

FINAL

City of Lebanon

Tree Advisory Board

Minutes, Monday, June 1, 2026, 5:30 pm

Meeting Room 1, City Hall or remote via virtual platform [lebanonnh.gov /live](https://lebanonnh.gov/live)

MEMBERS PRESENT (5/6): Charlie DePuy, Andrew Garthwaite, Kelsey Haigh, Susan Johnson, Sarah Riley,

MEMBERS ABSENT (1/6) Kathleen Corrigan, Philip

STAFF PRESENT (3/3) Wes Achord, Deanna Armstrong (on zoom), Alanna Cilbrith

- I. **CALL TO ORDER:** The meeting was called to order at about 5:30pm.
- II. **APPROVAL OF MINUTES:** Minutes from 5/4/26 were approved without changes.
- III. **OLD BUSINESS**

A. Update on West Lebanon Main Street Trees

Discussion of the condition of the recently installed trees. Several members have noted some of the trees haven't leafed out yet and wonder if someone is checking to see if any replacements are needed before everything is finalized. Deana is going to follow up with Rod about this.

B. Update on the Grant

1. Discussion of the condition of newly planted grant trees

A number of trees planted for residents and on public property need to be checked on. Deana will ask Jimmy Robbins about this and will compile a list of trees that need to be checked and will send it to us.

Any grant trees that are dead and have to be removed and replaced should be reported to the grant administrator.

We also need to clarify whether any of these removals require hearings as specified in the Tree Ordinance. We should be doing some assessment of why some trees didn't make it – species choice, site conditions, watering protocols, etc. This needs to be a future agenda item.

2. Planting by Contractors

The contract has been signed with Gardener's Supply and they will be taking this over. They have 40 trees on hold in their back area ready to be planted. They have all the information regarding locations, contacts, etc. They will be sending us photos of the trees once they get planted. Wes

will follow up with them, and DPW will have someone going out to check on maintenance.

The contract for watering with Eastman is not settled yet. Lebanon Cemetery crew will take care of the watering until Eastman is ready to take over.

3. If we are still expecting to do a Fall planting by volunteers, we need to begin planning, including checking the budget to get a sense of the number of trees to be planted.
4. The grant budget was discussed in some detail, including the money available to cover Wes' position, the number of trees we can still plant, funds for maintenance and removal and replacement of older trees, and the hearing process for the removal of existing trees.

For more details, watch the recording of the Tree Board meeting available on the City of Lebanon website, "Agenda Center".

IV. **ADJOURNMENT:** at about 7:00 pm

V. **NEXT MEETING:** July 6, 2026 at 5:30 pm

Respectfully submitted,

Kathleen Corrigan