

FINAL

**LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
Kilton Library Conference Room OR  
Remote Via Virtual Platform  
LebanonNH.gov/Live  
March 24, 2026  
7:00 PM**

**MEMBERS PRESENT:** Francis Oscadal (Chair); Ann Sharfstein; Jeff Damren; Kim Rheinlander; Renee Dunn; Ellen Hubbell; Leonee Derr (alternate); Adam Ali (alternate)

**MEMBERS ABSENT:** Emma Wunsch; Samantha Milnes (alternate)

**STAFF PRESENT:** Sean Fleming (Library Director); Amy Lappin (Deputy Director)

---

**1. CALL TO ORDER – Chair Oscadal called the meeting to order at 7:00 PM**

*Leonee Derr and Adam Ali sat as voting members.*

**3. Open to the Public**

None at this time.

**4. Approval of Minutes**

A. Approve the February 24, 2026, minutes

*Mr. Damren MOVED to accept the meeting minutes of February 24, 2026, as amended. Seconded by Ms. Sharfstein.*

*\*Vote on the MOTION passed (7-0-0).*

**AMENDMENTS:**

*Line 19: Change to “Damren”*

**5. New Business**

A. Officer Elections

*Renee Dunn entered the meeting at 7:02pm.*

*Ms. Rheinlander MOVED to approve the slate of officers, as presented [Fran Oscadal as Chair, Renee Dunn as Treasurer, and Ann Sharfstein as Secretary]. Seconded by Mr. Damren.*

*\*Vote on the MOTION passed (8-0-0).*

B. Approve the Treasurer's Report

Ms. Dunn explained that there was a recent interest payment from the Trustee Trust Funds of approximately \$10,000 for the year. Last year there were two checks totaling approximately \$11,000. There will be a further \$12,000 coming in early in March and reflected in next month's report. There have been expenses related to posting for the IT Librarian position.

***Ms. Sharfstein MOVED to accept the Treasurer's Report as presented. Seconded by Mr. Damren.***

***\*Vote on the MOTION passed (8-0-0).***

**2. Public hearing to accept \$116,000 gift from the Lebanon Public Libraries Foundation –  
*The Board took up this item.***

Director Fleming explained that this is funding from the Foundation for projects in the Children's Room and outside, such as the awning and the stage. Also, \$30,000 for books; \$10,000 for the Lebanon Library; and \$1,000 for the hygiene cabinet.

***Ms. Sharfstein MOVED to accept the \$116,000 gift from the Lebanon Public Libraries Foundation. Seconded by Ms. Dunn.***

***\*Vote on the MOTION passed (8-0-0).***

**6. Committee Reports**

Ms. Dunn stated that the Trustees and the Foundation will meet as a subcommittee to discuss the Children's Room project further next week.

**7. Other Business**

**A. Library Director's Report**

Director Fleming stated the intention is to change the location of the Board's meetings to the Community Room moving forward. He explained that he spoke with Deputy City Manager Brooks regarding the heat pump project. The problem is that the heat pumps have been in the basement for approximately six months and never worked. This was a \$120,000 project. At this point, his suggestion is to involve attorneys because he continues to have the same conversation with the head of the project. The Deputy City Manager will broach this with the City Manager. Director Fleming noted that he has found an engineer who should be able to help who is a heat pump expert.

Director Fleming stated that staff has begun to discuss how to reconfigure Kilton Library. Some areas are not frequented and need sprucing up.

**B. Deputy Library Director's Report**

Deputy Director Lappin noted that the Libraries will open at 1pm on Thursday due to staff training.

Chair Oscadal stated that he has spoken with Director Fleming regarding union negotiations. ASME has agreed to release the Director and Deputy Director positions from the bargaining units. Thus, there will be no change in the way these positions report to the Trustees and the way that the Trustees supervise them. Also, Library staff are considering forming a separate bargaining unit within ASME. If this moves forward, a management negotiating team is proposed to work through the process.

### **8. Future Agenda Items**

The Board agreed to further consider ideas for better use of the Kilton Library space.

### **9. Adjourn**

*Ms. Rheinlander MOVED to adjourn at 7:23PM. Seconded by Mr. Damren.  
\*Vote on the MOTION passed (8-0-0).*

Respectfully submitted,  
Kristan Patenaude  
Recording Secretary