

FINAL

Lebanon Pedestrian-Bicyclist Advisory Committee
Remote Via Microsoft Teams
Lebanonnh.gov/Live
Tuesday, May 5, 2026
7:00 PM

Members Present: Colin Smith (Chair), Sean Dittrich (Vice Chair), Erling Heistad, Marie McCormick, Tim Gilbert, Trenton Meckenstock, Kellen Appleton, Lynnette Madsen, Alan Schnur (Alt), and Ben Swanson (Alt).
Members Absent: Jared Toon (Alt)
Staff Present: Catheryn Hembree (Associate Planner)

- 1) **CALL TO ORDER**
- 2) **APPROVAL OF MINUTES**

*A MOTION to approve the minutes of April 7, 2026 as amended was made by Councilor Appleton. Seconded by Ms. McCormick.
The vote on the Motion was passed unanimously.

- 3) **OPEN TO THE PUBLIC**

None at this time.

- 4) **STUDY ITEMS**

Chair Smith arrived at the meeting at 7:40PM

A) Discussion Re Planning Board Application: DEW Properties, LLC (applicant), City of Lebanon (property owner), 14, 28 and 30 Main Street (Tax Map 72, Lots 83, 84 and 88), zoned CBD: Applicant request a conceptual review per Section 4.3.B of the Site Plan Review regulations of a proposed 32-unit residential development and possible commercial space on the first floor. PB2026-26-CON

Ms. Hembree gave a summary of the project and what the Pedestrian Bicyclist Advisory Committees role was when reviewing a conceptual design. Mr. Meckenstock shared with the Committee some alternative designs he created that would create an entrance from Church Street W. and maximize the storefronts along Main Street. The Committee agreed there needed to be a dedicated pedestrian path from Main Street to Church Street. Ms. Hembree asked about increased traffic through residential streets if the access to the parking lot is from Church Street. After discussions, the Committee felt the commercial parking would be on Main Street

since the revitalization efforts created more on street parking. Mostly residents would be parking in the rear lot. The Committee agreed that this is a great project, especially with the West Lebanon revitalization efforts that have been in the works. Ms. McCormick brought up there was not defined pedestrian access to the playground and kids would be running through the parking lot to access it. A walkway should be added. The next site plan needs to show the required bicycle parking, and the Committee highly encourages covered parking. It would be nice to have E-Bike charging stations for residents. Mr. Schnur recommended a dedicated pedestrian crossing through the parking lot. Councilor Appleton explained the Site Plan Review Regulations and what elements would be shown on a formal application, such as bike parking. Mr. Meckenstock agreed to write the Pedestrian-Bicyclist Advisory Committee recommendations to the Planning Board.

B) Site Plan Review Regulations

Councilor Appleton shared a presentation with the Committee about the Site Plan Review Regulations, the Planning Board's efforts to revise them, and the Pedestrian Bicyclist Advisory Committee role in the effort. The Committee should look at relevant sections and make recommendations on improvements. Vice-Chair Dittrich stated this effort would take more than one meeting and should be added to the next month's agenda. The Committee agreed. Chair Smith asked about the timeline to get comments to the Planning Board. Councilor Appleton stated it was a continuous effort. Mr. Swanson asked about the revision process. Councilor Appleton explained the Site Plan Review Regulation Subcommittee would make recommendations to the Planning Board. The Planning Board would make appropriate edits then hold a public hearing. After the Public Hearing the Planning Board would vote to formally adopt them.

C) Ways to Go Update

Ms. Hembree stated the Bike to School/Curb Your Car Day event has been postponed due to potential rain. The event was supposed to be Wednesday, May 6th but was moved to Friday, May 8th. If any Committee member wished to volunteer, they would be meeting at Colburn Park at 6:30AM Friday morning to set up and give snacks to the students from HSS and LMS participating in the Bike to School Event. Ms. McCormick stated there would be coffee and breakfast starting around 7am for adults participating in Curb Your Car Day.

5) OTHER BUSINESS

Councilor Appleton stated the sale of the Main Street parcels mentioned in the Concept Review was an agenda item at the next City Council meeting on May 6th. Council had also approved the grant match for the sidewalk construction on Mechanic Street.

Mr. Schnur noted that, for the month of March, there were zero crashes involving either a pedestrian or a bicyclist. This leads to a total of one for the year to date, compared to three from the beginning of 2025 to March of 2025. He stated he was working on a crash data presentation. Ms. Hembree stated dedicated agenda time would be given next month to his presentation.

6) FUTURE AGENDA ITEMS

Ms. Hembree stated that she wished to have an update on the Complete Streets Policy to share with Committee.

7) ADJOURNMENT

A MOTION was made by Mr. Meckenstock to adjourn the meeting. Seconded by Mr. Gilbert.

**The vote on the Motion was approved unanimously.*

The meeting was adjourned at 8:30PM.