



LEBANON ECONOMIC DEVELOPMENT COMMISSION
APRIL 28, 2021 - 4:00 PM
REMOTE VIA MICROSOFT TEAMS
LEBANONNH.GOV/LIVE

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- 1. Call to Order**
 - A. Review of meeting procedures and NH RSA 91-A “Right-to-Know” requirements.
 - 2. Approval of Minutes**
 - A. October 28, 2020
 - B. March 24, 2021
 - 3. New Business**
 - A. Discussion on Use of Seminary Hill School
 - B. Discussion on Arts & Culture Commission Projects
 - C. Update on Spencer Street Reconstruction Project and Redevelopment of 20 Spencer Street
 - D. Discussion on Watersports on Mascoma Lake
 - 4. Future Agenda Items**
 - A. Discussion on Redevelopment of Lower Parking Lots per 2016 Downtown Visioning Study
 - 5. Next Meeting Date**
 - A. Wednesday, May 26, 2021
 - 6. Other Business**
 - 7. Adjournment**

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY’S WEBSITE AT LEBANONNH.GOV

**Agenda
Economic Development Commission
April 28, 2021**

**Agenda Item #2A
Approval of Minutes**

October 28, 2020



AGENDA
ECONOMIC DEVELOPMENT COMMISSION
WEDNESDAY, OCTOBER 28, 2020 – 4:00PM
REMOTE VIA MICROSOFT TEAMS
LebanonNH.gov/Live

1. CALL TO ORDER:

- The October 28, 2020 Economic Development Commission Meeting was called to order at 4:00pm.
- Present on the Commission: Chairman Steve Whitman, William Dunn, Chip Brown, David Newlove, Assistant Mayor Clifton Below, Kevin Purcell, UVBA Executive Director Tracy Hutchins, City Manager Shaun Mulholland.
- Staff Present: Planning and Zoning Director David Brooks

2. APPROVAL OF MINUTES:

- September 23, 2020

3. NEW BUSINESS:

A. Appoint a member of the EDC to the West Lebanon Revitalization Advisory Committee

- Kevin Purcell was appointed as EDC representative to the West Lebanon Revitalization Advisory Committee.

B. Review plans for the connection between the Northern Rail Trail and the newly renovated downtown tunnel

- Assistant Mayor Below reviewed plans for the connection including opportunities for widening the existing sidewalks as part of the proposed route.

C. Discuss proposal from Dan Nash regarding changes to the City's requirements for underground wire utilities

- No Discussion.

D. Discuss the potential changes in the workplace and local economy (short and long term) as result of the impacts of COVID-19

- City Manager Mulholland and Executive Director Hutchins discussed the idea of surveying local businesses regarding current impacts and future plans.

4. FUTURE AGENDA ITEMS:

- Assistant Mayor Below requested a future agenda item to meet with the Downtown TIF Advisory Board and the Planning Department to review smart growth concepts and the long term vision for downtown Lebanon.

5. NEXT MEETING DATE:

- Wednesday, November 25, 2020

6. OTHER BUSINESS:

7. ADJOURNMENT.

- Motion by Assistant Mayor Below to adjourn. Seconded by William Dunn. Motion approved unanimously by roll call vote, 5:03 PM.

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**Agenda
Economic Development Commission
April 28, 2021**

**Agenda Item #2B
Approval of Minutes**

March 24, 2021



MINUTES
ECONOMIC DEVELOPMENT COMMISSION
WEDNESDAY, March 24, 2021 – 4:00PM
REMOTE VIA MICROSOFT TEAMS
[LebanonNH.gov/Live](https://lebanonnh.gov/live)

1. CALL TO ORDER:

- The March 24, 2021 Economic Development Commission Meeting is was called to order at 4:01 PM
- Present on the Commission: Chairman William Dunn, Andy Key, Chip Brown, Dan Nash, David Newlove, Assistant Mayor Clifton Below, Councilor Karen Liot-Hill, Kevin Purcell, UVBA Executive Director Tracy Hutchins, City Manager Shaun Mulholland
- Staff Present: Planning and Development Director David Brooks.

2. APPROVAL OF MINUTES:

- Motion by Assistant Mayor Below to approve the minutes of January 27, 2021, Second by Chip Brown. Minutes approved by roll call vote.

3. NEW BUSINESS:

- Discuss a recommendation to the City Council regarding the Council appointing a Vice Chairperson. Councilor Hill volunteered, approved by roll call vote.
- Update regarding the West Lebanon Revitalization Advisory Committee progress. David Brooks provided an updated on the committee's work.
- Discuss upcoming visit/tour with NH Business & Economic Affairs staff-Tracy Hutchins discussed the agenda for the visit which will occur on 3/30.
 - Airport Tech Park status-David Brooks provided a status update. Bids received for the construction work. Phase I anticipated to be completed by the end of 2021.
- UVBA Status report American Rescue Plan aid to businesses-Tracy Hutchins provided a status update on the provisions of the bill related to businesses and UVBA's roll in assisting businesses.

4. FUTURE AGENDA ITEMS:

- Councilor Hill would like to meet with the School Board and the Arts & Culture Commission to discuss utilization of the SAU administrative building on Seminary Hill Rd.

5. NEXT MEETING DATE:

- Wednesday, April 28, 2021

6. OTHER BUSINESS:

- CM Mulholland updated the Commission on the status of events planned for the downtown area this summer/early fall.

7. ADJOURNMENT.

- Motion by Dan Nash to adjourn, Second by Assistant Mayor Below. Motion approved unanimously by roll call vote, 4:55 PM.

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