FINAL

MINUTES
ECONOMIC DEVELOPMENT COMMISSION
WEDNESDAY, March 24, 2021 – 4:00PM
REMOTE VIA MICROSOFT TEAMS
LebanonNH.gov/Live

1. CALL TO ORDER:

- The March 24, 2021 Economic Development Commission Meeting is was called to order at 4:01 PM
- Present on the Commission: Chairman William Dunn, Andy Key, Chip Brown, Dan Nash, David Newlove, Assistant Mayor Clifton Below, Councilor Karen Liot-Hill, Kevin Purcell, UVBA Executive Director Tracy Hutchins, City Manager Shaun Mulholland
- Staff Present: Planning and Development Director David Brooks.

2. APPROVAL OF MINUTES:

- Motion by Assistant Mayor Below to approve the minutes of January 27, 2021, Second by Chip Brown. Minutes approved by roll call vote.

3. NEW BUSINESS:

- Discuss a recommendation to the City Council regarding the Council appointing a Vice Chairperson. Councilor Hill volunteered, approved by roll call vote.
- Update regarding the West Lebanon Revitalization Advisory Committee progress. David Brooks provided an updated on the committee's work.
- Discuss upcoming visit/tour with NH Business & Economic Affairs staff-Tracy Hutchins discussed the agenda for the visit which will occur on 3/30.
    - Airport Tech Park status-David Brooks provided a status update. Bids received for the construction work. Phase I anticipated to be completed by the end of 2021.
- UVBA Status report American Rescue Plan aid to businesses-Tracy Hutchins provided a status update on the provisions of the bill related to businesses and UVBA's roll in assisting businesses.

4. FUTURE AGENDA ITEMS:

- Councilor Hill would like to meet with the School Board and the Arts & Culture Commission to discuss utilization of the SAU administrative building on Seminary Hill Rd.

5. NEXT MEETING DATE:

- Wednesday, April 28, 2021

6. OTHER BUSINESS:

- CM Mulholland updated the Commission on the status of events planned for the downtown area this summer/early fall.

7. ADJOURNMENT.

- Motion by Dan Nash to adjourn, Second by Assistant Mayor Below. Motion approved unanimously by roll call vote, 4:55 PM.

Minutes recorded by David Brooks.