



**LEBANON CITY COUNCIL AND SCHOOL
DISTRICT JOINT PARTNERSHIP TASK FORCE
TUESDAY, MAY 12, 2026 - 6:00 PM
COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
LEBANONNH.GOV/LIVE**

1. Call to Order

The May 12, 2026 Lebanon School District and City Council Joint Partnership Task Force Meeting is hereby called to order.

2. Approval of Minutes

A. January 13, 2026

3. New Business

A. Legislative Updates

B. Healthcare Discussion

C. Discussion about the SAU Building (20 Seminary Hill, West Lebanon)

1. Discuss Potential Use of SAU Building - Boys and Girls Club of Central and Northern New Hampshire

D. Discussion of Potential Adjustment of Seminary Hill Property Boundaries

E. Updates on Potential Tax Increment Financing (TIF) Districts

4. Future Agenda Items

5. Next Meeting Date - To Be Determined

6. Other Business: None

7. Adjournment

Meetings are open for in-person and remote attendance. Members of the public who wish to attend remotely may do so by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the City's virtual platform or by phone. Please note: Should technical difficulties occur during the meeting that disrupt virtual or phone connection(s), the meeting will continue without remote access capabilities.

Any person with a disability who wishes to attend this public meeting and needs additional accommodation, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

DRAFT

**LEBANON SCHOOL DISTRICT & CITY COUNCIL
JOINT PARTNERSHIP TASK FORCE
CITY COUNCIL CHAMBERS, CITY HALL OR
REMOTE VIA VIRTUAL PLATFORM
THURSDAY JANUARY 13, 2026 6:00PM**

CITY COUNCIL / STAFF MEMBERS PRESENT:

City Manager Andrew Hosmer, Mayor Douglas Whittlesey, Tim McNamara, Nicole Ford Burley, Nate Reichert

SCHOOL DISTRICT MEMBERS PRESENT:

Superintendent Amy Allen, Lilian Maughan (School Board Chair), Kevin Schutz, Joe Castelot, Tim Ball (SAU 88 Business Manager) (REMOTE)

Meagan Henry

1. CALL TO ORDER:

City Manager Andrew Hosmer called the meeting to order at 6:00pm. He reviewed the City's meeting in-person and REMOTE attendance policies and procedures.

2. APPROVAL OF MINUTES – December 09, 2025

A MOTION was made by Nicole Ford Burley to approve the December 09, 2025 Meeting Minutes as presented. The MOTION was seconded by Lilian Maughan.

** The MOTION was approved (7-0)*

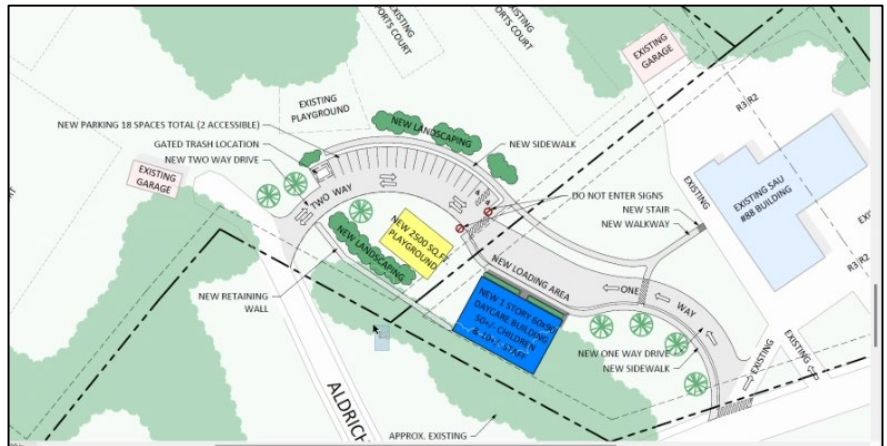
3. NEW BUSINESS

A. Discussion about the SAU Building (20 Seminary Hill, West Lebanon)

- **Discuss Potential Use of SAU Building – Boys and Girls Club of Central and Northern New Hampshire**

Mr. Chris Emond (CEO of Boys & Girls Club of Central/Northern NH) and Mr. Frank Anzalone (architect and B&G Board member) were present. They gave an overview of a proposed conceptual plan for a daycare and parking on sites next to the existing SAU Building. Mr. Anzalone said there are two properties (one owned by SAU and one owned by the City) involved in the proposed site. He said they created a plan for an early childcare/daycare for about 50 children on the SAU property and parking could be constructed on the City-owned property. He said the proposed new building is one-story, 60 feet by 90 feet in area.

1 The group discussed impacts of
 2 increased traffic on near Aldrich
 3 Avenue. Mr. MacNamara
 4 suggested making Aldrich
 5 Avenue an exit (one-way) out of
 6 the new daycare center to
 7 eliminate traffic build-up. The
 8 group also discussed uses of the
 9 SAU Building that would
 10 involve parking spaces. Mr.
 11 Anzalone said they could
 12 possibly add additional parking
 13 across the street from the
 14 daycare. The group discussed the current parking needs of the City and SAU employees that use
 15 the SAU building, and ways to add additional parking to the area.



16
 17 The group discussed how there will need to be an agreement between the City and the SAU
 18 District in order to move forward with the project. They discussed what might be involved in a
 19 lease agreement (which would probably not have to go to referendum) and agreed to consult
 20 legal counsel to determine the details. Mr. Emond discussed the terms that would be proposed by
 21 the Boys & Girls Club to use the building. He said he could send an existing agreement the
 22 organization has with a Concord facility as an example.

23
 24 Ms. Nancy Merrill (Ward 3) asked how this proposal will be presented to the public and the City
 25 Council, School Board, and other involved Boards/Committees. Mr. Nate Riechert (Planning and
 26 Zoning Director) explained the process of presenting projects before the Zoning Board and
 27 Planning Board, once a plan has been more formalized.

28
 29 Mayor Whittlesey said next step would be to authorize the CM and Superintendent to move
 30 forward with presenting the idea to their respective council/board.

31
 32 Ms. Rebecca Owens explained the process of presenting this project as an applicant for the
 33 Federal grant funding that the City has been awarded to build a daycare.

34
 35 ***A MOTION was made by Doug Whittlesey that the Joint School Board / City Task Force***
 36 ***recommends that the City Council and the Lebanon School Board authorize their respective***
 37 ***administrations to enter into letters of intent to begin the negotiations regarding a potential***
 38 ***child care facility on SAU88 and City property. The MOTION was seconded by Lilian***
 39 ***Maughan.***

40
 41 **** The MOTION was approved (7-0)***

42
 43 **B. Discussion of Potential Adjustment of Seminary Hill Property Boundaries**

44 Planning and Zoning Director Nate Reichert shared a GIS map of the parcels that would be
 45 involved in the proposed land swap between the SAU and the City, which includes the Dana
 46 House and the shed/garage.

1 The group discussed what land would be involved in a land swap between the City and the SAU
2 for the land under the Dana House and the back lot/shed area. The group agreed that once a
3 surveyor can determine the exact measurements of the land involved, they would resume the
4 discussion of the swap. They agreed upon a goal of December 15, 2026 to have the land swap
5 agreement finalized to be presented to the City Council in January.
6

7 Mr. Emond said he could get a cost estimate for a survey of the area and submit a proposal for
8 the survey by the February 10, 2026 meeting.
9

10 **C. Budget Discussion**

11 Superintendent Allen said the SAU has a budget hearing tomorrow when warrants will also be
12 discussed. Mr. Ball said the budget is a 4.5% increase from last year. He discussed the default
13 budget calculations, which he said is about \$606,000 less than the proposed budget. Ms. Allen
14 said the Deliberative Session will be held on Jan 31, 2026 from 9am to 3pm, with a snow date of
15 February 2, 2026. Mayor Whittlesey noted that the City budget passed with rate increase 0.70%
16 from last year.
17

18 The group discussed whether CyberSecurity and Recreation, Arts, and Parks Department will
19 move to the SAU Building. City Manager Hosmer said both departments have some years
20 remaining on their current leases so they probably would not move for a few years.
21

22 **4. FUTURE AGENDA ITEMS**

23 None
24

25 **5. NEXT MEETING DATE**

26 February 10, 2026
27

28 **6. OTHER BUSINESS**

29 None
30

31 **7. ADJOURNMENT**
32

33 *A MOTION was made by Tim MacNamara to adjourn the meeting. The MOTION was*
34 *seconded by Douglas Whittlesey.*
35

36 ** The Motion was approved (7-0).*
37

38 The meeting was adjourned at 7:16pm.
39

40 Respectfully Submitted,
41 Paula Roux
42 Recording Secretary
43
44