\$65,527	58.29%
1100-4210-0020-2600-0000	WORKERS' COMPENSATION	\$11,570	\$7,057	\$0	\$4,513	60.99%
1100-4210-0020-2910-0000	UNIFORMS/CLOTHING	\$3,000	\$938	\$0	\$2,062	31.26%
1100-4210-0020-2911-0000	UNIFORM CLEANING	\$2,500	\$47	\$0	\$2,453	1.89%
1100-4210-0020-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$1,400	\$0	\$0	\$1,400	0.00%
1100-4210-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	\$2,000	\$361	\$0	\$1,639	18.05%
1100-4210-0020-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$6,460	\$156	\$0	\$6,304	2.41%
1100-4210-0020-5000-0000	OTHER PURCHASED SERVICES	\$9,900	\$2,202	\$0	\$7,698	22.24%
1100-4210-0020-6100-0000	GENERAL SUPPLIES	\$8,500	\$3,308	\$0	\$5,192	38.92%
1100-4210-0020-6260-0000	GASOLINE	\$13,000	\$6,369	\$0	\$6,631	48.99%
1100-4210-0020-7520-0020	VEHICLES-FINANCED	\$8,750	\$8,050	\$0	\$700	92.01%
Total POLICE DETECTIVES		\$741,240	\$420,707	\$0	\$320,533	56.76%
POLICE PATROL						
1100-4210-0030-1100-0000	FULL TIME WAGES	\$2,292,240	\$1,414,859	\$0	\$877,381	61.72%
1100-4210-0030-1200-0010	PART TIME WAGES CROSSING GUARD	\$28,890	\$9,823	\$0	\$19,067	34.00%
1100-4210-0030-1200-0020	PART TIME WAGES SPECIAL POLICE	\$31,000	\$14,798	\$0	\$16,202	47.73%
1100-4210-0030-1200-0030	PART TIME WAGES PARKING CONTROL	\$10,000	\$1,919	\$0	\$8,081	19.19%
1100-4210-0030-1300-0000	OVERTIME WAGES	\$228,000	\$213,800	\$0	\$14,200	93.77%
1100-4210-0030-2150-0000	LIFE & DISABILITY INSURANCE	\$23,120	\$13,567	\$0	\$9,553	58.68%
1100-4210-0030-2200-0000	FICA & MEDICARE TAXES	\$42,340	\$24,755	\$0	\$17,585	58.47%
1100-4210-0030-2302-0000	RETIREMENT:POLICE	\$784,130	\$495,083	\$0	\$289,047	63.14%
1100-4210-0030-2450-0000	TRAINING/LICENSES/DUES	\$0	\$40	\$0	(\$40)	-
1100-4210-0030-2600-0000	WORKERS' COMPENSATION	\$59,330	\$38,410	\$0	\$20,920	64.74%
1100-4210-0030-2910-0000	UNIFORMS/CLOTHING	\$30,000	\$10,628	\$0	\$19,372	35.43%
1100-4210-0030-2911-0000	UNIFORM CLEANING	\$4,500	\$2,835	\$0	\$1,666	62.99%
1100-4210-0030-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$3,500	\$0	\$0	\$3,500	0.00%
1100-4210-0030-3030-0000	RECRUITMENT TESTING	\$4,500	\$5,515	\$0	(\$1,015)	122.56%
1100-4210-0030-3040-0000	VETENARIAN SERVICES	\$5,500	\$9,417	\$0	(\$3,917)	171.22%
1100-4210-0030-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$35,000	\$27,407	\$3,573	\$4,020	88.51%
1100-4210-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	\$15,000	\$4,701	\$0	\$10,299	31.34%
1100-4210-0030-4420-0010	VEHICLES-LEASED	\$2,800	\$1,950	\$0	\$850	69.64%
1100-4210-0030-5000-0000	OTHER PURCHASED SERVICES	\$4,500	\$637	\$0	\$3,863	14.15%
1100-4210-0030-5030-0000	ANIMAL SHELTER	\$6,000	\$6,000	\$0	\$0	100.00%
1100-4210-0030-5400-0000	ADVERTISING	\$2,500	\$275	\$0	\$2,225	11.00%
1100-4210-0030-6100-0000	GENERAL SUPPLIES	\$182,720	\$63,053	\$31,924	\$87,742	51.98%
1100-4210-0030-6101-0000	TAC SUPPLIES/EQUIPMENT	\$10,000	\$1,790	\$0	\$8,210	17.90%
1100-4210-0030-6102-0000	K9 SUPPLIES	\$4,500	\$3,127	\$0	\$1,373	69.48%
1100-4210-0030-6260-0000	GASOLINE	\$70,000	\$37,998	\$0	\$32,002	54.28%
1100-4210-0030-6400-0000	REFERENCE PUBLICATIONS	\$3,000	\$1,338	\$0	\$1,662	44.61%
1100-4210-0030-7520-0020	VEHICLES-FINANCED	\$161,000	\$151,466	\$0	\$9,534	94.08%
Total POLICE PATROL		\$4,044,070	\$2,555,190	\$35,498	\$1,453,382	64.06%

POLICE TRAINING						
1100-4210-0040-1100-0000	FULL TIME WAGES	\$240,500	\$172,036	\$0	\$68,464	71.53%
1100-4210-0040-1200-0000	TEMPORARY PT WAGES	\$12,000	\$3,661	\$0	\$8,339	30.51%
1100-4210-0040-1300-0000	OVERTIME WAGES	\$60,000	\$23,037	\$0	\$36,963	38.40%
1100-4210-0040-2150-0000	LIFE & DISABILITY INSURANCE	\$2,430	\$1,752	\$0	\$678	72.09%
1100-4210-0040-2200-0000	FICA & MEDICARE TAXES	\$5,300	\$2,943	\$0	\$2,357	55.52%
1100-4210-0040-2302-0000	RETIREMENT:POLICE	\$93,500	\$61,678	\$0	\$31,822	65.97%
1100-4210-0040-2450-0000	TRAINING/LICENSES/DUES	\$40,000	\$12,800	\$0	\$27,200	32.00%
1100-4210-0040-2600-0000	WORKERS' COMPENSATION	\$7,170	\$4,752	\$0	\$2,418	66.27%
1100-4210-0040-2910-0000	UNIFORMS/CLOTHING	\$1,100	\$0	\$0	\$1,100	0.00%
1100-4210-0040-5000-0000	OTHER PURCHASED SERVICES	\$3,000	\$1,537	\$0	\$1,463	51.22%
1100-4210-0040-5800-0000	TRAVEL	\$12,000	\$7,540	\$0	\$4,460	62.84%
Total POLICE TRAINING		\$477,000	\$291,736	\$0	\$185,264	61.16%
POLICE RECORDS						
1100-4210-0050-1100-0000	FULL TIME WAGES	\$163,220	\$121,083	\$0	\$42,137	74.18%
1100-4210-0050-1300-0000	OVERTIME WAGES	\$5,000	\$7,946	\$0	(\$2,946)	158.92%
1100-4210-0050-2150-0000	LIFE & DISABILITY INSURANCE	\$2,090	\$1,506	\$0	\$584	72.07%
1100-4210-0050-2200-0000	FICA & MEDICARE TAXES	\$12,870	\$9,223	\$0	\$3,647	71.66%
1100-4210-0050-2301-0000	RETIREMENT: MUNICIPAL	\$22,100	\$17,132	\$0	\$4,968	77.52%
1100-4210-0050-2600-0000	WORKERS' COMPENSATION	\$420	\$302	\$0	\$118	71.88%
1100-4210-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	\$2,100	\$2,949	\$0	(\$849)	140.42%
1100-4210-0050-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$3,800	\$3,595	\$0	\$205	94.61%
1100-4210-0050-5600-0000	POSTAGE	\$2,000	\$2,018	\$0	(\$18)	100.90%
1100-4210-0050-6000-0000	OFFICE SUPPLIES	\$13,500	\$12,082	\$0	\$1,418	89.50%
Total POLICE RECORDS		\$227,100	\$177,837	\$0	\$49,263	78.31%
POLICE CYBERCRIME						
1100-4210-0060-1300-0000	OVERTIME WAGES	\$5,000	\$647	\$0	\$4,353	12.94%
1100-4210-0060-2200-0000	FICA & MEDICARE TAXES	\$80	\$9	\$0	\$71	11.15%
1100-4210-0060-2302-0000	RETIREMENT:POLICE	\$1,570	\$200	\$0	\$1,370	12.76%
1100-4210-0060-2600-0000	WORKERS' COMPENSATION	\$20	\$11	\$0	\$9	53.10%
1100-4210-0060-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$70,000	\$47,708	\$0	\$22,292	68.15%
1100-4210-0060-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$1,000	\$0	\$0	\$1,000	0.00%
Total POLICE CYBERCRIME		\$77,670	\$48,575	\$0	\$29,095	62.54%
POLICE FACILITY						
1100-4210-0070-1100-0000	FULL TIME WAGES	\$59,100	\$43,119	\$0	\$15,981	72.96%
1100-4210-0070-1300-0000	OVERTIME WAGES	\$1,500	\$107	\$0	\$1,393	7.10%
1100-4210-0070-2150-0000	LIFE & DISABILITY INSURANCE	\$760	\$543	\$0	\$217	71.48%
1100-4210-0070-2200-0000	FICA & MEDICARE TAXES	\$4,640	\$2,867	\$0	\$1,773	61.79%
1100-4210-0070-2301-0000	RETIREMENT: MUNICIPAL	\$7,960	\$5,742	\$0	\$2,218	72.14%
1100-4210-0070-2600-0000	WORKERS' COMPENSATION	\$1,370	\$1,059	\$0	\$311	77.27%
1100-4210-0070-2910-0000	UNIFORMS/CLOTHING	\$500	\$0	\$0	\$500	0.00%
1100-4210-0070-4110-0000	WATER	\$2,000	\$1,453	\$0	\$547	72.67%
1100-4210-0070-4225-0000	LAWN CARE/SNOW PLOWING	\$20,000	\$4,390	\$0	\$15,610	21.95%
1100-4210-0070-4300-0000	REPAIR/MAINTENANCE SERVICES	\$57,000	\$42,596	\$9,643	\$4,761	91.65%
1100-4210-0070-5800-0000	TRAVEL	\$150	\$0	\$0	\$150	0.00%
1100-4210-0070-6100-0000	GENERAL SUPPLIES	\$10,000	\$5,721	\$0	\$4,279	57.21%
1100-4210-0070-6220-0000	ELECTRICITY	\$60,000	\$38,398	\$0	\$21,602	64.00%
1100-4210-0070-6230-0000	BOTTLED GAS	\$26,000	\$11,878	\$0	\$14,122	45.68%
1100-4210-0070-6240-0000	FUEL OIL	\$2,000	\$0	\$0	\$2,000	0.00%
Total POLICE FACILITY		\$252,980	\$157,873	\$9,643	\$85,465	66.22%
POLICE COMMUNICATIONS						
1100-4212-0000-1100-0000	FULL TIME WAGES	\$649,530	\$450,517	\$0	\$199,013	69.36%
1100-4212-0000-1200-0000	TEMPORARY PT WAGES	\$16,000	\$2,135	\$0	\$13,865	13.35%
1100-4212-0000-1300-0000	OVERTIME WAGES	\$85,000	\$44,406	\$0	\$40,594	52.24%
1100-4212-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$8,040	\$4,961	\$0	\$3,079	61.70%
1100-4212-0000-2200-0000	FICA & MEDICARE TAXES	\$57,430	\$37,049	\$0	\$20,381	64.51%
1100-4212-0000-2301-0000	RETIREMENT: MUNICIPAL	\$96,510	\$65,725	\$0	\$30,785	68.10%
1100-4212-0000-2450-0000	TRAINING/LICENSES/DUES	\$5,250	\$2,339	\$0	\$2,911	44.56%
1100-4212-0000-2600-0000	WORKERS' COMPENSATION	\$2,350	\$1,193	\$0	\$1,157	50.78%
1100-4212-0000-2910-0000	UNIFORMS/CLOTHING	\$1,800	\$686	\$0	\$1,114	38.12%
1100-4212-0000-3030-0000	RECRUITMENT TESTING	\$1,500	\$0	\$0	\$1,500	0.00%
1100-4212-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$40,000	\$37,013	\$0	\$2,987	92.53%
1100-4212-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$43,000	\$23,971	\$16,600	\$2,429	94.35%
1100-4212-0000-4410-0000	RENTAL:LAND/BUILDINGS	\$7,500	\$7,353	\$0	\$147	98.05%
1100-4212-0000-5000-0000	OTHER PURCHASED SERVICES	\$3,000	\$276	\$0	\$2,724	9.20%
1100-4212-0000-5300-0000	COMMUNICATIONS	\$17,600	\$15,811	\$0	\$1,789	89.84%
1100-4212-0000-5335-0000	INFORMATION ACCESS	\$55,000	\$45,716	\$0	\$9,284	83.12%
1100-4212-0000-5400-0000	ADVERTISING	\$200	\$0	\$0	\$200	0.00%
1100-4212-0000-5600-0000	POSTAGE	\$250	\$0	\$0	\$250	0.00%
1100-4212-0000-5800-0000	TRAVEL	\$2,000	\$1,395	\$0	\$605	69.73%
1100-4212-0000-5875-0000	MILEAGE	\$500	\$0	\$0	\$500	0.00%
1100-4212-0000-6000-0000	OFFICE SUPPLIES	\$2,500	\$1,026	\$0	\$1,474	41.04%
1100-4212-0000-6100-0000	GENERAL SUPPLIES	\$4,500	\$334	\$0	\$4,166	7.42%
1100-4212-0000-6230-0000	BOTTLED GAS	\$500	\$0	\$0	\$500	0.00%
1100-4212-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$1,500	\$129	\$0	\$1,371	8.59%
Total POLICE COMMUNICATIONS		\$1,101,460	\$742,036	\$16,600	\$342,824	68.88%

FIRE ADMIN						
1100-4220-0010-1100-0000	FULL TIME WAGES	\$532,220	\$390,917	\$0	\$141,303	73.45%
1100-4220-0010-1300-0000	OVERTIME WAGES	\$1,000	\$127	\$0	\$873	12.71%
1100-4220-0010-2150-0000	LIFE & DISABILITY INSURANCE	\$6,790	\$4,637	\$0	\$2,153	68.29%
1100-4220-0010-2200-0000	FICA & MEDICARE TAXES	\$12,670	\$8,638	\$0	\$4,032	68.18%
1100-4220-0010-2301-0000	RETIREMENT: MUNICIPAL	\$10,500	\$7,746	\$0	\$2,754	73.77%
1100-4220-0010-2303-0000	RETIREMENT:FIRE	\$134,550	\$99,716	\$0	\$34,834	74.11%
1100-4220-0010-2450-0000	TRAINING/LICENSES/DUES	\$3,890	\$3,989	\$0	(\$99)	102.55%
1100-4220-0010-2600-0000	WORKERS' COMPENSATION	\$31,700	\$34,370	\$0	(\$2,670)	108.42%
1100-4220-0010-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$26,100	\$24,306	\$0	\$1,794	93.12%
1100-4220-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	\$11,700	\$10,129	\$0	\$1,571	86.57%
1100-4220-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$2,000	\$1,090	\$0	\$910	54.52%
1100-4220-0010-5000-0000	OTHER PURCHASED SERVICES	\$4,000	\$479	\$0	\$3,521	11.97%
1100-4220-0010-5300-0000	COMMUNICATIONS	\$10,000	\$4,619	\$0	\$5,381	46.19%
1100-4220-0010-5335-0000	INFORMATION ACCESS	\$15,000	\$7,033	\$0	\$7,967	46.89%
1100-4220-0010-6000-0000	OFFICE SUPPLIES	\$1,000	\$990	\$0	\$10	98.99%
1100-4220-0010-6100-0000	GENERAL SUPPLIES	\$3,500	\$3,264	\$0	\$236	93.27%
1100-4220-0010-6400-0000	REFERENCE PUBLICATIONS	\$100	\$1,022	\$0	(\$922)	1021.99%
1100-4220-0010-7520-0000	VEHICLES	\$0	\$0	\$0	\$0	-
Total FIRE ADMIN		\$806,720	\$603,073	\$0	\$203,647	74.76%
FIRE OPERATIONS						
1100-4220-0020-1100-0000	FULL TIME WAGES	\$2,293,280	\$1,532,684	\$0	\$760,596	66.83%
1100-4220-0020-1200-0000	TEMPORARY PT WAGES	\$10,000	\$5,704	\$0	\$4,296	57.04%
1100-4220-0020-1300-0000	OVERTIME WAGES	\$455,800	\$315,252	\$0	\$140,548	69.16%
1100-4220-0020-2150-0000	LIFE & DISABILITY INSURANCE	\$29,490	\$18,545	\$0	\$10,945	62.88%
1100-4220-0020-2200-0000	FICA & MEDICARE TAXES	\$40,000	\$25,929	\$0	\$14,071	64.82%
1100-4220-0020-2303-0000	RETIREMENT:FIRE	\$821,290	\$553,060	\$0	\$268,230	67.34%
1100-4220-0020-2450-0000	TRAINING/LICENSES/DUES	\$1,330	\$2,339	\$0	(\$1,009)	175.86%
1100-4220-0020-2600-0000	WORKERS' COMPENSATION	\$192,250	\$181,299	\$0	\$10,951	94.30%
1100-4220-0020-2910-0000	UNIFORMS/CLOTHING	\$41,600	\$16,778	\$0	\$24,822	40.33%
1100-4220-0020-2911-0000	UNIFORM CLEANING	\$13,000	\$4,087	\$0	\$8,913	31.44%
1100-4220-0020-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$69,000	\$36,037	\$32,447	\$516	99.25%
1100-4220-0020-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$0	\$966	\$0	(\$966)	-
1100-4220-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	\$500	\$0	\$0	\$500	0.00%
1100-4220-0020-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$300	\$0	\$0	\$300	0.00%
1100-4220-0020-5000-0000	OTHER PURCHASED SERVICES	\$70,000	\$54,898	\$0	\$15,102	78.43%
1100-4220-0020-6100-0000	GENERAL SUPPLIES	\$60,500	\$44,592	\$0	\$15,908	73.71%
1100-4220-0020-6260-0000	GASOLINE	\$12,000	\$5,419	\$0	\$6,581	45.16%
1100-4220-0020-6265-0000	DIESEL FUEL	\$48,000	\$24,004	\$0	\$23,996	50.01%
Total FIRE OPERATIONS		\$4,158,340	\$2,821,593	\$32,447	\$1,304,300	68.63%
FIRE PREVENTION						
1100-4220-0030-6100-0000	GENERAL SUPPLIES	\$2,200	\$0	\$0	\$2,200	0.00%
Total FIRE PREVENTION		\$2,200	\$0	\$0	\$2,200	0.00%
FIRE TRAINING						
1100-4220-0040-1300-0000	OVERTIME WAGES	\$92,000	\$55,826	\$0	\$36,174	60.68%
1100-4220-0040-2200-0000	FICA & MEDICARE TAXES	\$1,340	\$772	\$0	\$568	57.63%
1100-4220-0040-2303-0000	RETIREMENT:FIRE	\$27,370	\$16,858	\$0	\$10,513	61.59%
1100-4220-0040-2450-0000	TRAINING/LICENSES/DUES	\$60,000	\$32,730	\$0	\$27,270	54.55%
1100-4220-0040-2600-0000	WORKERS' COMPENSATION	\$6,420	\$3,894	\$0	\$2,526	60.65%
1100-4220-0040-5800-0000	TRAVEL	\$10,000	\$2,826	\$0	\$7,174	28.26%
1100-4220-0040-5875-0000	MILEAGE	\$250	\$0	\$0	\$250	0.00%
Total FIRE TRAINING		\$197,380	\$112,905	\$0	\$84,475	57.20%
FIRE ALARM & COMMUNICATIONS						
1100-4220-0050-1100-0000	FULL TIME WAGES	\$85,840	\$65,702	\$0	\$20,138	76.54%
1100-4220-0050-1300-0000	OVERTIME WAGES	\$3,500	\$1,340	\$0	\$2,160	38.28%
1100-4220-0050-2150-0000	LIFE & DISABILITY INSURANCE	\$1,100	\$775	\$0	\$325	70.45%
1100-4220-0050-2200-0000	FICA & MEDICARE TAXES	\$1,300	\$912	\$0	\$388	70.17%
1100-4220-0050-2303-0000	RETIREMENT:FIRE	\$26,580	\$20,096	\$0	\$6,484	75.60%
1100-4220-0050-2600-0000	WORKERS' COMPENSATION	\$5,990	\$2,692	\$0	\$3,298	44.94%
1100-4220-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	\$6,500	\$1,002	\$0	\$5,498	15.42%
1100-4220-0050-6100-0000	GENERAL SUPPLIES	\$10,500	\$9,961	\$0	\$539	94.87%
Total FIRE ALARM & COMMUNICATIONS		\$141,310	\$102,480	\$0	\$38,830	72.52%
FIRE REPAIR SERVICES						
1100-4220-0060-4300-0000	REPAIR/MAINTENANCE SERVICES	\$37,820	\$13,861	\$0	\$23,959	36.65%
1100-4220-0060-6100-0000	GENERAL SUPPLIES	\$26,150	\$5,621	\$0	\$20,529	21.49%
1100-4220-0060-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$0	\$52	\$0	(\$52)	-
Total FIRE REPAIR SERVICES		\$63,970	\$19,534	\$0	\$44,436	30.54%
FIRE FACILITY MAINTENANCE						
1100-4220-0080-4110-0000	WATER	\$4,900	\$1,807	\$0	\$3,093	36.87%
1100-4220-0080-4120-0000	SEWER	\$4,900	\$2,629	\$0	\$2,271	53.65%
1100-4220-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	\$41,150	\$21,691	\$0	\$19,459	52.71%
1100-4220-0080-6100-0000	GENERAL SUPPLIES	\$15,000	\$9,903	\$0	\$5,097	66.02%
1100-4220-0080-6220-0000	ELECTRICITY	\$48,000	\$20,782	\$0	\$27,218	43.30%
1100-4220-0080-6230-0000	BOTTLED GAS	\$19,000	\$13,080	\$0	\$5,920	68.84%
1100-4220-0080-6240-0000	FUEL OIL	\$16,000	\$6,996	\$0	\$9,004	43.73%
Total FIRE FACILITY MAINTENANCE		\$148,950	\$76,889	\$0	\$72,061	51.62%

FIRE MOBILE INTEGRATED HEALTHCARE						
1100-4220-0090-1100-0000	FULL TIME WAGES	\$91,050	\$69,089	\$0	\$21,961	75.88%
1100-4220-0090-2150-0000	LIFE & DISABILITY INSURANCE	\$1,160	\$808	\$0	\$352	69.66%
1100-4220-0090-2200-0000	FICA & MEDICARE TAXES	\$1,320	\$944	\$0	\$376	71.50%
1100-4220-0090-2303-0000	RETIREMENT: FIRE	\$24,920	\$20,703	\$0	\$4,217	83.08%
1100-4220-0090-2450-0000	TRAINING/LICENSES/DUES	\$3,000	\$28	\$0	\$2,972	0.93%
1100-4220-0090-2600-0000	WORKERS' COMPENSATION	\$5,930	\$7,113	\$0	(\$1,183)	119.95%
1100-4220-0090-5800-0000	TRAVEL	\$0	\$7	\$0	(\$7)	-
1100-4220-0090-6100-0000	GENERAL SUPPLIES	\$2,000	\$27	\$0	\$1,973	1.33%
Total FIRE MOBILE INTEGRATED HEALTHCARE		\$129,380	\$98,718	\$0	\$30,662	76.30%
FIRE COMMUNITY NURSE						
1100-4220-0100-1100-0000	FULL TIME WAGES	\$88,730	\$14,142	\$0	\$74,588	15.94%
1100-4220-0100-1120-0000	PART TIME WAGES 20-24	\$47,150	\$42,839	\$0	\$4,311	90.86%
1100-4220-0100-2150-0000	LIFE & DISABILITY INSURANCE	\$1,130	\$178	\$0	\$952	15.72%
1100-4220-0100-2200-0000	FICA & MEDICARE TAXES	\$10,400	\$4,311	\$0	\$6,089	41.45%
1100-4220-0100-2301-0000	RETIREMENT: MUNICIPAL	\$11,660	\$1,616	\$0	\$10,044	13.86%
1100-4220-0100-2450-0000	TRAINING/LICENSES/DUES	\$3,000	\$207	\$0	\$2,793	6.90%
1100-4220-0100-2600-0000	WORKERS' COMPENSATION	\$5,450	\$2,285	\$0	\$3,165	41.93%
1100-4220-0100-5300-0000	COMMUNICATIONS	\$1,800	\$1,702	\$0	\$98	94.54%
1100-4220-0100-5875-0000	MILEAGE	\$500	\$21	\$0	\$479	4.20%
1100-4220-0100-6100-0000	GENERAL SUPPLIES	\$1,000	\$664	\$0	\$336	66.36%
Total FIRE COMMUNITY NURSE		\$170,820	\$67,963	\$0	\$102,857	39.79%
BUILDING INSPECTION						
1100-4240-0000-1100-0000	FULL TIME WAGES	\$387,520	\$290,554	\$0	\$96,966	74.98%
1100-4240-0000-1300-0000	OVERTIME WAGES	\$2,000	\$5,488	\$0	(\$3,488)	274.38%
1100-4240-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$4,640	\$3,271	\$0	\$1,369	70.49%
1100-4240-0000-2200-0000	FICA & MEDICARE TAXES	\$29,800	\$21,222	\$0	\$8,578	71.21%
1100-4240-0000-2301-0000	RETIREMENT: MUNICIPAL	\$51,260	\$38,418	\$0	\$12,842	74.95%
1100-4240-0000-2450-0000	TRAINING/LICENSES/DUES	\$5,280	\$1,342	\$0	\$3,938	25.42%
1100-4240-0000-2600-0000	WORKERS' COMPENSATION	\$9,030	\$7,313	\$0	\$1,717	80.98%
1100-4240-0000-2910-0000	UNIFORMS/CLOTHING	\$1,650	\$439	\$0	\$1,211	26.58%
1100-4240-0000-3400-0000	TECHNICAL/ENGINEERING SERVICES	\$10,770	\$2,582	\$0	\$8,188	23.97%
1100-4240-0000-5000-0000	OTHER PURCHASED SERVICES	\$0	\$8	\$0	(\$8)	-
1100-4240-0000-5300-0000	COMMUNICATIONS	\$2,600	\$925	\$0	\$1,675	35.57%
1100-4240-0000-5800-0000	TRAVEL	\$500	\$0	\$0	\$500	0.00%
1100-4240-0000-5875-0000	MILEAGE	\$7,190	\$466	\$0	\$6,724	6.48%
1100-4240-0000-6260-0000	GASOLINE	\$0	\$176	\$0	(\$176)	-
Total BUILDING INSPECTION		\$512,240	\$372,202	\$0	\$140,038	72.66%
PUBLIC WORKS ADMINISTRATION						
1100-4311-0000-1100-0000	FULL TIME WAGES	\$612,760	\$452,938	\$0	\$159,822	73.92%
1100-4311-0000-1125-0000	PART TIME WAGES 25-29	\$110,380	\$72,399	\$0	\$37,981	65.59%
1100-4311-0000-1300-0000	OVERTIME WAGES	\$300	\$1,401	\$0	(\$1,101)	466.90%
1100-4311-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$7,270	\$5,089	\$0	\$2,181	70.00%
1100-4311-0000-2200-0000	FICA & MEDICARE TAXES	\$55,350	\$39,602	\$0	\$15,748	71.55%
1100-4311-0000-2301-0000	RETIREMENT: MUNICIPAL	\$80,540	\$58,972	\$0	\$21,568	73.22%
1100-4311-0000-2450-0000	TRAINING/LICENSES/DUES	\$10,000	\$2,067	\$0	\$7,933	20.67%
1100-4311-0000-2600-0000	WORKERS' COMPENSATION	\$6,570	\$1,346	\$0	\$5,224	20.49%
1100-4311-0000-2910-0000	UNIFORMS/CLOTHING	\$200	\$410	\$0	(\$210)	205.00%
1100-4311-0000-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$1,000	\$171	\$0	\$829	17.15%
1100-4311-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$11,100	\$11,181	\$0	(\$81)	100.73%
1100-4311-0000-4110-0000	WATER	\$1,070	\$668	\$0	\$402	62.44%
1100-4311-0000-4120-0000	SEWER	\$1,000	\$677	\$0	\$323	67.73%
1100-4311-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$19,370	\$28,810	\$7,160	(\$16,600)	185.70%
1100-4311-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$7,550	\$3,546	\$0	\$4,004	46.97%
1100-4311-0000-5000-0000	OTHER PURCHASED SERVICES	\$6,000	\$3,474	\$0	\$2,526	57.89%
1100-4311-0000-5300-0000	COMMUNICATIONS	\$3,970	\$1,450	\$0	\$2,520	36.53%
1100-4311-0000-5335-0000	INFORMATION ACCESS	\$1,130	\$0	\$0	\$1,130	0.00%
1100-4311-0000-5400-0000	ADVERTISING	\$1,000	\$280	\$0	\$720	27.99%
1100-4311-0000-5800-0000	TRAVEL	\$3,000	\$0	\$0	\$3,000	0.00%
1100-4311-0000-5875-0000	MILEAGE	\$300	\$0	\$0	\$300	0.00%
1100-4311-0000-6000-0000	OFFICE SUPPLIES	\$3,500	\$1,544	\$0	\$1,956	44.13%
1100-4311-0000-6100-0000	GENERAL SUPPLIES	\$4,500	\$3,235	\$0	\$1,265	71.88%
1100-4311-0000-6220-0000	ELECTRICITY	\$6,000	\$6,442	\$0	(\$442)	107.37%
1100-4311-0000-6230-0000	BOTTLED GAS	\$6,100	\$3,101	\$0	\$2,999	50.84%
1100-4311-0000-6400-0000	REFERENCE PUBLICATIONS	\$350	\$1,530	\$0	(\$1,180)	437.09%
1100-4311-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$2,000	\$0	\$0	\$2,000	0.00%
Total PUBLIC WORKS ADMINISTRATION		\$962,310	\$700,335	\$7,160	\$254,815	73.52%
PUBLIC WORKS ENGINEERING						
1100-4311-0010-1100-0000	FULL TIME WAGES	\$236,640	\$172,922	\$0	\$63,718	73.07%
1100-4311-0010-2150-0000	LIFE & DISABILITY INSURANCE	\$2,390	\$1,722	\$0	\$668	72.07%
1100-4311-0010-2200-0000	FICA & MEDICARE TAXES	\$18,110	\$12,593	\$0	\$5,517	69.54%
1100-4311-0010-2301-0000	RETIREMENT: MUNICIPAL	\$31,100	\$22,970	\$0	\$8,130	73.86%
1100-4311-0010-2450-0000	TRAINING/LICENSES/DUES	\$7,700	\$1,638	\$0	\$6,062	21.27%
1100-4311-0010-2600-0000	WORKERS' COMPENSATION	\$530	\$413	\$0	\$117	77.95%
1100-4311-0010-2910-0000	UNIFORMS/CLOTHING	\$1,100	\$864	\$0	\$236	78.52%
1100-4311-0010-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$500	\$269	\$0	\$231	53.72%
1100-4311-0010-5000-0000	OTHER PURCHASED SERVICES	\$30,000	\$750	\$0	\$29,250	2.50%
1100-4311-0010-5300-0000	COMMUNICATIONS	\$1,000	\$767	\$0	\$233	76.69%
1100-4311-0010-5335-0000	INFORMATION ACCESS	\$350	\$0	\$0	\$350	0.00%
1100-4311-0010-5800-0000	TRAVEL	\$500	\$0	\$0	\$500	0.00%
1100-4311-0010-5875-0000	MILEAGE	\$200	\$0	\$0	\$200	0.00%
1100-4311-0010-6400-0000	REFERENCE PUBLICATIONS	\$1,000	\$0	\$0	\$1,000	0.00%
1100-4311-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$500	\$0	\$0	\$500	0.00%
Total PUBLIC WORKS ENGINEERING		\$331,620	\$214,908	\$0	\$116,712	64.81%

PUBLIC WORKS OPERATIONS & MAINTENANCE						
1100-4312-0000-1100-0000	FULL TIME WAGES	\$1,352,710	\$905,646	\$0	\$447,064	66.95%
1100-4312-0000-1200-0000	TEMPORARY PT WAGES	\$72,440	\$15,994	\$0	\$56,446	22.08%
1100-4312-0000-1300-0000	OVERTIME WAGES	\$200,000	\$145,995	\$0	\$54,005	73.00%
1100-4312-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$14,310	\$8,806	\$0	\$5,504	61.53%
1100-4312-0000-2200-0000	FICA & MEDICARE TAXES	\$121,680	\$78,826	\$0	\$42,854	64.78%
1100-4312-0000-2301-0000	RETIREMENT: MUNICIPAL	\$208,120	\$133,036	\$0	\$75,084	63.92%
1100-4312-0000-2450-0000	TRAINING/LICENSES/DUES	\$6,100	\$523	\$0	\$5,577	8.57%
1100-4312-0000-2600-0000	WORKERS' COMPENSATION	\$60,600	\$39,497	\$0	\$21,103	65.18%
1100-4312-0000-2910-0000	UNIFORMS/CLOTHING	\$26,710	\$21,831	\$0	\$4,879	81.73%
1100-4312-0000-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$4,500	\$1,666	\$0	\$2,834	37.02%
1100-4312-0000-4110-0000	WATER	\$2,250	\$1,894	\$0	\$356	84.20%
1100-4312-0000-4120-0000	SEWER	\$3,100	\$2,837	\$0	\$263	91.51%
1100-4312-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$32,910	\$34,906	\$2,672	(\$4,668)	114.18%
1100-4312-0000-4410-0000	RENTAL:LAND/BUILDINGS	\$2,350	\$1,267	\$0	\$1,083	53.90%
1100-4312-0000-5000-0000	OTHER PURCHASED SERVICES	\$3,500	\$2,542	\$0	\$958	72.63%
1100-4312-0000-5300-0000	COMMUNICATIONS	\$2,890	\$2,525	\$0	\$365	87.37%
1100-4312-0000-5335-0000	INFORMATION ACCESS	\$5,550	\$2,994	\$0	\$2,556	53.94%
1100-4312-0000-5400-0000	ADVERTISING	\$2,000	\$200	\$0	\$1,800	10.02%
1100-4312-0000-5800-0000	TRAVEL	\$500	\$0	\$0	\$500	0.00%
1100-4312-0000-6000-0000	OFFICE SUPPLIES	\$3,500	\$461	\$0	\$3,039	13.17%
1100-4312-0000-6100-0000	GENERAL SUPPLIES	\$5,000	\$4,943	\$0	\$57	98.85%
1100-4312-0000-6220-0000	ELECTRICITY	\$25,740	\$19,681	\$0	\$6,059	76.46%
1100-4312-0000-6230-0000	BOTTLED GAS	\$41,000	\$19,090	\$0	\$21,910	46.56%
1100-4312-0000-6260-0000	GASOLINE	\$19,600	\$9,170	\$0	\$10,430	46.79%
1100-4312-0000-6265-0000	DIESEL FUEL	\$91,500	\$46,578	\$0	\$44,922	50.90%
1100-4312-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$4,000	\$230	\$0	\$3,770	5.75%
1100-4312-0000-7510-0000	MACHINERY/EQUIPMENT	\$8,000	\$4,188	\$0	\$3,812	52.35%
1100-4312-0000-7520-0020	VEHICLES-FINANCED	\$215,050	\$119,917	\$0	\$95,133	55.76%
Total PUBLIC WORKS OPERATIONS & MAINTENANCE		\$2,535,610	\$1,625,244	\$2,672	\$907,694	64.20%
PUBLIC WAYS						
1100-4312-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	\$77,500	\$46,093	\$9,900	\$21,508	72.25%
1100-4312-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$18,000	\$6,628	\$0	\$11,372	36.82%
1100-4312-0010-6100-0000	GENERAL SUPPLIES	\$100,000	\$51,849	\$242	\$47,909	52.09%
1100-4312-0010-6230-0000	BOTTLED GAS	\$300	\$0	\$0	\$300	0.00%
1100-4312-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$9,000	\$2,840	\$0	\$6,160	31.55%
Total PUBLIC WAYS		\$204,800	\$107,410	\$10,142	\$87,249	57.40%
SIDEWALK/BIKE PATH MAINTENANCE						
1100-4312-0020-5000-0000	OTHER PURCHASED SERVICES	\$100,000	\$0	\$0	\$100,000	0.00%
1100-4312-0020-6100-0000	GENERAL SUPPLIES	\$10,000	\$246	\$0	\$9,754	2.46%
Total SIDEWALK/BIKE PATH MAINTENANCE		\$110,000	\$246	\$0	\$109,754	0.22%
WINTER OPERATIONS						
1100-4312-0030-4220-0000	CONTRACTED SNOW REMOVAL	\$35,700	\$2,795	\$0	\$32,905	7.83%
1100-4312-0030-6100-0000	GENERAL SUPPLIES	\$250,000	\$177,374	\$41,472	\$31,154	87.54%
Total WINTER OPERATIONS		\$285,700	\$180,169	\$41,472	\$64,059	77.58%
TRAFFIC SAFETY						
1100-4312-0040-4300-0000	REPAIR/MAINTENANCE SERVICES	\$155,000	\$61,289	\$8,900	\$84,811	45.28%
1100-4312-0040-6100-0000	GENERAL SUPPLIES	\$55,000	\$37,186	\$0	\$17,814	67.61%
Total TRAFFIC SAFETY		\$210,000	\$98,475	\$8,900	\$102,625	51.13%
STORM DRAINAGE						
1100-4312-0050-4300-0000	REPAIR/MAINTENANCE SERVICES	\$2,500	\$0	\$0	\$2,500	0.00%
1100-4312-0050-6100-0000	GENERAL SUPPLIES	\$40,000	\$10,468	\$0	\$29,532	26.17%
Total STORM DRAINAGE		\$42,500	\$10,468	\$0	\$32,032	24.63%
PAVEMENT						
1100-4312-0060-4300-0000	REPAIR/MAINTENANCE SERVICES	\$520,000	\$0	\$671,126	(\$151,126)	129.06%
1100-4312-0060-4300-0001	PRESERVATION	\$70,000	\$0	\$70,000	\$0	100.00%
1100-4312-0060-6100-0000	GENERAL SUPPLIES	\$16,400	\$0	\$0	\$16,400	0.00%
Total PAVEMENT		\$606,400	\$0	\$741,126	(\$134,726)	122.22%
FLEET MAINTENANCE						
1100-4312-0070-2450-0000	TRAINING/LICENSES/DUES	\$12,000	\$304	\$0	\$11,696	2.53%
1100-4312-0070-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$2,200	\$738	\$0	\$1,462	33.53%
1100-4312-0070-4300-0000	REPAIR/MAINTENANCE SERVICES	\$10,000	\$7,659	\$0	\$2,341	76.59%
1100-4312-0070-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$2,000	\$675	\$0	\$1,325	33.77%
1100-4312-0070-5800-0000	TRAVEL	\$2,500	\$0	\$0	\$2,500	0.00%
1100-4312-0070-6100-0000	GENERAL SUPPLIES	\$250,000	\$153,408	\$0	\$96,592	61.36%
1100-4312-0070-6400-0000	REFERENCE PUBLICATIONS	\$1,800	\$0	\$0	\$1,800	0.00%
1100-4312-0070-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$40,000	\$36,189	\$0	\$3,811	90.47%
1100-4312-0070-7600-0000	SOFTWARE	\$7,000	\$0	\$0	\$7,000	0.00%
Total FLEET MAINTENANCE		\$327,500	\$198,973	\$0	\$128,527	60.76%
BRIDGES						
1100-4313-0000-6100-0000	GENERAL SUPPLIES	\$4,000	\$0	\$0	\$4,000	0.00%
Total BRIDGES		\$4,000	\$0	\$0	\$4,000	0.00%
STREET LIGHTING						
1100-4316-0000-5300-0000	COMMUNICATIONS	\$580	\$742	\$0	(\$162)	127.99%
1100-4316-0000-6220-0000	ELECTRICITY	\$28,660	\$51,881	\$0	(\$23,221)	181.02%
Total STREET LIGHTING		\$29,240	\$52,624	\$0	(\$23,384)	179.97%

PUBLIC HEALTH CLINICS						
1100-4415-0001-5907-0000	HIV/HCV RESOURCE CENTER	\$5,000	\$5,000	\$0	\$0	100.00%
1100-4415-0001-5908-0000	WEST CENTRAL BEHAVIORAL HEALTH	\$18,500	\$18,500	\$0	\$0	100.00%
1100-4415-0001-5911-0000	GOOD NEIGHBOR HEALTH CLINIC	\$12,000	\$12,000	\$0	\$0	100.00%
Total PUBLIC HEALTH CLINICS		\$35,500	\$35,500	\$0	\$0	100.00%
OTHER HEALTH						
1100-4419-0000-5902-0000	VISITING NURSES ALLIANCE-VT/NH	\$58,300	\$58,300	\$0	\$0	100.00%
1100-4419-0000-5915-0000	PUBLIC HEALTH COUNCIL OF THE UPPER VALLE	\$11,510	\$11,510	\$0	\$0	100.00%
Total OTHER HEALTH		\$69,810	\$69,810	\$0	\$0	100.00%
HUMAN SERVICES						
1100-4441-0000-1100-0000	FULL TIME WAGES	\$172,420	\$126,191	\$0	\$46,229	73.19%
1100-4441-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$2,210	\$1,513	\$0	\$697	68.45%
1100-4441-0000-2200-0000	FICA & MEDICARE TAXES	\$13,200	\$9,468	\$0	\$3,732	71.73%
1100-4441-0000-2301-0000	RETIREMENT: MUNICIPAL	\$22,660	\$16,762	\$0	\$5,898	73.97%
1100-4441-0000-2450-0000	TRAINING/LICENSES/DUES	\$1,450	\$544	\$0	\$906	37.51%
1100-4441-0000-2600-0000	WORKERS' COMPENSATION	\$380	\$302	\$0	\$78	79.40%
1100-4441-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$1,150	\$0	\$0	\$1,150	0.00%
1100-4441-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$700	\$685	\$0	\$15	97.80%
1100-4441-0000-4410-0000	RENTAL:LAND/BUILDINGS	\$16,800	\$13,960	\$0	\$2,840	83.09%
1100-4441-0000-5000-0000	OTHER PURCHASED SERVICES	\$150,000	\$102,723	\$0	\$47,277	68.48%
1100-4441-0000-5300-0000	COMMUNICATIONS	\$900	\$689	\$0	\$211	76.58%
1100-4441-0000-5335-0000	INFORMATION ACCESS	\$1,200	\$872	\$0	\$328	72.68%
1100-4441-0000-5800-0000	TRAVEL	\$500	\$399	\$0	\$101	79.86%
1100-4441-0000-5875-0000	MILEAGE	\$500	\$386	\$0	\$114	77.28%
1100-4441-0000-6000-0000	OFFICE SUPPLIES	\$1,000	\$164	\$0	\$836	16.37%
1100-4441-0000-6400-0000	REFERENCE PUBLICATIONS	\$230	\$247	\$0	(\$17)	107.39%
Total HUMAN SERVICES		\$385,300	\$274,905	\$0	\$110,395	71.35%
HS DIRECT ASSISTANCE						
1100-4442-0000-5900-0000	DIRECT ASSISTANCE: OTHER	\$9,000	\$1,500	\$0	\$7,500	16.67%
1100-4442-0000-5901-0010	DIRECT ASSISTANCE:FOOD	\$1,000	\$0	\$0	\$1,000	0.00%
1100-4442-0000-5902-0010	DIRECT ASSISTANCE:RENT	\$210,000	\$73,864	\$0	\$136,136	35.17%
1100-4442-0000-5903-0010	DIRECT ASSISTANCE:FUEL	\$2,500	\$40	\$0	\$2,460	1.60%
1100-4442-0000-5904-0010	DIRECT ASSISTANCE:MEDICAL	\$1,000	\$0	\$0	\$1,000	0.00%
1100-4442-0000-5905-0010	DIRECT ASSISTANCE:UTILITIES	\$3,000	\$0	\$0	\$3,000	0.00%
Total HS DIRECT ASSISTANCE		\$226,500	\$75,404	\$0	\$151,096	33.29%
HS VENDOR PAYMENTS						
1100-4445-0000-5901-0000	SENIOR CITIZENS CENTER	\$64,500	\$64,500	\$0	\$0	100.00%
1100-4445-0000-5903-0000	HEADREST INC	\$60,000	\$60,000	\$0	\$0	100.00%
1100-4445-0000-5904-0000	LISTEN INC	\$62,410	\$62,410	\$0	\$0	100.00%
1100-4445-0000-5906-0000	WISE	\$15,000	\$15,000	\$0	\$0	100.00%
1100-4445-0000-5909-0000	TRI COUNTY CAP INC	\$28,570	\$28,564	\$0	\$6	99.98%
1100-4445-0000-5912-0000	UPPER VALLEY HAVEN, INC.	\$5,000	\$5,000	\$0	\$0	100.00%
1100-4445-0000-5913-0000	TWIN PINES HOUSING TRUST	\$12,000	\$12,000	\$0	\$0	100.00%
1100-4445-0000-5917-0000	VALLEY COURT DIVERSION	\$10,000	\$10,000	\$0	\$0	100.00%
1100-4445-0000-5918-0000	WAYPOINT	\$3,500	\$3,500	\$0	\$0	100.00%
Total HS VENDOR PAYMENTS		\$260,980	\$260,974	\$0	\$6	100.00%
RECREATION ARTS & PARKS						
1100-4520-0000-1100-0000	FULL TIME WAGES	\$428,650	\$310,225	\$0	\$118,425	72.37%
1100-4520-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$4,670	\$3,288	\$0	\$1,382	70.41%
1100-4520-0000-2200-0000	FICA & MEDICARE TAXES	\$32,800	\$22,576	\$0	\$10,224	68.83%
1100-4520-0000-2301-0000	RETIREMENT: MUNICIPAL	\$56,070	\$41,351	\$0	\$14,719	73.75%
1100-4520-0000-2450-0000	TRAINING/LICENSES/DUES	\$1,590	\$343	\$0	\$1,247	21.59%
1100-4520-0000-2600-0000	WORKERS' COMPENSATION	\$8,260	\$6,292	\$0	\$1,968	76.18%
1100-4520-0000-2910-0000	UNIFORMS/CLOTHING	\$1,850	\$70	\$0	\$1,780	3.78%
1100-4520-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$6,360	\$6,338	\$0	\$22	99.66%
1100-4520-0000-5000-0000	OTHER PURCHASED SERVICES	\$10,230	\$11,658	\$0	(\$1,428)	113.96%
1100-4520-0000-5300-0000	COMMUNICATIONS	\$2,000	\$1,506	\$0	\$494	75.30%
1100-4520-0000-5400-0000	ADVERTISING	\$800	\$0	\$0	\$800	0.00%
1100-4520-0000-5500-0000	OUTSIDE DUPLICATION	\$1,100	\$0	\$0	\$1,100	0.00%
1100-4520-0000-5800-0000	TRAVEL	\$500	\$0	\$0	\$500	0.00%
1100-4520-0000-6000-0000	OFFICE SUPPLIES	\$300	\$221	\$0	\$79	73.65%
Total RECREATION ARTS & PARKS		\$555,180	\$403,868	\$0	\$151,312	72.75%
RAP PROGRAMS						
1100-4520-0010-1200-0000	TEMPORARY PT WAGES	\$17,650	\$4,040	\$0	\$13,610	22.89%
1100-4520-0010-1300-0000	OVERTIME WAGES	\$400	\$0	\$0	\$400	0.00%
1100-4520-0010-2200-0000	FICA & MEDICARE TAXES	\$1,390	\$309	\$0	\$1,081	22.23%
1100-4520-0010-2450-0000	TRAINING/LICENSES/DUES	\$1,030	\$718	\$0	\$312	69.71%
1100-4520-0010-2600-0000	WORKERS' COMPENSATION	\$490	\$109	\$0	\$381	22.17%
1100-4520-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	\$1,800	\$2,591	\$0	(\$791)	143.94%
1100-4520-0010-4410-0000	RENTAL:LAND/BUILDINGS	\$45,280	\$40,716	\$0	\$4,564	89.92%
1100-4520-0010-5000-0000	OTHER PURCHASED SERVICES	\$34,575	\$22,968	\$0	\$11,607	66.43%
1100-4520-0010-6100-0000	GENERAL SUPPLIES	\$5,500	\$2,351	\$0	\$3,149	42.74%
1100-4520-0010-6100-0030	PLAYGROUND/SPORTS SUPPLIES	\$6,400	\$4,615	\$0	\$1,785	72.12%
1100-4520-0010-6260-0000	GASOLINE	\$1,690	\$404	\$0	\$1,286	23.90%
1100-4520-0010-6265-0000	DIESEL FUEL	\$220	\$7	\$0	\$213	3.09%
Total RAP PROGRAMS		\$116,425	\$78,827	\$0	\$37,598	67.71%

DAY CAMP						
1100-4520-0020-1200-0000	TEMPORARY PT WAGES	\$76,500	\$70,038	\$0	\$6,462	91.55%
1100-4520-0020-1300-0000	OVERTIME WAGES	\$2,000	\$1,397	\$0	\$603	69.84%
1100-4520-0020-2200-0000	FICA & MEDICARE TAXES	\$6,010	\$5,465	\$0	\$545	90.93%
1100-4520-0020-2450-0000	TRAINING/LICENSES/DUES	\$4,670	\$3,712	\$0	\$959	79.48%
1100-4520-0020-2600-0000	WORKERS' COMPENSATION	\$2,090	\$1,987	\$0	\$103	95.08%
1100-4520-0020-5000-0000	OTHER PURCHASED SERVICES	\$1,000	\$3,108	\$0	(\$2,108)	310.76%
1100-4520-0020-5000-0020	REC CAMP: FIELD TRIPS	\$8,750	\$6,956	\$0	\$1,794	79.50%
1100-4520-0020-5000-0030	REC CAMP: TRANSPORTATION	\$15,000	\$12,137	\$0	\$2,863	80.91%
1100-4520-0020-5300-0000	COMMUNICATIONS	\$220	\$167	\$0	\$53	76.11%
1100-4520-0020-5800-0000	TRAVEL	\$30	\$0	\$0	\$30	0.00%
1100-4520-0020-5875-0000	MILEAGE	\$100	\$0	\$0	\$100	0.00%
1100-4520-0020-6100-0000	GENERAL SUPPLIES	\$5,300	\$5,210	\$0	\$90	98.31%
Total DAY CAMP		\$121,670	\$110,177	\$0	\$11,493	90.55%
POOL						
1100-4520-0030-1200-0000	TEMPORARY PT WAGES	\$89,610	\$94,615	\$0	(\$5,005)	105.59%
1100-4520-0030-1300-0000	OVERTIME WAGES	\$2,000	\$1,046	\$0	\$954	52.28%
1100-4520-0030-2200-0000	FICA & MEDICARE TAXES	\$7,010	\$7,318	\$0	(\$308)	104.39%
1100-4520-0030-2450-0000	TRAINING/LICENSES/DUES	\$2,220	\$1,143	\$0	\$1,077	51.49%
1100-4520-0030-2600-0000	WORKERS' COMPENSATION	\$2,440	\$2,064	\$0	\$376	84.60%
1100-4520-0030-2910-0000	UNIFORMS/CLOTHING	\$1,200	\$751	\$0	\$449	62.57%
1100-4520-0030-4110-0000	WATER	\$3,700	\$3,445	\$0	\$255	93.12%
1100-4520-0030-4120-0000	SEWER	\$6,500	\$6,321	\$0	\$179	97.25%
1100-4520-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	\$11,200	\$172	\$0	\$11,029	1.53%
1100-4520-0030-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$200	\$218	\$0	(\$18)	109.00%
1100-4520-0030-5300-0000	COMMUNICATIONS	\$720	\$761	\$0	(\$41)	105.65%
1100-4520-0030-6100-0000	GENERAL SUPPLIES	\$8,980	\$7,831	\$0	\$1,149	87.20%
1100-4520-0030-6220-0000	ELECTRICITY	\$15,450	\$0	\$0	\$15,450	0.00%
1100-4520-0030-6230-0000	BOTTLED GAS	\$1,300	\$927	\$0	\$373	71.29%
1100-4520-0030-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$26,000	\$13,400	\$0	\$12,600	51.54%
Total POOL		\$178,530	\$140,011	\$0	\$38,519	78.42%
FARMERS MARKET						
1100-4520-0040-1200-0000	TEMPORARY PT WAGES	\$10,460	\$6,977	\$0	\$3,483	66.70%
1100-4520-0040-2200-0000	FICA & MEDICARE TAXES	\$800	\$534	\$0	\$266	66.72%
1100-4520-0040-2600-0000	WORKERS' COMPENSATION	\$280	\$195	\$0	\$85	69.67%
1100-4520-0040-3210-0000	INSTRUCTIONAL PROGRAMS	\$500	\$0	\$0	\$500	0.00%
1100-4520-0040-5000-0000	OTHER PURCHASED SERVICES	\$1,880	\$1,819	\$0	\$61	96.75%
1100-4520-0040-5400-0000	ADVERTISING	\$250	\$0	\$0	\$250	0.00%
1100-4520-0040-6100-0000	GENERAL SUPPLIES	\$100	\$22	\$0	\$78	21.89%
Total FARMERS MARKET		\$14,270	\$9,546	\$0	\$4,724	66.90%
RAP PUBLIC PARKS						
1100-4520-0200-1100-0000	FULL TIME WAGES	\$75,200	\$46,229	\$0	\$28,971	61.47%
1100-4520-0200-1200-0000	TEMPORARY PT WAGES	\$24,600	\$20,219	\$0	\$4,381	82.19%
1100-4520-0200-1300-0000	OVERTIME WAGES	\$1,000	\$561	\$0	\$439	56.13%
1100-4520-0200-2150-0000	LIFE & DISABILITY INSURANCE	\$760	\$473	\$0	\$287	62.20%
1100-4520-0200-2200-0000	FICA & MEDICARE TAXES	\$7,710	\$4,957	\$0	\$2,753	64.30%
1100-4520-0200-2301-0000	RETIREMENT: MUNICIPAL	\$10,010	\$6,198	\$0	\$3,812	61.92%
1100-4520-0200-2450-0000	TRAINING/LICENSES/DUES	\$400	\$109	\$0	\$291	27.25%
1100-4520-0200-2600-0000	WORKERS' COMPENSATION	\$2,680	\$1,870	\$0	\$810	69.79%
1100-4520-0200-2910-0000	UNIFORMS/CLOTHING	\$1,010	\$263	\$0	\$747	26.04%
1100-4520-0200-4110-0000	WATER	\$700	\$938	\$0	(\$238)	134.06%
1100-4520-0200-4120-0000	SEWER	\$950	\$902	\$0	\$48	94.99%
1100-4520-0200-4140-0000	LANDFILL: TIPPING FEES	\$1,200	\$0	\$0	\$1,200	0.00%
1100-4520-0200-4300-0000	REPAIR/MAINTENANCE SERVICES	\$25,780	\$2,907	\$0	\$22,873	11.28%
1100-4520-0200-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$200	\$0	\$0	\$200	0.00%
1100-4520-0200-5000-0000	OTHER PURCHASED SERVICES	\$8,830	\$5,986	\$0	\$2,844	67.79%
1100-4520-0200-5300-0000	COMMUNICATIONS	\$480	\$60	\$0	\$420	12.50%
1100-4520-0200-5335-0000	INFORMATION ACCESS	\$3,360	\$3,731	\$0	(\$371)	111.04%
1100-4520-0200-6100-0000	GENERAL SUPPLIES	\$22,100	\$13,528	\$0	\$8,572	61.21%
1100-4520-0200-6220-0000	ELECTRICITY	\$0	\$3,532	\$0	(\$3,532)	-
1100-4520-0200-6230-0000	BOTTLED GAS	\$1,740	\$776	\$0	\$964	44.61%
1100-4520-0200-6260-0000	GASOLINE	\$3,650	\$1,288	\$0	\$2,362	35.29%
1100-4520-0200-6265-0000	DIESEL FUEL	\$1,550	\$676	\$0	\$874	43.61%
1100-4520-0200-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$1,500	\$7,221	\$0	(\$5,721)	481.43%
1100-4520-0200-7510-0000	MACHINERY/EQUIPMENT	\$90,000	\$82,915	\$0	\$7,085	92.13%
Total RAP PUBLIC PARKS		\$285,410	\$205,341	\$0	\$80,069	71.95%
DPW PUBLIC PARKS						
1100-4520-0250-4140-0000	LANDFILL: TIPPING FEES	\$100	\$0	\$0	\$100	0.00%
1100-4520-0250-4300-0000	REPAIR/MAINTENANCE SERVICES	\$16,500	\$150	\$1,222	\$15,127	8.32%
1100-4520-0250-6100-0000	GENERAL SUPPLIES	\$32,700	\$1,008	\$0	\$31,692	3.08%
1100-4520-0250-6220-0000	ELECTRICITY	\$610	\$620	\$0	(\$10)	101.61%
1100-4520-0250-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$3,500	\$1,335	\$0	\$2,165	38.14%
Total DPW PUBLIC PARKS		\$53,410	\$3,113	\$1,222	\$49,074	8.12%

LIBRARY						
1100-4550-0000-1100-0000	FULL TIME WAGES	\$740,180	\$542,715	\$0	\$197,465	73.32%
1100-4550-0000-1120-0000	PART TIME WAGES 20-24	\$33,960	\$21,596	\$0	\$12,364	63.59%
1100-4550-0000-1125-0000	PART TIME WAGES 25-29	\$131,220	\$96,176	\$0	\$35,044	73.29%
1100-4550-0000-1200-0000	TEMPORARY PT WAGES	\$127,200	\$102,071	\$0	\$25,129	80.24%
1100-4550-0000-1300-0000	OVERTIME WAGES	\$500	\$515	\$0	(\$15)	102.91%
1100-4550-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$9,350	\$6,779	\$0	\$2,571	72.50%
1100-4550-0000-2200-0000	FICA & MEDICARE TAXES	\$79,050	\$56,953	\$0	\$22,097	72.05%
1100-4550-0000-2301-0000	RETIREMENT: MUNICIPAL	\$96,970	\$72,009	\$0	\$24,961	74.26%
1100-4550-0000-2450-0000	TRAINING/LICENSES/DUES	\$9,650	\$6,140	\$0	\$3,510	63.63%
1100-4550-0000-2600-0000	WORKERS' COMPENSATION	\$5,070	\$4,066	\$0	\$1,004	80.20%
1100-4550-0000-3000-0000	LEGAL SERVICES	\$2,000	\$747	\$0	\$1,253	37.35%
1100-4550-0000-3410-0000	SOFTWARE: SUPPORT/SERVICE/SUBSCRIPTIONS	\$12,940	\$14,546	\$0	(\$1,606)	112.41%
1100-4550-0000-4110-0000	WATER	\$2,500	\$1,829	\$0	\$671	73.17%
1100-4550-0000-4120-0000	SEWER	\$2,300	\$1,858	\$0	\$442	80.79%
1100-4550-0000-4225-0000	LAWN CARE/SNOW PLOWING	\$26,000	\$19,824	\$0	\$6,176	76.25%
1100-4550-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$88,420	\$59,550	\$7,784	\$21,085	76.15%
1100-4550-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$7,270	\$5,233	\$0	\$2,037	71.98%
1100-4550-0000-5000-0000	OTHER PURCHASED SERVICES	\$24,600	\$13,776	\$0	\$10,824	56.00%
1100-4550-0000-5300-0000	COMMUNICATIONS	\$2,780	\$2,480	\$0	\$300	89.21%
1100-4550-0000-5335-0000	INFORMATION ACCESS	\$6,300	\$6,773	\$0	(\$473)	107.51%
1100-4550-0000-5400-0000	ADVERTISING	\$2,500	\$77	\$0	\$2,423	3.10%
1100-4550-0000-5800-0000	TRAVEL	\$17,730	\$905	\$0	\$16,825	5.11%
1100-4550-0000-5875-0000	MILEAGE	\$1,500	\$993	\$0	\$507	66.17%
1100-4550-0000-6000-0000	OFFICE SUPPLIES	\$3,000	\$1,888	\$0	\$1,112	62.94%
1100-4550-0000-6100-0000	GENERAL SUPPLIES	\$28,500	\$17,088	\$0	\$11,412	59.96%
1100-4550-0000-6220-0000	ELECTRICITY	\$83,770	\$53,567	\$0	\$30,203	63.95%
1100-4550-0000-6230-0000	BOTTLED GAS	\$1,620	\$5,440	\$0	(\$3,820)	335.83%
1100-4550-0000-6240-0000	FUEL OIL	\$1,890	\$555	\$0	\$1,335	29.36%
1100-4550-0000-6400-0010	BOOKS/PERIODICALS/AUDIO/VISUAL SUPPLIES	\$60,000	\$50,096	\$0	\$9,904	83.49%
1100-4550-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$33,560	\$20,423	\$0	\$13,137	60.85%
Total LIBRARY		\$1,642,330	\$1,186,669	\$7,784	\$447,877	72.73%
ARTS & CULTURE						
1100-4589-0010-5000-0000	OTHER PURCHASED SERVICES	\$8,000	\$2,675	\$0	\$5,325	33.44%
Total ARTS & CULTURE		\$8,000	\$2,675	\$0	\$5,325	33.44%
RAP OUTSIDE FUNDING SUPPORT						
1100-4589-1000-5000-0040	LEBANON OUTING CLUB	\$45,000	\$45,000	\$0	\$0	100.00%
1100-4589-1000-5000-0050	GREATER LEBANON YOUTH HOCKEY ASSOCIATION	\$3,730	\$3,730	\$0	\$0	100.00%
1100-4589-1000-5000-0060	LEBANON YOUTH BASEBALL	\$1,500	\$1,500	\$0	\$0	100.00%
Total RAP OUTSIDE FUNDING SUPPORT		\$50,230	\$50,230	\$0	\$0	100.00%
CONSERVATION						
1100-4611-0000-1200-0000	TEMPORARY PT WAGES	\$0	\$3,306	\$0	(\$3,306)	-
1100-4611-0000-2200-0000	FICA & MEDICARE TAXES	\$0	\$253	\$0	(\$253)	-
1100-4611-0000-2450-0000	TRAINING/LICENSES/DUES	\$0	\$850	\$0	(\$850)	-
1100-4611-0000-2600-0000	WORKERS' COMPENSATION	\$0	\$93	\$0	(\$93)	-
1100-4611-0000-5000-0000	OTHER PURCHASED SERVICES	\$0	\$134	\$0	(\$134)	-
1100-4611-0000-6100-0000	GENERAL SUPPLIES	\$0	\$81	\$0	(\$81)	-
1100-4611-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$0	\$1,403	\$0	(\$1,403)	-
Total CONSERVATION		\$0	\$6,119	\$0	(\$6,119)	-
OTHER ECONOMIC DEVELOPMENT						
1100-4659-0000-7300-0000	375 N MAIN STREET DEMO	\$0	\$53,400	\$0	(\$53,400)	-
Total OTHER ECONOMIC DEVELOPMENT		\$0	\$53,400	\$0	(\$53,400)	-
PRINCIPAL-LONG TERM BONDS/NOTES						
1100-4711-0000-9821-0000	NHMBB05B	\$225,000	\$225,000	\$0	\$0	100.00%
1100-4711-0000-9822-0000	NHMBB06A	\$220,000	\$220,000	\$0	\$0	100.00%
1100-4711-0000-9823-0000	NHMBB07B	\$298,600	\$298,600	\$0	\$0	100.00%
1100-4711-0000-9824-0000	NHMBB08A	\$69,530	\$69,525	\$0	\$5	99.99%
1100-4711-0000-9825-0000	NHMBB09C	\$121,000	\$121,000	\$0	\$0	100.00%
1100-4711-0000-9826-0000	NHMBB10B	\$197,370	\$197,370	\$0	\$0	100.00%
1100-4711-0000-9827-0000	NHMBB11B	\$170,000	\$170,000	\$0	\$0	100.00%
1100-4711-0000-9828-0000	NHMBB12B	\$20,360	\$20,360	\$0	\$0	100.00%
1100-4711-0000-9830-0000	NHMBB16B	\$90,000	\$90,000	\$0	\$0	100.00%
1100-4711-0000-9831-0000	NHMBB17B	\$110,000	\$110,000	\$0	\$0	100.00%
1100-4711-0000-9832-0000	NHMBB18B	\$164,000	\$164,000	\$0	\$0	100.00%
1100-4711-0000-9833-0000	NHMBB20B	\$404,120	\$404,116	\$0	\$4	100.00%
1100-4711-0000-9834-0000	NHMBB20A	\$375,000	\$375,000	\$0	\$0	100.00%
1100-4711-0000-9835-0000	NHMBB21C	\$67,000	\$67,000	\$0	\$0	100.00%
1100-4711-0000-9836-0000	NHMBB22C	\$96,720	\$96,712	\$0	\$8	99.99%
1100-4711-0000-9837-0000	NHMBB23B	\$19,020	\$19,014	\$0	\$6	99.97%
1100-4711-0000-9839-0000	NHMBB24C	\$884,870	\$884,868	\$0	\$2	100.00%
Total PRINCIPAL-LONG TERM BONDS/NOTES		\$3,532,590	\$3,532,565	\$0	\$25	100.00%
PRINCIPAL-STATE REVOLVING FUND NOTES						
1100-4711-0010-9801-0010	CS-333092-05 CSO	\$74,040	\$74,035	\$0	\$5	99.99%
1100-4711-0010-9802-0010	CS-333092-07 CSO	\$55,750	\$55,747	\$0	\$3	99.99%
1100-4711-0010-9803-0010	CS-333092-08 CSO	\$56,000	\$56,000	\$0	\$0	100.00%
1100-4711-0010-9804-0010	CS-330092-10 CSO	\$32,780	\$0	\$0	\$32,780	0.00%
1100-4711-0010-9805-0010	1321010-02 CSO	\$35,600	\$35,597	\$0	\$3	99.99%
1100-4711-0010-9806-0010	CS-330092-11 CSO	\$202,040	\$202,036	\$0	\$4	100.00%
1100-4711-0010-9807-0010	CS-330092-12 CSO	\$62,210	\$62,206	\$0	\$4	99.99%
1100-4711-0010-9808-0010	DWGT-17	\$2,930	\$2,928	\$0	\$2	99.94%
1100-4711-0010-9809-0010	CS-330092-14 CSO	\$31,550	\$0	\$0	\$31,550	0.00%
Total PRINCIPAL-STATE REVOLVING FUND NOTES		\$552,900	\$488,550	\$0	\$64,350	88.36%

INTEREST-LONG TERM BONDS/NOTES						
1100-4721-0000-9821-0000	NHMBB05B	\$7,540	\$7,537	\$0	\$3	99.96%
1100-4721-0000-9822-0000	NHMBB06A	\$5,900	\$5,900	\$0	\$0	100.00%
1100-4721-0000-9823-0000	NHMBB07B	\$12,560	\$12,551	\$0	\$10	99.92%
1100-4721-0000-9824-0000	NHMBB08A	\$7,260	\$7,251	\$0	\$9	99.88%
1100-4721-0000-9825-0000	NHMBB09C	\$19,190	\$19,188	\$0	\$2	99.99%
1100-4721-0000-9826-0000	NHMBB10B	\$44,160	\$44,151	\$0	\$9	99.98%
1100-4721-0000-9827-0000	NHMBB11B	\$42,360	\$42,357	\$0	\$3	99.99%
1100-4721-0000-9828-0000	NHMBB12B	\$3,940	\$3,735	\$0	\$205	94.79%
1100-4721-0000-9830-0000	NHMBB16B	\$35,430	\$35,429	\$0	\$2	100.00%
1100-4721-0000-9831-0000	NHMBB17B	\$44,310	\$44,305	\$0	\$5	99.99%
1100-4721-0000-9832-0000	NHMBB18B	\$78,810	\$78,806	\$0	\$4	99.99%
1100-4721-0000-9833-0000	NHMBB20B	\$196,010	\$196,012	\$0	(\$2)	100.00%
1100-4721-0000-9834-0000	NHMBB20A	\$198,550	\$198,548	\$0	\$2	100.00%
1100-4721-0000-9835-0000	NHMBB21C	\$40,700	\$40,701	\$0	(\$1)	100.00%
1100-4721-0000-9836-0000	NHMBB22C	\$83,820	\$83,816	\$0	\$4	100.00%
1100-4721-0000-9837-0000	NHMBB23B	\$3,880	\$3,879	\$0	\$1	99.97%
1100-4721-0000-9839-0000	NHMBB24C	\$904,450	\$904,450	\$0	(\$0)	100.00%
Total INTEREST-LONG TERM BONDS/NOTES		\$1,728,870	\$1,728,615	\$0	\$255	99.99%
INTEREST-STATE REVOLVING FUND NOTES						
1100-4721-0010-9801-0010	CS-333092-05 CSO	\$22,610	\$22,602	\$0	\$8	99.96%
1100-4721-0010-9802-0010	CS-333092-07 CSO	\$13,380	\$13,379	\$0	\$1	99.99%
1100-4721-0010-9803-0010	CS-333092-08 CSO	\$13,440	\$13,440	\$0	\$0	100.00%
1100-4721-0010-9804-0010	CS-330092-10 CSO	\$11,530	\$0	\$0	\$11,530	0.00%
1100-4721-0010-9805-0010	1321010-02 CSO	\$9,100	\$9,099	\$0	\$1	99.98%
1100-4721-0010-9806-0010	CS-330092-11 CSO	\$64,660	\$64,652	\$0	\$9	99.99%
1100-4721-0010-9807-0010	CS-330092-12 CSO	\$19,910	\$19,906	\$0	\$4	99.98%
1100-4721-0010-9808-0010	DWGT-17	\$1,370	\$1,367	\$0	\$3	99.82%
Total INTEREST-STATE REVOLVING FUND NOTES		\$156,000	\$144,444	\$0	\$11,556	92.59%
TRANSFERS TO SPECIAL REVENUE FUNDS						
1100-4912-0000-9100-0003	HERITAGE FUND	\$400	\$400	\$0	\$0	100.00%
1100-4912-0000-9100-0005	EMERGENCY MANAGEMENT FUND-EQUIPMENT	\$25,000	\$25,000	\$0	\$0	100.00%
1100-4912-0000-9100-0019	ENTERPRISE PROPERTIES REVOLVING FUND	\$13,500	\$13,500	\$0	\$0	100.00%
Total TRANSFERS TO SPECIAL REVENUE FUNDS		\$38,900	\$38,900	\$0	\$0	100.00%
TRANSFERS TO PROPRIETARY FUNDS-WATER						
1100-4914-0050-9100-0001	FIRE PROTECTION: HYDRANTS	\$293,300	\$293,300	\$0	\$0	100.00%
Total TRANSFERS TO PROPRIETARY FUNDS-WATER		\$293,300	\$293,300	\$0	\$0	100.00%
TRANSFERS TO CAPITAL RESERVE FUNDS						
1100-4915-0000-9600-0001	FIRE EQUIPMENT	\$300,000	\$300,000	\$0	\$0	100.00%
1100-4915-0000-9600-0002	DPW VEHICLES/EQUIPMENT	\$905,000	\$905,000	\$0	\$0	100.00%
1100-4915-0000-9600-0003	RECREATION EQUIPMENT/VEHICLES	\$25,000	\$25,000	\$0	\$0	100.00%
1100-4915-0000-9600-0005	POLICE EQUIP/VEH/IMPROVEMENTS	\$45,000	\$45,000	\$0	\$0	100.00%
1100-4915-0000-9600-0007	ACCRUED BENEFITS LIABILITY	\$64,150	\$64,150	\$0	\$0	100.00%
Total TRANSFERS TO CAPITAL RESERVE FUNDS		\$1,339,150	\$1,339,150	\$0	\$0	100.00%
TOTAL EXPENDITURES		\$44,761,145	\$31,989,917	\$1,195,568	\$11,575,660	74.14%

Solid Waste Fund Revenue					
GL Number	Description	2025 Budget	YTD Revenue As of 09/30/2025	Available Balance	% Bdg Used
OTHER LICENSES PERMITS & FEES					
2108-3290-0010-9110-0007	PERMIT APPLICATION FEE	\$7,750	\$12,964	(\$5,214)	167.28%
Total OTHER LICENSES PERMITS & FEES		\$7,750	\$12,964	(\$5,214)	167.28%
SOLID WASTE CHARGES FOR SERVICES					
2108-3404-0010-9420-0020	C&D	\$414,400	\$240,792	\$173,608	58.11%
2108-3404-0010-9420-0030	MSW	\$4,497,940	\$3,094,995	\$1,402,945	68.81%
2108-3404-0010-9420-0035	ELECTRONICS	\$24,000	\$21,606	\$2,394	90.02%
2108-3404-0010-9420-0040	FREON	\$20,200	\$20,390	(\$190)	100.94%
2108-3404-0010-9420-0045	FLUORESCENT BULBS/LAMPS	\$2,200	\$1,824	\$376	82.89%
2108-3404-0010-9420-0050	MATTRESSES	\$30,000	\$40,550	(\$10,550)	135.17%
2108-3404-0010-9420-0055	TIRES	\$20,700	\$9,456	\$11,244	45.68%
2108-3404-0010-9420-0060	BULKY/FURNITURE	\$163,500	\$137,672	\$25,828	84.20%
2108-3404-0010-9420-0065	FOOD WASTE	\$65,400	\$20,743	\$44,657	31.72%
2108-3404-0010-9420-0070	BRUSH	\$13,100	\$14,613	(\$1,513)	111.55%
2108-3404-0010-9420-0075	ASPHALT, BRICK, CONCRETE	\$16,500	\$4,125	\$12,375	25.00%
2108-3404-0010-9420-0080	OIL	\$5,000	\$71	\$4,929	1.43%
2108-3404-0010-9420-0085	PRESSURIZED VESSELS	\$220	\$1,995	(\$1,775)	906.82%
2108-3404-0010-9420-0090	SLUDGE	\$590,000	\$374,327	\$215,673	63.45%
Total SOLID WASTE CHARGES FOR SERVICES		\$5,863,160	\$3,983,158	\$1,880,002	67.94%
SALE OF MUNICIPAL PROPERTY					
2108-3501-0010-9510-0020	SALE OF CITY OWNED PROPERTY	\$0	\$125,000	(\$125,000)	-
Total SALE OF MUNICIPAL PROPERTY		\$0	\$125,000	(\$125,000)	-
INTEREST ON INVESTMENTS					
2108-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	\$66,000	\$80,361	(\$14,361)	121.76%
Total INTEREST ON INVESTMENTS		\$66,000	\$80,361	(\$14,361)	121.76%
RENTS OF PROPERTY					
2108-3503-0010-9530-0050	FORE-U GOLF CENTER	\$20,000	\$24,737	(\$4,737)	123.69%
Total RENTS OF PROPERTY		\$20,000	\$24,737	(\$4,737)	123.69%
OTHER MISC REVENUE					
2108-3509-0010-9420-0095	BATTERIES	\$1,000	\$875	\$125	87.52%
2108-3509-0010-9570-0015	SOLAR REVENUE	\$0	\$13,059	(\$13,059)	-
2108-3509-0010-9570-0016	LFGTE SALE OF ENERGY	\$450,000	\$0	\$450,000	0.00%
2108-3509-0010-9570-0017	LFGTE SALE OF RECS	\$250,000	\$0	\$250,000	0.00%
2108-3509-0010-9570-0020	MISCELLANEOUS REVENUE	\$1,000	\$1,816	(\$816)	181.56%
2108-3509-0010-9570-0035	COUPON SALES-OUTSIDE SALES	\$80,000	\$110,960	(\$30,960)	138.70%
2108-3509-0010-9570-0038	LANDFILL BAG SALES	\$300,000	\$135,991	\$164,009	45.33%
2108-3509-0010-9570-0325	COVER MATERIALS	\$300,000	\$91,091	\$208,909	30.36%
2108-3509-0010-9570-0330	GLASS	\$9,000	\$10,303	(\$1,303)	114.48%
2108-3509-0010-9570-0335	METAL	\$50,000	\$26,497	\$23,503	52.99%
2108-3509-0010-9570-0340	CARDBOARD	\$17,000	\$15,539	\$1,461	91.40%
2108-3509-0010-9570-0345	PAPER	\$7,500	\$1,454	\$6,046	19.39%
2108-3509-0010-9570-0350	ALUMINUM CANS	\$20,000	\$11,021	\$8,979	55.10%
2108-3509-0010-9570-0360	PLASTIC	\$500	\$1,581	(\$1,081)	316.16%
2108-3509-0010-9570-0365	PLASTIC FILM	\$2,200	\$2,785	(\$585)	126.60%
Total OTHER MISC REVENUE		\$1,488,200	\$422,971	\$1,065,229	28.42%
TOTAL REVENUES		\$7,445,110	\$4,649,192	\$2,795,918	62.45%

Solid Waste Fund Expenditures						
GL Number	Description	2025 Budget	YTD Expense As of 09/30/2025	Encumbered	Available Balance	% Bdg Used
GROUP INSURANCE						
2108-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	\$241,730	\$170,859	\$0	\$70,871	70.68%
2108-4155-0020-2200-0000	FICA & MEDICARE TAXES	\$0	\$389	\$0	(\$389)	-
Total GROUP INSURANCE		\$241,730	\$171,248	\$0	\$70,482	70.84%
EMPLOYEE BENEFITS NOT ALLOCATED						
2108-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	\$41,500	\$37,500	\$0	\$4,000	90.36%
2108-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	\$20,000	\$0	\$0	\$20,000	0.00%
Total EMPLOYEE BENEFITS NOT ALLOCATED		\$61,500	\$37,500	\$0	\$24,000	60.98%
SICK LEAVE PAYOUT						
2108-4155-0040-2200-0000	FICA & MEDICARE TAXES	\$0	\$669	\$0	(\$669)	-
2108-4155-0040-2600-0000	WORKERS' COMPENSATION	\$0	\$21	\$0	(\$21)	-
2108-4155-0040-2900-0000	SICK PAYOUT	\$0	\$8,739	\$0	(\$8,739)	-
Total SICK LEAVE PAYOUT		\$0	\$9,428	\$0	(\$9,428)	-
SOLID WASTE ADMINISTRATION						
2108-4321-0000-1100-0000	FULL TIME WAGES	\$102,100	\$75,312	\$0	\$26,788	73.76%
2108-4321-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$1,310	\$897	\$0	\$413	68.46%
2108-4321-0000-2200-0000	FICA & MEDICARE TAXES	\$7,820	\$5,832	\$0	\$1,988	74.58%
2108-4321-0000-2301-0000	RETIREMENT: MUNICIPAL	\$13,420	\$9,428	\$0	\$3,992	70.25%
2108-4321-0000-2450-0000	TRAINING/LICENSES/DUES	\$1,990	\$2,472	\$0	(\$482)	124.21%
2108-4321-0000-2600-0000	WORKERS' COMPENSATION	\$230	\$254	\$0	(\$24)	110.55%
2108-4321-0000-3000-0000	LEGAL SERVICES	\$8,000	\$0	\$0	\$8,000	0.00%
2108-4321-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$450	\$173	\$0	\$278	38.33%
2108-4321-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$29,000	\$5,100	\$0	\$23,900	17.59%
2108-4321-0000-5000-0000	OTHER PURCHASED SERVICES	\$382,500	\$152,865	\$121,256	\$108,379	71.67%
2108-4321-0000-5200-0000	PROPERTY/LIABILITY	\$11,950	\$11,944	\$0	\$6	99.95%
2108-4321-0000-5300-0000	COMMUNICATIONS	\$2,390	\$1,689	\$0	\$701	70.66%
2108-4321-0000-5335-0000	INFORMATION ACCESS	\$4,800	\$2,373	\$0	\$2,427	49.45%
2108-4321-0000-5400-0000	ADVERTISING	\$4,000	\$0	\$0	\$4,000	0.00%
2108-4321-0000-6000-0000	OFFICE SUPPLIES	\$3,500	\$1,596	\$0	\$1,904	45.60%
2108-4321-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$21,300	\$0	\$0	\$21,300	0.00%
Total SOLID WASTE ADMINISTRATION		\$594,760	\$269,935	\$121,256	\$203,570	65.77%
LANDFILL OPERATIONS						
2108-4324-0010-1100-0000	FULL TIME WAGES	\$501,210	\$343,040	\$0	\$158,170	68.44%
2108-4324-0010-1200-0000	TEMPORARY PT WAGES	\$24,540	\$0	\$0	\$24,540	0.00%
2108-4324-0010-1300-0000	OVERTIME WAGES	\$60,000	\$109,323	\$0	(\$49,323)	182.21%
2108-4324-0010-2150-0000	LIFE & DISABILITY INSURANCE	\$5,130	\$2,984	\$0	\$2,146	58.18%
2108-4324-0010-2200-0000	FICA & MEDICARE TAXES	\$45,260	\$33,209	\$0	\$12,051	73.37%
2108-4324-0010-2301-0000	RETIREMENT: MUNICIPAL	\$73,120	\$58,244	\$0	\$14,876	79.66%
2108-4324-0010-2450-0000	TRAINING/LICENSES/DUES	\$16,240	\$3,406	\$0	\$12,834	20.97%
2108-4324-0010-2450-0010	CERTIFICATIONS	\$3,600	\$1,558	\$0	\$2,042	43.28%
2108-4324-0010-2600-0000	WORKERS' COMPENSATION	\$15,500	\$12,081	\$0	\$3,419	77.94%
2108-4324-0010-2910-0000	UNIFORMS/CLOTHING	\$11,250	\$6,604	\$0	\$4,646	58.71%
2108-4324-0010-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$3,500	\$549	\$0	\$2,951	15.69%
2108-4324-0010-3400-0000	TECHNICAL/ENGINEERING SERVICES	\$204,000	\$200,610	\$3,696	(\$306)	100.15%
2108-4324-0010-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$44,150	\$20,193	\$0	\$23,957	45.74%
2108-4324-0010-4110-0000	WATER	\$2,230	\$1,626	\$0	\$604	72.93%
2108-4324-0010-4120-0000	SEWER	\$125,000	\$110,925	\$0	\$14,075	88.74%
2108-4324-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	\$220,000	(\$1,375)	\$2,641	\$218,734	0.58%
2108-4324-0010-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$1,000	\$126,848	\$0	(\$125,848)	12684.78%
2108-4324-0010-5000-0000	OTHER PURCHASED SERVICES	\$323,200	\$88,574	\$134,652	\$99,974	69.07%
2108-4324-0010-5000-0100	C&D	\$6,000	\$0	\$0	\$6,000	0.00%
2108-4324-0010-5000-0150	BRUSH	\$4,000	\$0	\$0	\$4,000	0.00%
2108-4324-0010-5000-0155	ASPHALT, BRICK, CONCRETE	\$45,000	\$0	\$0	\$45,000	0.00%
2108-4324-0010-5335-0000	INFORMATION ACCESS	\$0	\$600	\$0	(\$600)	-
2108-4324-0010-5800-0000	TRAVEL	\$500	\$0	\$0	\$500	0.00%
2108-4324-0010-6100-0000	GENERAL SUPPLIES	\$271,200	\$199,624	\$49,739	\$21,837	91.95%
2108-4324-0010-6220-0000	ELECTRICITY	\$24,890	\$19,499	\$0	\$5,391	78.34%
2108-4324-0010-6230-0000	BOTTLED GAS	\$440	\$196	\$0	\$244	44.53%
2108-4324-0010-6240-0000	FUEL OIL	\$19,500	\$12,022	\$0	\$7,478	61.65%
2108-4324-0010-6260-0000	GASOLINE	\$1,000	\$1,287	\$0	(\$287)	128.73%
2108-4324-0010-6265-0000	DIESEL FUEL	\$119,500	\$61,680	\$0	\$57,820	51.62%
2108-4324-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$8,000	\$108,388	\$0	(\$100,388)	1354.85%
2108-4324-0010-7510-0000	MACHINERY/EQUIPMENT	\$0	\$0	\$0	\$0	-
2108-4324-0010-7510-0020	MACHINERY EQUIPMENT - FINANCED	\$0	\$179,866	\$0	(\$0)	-
2108-4324-0010-7520-0020	VEHICLES-FINANCED	\$398,040	\$145,528	\$0	\$72,646	36.56%
Total LANDFILL OPERATIONS		\$2,577,000	\$1,847,090	\$190,728	\$539,182	79.08%

RECYCLING						
2108-4324-0030-1100-0000	FULL TIME WAGES	\$110,570	\$59,313	\$0	\$51,257	53.64%
2108-4324-0030-1300-0000	OVERTIME WAGES	\$16,500	\$14,814	\$0	\$1,686	89.78%
2108-4324-0030-2150-0000	LIFE & DISABILITY INSURANCE	\$1,120	\$878	\$0	\$242	78.39%
2108-4324-0030-2200-0000	FICA & MEDICARE TAXES	\$9,730	\$5,322	\$0	\$4,408	54.70%
2108-4324-0030-2301-0000	RETIREMENT: MUNICIPAL	\$16,700	\$9,785	\$0	\$6,915	58.59%
2108-4324-0030-2450-0000	TRAINING/LICENSES/DUES	\$2,000	\$0	\$0	\$2,000	0.00%
2108-4324-0030-2600-0000	WORKERS' COMPENSATION	\$3,040	\$2,005	\$0	\$1,035	65.94%
2108-4324-0030-2910-0000	UNIFORMS/CLOTHING	\$2,810	\$878	\$0	\$1,932	31.24%
2108-4324-0030-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$700	\$0	\$0	\$700	0.00%
2108-4324-0030-4110-0000	WATER	\$1,350	\$829	\$0	\$521	61.44%
2108-4324-0030-4120-0000	SEWER	\$330	\$118	\$0	\$213	35.61%
2108-4324-0030-4300-0000	REPAIR/MAINTENANCE SERVICES	\$41,000	\$21,050	\$0	\$19,951	51.34%
2108-4324-0030-5000-0000	OTHER PURCHASED SERVICES	\$28,800	\$5,233	\$0	\$23,567	18.17%
2108-4324-0030-5000-0105	GLASS	\$9,000	\$0	\$0	\$9,000	0.00%
2108-4324-0030-5000-0115	TIRES	\$18,200	\$11,360	\$0	\$6,840	62.42%
2108-4324-0030-5300-0000	COMMUNICATIONS	\$5,000	\$0	\$0	\$5,000	0.00%
2108-4324-0030-5800-0000	TRAVEL	\$100	\$0	\$0	\$100	0.00%
2108-4324-0030-5875-0000	MILEAGE	\$200	\$0	\$0	\$200	0.00%
2108-4324-0030-6100-0000	GENERAL SUPPLIES	\$11,000	\$8,393	\$0	\$2,607	76.30%
2108-4324-0030-6220-0000	ELECTRICITY	\$5,990	\$6,777	\$0	(\$787)	113.14%
2108-4324-0030-6230-0000	BOTTLED GAS	\$6,250	\$3,041	\$0	\$3,209	48.66%
2108-4324-0030-6265-0000	DIESEL FUEL	\$8,120	\$8,093	\$0	\$27	99.66%
2108-4324-0030-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$115,500	\$2,301	\$0	\$113,200	1.99%
Total RECYCLING		\$414,010	\$160,188	\$0	\$253,822	38.69%
HAZARDOUS WASTE						
2108-4325-0020-5000-0000	OTHER PURCHASED SERVICES	\$31,200	\$19,371	\$0	\$11,829	62.09%
2108-4325-0020-5000-0135	ELECTRONICS	\$9,000	\$6,081	\$0	\$2,919	67.57%
2108-4325-0020-5000-0140	FREON	\$15,000	\$7,024	\$0	\$7,976	46.83%
2108-4325-0020-5000-0145	FLUORESCENT BULBS/LAMPS	\$5,000	\$2,632	\$0	\$2,368	52.64%
2108-4325-0020-5000-0160	RECYCLED OIL	\$5,000	\$1,448	\$0	\$3,552	28.96%
2108-4325-0020-5000-0165	PRESSURIZED VESSELS	\$1,000	\$1,394	\$0	(\$394)	139.40%
2108-4325-0020-5000-0195	RECYCLED BATTERIES	\$0	\$1,899	\$0	(\$1,899)	-
Total HAZARDOUS WASTE		\$66,200	\$39,849	\$0	\$26,351	60.19%
LEACHATE PROJECT						
2108-4325-0025-3400-0000	TECHNICAL/ENGINEERING SERVICES	\$146,700	\$64,201	\$10,899	\$71,600	51.19%
2108-4325-0025-5000-0000	OTHER PURCHASED SERVICES	\$80,000	\$81,088	\$0	(\$1,088)	101.36%
2108-4325-0025-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$0	\$45,525	\$0	(\$45,525)	-
Total LEACHATE PROJECT		\$226,700	\$190,814	\$10,899	\$24,987	88.98%
OTHER SANITATION- LANDFILL GAS TO ENERGY						
2108-4329-0000-2450-0000	TRAINING/LICENSES/DUES	\$27,500	\$6,180	\$0	\$21,320	22.47%
2108-4329-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$164,600	\$171,200	\$0	(\$6,600)	104.01%
2108-4329-0000-5000-0000	OTHER PURCHASED SERVICES	\$325,550	\$74,281	\$13,900	\$237,369	27.09%
2108-4329-0000-5800-0000	TRAVEL	\$12,000	\$3,910	\$0	\$8,090	32.58%
2108-4329-0000-6220-0000	ELECTRICITY	\$0	\$16,550	\$0	(\$16,550)	-
Total OTHER SANITATION- LANDFILL GAS TO ENERGY		\$529,650	\$272,121	\$13,900	\$243,629	54.00%
PRINCIPAL-LONG TERM BONDS/NOTES						
2108-4711-0000-9837-0000	NHMBB23B	\$82,360	\$82,356	\$0	\$4	100.00%
2108-4711-0000-9839-0000	NHMBB24C	\$16,150	\$16,150	\$0	\$0	100.00%
Total PRINCIPAL-LONG TERM BONDS/NOTES		\$98,510	\$98,506	\$0	\$4	100.00%
INTEREST-LONG TERM BONDS/NOTES						
2108-4721-0000-9837-0000	NHMBB23B	\$76,510	\$76,508	\$0	\$2	100.00%
2108-4721-0000-9839-0000	NHMBB24C	\$16,470	\$16,467	\$0	\$3	99.98%
Total INTEREST-LONG TERM BONDS/NOTES		\$92,980	\$92,975	\$0	\$5	99.99%
TRANSFERS TO GENERAL FUND						
2108-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	\$609,280	\$609,280	\$0	\$0	100.00%
2108-4911-0000-9100-0015	HOST COMMUNITY FEE	\$550,000	\$505,303	\$0	\$44,697	91.87%
2108-4911-0000-9100-0017	COMPUTER SERVICES	\$8,600	\$8,600	\$0	\$0	100.00%
Total TRANSFERS TO GENERAL FUND		\$1,167,880	\$1,123,183	\$0	\$44,697	96.17%
TRANSFERS TO CAPITAL RESERVE FUNDS						
2108-4915-0000-9600-0014	LANDFILL EQUIPMENT	\$250,000	\$250,000	\$0	\$0	100.00%
2108-4915-0000-9600-0015	CLOSEOUT/LTMM SECURED LANDFILL CAPITAL R	\$295,000	\$238,322	\$0	\$56,678	80.79%
2108-4915-0000-9600-0016	LTMM UNSECURED LANDFILL CAPITAL RESERVE	\$40,000	\$40,000	\$0	\$0	100.00%
2108-4915-0000-9600-0017	TRNS CR: ACCRUED BENEFITS LIABILITY	\$5,000	\$5,000	\$0	\$0	100.00%
Total TRANSFERS TO CAPITAL RESERVE FUNDS		\$590,000	\$533,322	\$0	\$56,678	90.39%
TOTAL EXPENDITURES		\$6,660,920	\$4,846,158	\$336,783	\$1,477,979	77.81%

Water Fund Revenue					
GL Number	Description	2025 Budget	YTD Revenue As of 09/30/2025	Available Balance	% Bdgt Used
OTHER LICENSES PERMITS & FEES					
2110-3290-0010-9110-0013	WATER DEVELOPMENT FEE	\$37,500	\$26,164	\$11,336	69.77%
2110-3290-0010-9110-0014	WATER APP FEE	\$12,000	\$1,773	\$10,227	14.78%
Total OTHER LICENSES PERMITS & FEES		\$49,500	\$27,937	\$21,563	56.44%
WATER POLLUTION GRANTS					
2110-3354-0010-9330-0030	#C-844 CSO WSTWTR/SAG	\$9,950	\$9,945	\$5	99.95%
2110-3354-0010-9330-0050	#C-903 CSO DANA&CRAFT AVE/SAG	\$11,920	\$11,915	\$6	99.95%
2110-3354-0010-9330-0060	#C-924 CSO 11-PHASE1 SAG	\$10,140	\$0	\$10,140	0.00%
Total WATER POLLUTION GRANTS		\$32,010	\$21,860	\$10,151	68.29%
WATER SUPPLY SYSTEM					
2110-3402-0010-9400-0000	WATER USER CHARGES	\$4,294,600	\$3,357,898	\$936,702	78.19%
2110-3402-0010-9400-0010	SPRINKLER CHARGES	\$203,000	\$160,228	\$42,772	78.93%
2110-3402-0010-9400-0020	HYDRANT CHARGES	\$94,000	\$69,963	\$24,037	74.43%
2110-3402-0010-9400-0030	BACKFLOW CHARGES	\$75,170	\$85,291	(\$10,121)	113.46%
2110-3402-0010-9400-0040	WATER SERVICE FEES	\$8,500	\$7,480	\$1,020	88.00%
Total WATER SUPPLY SYSTEM		\$4,675,270	\$3,680,860	\$994,410	78.73%
INTEREST ON INVESTMENTS					
2110-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	\$100,000	\$175,864	(\$75,864)	175.86%
Total INTEREST ON INVESTMENTS		\$100,000	\$175,864	(\$75,864)	175.86%
OTHER MISC REVENUE					
2110-3509-0010-9570-0015	SOLAR REVENUE	\$0	\$4,495	(\$4,495)	-
2110-3509-0010-9570-0020	MISCELLANEOUS REVENUE	\$7,000	\$12,120	(\$5,120)	173.14%
2110-3509-0010-9570-0195	WATER BILL INTEREST	\$6,500	\$3,472	\$3,028	53.41%
Total OTHER MISC REVENUE		\$13,500	\$20,087	(\$6,587)	148.79%
TRANSFERS FROM GENERAL FUND					
2110-3911-1100-9600-0000	HYDRANTS	\$293,300	\$293,300	\$0	100.00%
Total TRANSFERS FROM GENERAL FUND		\$293,300	\$293,300	\$0	100.00%
TRANSFERS FROM PROPRIETARY FUNDS-WASTEWA					
2110-3914-2115-9100-0013	RADIO READ CONVERSION	\$22,320	\$22,320	\$0	100.00%
2110-3914-2115-9100-0014	USE OF BOND PROCEEDS CSO	\$2,330	\$2,330	\$0	100.00%
Total TRANSFERS FROM PROPRIETARY FUNDS-WASTEWA		\$24,650	\$24,650	\$0	100.00%
TOTAL REVENUES		\$5,188,230	\$4,244,558	\$943,672	81.81%

Water Fund Expenditure						
GL Number	Description	2025 Budget	YTD Expense As of 09/30/2025	Encumbered	Available Balance	% Bdg't Used
GROUP INSURANCE						
2110-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	\$177,510	\$105,640	\$0	\$71,870	59.51%
2110-4155-0020-2200-0000	FICA & MEDICARE TAXES	\$0	\$336	\$0	(\$336)	-
Total GROUP INSURANCE		\$177,510	\$105,975	\$0	\$71,535	59.70%
EMPLOYEE BENEFITS NOT ALLOCATED						
2110-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	\$35,750	\$26,500	\$0	\$9,250	74.13%
2110-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	\$5,000	\$0	\$0	\$5,000	0.00%
Total EMPLOYEE BENEFITS NOT ALLOCATED		\$40,750	\$26,500	\$0	\$14,250	65.03%
WATER INSTALLATION MAINTENANCE						
2110-4312-0075-2450-0000	TRAINING/LICENSES/DUES	\$1,500	\$1,550	\$0	(\$50)	103.33%
2110-4312-0075-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$500	\$28	\$0	\$472	5.67%
2110-4312-0075-4300-0000	REPAIR/MAINTENANCE SERVICES	\$500	\$155	\$0	\$345	31.08%
2110-4312-0075-5000-0000	OTHER PURCHASED SERVICES	\$65,400	\$36,635	\$34,205	(\$5,440)	108.32%
2110-4312-0075-5800-0000	TRAVEL	\$1,000	\$0	\$0	\$1,000	0.00%
2110-4312-0075-6100-0000	GENERAL SUPPLIES	\$20,000	\$24,932	\$0	(\$4,932)	124.66%
2110-4312-0075-6260-0000	GASOLINE	\$2,300	\$1,077	\$0	\$1,223	46.82%
2110-4312-0075-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$1,000	\$763	\$0	\$237	76.26%
Total WATER INSTALLATION MAINTENANCE		\$92,200	\$65,141	\$34,205	(\$7,146)	107.75%
WATER LINE INSTALLATION MAINTENANCE						
2110-4312-0080-2450-0000	TRAINING/LICENSES/DUES	\$3,000	\$1,032	\$0	\$1,968	34.40%
2110-4312-0080-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$1,000	\$433	\$0	\$567	43.28%
2110-4312-0080-4140-0000	LANDFILL: TIPPING FEES	\$200	\$0	\$0	\$200	0.00%
2110-4312-0080-4300-0000	REPAIR/MAINTENANCE SERVICES	\$72,000	\$25,193	\$0	\$46,807	34.99%
2110-4312-0080-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$500	\$0	\$0	\$500	0.00%
2110-4312-0080-5000-0000	OTHER PURCHASED SERVICES	\$1,000	\$464	\$0	\$536	46.37%
2110-4312-0080-5300-0000	COMMUNICATIONS	\$1,850	\$742	\$0	\$1,108	40.13%
2110-4312-0080-5335-0000	INFORMATION ACCESS	\$2,500	\$1,788	\$0	\$712	71.53%
2110-4312-0080-5400-0000	ADVERTISING	\$500	\$45	\$0	\$455	9.00%
2110-4312-0080-5800-0000	TRAVEL	\$200	\$0	\$0	\$200	0.00%
2110-4312-0080-6100-0000	GENERAL SUPPLIES	\$60,000	\$57,294	\$0	\$2,706	95.49%
2110-4312-0080-6240-0000	FUEL OIL	\$1,640	\$0	\$0	\$1,640	0.00%
2110-4312-0080-6260-0000	GASOLINE	\$5,050	\$296	\$0	\$4,754	5.87%
2110-4312-0080-6265-0000	DIESEL FUEL	\$5,180	\$3,609	\$0	\$1,571	69.67%
2110-4312-0080-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$3,500	\$3,740	\$0	(\$240)	106.85%
Total WATER LINE INSTALLATION MAINTENANCE		\$158,120	\$94,636	\$0	\$63,484	59.85%
WATER DISTRIBUTION AND TREATMENT						
2110-4335-0000-1100-0000	FULL TIME WAGES	\$660,450	\$435,945	\$0	\$224,505	66.01%
2110-4335-0000-1125-0000	PART TIME WAGES 25-29	\$68,300	\$60,485	\$0	\$7,815	88.56%
2110-4335-0000-1200-0000	TEMPORARY PT WAGES	\$24,540	\$0	\$0	\$24,540	0.00%
2110-4335-0000-1300-0000	OVERTIME WAGES	\$53,570	\$38,468	\$0	\$15,102	71.81%
2110-4335-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$6,510	\$3,823	\$0	\$2,687	58.72%
2110-4335-0000-2200-0000	FICA & MEDICARE TAXES	\$61,740	\$39,437	\$0	\$22,303	63.88%
2110-4335-0000-2301-0000	RETIREMENT: MUNICIPAL	\$89,350	\$59,715	\$0	\$29,635	66.83%
2110-4335-0000-2450-0000	TRAINING/LICENSES/DUES	\$8,130	\$4,811	\$0	\$3,320	59.17%
2110-4335-0000-2600-0000	WORKERS' COMPENSATION	\$14,380	\$9,087	\$0	\$5,293	63.19%
2110-4335-0000-2910-0000	UNIFORMS/CLOTHING	\$11,250	\$5,443	\$0	\$5,807	48.39%
2110-4335-0000-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$3,000	\$1,243	\$0	\$1,757	41.43%
2110-4335-0000-3000-0000	LEGAL SERVICES	\$3,000	\$0	\$0	\$3,000	0.00%
2110-4335-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$5,350	\$7,933	\$0	(\$2,583)	148.28%
2110-4335-0000-4120-0000	SEWER	\$7,450	\$4,910	\$0	\$2,540	65.90%
2110-4335-0000-4140-0000	LANDFILL: TIPPING FEES	\$500	\$423	\$0	\$78	84.50%
2110-4335-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$80,110	\$37,856	\$6,126	\$36,128	54.90%
2110-4335-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$500	\$0	\$0	\$500	0.00%
2110-4335-0000-5000-0000	OTHER PURCHASED SERVICES	\$30,200	\$24,023	\$0	\$6,177	79.55%
2110-4335-0000-5200-0000	PROPERTY/LIABILITY	\$23,940	\$23,933	\$0	\$7	99.97%
2110-4335-0000-5300-0000	COMMUNICATIONS	\$3,000	\$1,875	\$0	\$1,125	62.49%
2110-4335-0000-5335-0000	INFORMATION ACCESS	\$18,450	\$14,528	\$0	\$3,922	78.74%
2110-4335-0000-5400-0000	ADVERTISING	\$500	\$0	\$0	\$500	0.00%
2110-4335-0000-5800-0000	TRAVEL	\$200	\$0	\$0	\$200	0.00%
2110-4335-0000-6000-0000	OFFICE SUPPLIES	\$1,200	\$354	\$0	\$846	29.53%
2110-4335-0000-6100-0000	GENERAL SUPPLIES	\$30,000	\$10,754	\$0	\$19,246	35.85%
2110-4335-0000-6100-0010	LAB SUPPLIES/CHEMICALS	\$339,360	\$197,242	\$131,669	\$10,449	96.92%
2110-4335-0000-6220-0000	ELECTRICITY	\$166,220	\$126,516	\$0	\$39,704	76.11%
2110-4335-0000-6230-0000	BOTTLED GAS	\$12,990	\$8,568	\$0	\$4,422	65.96%
2110-4335-0000-6260-0000	GASOLINE	\$3,340	\$1,212	\$0	\$2,128	36.28%
2110-4335-0000-6265-0000	DIESEL FUEL	\$1,220	\$275	\$0	\$945	22.56%
2110-4335-0000-6400-0000	REFERENCE PUBLICATIONS	\$500	\$0	\$0	\$500	0.00%
2110-4335-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$23,100	\$20,717	\$0	\$2,383	89.69%
2110-4335-0000-7510-0000	MACHINERY/EQUIPMENT	\$25,000	\$3,949	\$22,000	(\$949)	103.79%
Total WATER DISTRIBUTION AND TREATMENT		\$1,777,350	\$1,143,523	\$159,795	\$474,032	73.33%

STORAGE TANKS/BOOSTER STATIONS						
2110-4335-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	\$54,000	\$18,168	\$25,000	\$10,832	79.94%
2110-4335-0010-6100-0000	GENERAL SUPPLIES	\$10,000	\$4,364	\$0	\$5,636	43.64%
2110-4335-0010-6220-0000	ELECTRICITY	\$53,280	\$41,020	\$0	\$12,260	76.99%
2110-4335-0010-6230-0000	BOTTLED GAS	\$650	\$653	\$0	(\$3)	100.42%
2110-4335-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$26,480	\$9,410	\$0	\$17,070	35.54%
Total STORAGE TANKS/BOOSTER STATIONS		\$144,410	\$73,615	\$25,000	\$45,795	68.29%
PRINCIPAL-LONG TERM BONDS/NOTES						
2110-4711-0000-9821-0000	NHMBB05B	\$30,000	\$30,000	\$0	\$0	100.00%
2110-4711-0000-9822-0000	NHMBB06A	\$30,000	\$30,000	\$0	\$0	100.00%
2110-4711-0000-9823-0000	NHMBB07B	\$77,370	\$77,361	\$0	\$9	99.99%
2110-4711-0000-9824-0000	NHMBB08A	\$39,000	\$39,000	\$0	\$0	100.00%
2110-4711-0000-9825-0000	NHMBB09C	\$34,500	\$34,500	\$0	\$0	100.00%
2110-4711-0000-9826-0000	NHMBB10B	\$49,110	\$49,110	\$0	\$0	100.00%
2110-4711-0000-9827-0000	NHMBB11B	\$135,000	\$135,000	\$0	\$0	100.00%
2110-4711-0000-9828-0000	NHMBB12B	\$10,500	\$10,500	\$0	\$0	100.00%
2110-4711-0000-9832-0000	NHMBB18B	\$40,500	\$40,500	\$0	\$0	100.00%
2110-4711-0000-9833-0000	NHMBB20B	\$103,320	\$103,232	\$0	\$88	99.91%
2110-4711-0000-9835-0000	NHMBB21C	\$39,000	\$39,000	\$0	\$0	100.00%
2110-4711-0000-9836-0000	NHMBB22C	\$21,600	\$21,600	\$0	\$0	100.00%
2110-4711-0000-9839-0000	NHMBB24C	\$223,100	\$223,097	\$0	\$3	100.00%
Total PRINCIPAL-LONG TERM BONDS/NOTES		\$833,000	\$832,899	\$0	\$101	99.99%
PRINCIPAL-STATE REVOLVING FUND NOTES						
2110-4711-0010-9801-0010	CS-333092-05 CSO	\$55,530	\$55,527	\$0	\$3	99.99%
2110-4711-0010-9802-0010	CS-333092-07 CSO	\$41,820	\$41,810	\$0	\$10	99.98%
2110-4711-0010-9802-0020	1321010 ARRA WATER METER CONVERSION	\$36,630	\$36,624	\$0	\$6	99.98%
2110-4711-0010-9803-0010	CS-333092-08 CSO	\$42,000	\$42,000	\$0	\$0	100.00%
2110-4711-0010-9804-0010	CS-330092-10 CSO	\$24,580	\$0	\$0	\$24,580	0.00%
2110-4711-0010-9805-0010	1321010-02 CSO	\$26,700	\$26,698	\$0	\$2	99.99%
2110-4711-0010-9805-0015	1321010-01 WATER MAIN	\$9,640	\$9,633	\$0	\$7	99.93%
2110-4711-0010-9806-0010	CS-330092-11 CSO	\$151,530	\$151,527	\$0	\$3	100.00%
2110-4711-0010-9807-0010	CS-330092-12 CSO	\$46,660	\$46,655	\$0	\$5	99.99%
2110-4711-0010-9808-0010	DWGT-17	\$2,200	\$2,196	\$0	\$4	99.83%
2110-4711-0010-9809-0010	CS-330092-14 CSO	\$23,660	\$0	\$0	\$23,660	0.00%
2110-4711-0010-9810-0020	DWGT-23	\$107,040	\$107,032	\$0	\$8	99.99%
Total PRINCIPAL-STATE REVOLVING FUND NOTES		\$567,990	\$519,702	\$0	\$48,288	91.50%
INTEREST-LONG TERM BONDS/NOTES						
2110-4721-0000-9821-0000	NHMBB05B	\$1,350	\$1,350	\$0	\$0	100.00%
2110-4721-0000-9822-0000	NHMBB06A	\$2,850	\$2,850	\$0	\$0	100.00%
2110-4721-0000-9823-0000	NHMBB07B	\$11,030	\$11,024	\$0	\$6	99.95%
2110-4721-0000-9824-0000	NHMBB08A	\$4,130	\$4,123	\$0	\$7	99.84%
2110-4721-0000-9825-0000	NHMBB09C	\$5,380	\$5,371	\$0	\$9	99.83%
2110-4721-0000-9826-0000	NHMBB10B	\$11,220	\$11,217	\$0	\$3	99.97%
2110-4721-0000-9827-0000	NHMBB11B	\$33,980	\$33,988	\$0	(\$8)	100.02%
2110-4721-0000-9828-0000	NHMBB12B	\$1,760	\$1,754	\$0	\$6	99.66%
2110-4721-0000-9832-0000	NHMBB18B	\$22,900	\$22,893	\$0	\$7	99.97%
2110-4721-0000-9833-0000	NHMBB20B	\$56,310	\$56,309	\$0	\$1	100.00%
2110-4721-0000-9835-0000	NHMBB21C	\$25,500	\$25,497	\$0	\$3	99.99%
2110-4721-0000-9836-0000	NHMBB22C	\$18,740	\$18,738	\$0	\$2	99.99%
2110-4721-0000-9839-0000	NHMBB24C	\$228,050	\$228,050	\$0	(\$0)	100.00%
Total INTEREST-LONG TERM BONDS/NOTES		\$423,200	\$423,164	\$0	\$36	99.99%
INTEREST-STATE REVOLVING FUND NOTES						
2110-4721-0010-9801-0010	CS-333092-05 CSO	\$16,690	\$16,951	\$0	(\$261)	101.56%
2110-4721-0010-9802-0010	CS-333092-07 CSO	\$10,040	\$10,034	\$0	\$6	99.94%
2110-4721-0010-9802-0020	1321010 ARRA WATER METER CONVERSION	\$8,010	\$8,004	\$0	\$6	99.93%
2110-4721-0010-9803-0010	CS-333092-08 CSO	\$10,080	\$10,080	\$0	\$0	100.00%
2110-4721-0010-9804-0010	CS-330092-10 CSO	\$8,640	\$0	\$0	\$8,640	0.00%
2110-4721-0010-9805-0010	1321010-02 CSO	\$6,820	\$6,824	\$0	(\$4)	100.06%
2110-4721-0010-9805-0015	1321010-01 WATER MAIN	\$2,560	\$2,551	\$0	\$9	99.65%
2110-4721-0010-9806-0010	CS-330092-11 CSO	\$48,490	\$48,489	\$0	\$1	100.00%
2110-4721-0010-9807-0010	CS-330092-12 CSO	\$14,930	\$14,930	\$0	\$0	100.00%
2110-4721-0010-9808-0010	DWGT-17	\$1,030	\$1,026	\$0	\$4	99.57%
2110-4721-0010-9809-0010	CS-330092-14 CSO	\$8,050	\$0	\$0	\$8,050	0.00%
2110-4721-0010-9810-0020	DWGT-23	\$81,730	\$81,721	\$0	\$9	99.99%
Total INTEREST-STATE REVOLVING FUND NOTES		\$217,070	\$200,610	\$0	\$16,460	92.42%
TRANSFERS TO GENERAL FUND						
2110-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	\$366,670	\$366,670	\$0	\$0	100.00%
2110-4911-0000-9100-0017	COMPUTER SERVICES	\$1,500	\$1,500	\$0	\$0	100.00%
Total TRANSFERS TO GENERAL FUND		\$368,170	\$368,170	\$0	\$0	100.00%
TRANSFERS TO CAPITAL RESERVE FUNDS						
2110-4915-0000-9600-0018	ACCRUED BENEFITS LIABILITY	\$5,000	\$5,000	\$0	\$0	100.00%
2110-4915-0000-9600-0019	WATER IMPROVEMENTS	\$100,000	\$100,000	\$0	\$0	100.00%
Total TRANSFERS TO CAPITAL RESERVE FUNDS		\$105,000	\$105,000	\$0	\$0	100.00%
TOTAL EXPENDITURES						
		\$4,904,770	\$3,958,935	\$219,000	\$726,835	85.18%

Wastewater Fund Revenue					
GL Number	Description	2025 Budget	YTD Revenue As of 09/30/2025	Available Balance	% Bdgt Used
OTHER LICENSES PERMITS & FEES					
2115-3290-0010-9110-0015	SEWER APPLICATION FEE	\$12,500	\$9,250	\$3,250	74.00%
2115-3290-0010-9110-0016	SEWER DEVELOPMENT FEE	\$150,300	\$24,044	\$126,256	16.00%
Total OTHER LICENSES PERMITS & FEES		\$162,800	\$33,294	\$129,506	20.45%
WATER POLLUTION GRANTS					
2115-3354-0010-9330-0030	#C-844 CSO WSTWTR/SAG	\$9,950	\$9,945	\$5	99.95%
2115-3354-0010-9330-0040	#C-769 WWTP UPGRADE	\$21,440	\$0	\$21,440	0.00%
2115-3354-0010-9330-0050	#C-903 CSO DANA&CRAFT AVE/SAG	\$11,920	\$11,915	\$6	99.95%
2115-3354-0010-9330-0060	#C-924 CSO 11-PHASE1 SAG	\$10,140	\$0	\$10,140	0.00%
2115-3354-0010-9330-0090	#C-874 WSTWTR/SAG	\$165,840	\$0	\$165,840	0.00%
2115-3354-0010-9330-0100	#C-899 WSTWTR/SAG	\$28,270	\$28,265	\$5	99.98%
2115-3354-0010-9330-0110	#C-928 ETNA RD/NH120/SAG	\$108,120	\$108,120	\$0	100.00%
2115-3354-0010-9330-0120	#C-973 SLUDGE DEWATERING	\$0	\$40,608	(\$40,608)	-
Total WATER POLLUTION GRANTS		\$355,680	\$198,853	\$156,828	55.91%
SEWER USER CHARGES					
2115-3403-0010-9410-0000	SEWER USER CHARGES	\$7,292,140	\$5,451,551	\$1,840,589	74.76%
2115-3403-0010-9410-0010	ENFIELD CONNECTOR	\$687,540	\$470,887	\$216,653	68.49%
2115-3403-0010-9410-0020	SEPTAGE	\$430,180	\$279,857	\$150,323	65.06%
2115-3403-0010-9410-0030	LEACHATE	\$125,000	\$112,648	\$12,352	90.12%
Total SEWER USER CHARGES		\$8,534,860	\$6,314,943	\$2,219,917	73.99%
INTEREST ON INVESTMENTS					
2115-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	\$130,000	\$208,912	(\$78,912)	160.70%
Total INTEREST ON INVESTMENTS		\$130,000	\$208,912	(\$78,912)	160.70%
OTHER MISC REVENUE					
2115-3509-0010-9570-0015	SOLAR REVENUE	\$0	\$804	(\$804)	-
2115-3509-0010-9570-0020	MISCELLANEOUS REVENUE	\$5,000	\$850	\$4,150	17.00%
2115-3509-0010-9570-0130	SEWER BILL INTEREST	\$9,000	\$4,294	\$4,706	47.72%
Total OTHER MISC REVENUE		\$14,000	\$5,948	\$8,052	42.49%
TOTAL REVENUES		\$9,197,340	\$6,761,949	\$2,435,391	73.52%

Wastewater Fund Expenditures						
GL Number	Description	2025 Budget	YTD Expense As of 09/30/2025	Encumbered	Available Balance	% Bdgt Used
GROUP INSURANCE						
2115-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	\$248,590	\$156,557	\$0	\$92,033	62.98%
2115-4155-0020-2200-0000	FICA & MEDICARE TAXES	\$0	\$600	\$0	(\$600)	-
Total GROUP INSURANCE		\$248,590	\$157,158	\$0	\$91,432	63.22%
EMPLOYEE BENEFITS NOT ALLOCATED						
2115-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	\$41,750	\$28,500	\$0	\$13,250	68.26%
2115-4155-0030-2950-0000	F S A (DEPENDENT CARE ONLY)	\$5,000	\$0	\$0	\$5,000	0.00%
Total EMPLOYEE BENEFITS NOT ALLOCATED		\$46,750	\$28,500	\$0	\$18,250	60.96%
WWT COLLECTION SYSTEM OPERATIONS & MAINT						
2115-4312-0090-2450-0000	TRAINING/LICENSES/DUES	\$2,000	\$40	\$0	\$1,960	2.00%
2115-4312-0090-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$1,500	\$0	\$0	\$1,500	0.00%
2115-4312-0090-4140-0000	LANDFILL: TIPPING FEES	\$100	\$0	\$0	\$100	0.00%
2115-4312-0090-4300-0000	REPAIR/MAINTENANCE SERVICES	\$393,520	\$58,476	\$353,495	(\$18,451)	104.69%
2115-4312-0090-5000-0000	OTHER PURCHASED SERVICES	\$1,000	\$464	\$0	\$536	46.37%
2115-4312-0090-5300-0000	COMMUNICATIONS	\$1,610	\$742	\$0	\$868	46.11%
2115-4312-0090-5335-0000	INFORMATION ACCESS	\$1,500	\$728	\$0	\$772	48.56%
2115-4312-0090-5400-0000	ADVERTISING	\$300	\$45	\$0	\$255	15.00%
2115-4312-0090-5800-0000	TRAVEL	\$200	\$0	\$0	\$200	0.00%
2115-4312-0090-6100-0000	GENERAL SUPPLIES	\$14,000	\$17,949	\$0	(\$3,949)	128.21%
2115-4312-0090-6240-0000	FUEL OIL	\$1,640	\$0	\$0	\$1,640	0.00%
2115-4312-0090-6260-0000	GASOLINE	\$2,340	\$1,077	\$0	\$1,263	46.02%
2115-4312-0090-6265-0000	DIESEL FUEL	\$8,350	\$3,609	\$0	\$4,741	43.22%
2115-4312-0090-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$9,000	\$1,686	\$0	\$7,314	18.74%
Total WWT COLLECTION SYSTEM OPERATIONS & MAINT		\$437,060	\$84,817	\$353,495	(\$1,252)	100.29%
SEWAGE COLLECTION AND DISPOSAL						
2115-4326-0000-2450-0000	TRAINING/LICENSES/DUES	\$3,500	\$866	\$0	\$2,634	24.74%
2115-4326-0000-3000-0000	LEGAL SERVICES	\$4,500	\$0	\$0	\$4,500	0.00%
2115-4326-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$2,120	\$4,333	\$0	(\$2,213)	204.39%
2115-4326-0000-5000-0000	OTHER PURCHASED SERVICES	\$5,000	\$109	\$0	\$4,891	2.18%
2115-4326-0000-5200-0000	PROPERTY/LIABILITY	\$20,360	\$20,360	\$0	(\$0)	100.00%
2115-4326-0000-5300-0000	COMMUNICATIONS	\$5,310	\$1,940	\$0	\$3,370	36.54%
2115-4326-0000-5335-0000	INFORMATION ACCESS	\$7,250	\$3,072	\$0	\$4,178	42.37%
2115-4326-0000-5400-0000	ADVERTISING	\$400	\$0	\$0	\$400	0.00%
2115-4326-0000-6000-0000	OFFICE SUPPLIES	\$750	\$233	\$0	\$517	31.11%
2115-4326-0000-6400-0000	REFERENCE PUBLICATIONS	\$500	\$0	\$0	\$500	0.00%
Total SEWAGE COLLECTION AND DISPOSAL		\$49,690	\$30,914	\$0	\$18,776	62.21%
WWT NON PLANT OPERATIONS						
2115-4326-0010-4110-0000	WATER	\$2,700	\$1,640	\$0	\$1,060	60.73%
2115-4326-0010-4130-0000	HANOVER SEWER CHARGE	\$1,122,310	\$663,450	\$0	\$458,860	59.11%
2115-4326-0010-4300-0000	REPAIR/MAINTENANCE SERVICES	\$63,500	\$37,177	\$0	\$26,323	58.55%
2115-4326-0010-5300-0000	COMMUNICATIONS	\$8,210	\$3,362	\$0	\$4,848	40.95%
2115-4326-0010-6100-0000	GENERAL SUPPLIES	\$8,000	\$3,060	\$0	\$4,940	38.25%
2115-4326-0010-6220-0000	ELECTRICITY	\$15,780	\$13,848	\$0	\$1,932	87.76%
2115-4326-0010-6230-0000	BOTTLED GAS	\$1,500	\$0	\$0	\$1,500	0.00%
2115-4326-0010-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$5,500	\$0	\$0	\$5,500	0.00%
2115-4326-0010-7510-0000	MACHINERY/EQUIPMENT	\$25,000	\$10,200	\$0	\$14,800	40.80%
2115-4326-0010-7520-0000	VEHICLES	\$75,000	\$0	\$90,851	(\$15,851)	121.13%
Total WWT NON PLANT OPERATIONS		\$1,327,500	\$732,736	\$90,851	\$503,913	62.04%
SEWAGE TREATMENT OPERATIONS						
2115-4326-0020-1100-0000	FULL TIME WAGES	\$879,050	\$631,198	\$0	\$247,852	71.80%
2115-4326-0020-1125-0000	PART TIME WAGES 25-29	\$60,500	\$40,660	\$0	\$19,840	67.21%
2115-4326-0020-1300-0000	OVERTIME WAGES	\$56,790	\$45,535	\$0	\$11,255	80.18%
2115-4326-0020-2150-0000	LIFE & DISABILITY INSURANCE	\$8,730	\$6,263	\$0	\$2,467	71.74%
2115-4326-0020-2200-0000	FICA & MEDICARE TAXES	\$76,230	\$53,010	\$0	\$23,220	69.54%
2115-4326-0020-2301-0000	RETIREMENT: MUNICIPAL	\$118,400	\$86,556	\$0	\$31,844	73.10%
2115-4326-0020-2450-0000	TRAINING/LICENSES/DUES	\$8,500	\$2,492	\$0	\$6,008	29.32%
2115-4326-0020-2600-0000	WORKERS' COMPENSATION	\$17,310	\$14,514	\$0	\$2,796	83.85%
2115-4326-0020-2910-0000	UNIFORMS/CLOTHING	\$14,060	\$5,894	\$0	\$8,166	41.92%
2115-4326-0020-2915-0000	PROTECTIVE CLOTHING/SAFETY SUP	\$3,300	\$1,092	\$0	\$2,208	33.08%
2115-4326-0020-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$5,350	\$7,933	\$0	(\$2,583)	148.28%
2115-4326-0020-4110-0000	WATER	\$60,000	\$24,617	\$0	\$35,383	41.03%
2115-4326-0020-4140-0000	LANDFILL: TIPPING FEES	\$343,500	\$238,976	\$0	\$104,524	69.57%
2115-4326-0020-4300-0000	REPAIR/MAINTENANCE SERVICES	\$152,010	\$88,479	\$53,865	\$9,666	93.64%
2115-4326-0020-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$1,000	\$0	\$0	\$1,000	0.00%
2115-4326-0020-5000-0000	OTHER PURCHASED SERVICES	\$54,650	\$13,509	\$0	\$41,141	24.72%
2115-4326-0020-5300-0000	COMMUNICATIONS	\$1,520	\$366	\$0	\$1,154	24.08%
2115-4326-0020-5800-0000	TRAVEL	\$500	\$0	\$0	\$500	0.00%
2115-4326-0020-5875-0000	MILEAGE	\$0	\$74	\$0	(\$74)	-
2115-4326-0020-6100-0000	GENERAL SUPPLIES	\$63,140	\$56,101	\$0	\$7,039	88.85%
2115-4326-0020-6100-0010	LAB SUPPLIES/CHEMICALS	\$240,580	\$168,173	\$0	\$72,407	69.90%
2115-4326-0020-6220-0000	ELECTRICITY	\$254,590	\$158,687	\$0	\$95,903	62.33%
2115-4326-0020-6230-0000	BOTTLED GAS	\$4,300	\$2,225	\$0	\$2,075	51.74%
2115-4326-0020-6240-0000	FUEL OIL	\$42,800	\$28,198	\$0	\$14,602	65.88%
2115-4326-0020-6260-0000	GASOLINE	\$2,310	\$1,490	\$0	\$820	64.49%
2115-4326-0020-6265-0000	DIESEL FUEL	\$9,250	\$1,017	\$0	\$8,233	11.00%
2115-4326-0020-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$12,500	\$6,493	\$0	\$6,007	51.94%
2115-4326-0020-7510-0000	MACHINERY/EQUIPMENT	\$50,000	\$28,300	\$24,580	(\$2,880)	105.76%
Total SEWAGE TREATMENT OPERATIONS		\$2,540,870	\$1,711,851	\$78,445	\$750,574	70.46%

PRINCIPAL-LONG TERM BONDS/NOTES						
2115-4711-0000-9821-0000	NHMBB05B	\$30,000	\$30,000	\$0	\$0	100.00%
2115-4711-0000-9822-0000	NHMBB06A	\$30,000	\$30,000	\$0	\$0	100.00%
2115-4711-0000-9823-0000	NHMBB07B	\$37,460	\$37,460	\$0	\$0	100.00%
2115-4711-0000-9824-0000	NHMBB08A	\$66,480	\$66,475	\$0	\$5	99.99%
2115-4711-0000-9825-0000	NHMBB09C	\$34,500	\$34,500	\$0	\$0	100.00%
2115-4711-0000-9826-0000	NHMBB10B	\$108,520	\$108,520	\$0	\$0	100.00%
2115-4711-0000-9827-0000	NHMBB11B	\$100,000	\$100,000	\$0	\$0	100.00%
2115-4711-0000-9828-0000	NHMBB12B	\$24,140	\$24,140	\$0	\$0	100.00%
2115-4711-0000-9829-0000	NHMBB13C	\$110,000	\$110,000	\$0	\$0	100.00%
2115-4711-0000-9832-0000	NHMBB18B	\$40,500	\$40,500	\$0	\$0	100.00%
2115-4711-0000-9833-0000	NHMBB20B	\$47,660	\$47,653	\$0	\$7	99.98%
2115-4711-0000-9835-0000	NHMBB21C	\$79,000	\$79,000	\$0	\$0	100.00%
2115-4711-0000-9836-0000	NHMBB22C	\$21,600	\$21,600	\$0	\$0	100.00%
2115-4711-0000-9837-0000	NHMBB23B	\$65,680	\$65,679	\$0	\$1	100.00%
2115-4711-0000-9839-0000	NHMBB24C	\$7,550	\$7,550	\$0	\$0	100.00%
Total PRINCIPAL-LONG TERM BONDS/NOTES		\$803,090	\$803,077	\$0	\$13	100.00%
PRINCIPAL-STATE REVOLVING FUND NOTES						
2115-4711-0010-9801-0010	CS-333092-05 CSO	\$55,530	\$55,527	\$0	\$3	99.99%
2115-4711-0010-9801-0020	WWTF CS-330092-03	\$78,830	\$78,821	\$0	\$9	99.99%
2115-4711-0010-9802-0010	CS-333092-07 CSO	\$41,820	\$41,810	\$0	\$10	99.98%
2115-4711-0010-9803-0010	CS-333092-08 CSO	\$42,000	\$42,000	\$0	\$0	100.00%
2115-4711-0010-9803-0020	CS-333092-04 WWTF PHASE II	\$577,080	\$577,078	\$0	\$2	100.00%
2115-4711-0010-9804-0010	CS-330092-10 CSO	\$24,580	\$0	\$0	\$24,580	0.00%
2115-4711-0010-9805-0010	1321010-02 CSO	\$26,700	\$26,698	\$0	\$2	99.99%
2115-4711-0010-9806-0010	CS-330092-11 CSO	\$183,280	\$183,277	\$0	\$3	100.00%
2115-4711-0010-9806-0020	CS-333092-06 CSO	\$76,560	\$76,551	\$0	\$9	99.99%
2115-4711-0010-9807-0010	CS-330092-12 CSO	\$46,660	\$46,655	\$0	\$5	99.99%
2115-4711-0010-9807-0020	CS-333092-09 CSO	\$233,610	\$233,604	\$0	\$6	100.00%
2115-4711-0010-9808-0010	DWGT-17	\$2,200	\$2,196	\$0	\$4	99.83%
2115-4711-0010-9809-0010	CS-330092-14 CSO	\$23,660	\$0	\$0	\$23,660	0.00%
Total PRINCIPAL-STATE REVOLVING FUND NOTES		\$1,412,510	\$1,364,217	\$0	\$48,293	96.58%
INTEREST-LONG TERM BONDS/NOTES						
2115-4721-0000-9821-0000	NHMBB05B	\$1,350	\$1,350	\$0	\$0	100.00%
2115-4721-0000-9822-0000	NHMBB06A	\$2,850	\$2,850	\$0	\$0	100.00%
2115-4721-0000-9823-0000	NHMBB07B	\$5,340	\$5,338	\$0	\$2	99.96%
2115-4721-0000-9824-0000	NHMBB08A	\$6,970	\$6,964	\$0	\$6	99.92%
2115-4721-0000-9825-0000	NHMBB09C	\$5,380	\$5,371	\$0	\$9	99.83%
2115-4721-0000-9826-0000	NHMBB10B	\$24,780	\$24,772	\$0	\$8	99.97%
2115-4721-0000-9827-0000	NHMBB11B	\$25,180	\$25,173	\$0	\$7	99.97%
2115-4721-0000-9828-0000	NHMBB12B	\$4,040	\$4,033	\$0	\$7	99.82%
2115-4721-0000-9829-0000	NHMBB13C	\$41,850	\$41,852	\$0	(\$2)	100.00%
2115-4721-0000-9832-0000	NHMBB18B	\$22,900	\$22,893	\$0	\$7	99.97%
2115-4721-0000-9833-0000	NHMBB20B	\$25,520	\$25,523	\$0	(\$3)	100.01%
2115-4721-0000-9835-0000	NHMBB21C	\$51,780	\$51,777	\$0	\$3	99.99%
2115-4721-0000-9836-0000	NHMBB22C	\$18,740	\$18,738	\$0	\$2	99.99%
2115-4721-0000-9837-0000	NHMBB23B	\$51,650	\$51,650	\$0	(\$0)	100.00%
2115-4721-0000-9839-0000	NHMBB24C	\$7,720	\$7,718	\$0	\$2	99.97%
Total INTEREST-LONG TERM BONDS/NOTES		\$296,050	\$296,001	\$0	\$49	99.98%
INTEREST-STATE REVOLVING FUND NOTES						
2115-4721-0010-9801-0010	CS-333092-05 CSO	\$16,960	\$16,951	\$0	\$9	99.95%
2115-4721-0010-9801-0020	CS-330092-03 WWTF	\$10,570	\$10,568	\$0	\$2	99.98%
2115-4721-0010-9802-0010	CS-333092-07 CSO	\$10,040	\$10,034	\$0	\$6	99.94%
2115-4721-0010-9803-0010	CS-333092-08 CSO	\$10,080	\$10,080	\$0	\$0	100.00%
2115-4721-0010-9803-0020	CS-333092-04 WWTF PHASE II	\$138,500	\$138,499	\$0	\$1	100.00%
2115-4721-0010-9804-0010	CS-330092-10 CSO	\$8,640	\$0	\$0	\$8,640	0.00%
2115-4721-0010-9805-0010	1321010-02 CSO	\$6,820	\$6,824	\$0	(\$4)	100.06%
2115-4721-0010-9806-0010	CS-330092-11 CSO	\$58,680	\$58,649	\$0	\$31	99.95%
2115-4721-0010-9806-0020	CS-333092-06 CSO	\$18,380	\$18,372	\$0	\$8	99.96%
2115-4721-0010-9807-0010	CS-330092-12 CSO	\$14,930	\$14,930	\$0	\$0	100.00%
2115-4721-0010-9807-0020	CS-333092-09 CSO	\$73,620	\$73,613	\$0	\$7	99.99%
2115-4721-0010-9808-0010	DWGT-17	\$1,030	\$1,026	\$0	\$4	99.57%
2115-4721-0010-9809-0010	CS-330092-14 CSO	\$8,050	\$0	\$0	\$8,050	0.00%
Total INTEREST-STATE REVOLVING FUND NOTES		\$376,300	\$359,546	\$0	\$16,754	95.55%
TRANSFERS TO GENERAL FUND						
2115-4911-0000-9100-0008	USE OF BOND PROCEEDS CSO	\$3,110	\$3,110	\$0	\$0	100.00%
2115-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	\$716,920	\$716,920	\$0	\$0	100.00%
2115-4911-0000-9100-0017	COMPUTER SERVICES	\$4,000	\$4,000	\$0	\$0	100.00%
Total TRANSFERS TO GENERAL FUND		\$724,030	\$724,030	\$0	\$0	100.00%
TRANSFERS TO PROPRIETARY FUNDS-WATER						
2115-4914-0050-9100-0007	RADIO READ CONVERSION	\$2,330	\$2,330	\$0	\$0	100.00%
2115-4914-0050-9100-0008	USE OF BOND PROCEEDS CSO	\$22,320	\$22,320	\$0	\$0	100.00%
Total TRANSFERS TO PROPRIETARY FUNDS-WATER		\$24,650	\$24,650	\$0	\$0	100.00%
TRANSFERS TO CAPITAL RESERVE FUNDS						
2115-4915-0000-9600-0020	ACCRUED BENEFITS LIABILITY	\$5,000	\$5,000	\$0	\$0	100.00%
2115-4915-0000-9600-0021	SEWER EQUIPMENT	\$500,000	\$500,000	\$0	\$0	100.00%
Total TRANSFERS TO CAPITAL RESERVE FUNDS		\$505,000	\$505,000	\$0	\$0	100.00%
TOTAL EXPENDITURES		\$8,792,090	\$6,822,496	\$522,791	\$1,446,803	83.54%

Airport Fund Revenue					
GL Number	Description	2025 Budget	YTD Revenue As of 09/30/2025	Available Balance	% Bdgt Used
OTHER STATE GRANTS & REIMBURSEMENTS					
2120-3359-0010-9370-0030	NHAC AID	\$7,500	\$8,491	(\$991)	113.21%
Total OTHER STATE GRANTS & REIMBURSEMENTS		\$7,500	\$8,491	(\$991)	113.21%
AIRPORT FEES					
2120-3406-0010-9440-0010	AIR CARRIER LANDING FEES	\$196,330	\$147,731	\$48,599	75.25%
2120-3406-0010-9440-0020	GENERAL AVIATION LANDING FEES	\$405,600	\$282,499	\$123,101	69.65%
2120-3406-0010-9440-0030	RENT-A-CAR FEES	\$157,790	\$155,693	\$2,097	98.67%
2120-3406-0010-9440-0040	PARKING FEES	\$0	\$450	(\$450)	-
Total AIRPORT FEES		\$759,720	\$586,373	\$173,347	77.18%
OTHER CHARGES					
2120-3409-0010-9450-0030	AIR CARRIER FUEL FLOWAGE	\$6,000	\$5,149	\$851	85.82%
2120-3409-0010-9450-0040	GEN AVIATION FUEL FLOWAGE	\$63,570	\$35,884	\$27,686	56.45%
Total OTHER CHARGES		\$69,570	\$41,033	\$28,537	58.98%
INTEREST ON INVESTMENTS					
2120-3502-0010-9520-0010	INVESTMENT INCOME/INTEREST	\$15,000	\$28,553	(\$13,553)	190.36%
Total INTEREST ON INVESTMENTS		\$15,000	\$28,553	(\$13,553)	190.36%
RENTS OF PROPERTY					
2120-3503-0010-9530-0060	TERMINAL BUILDING RENT	\$147,290	\$122,593	\$24,698	83.23%
2120-3503-0010-9530-0070	LAND RENT	\$190,490	\$162,041	\$28,449	85.07%
2120-3503-0010-9530-0080	LAND RENT: POLICE FACILITY	\$49,320	\$49,320	\$0	100.00%
2120-3503-0010-9530-0090	PARKING LOT RENTAL	\$6,340	\$20,326	(\$13,986)	320.60%
2120-3503-0010-9530-0110	HANGAR RENTALS	\$151,970	\$108,039	\$43,931	71.09%
Total RENTS OF PROPERTY		\$545,410	\$462,317	\$83,093	84.77%
OTHER MISC REVENUE					
2120-3509-0010-9570-0020	MISCELLANEOUS REVENUE	\$1,200	\$4,125	(\$2,925)	343.79%
Total OTHER MISC REVENUE		\$1,200	\$4,125	(\$2,925)	343.79%
TRANSFER FROM AIRPORT TIFD					
2120-3912-2210-9630-0100	AIRPORT FUND	\$55,500	\$28,754	\$26,746	51.81%
Total TRANSFER FROM AIRPORT TIFD		\$55,500	\$28,754	\$26,746	51.81%
FUND BALANCE-AMOUNT VOTED					
2120-9998-0010-9800-0010	AMOUNT VOTED FROM FUND BALANCE	\$189,400	\$0	\$189,400	0.00%
Total FUND BALANCE-AMOUNT VOTED		\$189,400	\$0	\$189,400	0.00%
TOTAL REVENUES		\$1,643,300	\$1,159,647	\$483,653	70.57%

Airport Fund Expenditure Fund						
GL Number	Description	2025 Budget	YTD Expense As of 09/30/2025	Encumbered	Available Balance	% Bdg Used
GROUP INSURANCE						
2120-4155-0020-2100-0000	HEALTH/DENTAL INSURANCE	\$95,500	\$88,225	\$0	\$7,275	92.38%
Total GROUP INSURANCE		\$95,500	\$88,225	\$0	\$7,275	92.38%
EMPLOYEE BENEFITS NOT ALLOCATED						
2120-4155-0030-2940-0000	HEALTH SAVINGS ACCOUNT	\$18,000	\$18,000	\$0	\$0	100.00%
Total EMPLOYEE BENEFITS NOT ALLOCATED		\$18,000	\$18,000	\$0	\$0	100.00%
AIRPORT ADMINISTRATION						
2120-4301-0000-1100-0000	FULL TIME WAGES	\$211,740	\$157,449	\$0	\$54,291	74.36%
2120-4301-0000-1300-0000	OVERTIME WAGES	\$2,500	\$109	\$0	\$2,391	4.36%
2120-4301-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$2,700	\$1,927	\$0	\$773	71.36%
2120-4301-0000-2200-0000	FICA & MEDICARE TAXES	\$16,390	\$11,686	\$0	\$4,704	71.30%
2120-4301-0000-2301-0000	RETIREMENT: MUNICIPAL	\$28,150	\$20,929	\$0	\$7,221	74.35%
2120-4301-0000-2450-0000	TRAINING/LICENSES/DUES	\$10,000	\$5,684	\$0	\$4,316	56.84%
2120-4301-0000-2600-0000	WORKERS' COMPENSATION	\$480	\$376	\$0	\$104	78.41%
2120-4301-0000-3000-0000	LEGAL SERVICES	\$5,000	\$213	\$0	\$4,787	4.26%
2120-4301-0000-4230-0000	CUSTODIAL SERVICES	\$54,300	\$39,104	\$0	\$15,196	72.01%
2120-4301-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$10,000	\$7,403	\$7,649	(\$5,052)	150.52%
2120-4301-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$1,350	\$1,149	\$0	\$201	85.10%
2120-4301-0000-5000-0000	OTHER PURCHASED SERVICES	\$55,000	\$14,924	\$0	\$40,076	27.13%
2120-4301-0000-5200-0000	PROPERTY/LIABILITY	\$40,680	\$40,967	\$0	(\$287)	100.71%
2120-4301-0000-5300-0000	COMMUNICATIONS	\$2,400	\$1,979	\$0	\$421	82.47%
2120-4301-0000-5335-0000	INFORMATION ACCESS	\$5,700	\$5,208	\$0	\$492	91.37%
2120-4301-0000-5400-0000	ADVERTISING	\$10,000	\$7,245	\$0	\$2,755	72.45%
2120-4301-0000-5800-0000	TRAVEL	\$6,000	\$2,964	\$0	\$3,036	49.39%
2120-4301-0000-5875-0000	MILEAGE	\$1,500	\$477	\$0	\$1,023	31.83%
2120-4301-0000-6000-0000	OFFICE SUPPLIES	\$150	\$0	\$0	\$150	0.00%
2120-4301-0000-6100-0000	GENERAL SUPPLIES	\$2,000	\$1,308	\$0	\$692	65.40%
Total AIRPORT ADMINISTRATION		\$466,040	\$321,102	\$7,649	\$137,289	70.54%
AIRPORT OPERATIONS						
2120-4302-0000-1100-0000	FULL TIME WAGES	\$159,980	\$114,806	\$0	\$45,174	71.76%
2120-4302-0000-1125-0000	PART TIME WAGES 25-29	\$82,130	\$59,889	\$0	\$22,241	72.92%
2120-4302-0000-1300-0000	OVERTIME WAGES	\$35,000	\$32,191	\$0	\$2,809	91.98%
2120-4302-0000-2150-0000	LIFE & DISABILITY INSURANCE	\$1,540	\$1,110	\$0	\$430	72.05%
2120-4302-0000-2200-0000	FICA & MEDICARE TAXES	\$20,710	\$15,622	\$0	\$5,088	75.43%
2120-4302-0000-2301-0000	RETIREMENT: MUNICIPAL	\$24,570	\$17,793	\$0	\$6,777	72.42%
2120-4302-0000-2450-0000	TRAINING/LICENSES/DUES	\$0	\$175	\$0	(\$175)	-
2120-4302-0000-2600-0000	WORKERS' COMPENSATION	\$8,910	\$6,798	\$0	\$2,112	76.30%
2120-4302-0000-2910-0000	UNIFORMS/CLOTHING	\$1,490	\$1,728	\$0	(\$238)	115.97%
2120-4302-0000-3410-0000	SOFTWARE SUPPORT/SERVICE/SUBSCRIPTIONS	\$5,800	\$5,995	\$0	(\$195)	103.36%
2120-4302-0000-4110-0000	WATER	\$6,500	\$4,799	\$0	\$1,701	73.83%
2120-4302-0000-4120-0000	SEWER	\$6,000	\$4,778	\$0	\$1,222	79.63%
2120-4302-0000-4300-0000	REPAIR/MAINTENANCE SERVICES	\$80,000	\$74,065	\$400	\$5,535	93.08%
2120-4302-0000-4420-0000	RENTAL OF EQUIPMENT & VEHICLES	\$6,000	\$115	\$0	\$5,885	1.91%
2120-4302-0000-6100-0000	GENERAL SUPPLIES	\$90,000	\$71,467	\$0	\$18,533	79.41%
2120-4302-0000-6220-0010	ELECTRICITY:TERMINAL	\$68,250	\$43,159	\$0	\$25,091	63.24%
2120-4302-0000-6220-0020	ELECTRICITY:AIRFIELD	\$33,640	\$18,757	\$0	\$14,883	55.76%
2120-4302-0000-6230-0000	BOTTLED GAS	\$18,050	\$13,084	\$0	\$4,966	72.49%
2120-4302-0000-6240-0000	FUEL OIL	\$20,970	\$10,535	\$0	\$10,435	50.24%
2120-4302-0000-6260-0000	GASOLINE	\$3,400	\$2,081	\$0	\$1,319	61.21%
2120-4302-0000-6265-0000	DIESEL FUEL	\$41,840	\$14,560	\$0	\$27,280	34.80%
2120-4302-0000-7500-0000	FURNISHINGS, SMALL TOOLS & EQUIPMENT	\$5,500	\$4,901	\$0	\$599	89.10%
2120-4302-0000-7510-0000	MACHINERY/EQUIPMENT	\$8,000	\$0	\$0	\$8,000	0.00%
2120-4302-0000-7520-0000	VEHICLES	\$0	\$0	\$0	\$0	-
Total AIRPORT OPERATIONS		\$728,280	\$518,406	\$400	\$209,474	71.24%
PRINCIPAL-LONG TERM BONDS/NOTES						
2120-4711-0000-9822-0000	NHMBB06A	\$40,000	\$40,000	\$0	\$0	100.00%
2120-4711-0000-9823-0000	NHMBB07B	\$26,580	\$26,579	\$0	\$1	100.00%
2120-4711-0000-9836-0000	NHMBB22C	\$66,290	\$66,288	\$0	\$2	100.00%
Total PRINCIPAL-LONG TERM BONDS/NOTES		\$132,870	\$132,867	\$0	\$3	100.00%

INTEREST-LONG TERM BONDS/NOTES						
2120-4721-0000-9822-0000	NHMBB06A	\$3,800	\$3,800	\$0	\$0	100.00%
2120-4721-0000-9823-0000	NHMBB07B	\$3,790	\$3,788	\$0	\$3	99.93%
2120-4721-0000-9836-0000	NHMBB22C	\$57,510	\$57,507	\$0	\$3	100.00%
Total INTEREST-LONG TERM BONDS/NOTES		\$65,100	\$65,095	\$0	\$5	99.99%
TRANSFERS TO GENERAL FUND						
2120-4911-0000-9100-0009	ADMINISTRATIVE OVERHEAD	\$126,010	\$126,010	\$0	\$0	100.00%
2120-4911-0000-9100-0017	COMPUTER SERVICES	\$6,500	\$6,500	\$0	\$0	100.00%
Total TRANSFERS TO GENERAL FUND		\$132,510	\$132,510	\$0	\$0	100.00%
TRANSFERS TO CAPITAL PROJECT FUNDS						
2120-4913-0000-9300-0044	AIP72 NORTH AIR CARRIER APRON	\$0	\$7,059	\$0	(\$7,059)	-
Total TRANSFERS TO CAPITAL PROJECT FUNDS		\$0	\$7,059	\$0	(\$7,059)	-
TRANSFERS TO CAPITAL RESERVE FUNDS						
2120-4915-0000-9600-0023	ACCRUED BENEFITS LIABILITY	\$5,000	\$5,000	\$0	\$0	100.00%
Total TRANSFERS TO CAPITAL RESERVE FUNDS		\$5,000	\$5,000	\$0	\$0	100.00%
TOTAL EXPENDITURES		\$1,643,300	\$1,288,264	\$8,049	\$346,987	78.88%

Agenda

Lebanon City Council

January 21, 2026

12. New Business:

12.F – Preparation of Concise Explanation Stating the City Council’s Position on the Zoning Amendment to Appear on the March 2026 Municipal Ballot

Background

In accordance with Section 1000.4(C)(2) of the Zoning Ordinance, the City Council, Planning Board, and Conservation Commission must prepare a brief and concise explanation of their positions on zoning amendments being placed on the municipal ballot for voter consideration. To assist this process, the Planning & Development Department has prepared a draft statement for the Council’s consideration. The Council is free to modify or completely rewrite the statement in any way it sees fit. The Planning Board and Conservation Commission will prepare concise statements at their upcoming meetings.

As a reminder, the proposed amendment to be placed on the March 10, 2026 ballot is as follows:

- **Amendment #17** – To amend the Rural Lands One (RL-1), Rural Lands Two (RL-2), and Rural Lands Three (RL-3) Zoning District Use Tables in relation to uses formerly defined under “*Care and Treatment of Animals*”. (**Zoning Ordinance Sections: 312.2, 313.2, and 314.2**)

Please see the attached memo from the Planning & Development Department for more information.

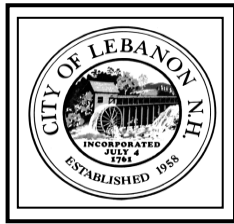
Action

In formation of the Council’s Concise Explanation, the following is offered for consideration:

The Lebanon City Council approves of and endorses the amendment of the Use Tables of the Rural Lands One (RL-1) and Rural Lands Two (RL-2) Zoning Districts to allow “Animal Clinic, Animal Hospital or Veterinary Office”, “Animal Boarding Facility”, “Kennels”, “Horse Stable” and “Riding Facility” by special exception and to remove “Care and treatment of animals” within each district’s Table of Uses. Further, the City Council approves of and endorses the amendment of the Use Table of the Rural Lands Three (RL-3) Zoning District to allow “Riding Facility”, “Horse Stable” and “Kennels” by special exception and to remove “Care and treatment of animals” within the district’s Table of Uses. The purpose of this amendment is to further define uses currently allowed under the “Care and treatment of animals” definition and permit the new definitions in appropriate districts. Within the Rural Lands Districts there is no change in the currently permissible uses.

Included In This Section:

1. January 13, 2026 memorandum from the Planning & Development Department regarding “Proposed Concise Statement for Amendment 17”.



CITY OF LEBANON ~ PLANNING & DEVELOPMENT

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Planning and Development Department Staff

RE: Proposed Concise Statement for Amendment 17

DATE: January 13, 2026

The Planning and Development staff proposes for your consideration the following Concise Statement to be placed on the March referendum ballot for Amendment #17.

RL-1, RL-2 and RL-3 elements of Amendment #17 trigger a Ballot Referendum pursuant to Sec 1000 of the Zoning Ordinance which states:

“Any proposed zoning amendment shall be acted upon and adopted or rejected as follows:

A. Amendment of the Zoning District Boundaries Requiring Referendum Vote: Any amendment which alters the zoning map in such a way as to change the zoning district designation of any area which is within the R-1, R-2, R-3, RL-1, RL-2 or RL-3 districts, and whose size exceeds ten times the minimum lot size for a Class 3 lot for the respective district as currently zoned, or which alters the Article III Table of Uses which are permitted or allowed by **special exception** or **conditional use** permit, or which alters the Table of Area, Dimensions and Coverage, for one or more of the above-listed districts, shall be placed on the ballot at the annual City election in March. This paragraph shall not apply to textual changes in the zoning ordinance which do not alter the boundaries or districting shown on the zoning map and which do not alter the Article III Tables of Uses or alter the Table of Area, Dimensions and Coverage, applicable to those districts.”

Proposed Concise Statements:
City Council:

The Lebanon City Council approves of and endorses the amendment of the Use Tables of the Rural Lands One (RL-1), Rural Lands Two (RL-2) Zoning Districts to allow “Animal Clinic, Animal Hospital or Veterinary Office”, “Animal Boarding Facility”, “Kennels”, “Horse Stable” and “Riding Facility” by special exception and to remove “Care and treatment of animals” within each district’s Table of Uses. Further, City Council approves of and endorses the amendment of the Use Table in the Rural Lands Three (RL-3) Zoning District to allow “Riding Facility”, “Horse Stable” and “Kennels” by special exception and to remove “Care and treatment of animals” within the district’s Table of Uses. The purpose of this amendment is to further define uses currently allowed under the “Care and treatment of Animals” definition and permit the new definitions in appropriate districts. Within the Rural Lands Districts there is no change in the currently permissible uses.

Agenda

Lebanon City Council

January 21, 2026

12. New Business:

12.G – Discussion & Set Public Hearing for February 4, 2026:

Ordinance #2026-01, to Amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to Revise City Clerk and Ambulance Fees, and to Add New Zoning Fees

Background

The City Administration is proposing Ordinance #2026-01 to recommend changes to certain fees set forth in City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, including the following:

- Changes to the City Clerk fees set forth in §68-15.D;
- Changes to the Ambulance fees set forth in §68-15.E;
- Addition of new Zoning fees to §68-15.A.

City Clerk Fees:

Under NH RSA 261:74-d, the State limits the municipal agent fee to a maximum of \$3.00, which is collected on motor vehicle registration transactions conducted by the City Clerk. However, §68-15.D(1) currently imposes an additional fee of \$1.00 for the City to process the State portion of motor vehicle transactions.

Consistent with guidance from the New Hampshire Department of Safety, and the practices of other municipalities, including Portsmouth, Manchester, Franklin, Bedford, Gilmanton, and Atkinson, the City Clerk recommends that the City separately identify and re-establish the \$1.00 fee as a data processing fee in order to offset costs associated with generating motor vehicle renewal notices and related mailing expenses.

Ambulance Fees:

During the 2025 New Hampshire legislative session, Senate Bill 245 was passed and went into effect on January 1, 2026. The new legislation prohibits surprise ambulance billing and regulates ground ambulance reimbursement.

As summarized in the attached memorandum from Fire Chief Jim Wheatley, the legislation requires commercial insurance carriers to reimburse “in-network” ground ambulance services at 325% of the Medicare rate. To qualify for the enhanced reimbursement, EMS agencies must be considered “in-network” with commercial insurers, which the City has already addressed, and the agencies must align their billing fee schedule with the regulated reimbursement structure, which is the basis of the current proposal to amend the ambulance fees outlined in §68-15.E

Zoning Fees:

The Planning & Development Department is recommending two additional fees be added to City Code Chapter 68 in conjunction with two proposed amendments to the Lebanon Zoning Ordinance. Specifically, the Department recommends that a new fee structure be created for the regulation, permitting, and enforcement of signage in association with proposed amendments to Zoning Ordinance Section 608, Signs.

In addition, the Department recommends that fees be assessed for petitioned zoning amendments. NH RSA 675:7, I-b, states that in the case of a petitioned zoning amendment, “the petitioners shall be responsible for the cost of notice by mail” when required under that statute. However, there are other administrative costs associated with the zoning amendment process, including the required legal review, for which the City is currently not reimbursed by petitioners. The attached memorandum from Planning & Development Director Nate Reichert further discusses the recommended fees.

Action

Should the Council wish to move forward with proposed Ordinance #2026-01, the following motion is offered for consideration:

MOVED, that the Lebanon City Council hereby schedules a public hearing for Wednesday, February 4, 2026, beginning at 6:00 pm, in Council Chambers, City Hall, and Remote via City’s Virtual Platform, for the purpose of receiving public input and taking action on proposed Ordinance #2026-01, as presented in the January 21, 2026 City Council Agenda Packet, to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to authorize the following changes:

- 1. Re-adoption of the \$1.00 fee set forth in §68-15.D(1) as a data processing fee for the City Clerk to generate and mail motor vehicle renewal notices; and***
- 2. Increases to the Ambulance fees set forth in §68-15.E pursuant to approved 2025 New Hampshire legislation; and***
- 3. The addition of new Zoning fees set forth in §68-15.A for Sign Permits and Petitioned Zoning Amendments.***

Included In This Section:

1. Proposed Ordinance #2026-01
2. December 23, 2025 memorandum from Fire Chief Jim Wheatley, regarding EMS Billing Rates
3. January 12, 2026 memorandum from Planning & Development Director Nate Reichert, regarding proposed fee amendments for signs and petitioned zoning amendments

**CITY OF LEBANON
ORDINANCE #2026-01**

AN ORDINANCE TO AMEND the Code of the City of Lebanon, Chapter 68, Fees, Article III, Miscellaneous Fees, by amending §68-15, Enumeration of Fees, to amend the City Clerk fees in §68-15.D, amend the Ambulance fees in §68-15.E, and to add new Zoning fees in §68-15.A.

BE IT ORDAINED, by the City Council of the City of Lebanon, as follows:

Section 1:

The Code of the City of Lebanon is hereby amended to revise Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, as follows:

§68-15.D City Clerk's Office

- (1) The data processing fee associated with generating and mailing motor vehicle renewal notices to process the state portion of all motor vehicle transactions shall be \$1.
- (2) The fee to license a dog shall be \$1.
- (3) The fine for having an unlicensed dog in the City of Lebanon on or after October 1, of each calendar year shall be \$10.
- (4) Landlord's Agent Registry.
 - a. The fee to file a statement with the City Clerk to designate an agent for service of process in accordance with NH RSA 540:1-b shall be \$15.
 - b. The penalty for the failure to file a statement designating an agent for service of process as required under NH RSA 540:1-b shall be \$100.

Section 2:

The Code of the City of Lebanon is hereby amended to revise Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, as follows:

§68-15.E Ambulance Fees shall be as follows:

- (1) Basic Life Support, Emergency Base Rate-resident: \$716.431,505.30.
- (2) Basic Life Support, Non-Emergency Base Rate-nonresident: \$798.19940.81.
- (3) Advanced Life Support-4, Non-Emergency Base Rate-resident: \$1,318.131,128.99.
- (4) Advanced Life Support 1, Emergency Base Rate-nonresident: \$1,415.471,787.57.
- (5) Advanced Life Support 2, Emergency Base Rate-resident: \$1,978.832,587.26.

~~(6) Advanced Life Support 2, nonresident: \$2,119.31.~~

~~(7)(6) Specialty Care Transport: \$2,585.66~~3,057.63.

~~(8)(7) Mileage: \$17.23~~29.25.

~~(9) Co-pay Waiver, resident: \$134.88.~~

~~(10)(8) Advanced Life Support, no transport: \$606.96~~95.

Section 3:

The Code of the City of Lebanon is hereby amended to revise Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees, to add new language as follows:

§68-15.A Zoning. Zoning fees shall be as follows:

(1) Zoning Board of Adjustment fees:

(a) Filing fees:

- [1] Administrative appeal per Section 801.1 of the Zoning Ordinance or per Code § 74-18 (Floodplain Appeal Board): \$300.
- [2] Variance per Section 801.2 of the Zoning Ordinance or per Code § 74-18 (Floodplain Appeal Board): \$300.
- [3] Special exception per Section 801.3 of the Zoning Ordinance: \$300.
- [4] Equitable waiver of dimensional regulations per Section 801.4.B of the Zoning Ordinance: \$300.
- [5] Rehearing requests per Section 802.5 of the Zoning Ordinance: \$100.
- [6] Rehearing: \$300. Should the Zoning Board grant a rehearing request, the party initiating the rehearing request shall be responsible for all fees associated with the rehearing. The application fee of \$300 shall be waived if the Board, in granting the rehearing request, determines that it did or may have made a prejudicial technical or legal error in its original decision.

(b) Advertising fees and legal notification fees shall be determined by the City Manager pursuant to § 68-14, Miscellaneous nonscheduled fees.

(2) Zoning verification letter administrative fee: The fee for issuing a zoning verification letter prepared by the Planning and Development Department shall be \$100.

(3) Sign Permit Fee: Signs equal to or greater than 64 square feet shall be \$8.00 per square foot. Signs less than 64 square feet shall be \$4.00 per square foot.

(a) If work requiring a sign permit under this chapter is commenced or completed prior to the issuance of such permit(s), the applicable sign permit fee shall be doubled for the landowner's, company's, or individual's first such occurrence; tripled for the second occurrence; and quadrupled for any subsequent occurrence.

(b) If a sign permit includes structural, electrical, or other required building inspection(s), a unified sign and building permit may be issued. The fee for the structural component review and inspection shall be \$75.00. The fee for the electrical component review and inspection shall be \$75.00. The fee for any other required review and building inspection shall be \$75.00

~~(3)~~(4) Zoning Ordinance Amendment Petition Fee: \$300.00

Section 4: Severability

The provisions of this ordinance are declared to be severable, and if any section, subsection, sentence, clause, or part thereof is, for any reason, held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of any remaining sections, subsections, sentences, clauses, or part of this ordinance.

Section 5: Effective Date

This ordinance shall become effective upon passage.



LEBANON FIRE DEPARTMENT MEMORANDUM

To:	David Brooks, Deputy City Manager
From:	Jim Wheatley, Fire Chief
Date:	12/23/2025
Subject:	EMS Billing Rates

During the 2025 New Hampshire legislative session, House Bill 245 (HB245) — *Prohibiting surprise ambulance billing and regulating ground ambulance reimbursement* — was adopted and takes effect January 1, 2026.

HB245 was initiated in response to the rapid dissolution of private and small-town EMS providers in New Hampshire and nationally. These failures are driven primarily by reimbursement rates that do not reflect the actual cost of providing EMS services. Passage of HB245 represents a critical first step toward stabilizing an extremely fragile EMS system at both the state and regional levels. Additional stabilization efforts are underway across the state, including in Grafton County, where the Lebanon Fire Department is viewed as a core regional EMS provider.

What HB245 Does

- Requires commercial insurance carriers to reimburse in-network ground ambulance services at 325% of the Medicare rate
- Eliminates surprise balance billing statewide
- Applies only to commercial insurance (Medicare and Medicaid already prohibit balance billing)

In practical terms, once insurance pays the regulated amount, no additional billing is permitted, regardless of the actual cost of service.

Impact to Lebanon Fire Department

- 66% of Lebanon's EMS payer mix is Medicare, which is unchanged by this law
- Approximately 19% of the payer mix is commercial insurance, which *is* impacted by HB245

This legislation therefore affects a limited but meaningful portion of transports, creating a new, predictable reimbursement floor for commercially insured patients.

Revenue Stabilization Opportunity

HB245 does not create new charges. Instead, it:

- Guarantees reimbursement at a defined multiple of Medicare
- Reduces underpayment risk
- Improves revenue predictability for municipal EMS providers

Based on payer mix alone, roughly one in five transports may see improved reimbursement once billing rates align with the new fee schedule. This additional revenue will help offset the true cost of delivering 24/7 emergency medical services, potentially reducing reliance on tax subsidy and operational overtime.

Required Actions for Eligibility

To qualify for enhanced reimbursement:

- EMS agencies must be in-network with commercial insurers
 - This step has already been completed by the City of Lebanon
- Agencies must align their billing fee schedule with the regulated reimbursement structure
 - This is the final required step

Fee Schedule

The Lebanon Fire Department currently maintains separate EMS billing rates for residents and non-residents; however, this distinction provides no meaningful financial benefit to Lebanon residents and adds unnecessary administrative complexity. Under state and federal billing rules, insurance reimbursement — not the posted rate — determines what is actually paid for ambulance services, and this is true for Medicare, Medicaid, and now commercial insurance under House Bill 245. As a result, resident rates do not reduce out-of-pocket costs, nor do non-resident rates increase them. Eliminating this distinction and adopting a single, uniform EMS rate improves transparency, ensures equal treatment for all patients regardless of residence, and aligns the City's billing practices with how EMS reimbursement actually works, without increasing costs for insured residents or creating new charges.

Recommendation

The proposed fee schedule update aligns Lebanon Fire Department billing practices with state law and ensures the city can capture revenue now guaranteed under HB245, helping stabilize EMS operations without reducing service levels.



Ambulance Billing Service

8 Turcotte Memorial Drive, Rowley, MA 01969
Ph: 800-742-3001 FAX: 978-356-3721

LEBANON (NH) FIRE DEPARTMENT

2025 Rate Change Form

Charges	2025 Medicare	325% of Medicare	Current Rates	New Rates
	Fee Schedule Allowed Amounts			Effective On:
BLS EMERGENCY BASE RATE	\$463.17	\$1,505.30	\$798.19	\$ 1505.30
BLS NON-EMERGENCY BASE RATE	\$289.48	\$940.81	\$798.19	\$ 940.81
ALS NON-EMERGENCY BASE RATE	\$347.38	\$1,128.99	\$1,415.46	\$ 1128.99
ALS1 EMERGENCY BASE RATE	\$550.02	\$1,787.57	\$1,415.46	\$ 1787.57
ALS2 EMERGENCY BASE RATE	\$796.08	\$2,587.26	\$2,119.42	\$ 2,587.26
SPECIALTY CARE TRANSPORT	\$940.81	\$3,057.63	\$2,585.77	\$ 3057.63
MILEAGE	\$9.00	\$29.25	\$17.22	\$ 29.25
MILEAGE - RESIDENT	\$9.00	\$29.25	\$17.22	
ALS NON-EMER. RATE - RESIDENT	\$0.00	\$0.00	\$1,317.90	
ALS1 EMERGENCY RATE - RESIDENT	\$0.00	\$0.00	\$1,317.90	
ALS2 EMERGENCY RATE - RESIDENT	\$0.00	\$0.00	\$1,978.31	
BLS EMERGENCY RATE - RESIDENT	\$0.00	\$0.00	\$716.42	
BLS NON-EMER. RATE - RESIDENT	\$0.00	\$0.00	\$716.42	
CARE WITHOUT TRANSPORT	\$0.00	\$0.00	\$606.95	\$ 606.95

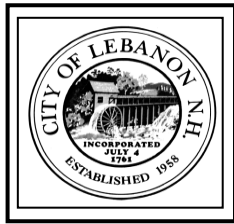
Signature -- Authorized Signer

Date

Printed Name -- Authorized Signer

Title -- Authorized Signer

Please scan and email completed Rate Change form to:
ratechange@comstarbilling.com



CITY OF LEBANON ~ PLANNING & DEVELOPMENT

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Planning and Development Department Staff

RE: Proposed Fees Amendments Signs and Petitioned Zoning Amendment Application Fee

DATE: January 12, 2026

The Planning and Development staff reviews our fee structure from time to time. As a result of our 2025 analysis the Staff recommends creating two new application fees:

Sign Permit Fees (Concurrent with Zoning Amendment 14)
Private Petitioned Zoning Amendment Fee.

Consideration of the following Fee increase should be done concurrently with Zoning Ordinance:

Amendment 14 Section 608: Signs, Definitions: Window Signs and regulatory streamlining.

Amendment 18 Section 1000.

Sign Permit Fees:

Zoning Amendment 14 – Signs calls for City Council to establish a per square foot fee for a Sign Permit. Staff propose the following fee structure:

Signs equal to or greater than 64 square feet \$8.00 per square foot.

Signs less than 64 square feet \$4.00 per square foot.

Signs erected on a property without the benefit of permits will have enhanced permitting fees. The first offense the fee doubles, the second triples and there after quadruples.

A Sign Permit will include the Building Permit fees as a flat fee per the need for inspections. \$75.00 for each separate component be it structural, electrical or other.

Currently signs are charged only for a Building Permit fee. The fee does not cover the costs to administrate the sign ordinance nor building code review and inspection.

A good example is the sign package building permit fee for a large, big-box store on 12A last summer was slightly less than \$200.00. Planning and Zoning staff time was never compensated. Building staff time for review and inspection fell far short of the costs expended by the Department. A simple cost and time estimate based on necessary resources to complete the sign permit process is reflected in the proposed fee structure.

Currently, the amount of staff time dedicated to overseeing and enforcing sign regulations far exceeds the revenue being generated by the current fee structure. No Zoning fee is currently

charged, while sign permits can consume an enormous amount to Planning and Zoning Staff time. Enforcement efforts have risen in recent times, with countless hours of uncompensated staff time being expended. Establishing a Zoning Sign Permit Fee along with enhanced enforcement provisions will allow staff time to be more reasonably accounted for by those who are required to permit a sign or signs. Those landlords, businesses or individuals who require extraordinary levels of staff time and effort to be brought into compliance should face enhanced permitting fees, but also in extreme cases be subject to legal enforcement action. Only continued enforcement pressure can change the culture into one of compliance.

The proposed fee structure encourages a culture of compliance and has a built-in incentive for permitting smaller signs. Landlords and tenants who continue to ignore the sign ordinance will do so with enhanced permitting fees as a consequence of their choices and actions.

Petitioned Zoning Amendment Application Fee:

Currently there is no application fee for a Petitioned Zoning Amendment made pursuant to Section 1000.2.C or D of the Zoning Ordinance. The time and cost for the Department to administer Petitioned Zoning Ordinance Amendment is immense. While the Applicant is required to address questions and comments at public meetings, the staff must set up the process. Creating the necessary notices, agenda time, and supporting paperwork, not to mention the required legal review are all currently uncompensated by the City. A two-pronged response to create a more balanced user-paid processing cost has been proposed by staff. 1st all cost of notice is due from the Applicant. 2nd there is a base application fee proposed of \$300.00 application fee for the Petitioned Zoning Ordinance Amendment

**The following code language is proposed:
(Red indicates New Language)**

§ 68-15 Enumeration of fees.

A. Zoning. Zoning fees shall be as follows:

[Amended 2-7-2024 by Ord. No. 2024-02]

(1) Zoning Board of Adjustment fees:

(a) Filing fees:

[1] Administrative appeal per Section 801.1 of the Zoning Ordinance or per Code § 74-18 (Floodplain Appeal Board): \$300.

[2] Variance per Section 801.2 of the Zoning Ordinance or per Code § 74-18 (Floodplain Appeal Board): \$300.

[3] Special exception per Section 801.3 of the Zoning Ordinance: \$300.

[4] Equitable waiver of dimensional regulations per Section 801.4.B of the Zoning Ordinance: \$300.

[5] Rehearing requests per Section 802.5 of the Zoning Ordinance: \$100.

[6] Rehearing: \$300. Should the Zoning Board grant a rehearing request, the party initiating the rehearing request shall be responsible for all fees associated with the rehearing. The application fee of \$300 shall be waived if the Board, in granting the rehearing request, determines that it did or may have made a prejudicial technical or legal error in its original decision.

(b) Advertising fees and legal notification fees shall be determined by the City Manager pursuant to § 68-14, Miscellaneous nonscheduled fees.

(2) Zoning verification letter administrative fee: The fee for issuing a zoning verification letter prepared by the Planning and Development Department shall be \$100.

(3) Sign Permit Fee: Signs equal to or greater than 64 square feet \$8.00 per square foot. Signs less than 64 square feet \$4.00 per square foot.

(a) If work requiring a sign permit under this chapter is commenced or completed prior to the issuance of such permit(s), the applicable sign permit fee shall be doubled for landowner's, company's or individual's first such occurrence, be tripled for the second occurrence, and quadrupled for any subsequent occurrence.

(b) If a sign permit includes structural, electrical or other required building inspection(s) a unified sign and building permit may be issued. The fee for structural component review and inspection shall be \$75.00. The fee for the electrical component review and inspection shall be \$75.00. The fee for any other required review and building inspection shall be \$75.00.

(4) Zoning Ordinance Amendment Petition Fee: \$300.00