

FINAL

**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL &
REMOTE VIA VIRTUAL PLATFORM LebanonNH.gov/LIVE
7:00 PM, JANUARY 6, 2026**

MEMBERS PRESENT: Colin Smith (Chair); Erling Heistad (City Council); Sean Dittrich (Vice Chair); Marie McCormack; Alan Schnur (Alt); Ben Swanson (Alt)

MEMBERS ABSENT: Kellen Appleton (Planning Board); Jared Toon (Alt); George Sykes (City Council, Alt); Tim Gilbert; Trenton Meckenstock

STAFF PRESENT: Catheryn Hembree (Associate Planner)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

Ben Swanson and Alan Schnur sat as a voting members.

2) ELECTION OF OFFICERS

A. Chair and Vice Chair

Mr. Heistad nominated Colin Smith as Chair of the Pedestrian & Bicyclist Advisory Committee.

There were no other nominations.

Unanimously approved (5-0-1, with Mr. Smith abstaining).

Ms. McCormack nominated Sean Dittrich as Vice Chair of the Pedestrian & Bicyclist Advisory Committee.

There were no other nominations.

Unanimously approved (5-0-1 with Mr. Dittrich abstaining).

3) APPROVAL OF MINUTES

A. November 4, 2025

A MOTION was made by Mr. Dittrich to approve the meeting minutes of November 4, 2025, as presented. Seconded by Mr. Heistad.

**The vote on the MOTION was approved (6-0).*

4) OPEN TO THE PUBLIC:

None at this time.

5) STUDY ITEMS

A. Complete Streets: Department of Public Works (DPW) Comments

Mr. Dittrich stated that the DPW seemed fairly amenable to the Complete Streets language. Ms. Hembree stated that she will add a sentence that data will be provided by the City and NH DOT and will be reviewed by the Committee. The document can then be sent to the Planning Board for review. A Ped Bike representative should be present at that meeting.

B. Discussion: Locations in Lebanon Ped-Bike Safety Recommendations

Ms. Hembree stated that the DPW would like to review this map with the Committee once it is complete. The map shows areas of the City that are known to be difficult for bicyclists and pedestrians. The intention is to pass along any suggestions for improvements to DPW for further discussion.

The Committee discussed additional items to add to the list, including adding a crosswalk to the east side of Mechanic Street at Buckingham Place, potential traffic calming measures at Dartmouth College Hwy as it approaches Bank Street, an all-way stop at Campbell and Spencer Streets by the rail trail, and widening the area from the rail trail to the middle school trails.

The Committee agreed to review an updated list of recommendations with the DPW at one of its spring meetings.

6) OTHER BUSINESS

Ms. McCormack discussed working on the Ways to Go effort again.

Mr. Schnur noted that the crash data showed two additional crashes involving pedestrians or cyclists in October and one in November. This led to a total for 2025 of 11, pending the data from December. This compares to 12 total crashes in 2024. This is still the second highest number in the last ten years.

There was discussion regarding e-bikes, their different classes, and potential signage along the rail trail. There was agreement to continue the discussion at a future meeting.

7) FUTURE AGENDA ITEMS

As discussed during the meeting.

8) ADJOURNMENT:

*A MOTION was made by Mr. Heistad to adjourn the meeting. Seconded by Mr. Dittrich.
The vote on the MOTION was approved (6-0).

The meeting was adjourned at 8:26 PM.

Respectfully submitted,
Kristan Patenaude, Recording Secretary